



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
March 11, 2020
Village Board Room, 7:00pm

**BOARD OF TRUSTEES
AGENDA**

PLEASE TAKE NOTICE that a meeting of the Village of Bayside Board of Trustees will be held at Bayside Village Hall, 9075 North Regent Road, Bayside, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Board of Trustees meeting minutes, February 20, 2020.
2. Summary of Claims for February 8, 2020 through February 29, 2020 in the amount of \$74,417.30.
3. Application for issuance of operator's license request for Cynthia Vanhsy Sendik's Bayside, which has been approved by the Police Department.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Works Committee

- a. Discussion/action on the February 2020 Department of Public Works Report.
- b. Discussion/action on participation in North Shore Grow Solar.

2. Finance and Administration Committee

- a. Discussion/action on the February 2020 Administrative Services Report.
- b. Discussion/action on February 2020 Financial Report.
- c. Discussion/action on Resolution 20-_____, a Resolution to amend the 2019 Budget to reflect changes in revenues and expenditures.

3. Public Safety Committee

- a. Discussion/update from North Shore Health Department on local efforts related to the Coronavirus.
- b. Discussion/action on the February 2020 Communication Center Report.
- c. Discussion/action on the 2019 Communication Center Annual Report.
- d. Discussion/action on the February 2020 Police Department Report.
- e. Discussion/action on 2019 Police Department Annual Report.

4. **Intergovernmental Cooperation Council** – No report.

5. **Board of Zoning Appeals** – No report.

6. **Architectural Review Committee**-No report.

7. **Plan Commission** – No report.

8. **Library Board**

- a. Discussion/action on the February 2020 Library Report.

9. **Community Event Committee** – No report.

10. **North Shore Fire Department** – No report.

11. **Community Development Authority**-No report.

VI. **VILLAGE PRESIDENT'S REPORT**

VII. **VILLAGE MANAGER'S REPORT**

VIII. **VILLAGE ATTORNEY'S REPORT**

IX. **MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

X. **CORRESPONDENCE**

XI. **ADJOURNMENT**

Lynn Galyardt, Administrative Services Director

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.baysidewi.gov)



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
March 11, 2020
Village Board Room, 7:00pm

**BOARD OF TRUSTEES
SUPPLEMENTAL AGENDA NOTES**

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

A. Approval of:

1. **Board of Trustees meeting minutes, February 20, 2020.**
2. **Summary of Claims for February 8, 2020 through February 29, 2020 in the amount of \$74,417.30.**
3. **Application for issuance of operator's license request for Cynthia Vanhsy Sendik's Bayside, which has been approved by the Police Department.**

IV. CITIZENS AND DELEGATIONS

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Works Committee

- a. **Discussion/action on the February 2020 Department of Public Works Report.**

Included in the packet is the February 2020 Department of Public Works report. Of significant note, DPW crews have removed a total of 116 right-of-way trees. There are 67 trees remaining that will be taken down in the following weeks. Crews also attended a construction exposition show where they had the opportunity to speak with vendors in the field. Monthly sewer maintenance was completed with no issues found. **Approval is recommended.**

- b. **Discussion/action on participation in North Shore Grow Solar.**

The seven North Shore communities recently met with Midwest Renewable Energy Association (MREA), who desire to host a "Grow Solar" solar group-buy program for residents of the North Shore communities. MREA essentially facilitates a collective educating and purchasing effort to reduce the cost for residential solar alternatives. By bringing smaller solar array projects together, everyone participating gets a better rate for an actual solar array for their own particular home.

Being an active partner requires having someone who represents or serves the Village to participate in the Program Team that will meet for the duration of the program (approximately 6 months) to set up and publicize education events for the public. The Village also has the option of having the community representative sit on the RFP Advisory Committee. MREA will convene the Advisory Committee by phone/email for the RFP. MREA will issue the competitive RFP with input from the group then select the installer after the Advisory Committee helps vet the responses.

MREA will convene the Program Team to begin scheduling the educational sessions (Solar Power Hours). There will be weekly telephone calls, and the expectation of physically distributing posters and flyers and helping set up a few events in each area (i.e. secure a community room and a projector/screen). MREA will provide the speaker for the Power Hours and create a website and promotional materials. Interested homeowners can sign up to have the installer give an estimate. If the homeowner wants to proceed, they will need to commit by the specified end date and sign a contract with the installer.

Please note:

- MREA contract will be only with installer.
- No agreement/contract with the Village is needed.
- No liability for any community; the installer carries the liability and communities and MREA are held harmless.
- Participation has no cost to the Village, aside from staff time to assist in communicating the event.

Approval is recommended.

2. Finance and Administration Committee

a. Discussion/action on the February 2020 Administrative Services Report.

Included in the packet is the February 2020 Administrative Services report. Of significant note, the February election was held with a total of 1,042 voters. The voter turnout was 32.07% for Milwaukee County and 28.92% for Ozaukee County. Also, the final Spring Primary Election reporting was completed in WisVote in 5 minutes as the process with the new Badger Book poll books data is uploaded from the server system to WisVote replacing the previous process.

Approval is recommended.

b. Discussion/action on February 2020 Financial Report.

Included in the pack is the February 2020 Financial Report. **Approval is recommended.**

c. Discussion/action on Resolution 20-_____, a Resolution to amend the 2019 Budget to reflect changes in revenues and expenditures.

This budget amendment is housekeeping in nature, allocates monies to previously approved expenditures, and closes out the 2019 fiscal year. **Approval is recommended.**

3. Public Safety Committee

a. Discussion/update from North Shore Health Department on local efforts related to the Coronavirus.

The risk of getting COVID remains low for Wisconsin residents. The signs and symptoms for COVID-19 are similar to seasonal influenza or the flu. The North Shore Health Department is providing local public health support through a variety of channels including surveillance of cases, investigating potential cases, assessing the risk of exposure, and communicating updates to the community.

b. Discussion/action on the February 2020 Communication Center Report.

Included in the packet is the February 2020 Communication Center report. Of significant note, BCC completed the promotional process for a CTO/Lead dispatcher for third shift. Also, BCC submitted a grant for NextGen 911 equipment which would allow the Center to upgrade and enhance 911 operations. **Approval is recommended.**

c. Discussion/action on the 2019 Communication Center Annual Report.

Included in the packet is the 2019 Communication Center Annual Report. Of significant note, Bayside Communications Center received WILEAG Accreditation and APCO Project 33 Training Program Certification. BCC staff completed 3,011 training hours in areas of active shooter, mutual aid request/response, and dispatcher stress, K-9 call out procedures, AMBER alerts, and more. The IT Department has consolidated to include Village of Bayside, BCC, NSFD, Glendale, Shorewood, and the North Shore Library. The total number of calls processed was 109,014, a decrease of 5.9% and 911 call increased 2.5%. The average call processing time was 27 seconds an increase of 2 seconds from 2018. **Approval is recommended.**

d. Discussion/action on the February 2020 Police Department Report.

Included in the packet is the February 2020 Police Department report. Of significant note, Bayside co-produced a North Shore-wide "active-shooter/rescue" course and taught active-threat reaction to Bayside Election Judges, Bayside Middle School, Schlitz Audubon Nature Center, Friendship Circle and the Shul Center. The Department mapped out training courses for individual officers to develop or increase their expertise in certain areas. **Approval is recommended.**

e. Discussion/action on 2019 Police Department Annual Report.

Included in the packet is the 2019 Police Department Annual Report. Of significant note, two police officers were hired, the new police vehicle design was revealed, and the inaugural internship program was launched with the University of Wisconsin-Milwaukee. The See Me! Initiative launched at three intersections along Brown Deer Road to help pedestrians be seen by motorists. myBlue Sector Officer Program debuted as well as "Coffee with a Cop." The first myBlue Night Out, a crime prevention picnic party was held at Village Hall. The myBlue Trading Card Contest began with help from a local benefactor. Citations, arrests, and services remained increased by over 20% in each category. **Approval is recommended.**

- 4. Intergovernmental Cooperation Council – **No report.**
- 5. Board of Zoning Appeals – **No report.**
- 6. Architectural Review Committee.– **No report.**
- 7. Plan Commission – **No report.**
- 8. **Library Board**

a. Discussion/action on the February 2020 Library Report.

The report will be provided at the meeting. **Approval is recommended.**

- 9. Community Event Committee – **No report.**
- 10. North Shore Fire Department – **No report.**
- 11. Community Development Authority – **No report.**

VI. VILLAGE PRESIDENT'S REPORT

VII. VILLAGE MANAGER'S REPORT

VIII. VILLAGE ATTORNEY'S REPORT

- IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD
- X. CORRESPONDENCE
- XI. ADJOURNMENT



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
February 20, 2020

I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00pm.

ROLL CALL

President: Sam Dickman
Trustees: Mike Barth
Daniel Muchin
Robb DeGraff
Dan Rosenfeld
Eido Walny-excused
Margaret Zitzer

Public Works Committee Member: JoAnn Lutz-Excused

Also Present: Village Manager Andy Pederson
Assistant Village Manager La'Neka Horton
Police Chief Doug Larsson
Administrative Services Director Lynn Galyardt
Communications Center Director Liane Scharnott
Village Attorney Chris Jaekels
Library Director Susan Draeger-Anderson
There were two people in the audience.

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Board of Trustees meeting minutes, January 16, 2020.
2. Summary of Claims for January 10, 2020 through February 7, 2020 in the amount of \$1,153,793.14.
3. Application for issuance of operator's license request for Emilee Seeger, Otto's Bayside and Joseph Krajcik, Sendiks Bayside, which have been approved by the Police Department.
4. Family and Medical Leave Act Policy

Motion by Trustee Barth, seconded by Trustee Muchin, to approve the Board of Trustees meeting minutes, January 16, 2020; Summary of Claims for January 10, 2020 through February 7, 2020 in the amount of \$1,153,793.14; Application for issuance of operator's license request for Emilee Seeger, Otto's Bayside and Joseph Krajcik, Sendiks Bayside, which have been approved by the Police Department; and Family and Medical Leave Act Policy. Motion carried unanimously.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

None.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Works Committee

a. Discussion/action on the January 2020 Department of Public Works Report.

Manager Pederson provided an overview of the January 2020 Department of Public Works Report stating crews have removed 77 right of way trees through the end of January, completed Christmas tree collection with over 335 trees collected, and responded to seven winter storms totaling over 21 inches of snow in January using, on average, 17 tons of salt per event.

Motion by Trustee Barth, seconded by Trustee Rosenfeld, on acceptance of the January 2020 Department of Public Works Report. Motion carried unanimously.

b. Discussion/action on the Department of Public Works 2019 Annual Report.

Manager Pederson provided an overview of the Department of Public Works 2019 Annual Report noting DPW collected 1,157 tons of garbage, 493 tons of recycling, 6,125 piles of yard waste, and 1,854 piles of loose leaves in 2019. 1,135 residents participated in the 2019 Clean Up and Recycling Days. Crews also completed the Tennyson Drive project in which approximately 5,200 feet of right of way was re-ditched, 14 driveway culverts were replaced, and crews excavated over 1,500 yards of material to create the bio storage facilities on Tennyson Drive. Crews also cleaned over 27,000 feet of sanitary sewer lines, oversaw 16,000 feet of televising and nearly 10,000 feet of sanitary sewer mainline were lined in 2019. Crews also removed 124 Village right of way trees, coordinated the planting of over 100 new trees in the right of way, conducted 176 special pick-ups, and 55 mulch deliveries. Crews completed this work while at the same time hiring three new employees and onboarding those employees during the 2019 calendar year.

Motion by Trustee Barth, seconded by Trustee Zitzer, on acceptance on the Department of Public Works 2019 Annual Report. Motion carried unanimously.

c. Discussion/action on contract award for the 2020 Street Improvement Program.

d. Discussion/action on contract award for 2020 Lake Drive and Fairy Chasm Road Stormwater Project.

Manager Pederson stated bids were accepted for the 2020 Street Improvement Project. The base bid included the repaving of E. Bay Point Road from Lake Drive to Tennyson Drive, Fairy Chasm Road from Fielding Drive to the East Termini, N. Lake Drive from Bay Point Road to Manor Circle as well as driveway approaches as part of the stormwater improvement project. Monies for the project have been previously bonded for and are included in the 2020 budget. Two bids were received from Payne & Dolan, Inc. and Stark Asphalt. The low bid for the base bid was \$258,694.50 and the alternate bid of \$36,168. The overall project cost was approximately 2% below what was budgeted.

In connection with the 2020 road project, the Village will also undertake a stormwater project that completes work in the general vicinity of the previously outlined road reconstruction project. Connecting in an underground stormwater system that catches water at the middle of the intersection on Lake Drive and Fairy Chasm Road, new underground pipes will take the water south to Manor Circle and then west on Manor Circle to Ellsworth Park. This will alleviate surface flooding

on Fairy Chasm Road as well as Lake Drive and relieve pressure on water heading into the ravine on Bay Point Road.

Bids were received and a low bid was for \$119,080 with Highway Landscapers, Inc. Work on this project will start immediately after the Fourth of July and be completed in early August in advance of the road project beginning. The road project would commence shortly after this project is completed. Monies are budgeted in the 2020 budget through the borrowing of money in the stormwater fund. Motion carried unanimously.

Motion by President Dickman, seconded by Trustee Barth, on approval of the 2020 Street Improvement Program and on contract award for 2020 Lake Drive and Fairy Chasm Road Stormwater Project. Motion carried unanimously.

e. Discussion/action on contract award with Kapur and Associates, Inc. for the 2020 Collection of Data and Closed-Circuit Television Inspection of Sanitary Sewer Main.

Manager Pederson stated 2020 represents the final year of the project to complete television inspection of the sanitary sewer mains through the entire Village. Work will include the televising inspection of 26,500 linear feet of sanitary pipe and reviewing and making recommendations for the southwest portion of the Village, south of Fairy Chasm Road and west of Rexleigh Road.

Motion by President Dickman, seconded by Trustee DeGraff, on approval of the contract award with Kapur and Associates, Inc. for the 2020 Collection of Data and Closed-Circuit Television Inspection of Sanitary Sewer Main. Motion carried unanimously.

f. Discussion/action on Resolution 20-____, a Resolution authorizing the Village of Bayside to file the Urban Forestry Grant.

Manager Pederson noted this resolution authorizes the Village to file the Urban Forestry Grant application. The Village is requesting \$25,000 in grant funds from the Wisconsin Department of Natural Resources. The resolution is required in order for the Village to file request for the grant.

Motion by Trustee Rosenfeld, seconded by Trustee Zitzer, on approval of Resolution 20-03, a resolution authorizing the Village of Bayside to file the Urban Forestry Grant. Motion carried unanimously.

g. Discussion/action on Milwaukee Metropolitan Sewage District Green Infrastructure Change Orders.

Manager Pederson stated the Milwaukee Metropolitan Sewage District Green Infrastructure Change Orders will allow the Village to receive an additional \$104,187 in grant funding for both the Tennyson Drive project and Village Hall dry detention basin netting approximately \$400,000 in total.

Motion by President Dickman, seconded by Trustee Barth, on approval of Milwaukee Metropolitan Sewage District Green Infrastructure Change Orders. Motion carried unanimously.

h. Discussion/action on Ordinance 20-____, An Ordinance to Repeal and Recreate Chapter 38-Solid Waste of the Municipal Code.

Manager Pederson stated Chapter 38 of the municipal code, which addresses solid waste was last updated in 1994 and there are a significant amount of housekeeping issues that need to be updated. The primary updates include the removal of repetitive and contradictory definitions as well as changes to the industry as it relates to the collection of garbage, recycling, and yard waste. It also updates and includes new items that we are able to accept through the Village Hall recycling program.

Motion by President Dickman, seconded by Trustee Zitzer, on approval of Ordinance 20-707 an Ordinance to Repeal and Recreate Chapter 38-Solid Waste of the Municipal Code. Motion carried unanimously by roll call vote.

i. Discussion/action on Landscape Maintenance Agreement.

Manager Pederson noted negotiations with regard to the Landscape Maintenance Agreement with KEI for a 5-year agreement will result in all labor, equipment, tools, materials, supervision, and any other service necessary to complete spring clean up, and weekly and bi-weekly mowing of the Village property areas being covered under the total contract price.

Motion by Trustee Rosenfeld, seconded by Trustee DeGraff, on approval of Landscape Maintenance Agreement. Motion carried unanimously.

2. Finance and Administration Committee

a. Discussion/action on the January 2020 Administrative Services Report.

Director Galyardt provided an overview on the January 2020 Administrative Services Report stating the February 18 election preparations resulted in a turnout of 1,042 voters with a 28.9% of Ozaukee County voters and a 32.07% of Milwaukee County voters and tax collections continues with 2019 collections at 67.99% for Ozaukee County and 72.8% for Milwaukee County.

Motion by Trustee Muchin, seconded by Trustee Zitzer, on acceptance of the January 2020 Administrative Services Report.

b. Discussion/action on January 2020 Financial Report.

Trustee Barth noted revenues and expenditures are on track in all funds.

Motion by Trustee DeGraff, seconded by President Dickman, on acceptance of January 2020 Financial Report. Motion carried unanimously.

c. Presentation/discussion of 2019 Village Communications Report.

Manager Pederson stated the report in the packet was prepared by Management Assistant Leah Hofer and noted the Village had 579,180 unique interactions with the public through its various communication platforms, which is a 46% increase from 2018. Overall, the Village reached 313,728 people through Facebook, had 87,700 impressions on Twitter, and created a new DPW Dan series as well as SeeClickFix tutorials on YouTube, published 12 Village Scenes that included 156 articles, distributed the weekly Bayside Buzz newsletter sending out 108,859 emails with an average open rate of 58% , which is 36% higher than the industry average for open rates.

Access Bayside, the Village increased its number of requests processed from 1,186 in 2018 to 2,339 in 2019. On average, the Village took .7 days to acknowledge your request, 7.2 days to complete a request, and 67% of requests were closed within the service-level agreements that have been established by the Village. Bayside has been recognized by SeeClickFix as the top small community in the country for the number of requests and the rate of closure for those requests. The Village website was visited 46,256 times in 2019 with over 117,000 page views.

Motion by President Dickman, seconded by Trustee Muchin, on acceptance of the 2019 Village Communications Report. Motion carried unanimously.

d. Discussion/action on Memorandum of Understanding with the North Shore Library for Fiscal Agent Services.

Manager Pederson noted this Memorandum of Understanding between the Village of Bayside and the North Shore Library is for Bayside to serve as the fiscal agent, human resources, and administrative services for the North Shore Library. This is the result of the transition of the fiscal agent status from the Village of Fox Point to the Village of Bayside in 2020. The four communities have all passed resolutions authorizing Bayside to be the fiscal agent, however, a separate memorandum of understanding needs to be approved between Bayside and the North Shore Library to establish the roles, responsibilities, and expectation of the new arrangement as well as establish the financial terms. The specified amount to provide the services is \$19,521 for the year 2020 and annual increases in the future will be equivalent to the annual operating budget increase of the North Shore Library.

Motion by President Dickman, seconded by Trustee Muchin, approval on Memorandum of Understanding with the North Shore Library for Fiscal Agent Services. Motion carried unanimously.

3. Public Safety Committee

a. Presentation of Wisconsin Law Enforcement Accreditation Group CVMIC Core Leadership Award to Bayside Communications Center.

Director Scharnott stated the Wisconsin Law Enforcement Accreditation Group has recognized the Bayside Communications Center with the CVMIV Core Leadership Award.

b. Discussion/action on Resolution 20-_____, a resolution authorizing the Village of Bayside to file the U.S. Department of Commerce and the U.S. Department of Transportation's 911 Grant Program.

Manager Pederson noted this resolution authorizes the Village of Bayside to file for the US Department of Commerce and the US Department of Transportation's 911 Grant. The grant request is to assist with the funding of the replacement of the telephone system within the dispatch center. The grant would allow the Village to recoup 40% of the cost of the replacement telephone system which is projected to be approximately \$400,000. Grant awards should be made by the end of February.

Motion by Trustee DeGraff, seconded by Trustee Muchin, on approval on Resolution 20-04, a resolution authorizing the Village of Bayside to file the U.S. Department of Commerce and the U.S. Department of Transportation's 911 Grant Program.

c. Discussion/action on the January 2020 Communication Center Report.

Director Scharnott provided an overview of the January 2020 Communication Center Report noting the promotion for Certified Training Officer lead position is in progress and the Center continues to process calls and dispatch them with an average of 26 seconds per call.

Motion by Trustee Barth, seconded by Trustee DeGraff, on acceptance of the January 2020 Communication Center Report. Motion carried unanimously.

d. Discussion/action on Ordinance 20- _____, An Ordinance to Re-Number Section 35-4 of the Municipal Code and to Create a New Section 35-4 Adopting Milwaukee County Regulations Applicable to County Parks.

Manager Pederson stated this is an ordinance to create a new Section 35-4 adopting Milwaukee County regulations applicable to county parks. This will provide the police department the ability to enforce county ordinances in Doctors Park.

Motion by Trustee Barth, seconded by Trustee Muchin, on approval of Ordinance 20-708, an Ordinance to Re-Number Section 35-4 of the Municipal Code and to Create a New Section 35-4 Adopting Milwaukee County Regulations Applicable to County Parks. Motion carried unanimously by roll call vote.

e. Discussion/action on fines and forfeitures for Municipal Court.

Attorney Jaekels stated meetings with the Municipal Judge of the North Shore have been held to discuss the standardization of fines and forfeitures associated with the newly formed North Shore Municipal Court.

