



I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00pm.

ROLL CALL

President: Sam Dickman
Trustees: Mike Barth
Daniel Muchin-Excused
Robb DeGraff
Dan Rosenfeld
Eido Walny
Margaret Zitzer

Public Works Committee Member: JoAnn Lutz

Also Present: Village Manager Andy Pederson
Assistant Village Manager La’Neka Horton
Police Chief Doug Larsson
Administrative Services Director Lynn Galyardt
Communications Center Director Liane Scharnott
Village Attorney Chris Jaekels
Library Director Susan Draeger-Anderson
There was no one in the audience

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

- 1. Board of Trustees meeting minutes, November 21, 2019.**
- 2. Summary of Claims for November 9, 2019 through December 6, 2019 in the amount of \$193,144.55.**

Motion by Trustee DeGraff, seconded by Trustee Barth, to approve the Board of Trustees meeting minutes, November 21, 2019 and the Summary of Claims for November 9, 2019 through December 6, 2019 in the amount of \$193,144.55. Motion carried unanimously.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

- 1. Public Safety Committee**

a. Presentation of International City/County Management Association (ICMA) Community Health and Safety, Under 10,000 Population, Award for myBlue Neighborhood Initiative.

Manager Pederson stated the International City/County Management Association presented the Village this award for the myBlue Neighborhood Initiative and noted the Police Department would be presenting the program at the national conference in the spring.

b. Discussion/action on the November 2019 Police Department Report.

Chief Larsson provided an overview of the November 2019 Police Department report stating the police department's response rate time for November was one minute, thirty-eight seconds, the department held an all staff meeting and the trading card program had its first instant winner. President Dickman questioned what the cost of the trading card program was. Chief Larsson stated the cost was \$1,300 not including man hours.

Motion by Trustee Rosenfeld, seconded by Trustee DeGraff, on acceptance of the November 2019 Police Department report. Motion carried unanimously.

c. Discussion/action on the November 2019 Communication Center Report.

Director Scharnott provided an overview of the November 2019 Communication Center report stating the department had applied to officially certify the training program with the Association of Public Safety Communications, current call processing time is twenty-seven seconds and calls have increased due to the weather and time of the year.

Motion by Trustee DeGraff, seconded by Trustee Barth, on acceptance of the November 2019 Communication Center Report. Motion carried unanimously.

2. Public Works Committee

a. Presentation of Milwaukee Metropolitan Sewerage District Green Luminary Award.

President Dickman stated the Village had received this award for excellence in stormwater management with regards to the Tennyson Road project.

b. Discussion/action on the November 2019 Department of Public Works Report.

Manager Pederson provided an overview of the November 2019 Department of Public Works Report stating the department had completed all of the loose leaf and yard waste collections for the year, while the department continued to tag recycling containers that contain unacceptable recycling the last load of recycling contained too many contaminants and was rejected and the winter fleet was ready to go should a snow event occur.

Motion by Trustee DeGraff, seconded by Trustee Barth, on acceptance of the November 2019 Department of Public Works Report. Motion carried unanimously.

3. Finance and Administration Committee

a. Discussion/action on Ordinance 19-_____, an Ordinance to amend

Section 125-5 of the Municipal Code with existing nonconforming lots.

Trustee Barth stated this ordinance reflects an update in State law regarding nonconforming lots and requires the consent of the owner where lots are contiguous and owned by the same owner. Attorney Jaekels stated this would comply with the Federal Supreme Court where the Village would not be allowed to force people to combine lots.

Motion by President Dickman, seconded by Trustee DeGraff, to approve Ordinance 19-706 to amend Section 125-5 of the Municipal Code with existing nonconforming lots. Motion carried unanimously by roll call vote.

b. Discussion/action on proclamation recognizing Lynn Galyardt for 20 years of service with the Village of Bayside.

Trustee Barth read the proclamation and the Village Board recognized Lynn Galyardt for her 20 years of service.

