



Village of Bayside  
9075 N Regent Road  
Board of Trustees Meeting  
March 12, 2018  
Village Board Room, to follow COW

**BOARD OF TRUSTEES  
AGENDA**

**PLEASE TAKE NOTICE** that a meeting of the Village of Bayside Board of Trustees will be held at Bayside Village Hall, 9075 North Regent Road, Bayside, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

**I. CALL TO ORDER AND ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. CONSENT AGENDA**

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

**A. Approval of:**

1. Board of Trustee meeting minutes, February 28, 2018.
2. Resolution 18-\_\_\_\_, a resolution supporting 2017 Assembly Bill 637 and Senate Bill 524.
3. Resolution 18-\_\_\_\_, an initial resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$155,000 for Garbage Disposal Truck.
4. Resolution 18-\_\_\_\_, an initial resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,500,000 for Sewerage Projects.
5. Resolution 18-\_\_\_\_, an initial resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$825,000 for Street Improvement Projects.
6. Resolution 18-\_\_\_\_, a resolution Establishing Parameters for the Sale of Not to Exceed \$2,480,000 General Obligation Corporate Purpose Bonds, Series 2018A.
7. Resolution 18-\_\_\_\_, a resolution Authorizing the Partial Redemption of Special Assessment B Bonds, Series 2013A, dated May 16, 2013 and Special Assessment B Bonds, Series 2015A, dated May 7, 2015.

**B. Acceptance of:**

1. February 2018 Reports
  - Police
  - Communication Center
  - Finance and Administration
  - Financial Statement and Investment
  - Department of Public Works
2. 2017 Annual Reports
  - Police Department
  - Department of Public Works
  - Finance and Administration
3. 2018 SafeWise 3<sup>rd</sup> Safest City Award

**IV. CITIZENS AND DELEGATIONS**

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

**V. BUSINESS AGENDA**

**A. COMMITTEE AND COMMISSION REPORTS**

1. Public Works Committee
2. Finance and Administration Committee
3. Public Safety Committee
4. Intergovernmental Cooperation Council
5. Board of Zoning Appeals
6. Plan Commission
7. Architectural Review Committee
8. Library Board
9. Community Event Committee
10. North Shore Fire Department
11. Community Development Authority

**VI. VILLAGE PRESIDENT'S REPORT**

**VII. VILLAGE MANAGER'S REPORT**

**VIII. VILLAGE ATTORNEY'S REPORT**

**IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

**X. CORRESPONDENCE**

**XI. ADJOURNMENT**

Lynn Galyardt, Director of Finance and Administration | | March 7, 2018

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website ([www.bayside-wi.gov](http://www.bayside-wi.gov))



**I. CALL TO ORDER AND ROLL CALL**

Trustee Walny called the meeting to order at 5:06pm.

**ROLL CALL**

<b>President:</b>	Sam Dickman (arrived at 5:08pm)	
<b>Trustees:</b>	Michael Barth	Daniel Muchin
	Robb DeGraff(arrived at 5:08pm)	Dan Rosenfeld
	Eido Walny	Roger Arteaga-Derenne-Excused

**Also Present:** Village Manager Andy Pederson  
Interim Police Chief Doug Larsson  
Director of Finance and Administration Lynn Galyardt  
Director of Communications Liane Scharnott  
Village Attorney Chris Jaekels  
There were two people in the audience

**II. PLEDGE OF ALLEGIANCE**

**III. CONSENT AGENDA**

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

**A. Approval of:**

1. Committee of the Whole meeting minutes, February 8, 2018.
2. Board of Trustee meeting minutes, February 8, 2018.
3. Summary of Claims for January 31, 2018 through February 23, 2018 in the amount of \$74,575.60.
4. Proclamation Recognizing April 8-14, 2018 as National Public Safety Telecommunications Week.

Motion by Trustee Muchin, seconded by Trustee Rosenfeld, to approve the Committee of the Whole meeting minutes, February 8, 2018; Board of Trustee meeting minutes, February 8, 2018; Summary of Claims for January 31, 2018 through February 23, 2018 in the amount of \$74,575.60; Proclamation Recognizing April 8-14, 2018 as National Public Safety Telecommunications Week. Motion carried unanimously.

**IV. CITIZENS AND DELEGATIONS**

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

**V. BUSINESS AGENDA**

**A. COMMITTEE AND COMMISSION REPORTS**

1. Public Works Committee

**a. Discussion/action on 2018 Tree Planting Program.**

Manager Pederson stated the 2018 Tree Planting Program included a cost sharing plan with residents paying \$100 for a tree to be planted in the Village right-of-way that would be 1-1/2-2 inches in diameter. The Village would be responsible for purchasing and planting the tree and the resident would be responsible for water.

Motion by Trustee Walny, seconded by Trustee Barth, to approve the 2018 Tree Planting Program. Motion carried unanimously.

**VI. VILLAGE PRESIDENT'S REPORT-** No report.

**VII. VILLAGE MANAGER'S REPORT-**No report.

**VIII. VILLAGE ATTORNEY'S REPORT-**No report.

**IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

Trustee DeGraff questioned what kind of preparations the police department had for the March 14 "Walk Out" planned at Bayside Middle School. Interim Police Chief Larsson stated he would look into the details of the event and provide an action plan.

**X. CORRESPONDENCE**

**XI. MOTION TO ADJOURN TO CLOSED SESSION**

**A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (Redevelopment)and (Police Chief Recruitment).**

Motion by President Dickman, seconded by Trustee Rosenfeld, to adjourn to closed session at 5:10pm. Motion carried unanimously by roll call.

**XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)**

Motion by President Dickman, seconded by Trustee Rosenfeld, to reconvene in open session at 6:40pm. Motion carried unanimously by roll call.

**A. Action on items in closed session.**

No action was taken or motions made in closed session.

**XIII. ADJOURNMENT**

Motion by President Dickman, seconded by Trustee Barth, to adjourn the meeting at 6:41pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Director of Finance and Administration | | March 3, 2018

STATE OF WISCONSIN  
MILWAUKEE AND OZAUKEE COUNTIES  
VILLAGE OF BAYSIDE

RESOLUTION NO: 18-\_\_\_\_

**A Resolution Supporting 2017 Assembly Bill 637 and Senate Bill 524**

**WHEREAS**, 2017 Assembly Bill 637 and Senate Bill 524 authorizes a municipality to allow its electors to vote before election day by using an electronic voting machine to cast an in-person absentee ballot; and

**WHEREAS**, 2017 Assembly Bill 637 and Senate Bill 524 would provide cost savings to local governments by reducing personnel, supply costs, and leased voting equipment; and

**WHEREAS**, 2017 Assembly Bill 637 and Senate Bill 524 would increase ballot accuracy as the voter would be notified of a mistake made marking the ballot; and

**WHEREAS**, 2017 Assembly Bill 637 and Senate Bill 524 would reduce the number of ballots being remade by poll workers; and

**WHEREAS**, 2017 Assembly Bill 637 and Senate Bill 524 would instill voter confidence that their ballot is counted as voter would feed the ballot directly into the voting equipment; and

**WHEREAS**, 2017 Assembly Bill 637 and Senate Bill 524 would mark in-person absentee voters as voted in statewide system instantly;

**THEREFORE, BE IT RESOLVED**, that, Samuel Dickman, Village President and the Village Board of Trustees support the passage and adoption of 2017 Assembly Bill 637 and Senate Bill 524.

**PASSED AND ADOPTED** by the Village Board of Trustees of the Village of Bayside this \_\_\_\_ day of March, 2018.

VILLAGE OF BAYSIDE

\_\_\_\_\_  
Samuel D. Dickman, Village President

Attest

\_\_\_\_\_  
Lynn A. Galyardt, Director of Finance and  
Administration Village Clerk/Treasurer

**STATE OF WISCONSIN  
MILWAUKEE AND OZAUKEE COUNTIES  
VILLAGE OF BAYSIDE**

**RESOLUTION NO: 18- \_\_\_\_\_**

**INITIAL RESOLUTION AUTHORIZING  
GENERAL OBLIGATION BONDS  
IN AN AMOUNT NOT TO EXCEED  
\$155,000 FOR GARBAGE DISPOSAL TRUCK**

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BE IT RESOLVED by the Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$155,000 for the public purpose of paying the cost of a garbage disposal truck.

Adopted, approved and recorded \_\_\_\_\_, 2018.

\_\_\_\_\_  
Samuel D. Dickman  
President

ATTEST:

\_\_\_\_\_  
Lynn A. Galyardt  
Village Clerk/Treasurer/Director  
of Finance and Administration

(SEAL)

**STATE OF WISCONSIN  
MILWAUKEE AND OZAUKEE COUNTIES  
VILLAGE OF BAYSIDE**

**RESOLUTION NO: 18-\_\_\_\_\_**

**INITIAL RESOLUTION AUTHORIZING  
GENERAL OBLIGATION BONDS  
IN AN AMOUNT NOT TO EXCEED  
\$1,500,000 FOR SEWERAGE PROJECTS**

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BE IT RESOLVED by the Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$1,500,000 for the public purpose of paying the cost of sewerage projects, consisting of sanitary sewer and storm water projects.

Adopted, approved and recorded \_\_\_\_\_, 2018.

\_\_\_\_\_  
Samuel D. Dickman  
President

ATTEST:

\_\_\_\_\_  
Lynn A. Galyardt  
Village Clerk/Treasurer/Director  
of Finance and Administration

(SEAL)

STATE OF WISCONSIN  
MILWAUKEE AND OZAUKEE COUNTIES  
VILLAGE OF BAYSIDE

RESOLUTION NO: 18-\_\_\_\_

INITIAL RESOLUTION AUTHORIZING  
GENERAL OBLIGATION BONDS  
IN AN AMOUNT NOT TO EXCEED  
\$825,000 FOR STREET IMPROVEMENT PROJECTS

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BE IT RESOLVED by the Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$825,000 for the public purpose of paying the cost of street improvement projects.

Adopted, approved and recorded March 12, 2018.

\_\_\_\_\_  
Samuel D. Dickman  
President

ATTEST:

\_\_\_\_\_  
Lynn A. Galyardt  
Village Clerk/Treasurer/Director  
of Finance and Administration

(SEAL)



III A6

**STATE OF WISCONSIN  
MILWAUKEE AND OZAUKEE COUNTIES  
VILLAGE OF BAYSIDE**

**RESOLUTION NO: 18- \_\_\_\_\_**

**RESOLUTION ESTABLISHING PARAMETERS FOR  
THE SALE OF NOT TO EXCEED \$2,480,000 GENERAL  
OBLIGATION CORPORATE PURPOSE BONDS,  
SERIES 2018A**

WHEREAS, the Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin (the "Village") has heretofore adopted initial resolutions (the "Initial Resolutions") authorizing the issuance of general obligation bonds for the following public purposes in the following not to exceed amounts: \$825,000 for street improvement projects; \$155,000 for a garbage disposal truck; and \$1,500,000 for sewerage projects, consisting of sanitary sewer and storm water projects (collectively, the "Project");

WHEREAS, the Village Board hereby finds and determines that the Project is within the Village's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the Village is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation bonds for such public purposes;

WHEREAS, the Village Board deems it necessary and in the best interest of the Village to borrow the money needed for such purposes through the issuance of a single issue of general obligation bonds (the "Bonds") pursuant to the provisions of Section 67.04 Wis. Stats., upon the terms and conditions hereinafter provided;

WHEREAS, it is the finding of the Village Board that it is in the best interest of the Village to direct Ehlers & Associates, Inc. ("Ehlers"), to take the steps necessary for the Village to offer and sell the Bonds at public sale and to obtain bids for the purchase of the Bonds; and

WHEREAS, in order to facilitate the sale of the Bonds in a timely manner, the Village Board hereby finds and determines that it is necessary, desirable and in the best interest of the Village to delegate to either the Village Manager or the Village Clerk/Treasurer/Director of Finance and Administration (each an "Authorized Officer") the authority to accept on behalf of the Village the bid for the Bonds that results in the lowest true interest cost for the Bonds (the "Proposal") and meets the terms and conditions provided for in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

Section 1. Authorization and Sale of the Bonds; Parameters. For the purpose of paying costs of the Project, the Village is authorized to borrow pursuant to Section 67.04 Wisconsin Statutes, the principal sum of not to exceed TWO MILLION FOUR HUNDRED EIGHTY THOUSAND DOLLARS (\$2,480,000) upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 17 of this Resolution, the President and Village Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the financial institution that submitted the Proposal (the "Purchaser") for, on behalf of and in the name of the Village, Bonds aggregating the principal amount of not to exceed TWO MILLION FOUR HUNDRED EIGHTY THOUSAND DOLLARS (\$2,480,000). The amount of Bonds to be issued pursuant to each of the Initial Resolutions shall be determined by an Authorized Officer and set forth in the Approving Certificate. The purchase price to be paid to the Village for the Bonds shall not be less than 98.75% nor more than 106.00% of the principal amount of the Bonds.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Corporate Purpose Bonds, Series 2018A"; shall be issued in the aggregate principal amount of up to \$2,480,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$50,000 per maturity or mandatory redemption amount and that the aggregate principal amount of the Bonds shall not exceed \$2,480,000. The schedule below assumes the Bonds are issued in the aggregate principal amount of \$2,480,000.