Motion by Trustee Muchin, seconded by Trustee Barth, to approve of Ordinance 20-709, an Ordinance to Amend Section 1-13 of the Municipal Code With Regard to Maximum Penalties and Ordinance 20-710, an Ordinance to Create Section 35-5 of the Municipal Code with Regard to Penalties Applicable to Specific Violations of Section 35 of the Municipal Code. Motion carried unanimously by roll call vote.

f. Discussion/action on the January 2020 Police Department Report.

Lieutenant Miller provided an overview of the January 2020 Police Department Report noting there were 11 instant winners and four grand prize winners as part of the police trading card contest. Plans are being made to re-initiate the trading card program in the spring as there are approximately 1/3 of the cards left over for distribution. Also, officers drove approximately 10,000 miles for the month averaging 53 miles per officer, emphasizing visibility in the Village by the Police Department.

Motion by Trustee Barth, seconded by Trustee Muchin, to accept the January 2020 Police Department Report.

g. Discussion/action on Intergovernmental Agreement for Law Enforcement Services the 2020 Democratic National Convention in Milwaukee County, WI.

Attorney Jaekels stated the agreement calls for reimbursement of Department's personnel expenses related to events covered by the Agreement. Department staff has been participating in event planning meetings and is prepared to meet the needs of the event.

Motion by Trustee Rosenfeld, seconded by Trustee Barth, on approval of Intergovernmental Agreement for Law Enforcement Services the 2020 Democratic National Convention in Milwaukee County, WI. Motion carried unanimously.

- 4. Intergovernmental Cooperation Council – No report.**
- 5. Board of Zoning Appeals – No report.**
- 6. Architectural Review Committee-No report.**
- 7. Plan Commission – No report.**
- 8. Library Board**

a. Discussion/action on the January 2020 Library Report.

Library Director Susan Draeger-Anderson provided an overview of the January 2020 Library Report detailing the story of Frank P and how the North Shore Library has assisted him to become a published writer.

Motion by Trustee Rosenfeld, seconded by Trustee Barth, to accept the January 2020 Library Report. Motion carried unanimously.

9. Community Event Committee

a. Discussion/update on 2020 Community Events.

Manager Pederson provided an update on the 2020 Community Events including Clean Up Days, Recycling Days, the Village Picnic, 5K race, myBlue Night Out, and Fourth of July parade. This year, staff is working to rebrand the 5K race to include a Wine and Walk option for those interested in a more casual walk alternative.

b. Discussion/action on Community Events Committee.

Manager Pederson stated the Community Events Committee has acted as an annual ad hoc committee. The Committee's duties include fundraising and volunteer coordination. The Committee has struggled to retain members. In the absence of the committee, Village staff has been working to fundraise and coordinate volunteers.

No motion was made with regard to this agenda item.

10. North Shore Fire Department – No report.

11. Community Development Authority-No report.

VI. VILLAGE PRESIDENT'S REPORT - No report.

VII. VILLAGE MANAGER'S REPORT - No report.

VIII. VILLAGE ATTORNEY'S REPORT - No report.

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

Trustee DeGraff questioned if there was a traffic contingency for I-43 project next year. Manager Pederson stated the Police Department will be looking into it.

X. CORRESPONDENCE

None

XI. ADJOURNMENT

Motion by Trustee DeGraff, seconded by Trustee Muchin, to adjourn the meeting at 6:45pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Administrative Services Director

SUMMARY OF CLAIMS

February 13, 2020 through February 29, 2020

| | |
|-------------------|-------------|
| February 13, 2020 | \$12,103.13 |
| February 21, 2020 | \$62,254.17 |
| February 27, 2020 | \$60.00 |
| TOTAL | \$74,417.30 |

Report Criteria:
Report type: Summary

| Check Issue Date | Check Number | Payee | Amount |
|------------------|--------------|-----------|------------------|
| 02/13/2020 | 35830 | CTS Group | 12,103.13 |
| Grand Totals: | | | <u>12,103.13</u> |

Report Criteria:

Report type: Summary

| Check Issue Date | Check Number | Payee | Amount |
|------------------|--------------|---------------------------------|-----------|
| 02/21/2020 | 35835 | ABRAHAM'S ON-SITE SHREDDING SE | 91.00 |
| 02/21/2020 | 35836 | AMAZON/SYNCB | 424.24 |
| 02/21/2020 | 35837 | AT&T | 1,320.38 |
| 02/21/2020 | 35838 | BONAFIDE SAFE & LOCK, INC. | 261.30 |
| 02/21/2020 | 35839 | CDW GOVERNMENT | 26,830.84 |
| 02/21/2020 | 35840 | CENTURYLINK | 3,604.51 |
| 02/21/2020 | 35841 | CITY OF GLENDALE | 5,455.12 |
| 02/21/2020 | 35842 | CLAUSEN, ANDREW | 153.07 |
| 02/21/2020 | 35843 | CLEAN SOURCE LLC | 1,800.00 |
| 02/21/2020 | 35844 | DIVERSIFIED BENEFIT SERVICES | 95.00 |
| 02/21/2020 | 35845 | EBSCO INDUSTRIES, INC. | 116.36 |
| 02/21/2020 | 35846 | EVERS, BENJAMIN | 480.18 |
| 02/21/2020 | 35847 | GREATAMERICA FINANCIAL SERVIC | 500.36 |
| 02/21/2020 | 35848 | HERBST OIL | 4,821.08 |
| 02/21/2020 | 35849 | HEY AND ASSOCIATES INC | 1,813.75 |
| 02/21/2020 | 35850 | ICC OF MILWAUKEE COUNTY | 350.00 |
| 02/21/2020 | 35851 | KAPARIS, PHYLLIS | 158.32 |
| 02/21/2020 | 35852 | Milwaukee Public Museum | 150.00 |
| 02/21/2020 | 35853 | MOLINSKI, ALYSSA L. | 135.00 |
| 02/21/2020 | 35854 | NORTH SHORE BANK | 3,509.39 |
| 02/21/2020 | 35855 | OFFICE COPYING EQUIPMENT LTD | 360.84 |
| 02/21/2020 | 35856 | PREMIUM WATERS, INC. | 97.90 |
| 02/21/2020 | 35857 | PROFESSIONAL ID CARDS INC. | 18.50 |
| 02/21/2020 | 35858 | SAFEBUILT IIC | 4,489.81 |
| 02/21/2020 | 35859 | SCHOLASTIC LIBRARY PUBLISHING I | 145.60 |
| 02/21/2020 | 35860 | SECURIAN FINANCIAL GROUP | 1,060.40 |
| 02/21/2020 | 35861 | SPECTRUM BUSINESS | 189.12 |
| 02/21/2020 | 35862 | UNITED WAY OF GREATER MILWAUK | 30.00 |
| 02/21/2020 | 35863 | WE ENERGIES | 3,081.09 |
| 02/21/2020 | 999997009 | CARTER, JULIE | 711.01 |
| Grand Totals: | | | 62,254.17 |

Report Criteria:
Report type: Summary

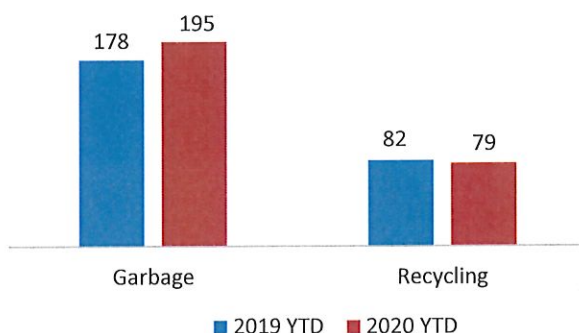
| Check Issue Date | Check Number | Payee | Amount |
|------------------|--------------|-----------------------------|--------------|
| 02/27/2020 | 35867 | MULTI-LINE INSURANCE AGENCY | 60.00 |
| Grand Totals: | | | <u>60.00</u> |

Department of Public Works February 2020 Report

Activity by the Numbers

- Crews have been working diligently to remove affected ash trees in the village right-of-way. Through the end of February, 116 trees have been removed. 67 trees remain that need to be removed by DPW.
- Crews worked through 6 winter storm events one of which was a long day and a half duration, totaling over 12" of snow accumulations. The crews average use was 12 tons of salt per event.
- Through the end of February, 16,443 feet of sanitary mains have been cleaned. There is approximately 10,000 feet remaining to be jetted in the area to be televised later this spring.

YTD Garbage and Recycling
Collection (Tons) Comparison



Highlights/Accomplishments

- The DPW crew attended a construction exposition show where we all had a chance to speak with vendors on new equipment and processes in our field. We also attended informational salt and liquid application classes to curb winter operations.
- The crew converted an old storage room in the IT main office into a private office for the IT Director.
- Monthly sewer maintenance was completed with no issues found.
- DPW set up the replacement of two police department garage doors. They managed the project and followed up with any concerns. They also participated in many building maintenance activities around village hall.
- The crew has continued sewer jetting in the area scheduled to be televised later this year.

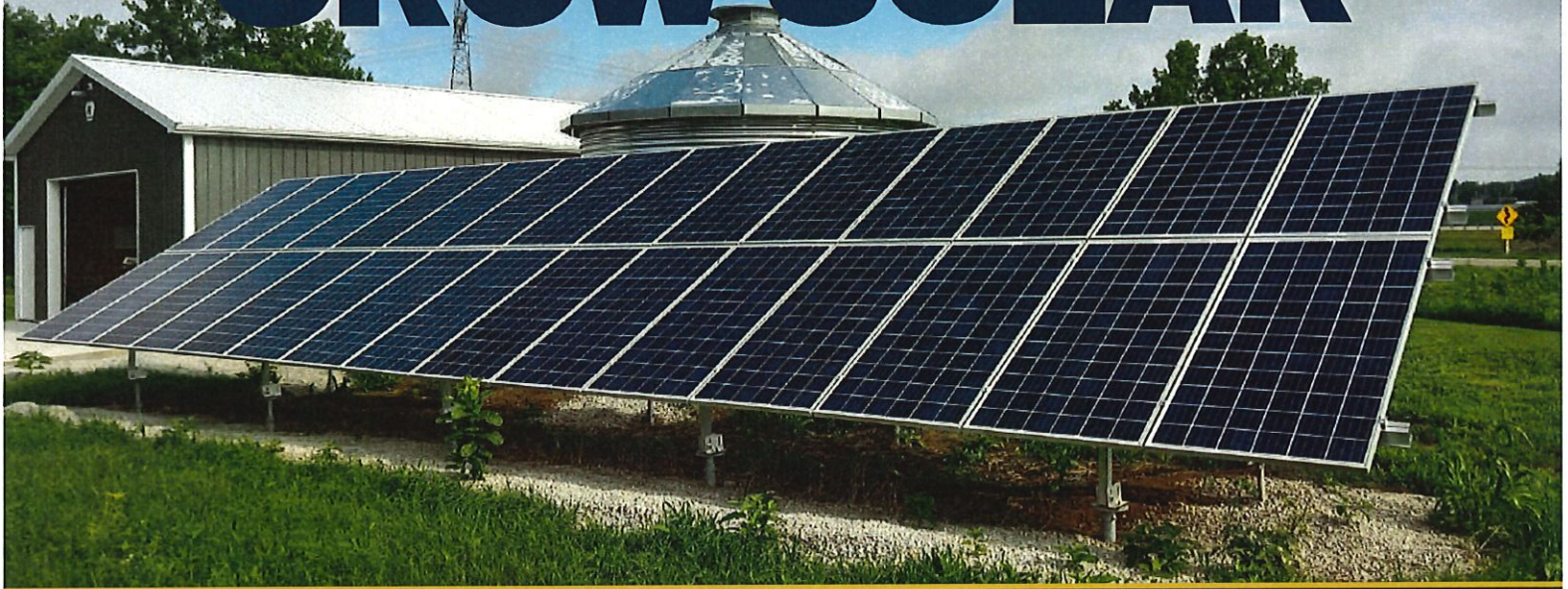
Month Ahead

- Dead tree removal in the right-of-way to continue throughout the Village.
- Continue to perform sanitary sewer jet cleaning.
- Continue DPW building cleaning and organization on bad weather days as well as performing pop up winter operations like plowing and salting.
- Continue planning for the storm water improvement project this year which will be started early summer.
- Continue recycling can accepted recycling sticker application to all recycling cans in the village. Approximately 1,000 cans have received the decal with approximately 650 remaining.
- The crew will be participating in an all-day training event on the safety and regulations of confined space entry. This knowledge is critical to safe working and entry into the sewer system for repairs and inspections.

YALB



GROW SOLAR



MIDWEST "GROW SOLAR" GROUP PURCHASE PROGRAMS

POWERED BY



CONTACT:

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www.midwestrenew.org/solargroupbuy

www.growsolar.org

PROGRAM OVERVIEW

Purpose:

Improve consumer understanding of the potential for solar energy investments on their home or business, increasing deployment of highest value/lowest cost solar energy in communities across the Midwest.

Background:

Group Buys are important tools for scaling solar deployment in a market in a short period of time. When done correctly, they can be beneficial to everyone involved, including residents, businesses, local organizations, and jurisdictions. They work by aggregating demand for solar, usually in a small geographic area, achieving economies of scale. They lower the solar installers' "soft costs" further by providing up-front customer education en masse, leading to a higher-than-average conversion rate for solar leads. Home and business owners see lower prices for their solar array, and communities move toward achieving their sustainability goals.

WHY GROUP BUY?

In a solar group buy, people learn about solar together, with neighbors, local business owners, and community leaders. Working in partnership, we provide high value education that informs people about the technology and the investment potential.

WHO BENEFITS?



Property Owners

Property owners get access to lower prices for high quality solar arrays that save them money on their electric bill for decades and increase their energy independence.



Communities

Communities reach their climate goals faster through the education and investment of their residents in solar photovoltaics.



The Environment

Emissions from hundreds of thousands of pounds of fossil fuels are avoided thanks to dozens of property owners producing their own clean electricity.

In a survey of group buy participants in 16 solar group buys in Illinois, Iowa, and Wisconsin...

- **78%** said it was important or very important that the group buy program is managed by an independent, nonprofit organization (i.e. The Midwest Renewable Energy Association).
- **70%** said it was important or very important that the group buy program has the support of a municipality.
- **78%** said it was important or very important that the information provided at the Solar Power Hour is developed by an independent, non-profit organization.
- **83%** said they found the Solar Power hour informative or very informative.
- **93%** said they knew more about issues relating to solar as a result of the program.
- **86%** said they are more likely to pay attention to energy policy issues in their state because of their participation in the solar group buy program.
- **87%** said they are now more aware of solar resources and tools available to them.

PROGRAM SPECIFICS

This specific Group Buy program can be thought of as a two phase process. Phase 1 involves setting the program up for success and Phase II involves implementation of the outreach, education, and installation of solar PV. Each partner has key responsibilities to make the program a success.

PROGRAM PHASES:

PHASE I Activities (6-8 weeks)

1. Convene program partners
2. Establish roles for program partners
3. Convene Advisory Committee
4. Establish RFP requirements if different from template (union-made components, etc.)
5. Issue RFP to relevant industry networks and review submitted proposals with Advisory Committee
6. Select solar installer, begin regular meetings with local team + installer
7. Identify target demographics, groups, organizations (farmers, business owners, residents of certain neighborhoods, members of certain organizations)
8. Identify local Solar Power Hour facilitator
9. Schedule 7-20 outreach sessions (Solar Power Hours) at key locations
10. Make contact with promotional partners and establish expectations, trades, partnerships
11. Create logo, branding, website, posters, handouts, sign up forms, tracking spreadsheets
12. Create Solar Power Hour presentation
13. Convene volunteer street team to identify key locations and distribute promotional materials

PHASE II Activities (16-20 weeks)

1. Issue press release announcing the program
2. Facilitate 7-20 Solar Power Hours
3. Track sign-ups, site assessments, proposals, and signed contracts
4. Respond to questions/concerns from participants
5. Communicate progress with participants regularly
6. Implement Continuous promotion strategy
7. Optimize sign-up to contact timeline, including site assessments and proposals
8. Install solar on local properties

Solar Group Buys inspire many people to go solar who otherwise wouldn't.

In a survey of group buy participants in 16 solar group buys in Illinois, Iowa, and Wisconsin...**When asked how likely they were to install solar without the group buy...**

- ***47% said unlikely or very unlikely***
- ***23% said likely or very likely***



PARTNER ROLES



JURISDICTION / MUNICIPALITY / LOCAL ORGANIZATIONS

**Assistance from the jurisdiction/
municipality/local organizations may take
the form of:**

1. Providing logistical assistance
2. Securing public space for info sessions
3. Providing promotional support via their promotional and informational dissemination networks
4. Potential advertising assistance
5. Assisting the MREA in making connections with local individuals and organizations that may be strong partners

SOLAR INSTALLER

The solar installer is responsible for:

1. Attending Solar Power Hours to answer technical questions and meet potential customers
2. Providing a user-friendly platform or process for customers to sign up for site-assessments
3. Providing customer proposals no more than 48 hours after site assessment
4. Attending weekly program calls with MREA and other partners
5. Reporting progress regularly (weekly if possible)
6. Being familiar with local permitting and interconnection processes
7. Helping promote the program before, during, and after

MREA

MREA is responsible for the following, either independently and/or partnerships with local organizations:

1. Coordinating the overall process
2. Coordinating on-site presentations (with help from local partners)
3. Scheduling events
4. Facilitating weekly phone calls with partners
5. Promoting through media
6. Branding (logo, aesthetic)
7. Developing resources (posters, brochures)
8. Developing a website
9. Assembling advisory committees
10. Preparing requests for proposals, establishing requirements and qualifications for the installer, including but not limited to: NABCEP certification, Master Electrician on staff, locally headquartered.
11. Reviewing request for proposals
12. Vetting installers
13. Scheduling events
14. Meeting with interested parties

"I'm very excited to participate, once again, in the Solar program through MREA. It was very successful the first time around and we were able to help get solar power installed in a variety of venues."

**-Mike Wiza,
Mayor of Stevens Point, Wisconsin**

GUIDING PRINCIPLES



Customers adopt solar when their neighbors or others in close proximity adopt solar¹.

A strong focus on building a market in a concentrated geographical area over a relatively short period of time can build a market for years to come. Working with a single installer on a group buy program may seem like it crowds out their competitors, but the boost to the market outlasts the program timeline, improving market conditions for all stakeholders.

The presence of affinity groups that advocate for solar lead to more installations in a given area.

We work with as many local jurisdictions and organizations as we can to promote the solar effort, often partnering with them to host our free, public, one-hour educational “Solar Power Hours.” We emphasize local engagement through email newsletters from multiple organizations, social media, press, and radio to meet a large and diverse base of constituents.

Discounts with deadlines help a greater number of people decide that “now is the time.”

The MREA was established in 1990 with the mission of promoting renewable energy through education and demonstration. We have found over the years that delivering information is not as effective as delivering actionable information. Our programs include incentives like discounts that are tied to deadlines, so a greater proportion of our audience decides that now is the time to take action.

¹Graziano, Marcello, and Kenneth Gillingham. “Spatial patterns of solar photovoltaic system adoption: the influence of neighbors and the built environment.” *Journal of Economic Geography* 15.4 (2015): 815-839., Bollinger, Bryan, and Kenneth Gillingham. “Peer effects in the diffusion of solar photovoltaic panels.” *Marketing Science* 31.6 (2012): 900-912.

PAST SUCCESSES

The following are just a few of the past successes throughout the Midwest that we have had with these types of programs. Since 2013 we have run over 30 programs in 5 midwest states.

CEDAR RAPIDS & LINN COUNTY, IA:

In 2017 we led a group buy totaling 607 kW installed on 104 homes. We worked directly with city and county staff at Cedar Rapids and Linn County Public Health, as well as The Nature Conservancy of Iowa, Iowa350.org, and Indian Creek Nature Center to schedule education sessions all over the county, and promote the program widely in the press, in person, and online. Nearly 500 individuals learned about solar at 23 Solar Power Hours.

URBANA, IL:

In 2016 we led a county-wide group buy totalling 605 kW installed on 81 homes and small businesses over 6 months. Over 430 individuals learned about solar at 24 Solar Power Hours. All told, over 140 homes and businesses received custom solar site assessments in the program. Out of this group, 81 participants signed a contract to go solar, for an aggregate total greater than \$65,600 in savings on energy costs in year one, offsetting over 1 million lbs of CO₂ in that same time frame.

MILWAUKEE, WI:

A partnership with the City of Milwaukee's Environmental Collaboration Office and Milwaukee Shines program has involved recurring neighborhood-based group buys totalling 599 kW installed and counting. The program has led to over 164 installations on homes and small businesses since 2013. Over 700 individuals have been reached with solar education in the Milwaukee Metropolitan area.

BLOOMINGTON-NORMAL, IL:

By working closely with the Normal, IL based Ecology Action Center, the Solar Bloomington-Normal program reached 242 individuals with Solar Power Hours, leading to 425 kW of solar added on 29 properties, including two commercial installations sized at 75 kW and 124 kW.

EDUCATION: In total, our free information sessions have educated over 4,600 individuals throughout the Midwest.





Solar Urbana-Champaign began when Scott Tess, Environmental Sustainability Manager for the City of Urbana, regarding technical assistance for solar in permitting, planning, and zoning, expressed interest also in the possibility of engaging the community with a group buy, at which point MREA staff met with Tess. Partners included Environmental Law & Policy Center (ELPC), Illinois Green Economy Network (IGEN), and the City of Urbana. After confirming municipal support, MREA issued a competitive Request for Proposals (RFP) for the Solar Urbana-Champaign program in September 2015. Proposals were reviewed by the advisory committee, including representatives from MREA, ELPC, IGEN, and Urbana. The advisory committee then made a recommendation to Urbana's conservation committee.

