



## I. CALL TO ORDER

Chairperson Marisa Roberts called the meeting to order at 6:00pm.

## II. ROLL CALL

Trustee Liaison: Mike Barth  
Chair: Marisa Roberts  
Members: Sandra Muchin-Kofman-excused  
John Krampf  
Dan Zitzer  
Tony Aiello-excused  
Liz Levins-arrived 6:04pm

Also Present: Accounting Assistant, Cindy Baker  
There were two people in the audience.

## III. APPROVAL OF MINUTES

### A. Approval of the January 14, 2019 minutes.

Motion by Trustee Barth, seconded by Dan Zitzer, to approve the minutes of January 14, 2019.  
Motion carried unanimously.

## IV. BUSINESS

### A. **Spiral Staircase-set-back variance approved by Board of Zoning Appeals on 1/21/2019 1250 E Brown Deer Rd 020-0135-000**

Heidi Dondlinger, homeowner, appeared on behalf of the project. There were no neighbors in attendance. A description of the project is as follows: Spiral Staircase.

Motion by Trustee Barth, seconded by John Krampf, to approve the Spiral Staircase, as described and presented in the application. Motion carried unanimously.

### B. **Window replacement-2<sup>nd</sup> floor, new eave over garage door, 1434 E Brown Deer Rd 020-9982-000**

Kathryn Kamm, homeowner, appeared on behalf of the project. There were no neighbors in attendance. A description of the project is as follows: Window replacement and new eave over garage door.

Motion by Trustee Barth, seconded by John Krampf, to approve the window replacement and new eave over garage door as described and presented in the application. Motion carried unanimously.

**V. ADJOURNMENT**

Motion by John Krampf seconded by Marissa Roberts, to adjourn the meeting at 6:17pm.  
Motion carried unanimously.

Respectfully submitted,

Cindy Baker  
Accounting Assistant  
March 12, 2019