<u>Date</u>	<u>Principal Amount</u>
March 1, 2019	\$150,000
March 1, 2020	175,000
March 1, 2021	180,000
March 1, 2022	140,000
March 1, 2023	165,000
March 1, 2024	200,000
March 1, 2025	210,000
March 1, 2026	215,000
March 1, 2027	230,000
March 1, 2028	240,000
March 1, 2029	105,000
March 1, 2030	110,000
March 1, 2031	120,000
March 1, 2032	120,000
March 1, 2033	120,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2019. The true interest cost on the Bonds (computed taking the Purchaser's compensation into account) will not exceed 4.50%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Bonds shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate. If the Proposal specifies that certain of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment to the Approving Certificate labeled as Exhibit MRP. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Bonds in such manner as the Village shall direct.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the Village are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the Village a direct annual irrepealable tax in the years 2018 through 2032 for payments due in the years 2019 through 2033 in the amounts to be set forth on the schedule attached to the Approving Certificate.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the Village shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the Village and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the Village for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the Village then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the Village, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the Village may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Corporate Purpose Bonds,

Series 2018A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the Village at the time of delivery of and payment for the Bonds; (ii) any premium which may be received by the Village above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the Village, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the Village, unless the Village Board directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the Village and disbursed solely for the purposes for which borrowed or for the payment of the principal of and the interest on the Bonds. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the

Regulations and an officer of the Village, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The Village represents and covenants that the projects financed by the Bonds and the ownership, management and use of the projects will not cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. The Village further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The Village further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The Village Clerk or other officer of the Village charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the Village certifying that the Village can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The Village also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the Village will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the Village by the manual or facsimile signatures of the President and Village Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the Village of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the Village has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The Village hereby authorizes the officers and agents of the Village to enter into, on its behalf, agreements

and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the Village Clerk or Village Treasurer (the "Fiscal Agent") unless an Authorized Officer specifies a fiscal agent in the Approving Certificate.

Section 13. Persons Treated as Owners; Transfer of Bonds. The Village shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the President and Village Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The Village shall cooperate in any such transfer, and the President and Village Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the Village at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the Village agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Village Clerk or other authorized representative of the Village is authorized and directed to execute and deliver to DTC on behalf of the Village to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the Village Clerk's office.

Section 16. Payment of Issuance Expenses. The Village authorizes the Purchaser to forward the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota at Closing for further distribution as directed by Ehlers.

Section 17. Conditions on Issuance and Sale of the Bonds. The issuance of the Bonds and the sale of the Bonds to the Purchaser are subject to approval by an Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Bonds, which approval shall be evidenced by execution by an Authorized Officer of the Approving Certificate.

The Bonds shall not be issued, sold or delivered until this condition is satisfied. Upon satisfaction of this condition, an Authorized Officer is authorized to execute a Proposal with the Purchaser providing for the sale of the Bonds to the Purchaser.

Section 18. Official Statement. The Village Board hereby directs an Authorized Officer to approve the Preliminary Official Statement with respect to the Bonds and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by an Authorized Officer or other officers of the Village in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate Village official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Village Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 19. Undertaking to Provide Continuing Disclosure. The Village hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the Village to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the President and Village Clerk, or other officer of the Village charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the Village's Undertaking.

Section 20. Record Book. The Village Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 21. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the Village are authorized to take all actions necessary to obtain such municipal bond insurance. The President and Village Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the President and Village Clerk including provisions regarding

restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.



Section 22. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Village Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded March 12, 2018.

\_\_\_\_\_  
Samuel D. Dickman  
President

ATTEST:

\_\_\_\_\_  
Lynn A. Galyardt  
Village Clerk/Treasurer/Director of  
Finance and Administration

(SEAL)

EXHIBIT A

Approving Certificate

(See Attached)

CERTIFICATE APPROVING THE PRELIMINARY OFFICIAL STATEMENT  
AND DETAILS OF  
GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2018A

The undersigned [Village Manager] [Village Clerk/Treasurer/Director of Finance and Administration] of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin (the "Village") hereby certifies that:

1. Resolution. On March 12, 2018, the Village Board of the Village adopted a resolution (the "Resolution") authorizing the issuance and establishing parameters for the sale of not to exceed \$2,480,000 General Obligation Corporate Purpose Bonds, Series 2018A of the Village (the "Bonds") after a public sale and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Bonds, and to determine the details for the Bonds within the parameters established by the Resolution.

2. Preliminary Official Statement. The Preliminary Official Statement with respect to the Bonds is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

3. Proposal; Terms of the Bonds. On the date hereof, the Bonds were offered for public sale and \_\_\_\_\_ (the "Purchaser") offered to purchase the Bonds in accordance with the terms set forth in the Proposal attached hereto as Schedule I and incorporated herein by this reference (the "Proposal"). Ehlers & Associates, Inc. recommends the Village accept the Proposal. The Proposal meets the parameters and conditions established by the Resolution and is hereby approved and accepted.

The Bonds shall be issued in the aggregate principal amount of \$ \_\_\_\_\_, which is not more than the \$2,480,000 approved by the Resolution, and shall mature on March 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule II and incorporated herein by this reference. The amount of each annual principal or mandatory redemption payment due on the Bonds is not more than \$50,000 more or less per maturity or mandatory redemption amount than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
March 1, 2019	\$150,000	\$ _____
March 1, 2020	175,000	_____
March 1, 2021	180,000	_____
March 1, 2022	140,000	_____
March 1, 2023	165,000	_____
March 1, 2024	200,000	_____
March 1, 2025	210,000	_____
March 1, 2026	215,000	_____
March 1, 2027	230,000	_____

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
March 1, 2028	\$240,000	\$ _____
March 1, 2029	105,000	_____
March 1, 2030	110,000	_____
March 1, 2031	120,000	_____
March 1, 2032	120,000	_____
March 1, 2033	120,000	_____

The true interest cost on the Bonds (computed taking the Purchaser's compensation into account) is \_\_\_\_\_%, which is not in excess of 4.50%, as required by the Resolution.

4. Purchase Price of the Bonds. The Bonds shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$ \_\_\_\_\_, plus accrued interest, if any, to the date of delivery of the Bonds which is not less than 98.75% nor more than 106.00% of the principal amount of the Bonds as required by the Resolution.

5. Redemption Provisions of the Bonds. The Bonds maturing on March 1, \_\_\_\_\_ and thereafter are subject to redemption prior to maturity, at the option of the Village, on March 1, \_\_\_\_\_ or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the Village and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption. [If the Proposal specifies that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference.]

6. [Payment of the Bonds; Fiscal Agent. Pursuant to Section 12 of the Resolution, Bond Trust Services Corporation, Roseville, Minnesota, is named fiscal agent for the Bonds.]

7. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same respectively falls due, the full faith, credit and taxing powers of the Village have been irrevocably pledged and there has been levied on all of the taxable property in the Village, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule III.

8. Purpose of the Bonds. The Bonds are issued for the following public purposes in the following amounts: \$ \_\_\_\_\_ for street improvement projects; \$ \_\_\_\_\_ for a garbage disposal truck; and \$ \_\_\_\_\_ for sewerage projects, consisting of sanitary sewer and storm water projects.

9. Approval. This Certificate constitutes my approval of the Proposal, and the definitive maturities, interest rates, purchase price and redemption provisions for the Bonds and the direct annual irrevocable tax levy to repay the Bonds, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on \_\_\_\_\_, 2018 pursuant to the authority delegated to me in the Resolution.

---

[Andrew K. Pederson  
Village Manager]

---

[Lynn Galyardt  
Village Clerk/Treasurer/Director of Finance and  
Administration]

SCHEDULE I TO APPROVING CERTIFICATE

Proposal

To be provided by Ehlers & Associates, Inc. and incorporated into the Certificate.

(See Attached)

SCHEDULE II TO APPROVING CERTIFICATE

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Certificate.

(See Attached)

SCHEDULE III TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Certificate.

(See Attached)



[EXHIBIT MRP

Mandatory Redemption Provision

The Bonds due on March 1, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on March 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on March 1, 20\_\_\_\_\_

<u>Redemption</u> <u>Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____ (maturity)
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, 20\_\_\_\_\_      Redemption

<u>Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____ (maturity)
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, 20\_\_\_\_\_

<u>Redemption</u> <u>Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____ (maturity)
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, 20\_\_\_\_\_

<u>Redemption</u> <u>Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____ (maturity)]
_____	_____ (maturity)]

EXHIBIT B

(Form of Bond)

REGISTERED UNITED STATES OF AMERICA DOLLARS  
STATE OF WISCONSIN  
MILWAUKEE AND OZAUKEE COUNTIES  
NO. R-\_\_\_\_\_ VILLAGE OF BAYSIDE \$\_\_\_\_\_  
GENERAL OBLIGATION CORPORATE PURPOSE BOND, SERIES 2018A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:  
March 1, \_\_\_\_\_, 2018 \_\_\_\_\_%

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$\_\_\_\_\_)

FOR VALUE RECEIVED, the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin (the "Village"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2019 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by [\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_] OR [the Village Clerk or Village Treasurer] (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the Village are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$\_\_\_\_\_, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the Village pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the following public purposes in the following amounts:

\$ \_\_\_\_\_ for street improvement projects; \$ \_\_\_\_\_ for a garbage disposal truck; and \$ \_\_\_\_\_ for sewerage projects, consisting of sanitary sewer and storm water projects, as authorized by resolutions adopted on March 12, 2018, as supplemented by a Certificate Approving the Preliminary Official Statement and Details of General Obligation Corporate Purpose Bonds, Series 2018A. Said resolutions are recorded in the official minutes of the Village Board for said date.

The Bonds maturing on March 1, \_\_\_\_\_ and thereafter are subject to redemption prior to maturity, at the option of the Village, on March 1, \_\_\_\_\_ or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the Village and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Bonds maturing in the years \_\_\_\_\_ are subject to mandatory redemption by lot as provided in the Certificate Approving the Preliminary Official Statement and Details of the Bonds, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP number, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the Village, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond has been designated by the Village Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the Village kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the Village appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the Village for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and Village may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

**[This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.]**

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified President and Village Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

VILLAGE OF BAYSIDE  
MILWAUKEE AND OZAUKEE COUNTIES,  
WISCONSIN

By: \_\_\_\_\_  
Samuel D. Dickman  
President

(SEAL)

By: \_\_\_\_\_  
Lynn A. Galyardt  
Village Clerk

[Date of Authentication: \_\_\_\_\_, \_\_\_\_\_]

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue authorized by the within-mentioned resolutions of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin.

BOND TRUST SERVICES CORPORATION,  
ROSEVILLE, MINNESOTA

By \_\_\_\_\_  
Authorized Signatory]

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)

Section 22. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Village Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded \_\_\_\_\_, 2018.

\_\_\_\_\_  
Samuel D. Dickman  
President

ATTEST:

\_\_\_\_\_  
Lynn A. Galyardt  
Village Clerk/Treasurer/Director of  
Finance and Administration

(SEAL)



STATE OF WISCONSIN  
MILWAUKEE AND OZAUKEE COUNTIES  
VILLAGE OF BAYSIDE

RESOLUTION NO: 18-\_\_\_\_\_

RESOLUTION AUTHORIZING THE PARTIAL REDEMPTION OF  
SPECIAL ASSESSMENT B BONDS, SERIES 2013A  
DATED MAY 16, 2013 AND  
SPECIAL ASSESSMENT B BONDS, SERIES 2015A  
DATED MAY 7, 2015

---

WHEREAS, the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin (the "Village") issued Special Assessment B Bonds, Series 2013A, dated May 16, 2013 (the "2013 Bonds") and Special Assessment B Bonds, Series 2015A, dated May 7, 2015 (the "2015 Bonds") (collectively, the "Bonds"); and

WHEREAS, the Village has received prepayment of certain special assessments payable in installments and in anticipation of which the Bonds were issued ("Special Assessment Prepayments"); and

WHEREAS, the Bonds are required to be partially redeemed on any principal or interest date after Special Assessment Prepayments are received in such a manner that the remaining principal maturities shall be as equal as possible; and

WHEREAS, the Village has determined that it is necessary, desirable and in the best interest of the Village to prepay a total of \$30,000 of the 2013 Bonds and redeem \$5,000 of certain maturities or mandatory redemption payments (the "Prepaid 2013 Bonds") on May 1, 2018 as more fully described on Exhibit A attached hereto and incorporated herein by this reference with the Special Assessment Prepayments;

WHEREAS, the Village has determined that it is necessary, desirable and in the best interest of the Village to prepay a total of \$30,000 of the 2015 Bonds and redeem \$5,000 of certain maturities (the "Prepaid 2015 Bonds") on May 1, 2018 as more fully described on Exhibit B attached hereto and incorporated herein by this reference with the Special Assessment Prepayments;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that the Prepaid 2013 Bonds and the Prepaid 2015 Bonds are called for prior payment on May 1, 2018, at the price of par plus accrued interest to the date of redemption.

The Village Clerk is hereby directed to work with Ehlers and Associates, Inc. ("Ehlers") to cause timely notice of the call of the Prepaid 2013 Bonds and the Prepaid 2015 Bonds by providing notice in substantially the form attached hereto as Exhibit A and Exhibit B. All actions heretofore taken by the officers and agents of the Village to effectuate the redemption of the Prepaid 2013 Bonds and the Prepaid 2015 Bonds are hereby ratified and approved.

The Village Board hereby ratifies and approves the retention of Ehlers to provide financial advisory services in connection with this transaction and Quarles & Brady LLP to provide legal services in connection with this transaction.

Passed and Approved this \_\_\_\_ th day of March, 2018.

VILLAGE OF BAYSIDE

\_\_\_\_\_  
Samuel D. Dickman,  
Village President

Attest:

\_\_\_\_\_  
Lynn Galyardt  
Director of Finance and Admin/Clerk/Treasurer

EXHIBIT A

NOTICE OF PARTIAL CALL\*

VILLAGE OF BAYSIDE  
MILWAUKEE AND OZAUKEE COUNTIES, WISCONSIN  
SPECIAL ASSESSMENT B BONDS, SERIES 2013A  
DATED MAY 16, 2013

NOTICE IS HEREBY GIVEN that the Bonds of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have CUSIP Nos. as set forth below have been called for prior payment on May 1, 2018 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
5/1/2030 <sup>1</sup>	\$15,000 <sup>1</sup>	3.55%	073152AR1**
5/1/2033 <sup>2</sup>	15,000 <sup>2</sup>	4.15	073152AU4**

Upon presentation and surrender of said Bonds to Bond Trust Services Corporation, Roseville, Minnesota, the registrar and fiscal agent for said Bonds, the registered owners thereof will be paid the principal amount of the Bonds plus accrued interest to the date of prepayment.