The press release announcing the program's launch was issued the week before Thanksgiving, inviting Champaign County locals to attend a December 2 launch event at Common Ground Food Co-op. Common Ground was selected as a location for the program's launch because the nature of a cooperative mirrors the program: the participants pool their resources to meet a desired outcome. The launch event was the first of 24 Solar Power Hours, free one-hour information sessions that cover the basics of solar, the program, and financial outlook for a few example homes and businesses. These Solar Power Hours were held all over Champaign County, but focused mostly on the cities of Urbana and Champaign at libraries, churches, corporate "lunch-and-learns," and other community spaces, coordinated by MREA staff. The program partners set a deadline of May 31 for participants to sign contracts, and potential participants attended Power Hours as late as mid-May.

The program was promoted through the website SolarUrbanaChampaign.com, radio, posters, brochures, yard signs, billboards on the side of public buses, public television, and in articles in print and on the web. The program partners issued press releases at every benchmark (100 kW, 150 kW, and 250 kW), which increased the legitimacy of the program and drew more would-be participants to the Solar Power Hours. Crucially, promotional help came from email blasts by local environmental and interfaith organizations to their networks, and emails from the program itself encouraged recipients to forward to their networks, expanding the reach and scope of the program's success.

Champaign-Urbana seemed "ready" for the group buy. Among its residents are progressive, highly educated individuals with incomes that can absorb the upfront cost of solar. All told, 81 homes and business went solar, totaling 605 kW in installations. The Solar Power Hours reached over 430 individuals with enlightening information about the process and costs of going solar. The solar contractor hired at least two individuals as a direct result of the program.

TESTIMONIAL
Dan Bucks (Milwaukee)



“Going solar in the first instance was based primarily on doing the right thing environmentally. That decision, though, is reinforced by the fact that solar is financially sound--especially when one considers that energy costs will begin to rise again in the next three or four years. Now is a good time because the economics of solar have reached the point of breaking even over a reasonable period of years--especially with the advantages of MREA's Solar Buy program.

I am uncertain if we would have proceeded without the Solar Buy program making it simple, easy and even more cost-effective. Managing the steps on our own--selecting an installer, handling the multiple, different incentives, working with the utility company--would have been a major obstacle to moving forward. One important but overlooked factor about the program is its partnership with Arch Electric--a talented, veteran installer. One does not need to worry about shopping around for a quality installation contractor. MREA has already done that and has created a top-notch team that does a careful, high quality job in a highly professional manner.

I also appreciate that in doing an installation, Arch Electric puts safety first. Mounting electrical equipment on the top of a house has certain inherent risks, and Arch Electric does everything possible to minimize those risks.

I guess, in hindsight, what surprised me was how complicated it would have been without the support of the Solar Buy program. Solar Buy makes this process about as simple as it can be given the complexities that are otherwise involved. It is definitely the best option for most homeowners to go solar in Wisconsin now.”



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GROW SOLAR

BRING SOLAR TO YOUR COMMUNITY

SOLAR IS CONTAGIOUS – Solar group purchase programs, often called “Solarize” programs, are happening across the country, spreading solar from neighbor to neighbor and business to business. Since 2013, the Midwest Renewable Energy Association (MREA) has worked with 5 midwest states to lead over 30 programs, reaching over 7,000 individuals, resulting in over 8MW of solar on more than 1,000 properties. **BRING US TO YOUR COMMUNITY!**

HOW IT WORKS:

- MREA administers program with no cost to city or county.
- MREA works with community stakeholders to form an advisory group to guide contractor selection and program promotion.
- The MREA conducts a competitive bidding process to help the advisory committee select a qualified solar installer that will work to offer reduced price solar installations and free no-obligation solar site assessments to prospective participants.
- MREA provides free, public, one-hour long educational sessions called Solar Power Hours for prospective participants to learn how solar energy works, financial options, how the program works, and answer prospective participant questions.
- As the participant list grows, the program will offer rebates based on program benchmarks typically set at 50kW, 100kW, 150kW, and so on, leveraging the group’s power of volume purchasing for the most affordable solar possible.



Solar Central Wisconsin Group Buy Participant, Paul Anderson standing next to he and wife Sue Anderson’s 4.4kW array.



5.10kW array installed on residence as part of Solar Urbana Champaign 2.0 Group Buy.

WHAT PEOPLE ARE SAYING:

“The Solar Group Buy Program makes it simple, easy, and even more cost-effective to go solar. They help manage the steps of moving forward, such as selecting an installer, handling the different incentives, and working with the utility company. It is definitely the best option for most homeowners to go solar right now.”

- Dan Bucks, Milwaukee Solar Group Buy Participant

“I am thrilled we are working with residents, businesses, farms, and other organizations throughout Linn County in order to save them money on solar installations, while also helping the environment in the process.”

-James Hodina, Environmental Public Health Manager, Linn County Public Health.



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midwestrenew.org/solargroupbuy

ADMISTRATIVE SERVICES HIGHLIGHTS

February - 2020

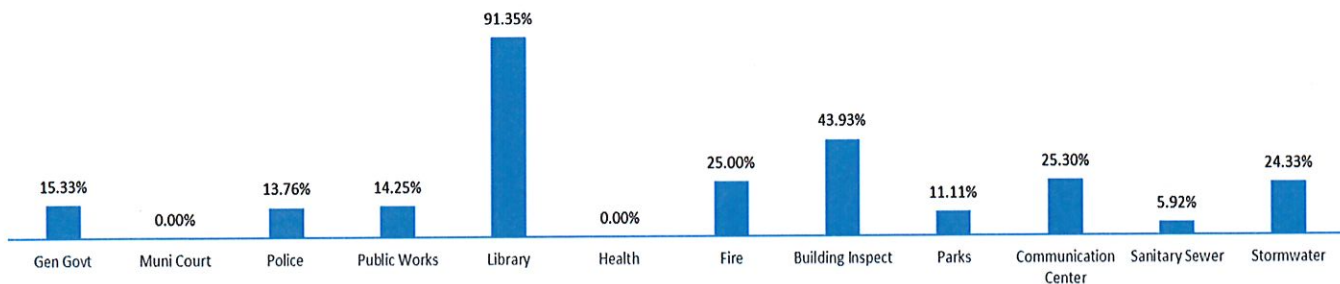
Highlights/Accomplishments:

- The Lottery and Gaming settlement reports and the First Dollar Credit Claims data was sent to Milwaukee County.
- The internal financial steering committee was held. Topics of discussion were current service contracts, the rebidding of 1/3 of these contracts, identifying revenues sources and grant tracking.
- The February 18 Spring Primary was held. Bayside had a total of 1,042 voters, a 32.07% turnout in Milwaukee County and a 28.92% in Ozaukee.
- The Village has received 129 absentee applications for the Spring Election.
- Delinquent Milwaukee County property tax notices for 56 parcels totaling \$392,499.81 were mailed out earlier in the month. As of February 27, 2020, there are only 35 parcels totaling \$257,752.56 in delinquent taxes remaining.
- Final February 18, 2020 Spring Primary Election reporting was completed in WisVote in 5 minutes versus the up to a month-long process in the past. The new Badger Book poll books data is uploaded from the server system to WisVote replacing the previous process of hand entering the data.

Priorities for Next Month:

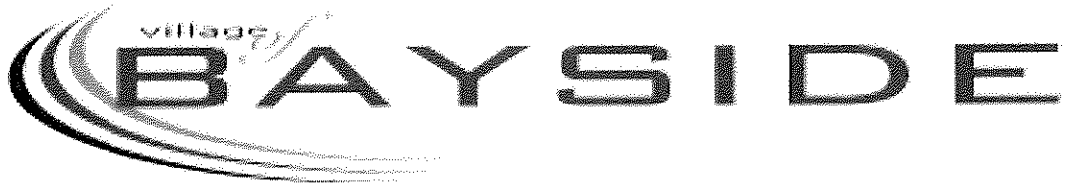
- 2019 audit.
- Tax collection.
- Administering the 2020 Presidential Preference and Spring Election.

Percentage of 2020 Budget Spent



| Revenues | | | | | |
|-----------------------|----------------|----------------|---------------|-------------|----------|
| | 2020 YTD | 2019 YTD | 2020 vs. 2019 | 2020 Budget | Trending |
| General Fund | \$2,468,319.53 | \$1,222,094.59 | 102.0% | \$4,384,769 | 56% |
| Sanitary Sewer | \$771,908.04 | \$559,236.42 | 38.0% | \$1,086,368 | 71% |
| Stormwater | \$371,922.60 | \$262,530.60 | 41.7% | \$543,965 | 68% |
| Consolidated Dispatch | \$851,298.91 | \$686,222.78 | 24.1% | \$2,612,850 | 33% |
| Library | \$362,481.45 | \$0.00 | 100.0% | \$976,476 | 37% |
| Expenditures | | | | | |
| | 2020 YTD | 2019 YTD | 2020 vs. 2019 | 2020 Budget | Trending |
| General Fund | \$860,786.46 | \$656,569.59 | 31.1% | \$4,384,770 | 20% |
| Sanitary Sewer | \$92,946.73 | \$14,115.21 | 558.5% | \$1,571,048 | 6% |
| Stormwater | \$132,348.13 | \$8,012.85 | 1551.7% | \$543,965 | 24% |
| Library | \$153,665.06 | \$0.00 | 100.0% | \$1,016,476 | 15% |
| Consolidated Dispatch | \$661,164.35 | \$166,473.00 | 297.2% | \$1,571,048 | 42% |

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FEBRUARY 2020

FINANCIAL REPORT

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | % | |
|--------------------------------|--------------------------------|--------------|--------------|--------------|--------------|-------|
| <u>TAXES</u> | | | | | | |
| 10-41100 | PROPERTY TAXES | 1,455,573.04 | 2,076,378.84 | 3,184,461.00 | 1,108,082.16 | 65.2 |
| 10-41300 | INTEREST ON DELINQUENT TAXES | 1,425.79 | 1,425.79 | 12,000.00 | 10,574.21 | 11.9 |
| 10-41500 | PAYMENT IN LIEU OF TAXES | .00 | 14,221.00 | 46,127.00 | 31,906.00 | 30.8 |
| TOTAL TAXES | | 1,456,998.83 | 2,092,025.63 | 3,242,588.00 | 1,150,562.37 | 64.5 |
| <u>INTERGOVERNMENTAL</u> | | | | | | |
| 10-43210 | COMMUNITY DEVELOPMENT BLOC | .00 | .00 | 5,598.00 | 5,598.00 | .0 |
| 10-43225 | PUBLIC SAFETY COMMUNICATION | 95,953.00 | 95,953.00 | 95,953.00 | .00 | 100.0 |
| 10-43410 | STATE SHARED REVENUES | .00 | .00 | 60,321.00 | 60,321.00 | .0 |
| 10-43510 | RECYCLING GRANT | .00 | .00 | 25,679.00 | 25,679.00 | .0 |
| 10-43530 | EXEMPT COMPUTER AID | .00 | .00 | 15,160.00 | 15,160.00 | .0 |
| 10-43540 | STATE TRANSPORTATION AIDS | .00 | 109,918.21 | 402,837.00 | 292,918.79 | 27.3 |
| 10-43545 | ST 32 HIGHWAY AIDS | .00 | 4,227.87 | 16,954.00 | 12,726.13 | 24.9 |
| 10-43600 | EXPENDITURE RESTRAINT | .00 | .00 | 79,944.00 | 79,944.00 | .0 |
| TOTAL INTERGOVERNMENTAL | | 95,953.00 | 210,099.08 | 702,446.00 | 492,346.92 | 29.9 |
| <u>LICENSES & PERMITS</u> | | | | | | |
| 10-44100 | OPERATORS LICENSE | 55.00 | 165.00 | 1,000.00 | 835.00 | 16.5 |
| 10-44120 | LIQUOR LICENSE | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 10-44140 | CIGARETTE LICENSE | .00 | .00 | 300.00 | 300.00 | .0 |
| 10-44220 | ANIMAL LICENSES | 160.80 | 645.71 | 1,750.00 | 1,104.29 | 36.9 |
| 10-44300 | CABLE FRANCHISE FEES | 12,691.38 | 18,099.62 | 74,000.00 | 55,900.38 | 24.5 |
| 10-44415 | ARC APPLICATION FEES | 60.00 | 60.00 | 2,000.00 | 1,940.00 | 3.0 |
| 10-44420 | OCCUPANCY PERMITS | .00 | 150.00 | 140.00 | 10.00 | 107.1 |
| 10-44435 | TRANSIENT MERCHANT PERMIT | .00 | .00 | 300.00 | 300.00 | .0 |
| 10-44460 | BUILDING PERMITS | 6,804.80 | 13,497.40 | 65,000.00 | 51,502.60 | 20.8 |
| 10-44480 | VACANT PROPERTY FEE | 250.00 | 250.00 | .00 | 250.00 | .0 |
| 10-44495 | EXCAVATION/RIGHT OF WAY/PRIVL | 550.00 | 557.50 | 15,000.00 | 14,442.50 | 3.7 |
| 10-44530 | RUMMAGE SALE PERMITS | 15.00 | 30.00 | 220.00 | 190.00 | 13.6 |
| 10-44535 | DUMPSTER PERMITS | 310.00 | 470.00 | 1,000.00 | 530.00 | 47.0 |
| 10-44540 | SIGN PERMITS | .00 | 115.00 | 700.00 | 585.00 | 16.4 |
| 10-44550 | CONDITIONAL USE APPLICATION | .00 | .00 | 300.00 | 300.00 | .0 |
| 10-44560 | TREE PROGRAM | 900.00 | 900.00 | 5,000.00 | 4,100.00 | 18.0 |
| 10-44570 | SPECIAL EVENT PERMITS | 50.00 | 50.00 | 250.00 | 200.00 | 20.0 |
| TOTAL LICENSES & PERMITS | | 21,846.98 | 34,990.23 | 169,960.00 | 134,969.77 | 20.6 |
| <u>FINES & FORFEITURES</u> | | | | | | |
| 10-45100 | FINES & FORFEITURES | 3,548.92 | 12,023.07 | 50,000.00 | 37,976.93 | 24.1 |
| 10-45125 | MISC SERVICE FEE-NOTARY/FINGER | 25.50 | 26.50 | 100.00 | 73.50 | 26.5 |
| TOTAL FINES & FORFEITURES | | 3,574.42 | 12,049.57 | 50,100.00 | 38,050.43 | 24.1 |

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | % |
|------------------------------------|---------------|--------------|--------------|--------------|-------|
| <u>PUBLIC CHARGES FOR SERVICES</u> | | | | | |
| 10-46110 | 300.00 | 950.00 | 3,100.00 | 2,150.00 | 30.7 |
| 10-46120 | .00 | .00 | 175.00 | 175.00 | .0 |
| 10-46130 | 281.15 | 395.75 | 550.00 | 154.25 | 72.0 |
| 10-46310 | 240.00 | 821.76 | 8,000.00 | 7,178.24 | 10.3 |
| 10-46315 | .00 | .00 | 4,800.00 | 4,800.00 | .0 |
| 10-46320 | 212.50 | 490.00 | 2,600.00 | 2,110.00 | 18.9 |
| 10-46330 | 100.00 | 375.00 | 10,000.00 | 9,625.00 | 3.8 |
| 10-46400 | 17,500.00 | 17,500.00 | 17,500.00 | .00 | 100.0 |
| 10-46415 | 17,500.00 | 17,500.00 | 17,500.00 | .00 | 100.0 |
| 10-46710 | 75.00 | 75.00 | 800.00 | 725.00 | 9.4 |
| 10-46715 | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| TOTAL PUBLIC CHARGES FOR SERVI | 36,208.65 | 38,107.51 | 66,025.00 | 27,917.49 | 57.7 |
| <u>MISCELLANEOUS REVENUE</u> | | | | | |
| 10-48100 | 39,364.14 | 75,678.44 | 140,000.00 | 64,321.56 | 54.1 |
| 10-48200 | 76.44 | 1,542.93 | 500.00 | 1,042.93- | 308.6 |
| 10-48210 | .00 | .00 | 150.00 | 150.00 | .0 |
| 10-48220 | 210.00 | 520.00 | 5,000.00 | 4,480.00 | 10.4 |
| 10-48230 | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-48240 | 3,286.14 | 3,286.14 | 7,000.00 | 3,713.86 | 46.9 |
| 10-48310 | .00 | 20.00 | .00 | 20.00- | .0 |
| TOTAL MISCELLANEOUS REVENUE | 42,936.72 | 81,047.51 | 153,650.00 | 72,602.49 | 52.8 |
| TOTAL FUND REVENUE | 1,657,518.60 | 2,468,319.53 | 4,384,769.00 | 1,916,449.47 | 56.3 |

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|---------------------------------|------------------|-------------------|-------------------|-------------------|-------------|
| <u>GENERAL GOVERNMENT</u> | | | | | |
| 10-51000-110 | 12,975.98 | 32,117.92 | 251,280.00 | 219,162.08 | 12.8 |
| 10-51000-117 | 175.00 | 316.68 | 2,100.00 | 1,783.32 | 15.1 |
| 10-51000-119 | 11.32 | 22.64 | 217.00 | 194.36 | 10.4 |
| 10-51000-120 | 700.00 | 1,400.00 | 8,400.00 | 7,000.00 | 16.7 |
| 10-51000-125 | 1,374.10 | 1,374.10 | 6,000.00 | 4,625.90 | 22.9 |
| 10-51000-130 | 546.13 | 546.13 | 7,600.00 | 7,053.87 | 7.2 |
| 10-51000-150 | 1,756.65 | 3,410.28 | 17,805.00 | 14,394.72 | 19.2 |
| 10-51000-151 | 1,559.85 | 2,996.81 | 21,573.00 | 18,576.19 | 13.9 |
| 10-51000-152 | 89.56 | 267.27 | 1,088.00 | 820.73 | 24.6 |
| 10-51000-153 | 2,024.50 | 6,076.22 | 24,294.00 | 18,217.78 | 25.0 |
| 10-51000-154 | 52.09 | 153.36 | 544.00 | 390.64 | 28.2 |
| 10-51000-180 | 29.95 | 29.95 | 300.00 | 270.05 | 10.0 |
| 10-51000-208 | 2,920.50 | 2,920.50 | 2,000.00 | 4,920.50 | (146.0) |
| 10-51000-210 | 1,779.46 | 2,362.62 | 12,578.00 | 10,215.38 | 18.8 |
| 10-51000-211 | .00 | .00 | 58,583.00 | 58,583.00 | .0 |
| 10-51000-213 | .00 | .00 | 8,033.00 | 8,033.00 | .0 |
| 10-51000-214 | .00 | .00 | 18,403.00 | 18,403.00 | .0 |
| 10-51000-217 | .00 | .00 | 28,645.00 | 28,645.00 | .0 |
| 10-51000-219 | .00 | 4,980.00 | 24,900.00 | 19,920.00 | 20.0 |
| 10-51000-221 | 217.20 | 471.55 | 2,900.00 | 2,428.45 | 16.3 |
| 10-51000-225 | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-51000-226 | 136.17 | 321.17 | 510.00 | 188.83 | 63.0 |
| 10-51000-229 | 442.80 | 873.39 | 4,200.00 | 3,326.61 | 20.8 |
| 10-51000-230 | 87.99 | 87.99 | 2,200.00 | 2,112.01 | 4.0 |
| 10-51000-238 | .00 | .00 | 6,000.00 | 6,000.00 | .0 |
| 10-51000-300 | .00 | .00 | 800.00 | 800.00 | .0 |
| 10-51000-310 | 43.88 | 87.61 | 4,000.00 | 3,912.39 | 2.2 |
| 10-51000-311 | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 10-51000-321 | 465.00 | 2,017.00 | 4,161.00 | 2,144.00 | 48.5 |
| 10-51000-322 | 900.91 | 900.91 | 11,500.00 | 10,599.09 | 7.8 |
| 10-51000-323 | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-51000-324 | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-51000-350 | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 10-51000-390 | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-51000-500 | .00 | .00 | 50,000.00 | 50,000.00 | .0 |
| 10-51000-509 | .00 | .00 | 886.00 | 886.00 | .0 |
| 10-51000-510 | .00 | 20,194.32 | 21,218.00 | 1,023.68 | 95.2 |
| 10-51000-511 | .00 | 5,134.00 | 19,669.00 | 14,535.00 | 26.1 |
| 10-51000-512 | .00 | 549.00 | 802.00 | 253.00 | 68.5 |
| 10-51000-513 | .00 | 12,068.55 | 59,859.00 | 47,790.45 | 20.2 |
| 10-51000-515 | .00 | 151.04 | 1,921.00 | 1,769.96 | 7.9 |
| 10-51000-516 | .00 | .00 | 8,374.00 | 8,374.00 | .0 |
| 10-51000-517 | .00 | 9,624.00 | 12,828.00 | 3,204.00 | 75.0 |
| 10-51000-591 | .00 | 250.00 | 4,000.00 | 3,750.00 | 6.3 |
| TOTAL GENERAL GOVERNMENT | 22,448.04 | 105,864.01 | 719,371.00 | 613,506.99 | 14.7 |

