



I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 7:00pm.

ROLL CALL

President: Sam Dickman
Trustees: Mike Barth
Daniel Muchin
Robb DeGraff
Dan Rosenfeld
Eido Walny
Margaret Zitzer

Public Works Committee Member: JoAnn Lutz-Excused

Also Present: Village Manager Andy Pederson
Police Chief Doug Larsson
Administrative Services Director Lynn Galyardt
Communications Center Director Liane Scharnott
Library Director Susan Draeger-Anderson
North Shore Health Director Ann Christiansen
There were three people in the audience.

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. **Board of Trustees meeting minutes, February 20, 2020.**
2. **Summary of Claims for February 8, 2020 through February 29, 2020 in the amount of \$74,417.30.**
3. **Application for issuance of operator's license request for Cynthia Vanhsy Sendik's Bayside, which has been approved by the Police Department.**

Motion by Trustee DeGraff, seconded by Trustee Rosenfeld, to approve the Board of Trustees meeting minutes, February 20, 2020; Summary of Claims for February 8, 2020 through February 29, 2020 in the amount of \$74,417.30 and the application for issuance of operator's license request for Cynthia Vanhsy Sendik's Bayside, which has been approved by the Police Department. Motion carried unanimously.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

None.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Works Committee

a. Discussion/action on the February 2020 Department of Public Works Report.

Manager Pederson stated Department of Public Works crews have removed a total of 116 right-of-way trees. There are 67 trees remaining that will be taken down in the following weeks with a thousand more trees recommended to be removed. President Dickman questioned if there had been any injuries during the removal process. Manager Pederson stated no injuries had occurred. Trustee Zitzer questioned if there had been any traffic issues. Manager Pederson stated many people had been speeding through the area during removal timeframe and portable speed bumps had been purchased to help alleviate the issue.

Motion by Trustee Barth, seconded by Trustee Zitzer, to accept the February 2020 Department of Public Works Report. Motion carried unanimously.

b. Discussion/action on participation in North Shore Grow Solar.

Manager Pederson stated the seven North Shore communities recently met with Midwest Renewable Energy Association (MREA), who desire to host a "Grow Solar" solar group-buy program for residents of the North Shore communities. MREA essentially facilitates a collective educating and purchasing effort to reduce the cost for residential solar alternatives. Trustee Barth stated he had no opposition, however he questioned why the Village would get involved. Manager Pederson stated by bringing smaller solar array projects together, everyone participating gets a better rate for an actual solar array for their own particular home.

Motion by Trustee Barth, seconded by Trustee DeGraff, to approve participation in North Shore Grow Solar. Motion carried unanimously.

2. Finance and Administration Committee

a. Discussion/action on the February 2020 Administrative Services Report.

Director Galyardt provided an overview of the February 2020 Administrative Services Report noting delinquent property tax notices were sent out on February 7 to a total of 56 property owners with a total of \$92,499.81. As of February 27, 2020, there were only 35 remaining delinquent parcels totaling \$257,752.56. The February 18, 2020 Spring Primary Election reporting was completed in WisVote in 5 minutes versus the month-long process in the past due to the purchase of the new Badger Book poll books which allows staff to upload the information.

Motion by Trustee Zitzer, seconded by Trustee DeGraff, to accept the February 2020 Administrative Services Report. Motion carried unanimously.

b. Discussion/action on February 2020 Financial Report.

Trustee Barth noted revenues and expenditures are on track in all funds.

Motion by Trustee Walny, seconded by Trustee Muchin, to accept the February 2020 Financial Report. Motion carried unanimously.

c. Discussion/action on Resolution 20-_____, a Resolution to amend the 2019 Budget to reflect changes in revenues and expenditures.

Trustee Barth stated this resolution was housekeeping in nature.

Motion by Trustee DeGraff, seconded by Trustee Zitzer, to approve Resolution 20-05, a Resolution

to amend the 2019 Budget to reflect changes in revenues and expenditures. Motion carried unanimously.