Said Bonds will cease to bear interest on May 1, 2018.

By Order of the  
Village Board of the Village of Bayside  
Village Clerk

Dated \_\_\_\_\_

<sup>1</sup> As a result of this redemption, the principal amount of Bonds paid through mandatory redemption in each of the years 2028-2029 will be reduced by \$5,000 and the principal amount of the Bonds to be paid on the May 1, 2030 maturity date will also be reduced by \$5,000.

<sup>2</sup> As a result of this redemption, the principal amount of Bonds paid through mandatory redemption in each of the years 2031-2032 will be reduced by \$5,000 and the principal amount of the Bonds to be paid on the May 1, 2033 maturity date will also be reduced by \$5,000.

\* To be provided to Bond Trust Services Corporation at least thirty-five (35) days prior to May 1, 2018. The registrar and fiscal agent shall be directed to give notice of such prepayment by registered or certified mail, overnight express delivery, facsimile or electronic transmission or in any other manner required by the Depository, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days prior to May 1, 2018. This Notice should be filed electronically with the MSRB through the Electronic Municipal Market Access (EMMA) System website at [www.emma.msrb.org](http://www.emma.msrb.org).

\*\* Represents a portion of the principal amount outstanding of this maturity.

EXHIBIT B

NOTICE OF PARTIAL CALL\*

VILLAGE OF BAYSIDE  
MILWAUKEE AND OZAUKEE COUNTIES, WISCONSIN  
SPECIAL ASSESSMENT B BONDS, SERIES 2015A  
DATED MAY 7, 2015

NOTICE IS HEREBY GIVEN that the Bonds of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have CUSIP Nos. as set forth below have been called for prior payment on May 1, 2018 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
5/1/2026	\$5,000	2.90%	073152BE9**
5/1/2027	5,000	3.05	073152BF6**
5/1/2028	5,000	3.20	073152BG4**
5/1/2029	5,000	3.35	073152BH2**
5/1/2034	5,000	4.00	073152BN9**
5/1/2035	5,000	4.10	073152BP4**

The Village shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before May 1, 2018.

Said Bonds will cease to bear interest on May 1, 2018.

By Order of the  
Village Board of the Village of Bayside  
Village Clerk

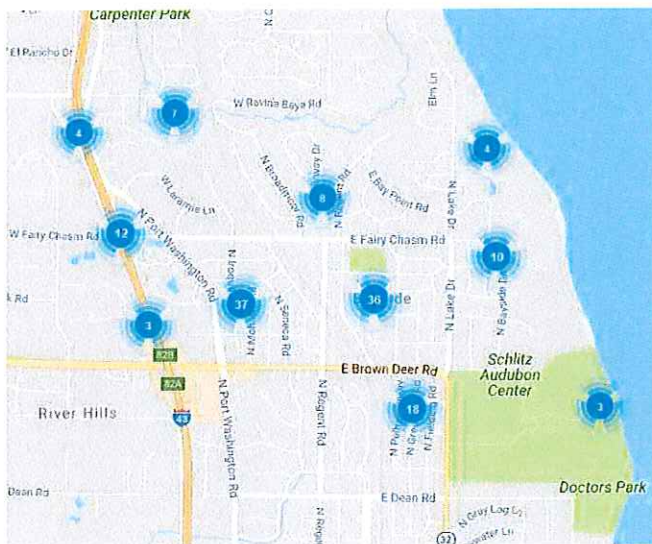
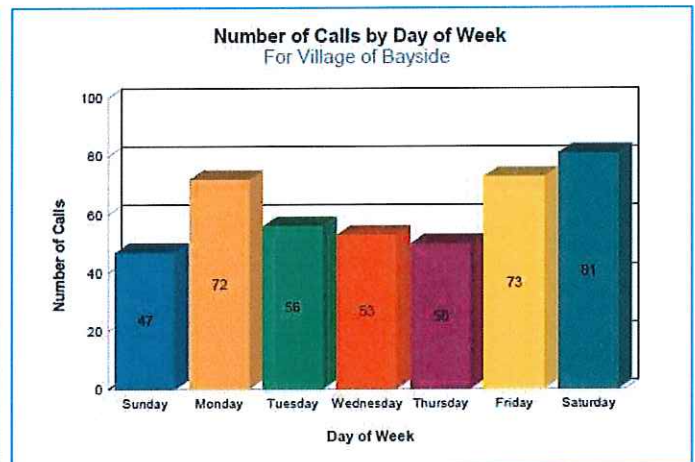
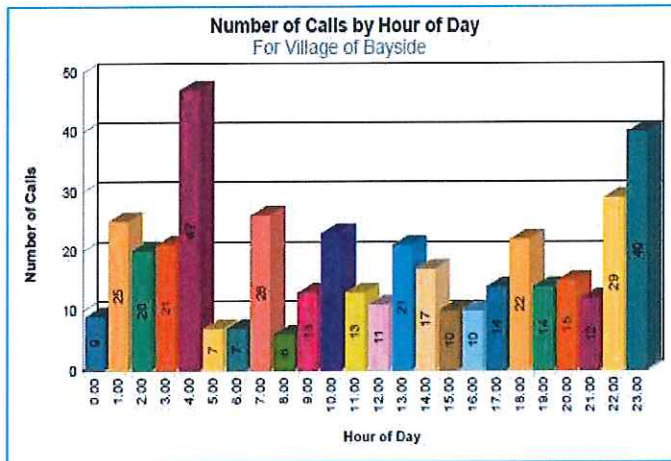
Dated \_\_\_\_\_

\* To be provided by registered or certified mail, overnight express delivery, facsimile or electronic transmission or in any other manner required by the Depository, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to May 1, 2018. This Notice should be filed electronically with the MSRB through the Electronic Municipal Market Access (EMMA) System website at [www.emma.msrb.org](http://www.emma.msrb.org).

\*\* Represents a portion of the principal amount outstanding of this maturity.

## Bayside Police Activity By the Numbers

- 284 Calls for Service,
- 107 Business Checks were conducted
- 28 Crime Prevention Notices issued
- 148 Traffic Stops
  - 45 moving violations, (includes 2 OWI)
  - 25 equipment, insurance or statutory violations
  - 2 Adult ordinance citations
  - 19 warnings
  - 57 investigatory or courtesy stops
- 7 Accident / Crash Investigations (no injury accidents)



- 3 Thefts
- 1 Fraud
- 1 Family Offense
- 1 Disorderly Conduct
- 4 Misc. Offenses
- 3 Lost Persons (all accounted for)
- 4 Found / Recovered Property
- 8 Check for Well Being
- 76 Misc. Service Reports

## Police Administration Highlights

- Chief conducted a 4-hour whole-department workshop centering on expectations of leadership, self-awareness and commitment, effectiveness barriers, and defining excellence. A full report will be delivered to the Manager later in March
- Lieutenant Miller is recovering, working 5 days per week, 4 hours
- Completed active warrant audit with State of Wisconsin
- Can now provide automated report to Village Manager on daily “call for service” activity
- Officer Nawrocki has advanced to Phase II of his training; he is assigned to the midnight shift
- Police are coordinating with organizers of the UPAF Ride for the Arts
- An IRS phone scam alert was released to the public
- Police checked 111 homes and businesses in this month and issued 24 crime alert notices
- The Village hosted the North Shore Chiefs of Police – topics of issue: Brown Deer Officer’s trial ending this week; recent legislation in Madison; labor relations, any upcoming special events
- Chief visited the middle school briefly to determine the level of parent/student/staff contemporary anxiety and how the Department can help; also visited Schlitz Audubon Center and its pre-school and discussed general security concerns with senior SAC staff
- CPR refreshers, a four-hour block of training, is being scheduled for March
- Chief is forming a “user-group” committee to review the uniform policy and technology
- Training being conducted on how to conduct effective employment interviews
- A quick look at crimes in Bayside for 2017: The crime rate in Bayside, WI is 78% lower than the average of the whole of the state of Wisconsin, and when compared with the national average, is 82% lower.
- The winner of the Bayside PD “Ride to School” was announced as a part of the Fox Point Bayside fundraiser. The offer of a round trip to school and tour of the facility was a raffle prize.
- Officer Sarah Halverson is the designated Code Enforcement Officer at her request



## Highlights/Accomplishments:

Communications Center

February 2018

- BCC welcomes Connie Medina to the supervisory team. Connie will be completing telecommunicator training and will transition to her role on third shift in mid 2018.
- IT Staff continued working with Baycom and Word systems to complete the conversion of the dispatch consoles to the digital radio system and upgrade the recording equipment.
- BCC has scheduled stress and resiliency training for the center in May 2018. This training will be conducted by FBI Champlain Greg Young.
- Training Coordinator Andrea Krantz completed Active Shooter Incident Management Training at New Berlin PD.

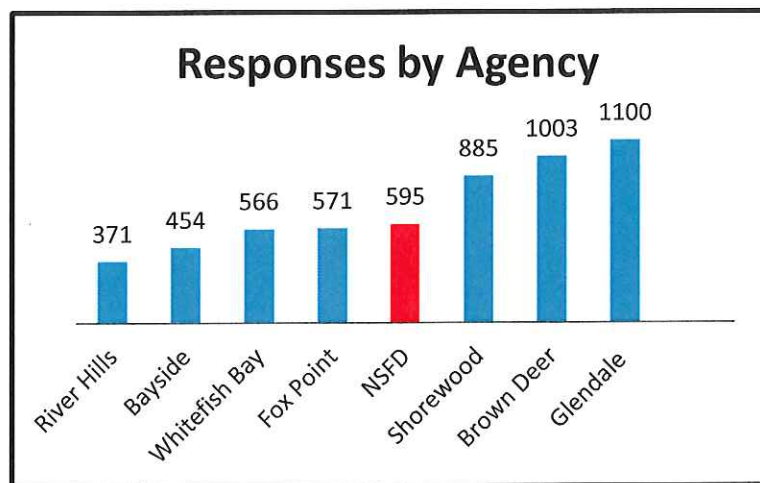
## Metrics:

Metric	Measurement	Actual
Dispatch Time	Time to Dispatch Vehicle	27 seconds
Dispatch Call Review	Call Reviews	Pending
Department Accreditation	Departments	In Progress

Call Type	Month	2018 YTD	2017 YTD	YTD Change
911	1,819	4,006	3,789	+5.7%
Non-Emergency	5,769	12,544	12,613	+0.5%
Total	7,588	16,550	16,402	+0.9%

## Top 5 Response Types:

1. Traffic Stop
2. Vacation/Business Check
3. Request for police
4. Suspicious activity
5. Advanced Life Support



## Priorities for Next Month:

- Shift meetings will be scheduled with each of the shifts to discuss pertinent changes and upcoming training opportunities.
- Supervisors will be meeting to discuss hiring and training components in the center.

## Picture of the Month



## Finance and Administration February 2018 Report

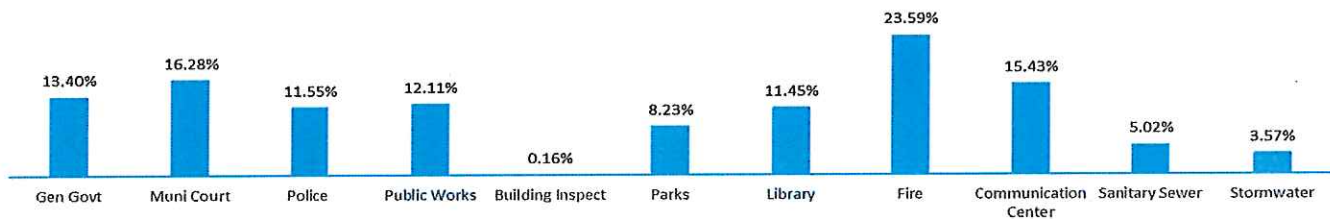
### Activity by the Numbers

- \$16,236 received from Village's previous property insurance for staff time spent on the North King Road Sewer Lateral Claim.
- \$22,365 received from Municipal Property Insurance Company for damages to the loader.
- There were 960 voters (31.43%) at the 2018 Spring Primary Election.
  - Revenue budget variance over actual – 35.7%
  - Expenditure budget variance over actual – 3.8%

### Finance and Administration Highlights

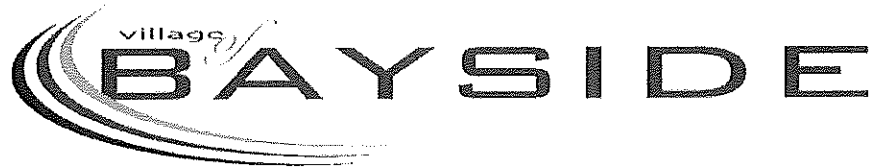
- The 2018 non-metered sewer survey was sent out to the commercial businesses.
- The February 20 tax settlement was completed for both Counties and the wire transactions were set up with BMO Trust.
- The CDBG grant funding reimbursement request for 2017 was submitted.
- Staff is completing the requirements for the 2017 audit. The auditors will be on site the week of March 12.