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|-------------------------|---------------|------------|--------------|--------------|------|
| <u>MUNICIPAL COURT</u> | | | | | |
| 10-51200-113 | .00 | .00 | 900.00 | 900.00 | .0 |
| 10-51200-151 | .00 | .00 | 69.00 | 69.00 | .0 |
| 10-51200-208 | .00 | .00 | 915.00 | 915.00 | .0 |
| 10-51200-210 | .00 | .00 | 4,085.00 | 4,085.00 | .0 |
| 10-51200-211 | .00 | .00 | 23,897.00 | 23,897.00 | .0 |
| TOTAL MUNICIPAL COURT | .00 | .00 | 29,866.00 | 29,866.00 | .0 |
| <u>POLICE</u> | | | | | |
| 10-52100-110 | 77,514.83 | 144,867.04 | 1,023,408.00 | 878,540.96 | 14.2 |
| 10-52100-111 | 1,176.32 | 838.90 | 35,000.00 | 34,161.10 | 2.4 |
| 10-52100-112 | 2,098.88 | 4,603.39 | 29,164.00 | 24,560.61 | 15.8 |
| 10-52100-116 | .00 | .00 | 32,267.00 | 32,267.00 | .0 |
| 10-52100-117 | .00 | .00 | 18,900.00 | 18,900.00 | .0 |
| 10-52100-118 | 100.00 | 125.00 | 3,360.00 | 3,235.00 | 3.7 |
| 10-52100-119 | 18.88 | 37.76 | 906.00 | 868.24 | 4.2 |
| 10-52100-150 | 8,222.24 | 15,374.35 | 114,366.00 | 98,991.65 | 13.4 |
| 10-52100-151 | 6,107.16 | 11,496.57 | 87,618.00 | 76,121.43 | 13.1 |
| 10-52100-152 | 65.54 | 195.96 | 798.00 | 602.04 | 24.6 |
| 10-52100-153 | 8,027.79 | 23,826.20 | 136,189.00 | 112,362.80 | 17.5 |
| 10-52100-154 | 120.25 | 354.96 | 2,583.00 | 2,228.04 | 13.7 |
| 10-52100-209 | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-52100-210 | 2,434.02 | 6,564.82 | 41,373.00 | 34,808.18 | 15.9 |
| 10-52100-213 | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-52100-215 | .00 | 328.01 | 1,300.00 | 971.99 | 25.2 |
| 10-52100-221 | 417.07 | 844.41 | 5,196.00 | 4,351.59 | 16.3 |
| 10-52100-225 | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 10-52100-226 | .00 | .00 | 1,140.00 | 1,140.00 | .0 |
| 10-52100-230 | 246.29 | 1,308.93 | 6,025.00 | 4,716.07 | 21.7 |
| 10-52100-231 | 948.89 | 1,160.37 | 7,000.00 | 5,839.63 | 16.6 |
| 10-52100-310 | 35.00 | 41.15 | 1,000.00 | 958.85 | 4.1 |
| 10-52100-311 | .00 | 29.88 | 700.00 | 670.12 | 4.3 |
| 10-52100-321 | .00 | 675.00 | 1,560.00 | 885.00 | 43.3 |
| 10-52100-322 | 1,059.00 | 1,388.12 | 6,953.00 | 5,564.88 | 20.0 |
| 10-52100-323 | .00 | .00 | 1,600.00 | 1,600.00 | .0 |
| 10-52100-330 | 577.39 | 577.39 | 6,500.00 | 5,922.61 | 8.9 |
| 10-52100-333 | .00 | 49.99 | 1,205.00 | 1,155.01 | 4.2 |
| 10-52100-340 | 1,438.49 | 3,036.99 | 24,000.00 | 20,963.01 | 12.7 |
| 10-52100-390 | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-52100-518 | .00 | 12,139.20 | 16,179.00 | 4,039.80 | 75.0 |
| 10-52100-519 | .00 | .00 | 56,893.00 | 56,893.00 | .0 |
| TOTAL POLICE | 110,608.04 | 229,864.39 | 1,670,283.00 | 1,440,418.61 | 13.8 |
| <u>DEPARTMENT 52200</u> | | | | | |
| 10-52200-224 | .00 | 213,422.00 | 853,689.00 | 640,267.00 | 25.0 |
| TOTAL DEPARTMENT 52200 | .00 | 213,422.00 | 853,689.00 | 640,267.00 | 25.0 |

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|---|---------------|------------|------------|------------|-------|
| <u>BUILDING INSPECTION</u> | | | | | |
| 10-52400-110 WAGES FT | 20,000.00 | 20,000.00 | 20,000.00 | .00 | 100.0 |
| 10-52400-250 BUILDING INSPECTIONS | 4,489.81 | 4,489.81 | 35,750.00 | 31,260.19 | 12.6 |
| TOTAL BUILDING INSPECTION | 24,489.81 | 24,489.81 | 55,750.00 | 31,260.19 | 43.9 |
| <u>DEPARTMENT OF PUBLIC WORKS</u> | | | | | |
| 10-53000-110 WAGES FT | 42,812.67 | 68,396.01 | 305,350.00 | 236,953.99 | 22.4 |
| 10-53000-111 OVERTIME | 1,652.09 | 4,325.98 | 3,500.00 | -825.98 | 123.6 |
| 10-53000-112 WAGES PT | 2,587.45 | 4,366.74 | 47,571.00 | 43,204.26 | 9.2 |
| 10-53000-117 HEALTH INSURANCE BUYOUT | 41.67 | 125.00 | 500.00 | 375.00 | 25.0 |
| 10-53000-119 DENTAL INSURANCE BUYOUT | .00 | .00 | 57.00 | 57.00 | .0 |
| 10-53000-150 WISCONSIN RETIREMENT SYSTEM | 2,191.53 | 4,122.39 | 20,848.00 | 16,725.61 | 19.8 |
| 10-53000-151 SOCIAL SECURITY | 2,498.55 | 4,726.90 | 24,415.00 | 19,688.10 | 19.4 |
| 10-53000-152 LIFE INSURANCE | 67.57 | 186.73 | 517.00 | 330.27 | 36.1 |
| 10-53000-153 HEALTH INSURANCE | 9,517.47 | 24,918.90 | 70,459.00 | 45,540.10 | 35.4 |
| 10-53000-154 DENTAL INSURANCE | 218.86 | 578.59 | 1,586.00 | 1,007.41 | 36.5 |
| 10-53000-200 FACILITY MAINTENANCE & SUPPLIE | 184.80 | 518.72 | 25,000.00 | 24,481.28 | 2.1 |
| 10-53000-201 CLEANING & JANITORIAL SERVICES | 600.56 | 1,184.22 | 11,500.00 | 10,315.78 | 10.3 |
| 10-53000-202 HVAC MAINTENANCE | .00 | .00 | 4,200.00 | 4,200.00 | .0 |
| 10-53000-210 CONTRACTUAL SERVICES | 925.86 | 1,355.60 | 33,824.00 | 32,468.40 | 4.0 |
| 10-53000-216 ENGINEERING | .00 | .00 | 16,728.00 | 16,728.00 | .0 |
| 10-53000-220 UTILITIES | .00 | .00 | 59,000.00 | 59,000.00 | .0 |
| 10-53000-221 TELECOMMUNICATIONS | 154.53 | 174.53 | 2,865.00 | 2,690.47 | 6.1 |
| 10-53000-230 MATERIALS & SUPPLIES | 409.83 | 863.34 | 5,150.00 | 4,286.66 | 16.8 |
| 10-53000-231 FLEET MAINTENANCE | 178.11 | 913.92 | 31,163.00 | 30,249.08 | 2.9 |
| 10-53000-233 TOOLS | 190.05 | 190.05 | 1,000.00 | 809.95 | 19.0 |
| 10-53000-310 OFFICE SUPPLIES | 45.79 | 90.72 | 150.00 | 59.28 | 60.5 |
| 10-53000-321 DUES & SUBSCRIPTIONS | .00 | 205.00 | 925.00 | 720.00 | 22.2 |
| 10-53000-322 TRAINING, SAFETY & CERTIFICATI | .00 | 357.76 | 3,500.00 | 3,142.24 | 10.2 |
| 10-53000-330 UNIFORM SUPPLIES | 152.98 | 339.72 | 1,800.00 | 1,460.28 | 18.9 |
| 10-53000-334 WINTER OPERATIONS | .00 | 165.71 | 36,000.00 | 35,834.29 | .5 |
| 10-53000-340 FUEL MAINTENANCE | 3,382.59 | 1,627.95 | 24,000.00 | 22,372.05 | 6.8 |
| 10-53000-360 EQUIPMENT RENTAL | .00 | .00 | 8,500.00 | 8,500.00 | .0 |
| 10-53000-370 TIPPING FEES | 711.36 | 711.36 | 71,000.00 | 70,288.64 | 1.0 |
| 10-53000-377 YARD WASTE TUB GRINDING | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 10-53000-390 PUBLIC RELATIONS | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-53000-400 STREET MAINTENANCE | .00 | .00 | 7,700.00 | 7,700.00 | .0 |
| 10-53000-450 SIGNAGE | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 10-53000-460 FORESTRY & LANDSCAPING | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 10-53000-465 TREE DISEASE MITIGATION | 3,690.00 | 3,690.00 | 30,000.00 | 26,310.00 | 12.3 |
| TOTAL DEPARTMENT OF PUBLIC WO | 71,858.10 | 124,135.84 | 870,908.00 | 746,772.16 | 14.3 |
| <u>NORTH SHORE LIBRARY</u> | | | | | |
| 10-55100-227 NORTH SHORE LIBRARY | .00 | 162,194.00 | 177,555.00 | 15,361.00 | 91.4 |
| TOTAL NORTH SHORE LIBRARY | .00 | 162,194.00 | 177,555.00 | 15,361.00 | 91.4 |

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|-----------------------------------|---------------|--------------|--------------|---------------|--------|
| <u>PARKS</u> | | | | | |
| 10-55200-110 WAGES FT | 400.00 | 750.00 | 5,200.00 | 4,450.00 | 14.4 |
| 10-55200-151 SOCIAL SECURITY | 30.60 | 57.37 | 398.00 | 340.63 | 14.4 |
| 10-55200-230 MATERIALS & SUPPLIES | .00 | 8.98 | 1,500.00 | 1,491.02 | .6 |
| 10-55200-435 BASEBALL FIELD | .00 | .00 | 250.00 | 250.00 | .0 |
| TOTAL PARKS | 430.60 | 816.35 | 7,348.00 | 6,531.65 | 11.1 |
| TOTAL FUND EXPENDITURES | 229,834.59 | 860,786.40 | 4,384,770.00 | 3,523,983.60 | 19.6 |
| NET REVENUE OVER EXPENDITURES | 1,427,684.01 | 1,607,533.13 | 1.00- | -1,607,534.13 | 160753 |

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

SANITARY SEWER FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|---------------------------------------|------------------|-------------------|---------------------|-------------------|-------------|
| <u>PUBLIC CHARGES FOR SERVICES</u> | | | | | |
| 20-46210 INTERGOVERNMENTAL GRANTS | .00 | .00 | 150,000.00 | 150,000.00 | .0 |
| 20-46410 RESIDENTIAL SEWER | 24,500.00 | 771,750.00 | 777,138.00 | 5,388.00 | 99.3 |
| 20-46420 COMMERCIAL SEWER | .00 | .00 | 125,000.00 | 125,000.00 | .0 |
| 20-46425 POLICE LEASE REVENUE | 34,230.00 | 34,230.00 | 34,230.00 | .00 | 100.0 |
| TOTAL PUBLIC CHARGES FOR SERVI | 58,730.00 | 805,980.00 | 1,086,368.00 | 280,388.00 | 74.2 |
| <u>MISCELLANEOUS REVENUE</u> | | | | | |
| 20-48100 INTEREST | 74.75 | 158.06 | .00 | -158.06 | .0 |
| TOTAL MISCELLANEOUS REVENUE | 74.75 | 158.06 | .00 | -158.06 | .0 |
| TOTAL FUND REVENUE | 58,804.75 | 806,138.06 | 1,086,368.00 | 280,229.94 | 74.2 |

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

SANITARY SEWER FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|---|------------------|-------------------|---------------------|----------------------|--------------|
| <u>GENERAL SEWER</u> | | | | | |
| 20-51000-110 WAGES FT | 30,411.03 | 37,129.76 | 147,056.00 | 109,926.24 | 25.3 |
| 20-51000-111 OVERTIME | .00 | .00 | 900.00 | 900.00 | .0 |
| 20-51000-117 HEALTH INSURANCE BUYOUT | 100.00 | 195.83 | 1,200.00 | 1,004.17 | 16.3 |
| 20-51000-119 DENTAL INSURANCE BUYOUT | 3.78 | 7.56 | 135.00 | 127.44 | 5.6 |
| 20-51000-150 WISCONSIN RETIREMENT SYSTEM | 267.69 | 573.20 | 9,979.00 | 9,405.80 | 5.7 |
| 20-51000-151 SOCIAL SECURITY | 470.78 | 969.35 | 11,513.00 | 10,543.65 | 8.4 |
| 20-51000-152 LIFE INSURANCE | 15.25 | 51.74 | 265.00 | 213.26 | 19.5 |
| 20-51000-153 HEALTH INSURANCE | 440.37 | 3,354.11 | 20,131.00 | 16,776.89 | 16.7 |
| 20-51000-154 DENTAL INSURANCE | 17.38 | 97.46 | 453.00 | 355.54 | 21.5 |
| 20-51000-210 CONTRACTUAL SERVICES | .00 | 194.94 | 274,122.00 | 273,927.06 | .1 |
| 20-51000-213 PRIVATE PROPERTY II | .00 | .00 | 150,000.00 | 150,000.00 | .0 |
| 20-51000-214 AUDIT SERVICES | .00 | .00 | 3,525.00 | 3,525.00 | .0 |
| 20-51000-216 ENGINEERING | .00 | 7,272.28 | 43,091.00 | 35,818.72 | 16.9 |
| 20-51000-220 UTILITIES | .00 | .00 | 7,000.00 | 7,000.00 | .0 |
| 20-51000-221 TELECOMMUNICATIONS | .00 | .00 | 360.00 | 360.00 | .0 |
| 20-51000-226 BENEFIT ADMINISTRATIVE FEES | 14.15 | 14.15 | 170.00 | 155.85 | 8.3 |
| 20-51000-230 MATERIALS & SUPPLIES | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 20-51000-231 FLEET MAINTENANCE | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 20-51000-232 LIFT STATION MAINTENANCE | .00 | 4,907.00 | 11,550.00 | 6,643.00 | 42.5 |
| 20-51000-233 TOOLS | .00 | .00 | 3,500.00 | 3,500.00 | .0 |
| 20-51000-234 DIGGERS HOTLINE | .00 | .00 | 2,130.00 | 2,130.00 | .0 |
| 20-51000-311 POSTAGE | .00 | .00 | 400.00 | 400.00 | .0 |
| 20-51000-322 TRAINING, SAFETY & CERTIFICATI | .00 | .00 | 2,425.00 | 2,425.00 | .0 |
| 20-51000-340 FUEL MAINTENANCE | .00 | .00 | 3,200.00 | 3,200.00 | .0 |
| 20-51000-350 EQUIPMENT REPLACEMENT | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 20-51000-360 EQUIPMENT RENTAL-GENENERAL FU | 17,500.00 | 17,500.00 | 17,500.00 | .00 | 100.0 |
| 20-51000-510 GENERAL LIABILITY INSURANCE | .00 | 2,366.40 | 2,800.00 | 433.60 | 84.5 |
| 20-51000-513 WORKERS COMPENSATION | .00 | 393.96 | 1,954.00 | 1,560.04 | 20.2 |
| 20-51000-515 COMMERCIAL CRIME POLICY | .00 | 10.24 | 147.00 | 136.76 | 7.0 |
| 20-51000-516 PROPERTY INSURANCE | .00 | .00 | 3,290.00 | 3,290.00 | .0 |
| 20-51000-700 DEPRECIATION | .00 | .00 | 3,138.00 | 3,138.00 | .0 |
| 20-51000-801 CAPITAL PROJECTS | .00 | .00 | 540,389.00 | 540,389.00 | .0 |
| TOTAL GENERAL SEWER | 49,240.43 | 75,037.98 | 1,266,323.00 | 1,191,285.02 | 5.9 |
| <u>DEBT</u> | | | | | |
| 20-58100-617 PRINCIPAL REDEMPTION - CWFL | .00 | .00 | 78,939.00 | 78,939.00 | .0 |
| 20-58100-618 PRINCIPAL REDEMPTION - BOND | .00 | .00 | 163,750.00 | 163,750.00 | .0 |
| 20-58100-621 INTEREST - BOND | 17,908.75 | 17,908.75 | 53,183.00 | 35,274.25 | 33.7 |
| 20-58100-626 INTEREST-CLEAN WATER FUND LOA | .00 | .00 | 8,853.00 | 8,853.00 | .0 |
| TOTAL DEBT | 17,908.75 | 17,908.75 | 304,725.00 | 286,816.25 | 5.9 |
| TOTAL FUND EXPENDITURES | 67,149.18 | 92,946.73 | 1,571,048.00 | 1,478,101.27 | 5.9 |
| NET REVENUE OVER EXPENDITURES | 8,344.43- | 713,191.33 | 484,680.00- | -1,197,871.33 | 147.2 |

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

STORMWATER UTILITY FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|------------------------------------|---------------|------------|------------|------------|------|
| <u>PUBLIC CHARGES FOR SERVICES</u> | | | | | |
| 22-46405 RESIDENTIAL STORMWATER | 12,154.26 | 371,922.60 | 379,516.00 | 7,593.40 | 98.0 |
| 22-46425 COMMERCIAL STORMWATER | .00 | .00 | 154,449.00 | 154,449.00 | .0 |
| 22-46430 RIGHT-OF-WAY MANAGEMENT | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| TOTAL PUBLIC CHARGES FOR SERVI | 12,154.26 | 371,922.60 | 543,965.00 | 172,042.40 | 68.4 |
| TOTAL FUND REVENUE | 12,154.26 | 371,922.60 | 543,965.00 | 172,042.40 | 68.4 |

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

STORMWATER UTILITY FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|---|-------------------|-------------------|-------------------|--------------------|--------------|
| 22-53000-110 WAGES FT | 17,912.53 | 22,955.87 | 147,217.00 | 124,261.13 | 15.6 |
| 22-53000-111 OVERTIME | .00 | .00 | 900.00 | 900.00 | .0 |
| 22-53000-112 WAGES PT | .00 | 26.27 | .00 | -26.27 | .0 |
| 22-53000-117 HEALTH INSURANCE BUYOUT | 100.00 | 195.83 | 1,200.00 | 1,004.17 | 16.3 |
| 22-53000-119 DENTAL INSURANCE BUYOUT | 3.78 | 7.56 | 135.00 | 127.44 | 5.6 |
| 22-53000-150 WISCONSIN RETIREMENT SYSTEM | 223.18 | 417.35 | 9,998.00 | 9,580.65 | 4.2 |
| 22-53000-151 SOCIAL SECURITY | 423.45 | 806.52 | 11,433.00 | 10,626.48 | 7.1 |
| 22-53000-152 LIFE INSURANCE | 14.06 | 48.35 | 265.00 | 216.65 | 18.3 |
| 22-53000-153 HEALTH INSURANCE | 167.76 | 2,358.24 | 20,131.00 | 17,772.76 | 11.7 |
| 22-53000-154 DENTAL INSURANCE | 11.23 | 75.06 | 453.00 | 377.94 | 16.6 |
| 22-53000-210 CONTRACTUAL SERVICES | .00 | 194.93 | 1,138.00 | 943.07 | 17.1 |
| 22-53000-214 AUDIT SERVICES | .00 | .00 | 1,624.00 | 1,624.00 | .0 |
| 22-53000-216 ENGINEERING | 1,813.75 | 17,598.75 | 66,000.00 | 48,401.25 | 26.7 |
| 22-53000-220 UTILITY EXPENSES | .00 | .00 | 2,400.00 | 2,400.00 | .0 |
| 22-53000-221 TELECOMMUNICATIONS | .00 | .00 | 250.00 | 250.00 | .0 |
| 22-53000-226 BENEFIT ADMINISTRATIVE FEES | 14.15 | 14.15 | 170.00 | 155.85 | 8.3 |
| 22-53000-230 MATERIALS & SUPPLIES | .00 | 80.00 | 2,500.00 | 2,420.00 | 3.2 |
| 22-53000-232 LIFT STATION MAINTENANCE | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 22-53000-322 TRAINING, SAFETY & CERTIFICATI | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 22-53000-327 CULVERT MATERIALS | .00 | .00 | 38,000.00 | 38,000.00 | .0 |
| 22-53000-328 LANDSCAPING MATERIALS | .00 | 165.71 | 37,000.00 | 36,834.29 | .5 |
| 22-53000-340 FUEL MAINTENANCE | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 22-53000-342 CONSTRUCTION MATERIALS | .00 | 900.00 | 27,760.00 | 26,860.00 | 3.2 |
| 22-53000-350 EQUIPMENT REPLACEMENT | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 22-53000-360 EQUIPMENT RENTAL | 17,500.00 | 17,500.00 | 17,500.00 | .00 | 100.0 |
| 22-53000-510 GENERAL LIABILITY INSURANCE | .00 | 2,922.00 | 3,452.00 | 530.00 | 84.7 |
| 22-53000-513 WORKERS COMPENSATION | .00 | 386.30 | 1,916.00 | 1,529.70 | 20.2 |
| 22-53000-515 COMMERCIAL CRIME POLICY | .00 | 10.24 | 144.00 | 133.76 | 7.1 |
| 22-53000-516 PROPERTY INSURANCE | .00 | .00 | 3,194.00 | 3,194.00 | .0 |
| 22-53000-801 CAPITAL PROJECTS | .00 | .00 | 75,000.00 | 75,000.00 | .0 |
| TOTAL DEPARTMENT 53000 | 38,183.89 | 66,663.13 | 478,280.00 | 411,616.87 | 13.9 |
| <u>TRANSFER TO OTHER FUND</u> | | | | | |
| 22-59200-900 ADMINISTRATIVE/TRANSFER TO | 65,685.00 | 65,685.00 | 65,685.00 | .00 | 100.0 |
| TOTAL TRANSFER TO OTHER FUND | 65,685.00 | 65,685.00 | 65,685.00 | .00 | 100.0 |
| TOTAL FUND EXPENDITURES | 103,868.89 | 132,348.13 | 543,965.00 | 411,616.87 | 24.3 |
| NET REVENUE OVER EXPENDITURES | 91,714.63- | 239,574.47 | .00 | -239,574.47 | .0 |