Motion by Trustee Barth, seconded by Trustee Walny, on acceptance of proclamation recognizing Lynn Galyardt for 20 years of service with the Village of Bayside. Motion carried unanimously.

c. Discussion/action on the November 2019 Administrative Services Report.

Director Galyardt provided an overview of the November 2019 Administrative Services Report stating the tax bills had been sent out and collections continued with 18% of Milwaukee County's taxes collected and 16% of Ozaukee County's collected. WaterStone Bank had collected 5.3% of the taxes for the Village.

Motion by Trustee Zitzer, seconded by Trustee Walny, on acceptance of the November 2019 Administrative Services Report. Motion carried unanimously.

d. Discussion/action on the November 2019 Financial Statement and Investment Report.

Trustee Barth stated revenues and expenditures are on track in all funds.

Motion by Trustee DeGraff, seconded by Trustee Walny, on acceptance of the November 2019 Financial Statement and Investment Report. Motion carried unanimously.

e. Discussion/action on Poll Worker Appointments for 2020.

Trustee Barth stated this is a requirement by State Statute.

Motion by President Dickman, seconded by Trustee Walny, to approve the Poll Worker Appointments for 2020. Motion carried unanimously.

f. Discussion/action on Resolution 19-_____, a Resolution to amend the 2019 Budget to reflect changes in revenues and expenditures.

Trustee Barth stated this resolution was to reflect an increase in library expenses and an adjustment in the DPW capital equipment for the purchase of a garbage truck.

Motion by President Dickman, seconded by Trustee Barth, to approve Resolution 19-33, a Resolution to amend the 2019 Budget to reflect changes in revenues and expenditures. Motion carried unanimously by roll call vote.

4. **Intergovernmental Cooperation Council** – No report.
5. **Board of Zoning Appeals** – No report.
6. **Architectural Review Committee** – No report.
7. **Plan Commission** – No report.
8. **Library Board**
 - a. **Discussion/action on the November 2019 Library Report.**

Director Susan Draeger-Anderson provided an overview of the November 2019 Library Report stating an outreach program had been started for the Elizabeth Residence, a teen career exploration event had been held to provide information regarding careers working with animals and a kickoff event for the North Shore Library Foundation had been held.

Motion by Trustee Rosenfeld, seconded by Trustee Barth, on acceptance of the November 2019 Library Report. Motion carried unanimously.

9. **Community Event Committee** – No report.
10. **North Shore Fire Department** – No report.
11. **Community Development Authority** – No report.

- VI. **VILLAGE PRESIDENT'S REPORT**-No report.
- VII. **VILLAGE MANAGER'S REPORT**-No report.
- VIII. **VILLAGE ATTORNEY'S REPORT**-No report.
- IX. **MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**
- X. **CORRESPONDENCE**
 - A. **Ronald McDonald House Charities of Eastern Wisconsin, Inc.**

President Dickman acknowledge the correspondence.

- XI. **MOTION TO ADJOURN TO CLOSED SESSION**
 - A. **Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (Library Services Agreement)**

Motion by President Dickman, seconded by Trustee Barth, to adjourn to closed session at 6:35pm pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the

investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (Library Services Agreement). Motion carried unanimously by roll call vote.

XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

Motion by President Dickman, seconded by Trustee Barth, to reconvene in open session at 6:50pm. pursuant to Section 19.85 (2). Motion carried unanimously by roll call vote.

A. Action on items in closed session.

1. Discussion/Action on Memorandum of understanding between the Villages of Bayside, Fox Point, River Hills and City of Glendale regarding the North Shore Library Fiscal Agent.

Motion by Trustee Barth, seconded by Trustee Rosenfeld, to approve the Memorandum of understanding between the Villages of Bayside, Fox Point, River Hills and City of Glendale regarding the North Shore Library Fiscal Agent. Motion carried unanimously.

XIII. ADJOURNMENT

Motion by Trustee DeGraff, seconded by Trustee Walny, to adjourn the meeting at 6:51pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Administrative Services Director