Percentage of 2018 Budget Spent



<b>Revenues</b>					
	<u>2018 YTD</u>	<u>2017 YTD</u>	<u>2018 vs. 2017</u>	<u>2018 Budget</u>	<u>Trending</u>
General Fund	\$1,833,946.28	\$1,710,265.55	7.2%	\$3,552,709	52%
Sanitary Sewer	\$684,186.39	\$745,671.88	-8.2%	\$987,298	69%
Stormwater	\$313,984.34	\$335,333.00	-6.4%	\$529,887	59%
Consolidated Dispatch	\$786,813.96	\$866,297.86	-9.2%	\$2,317,610	34%
<b>Expenditures</b>					
	<u>2018 YTD</u>	<u>2017 YTD</u>	<u>2018 vs. 2017</u>	<u>2018 Budget</u>	<u>Trending</u>
General Fund	\$765,614.72	\$445,086.72	72.0%	\$3,892,156	20%
Sanitary Sewer	\$49,540.77	\$49,078.95	0.9%	\$987,298	5%
Stormwater	\$18,926.85	\$267,229.89	-92.9%	\$529,887	4%
Consolidated Dispatch	\$367,868.89	\$350,006.92	5.1%	\$2,383,735	15%

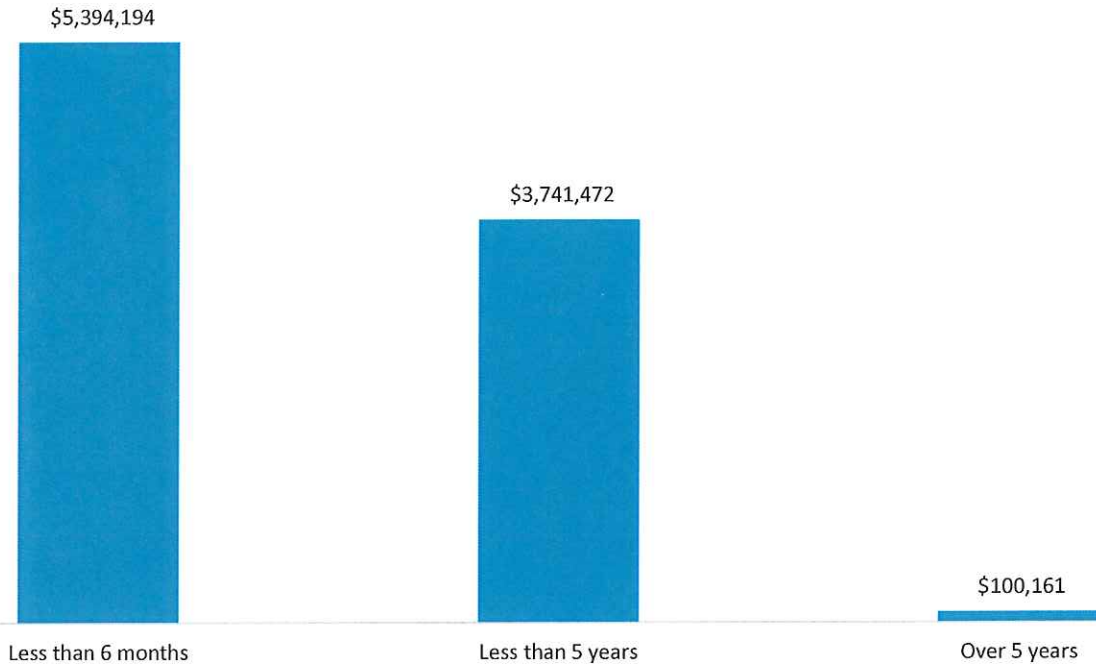




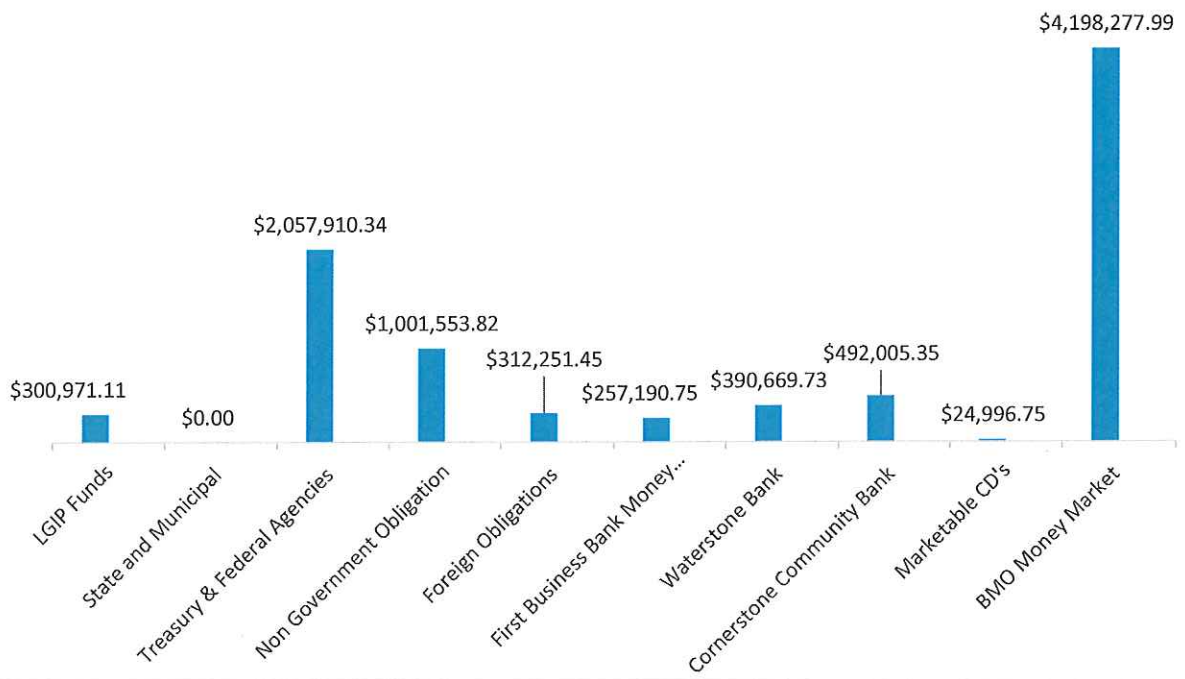
**February 2018**

**FINANCIAL STATEMENT  
and  
INVESTMENT REPORT**

### Investment Portfolio by Maturity Date



### Summary of Investment Types



Village of Bayside  
 Monthly investment returns

2018

Investment	January EOM Balance	Interest Income	Interest Rate	February EOM Balance	Interest Income	Interest Rate	Annualized Return Average
Cornerstone Community Bank	712,172.55	-	0.00%	289,551.35	-	0.00%	0.00%
CWFL Reserve	73,450.19	16.60	0.25%	73,464.28	14.09	0.25%	0.25%
Money Market	128,950.15	46.62	0.40%	128,989.72	39.57	0.40%	0.40%
Fees	-	-		-	-		
First Business Bank	257,190.75	118.11	0.45%	257,190.75	118.11	0.45%	0.45%
Fees	-	-		-	-		
Waterstone Bank	135,557.81	11.85	0.00%	135,732.19	10.41	0.00%	0.00%
Fees	-	3.00		-	3.00		
Money Market	10,016.01	0.85	0.10%	10,016.78	0.77	0.10%	0.10%
CD-23 month	244,663.09	257.40	1.24%	244,920.76	257.67	1.24%	1.24%
Commerce State Bank CD	200,000.00	-	1.30%	200,000.00	-	1.30%	1.30%
LGIP General	301,882.00	266.86	1.35%	302,206.55	324.55	1.40%	1.38%
LGIP Sewer	4.23	-	1.35%	4.23	-	1.40%	1.38%
LGIP Road Reserve	9.76	0.01	1.35%	9.76	0.01	1.40%	1.38%
Trust Investment	10,449,177.99	2,766.94	1.28%	7,594,990.35	10,174.67	1.40%	1.34%
Fees	-	(426.90)		-	(424.07)		
Non Cash Asset transaction fee	-	(294.02)		-	(425.65)		
<b>Total investment portfolio</b>	<b>\$ 12,513,074.53</b>	<b>\$ 2,767.32</b>	<b>0.76%</b>	<b>\$ 9,237,076.72</b>	<b>\$ 10,093.13</b>	<b>0.78%</b>	<b>0.77%</b>

VILLAGE OF BAYSIDE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>TAXES</u>					
10-41100 PROPERTY TAXES	1,093,169.66	1,515,438.74	2,419,136.00	903,697.26	62.6
10-41300 INTEREST - DELINQUENT TAXES	1,315.48	1,315.48	12,000.00	10,684.52	11.0
10-41500 PILOT PAYMENT	.00	.00	42,366.00	42,366.00	.0
<b>TOTAL TAXES</b>	<b>1,094,485.14</b>	<b>1,516,754.22</b>	<b>2,473,502.00</b>	<b>956,747.78</b>	<b>61.3</b>
<u>INTERGOVERNMENTAL</u>					
10-43210 CDBG	1,202.00	1,202.00	5,598.00	4,396.00	21.5
10-43220 COURT REVENUE	.00	10,736.25	42,945.00	32,208.75	25.0
10-43225 DISPATCH ADMINISTRATIVE CHARG	92,435.00	92,435.00	92,435.00	.00	100.0
10-43410 STATE SHARED REVENUES	.00	.00	60,324.00	60,324.00	.0
10-43510 RECYCLING GRANT	.00	.00	25,645.00	25,645.00	.0
10-43530 EXEMPT COMPUTER AID	.00	.00	14,801.00	14,801.00	.0
10-43540 STATE TRANSPORTATION AIDS	.00	115,815.73	402,837.00	287,021.27	28.8
10-43545 ST 32 HIGHWAY AIDS	.00	4,241.34	16,873.00	12,631.66	25.1
10-43600 EXPENDITURE RESTRAINT	.00	.00	88,308.00	88,308.00	.0
<b>TOTAL INTERGOVERNMENTAL</b>	<b>93,637.00</b>	<b>224,430.32</b>	<b>749,766.00</b>	<b>525,335.68</b>	<b>29.9</b>
<u>LICENSES &amp; PERMITS</u>					
10-44100 OPERATORS LICENSE	.00	.00	1,300.00	1,300.00	.0
10-44120 LIQUOR LICENSE	.00	.00	2,400.00	2,400.00	.0
10-44140 CIGARETTE LICENSE	.00	.00	300.00	300.00	.0
10-44220 ANIMAL LICENSES	356.45	858.97	1,500.00	641.03	57.3
10-44300 CABLE FRANCHISE FEES	18,778.74	18,778.74	72,000.00	53,221.26	26.1
10-44415 ARC APPLICATION FEES	120.00	120.00	2,580.00	2,460.00	4.7
10-44420 OCCUPANCY PERMITS	40.00	40.00	.00	40.00	.0
10-44425 ADMINISTRATIVE FEE	1,998.66	2,827.91	19,400.00	16,572.09	14.6
10-44435 TRANSIENT MERCHANT PERMIT	.00	.00	300.00	300.00	.0
10-44460 BUILDING PERMITS	4,991.62	7,047.00	48,500.00	41,453.00	14.5
10-44480 VACANT PROPERTY FEE	.00	250.00	.00	250.00	.0
10-44495 EXCAVATION PERMIT	250.00	1,000.00	8,500.00	7,500.00	11.8
10-44530 RUMMAGE SALE PERMITS	10.00	10.00	220.00	210.00	4.6
10-44535 UNENCLOSED STORAGE	30.00	30.00	.00	30.00	.0
10-44540 SIGN PERMITS	60.00	60.00	700.00	640.00	8.6
10-44550 CONDITIONAL USE APPLICATION	.00	.00	300.00	300.00	.0
10-44570 SPECIAL EVENT PERMIT REVENUE	.00	.00	1,200.00	1,200.00	.0
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>26,635.47</b>	<b>31,022.62</b>	<b>159,200.00</b>	<b>128,177.38</b>	<b>19.5</b>

VILLAGE OF BAYSIDE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>FINES &amp; FORFEITURES</u>					
10-45100 FINES & FORFEITURES	8,662.22	13,770.72	60,000.00	46,229.28	23.0
10-45120 COURT SERVICE FEE	50.00	100.00	625.00	525.00	16.0
10-45125 DOCUMENTATION SERVICE FEE	26.00	282.50	650.00	367.50	43.5
10-45600 COURT CASE RE-OPENING FEES	.00	.00	75.00	75.00	.0
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FINES & FORFEITURES	8,738.22	14,153.22	61,350.00	47,196.78	23.1
<u>PUBLIC CHARGES FOR SERVICES</u>					
10-46110 PROPERTY STATUS REVENUE	200.00	760.00	2,000.00	1,240.00	38.0
10-46120 PUBLICATION FEES	.00	.00	175.00	175.00	.0
10-46130 DATA SALES	150.00	175.00	500.00	325.00	35.0
10-46135 POLICE UNIFORM	.00	.00	100.00	100.00	.0
10-46310 SPECIAL PICK-UPS	525.00	975.00	8,000.00	7,025.00	12.2
10-46315 MULCH DELIVERY	.00	.00	5,500.00	5,500.00	.0
10-46320 GARBAGE CONTAINER & FEES	25.00	1,314.40	2,500.00	1,185.60	52.6
10-46330 WELL PERMIT/ABANDONMENT FEES	.00	.00	250.00	250.00	.0
10-46400 EQUIPMENT RENTAL SEWER FUND	15,000.00	15,000.00	15,000.00	.00	100.0
10-46415 EQUIPMENT RENTAL STORMWATER	10,000.00	10,000.00	10,000.00	.00	100.0
10-46710 FACILITIES RENTAL	.00	.00	700.00	700.00	.0
10-46715 DCUS SERVICES REVENUE	.00	.00	500.00	500.00	.0
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TOTAL PUBLIC CHARGES FOR SERVI	25,900.00	28,224.40	45,225.00	17,000.60	62.4
<u>MISCELLANEOUS REVENUE</u>					
10-48100 INTEREST	10,568.38	22,545.82	48,466.00	25,920.18	46.5
10-48110 UNREALIZED GAIN/LOSS	( 8,244.62)	( 22,756.53)	.00	22,756.53	.0
10-48120 REALIZED GAIN/LOSS	1,303.36	3,242.81	.00	3,242.81-	.0
10-48200 MISCELLANEOUS REVENUE	24.56	114.87	500.00	385.13	23.0
10-48210 COPIES	68.71	119.61	500.00	380.39	23.9
10-48220 FALSE ALARM FEES	( 750.00)	500.00	1,200.00	700.00	41.7
10-48230 RECYCLING PROCEEDS	.00	500.00	2,000.00	1,500.00	25.0
10-48260 INSURANCE AWARDS/DIVIDENDS	14,962.92	14,962.92	.00	14,962.92-	.0
10-48310 EQUIPMENT SALE PROCEEDS	.00	132.00	11,000.00	10,868.00	1.2
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL MISCELLANEOUS REVENUE	17,933.31	19,361.50	63,666.00	44,304.50	30.4
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TOTAL FUND REVENUE	1,267,329.14	1,833,946.28	3,552,709.00	1,718,762.72	51.6