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

PUBLIC SAFETY COMMUNICATIONS

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % | |
|--------------------------------|-------------------------------|------------|------------|--------------|--------------|-------|
| <u>TAXES</u> | | | | | | |
| 26-41100 | PROPERTY TAXES | .00 | 292,175.00 | 292,175.00 | .00 | 100.0 |
| | TOTAL TAXES | .00 | 292,175.00 | 292,175.00 | .00 | 100.0 |
| <u>SOURCE 46</u> | | | | | | |
| 26-46220 | INTERGOVERNMENTAL REVENUE | .00 | .00 | 217,852.00 | 217,852.00 | .0 |
| | TOTAL SOURCE 46 | .00 | .00 | 217,852.00 | 217,852.00 | .0 |
| <u>INTERGOVERNMENT REVENUE</u> | | | | | | |
| 26-47130 | CONTRACT REVENUE | .00 | 511,307.06 | 2,045,228.00 | 1,533,920.94 | 25.0 |
| | TOTAL INTERGOVERNMENT REVENUE | .00 | 511,307.06 | 2,045,228.00 | 1,533,920.94 | 25.0 |
| <u>MISCELLANEOUS REVENUE</u> | | | | | | |
| 26-48100 | CONSOLIDATED SERVICE BILLINGS | 26,223.38 | 47,816.85 | 57,595.00 | 9,778.15 | 83.0 |
| | TOTAL MISCELLANEOUS REVENUE | 26,223.38 | 47,816.85 | 57,595.00 | 9,778.15 | 83.0 |
| | TOTAL FUND REVENUE | 26,223.38 | 851,298.91 | 2,612,850.00 | 1,761,551.09 | 32.6 |

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

PUBLIC SAFETY COMMUNICATIONS

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|-------------------------------------|---------------|------------|--------------|--------------|--------|
| <u>PUBLIC SAFETY COMMUNICATIONS</u> | | | | | |
| 26-51000-110 | 101,612.62 | 183,459.02 | 1,409,362.00 | 1,225,902.98 | 13.0 |
| 26-51000-111 | 4,174.30 | 7,823.41 | 46,000.00 | 38,176.59 | 17.0 |
| 26-51000-116 | 216.72 | 1,793.10 | 28,894.00 | 27,100.90 | 6.2 |
| 26-51000-117 | 583.36 | 1,166.72 | 8,500.00 | 7,333.28 | 13.7 |
| 26-51000-119 | 26.43 | 52.86 | 1,314.00 | 1,261.14 | 4.0 |
| 26-51000-150 | 6,946.68 | 12,661.91 | 99,228.00 | 86,566.09 | 12.8 |
| 26-51000-151 | 7,786.89 | 14,231.49 | 114,168.00 | 99,936.51 | 12.5 |
| 26-51000-152 | 158.55 | 463.07 | 1,903.00 | 1,439.93 | 24.3 |
| 26-51000-153 | 17,851.17 | 52,673.72 | 303,738.00 | 251,064.28 | 17.3 |
| 26-51000-154 | 422.78 | 1,177.78 | 5,527.00 | 4,349.22 | 21.3 |
| 26-51000-180 | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 26-51000-200 | 304.36 | 330.61 | 20,365.00 | 20,034.39 | 1.6 |
| 26-51000-201 | 855.26 | 1,693.62 | 7,889.00 | 6,195.38 | 21.5 |
| 26-51000-210 | .00 | .00 | 9,033.00 | 9,033.00 | .0 |
| 26-51000-213 | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 26-51000-214 | .00 | .00 | 1,624.00 | 1,624.00 | .0 |
| 26-51000-220 | .00 | .00 | 24,240.00 | 24,240.00 | .0 |
| 26-51000-221 | 4,711.75 | 10,285.21 | 121,216.00 | 110,930.79 | 8.5 |
| 26-51000-225 | .00 | .00 | 8,500.00 | 8,500.00 | .0 |
| 26-51000-226 | 164.68 | 164.68 | 1,700.00 | 1,535.32 | 9.7 |
| 26-51000-230 | 64.47 | 299.07 | 5,000.00 | 4,700.93 | 6.0 |
| 26-51000-236 | 21,782.50 | 119,811.95 | 167,717.00 | 47,905.05 | 71.4 |
| 26-51000-310 | 33.50 | 52.48 | 1,800.00 | 1,747.52 | 2.9 |
| 26-51000-311 | .00 | .00 | 500.00 | 500.00 | .0 |
| 26-51000-321 | .00 | 80.00 | 3,000.00 | 2,920.00 | 2.7 |
| 26-51000-322 | .00 | .00 | 6,000.00 | 6,000.00 | .0 |
| 26-51000-350 | .00 | .00 | 25,127.00 | 25,127.00 | .0 |
| 26-51000-351 | .00 | 150,010.58 | 77,302.00 | -72,708.58 | 194.1 |
| 26-51000-390 | .00 | .00 | 100.00 | 100.00 | .0 |
| 26-51000-510 | .00 | 6,323.40 | 7,504.00 | 1,180.60 | 84.3 |
| 26-51000-513 | .00 | 572.19 | 2,838.00 | 2,265.81 | 20.2 |
| 26-51000-515 | .00 | 84.48 | 1,080.00 | 995.52 | 7.8 |
| 26-51000-516 | .00 | .00 | 3,730.00 | 3,730.00 | .0 |
| TOTAL PUBLIC SAFETY COMMUNIC | 167,696.02 | 565,211.35 | 2,516,899.00 | 1,951,687.65 | 22.5 |
| <u>TRANSFER TO OTHER FUND</u> | | | | | |
| 26-59217-900 | 95,953.00 | 95,953.00 | 95,953.00 | .00 | 100.0 |
| TOTAL TRANSFER TO OTHER FUND | 95,953.00 | 95,953.00 | 95,953.00 | .00 | 100.0 |
| TOTAL FUND EXPENDITURES | 263,649.02 | 661,164.35 | 2,612,852.00 | 1,951,687.65 | 25.3 |
| NET REVENUE OVER EXPENDITURES | 237,425.64- | 190,134.56 | 2.00- | -190,136.56 | 950672 |

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

LONG TERM FINANCIAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|--------------------------------|---------------|------------|--------------|------------|-------|
| <u>TAXES</u> | | | | | |
| 30-41100 | .00 | 792,089.00 | 792,089.00 | .00 | 100.0 |
| | .00 | 792,089.00 | 792,089.00 | .00 | 100.0 |
| <u>LICENSES & PERMITS</u> | | | | | |
| 30-44350 | 1,948.42 | 3,896.84 | 23,031.00 | 19,134.16 | 16.9 |
| | 1,948.42 | 3,896.84 | 23,031.00 | 19,134.16 | 16.9 |
| <u>INTERGOVERNMENT REVENUE</u> | | | | | |
| 30-47100 | .00 | .00 | 20,503.00 | 20,503.00 | .0 |
| 30-47111 | .00 | .00 | 14,955.00 | 14,955.00 | .0 |
| 30-47115 | 15,823.50 | 15,823.50 | 15,486.00 | -337.50 | 102.2 |
| | 15,823.50 | 15,823.50 | 50,944.00 | 35,120.50 | 31.1 |
| <u>MISCELLANEOUS REVENUE</u> | | | | | |
| 30-48300 | 6,697.50 | 6,697.50 | 173,395.00 | 166,697.50 | 3.9 |
| | 6,697.50 | 6,697.50 | 173,395.00 | 166,697.50 | 3.9 |
| <u>OTHER FINANCING SOURCES</u> | | | | | |
| 30-49250 | 65,685.00 | 65,685.00 | 65,685.00 | .00 | 100.0 |
| | 65,685.00 | 65,685.00 | 65,685.00 | .00 | 100.0 |
| | 90,154.42 | 884,191.84 | 1,105,144.00 | 220,952.16 | 80.0 |

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

LONG TERM FINANCIAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|---|---------------|------------|--------------|-------------|--------|
| <u>DEBT</u> | | | | | |
| 30-58100-215 MADACC | .00 | .00 | 2,583.00 | 2,583.00 | .0 |
| 30-58100-226 BENEFIT ADMINISTRATIVE FEES | .00 | .00 | 1,400.00 | 1,400.00 | .0 |
| 30-58100-611 NSFD STATION #5 | .00 | .00 | 160,000.00 | 160,000.00 | .0 |
| 30-58100-612 FOX POINT/RIVER HILLS DISPATCH | .00 | .00 | 35,458.00 | 35,458.00 | .0 |
| 30-58100-614 UNFUNDED LIABILITY PRINCIPAL | .00 | .00 | 23,000.00 | 23,000.00 | .0 |
| 30-58100-616 2011 GENERAL OBLIGATION | .00 | .00 | 76,250.00 | 76,250.00 | .0 |
| 30-58100-618 PRINCIPAL- 2014 BOND | 120,000.00 | 120,000.00 | 330,000.00 | 210,000.00 | 36.4 |
| 30-58100-619 2016 GENERAL OBLIGATION | .00 | .00 | 120,000.00 | 120,000.00 | .0 |
| 30-58100-620 2018 GENERAL OBLIGATION | 40,000.00 | 40,000.00 | 70,000.00 | 30,000.00 | 57.1 |
| 30-58100-621 INTEREST ON BOND | 22,924.75 | 29,622.25 | 212,401.00 | 182,778.75 | 14.0 |
| 30-58100-623 UNFUNDED LIABILITY INTEREST | .00 | .00 | 5,689.00 | 5,689.00 | .0 |
| | | | | | |
| TOTAL DEBT | 182,924.75 | 189,622.25 | 1,036,781.00 | 847,158.75 | 18.3 |
| | | | | | |
| TOTAL FUND EXPENDITURES | 182,924.75 | 189,622.25 | 1,036,781.00 | 847,158.75 | 18.3 |
| | | | | | |
| NET REVENUE OVER EXPENDITURES | 92,770.33- | 694,569.59 | 68,363.00 | -626,206.59 | 1016.0 |

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

POLICE CAPITAL

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|---------------------------------------|---------------|------------|-----------|------------|-------|
| <u>TAXES</u> | | | | | |
| 40-41100 PROPERTY TAXES | .00 | 39,006.00 | 39,006.00 | .00 | 100.0 |
| 40-41130 FIRE & RESCUE PROPERTY TAXES | 28,711.00 | 28,711.00 | 28,711.00 | .00 | 100.0 |
| TOTAL TAXES | 28,711.00 | 67,717.00 | 67,717.00 | .00 | 100.0 |
| <u>INTERGOVERNMENTAL</u> | | | | | |
| 40-43215 POLICE REVENUE | .00 | .00 | 3,750.00 | 3,750.00 | .0 |
| TOTAL INTERGOVERNMENTAL | .00 | .00 | 3,750.00 | 3,750.00 | .0 |
| TOTAL FUND REVENUE | 28,711.00 | 67,717.00 | 71,467.00 | 3,750.00 | 94.8 |

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

POLICE CAPITAL

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|--------------------------------|---------------|------------|-----------|------------|-------|
| <u>CAPITAL PROJECTS</u> | | | | | |
| 40-91000-801 CAPITAL PROJECTS | .00 | .00 | 28,711.00 | 28,711.00 | .0 |
| 40-91000-802 CAPITAL LEASE | 34,230.00 | 34,230.00 | 34,230.00 | .00 | 100.0 |
| 40-91000-803 CAPITAL EQUIPMENT | .00 | 3,726.00 | 8,526.00 | 4,800.00 | 43.7 |
| TOTAL CAPITAL PROJECTS | 34,230.00 | 37,956.00 | 71,467.00 | 33,511.00 | 53.1 |
| TOTAL FUND EXPENDITURES | 34,230.00 | 37,956.00 | 71,467.00 | 33,511.00 | 53.1 |
| NET REVENUE OVER EXPENDITURES | 5,519.00- | 29,761.00 | .00 | -29,761.00 | .0 |

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

DEPARTMENT OF PUBLIC WORKS

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|------------------------------------|---------------|------------|------------|------------|-------|
| <u>TAXES</u> | | | | | |
| 41-41100 | .00 | 46,247.00 | 46,247.00 | .00 | 100.0 |
| | .00 | 46,247.00 | 46,247.00 | .00 | 100.0 |
| <u>INTERGOVERNMENTAL</u> | | | | | |
| 41-43540 | .00 | .00 | 46,731.00 | 46,731.00 | .0 |
| | .00 | .00 | 46,731.00 | 46,731.00 | .0 |
| <u>PUBLIC CHARGES FOR SERVICES</u> | | | | | |
| 41-46320 | 60.00 | 1,085.00 | .00 | -1,085.00 | .0 |
| | 60.00 | 1,085.00 | .00 | -1,085.00 | .0 |
| <u>MISCELLANEOUS REVENUE</u> | | | | | |
| 41-48100 | .00 | .01 | .00 | -.01 | .0 |
| 41-48310 | .00 | .00 | 16,450.00 | 16,450.00 | .0 |
| | .00 | .01 | 16,450.00 | 16,449.99 | .0 |
| | 60.00 | 47,332.01 | 109,428.00 | 62,095.99 | 43.3 |

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

DEPARTMENT OF PUBLIC WORKS

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|--------------------------------|---------------|------------|-------------|-------------|--------|
| <u>CAPITAL PROJECTS</u> | | | | | |
| 41-91000-801 CAPITAL PROJECTS | .00 | 5,656.30- | 300,000.00 | 305,656.30 | (1.9) |
| 41-91000-803 CAPITAL EQUIPMENT | .00 | .00 | 65,000.00 | 65,000.00 | .0 |
| TOTAL CAPITAL PROJECTS | .00 | 5,656.30- | 365,000.00 | 370,656.30 | (1.6) |
| TOTAL FUND EXPENDITURES | .00 | 5,656.30- | 365,000.00 | 370,656.30 | (1.6) |
| NET REVENUE OVER EXPENDITURES | 60.00 | 52,988.31 | 255,572.00- | -308,560.31 | 20.7 |

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

ADMIN SERVICES CAPITAL

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|------------------------------------|---------------|------------|------------|------------|-------|
| <u>SOURCE 41</u> | | | | | |
| 42-41100 PROPERTY TAXES | .00 | 200,602.00 | 200,602.00 | .00 | 100.0 |
| TOTAL SOURCE 41 | .00 | 200,602.00 | 200,602.00 | .00 | 100.0 |
| <u>SOURCE 46</u> | | | | | |
| 42-46740 COMMUNITY EVENT DONATIONS | 1,500.00 | 1,500.00 | 10,000.00 | 8,500.00 | 15.0 |
| TOTAL SOURCE 46 | 1,500.00 | 1,500.00 | 10,000.00 | 8,500.00 | 15.0 |
| TOTAL FUND REVENUE | 1,500.00 | 202,102.00 | 210,602.00 | 8,500.00 | 96.0 |

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

ADMIN SERVICES CAPITAL

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|----------------------------------|-----------------|-------------------|-------------------|--------------------|------------|
| <u>CAPITAL PROJECTS</u> | | | | | |
| 42-91000-235 COMMUNITY EVENTS | .00 | .00 | 15,000.00 | 15,000.00 | .0 |
| 42-91000-519 GASB 45 OBLIGATIONS | 5,290.58 | 16,611.81 | 142,102.00 | 125,490.19 | 11.7 |
| 42-91000-801 CAPITAL PROJECTS | .00 | .00 | 53,500.00 | 53,500.00 | .0 |
| TOTAL CAPITAL PROJECTS | <u>5,290.58</u> | <u>16,611.81</u> | <u>210,602.00</u> | <u>193,990.19</u> | <u>7.9</u> |
| TOTAL FUND EXPENDITURES | <u>5,290.58</u> | <u>16,611.81</u> | <u>210,602.00</u> | <u>193,990.19</u> | <u>7.9</u> |
| NET REVENUE OVER EXPENDITURES | <u>3,790.58</u> | <u>185,490.19</u> | <u>.00</u> | <u>-185,490.19</u> | <u>.0</u> |

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

PUBLIC SAFETY COMM CAPITAL

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|----------------------------------|---------------|------------|------------|------------|-------|
| <u>TAXES</u> | | | | | |
| 46-41100 PROPERTY TAXES | .00 | 21,584.00 | 21,548.00 | -36.00 | 100.2 |
| TOTAL TAXES | .00 | 21,584.00 | 21,548.00 | -36.00 | 100.2 |
| <u>INTERGOVERNMENTAL REVENUE</u> | | | | | |
| 46-47110 CONTRACT REVENUE | .00 | 150,838.97 | 150,839.00 | .03 | 100.0 |
| TOTAL INTERGOVERNMENTAL REVE | .00 | 150,838.97 | 150,839.00 | .03 | 100.0 |
| TOTAL FUND REVENUE | .00 | 172,422.97 | 172,387.00 | -35.97 | 100.0 |
| NET REVENUE OVER EXPENDITURES | .00 | 172,422.97 | 172,387.00 | -35.97 | 100.0 |

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

LIBRARY FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|--------------------------------------|-----------------------|-----------------------|-------------------------|-----------------------|-----------------|
| 50-47400 JOINT LIBRARY RECEIVABLES | 155,210.31 | 356,382.44 | 938,948.00 | 582,565.56 | 38.0 |
| 50-47410 LIBRARY COPY FEES | 1,023.16 | 1,047.31 | 10,000.00 | 8,952.69 | 10.5 |
| 50-47420 LIBRARY FINES | 2,093.19 | 4,680.38 | 27,000.00 | 22,319.62 | 17.3 |
| 50-47430 NET LENDER REVENUE | .00 | .00 | 278.00 | 278.00 | .0 |
| 50-47500 DONATIONS | 320.00 | 320.00 | 250.00 | -70.00 | 128.0 |
| TOTAL SOURCE 47 | 158,646.66 | 362,430.13 | 976,476.00 | 614,045.87 | 37.1 |
| <u>SOURCE 48</u> | | | | | |
| 50-48200 SUNDRY OTHER INCOME | 51.32 | 51.32 | .00 | -51.32 | .0 |
| TOTAL SOURCE 48 | 51.32 | 51.32 | .00 | -51.32 | .0 |
| <u>OTHER FINANCING SOURCES</u> | | | | | |
| 50-49300 FUND BALANCE APPLIED | .00 | .00 | 40,000.00 | 40,000.00 | .0 |
| TOTAL OTHER FINANCING SOURCES | .00 | .00 | 40,000.00 | 40,000.00 | .0 |
| TOTAL FUND REVENUE | 158,697.98 | 362,481.45 | 1,016,476.00 | 653,994.55 | 35.7 |

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

LIBRARY FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|--|---------------|------------|--------------|-------------|-------|
| 50-50230-900 WIS RETIREMENT UNFUNDED PAYME | .00 | .00 | 13,571.00 | 13,571.00 | .0 |
| TOTAL DEPARTMENT 50230 | .00 | .00 | 13,571.00 | 13,571.00 | .0 |
| DEPARTMENT 61000 | | | | | |
| 50-61000-110 LIBRARY DIRECTOR SALARY | 9,586.56 | 17,910.38 | 80,000.00 | 62,089.62 | 22.4 |
| 50-61000-111 OVERTIME | .00 | .00 | 19,521.00 | 19,521.00 | .0 |
| 50-61000-120 SALARIES-OTHER LIBRARY STAFF | 31,618.34 | 58,711.19 | 482,425.00 | 423,713.81 | 12.2 |
| 50-61000-150 WISCONSIN RETIREMENT | 1,724.42 | 3,206.79 | 28,544.00 | 25,337.21 | 11.2 |
| 50-61000-151 SOCIAL SECURITY | 3,021.36 | 5,392.48 | 43,070.00 | 37,677.52 | 12.5 |
| 50-61000-152 LIFE INSURANCE | 8.71 | 8.71 | 120.00 | 111.29 | 7.3 |
| 50-61000-153 HEALTH INSURANCE | 6,620.92 | 6,620.92 | 94,052.00 | 87,431.08 | 7.0 |
| 50-61000-154 INCOME CONTINUATION INSURAN | 90.58 | 90.58 | .00 | -90.58 | .0 |
| 50-61000-156 UNEMPLOYMENT | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| 50-61000-218 LEGAL FEES | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 50-61000-221 ELECTRIC | 3,081.09 | 6,412.70 | 32,397.00 | 25,984.30 | 19.8 |
| 50-61000-222 TELEPHONE | 374.86 | 374.86 | 2,400.00 | 2,025.14 | 15.6 |
| 50-61000-223 WATER/SEWER | 97.90 | 97.90 | 2,850.00 | 2,752.10 | 3.4 |
| 50-61000-227 SYSTEM EXPENSE | 40,100.00 | 40,100.00 | 43,639.00 | 3,539.00 | 91.9 |
| 50-61000-230 MAINTENANCE | 2,928.11 | 3,496.02 | 35,220.00 | 31,723.98 | 9.9 |
| 50-61000-233 EQUIPMENT MAINTENANCE | 861.20 | 3,292.70 | 13,050.00 | 9,757.30 | 25.2 |
| 50-61000-310 SUPPLIES | 2,565.16 | 2,577.66 | 18,800.00 | 16,222.34 | 13.7 |
| 50-61000-311 POSTAGE | .00 | .00 | 600.00 | 600.00 | .0 |
| 50-61000-321 DUES-EDUCATIONAL | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 50-61000-322 STAFF TRAINING | 20.05 | 156.14 | 3,385.00 | 3,228.86 | 4.6 |
| 50-61000-323 PROMO & ADVERTISING | .00 | .00 | 1,350.00 | 1,350.00 | .0 |
| 50-61000-345 MILEAGE | .00 | .00 | 700.00 | 700.00 | .0 |
| 50-61000-399 BANK SERVICE FEE | .00 | .00 | 100.00 | 100.00 | .0 |
| 50-61000-500 CONTINGENCY | .00 | .00 | 1,062.00 | 1,062.00 | .0 |
| 50-61000-501 SALES TAX EXPENSE | .00 | .00 | 500.00 | 500.00 | .0 |
| 50-61000-510 INSURANCE AND BONDING | .00 | .00 | 1,400.00 | 1,400.00 | .0 |
| 50-61000-513 WORKERS COMP INSURANCE | .00 | .00 | 1,350.00 | 1,350.00 | .0 |
| 50-61000-535 LEASE/CONDO FEES | .00 | 3,953.00 | 51,600.00 | 47,647.00 | 7.7 |
| 50-61000-811 REFERENCE-SERIALS | 453.83 | 453.83 | 9,985.00 | 9,531.17 | 4.6 |
| 50-61000-812 ADULT BOOKS | 181.61 | 181.61 | 21,000.00 | 20,818.39 | .9 |
| 50-61000-813 JUVENILE BOOKS | 145.60 | 145.60 | 16,500.00 | 16,354.40 | .9 |
| 50-61000-815 NONPRINT MEDIA | 344.08 | 380.21 | 8,200.00 | 7,819.79 | 4.6 |
| 50-61000-830 ADULT PROGRAMS | 101.78 | 101.78 | 3,000.00 | 2,898.22 | 3.4 |
| TOTAL DEPARTMENT 61000 | 103,926.16 | 153,665.06 | 1,024,320.00 | 870,654.94 | 15.0 |
| TOTAL FUND EXPENDITURES | 103,926.16 | 153,665.06 | 1,037,891.00 | 884,225.94 | 14.8 |
| NET REVENUE OVER EXPENDITURES | 54,771.82 | 208,816.39 | 21,415.00- | -230,231.39 | 975.1 |

VILLAGE OF BAYSIDE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

LIBRARY CAPITAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|-------------------------------|---------------|------------|-------------|-------------|----|
| 60-91000-801 CAPITAL PROJECTS | .00 | .00 | 294,098.00 | 294,098.00 | .0 |
| TOTAL DEPARTMENT 91000 | .00 | .00 | 294,098.00 | 294,098.00 | .0 |
| TOTAL FUND EXPENDITURES | .00 | .00 | 294,098.00 | 294,098.00 | .0 |
| NET REVENUE OVER EXPENDITURES | .00 | .00 | 294,098.00- | -294,098.00 | .0 |

V A 2 c

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

RESOLUTION NO: 20-_____

A Resolution to amend the 2019 Budget to reflect changes in revenues and expenditures.