3. Public Safety Committee

a. Discussion/update from North Shore Health Department on local efforts related to the Coronavirus.

North Shore Health Director Ann Christiansen provided an update on the Coronavirus outbreak noting the symptoms are fever, cough and shortness of breath. The North Shore Health Department is providing local public health support through a variety of channels including surveillance of cases, investigating potential cases, assessing the risk of exposure, and communicating updates to the community.

b. Discussion/action on the February 2020 Communication Center Report.

Director Scharnott provided an overview of the February 2020 Communication Center Report noting the Communication Center completed the promotional process for a CTO/Lead Dispatcher for third shift. The current time to dispatch a vehicle is 27 seconds.

Motion by Trustee Rosenfeld, seconded by Trustee DeGraff, to accept the February 2020 Communication Center Report. Motion carried unanimously.

c. Discussion/action on the 2019 Communication Center Annual Report.

Director Scharnott provided an overview of the 2019 Communication Center Annual Report noting Bayside Communications Center received WILEAG Accreditation and APCO Project 33 Training Program Certification. BCC staff completed 3,011 training hours in areas of active shooter, mutual aid request/response, and dispatcher stress, K-9 call out procedures, AMBER alerts, and more. The IT Department has consolidated to include Village of Bayside, BCC, NSFD, Glendale, Shorewood, and the North Shore Library. The total number of calls processed was 109,014, an increase of .7% and 911 call increased 2.5%. The average call processing time was 27 seconds, an increase of 2 seconds from 2018.

Motion by President Dickman, seconded by Trustee DeGraff, to accept the 2019 Communication Center Annual Report. Motion carried unanimously.

d. Discussion/action on the February 2020 Police Department Report.

Chief Larsson provided an overview of the February 2020 Police Department Report noting Bayside co-produced a North Shore-wide "active-shooter/rescue" course and taught active-threat reaction to Bayside Election Judges, Bayside Middle School, Schlitz Audubon Nature Center, Friendship Circle and the Shul Center. The Department mapped out training courses for individual officers to develop or increase their expertise in certain areas.

Motion by Trustee Rosenfeld, seconded by President Dickman, to accept the February 2020 Police Department Report. Motion carried unanimously.

e. Discussion/action on 2019 Police Department Annual Report.

Chief Larsson provided an overview of the 2019 Police Department Annual Report, noting 25 percent of the current Bayside Police force has less than 4 years of experience, the first myBlue Night Out, a crime prevention picnic party was held at Village Hall. The myBlue Trading Card Contest began with help from a local benefactor. Citations, arrests, and services remained increased by over 20% in each category.

Motion by President Dickman, seconded by Trustee Barth, to accept the 2019 Police

Department Annual Report. Motion carried unanimously.

- 4. Intergovernmental Cooperation Council** – No report.
- 5. Board of Zoning Appeals** – No report.
- 6. Architectural Review Committee**-No report.
- 7. Plan Commission** – No report.
- 8. Library Board**
 - a. Discussion/action on the February 2020 Library Report.**

Library Director Susan Draeger-Anderson provided an overview of the February 2020 Library Report noting library visits in 2019 had outpaced movies and sporting event visits according to the Gallup Poll.

Motion by Trustee Barth, seconded by Trustee Zitzer, to accept the February 2020 Library Report. Motion carried unanimously.

- 9. Community Event Committee** – No report.
- 10. North Shore Fire Department** – No report.
- 11. Community Development Authority**-No report.

VI. VILLAGE PRESIDENT'S REPORT - No report.

VII. VILLAGE MANAGER'S REPORT - No report.

VIII. VILLAGE ATTORNEY'S REPORT - No report.

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

None.

X. CORRESPONDENCE

None.

XI. ADJOURNMENT

Motion by President Dickman, seconded by Trustee DeGraff, to adjourn the meeting at 7:50pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt
Administrative Services Director