VILLAGE OF BAYSIDE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GENERAL GOVERNMENT</u>					
10-51000-109 SALARIES	18,272.05	27,408.07	236,514.00	209,105.93	11.6
10-51000-117 HEALTH INS BUYOUT	245.84	287.51	900.00	612.49	32.0
10-51000-119 DENTAL INS BUYOUT	24.32	24.32	118.00	93.68	20.6
10-51000-120 TRUSTEE SALARIES	700.00	1,400.00	8,400.00	7,000.00	16.7
10-51000-125 ELECTION SALARIES	.00	.00	5,400.00	5,400.00	.0
10-51000-130 ELECTIONS	838.28	838.28	4,803.00	3,964.72	17.5
10-51000-150 WRS EMPLOYER	1,224.20	1,839.09	18,191.00	16,351.91	10.1
10-51000-151 SOCIAL SECURITY	1,435.50	2,172.88	21,492.00	19,319.12	10.1
10-51000-152 LIFE INSURANCE	75.26	223.52	922.00	698.48	24.2
10-51000-153 HEALTH INSURANCE	1,638.87	5,444.54	43,860.00	38,415.46	12.4
10-51000-154 DENTAL INSURANCE	26.87	121.05	1,019.00	897.95	11.9
10-51000-180 RECRUITMENT	.00	441.00	.00	-441.00	.0
10-51000-200 BUILDING MAINTENANCE/SUPPLIES	94.46	94.46	.00	-94.46	.0
10-51000-208 LEGAL SERVICES-MISC	114.00	114.00	2,000.00	1,886.00	5.7
10-51000-210 CONTRACT SERVICES	1,369.73	1,755.01	12,625.00	10,869.99	13.9
10-51000-211 LEGAL SERVICES	.00	2,930.50	57,840.00	54,909.50	5.1
10-51000-213 LEGAL - LABOR NEGOTIATIONS	.00	.00	1,000.00	1,000.00	.0
10-51000-214 AUDIT SERVICES	.00	.00	18,063.00	18,063.00	.0
10-51000-219 ASSESSOR	.00	6,400.00	32,000.00	25,600.00	20.0
10-51000-221 COMMUNICATIONS EXPENSE	150.10	150.10	3,340.00	3,189.90	4.5
10-51000-223 VHALL COMPUTER SUPPORT	.00	.00	1,000.00	1,000.00	.0
10-51000-226 BENEFIT ADMINISTRATIVE FEES	95.00	280.00	1,360.00	1,080.00	20.6
10-51000-229 FINANCIAL SERVICES	427.07	883.97	8,000.00	7,116.03	11.1
10-51000-230 MATERIALS & SUPPLIES	602.57	622.41	2,000.00	1,377.59	31.1
10-51000-300 ADMINISTRATIVE	.00	.00	800.00	800.00	.0
10-51000-310 OFFICE SUPPLIES	1,787.43	1,787.43	4,000.00	2,212.57	44.7
10-51000-311 POSTAGE	.00	2,610.68	2,700.00	89.32	96.7
10-51000-321 DUES & SUBSCRIPTIONS	306.54	4,652.14	3,918.00	-734.14	118.7
10-51000-322 TRAINING, SAFETY & CERTS	323.52	323.52	6,000.00	5,676.48	5.4
10-51000-323 WELLNESS AND RECOGNITION	.00	.00	1,000.00	1,000.00	.0
10-51000-324 PUBLICATIONS/PRINTING	.00	.00	100.00	100.00	.0
10-51000-500 CONTINGENCY	.00	.00	50,000.00	50,000.00	.0
10-51000-509 POLLUTION LIABILITY INSURANCE	.00	.00	904.00	904.00	.0
10-51000-510 GENERAL LIABILITY	.00	6,607.00	20,370.00	13,763.00	32.4
10-51000-511 AUTO LIABILITY	.00	2,526.32	19,096.00	16,569.68	13.2
10-51000-512 BOILER INSURANCE	.00	.00	779.00	779.00	.0
10-51000-513 WORKERS COMPENSATION	37.80	13,618.92	59,859.00	46,240.08	22.8
10-51000-515 COMMERCIAL CRIME POLICY	.00	1,467.46	1,865.00	397.54	78.7
10-51000-516 PROPERTY INSURANCE	.00	534.45	7,817.00	7,282.55	6.8
10-51000-517 MISC PUBLIC OFFICIALS	.00	3,896.11	14,334.00	10,437.89	27.2
10-51000-591 MUNICIPAL CODE	.00	.00	8,250.00	8,250.00	.0
<b>TOTAL GENERAL GOVERNMENT</b>	<b>29,789.41</b>	<b>91,454.74</b>	<b>682,639.00</b>	<b>591,184.26</b>	<b>13.4</b>

VILLAGE OF BAYSIDE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>MUNICIPAL COURT</u>					
10-51200-110 SALARIES FT	3,966.40	5,949.60	51,555.00	45,605.40	11.5
10-51200-113 JUDGE FEES	.00	.00	3,600.00	3,600.00	.0
10-51200-150 WRS EMPLOYER	265.74	398.61	3,454.00	3,055.39	11.5
10-51200-151 SOCIAL SECURITY	259.48	389.22	3,944.00	3,554.78	9.9
10-51200-152 LIFE INSURANCE	4.45	13.35	72.00	58.65	18.5
10-51200-153 HEALTH INSURANCE	2,192.42	6,577.26	26,309.00	19,731.74	25.0
10-51200-154 DENTAL INSURANCE	36.30	108.90	436.00	327.10	25.0
10-51200-208 SPECIAL PROSECUTORIAL SERVICES	.00	.00	5,000.00	5,000.00	.0
10-51200-210 CONTRACT SERVICES	.00	5,679.29	5,620.00	-59.29	101.1
10-51200-211 LEGAL SERVICES	.00	.00	22,989.00	22,989.00	.0
10-51200-310 OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
10-51200-311 POSTAGE	.00	500.00	500.00	.00	100.0
10-51200-321 DUES & SUBSCRIPTIONS	.00	105.00	200.00	95.00	52.5
10-51200-322 TRAINING, SAFETY & CERTS	.00	.00	230.00	230.00	.0
10-51200-325 JUDICIAL EDUCATION	700.00	700.00	899.00	199.00	77.9
10-51200-513 WORKERS COMP	.00	.00	120.00	120.00	.0
TOTAL MUNICIPAL COURT	7,424.79	20,421.23	125,428.00	105,006.77	16.3

VILLAGE OF BAYSIDE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>POLICE</u>					
10-52100-110 SALARIES FT	69,697.03	105,408.06	1,019,457.00	914,048.94	10.3
10-52100-111 OVERTIME	13,906.60	14,366.13	50,000.00	35,633.87	28.7
10-52100-116 HOLIDAY PAY	.00	287.28	36,807.00	36,519.72	.8
10-52100-117 HEALTH INS BUYOUT	.00	.00	3,000.00	3,000.00	.0
10-52100-118 SHIFT DIFFERENTIAL PAY	.00	50.00	7,000.00	6,950.00	.7
10-52100-119 DENTAL INS BUYOUT	.00	.00	87.00	87.00	.0
10-52100-150 WRS EMPLOYER	8,756.83	12,594.64	121,680.00	109,085.36	10.4
10-52100-151 SOCIAL SECURITY	5,956.98	8,565.61	85,898.00	77,332.39	10.0
10-52100-152 LIFE INSURANCE	7.18	398.70	2,267.00	1,868.30	17.6
10-52100-153 HEALTH INSURANCE	13,827.78	39,216.08	255,480.00	216,263.92	15.4
10-52100-154 DENTAL INSURANCE	216.86	652.98	3,871.00	3,218.02	16.9
10-52100-180 RECRUITMENT	475.00	475.00	1,500.00	1,025.00	31.7
10-52100-209 HOC FEES	.00	.00	1,000.00	1,000.00	.0
10-52100-210 CONTRACT SERVICES	1,861.62	7,288.73	26,406.00	19,117.27	27.6
10-52100-213 LEGAL - LABOR NEGOTIATIONS	1,794.25	1,794.25	.00	-1,794.25	.0
10-52100-215 MADACC	.00	283.44	1,160.00	876.56	24.4
10-52100-221 COMMUNICATIONS EXPENSE	432.72	382.72	5,845.00	5,462.28	6.6
10-52100-225 POLICE COMPUTER SUPPORT	.00	.00	5,000.00	5,000.00	.0
10-52100-230 MATERIALS & SUPPLIES	1,277.13	1,452.16	8,700.00	7,247.84	16.7
10-52100-231 VEHICLE MAINTENANCE	412.03	519.21	8,000.00	7,480.79	6.5
10-52100-310 OFFICE SUPPLIES	184.28	184.28	1,500.00	1,315.72	12.3
10-52100-311 POSTAGE	42.36	392.36	500.00	107.64	78.5
10-52100-321 DUES & SUBSCRIPTIONS	118.40	135.00	1,352.00	1,217.00	10.0
10-52100-322 TRAINING, SAFETY & CERTS	335.44	584.44	4,375.00	3,790.56	13.4
10-52100-323 AMMUNITION	39.98	39.98	1,500.00	1,460.02	2.7
10-52100-330 CLOTHING/EMPLOYEE EXPENSES	5,981.80	5,997.78	6,500.00	502.22	92.3
10-52100-333 MEDICAL SUPPLIES	90.00	90.00	1,000.00	910.00	9.0
10-52100-340 FUEL MAINTENANCE/MOTOR/LUBE	1,612.13	3,671.36	25,000.00	21,328.64	14.7
10-52100-350 EQUIPMENT REPLACEMENT	.00	.00	104,100.00	104,100.00	.0
10-52100-518 POLICE PROFESSIONAL LIABILITY	.00	3,574.86	15,862.00	12,287.14	22.5
<b>TOTAL POLICE</b>	<b>127,012.04</b>	<b>208,405.05</b>	<b>1,804,847.00</b>	<b>1,596,441.95</b>	<b>11.6</b>
<u>BUILDING INSPECTION</u>					
10-52400-110 SALARIES FT	.00	.00	20,000.00	20,000.00	.0
10-52400-250 BUILDING INSPECTIONS	103.26	103.26	43,650.00	43,546.74	.2
<b>TOTAL BUILDING INSPECTION</b>	<b>103.26</b>	<b>103.26</b>	<b>63,650.00</b>	<b>63,546.74</b>	<b>.2</b>