WHEREAS, Resolution 18-31, a resolution adopting the 2019 annual budget and establishing the 2018 tax levy, was adopted on November 20, 2018;

WHEREAS, the Village of Bayside finds it necessary to amend the General Fund, Community Development Authority and the Public Safety Communications Fund;

| General Fund | | | | |
|--|-----------------------|------------------------|-----------------------|--------------------------|
| Account Name | Account Number | Budgeted Amount | Amended Budget | Increase/Decrease |
| Equipment Replacement-HVAC | 10-51000-350 | \$218,800 | \$338,188 | \$119,388 |
| Police Health Insurance | 10-52100-153 | \$178,699 | \$121,590 | -\$57,109 |
| Police GASB 45 Obligations | 10-52100-519 | \$52,904 | \$0 | -\$52,904 |
| Police Contractual Services | 10-52100-210 | \$40,277 | \$30,902 | -\$9,375 |
| Police Wages FT | 10-52100-110 | \$956,287 | \$966,606 | \$10,319 |
| Police Overtime | 10-52100-111 | \$40,000 | \$29,681 | -\$10,319 |
| DPW Wages FT | 10-53000-110 | \$267,715 | \$291,572 | \$23,857 |
| DPW Wages PT | 10-53000-112 | \$44,669 | \$34,746 | -\$9,923 |
| DPW Social Security | 10-53000-151 | \$25,275 | \$22,943 | -\$2,332 |
| DPW Facility Maintenance & Supplies | 10-53000-200 | \$22,500 | \$16,451 | -\$6,049 |
| HVAC Maintenance | 10-53000-202 | \$4,200 | \$1,250 | -\$2,950 |
| Utilities | 10-53000-220 | \$54,501 | \$51,898 | -\$2,603 |
| Transfer from CDA | 10-49223 | \$0 | \$5,188 | \$5,188 |
| Community Development Authority | | | | |
| Account Name | Account Number | Budgeted Amount | Amended Budget | Increase/Decrease |
| Transfer out to General Fund | 23-59210-900 | \$0 | \$5,188.00 | -\$5,188 |
| Public Safety Communications | | | | |
| Account Name | Account Number | Budgeted Amount | Amended Budget | Increase/Decrease |
| Equipment Replacement | 26-51000-350 | \$0 | \$231,427 | \$231,427 |
| Use Fund Balance | 26-34000 | \$0 | \$231,427 | -\$231,427 |

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TRUSTEES, that it hereby amends the General Fund, Community Development Authority and the Public Safety Communications Fund;

PASSED AND ADOPTED by the Village Board of the Village of Bayside this _____ day of March, 2020.

VILLAGE OF BAYSIDE

Samuel D. Dickman,
Village President

Attest:

Lynn Galyardt, Administrative Services Director

COVID 19 Updates from the North Shore Health Department March 5th, 2020

The Centers for Disease Control and Prevention (CDC), the Wisconsin Department of Health Services (WI DHS) and the North Shore Health Department (NSHD), along with other local health departments are responding to an outbreak of respiratory disease caused by a novel corona virus, COVID-19. First detected in Wuhan, China, the disease has spread to other countries throughout the world, including cases in the United States. CDC travel recommendations and risk management procedures are changing rapidly. For the most current information on the COVID-19, please visit the [CDC's website on COVID-19](#) or [WI DHS's website on COVID-19 website](#).

The risk of getting COVID-19 remains low for Wisconsin residents. Wisconsin currently has reported one case of the disease. Those most at-risk will have recently traveled to an affected county or have been in contact with someone with COVID-19.

The signs and symptoms for COVID-19 are similar to seasonal influenza or the flu. For most people, it is experienced as mild to severe respiratory symptoms including a dry cough, fever, shortness of breath.

There are steps to take to keep yourself and others healthy for both COVID-19 and other respiratory diseases.

- Wash hands often with soap and water for at least 20 seconds, especially after going to the bathroom, before eating, and after blowing your nose, coughing, or sneezing.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Stay home when you are sick. Keep children home from school if they are sick. Children should be free from fever without use of fever-reducing medications for 24 hours before returning to school.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.

The CDC recently updated guidance for travelers returning from affected areas. If you have recently returned or plan to return from travel to China, Iran, Italy, South Korea, and Japan please contact the North Shore Health Department at 414-371-2980 for guidelines on self-quarantine and self-monitoring upon your return to the U.S.

NSHD is providing local public health support through a variety of channels:

- **Surveillance:** We are monitoring cases through multiple websites including WI DHS, CDC and Johns Hopkins.
- **Investigations:** We will respond to notifications for potential cases in the North Shore and initiate contact investigations with confirmed cases.
- **Containment:** NSHD uses federal and state guidelines to assess risk of exposure to COVID-19 and determine need for quarantine and monitoring.
- **Communication:** For the most current information on the COVID-19, please visit the [CDC's website on COVID-19](#) or [WI DHS's website on COVID-19 website](#).

Additional information about COVID-19 is on our website at www.nshealthdept.org. If you are concerned about your risk of getting COVID-19 or have recently traveled to an affected area, please contact the North Shore Health Department at 414-371-2980.

Communications Center February 2020 Report

Highlights/Accomplishments:

- Bayside Communications Center is going through a promotional process for a CTO/Lead dispatcher, who would be assigned to train and mentor staff on third shift.
- Bayside Communications Center submitted a grant for NextGen 911 equipment, which would allow the center to upgrade and enhance 911 operations
- Supervisor Reed will be attending UW-Milwaukee Criminal Justice Job Fair in May 2020 to promote telecommunicator opportunities in the center.
- Call of the month was a motor vehicle theft at David Hobbs Honda in Glendale. Officers arrived on scene and spoke to the caller who reported a 2018 Honda CRV as stolen between the hours of 8:30am and 1pm on the date of the report.

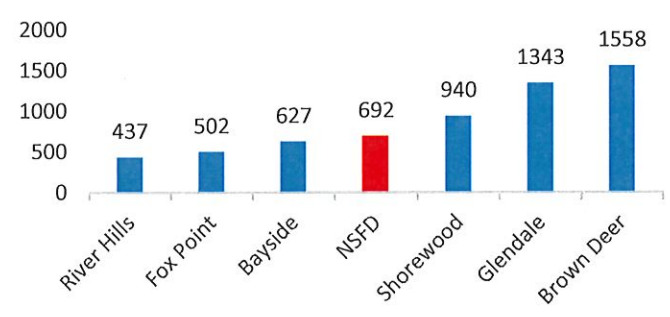
| Metric | Measurement | Actual |
|--------------------------|--------------------------|------------|
| Dispatch Time | Time to Dispatch Vehicle | 27 seconds |
| Dispatch Call Review | Call Reviews | 91% |
| Department Accreditation | Departments | 100% |

| Call Type | Month | 2019 YTD | 2018 YTD | YTD Change |
|---------------|-------|----------|----------|------------|
| 911 | 1,984 | 1,984 | 1,947 | +1.9% |
| Non-Emergency | 6,209 | 6,209 | 6,539 | -5.0% |
| Outbound | 1,792 | 1,792 | 1,769 | +1.3% |
| Total | 8,193 | 8,193 | 8,486 | +3.5% |

Top 5 Response Types:

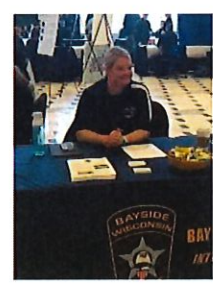
1. Traffic Stop
2. Vacation/Business Check
3. 911 hang up
4. Suspicious Activity
5. Advanced Life Support

Responses by Agency



Priorities for Next Month:

- BCC submitted all required documentation for the training program certification.
- 911 Special Committee will be meeting at West Allis on March 17th to review RAPIDSOS.
- IT Staff are working toward the 2020 Pro Phoenix software migration.



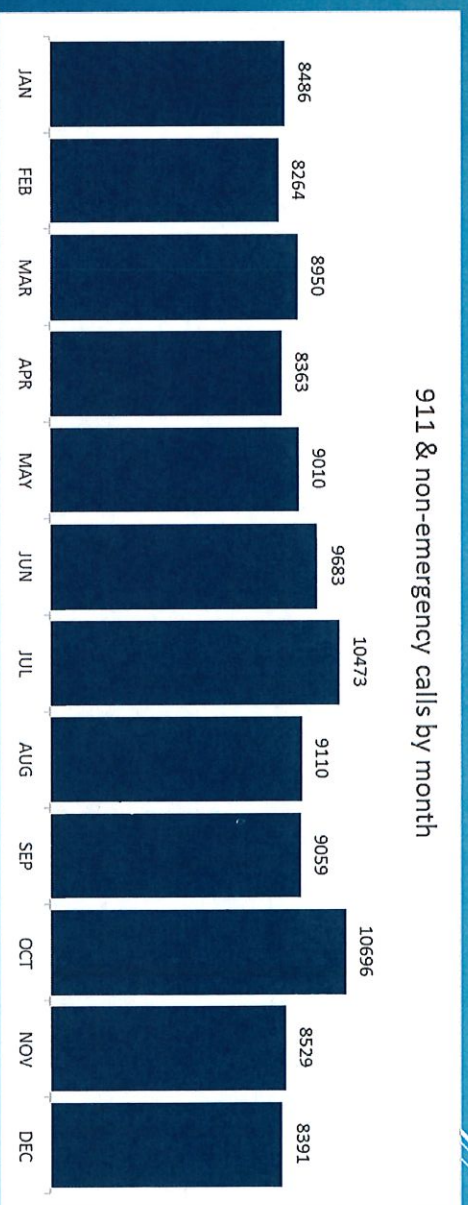
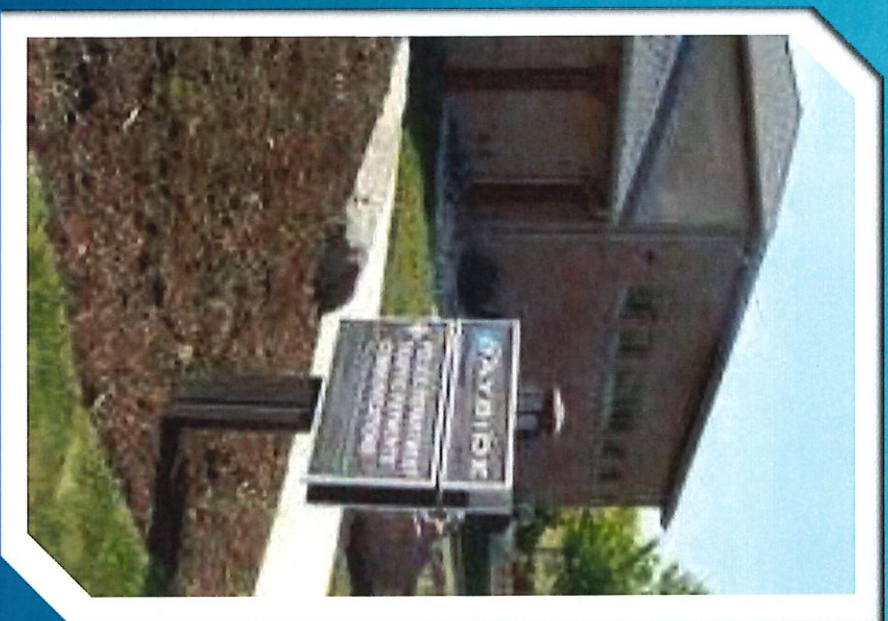
Training
Coordinator
Andrea Krantz

BAYSIDE COMMUNICATIONS CENTER



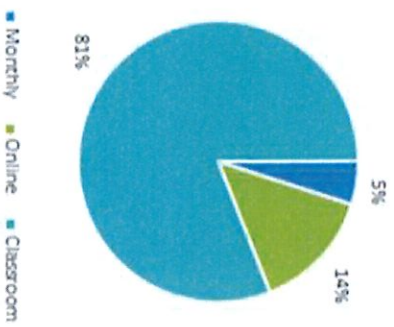
2019 STATS

- ▶ Staffed 24/7
- ▶ 19 telecommunicators/3-4 per shift
- ▶ 109,014 Phone calls processed
 - ▶ 25,975 911 calls
- ▶ 85,095 Calls for service dispatched
 - ▶ 9.7 calls dispatched per hour
 - ▶ 58% of calls dispatched are for Brown Deer, Shorewood or Glendale





2019 Training

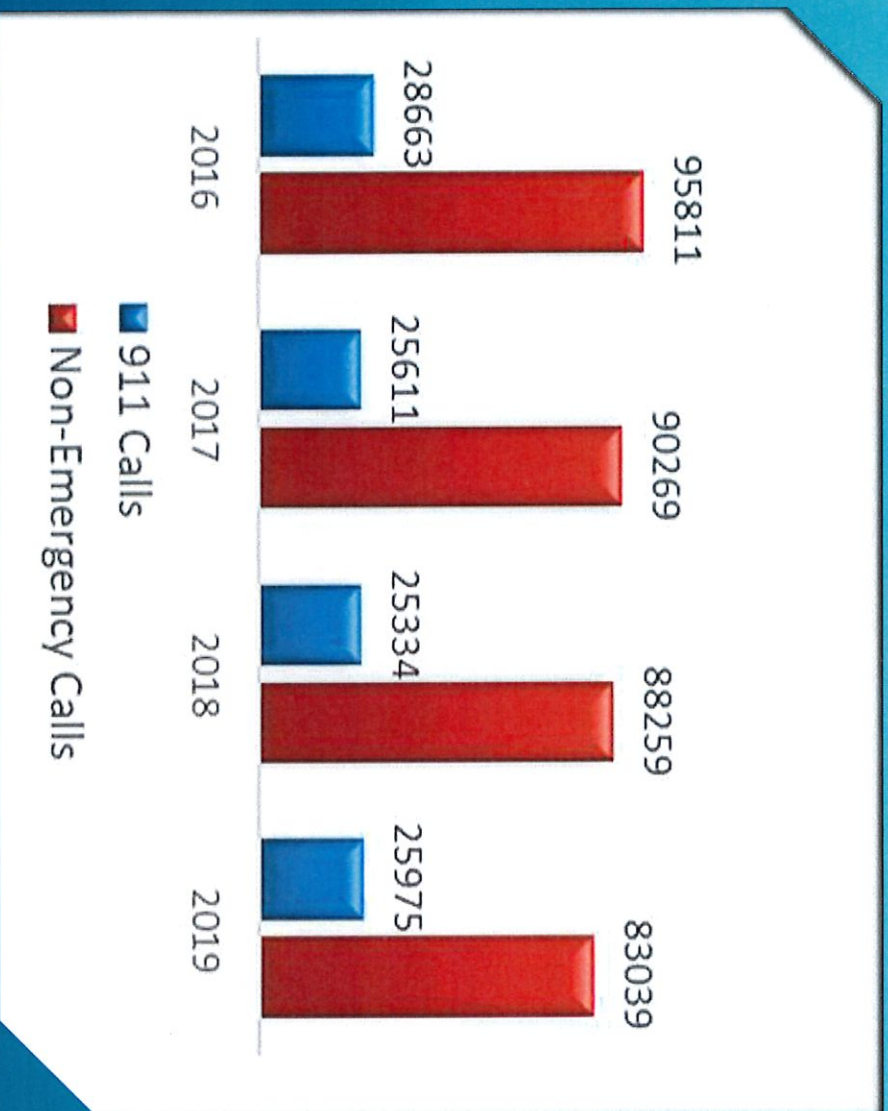


- ▶ WILEAG Accreditation
- ▶ APCO Project 33 Training Program Certification
- ▶ IT consortium (BCC, NSFD, Glendale, Shorewood, & North Shore Library)
- ▶ Staff completed 3011 training hours
 - ▶ Active Shooter
 - ▶ Mutual Aid request/response
 - ▶ Dispatcher stress, k-9 call out procedures, AMBER Alerts, etc.

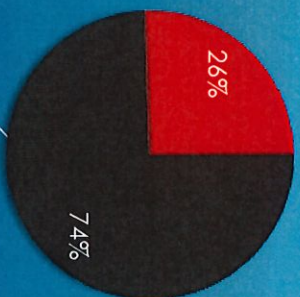
2019 HIGHLIGHTS



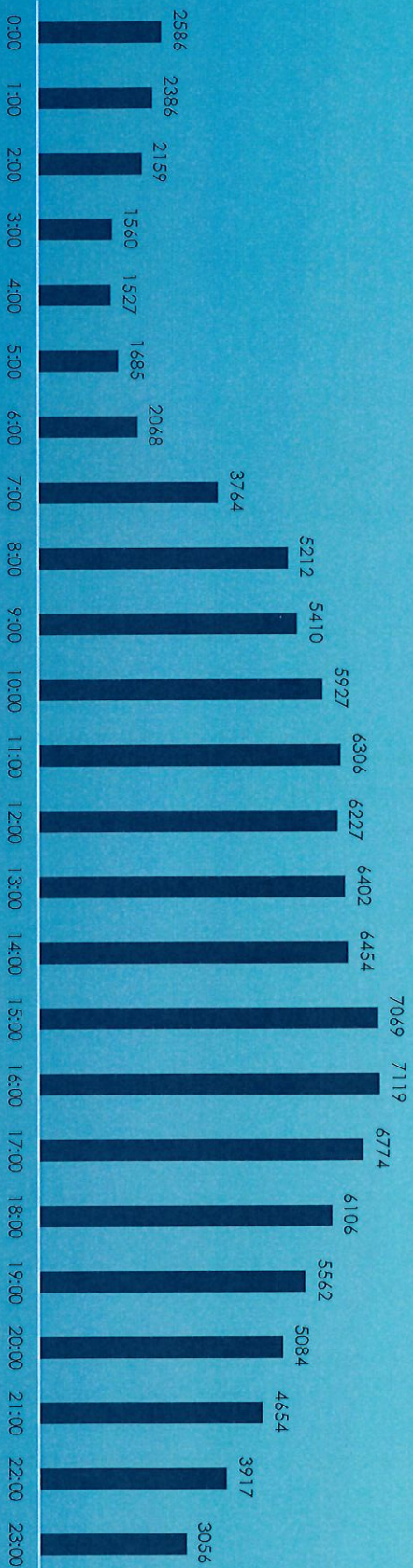
Bayside communications center is a PSAP (public safety answering point), responsible for answering calls to an emergency number for police, fire, and EMS.



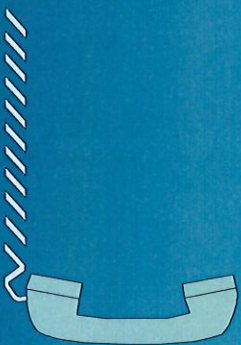
911 calls



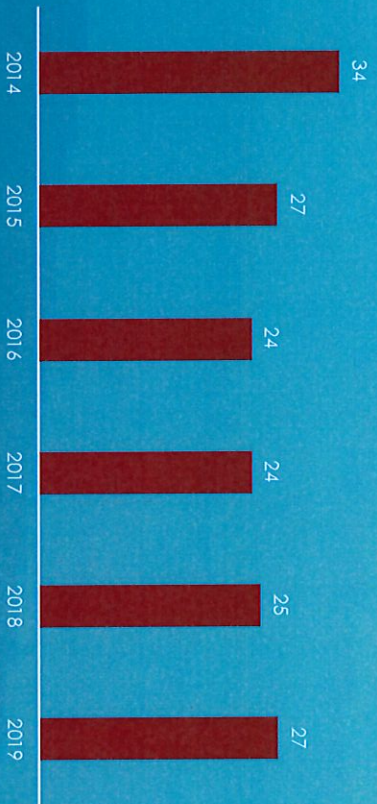
■ Cellular Phone ■ Landline



019 CALLS PER HOUR OF THE DAY

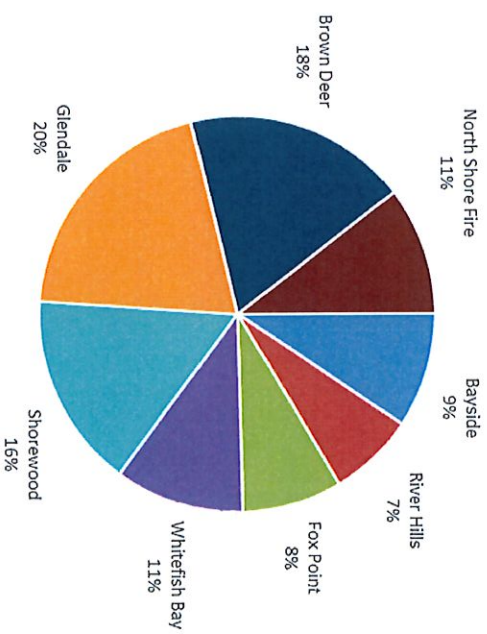


Call Processing Time

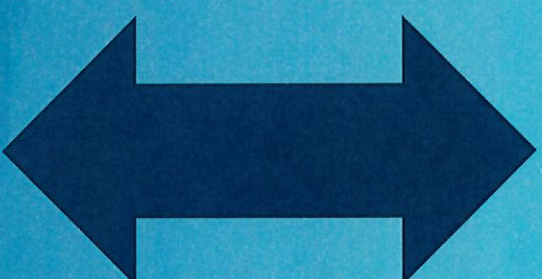


DISPATCHED CALLS

2019 Calls For Service



- ▶ Non-Emergency Calls-Down 5.9%
- ▶ 911 calls-Up 2.55%
- ▶ Dispatched calls-Up 8.6%
- ▶ Training hours-Up 47%



2018 COMPARISON WITH 2019



BAYSIDE POLICE HIGHLIGHTS

February - 2020

Highlights / Accomplishments

- Bayside co-produced a Northshore-wide “active-shooter / rescue” course and taught “active-threat reaction” to the Bayside Election Judges, the Middle School, Schlitz Audubon Center, Friendship Circle and the Shul Center.
- The draft presentation on *myBlue* was sent to the Alliance for Innovation and was approved by them
- The vacant house permitting process was refined – information and permits are being collected by the Police
- The Police Department mapped out training courses for individual officers who want to develop or who already have an expertise in certain police services. Career mapping will help keep the officer engaged in his or her career and focus on the rewards of employment with the Village.

Community Interaction

- Special emphasis on elder victim crime prevention and enforcement commenced with the training of select officers, prevention and crime alert notices issued, and victim services offered in recent fraud cases.
- Tours of the Police Department remain high.



Boy Scouts inspect a police vehicle

myBlue

- The sector officers continue to work on vacant homes and other code enforcement issues. Residents are contacting Sector Officers directly, albeit slowly. Activity is expected to pick up with home inspections and emergency contact information gathering.
- The Police Department conducted its first safety review to an elderly resident as well as direction on smoke detectors and a “knox-box” installation, part of an increase in services to senior citizens.



35

REPORTS WRITTEN



999

CALLS FOR SERVICE



61

ASSIST AGENCIES



275

TRAFFIC STOPS



188

CITATIONS



11

WARNINGS



9931

MILES PATROLLED



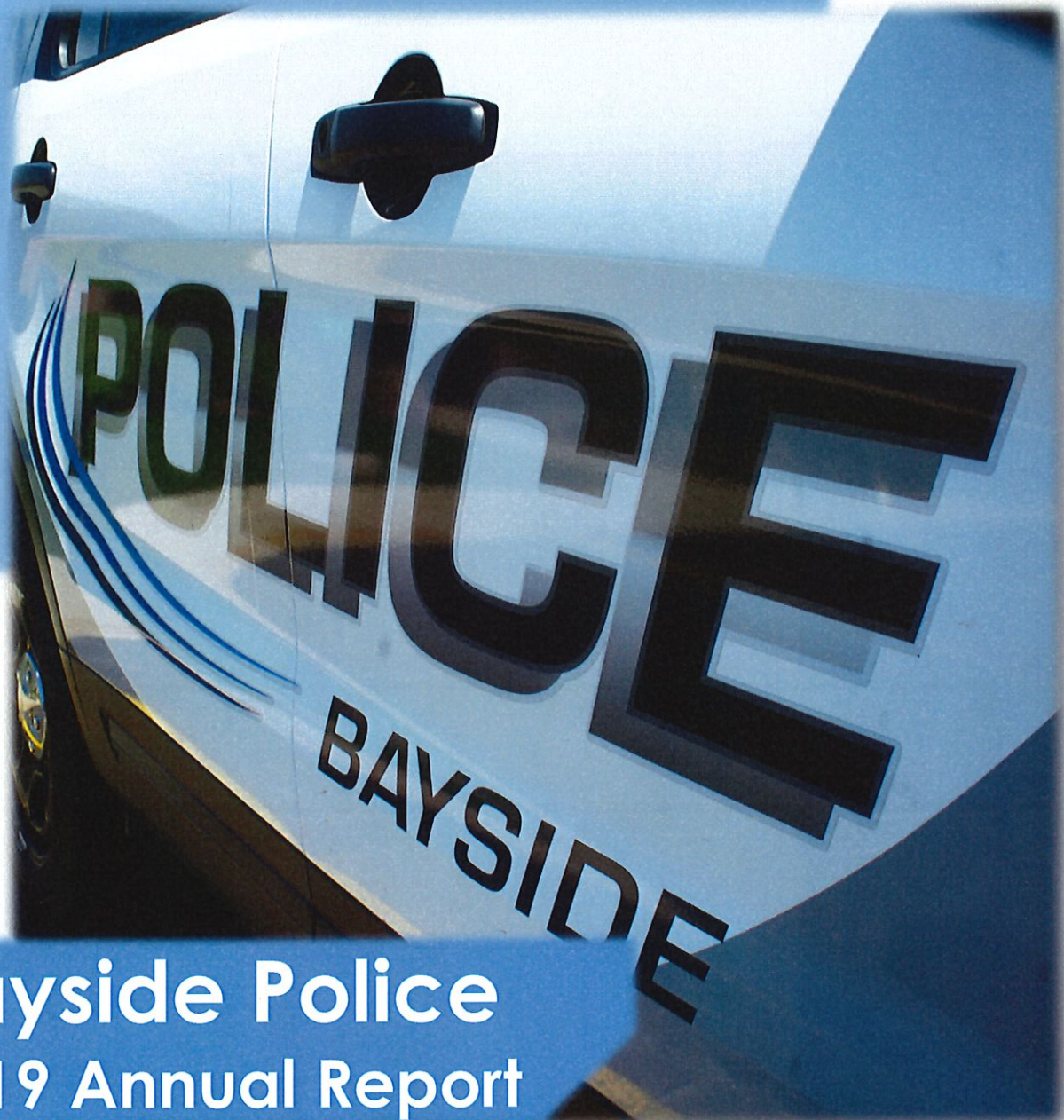
171

CRIME PREVENTION



74

ARRESTS



Bayside Police 2019 Annual Report

Village of Bayside Police Department

Email: Police@BaysideWI.gov
Website: BaysideWI.gov/police

414.206.3916

 Follow Us!


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TO OUR STAKEHOLDERS...



...and the Honorable Samuel D. Dickman - Village President, and Village Board

The Annual Report for 2019 is in a different format than usual. It is filled with brief snips of information that describes what the Police Department has accomplished while it reflects upon the investment of trust and revenues made by the Board and by the People of Bayside. As you read through it, the word "our" is used to describe the collaboration, cooperation, and synergy that existed in 2019 between the police and the community, including the other professional Village departments that allowed us to succeed. We want that to continue as a legacy culture.

2019 was a year of growth for us. Certainly, we replaced equipment and refreshed supplies, but more than that, we enhanced our staffing by adding highly qualified, smart and compatible police officers. The Police Department also hired a part-time Police Administrative Assistant who supports the command staff, 911 center, and police officers while working closely with Village administration and finance staff. We grew by giving a voice to our officers and learned what is important to their careers. We expanded our services into the community as part of a three-year social experiment; we call it *myBlue*, describing an ownership and shared responsibility for keeping Bayside healthy, stable and crime-free.

The focus of this Annual Report is on the people who made the accomplishments a reality. I hope the reader concludes that Bayside Police cares about its promise to protect, be creative and deliver tailored services unlike anywhere in the state.

It is my sworn duty to protect this community and I will continue to do so with steadfast attention to the Village, the residents, businesses and visitors of Bayside. I am privileged to be a servant of this professional government and am grateful to you, the community as well President and the Board for the confidence and support you have given to me.

A handwritten signature in black ink, appearing to read "D. Larsson". The signature is fluid and cursive, with a long horizontal stroke at the end.

Douglas R. Larsson
Chief of Police

January 31, 2020

OUR PROMISE

- We promise to serve all persons within our community equally and with vigor.
- Our service is rooted in professionalism, respect, courtesy, integrity, dignity and accountability.
- We are men and women of character and compassion.
- We value ethical behavior, competency, and a strong work ethic among our members.
- We are proud to serve the Village of Bayside and the citizens who live, work and play here.

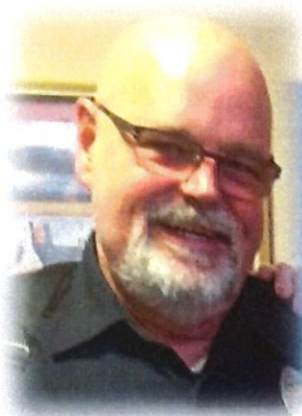
OUR OATH

*“On my honor, I will never betray my badge, my integrity, my character or the public trust;
I will always have the courage to hold others and I accountable for our actions;
I will always uphold the constitution, my community and the department that I serve”*

OUR TRIBUTE TO THE FALLEN

- In 2019, 134 law enforcement officers lost their lives in the performance of their duties. Two officers from Wisconsin died in 2019.
- As of January 31, 2019, eleven officers have already died.

OUR OWN



Officer Michael Groh served the Village of Bayside from 1990 to 2018 in a variety of functions. His passion for the community was obvious to all who knew him; his legacy is our improved knowledge of police work

We lost Michael suddenly in October - less than two years after his retirement. He is remembered by his colleagues and his community.

2019 AT A GLANCE

- Two police officers hired to fill existing vacant positions
- New police vehicle design revealed
- Inaugural internship program launched with University of Wisconsin - Milwaukee
- **See Me!** Initiative launched at three intersections along Brown Deer Road to help pedestrians be seen by motorists; we co-produced the "Ped-n-Pedal" event with Bayside Middle School
- *myBlue* Sector Officer Program debuted, as was "Coffee with a Cop"
- Body cameras and in-car video systems placed into service
- Automated fingerprint system replaced with a \$16,500 grant
- Training was at an all-time high, including advanced leadership, and totaled 1153 hours



- The President of the United States motorcade traveled through Bayside; it was unforgettable
- *myBlue* Night Out, a crime prevention picnic party, made its first appearance in front of Village Hall
- The Department contributed two cars and several staff members to the Village Picnic where three gallons of water-based paint was used to decorate the squad cars.

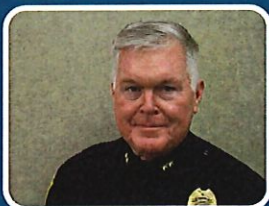
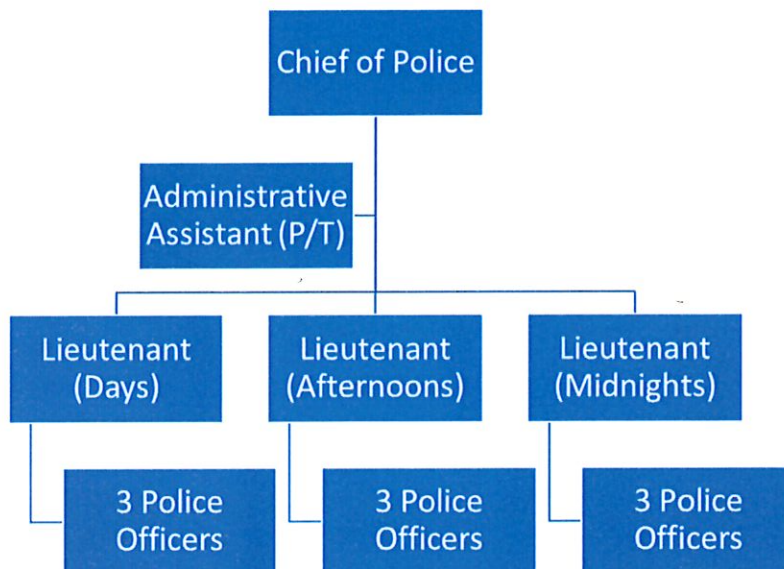
- Citations, arrests, and services remained increased by over 20% in each category.
- **"myBlue Trading Card Contest"** announced (collect all 15 police cards to win a prize) with help from a local benefactor
- Traffic crashes and crime levels remained the same; Bayside is the 3rd safest "city" in Wisconsin.



- Bayside broke up and apprehended a large auto theft ring
- Bayside apprehended suspects in a large multi-state burglary ring
- Police officers given an active voice over what and how their performance will be appraised
- Police officers participated in the local "Shop with a Hero" program to help some children have a better Christmas

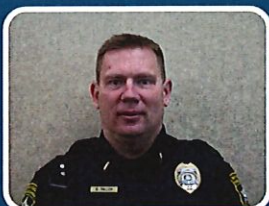
OUR ORGANIZATION

Succession planning is critical to the future of Bayside Police. Lieutenants are expected to develop at least one person to take their spot in the future



Chief Doug Larsson

The Chief is a 45 year veteran of law enforcement who previously served in four out-of-state agencies. He is a member of the Wisconsin Chiefs Association and consults for them in projects around the state serving other police departments. He is a life member of both the International Chiefs of Police and the FBI National Academy Association and has taught around the nation in community relations, communications, team building and resource management.



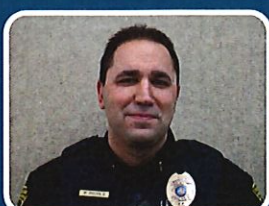
Lieutenant Eric Miller

Eric has over 20 years of law enforcement experience serving the Village of Bayside. Lieutenant Miller is a certified Firearms Instructor, Less than Lethal Instructor, an assessor for Wisconsin Law Enforcement Accreditation Group, and a Nationally certified Traffic Incident Management Instructor under the SHRP2 Program. In 2014 Eric was promoted to the position as Lieutenant. The last three years Lieutenant Miller has been responsible for administrative functions for the department including department training, grant funding, budget responsibilities, and assistance with IT functions.



Lieutenant Cory Fuller

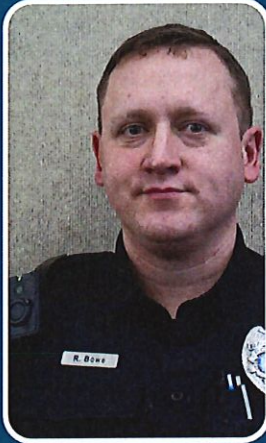
Cory has been a police officer with the Village since January 2012. He was promoted to Lieutenant in September 2018 and is the commander of the Midnight shift. Lieutenant Fuller is also a Field Training Officer and is the main contributor of the internal weekly and monthly police department "highlights" report that is used by the Chief for his reports. He is also certified as an Emergency Medical Technician and enjoys summer baseball in the Door County Baseball league. He is fluent in Spanish and French and majored in International Business at St. Norbert College.



Lieutenant Paul Picciolo

Paul is an eight year veteran of the department. He was previously assigned to Sector Five as the My Blue contact while he worked the afternoon shift. Paul is supervising the midnight patrol shift and is responsible for maintaining Department training records through the state ACADIS system. He also maintains and calibrates department issued PBT's and is an instructor in Taser and Less than Lethal munitions. He also has various administrative duties including scheduling and complying with all open records requests. When not a work, he enjoys spending time on the water and soaking up the limited Wisconsin sun.

OUR PATROL STAFF



Officer Ryan Bowe

Officer Ryan Bowe has been with the Village for 13 years and chose the midnight rotation as a senior patrol officer. He has been a Field Training Officer for 7 years. He is a certified Drug Recognition Expert (DRE) and instructor in OWI, advanced roadside impaired driving and drug identification for teaching and education professionals. He has taught at the Milwaukee Police Academy and other Departments in the area. Officer Bowe has also taught schoolteachers and administration. Officer Bowe also works with the Wisconsin Internet Crimes Against Children (ICAC). Ryan enjoys playing golf in his off time and speaks German.



Officer Gina Kleebe

Officer Kleebe has been with the Bayside Police Department since 2005, beginning her career as a dispatcher for Bayside Police Department. In 2012, she transitioned into the position of Police Officer and is currently assigned to the patrol team on the day shift. She acts as the Property and Evidence Room manager, responsible for the storage, handling, and auditing of all found, recovered and illicit items brought into the Department. As a property manager, she also oversees the Drug Drop Box Program. Officer Kleebe is the records administrator for the Department and generates and transmits monthly crime reports to the Department of Justice.



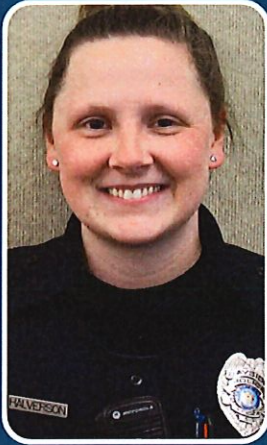
Officer Chris Janssen

Chris has been with the Village since November 2010; his current assignment is working the day shift on the Patrol team. His ancillary duties include liquor license checks and validations, as well as fingerprint verification and submissions to the State. Officer Janssen manages the Evidence and Property function and is a state certified Firearms Instructor. He also serves as the Department's Accreditation Manager which is responsible for maintaining the Department's accredited status with the Wisconsin Law Enforcement Accreditation Group.



Officer Mike Klawitter

Mike has been with the Village of Bayside Police Department since May of 2016. Prior to that, he graduated with a bachelor's degree in Criminal Justice from the University of Wisconsin-Platteville. He is a Field Training Officer for the department and has recently completed his certification to be a law enforcement instructor. He is also a new member with the International Association of Financial Crimes Investigators. His other responsibilities including maintenance on the department's citation writing program and sector officer for MyBlue sector 8. Officer Klawitter developed the trading card program which the department has been utilizing to help form a connection with the younger Bayside residents.



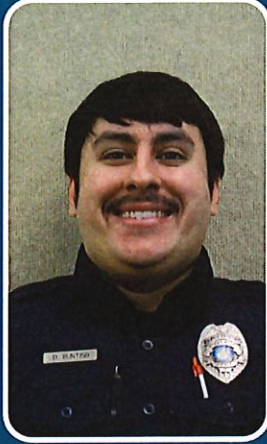
Officer Sarah Kadulski

Sarah has been a police officer with the Village since August of 2017 and, prior to, worked as an officer with the Wisconsin State Fair Park Police Department. She currently works on the afternoon shift and specializes in code enforcement, assists with the Department's social media accounts, and is working to become the new accreditation manager for the Department. Officer Kadulski graduated from UW - MKE in 2016 with a bachelors degree in Criminal Justice. In September of 2019, she married and, recently, purchased her first home.



Officer Randy Santarelli

Randy has been a police officer with the Village since 2018. He is a certified International Police Mountain Bike Association officer and chose to work the midnight shift. He is a graduate of the University of Wisconsin – Whitewater and has been designated to oversee our social media function. Officer Santarelli will be getting married to his high school sweetheart this summer and plans to purchase a home shortly after. When not at work, he enjoys playing video games where he has been recognized by the Guinness Book of World Records for his achievements. He also enjoys watching and playing basketball and football.



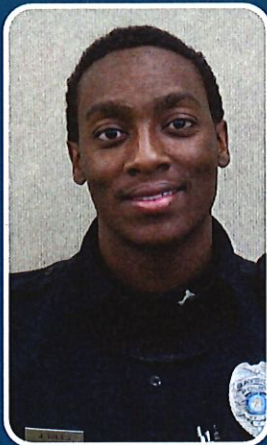
Officer David Bunting

Dave is 26 years old and has recently re-located to the bustling downtown Milwaukee area. He's currently assigned to the midnight shift as a patrol officer. Officer Bunting is a second-degree black belt in karate and in charge of the radar trailer for the department. Officer Bunting has recently joined the North Shore Mobile Field Force that works in conjunction with the Milwaukee County Sheriff's for rapid deployment in social unrest incidents. This unit will be utilized to assist in crowd control for the first time this summer in anticipation of the Democratic National Convention. When not working, Officer Bunting enjoys movies, sports, games, and spending time with his family/friends.