VILLAGE OF BAYSIDE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT OF PUBLIC WORKS</u>					
10-53000-110 SALARIES FT	31,197.82	44,515.21	345,338.00	300,822.79	12.9
10-53000-111 OVERTIME	1,283.76	1,462.64	5,006.00	3,543.36	29.2
10-53000-117 HEALTH INSURANCE BUYOUT	.00	.00	1,450.00	1,450.00	.0
10-53000-119 DENTAL INS BUYOUT	18.15	18.15	158.00	139.85	11.5
10-53000-150 WRS EMPLOYER	1,934.42	2,838.66	21,304.00	18,465.34	13.3
10-53000-151 SOCIAL SECURITY	2,318.32	3,299.45	25,727.00	22,427.55	12.8
10-53000-152 LIFE INSURANCE	94.22	281.08	593.00	311.92	47.4
10-53000-153 HEALTH INSURANCE	7,806.23	24,449.71	108,947.00	84,497.29	22.4
10-53000-154 DENTAL INSURANCE	129.20	281.49	1,803.00	1,521.51	15.6
10-53000-200 BUILDING MAINTENANCE/SUPPLIES	2,426.98	3,651.56	20,000.00	16,348.44	18.3
10-53000-201 CLEANING SERVICES	805.80	1,611.60	11,500.00	9,888.40	14.0
10-53000-202 HVAC MAINTENANCE	.00	.00	4,200.00	4,200.00	.0
10-53000-210 CONTRACT SERVICES	.00	891.02	32,304.00	31,412.98	2.8
10-53000-220 UTILITY EXPENSES	4,798.64	4,798.64	62,000.00	57,201.36	7.7
10-53000-221 COMMUNICATIONS EXPENSE	550.93	524.19	3,252.00	2,727.81	16.1
10-53000-230 MATERIALS & SUPPLIES	697.91	697.91	5,150.00	4,452.09	13.6
10-53000-231 VEHICLE MAINTENANCE	2,453.30	4,101.61	35,600.00	31,498.39	11.5
10-53000-233 TOOLS	.00	.00	2,500.00	2,500.00	.0
10-53000-310 OFFICE SUPPLIES	14.90	14.90	150.00	135.10	9.9
10-53000-321 DUES & SUBSCRIPTIONS	108.40	125.00	1,035.00	910.00	12.1
10-53000-322 TRAINING, SAFETY & CERTS	180.00	180.00	4,000.00	3,820.00	4.5
10-53000-330 CLOTHING/EMPLOYEE EXPENSES	309.00	309.00	2,000.00	1,691.00	15.5
10-53000-334 SALT/SAND/ICE REMOVAL	.00	.00	30,780.00	30,780.00	.0
10-53000-340 FUEL MAINTENANCE/MOTOR/LUBE	6,660.20	3,233.11	27,000.00	23,766.89	12.0
10-53000-360 EQUIPMENT RENTAL - GEN FUND	.00	.00	3,600.00	3,600.00	.0
10-53000-370 TIPPING FEES	5,767.54	5,767.54	65,000.00	59,232.46	8.9
10-53000-377 YARD WASTE	.00	.00	7,000.00	7,000.00	.0
10-53000-400 ASPHALT MAINTENANCE & REPAIRS	.00	.00	1,700.00	1,700.00	.0
10-53000-401 CRACK SEALING & STRIPING	1,875.00	1,875.00	6,000.00	4,125.00	31.3
10-53000-450 SIGNAGE & TRAFFIC SAFETY	.00	.00	2,000.00	2,000.00	.0
10-53000-460 FORESTRY/LANDSCAPE MAINTENAN	210.35	210.35	5,000.00	4,789.65	4.2
10-53000-465 TREE DISEASE MITIGATION	.00	.00	25,000.00	25,000.00	.0
10-53000-590 ANIMAL MANAGEMENT PROGRAM	.00	.00	1,200.00	1,200.00	.0
<b>TOTAL DEPARTMENT OF PUBLIC WO</b>	<b>71,641.07</b>	<b>105,137.82</b>	<b>868,297.00</b>	<b>763,159.18</b>	<b>12.1</b>
<u>PARKS</u>					
10-55200-110 SALARIES FT	400.00	600.00	5,200.00	4,600.00	11.5
10-55200-151 SOCIAL SECURITY	30.60	45.90	398.00	352.10	11.5
10-55200-230 MATERIALS & SUPPLIES	.00	.00	2,000.00	2,000.00	.0
10-55200-435 BASEBALL FIELD	.00	.00	250.00	250.00	.0
<b>TOTAL PARKS</b>	<b>430.60</b>	<b>645.90</b>	<b>7,848.00</b>	<b>7,202.10</b>	<b>8.2</b>
<u>DEPARTMENT 59242</u>					
10-59242-900 TRANSFER OUT	.00	339,446.72	339,446.72	.00	100.0
<b>TOTAL DEPARTMENT 59242</b>	<b>.00</b>	<b>339,446.72</b>	<b>339,446.72</b>	<b>.00</b>	<b>100.0</b>

VILLAGE OF BAYSIDE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>%</u>
TOTAL FUND EXPENDITURES	<u>236,401.17</u>	<u>765,614.72</u>	<u>3,892,155.72</u>	<u>3,126,541.00</u>	<u>19.7</u>
NET REVENUE OVER EXPENDITURES	<u>1,030,927.97</u>	<u>1,068,331.56</u>	<u>339,446.72-</u>	<u>-1,407,778.28</u>	<u>314.7</u>

VILLAGE OF BAYSIDE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PUBLIC CHARGES FOR SERVICES</u>					
20-46210 INTERGOVERNMENTAL GRANTS	.00	.00	75,000.00	75,000.00	.0
20-46410 RESIDENTIAL SEWER	.00	681,600.00	770,880.00	89,280.00	88.4
20-46420 COMMERCIAL SEWER	.00	.00	141,418.00	141,418.00	.0
20-46430 SEWER CONNECTION FEE	2,500.00	2,500.00	.00	-2,500.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	2,500.00	684,100.00	987,298.00	303,198.00	69.3
<u>MISCELLANEOUS REVENUE</u>					
20-48100 INTEREST	41.26	86.39	.00	-86.39	.0
TOTAL MISCELLANEOUS REVENUE	41.26	86.39	.00	-86.39	.0
TOTAL FUND REVENUE	2,541.26	684,186.39	987,298.00	303,111.61	69.3

VILLAGE OF BAYSIDE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GENERAL SEWER</u>					
20-51000-110 SALARIES FT	6,964.32	10,825.56	137,040.00	126,214.44	7.9
20-51000-111 OVERTIME	.00	.00	244.00	244.00	.0
20-51000-117 HEALTH INS BUYOUT	.00	.00	350.00	350.00	.0
20-51000-119 DENTAL INS BUYOUT	.00	.00	40.00	40.00	.0
20-51000-150 WRS EMPLOYER	463.22	721.94	9,232.00	8,510.06	7.8
20-51000-151 SOCIAL SECURITY	517.56	803.77	10,571.00	9,767.23	7.6
20-51000-152 LIFE INSURANCE	14.07	39.95	248.00	208.05	16.1
20-51000-153 HEALTH INSURANCE	1,230.15	3,212.75	31,046.00	27,833.25	10.4
20-51000-154 DENTAL INSURANCE	20.26	52.91	587.00	534.09	9.0
20-51000-210 MMSD USAGE CHARGES	.00	.00	241,534.00	241,534.00	.0
20-51000-212 CONTRACT SERVICES	.00	458.83	5,846.00	5,387.17	7.9
20-51000-214 AUDIT SERVICES	.00	.00	3,500.00	3,500.00	.0
20-51000-216 ENGINEERING	701.71	701.71	32,943.00	32,241.29	2.1
20-51000-220 UTILITY EXPENSES	402.92	402.92	7,000.00	6,597.08	5.8
20-51000-221 COMMUNICATIONS EXPENSE	26.04	26.04	750.00	723.96	3.5
20-51000-226 BENEFIT ADMINISTRATIVE FEES	.00	.00	170.00	170.00	.0
20-51000-230 MATERIALS & SUPPLIES	329.25	541.01	3,600.00	3,058.99	15.0
20-51000-232 SEWER MAINTENANCE	625.00	1,900.00	14,550.00	12,650.00	13.1
20-51000-233 TOOLS	.00	.00	3,500.00	3,500.00	.0
20-51000-234 DIGGERS	.00	.00	3,500.00	3,500.00	.0
20-51000-311 POSTAGE	.00	400.00	400.00	.00	100.0
20-51000-322 TRAINING, SAFETY & CERTS	1,000.96	.00	3,000.00	3,000.00	.0
20-51000-340 FUEL MAINTENANCE/MOTOR/LUBE	.00	.00	3,200.00	3,200.00	.0
20-51000-350 EQUIPMENT REPLACEMENT	.00	.00	47,417.00	47,417.00	.0
20-51000-360 EQUIPMENT RENTAL - GEN FUND	15,000.00	15,000.00	15,000.00	.00	100.0
20-51000-510 GENERAL LIABILITY	.00	751.42	3,351.00	2,599.58	22.4
20-51000-513 WORKERS COMPENSATION	128.15	1,259.91	1,916.00	656.09	65.8
20-51000-515 COMMERCIAL CRIME POLICY	.00	108.87	144.00	35.13	75.6
20-51000-516 PROPERTY INSURANCE	.00	216.71	3,071.00	2,854.29	7.1
20-51000-813 INFRASTRUCTURE & REPAIRS	945.00	945.00	62,424.00	61,479.00	1.5
<b>TOTAL GENERAL SEWER</b>	<b>28,368.61</b>	<b>38,369.30</b>	<b>646,174.00</b>	<b>607,804.70</b>	<b>5.9</b>
<u>DEPRECIATION</u>					
20-53000-700 DEPRECIATION	.00	.00	5,341.00	5,341.00	.0
<b>TOTAL DEPRECIATION</b>	<b>.00</b>	<b>.00</b>	<b>5,341.00</b>	<b>5,341.00</b>	<b>.0</b>
<u>DEBT</u>					
20-58100-617 PRINCIPAL REDEMPTION - CWFL	.00	.00	75,334.00	75,334.00	.0
20-58100-618 PRINCIPAL REDEMPTION - BOND	6,336.00	6,336.00	213,686.00	207,350.00	3.0
20-58100-621 INTEREST - BOND	4,835.47	4,835.47	34,262.00	29,426.53	14.1
20-58100-626 INTEREST-CLEAN WATER FUND LOA	.00	.00	12,501.00	12,501.00	.0
<b>TOTAL DEBT</b>	<b>11,171.47</b>	<b>11,171.47</b>	<b>335,783.00</b>	<b>324,611.53</b>	<b>3.3</b>

VILLAGE OF BAYSIDE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

SANITARY SEWER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>%</u>
TOTAL FUND EXPENDITURES	39,540.08	49,540.77	987,298.00	937,757.23	5.0
NET REVENUE OVER EXPENDITURES	36,998.82-	634,645.62	.00	-634,645.62	.0

VILLAGE OF BAYSIDE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PUBLIC CHARGES FOR SERVICES</u>					
22-46405 RESIDENTIAL STORMWATER	.00	313,984.34	353,567.00	39,582.66	88.8
22-46425 COMMERCIAL STORMWATER	.00	.00	139,442.00	139,442.00	.0
22-46430 RIGHT-OF-WAY MANAGEMENT	.00	.00	36,878.00	36,878.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	.00	313,984.34	529,887.00	215,902.66	59.3
TOTAL FUND REVENUE	.00	313,984.34	529,887.00	215,902.66	59.3

VILLAGE OF BAYSIDE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
22-53000-110 SALARIES FT	1,263.73	2,481.06	63,168.00	60,686.94	3.9
22-53000-111 OVERTIME	.00	.00	750.00	750.00	.0
22-53000-117 HEALTH INS BUYOUT	.00	.00	300.00	300.00	.0
22-53000-119 DENTAL INS BUYOUT	.00	.00	33.00	33.00	.0
22-53000-150 WRS EMPLOYER	84.54	166.11	4,293.00	4,126.89	3.9
22-53000-151 SOCIAL SECURITY	92.22	179.25	4,927.00	4,747.75	3.6
22-53000-152 LIFE INSURANCE	2.32	9.52	125.00	115.48	7.6
22-53000-153 HEALTH INSURANCE	560.35	1,340.63	22,981.00	21,640.37	5.8
22-53000-154 DENTAL INSURANCE	9.25	22.14	380.00	357.86	5.8
22-53000-210 CONTRACT SERVICES	.00	246.25	365.00	118.75	67.5
22-53000-214 AUDIT SERVICES	.00	.00	1,594.00	1,594.00	.0
22-53000-216 ENGINEERING	.00	.00	35,100.00	35,100.00	.0
22-53000-220 UTILITY EXPENSES	129.99	129.99	2,400.00	2,270.01	5.4
22-53000-221 COMMUNICATIONS EXPENSE	.00	.00	500.00	500.00	.0
22-53000-226 BENEFIT ADMINISTRATIVE FEES	.00	.00	170.00	170.00	.0
22-53000-230 MATERIALS & SUPPLIES	300.19	316.90	1,000.00	683.10	31.7
22-53000-327 DRAINAGE MATERIALS & SUPPLIES	.00	.00	28,000.00	28,000.00	.0
22-53000-328 DITCH RESTORATION LANDSCAPIN	.00	.00	28,000.00	28,000.00	.0
22-53000-329 NR 151 COMPLIANCE	.00	.00	20,392.00	20,392.00	.0
22-53000-340 FUEL MAINTENANCE/MOTOR/LUBE	.00	.00	2,500.00	2,500.00	.0
22-53000-342 CONSTRUCTION MATERIALS	4,035.00	4,035.00	45,000.00	40,965.00	9.0
22-53000-350 EQUIPMENT REPLACEMENT	.00	.00	7,845.00	7,845.00	.0
22-53000-360 EQUIPMENT RENTAL - GEN FUND	10,000.00	10,000.00	10,000.00	.00	100.0
<b>TOTAL DEPARTMENT 53000</b>	<b>16,477.59</b>	<b>18,926.85</b>	<b>279,823.00</b>	<b>260,896.15</b>	<b>6.8</b>
<u>TRANSFER TO OTHER FUND</u>					
22-59200-900 TRANSFER OUT	.00	.00	250,064.00	250,064.00	.0
<b>TOTAL TRANSFER TO OTHER FUND</b>	<b>.00</b>	<b>.00</b>	<b>250,064.00</b>	<b>250,064.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>16,477.59</b>	<b>18,926.85</b>	<b>529,887.00</b>	<b>510,960.15</b>	<b>3.6</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>16,477.59-</b>	<b>295,057.49</b>	<b>.00</b>	<b>-295,057.49</b>	<b>.0</b>

VILLAGE OF BAYSIDE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

COMM DEVELOPMENT AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
23-48200 MISCELLANEOUS REVENUE	.00	25,000.00	25,000.00	.00	100.0
TOTAL SOURCE 48	.00	25,000.00	25,000.00	.00	100.0
TOTAL FUND REVENUE	.00	25,000.00	25,000.00	.00	100.0



VILLAGE OF BAYSIDE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

COMM DEVELOPMENT AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
23-51000-230 MATERIALS & SUPPLIES	.00	.00	25,000.00	25,000.00	.0
TOTAL DEPARTMENT 51000	.00	.00	25,000.00	25,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	25,000.00	25,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	25,000.00	.00	-25,000.00	.0

VILLAGE OF BAYSIDE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

PUBLIC SAFETY COMMUNICATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>TAXES</u>						
26-41100	PROPERTY TAXES	.00	281,484.00	281,484.00	.00	100.0
	TOTAL TAXES	.00	281,484.00	281,484.00	.00	100.0
<u>INTERGOVERNMENT REVENUE</u>						
26-47130	DISPATCH OPERATIONAL REVENUE	170,298.31	507,584.08	1,970,149.00	1,462,564.92	25.8
	TOTAL INTERGOVERNMENT REVENUE	170,298.31	507,584.08	1,970,149.00	1,462,564.92	25.8
<u>MISCELLANEOUS REVENUE</u>						
26-48100	CONSOLIDATED SERVICE BILLINGS	3,023.85-	2,254.12-	65,977.00	68,231.12	( 3.4)
	TOTAL MISCELLANEOUS REVENUE	3,023.85-	2,254.12-	65,977.00	68,231.12	( 3.4)
	TOTAL FUND REVENUE	167,274.46	786,813.96	2,317,610.00	1,530,796.04	34.0

VILLAGE OF BAYSIDE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

PUBLIC SAFETY COMMUNICATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PUBLIC SAFETY COMMUNICATIONS</u>					
26-51000-110 SALARIES	83,972.44	120,897.51	1,244,117.00	1,123,219.49	9.7
26-51000-111 OVERTIME	5,691.76	8,893.12	46,000.00	37,106.88	19.3
26-51000-116 HOLIDAY PAY	.00	.00	29,816.00	29,816.00	.0
26-51000-117 HEALTH INS BUYOUT	958.33	1,000.00	12,000.00	11,000.00	8.3
26-51000-119 DENTAL INS BUYOUT	83.49	83.49	1,394.00	1,310.51	6.0
26-51000-150 WRS EMPLOYER	5,724.53	8,255.82	88,436.00	80,180.18	9.3
26-51000-151 SOCIAL SECURITY	6,612.28	9,510.67	101,999.00	92,488.33	9.3
26-51000-152 LIFE INSURANCE	109.90	340.48	1,896.00	1,555.52	18.0
26-51000-153 HEALTH INSURANCE	18,267.94	57,474.15	271,735.00	214,260.85	21.2
26-51000-154 DENTAL INSURANCE	254.10	632.69	3,877.00	3,244.31	16.3
26-51000-156 HEALTH REIMBURSEMENT ACCOUNT	.00	83.33	.00	-83.33	.0
26-51000-180 RECRUITMENT	235.40	235.40	.00	-235.40	.0
26-51000-200 BUILDING MAINTENANCE/SUPPLIES	55.54	55.54	7,505.00	7,449.46	.7
26-51000-201 CLEANING SERVICES	561.00	1,122.00	7,754.00	6,632.00	14.5
26-51000-210 CONTRACT SERVICES	8,354.65	15,673.65	21,572.00	5,898.35	72.7
26-51000-213 LABOR LEGAL SERVICES	.00	.00	1,000.00	1,000.00	.0
26-51000-214 AUDIT SERVICES	.00	.00	1,594.00	1,594.00	.0
26-51000-216 LICENSING & MAINTENANCE	7,774.12	21,311.61	134,421.00	113,109.39	15.9
26-51000-220 UTILITIES	2,201.32	2,201.32	28,000.00	25,798.68	7.9
26-51000-221 COMMUNICATIONS EXPENSE	8,978.95	10,415.67	114,388.00	103,972.33	9.1
26-51000-225 COMPUTER SERVICES	.00	12,000.00	61,543.00	49,543.00	19.5
26-51000-226 BENEFIT ADMINISTRATIVE FEES	.00	.00	1,700.00	1,700.00	.0
26-51000-230 MATERIALS & SUPPLIES	40.97	307.98	5,600.00	5,292.02	5.5
26-51000-310 OFFICE SUPPLIES	178.74	178.74	1,800.00	1,621.26	9.9
26-51000-311 POSTAGE	.00	400.00	500.00	100.00	80.0
26-51000-321 DUES & SUBSCRIPTIONS	16.61	.00	500.00	500.00	.0
26-51000-322 TRAINING, SAFETY & CERTS	.00	.00	5,000.00	5,000.00	.0
26-51000-351 EQUIPMENT MAINTENANCE	.00	.00	77,302.00	77,302.00	.0
26-51000-500 CONTINGENCY	.00	.00	5,000.00	5,000.00	.0
26-51000-510 GENERAL LIABILITY	.00	1,666.04	7,285.00	5,618.96	22.9
26-51000-513 WORKERS COMPENSATION	129.05	1,584.17	2,896.00	1,311.83	54.7
26-51000-515 COMMERCIAL CRIME POLICY	.00	791.67	1,049.00	257.33	75.5
26-51000-516 PROPERTY INSURANCE	.00	318.84	3,621.00	3,302.16	8.8
<b>TOTAL PUBLIC SAFETY COMMUNIC</b>	<b>150,167.90</b>	<b>275,433.89</b>	<b>2,291,300.00</b>	<b>2,015,866.11</b>	<b>12.0</b>
<u>TRANSFER TO OTHER FUND</u>					
26-59217-900 ADMINISTRATIVE (DISPATCH)	92,435.00	92,435.00	92,435.00	.00	100.0
<b>TOTAL TRANSFER TO OTHER FUND</b>	<b>92,435.00</b>	<b>92,435.00</b>	<b>92,435.00</b>	<b>.00</b>	<b>100.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>242,602.90</b>	<b>367,868.89</b>	<b>2,383,735.00</b>	<b>2,015,866.11</b>	<b>15.4</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>75,328.44</b>	<b>418,945.07</b>	<b>66,125.00</b>	<b>-485,070.07</b>	<b>633.6</b>

VILLAGE OF BAYSIDE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

CONSOLIDATED SERVICES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
28-41110	.00	27,697.00	27,697.00	.00	100.0
28-41120	.00	174,149.00	174,149.00	.00	100.0
28-41130	.00	842,575.00	842,575.00	.00	100.0
TOTAL TAXES	.00	1,044,421.00	1,044,421.00	.00	100.0
<u>INTERGOVERNMENTAL</u>					
28-43520	.00	.00	20,948.00	20,948.00	.0
TOTAL INTERGOVERNMENTAL	.00	.00	20,948.00	20,948.00	.0
TOTAL FUND REVENUE	.00	1,044,421.00	1,065,369.00	20,948.00	98.0

VILLAGE OF BAYSIDE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

CONSOLIDATED SERVICES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>HEALTH DEPARTMENT</u>					
28-51000-217 PUBLIC HEALTH SERVICES	.00	6,924.25	27,697.00	20,772.75	25.0
TOTAL HEALTH DEPARTMENT	.00	6,924.25	27,697.00	20,772.75	25.0
<u>NORTH SHORE FIRE &amp; RESCUE</u>					
28-52200-224 NORTH SHORE FIRE DEPT	.00	201,199.00	804,794.00	603,595.00	25.0
28-52200-228 NORTH SHORE FIRE CAPITAL	.00	2,470.00	37,781.00	35,311.00	6.5
28-52200-376 FIRE INSURANCE DUES	.00	.00	20,948.00	20,948.00	.0
TOTAL NORTH SHORE FIRE & RESCU	.00	203,669.00	863,523.00	659,854.00	23.6
<u>LIBRARY</u>					
28-55100-225 CAPITAL	.00	.00	20,787.00	20,787.00	.0
28-55100-227 NORTH SHORE LIBRARY	12,727.17	32,670.26	153,362.00	120,691.74	21.3
TOTAL LIBRARY	12,727.17	32,670.26	174,149.00	141,478.74	18.8
TOTAL FUND EXPENDITURES	12,727.17	243,263.51	1,065,369.00	822,105.49	22.8
NET REVENUE OVER EXPENDITURES	12,727.17-	801,157.49	.00	-801,157.49	.0

VILLAGE OF BAYSIDE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
30-41100 PROPERTY TAXES	.00	737,894.00	737,894.00	.00	100.0
TOTAL TAXES	.00	737,894.00	737,894.00	.00	100.0
<u>LICENSES &amp; PERMITS</u>					
30-44350 CELL TOWER FEES	1,877.70	3,755.40	21,716.00	17,960.60	17.3
TOTAL LICENSES & PERMITS	1,877.70	3,755.40	21,716.00	17,960.60	17.3
<u>INTERGOVERNMENT REVENUE</u>					
30-47100 RIVER HILLS REVENUE-DISPATCH	.00	.00	21,253.00	21,253.00	.0
30-47111 FOX POINT REVENUE	.00	.00	15,455.00	15,455.00	.0
30-47115 B SERIES ADMIN FEE	18,792.00	18,792.00	18,792.00	.00	100.0
TOTAL INTERGOVERNMENT REVENUE	18,792.00	18,792.00	55,500.00	36,708.00	33.9
<u>MISCELLANEOUS REVENUE</u>					
30-48300 NSFD	9,097.50	9,097.50	178,195.00	169,097.50	5.1
TOTAL MISCELLANEOUS REVENUE	9,097.50	9,097.50	178,195.00	169,097.50	5.1
<u>OTHER FINANCING SOURCES</u>					
30-49250 TRANSFER FROM STORMWATER FUN	.00	.00	250,064.00	250,064.00	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	250,064.00	250,064.00	.0
TOTAL FUND REVENUE	29,767.20	769,538.90	1,243,369.00	473,830.10	61.9

VILLAGE OF BAYSIDE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEBT</u>					
30-58100-215 MADACC	.00	.00	2,583.00	2,583.00	.0
30-58100-226 BENEFIT ADMINISTRATIVE FEES	350.00	350.00	700.00	350.00	50.0
30-58100-611 NSFD STATION #5	.00	.00	160,000.00	160,000.00	.0
30-58100-612 FOX POINT/RIVER HILLS DISPATCH	.00	.00	36,708.00	36,708.00	.0
30-58100-614 UNFUNDED LIABILITY PRINCIPAL	.00	.00	20,000.00	20,000.00	.0
30-58100-618 PRINCIPAL REDEMPTION - BOND	103,664.00	103,664.00	856,314.00	752,650.00	12.1
30-58100-621 INTEREST - BOND	12,423.28	21,520.78	205,832.00	184,311.22	10.5
30-58100-623 UNFUNDED LIABILITY INTEREST	.00	.00	7,826.00	7,826.00	.0
TOTAL DEBT	<u>116,437.28</u>	<u>125,534.78</u>	<u>1,289,963.00</u>	<u>1,164,428.22</u>	<u>9.7</u>
TOTAL FUND EXPENDITURES	<u>116,437.28</u>	<u>125,534.78</u>	<u>1,289,963.00</u>	<u>1,164,428.22</u>	<u>9.7</u>
NET REVENUE OVER EXPENDITURES	<u><u>86,670.08-</u></u>	<u><u>644,004.12</u></u>	<u><u>46,594.00-</u></u>	<u><u>-690,598.12</u></u>	<u><u>1382.2</u></u>

VILLAGE OF BAYSIDE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

POLICE CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>INTERGOVERNMENTAL</u>					
40-43215 POLICE REVENUE	.00	5,000.00	.00	-5,000.00	.0
TOTAL INTERGOVERNMENTAL	.00	5,000.00	.00	-5,000.00	.0
TOTAL FUND REVENUE	.00	5,000.00	.00	-5,000.00	.0



VILLAGE OF BAYSIDE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

POLICE CAPITAL

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>%</u>
<u>CAPITAL PROJECTS</u>					
40-91000-804 DPS - CAPITAL EQUIPMENT	800.00	800.00	33,784.00	32,984.00	2.4
TOTAL CAPITAL PROJECTS	800.00	800.00	33,784.00	32,984.00	2.4
TOTAL FUND EXPENDITURES	800.00	800.00	33,784.00	32,984.00	2.4
NET REVENUE OVER EXPENDITURES	800.00-	4,200.00	33,784.00-	-37,984.00	12.4

VILLAGE OF BAYSIDE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
41-41100 PROPERTY TAXES	.00	2,780.00	2,780.00	.00	100.0
TOTAL TAXES	.00	2,780.00	2,780.00	.00	100.0
<u>INTERGOVERNMENTAL</u>					
41-43540 STATE TRANSPORTATION AID	.00	.00	64,440.00	64,440.00	.0
41-43545 STH 32 CONNECTING HIGHWAY AI	.00	.00	93.00	93.00	.0
TOTAL INTERGOVERNMENTAL	.00	.00	64,533.00	64,533.00	.0
<u>PUBLIC CHARGES FOR SERVICES</u>					
41-46320 GARBAGE CONTAINER & FEES	110.00	395.00	.00	-395.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	110.00	395.00	.00	-395.00	.0
<u>MISCELLANEOUS REVENUE</u>					
41-48100 INTEREST	.00	.01	.00	-.01	.0
41-48260 INSURANCE AWARDS/DIVIDENDS	22,365.00	22,365.00	.00	-22,365.00	.0
TOTAL MISCELLANEOUS REVENUE	22,365.00	22,365.01	.00	-22,365.01	.0
TOTAL FUND REVENUE	22,475.00	25,540.01	67,313.00	41,772.99	37.9

VILLAGE OF BAYSIDE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
41-91000-803 DCUS - CAPITAL EQUIPMENT	.00	.00	4,700.00	4,700.00	.0
41-91000-813 ROAD CONSTRUCTION/PAVING	2,556.65	2,556.65	.00	-2,556.65	.0
TOTAL CAPITAL PROJECTS	2,556.65	2,556.65	4,700.00	2,143.35	54.4
TOTAL FUND EXPENDITURES	2,556.65	2,556.65	4,700.00	2,143.35	54.4
NET REVENUE OVER EXPENDITURES	19,918.35	22,983.36	62,613.00	39,629.64	36.7

VILLAGE OF BAYSIDE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>SOURCE 46</u>					
42-46740 COMMUNITY EVENT DONATIONS	2,000.00	2,000.00	10,000.00	8,000.00	20.0
TOTAL SOURCE 46	2,000.00	2,000.00	10,000.00	8,000.00	20.0
<u>OTHER FINANCING SOURCES</u>					
42-49210 TRANSFER FROM GENERAL FUND	.00	339,446.72	339,446.72	.00	100.0
TOTAL OTHER FINANCING SOURCES	.00	339,446.72	339,446.72	.00	100.0
TOTAL FUND REVENUE	2,000.00	341,446.72	349,446.72	8,000.00	97.7