Officer Veronika Metanova

Veronika is starting her second year as a police officer with the Village and is a graduate of Concordia University who holds a baccalaureate degree in Criminal Justice and Public policy as well as a master's degree in Organizational Leadership and Administration. Officer Metanova is a member of the International Association of Financial Crimes Investigators (IAFCI) which focuses on white collar and fraudulent crimes investigation techniques. She graduated basic police academy training at MATC in December of 2017. Veronika is fluent in Bulgarian and Spanish and has an extensive volunteer experience with her church. Veronika is an avid hockey player and is a member of the Metro Milwaukee Police Hockey team. She recently played in the Women's Division III World Ice Hockey Championships in Sofia, Bulgaria.



Officer James Dills

James started with the Village in May of 2019 and is the most recent police officer hired by the Village and is a graduate of Concordia University. He holds a bachelor's degree in Justice & Public Policy and graduated basic police academy training at MATC in 2018. Having previous experience, James brings solid character and perspective to the North Shore law enforcement community.

James is completing his Master's degree and hopes to teach college one day. James loves spending time with family and friends. He also enjoys playing basketball, soccer and football.

OUR SUPPORT STAFF



Admin Assistant Karen Frailing

Karen comes to the Police Department with more than 30 years in the banking industry. Her time spent assisting the public has been a good fit to her new position here as a part-time administrative assistant in the Police Department. Her duties include close support of the Chief and his staff as well as aiding the Village staff in project work. Karen is married and has a daughter in high school. The family enjoys their free time cheering on all Wisconsin sports teams, attending Marcus Performing Arts Center Broadway shows, and sightseeing across the U.S.

Three lieutenants aid the Chief with administrative duties as well as acting as the commanders for three shifts.

OUR TRAINING

For 2019, the emphasis was on skill building and knowledge enhancement for newer officers, advanced technical training for senior officers, and leadership courses for the lieutenants.

Courses included:

- Supervision of Police Personnel
- Customer Focus
- Search and Seizure
- Property and Evidence Management
- Crimes against the Elderly
- Police Community Relations
- Crime Scene Management
- Sex Trafficking
- Victims' Rights and Advocacy
- Emergency Medical Aid
- Cultural Diversity
- Professional Development
- Leadership
- Goal Setting
- Instructor Schools

2019 Training Hours by Category

| | |
|-----------------------------------|-------------------|
| <i>Conflict Management</i> | <i>225</i> |
| <i>Management / Leadership</i> | <i>291</i> |
| <i>Legal Updates / In-service</i> | <i>68</i> |
| <i>Firearms</i> | <i>208</i> |
| <i>Technical</i> | <i><u>361</u></i> |
| | <i>1153</i> |

OUR CONDUCT

We take complaints and criticism seriously and all complaints, including those that are anonymous, are investigated and are made available to the public.

The Chief of Police is responsible for the review of personnel conduct and maintains all records related to these investigations. The way a citizen can make a complaint against a police officer is well described in policy and is in accordance with State law.

The complaint process is designed for easy access and to be readily available to the public. The process is described in pamphlet form and is also posted on the Department's website.

Complaints have been minimal:

These pamphlets and the website will also describe the method of complimenting employees.

2014 One administrative review, properly investigated, discipline imposed

2015 No complaints received

2016 Three administrative reviews were properly investigated, two unfounded and one referred to the proper agency (complaint misdirected)

2017 No complaints received

2018 No complaints received

2019 One administrative review of driving conduct (source anonymous) was properly investigated. The finding was that the complaint was sustained, the action was a letter of censure.

Did You Know?

The overall crime rate in Bayside is 62% lower than the national average.

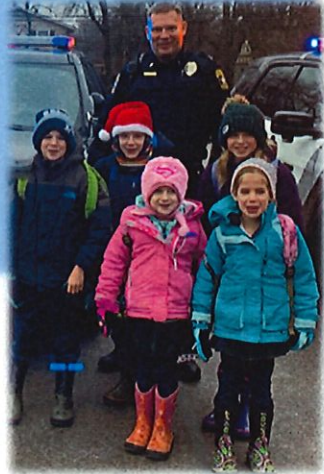
For every 1,000 people, there are .002 daily crimes that occur in Bayside.

Bayside is safer than 96% of the cities in the United States.

In Bayside you have a 1 in 96 chance of becoming a victim of any crime.

OUR STRATEGY

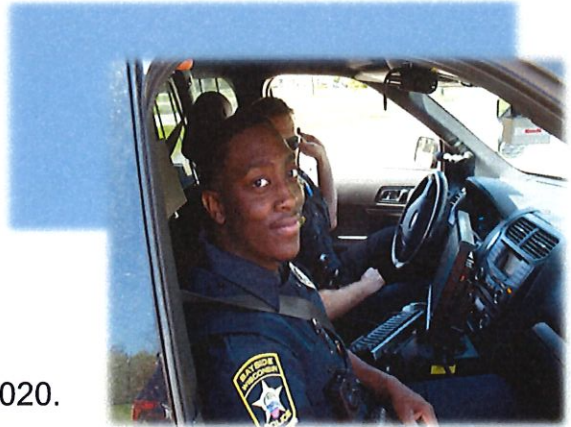
- Increase Our Visibility** - by giving a sense of omnipresence and by knowing the nuances of the neighborhoods within the Village, we know that crime is reduced, we know that fear of being a victim is reduced, and we know that residents and visitors feel secure. In 2019, we patrolled over 109,00 miles within the Village.
- Establish Our Outcomes** - police officers know what is expected of them by the Chief and by the residents. Since they are the experts in the field, police officers have a voice in how service is delivered and are encouraged to suggest solutions. In 2019 we provided a way for everyone to learn from each other.
- Develop Our Leaders** - junior officers become senior leaders over time. We invest in our officers and encourage them to lead the way when working with residents and businesses. By developing our officers for positions of community leadership, we can ensure that the quality of service is not diminished over time. In 2019, 1153 training hours were dedicated to developing our emerging leaders.
- Reach Our Community** - building bonds street by street is a service hallmark. More than just offering an occasional program or event, we believe in the philosophy of "connection" with our residents and businesses. Good communication builds trust, trust builds bridges, and bridge building connects the police to the community in a very personal way. In 2019 we launched the myBlue program and the Trading Card program - both described on page 18.
- Manage our Resources** - good management means taking advantage of alternative funding sources such as grants and cooperative efforts with other agencies. In 2019 the Department received grants in excess of \$50,000 and cooperative savings exceeding \$14,000.
- Advance our Technology** - knowing that technology can aid in the detection of crime, build on solutions, provide security and peace of mind, and keep our residents and



officers safe gives us every reason to carefully employ affordable tools while remaining in touch with our communities. In 2019 the Department completed its in-car video and body camera installations and installed desktop computers in every office. No new equipment will be needed until 2024, at the earliest.

OUR STEWARDSHIP

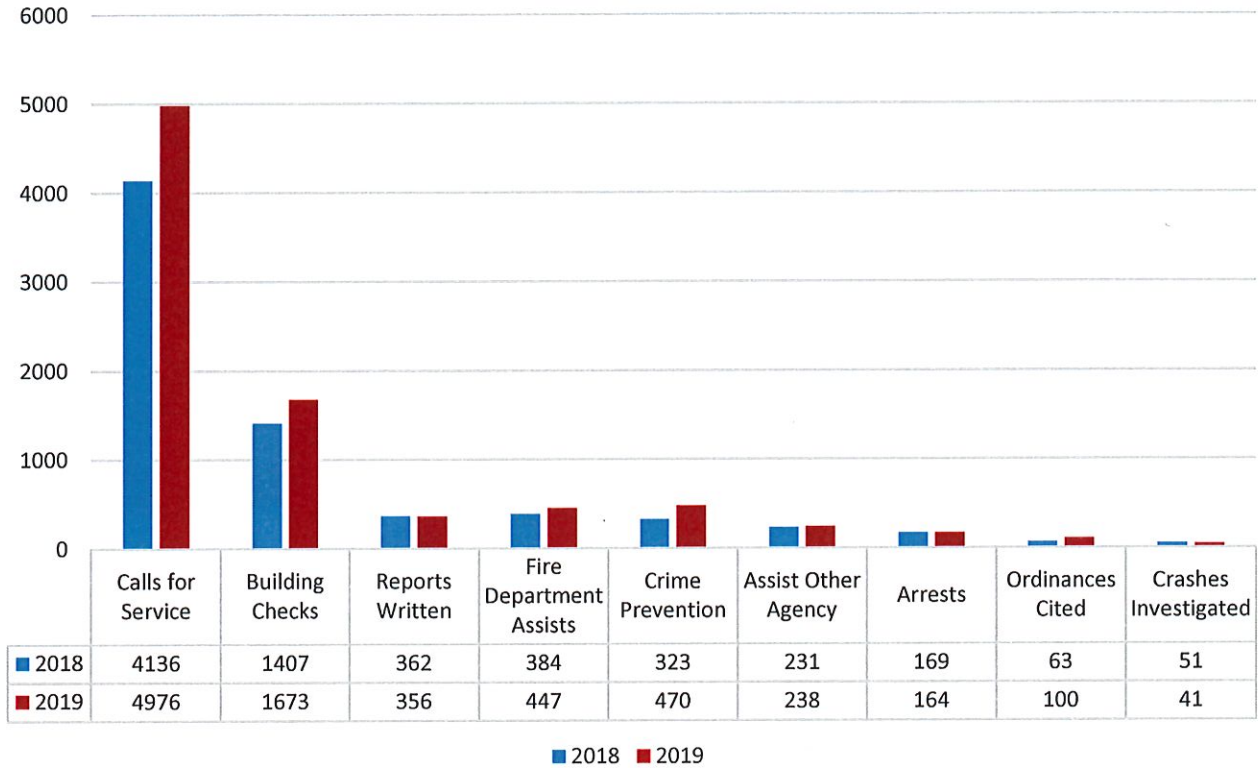
- *Proper Budgeting* - The Police Department met or exceeded all required mandates and conditions for fiscal accountability as described by the Wisconsin Law Enforcement Accreditation Group, the State of Wisconsin Law Enforcement Training Standards Board, and the Governmental Accounting Standards Board.
- *Intact Inventory* - Police Department property is inventoried and properly accounted. All equipment is operationally ready. Surplus equipment was properly auctioned.
- *Support Systems* - Electronic data storage is sufficient. File maintenance is up to date. File purges occurred in 2019 and will continue in 2020.
- *Costs and Obligations* - Personnel costs were under-budget. Overtime expenses less than expected. No defense legal fees were expended. Contract services within expectations. The set-aside to meet the GASB45 obligation is fully funded and will carry over to 2020.
- *Revenues and Grants* - Citation revenue above the previous year's levels and at expectations (there is no mandated enforcement performances).
- *Capital Expenses* - The Department purchased one new police vehicle.



The Department is a full-service police agency with a 2020 operating budget of approximately 1.62 million dollars and a capital improvement budget of \$71,000.

OUR 2019 OUTPUTS

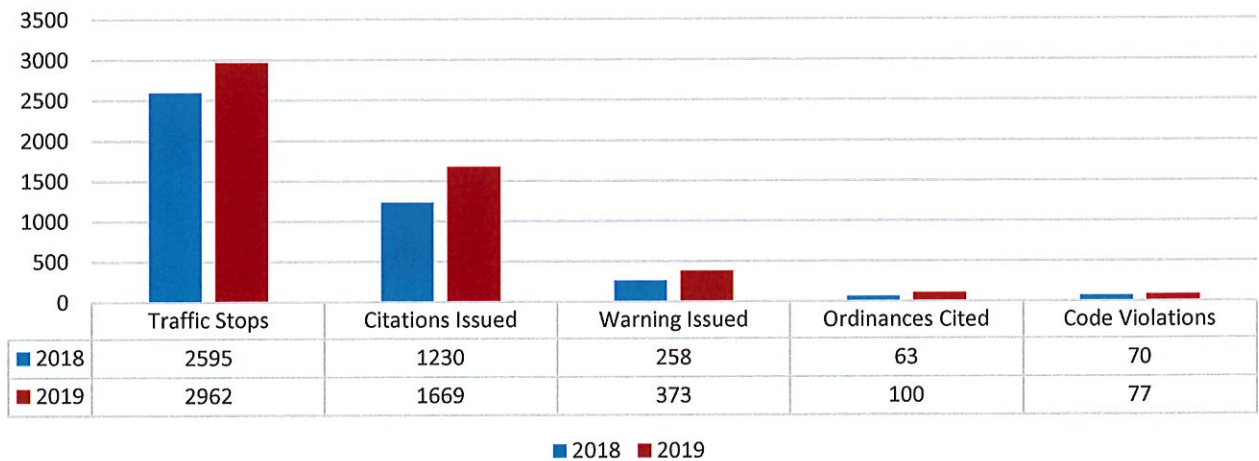
OVERALL ACTIVITY



Police Officers Issued:
 1669 Citations to appear in Court
 373 Warnings in lieu of Court
 100 Ordinance Violation Notices

Police Officers Performed:
 1673 Building Checks
 4976 Calls for Service
 470 Crime Prevention Notifications

TRAFFIC AND CODE ENFORCEMENT



OUR SEVEN 2020 GOALS

As we prepare for our new service year, we look to expand and amplify our high level of service with a focus on:

1. CUSTOMER SERVICE

- Enhancing the *myBlue* service model
- Producing a monthly report summarizing department and each sector activity
- Coordinating two neighborhood activities within each sector
- Developing and defining program outcomes to be incorporated into monthly report
- Developing the *myBlue* Community Cooperative Program (a philanthropy).

2. COMMUNITY OUTREACH AND ENGAGEMENT

- Strengthening community standards and enforcement program
- Developing, in conjunction with other Village departments, a problem identification/resource guide
- Developing employee situational awareness of community standard related issues
- Identifying three trends/proactive problem identification themes per month

3. CITIZEN SELF ENABLEMENT

- Enhancing usage of Access Bayside by police officers and formalizing a *myBlue* Neighbor Mediation Program.
- Implementing the *myBlue* Neighbor Mediation Program and producing a publication published on Village web site/distributed to impacted parties.



4. EMPLOYEE DEVELOPMENT

- Continuing leadership succession program and plan.
- Continuing implementation of police leadership training program
- Providing leadership development training with lieutenants and identifying up to two additional officers to register and attend “Emerging and Perfecting Leadership” certificate programs.
- In addition to technical training, having each officer attend one elective training program.
- Implementing employee performance appraisal process.
- Enhancing usage and responsiveness of Access Bayside through reduction in solution metrics and follow up by sector officers.
- Developing a task force to identify and negotiate non-monetary collective bargaining agreement issues.

5. FINANCIAL STABILITY

- Identifying \$50,000 in new revenue, operational savings or grant funding.

6. PROACTIVE BASED SOLUTIONS

- Optimizing technological service delivery solutions, with each service area identifying two implementable solutions; cultivating employee situational awareness and proactive problem identification.
- Developing plan to handle IT issues within existing resources (i.e. less reliance on third party IT, enhanced department staff management of IT resources).
- Coordinating integration of consolidated Municipal Court Software
- Appointing website liaison for website redesign
- Highlighting department programs/activities for public consumption



7. COMMUNITY ENHANCEMENT

- Enhancing integration of Department programs/communications into Village communications
- Optimizing and administering department technology
- Developing plan to handle IT issues within existing resources (i.e. less reliance on third party IT, enhanced dept staff management of IT resources).
- Coordinating integration of consolidated Municipal Court Software

Did You Know?

The Police Department is 26% of the entire Village Budget

The largest single source expense, other than personnel, is fuel

Over 109,000 miles were driven by officers as they patrolled the streets

The Department received over \$50,000 in grants for equipment and enforcement

Officers were issued state-of-the-art body cameras

Bayside Police is a partner with North Shore police agencies to provide seamless service

OUR SUCCESSES

myBlue Sector Officer Program - a Model of Personal Service for Bayside Residents

The *myBlue* Sector Chief Program is the tailored delivery of non-urgent advice, resources, and individualized police services to small sections of the residential community in Bayside. The model outlines how the Police Department will deliver personalized services to small neighborhoods. Just as with the “cop on the beat” who walked a small area and of his town and learned the nuances of his patrol area, so too will the Bayside officer who will understand the needs of his sector because of personal contact.



The Sector Officer Program does not replace 9-1-1, emergency or urgent needs for the police. Police will always respond to such calls for service, but it’s where a call for advice, information, guidance, or providing resource or direction is made that the Sector Chief can be a great service.

Sector Officers were required to submit a brief summary of their activities each month. Those comments were compiled along with other indicators such as 3rd party comments, observations, and service level increases where possible. The results:



Every Sector Officer realized a certain degree of success. The largest single factor that determined successful connection was “officer personality”. The highest connection levels came from officers who had an active, people-oriented personality wherein they were comfortable initiating visits and discussion.

By the end of September, officers reported an average of 65% of residents who were contacted face-to-face. Seven out of eight officers reported that at least 95% of the homes were introduced to the officer and to the

program by means of a flyer. The eighth officer was hired in mid-2019 and was introduced to his sector in late September.

Hours of staff time (not including the Police Chief) spent actively reaching out to residents, conducting programs or talks, or performing administrative work (letters, reports, file maintenance) is estimated to be 2,200 hours over six months, which also included code enforcement work. Approximately 40 hours of overtime were dedicated to various programs and events. Approximately \$300 was spent on materials, printing and supplies.

Observations by the Police Chief and lieutenants revealed an increased level of interaction between residents and the Police Department. People spoke of the program in conversations, referred to the program in emails and correspondence, and appeared in large numbers to the inaugural *myBlue* Night Out event. Based on conversations with sector officers, residents felt comfortable waiting for hours or even a couple of days (due to scheduled days-off) for police to respond to their request when they were given a choice to have their “*myBlue* officer” answer their request or have an immediate response by a different officer than whom they were comfortable. In two cases, mediation conducted by the sector officer saw moderate success.

***myBlue* Trading Card Program**

Bayside Police Department announced a community connection program called “*myBlue* Trading Cards”. Part of the *myBlue* initiative, the program promotes long lasting and positive relationships between Bayside Police Officers and the youngest stakeholders of the community - its children.



Kids began their collection by stopping a Bayside Police Officer who had packets of four trading cards featuring pictures and biographies of police officers. As kids assemble their collection, the first 10 children who collected all 15 cards had a choice of several grand prizes. “Instant winner” cards were also inside of many of the packets and those cards were redeemed at Village Hall for several fun prizes, such as ice cream cones, small cakes, rides in police cars, or burgers from the program’s main sponsor, Sobelman’s Pub!

The goal of the program was (and is) to enhance the communication and trust placed in the police officers by families and their children. The Police Department expects a direct result of

this personal, one-on-one interaction with the police officer to be an increased trust by children (and parents) who live in Bayside.

Children in kindergarten through eighth grade were the focus of the program, but younger children played also. Parents and their children were encouraged to respond to police officers who may approach them.

***myBlue* Night Out - Where's your "Blue"?**

The inaugural *myBlue* Night Out on August 8 from 6pm to 8pm was a community-building event. It promoted strong police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live and visit. The *myBlue* Night Out was an initiative within the *myBlue* program designed to enhance the relationships between neighbors and Bayside Police and enhance an already close sense of community. It provided a great opportunity to bring police and neighbors together under positive circumstances. Residents visited *myBlue* Night Out and inspected



police vehicles, walked through the Police Station, visited the 9-1-1 Center, played some lawn



games, and enjoyed some great summer food and music. Fun events such as "paint the police car", "sidewalk art contest", "walking maze", "water balloon toss", "tug of war", and police demonstrations were open to all. Canned and box food to donations for the area food pantry were also accepted. *myBlue* Night Out is a crime prevention tool. The Police Department encouraged residents and their neighbors to get together. When neighbors know each other and pay attention to their surroundings it helps law enforcement by recognizing and reporting suspicious people or vehicles. The more people know about their

neighborhood, the more that can be done to keep it safe.

myBlue Night Out was fun. Residents met a *myBlue* officer and a neighbor that they may not have known. Most of the *myBlue* officers were present to introduce themselves, take part in the contests and games, and help residents meet others in their sector.

While millions of neighbors take part in the well-known National Night Out on the first Tuesday in August, Bayside celebrated crime awareness and community connection on the first Thursday of the same week.



OUR FUTURE

Police work, like everything else, is changing. We know that technology will never replace people in uniform - but getting people into the uniform is the challenge. Most law enforcement agencies are sensing a crisis in their ability to recruit new officers, and to hold on to the ones they have. We read news stories about police and sheriffs' offices that simply can't find enough qualified applicants to hire and train, no matter how hard they try. Fewer people are applying to become police officers, and more people are leaving the profession, often after only a few years on the job.



We are blessed with a full staff of talented officers who we want to keep! We hire first for character and then for potential. By hiring the right people, providing growth opportunities and giving challenges for change, we can keep a strong and stable workforce that increases its skills and knowledge.

In Bayside we will do what has always worked - knowing and delivering what the community



wants. In the year ahead, we look to do 3 things to enhance our service - 1) immerse ourselves into the neighborhoods, 2) study our cultural differences, and 3) be transactional with our neighborhoods and businesses. We are relying on the belief that forming community partnerships and coalitions, walking the sectors and conducting regular neighborhood contacts, checking on local businesses, getting

officers out of the car while being visible and personable will create cohesion with residents and business owners. Involvement in community programs and neighborhood projects can bring the citizens together with police to create a conversation to build unity.

We are looking forward to what 2020 has in store for us!