VILLAGE OF BAYSIDE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
42-91000-235 COMMUNITY EVENTS	139.30	139.30	10,000.00	9,860.70	1.4
42-91000-519 GASB 45 OBLIGATIONS	2,301.60	3,733.53	66,180.00	62,446.47	5.6
42-91000-824 CAPITAL EQUIPMENT	.00	.00	8,200.00	8,200.00	.0
TOTAL CAPITAL PROJECTS	<u>2,440.90</u>	<u>3,872.83</u>	<u>84,380.00</u>	<u>80,507.17</u>	<u>4.6</u>
TOTAL FUND EXPENDITURES	<u>2,440.90</u>	<u>3,872.83</u>	<u>84,380.00</u>	<u>80,507.17</u>	<u>4.6</u>
NET REVENUE OVER EXPENDITURES	<u>440.90-</u>	<u>337,573.89</u>	<u>265,066.72</u>	<u>-72,507.17</u>	<u>127.4</u>

VILLAGE OF BAYSIDE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

PUBLIC SAFETY COMM CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>SOURCE 41</u>					
46-41100	.00	17,997.00	17,997.00	.00	100.0
TOTAL SOURCE 41	.00	17,997.00	17,997.00	.00	100.0
<u>INTERGOVERNMENTAL REVENUE</u>					
46-47110	18,140.09	101,325.46	125,966.00	24,640.54	80.4
TOTAL INTERGOVERNMENTAL REVE	18,140.09	101,325.46	125,966.00	24,640.54	80.4
TOTAL FUND REVENUE	18,140.09	119,322.46	143,963.00	24,640.54	82.9

VILLAGE OF BAYSIDE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

PUBLIC SAFETY COMM CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT 91000</u>					
46-91000-815 DISPATCH CAPITAL TECHNOLOGY	4,197.00-	4,197.00-	205,500.00	209,697.00	( 2.0)
TOTAL DEPARTMENT 91000	4,197.00-	4,197.00-	205,500.00	209,697.00	( 2.0)
TOTAL FUND EXPENDITURES	4,197.00-	4,197.00-	205,500.00	209,697.00	( 2.0)
NET REVENUE OVER EXPENDITURES	<u>22,337.09</u>	<u>123,519.46</u>	<u>61,537.00-</u>	<u>-185,056.46</u>	<u>200.7</u>

# Department of Public Works February 2018 Report

*Mission: Preserve and enhance resident quality of life through reliable, cost-effective infrastructure and service delivery*

## Highlights/Accomplishments

- The Village began taking garbage and recycling collections to Waste Management under a new disposal agreement.
- Crews cleaned sanitary sewer mains in the Ozaukee County portion of North Lake Drive. Over 3,300 feet has been cleaned to date.
- Initial letters were mailed to approximately 70 residents in the 2018 culvert replacement and road project area.
- The annual Emergency and Hazardous Chemical Inventory Forms, known as Tier II Reports, were submitted to the Wisconsin Division of Emergency Management.
- The DPW crew collaborated with the Schlitz Audubon Nature Center and the Village of Fox Point to remove 48 trees and prune an additional 17 in the right-of-way along North Lake Drive.
- A Pelham-Heath neighborhood stormwater meeting was held to present ditch design options and smaller scale, homeowner projects. There were approximately 25 attendees.
- Crews addressed nearly 2 inches of rain between February 19 and 20, which led to standing water with the frozen ground.

## Stat of the Month

**Special Pick-Ups** are completed by the crew for larger items that cannot be collected within the scope of regular garbage and recycling operations. Special pick-ups are tracked through Access Bayside, the Village's online platform and mobile application. Crews completed 21, or 16.4%, more pick-ups in 2017 than 2016.



## By the Numbers

Metric	Measurement	February
Garbage/Recycling Collection	Labor Hours/Collection	38.9
Sewer Cleaning/Jetting	Linear Feet	3,339
Recycling	Tons (YTD/Last YTD)	-5.9%
Garbage	Tons (YTD/Last YTD)	-4.8
Landfill Diversion Rate	% Recycling vs. Total	32.7%

Permit	February	2018 YTD	2017 YTD	% Change
General Building	N/A	29	44	-34.1
ROW/Excavation	0	1	5	-80%

## Priorities for March

- Complete initial culvert and ditch analysis for 2018 culvert replacement program and send letters to impacted residents.
- Oversee sanitary sewer televising project.

## Picture of the Month



*Pelham-Heath  
Stormwater Meeting*



**VILLAGE OF BAYSIDE POLICE DEPARTMENT**

2017 Annual Report to the Village Board



Douglas Larsson, Interim Chief of Police

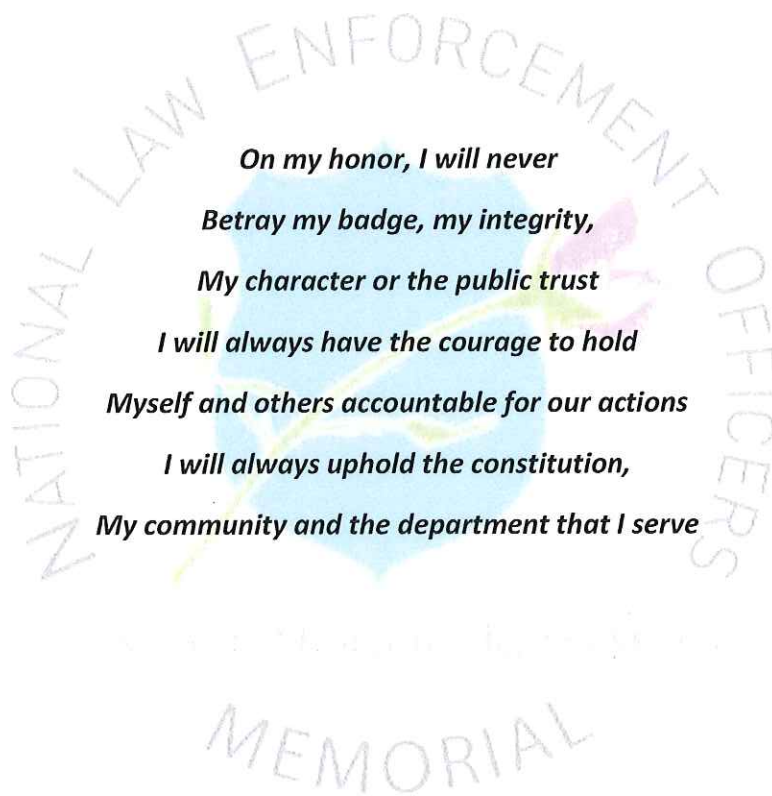
March 1, 2018

A summary report on the Police Department's activities throughout 2017. It is intended to give the Board and other interested people information about the Department's actions, programs, personality and financial performance.

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## LAW ENFORCEMENT OATH OF HONOR



In 2017, 129 law enforcement officers lost their lives in the performance of their duties. Two officers from Wisconsin died in 2008. As March 1, 2018, the number of officers who have already died is 12.



March 1, 2018

The Honorable Samuel D. Dickman, Village President  
and Village Board

The annual report for 2017 is an opportunity to describe what the Police Department has accomplished and reflect upon the investment of trust and revenues made by the Board and by the People of Bayside.

The Department's shared goals and accomplishments would not be possible were it not for the dedication and perseverance of the employees assigned to the Police Department to protect this Village each day. While I am recently privileged to serve as your interim Chief of Police and to lead these fine men and women who risk their safety each day, I am mindful that I can take no credit for the admirable job that they have done. It is my sworn duty to protect this community and I will continue to do so with steadfast attention to the Village, the residents, businesses and visitors of Bayside.

In 2017, the Department strengthened its relationships with its service population. Staff listened and evaluated each circumstance into which they were called and made every effort to be fair, impartial and just in its delivery of public safety services.

This report is laid out by function of the Department. It describes the accomplishment of each team within the Department and mentions as many people as possible who made the accomplishments a reality. The reader should also get a glimpse of what is in store for 2018 as I lay out the goals and measuring points for the Department at the end of this report.

I am privileged to be a servant of this professional government and am grateful to you as President and the Board for the confidence and support you have given to me.

Douglas R. Larsson  
Interim Chief of Police

DRL/wp

## **Mission and Values**

A mission is the unique reason that a public agency has for its existence and defines the basic business scope and operations that it has that distinguishes it from similar and dissimilar organizations. The mission of the Bayside Police Department is *to serve all persons within its community, rooted in professionalism and accountability, with character and compassion.* (source: 2017 Budget, page 142).

The values of an organization are a public statement that describes its foundation and by which all things performed are measured; it is a set of beliefs that are ascribed to by all employees of the agency and that act as a benchmark for behavior for all that it does. The values of the Bayside Police Department are ethical behavior, competency, and a strong work ethic, and includes professionalism, respect, courtesy, integrity, dignity and accountability

## **Scope of Service**

In 2017, the Village of Bayside Police Department consisted of thirteen police officers who provided full time continual services to its approximately 4,389 residents. Most police officers are Emergency Medical Technician (EMT) certified who train with the North Shore Fire Department.

Legislative oversight is provided through the Public Safety Committee, which meets as needed to provide reviews and recommendations to the Village Board regarding all matters of public safety. The Public Safety Committee consists of Trustee Eido Walny (Chair), Trustee Mike Barth, Trustee Dan Rosenfeld and Committee Member Mort Swerdlow.

Service emphasis is centered on problem recognition and problem solving beyond the typical police archetype. Non-traditional police services include mediation, home maintenance referrals, youth events, welfare and vacation checks, and intra-village assistance. Police officers also routinely enforce the municipal code (e.g. property codes), including traffic and code offenses.

Emergency and routine dispatching services are provided by the Bayside Communications Center (BCC), which serves all seven North Shore communities and the North Shore Fire Department.

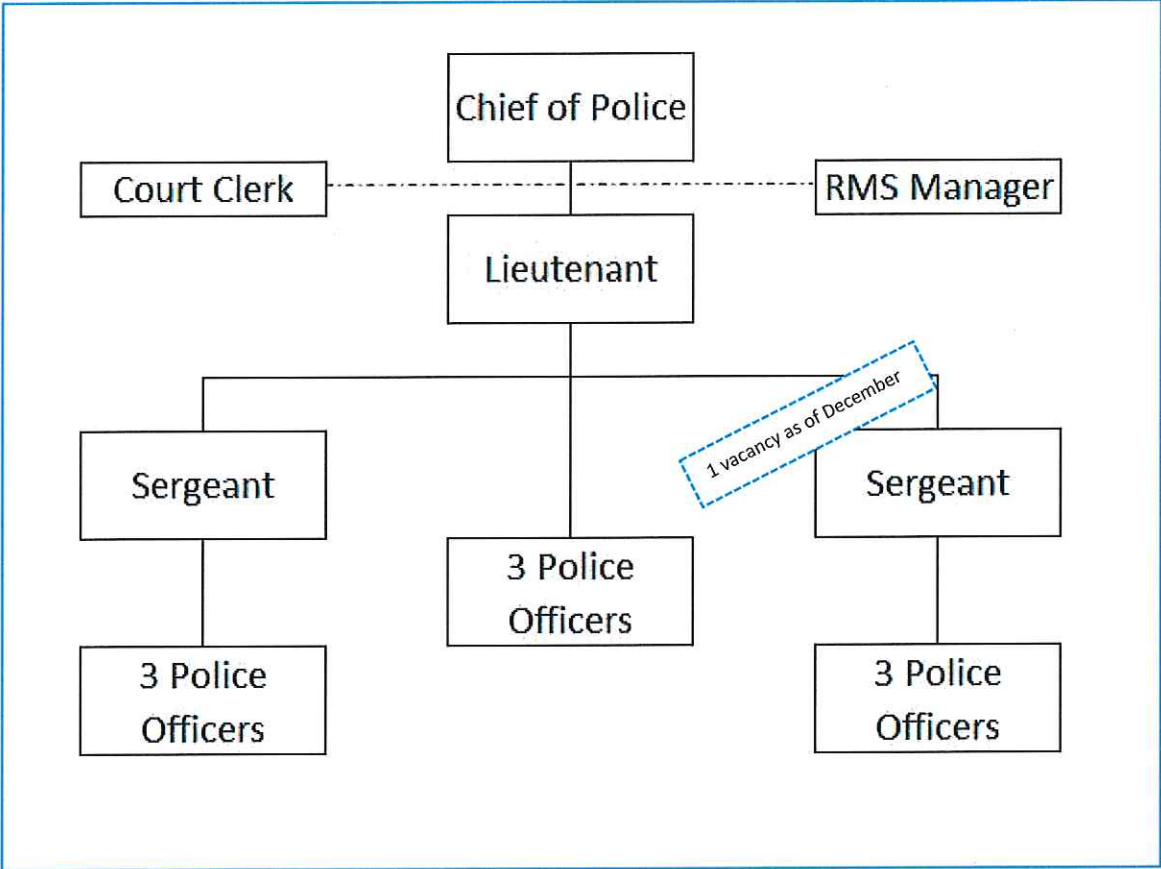
Adjunct to the Police Department is a municipal administrative court, which is conducted monthly.

At the close of fiscal year 2017, the Department realized the retirement of a senior police officer, Mr. John Franken, who served the Village for 28 years; his position was filled by new employee, Ms. Sarah Halverson. Sergeant Dale Schoessow also retired after 28 years of service.

In 2017, Chief McConnell defined his role to include the duties of a "patrol officer" and counted himself as part of the field level staff. His retirement was near term as was the retirement of a second senior police officer, Mr. Michael Groh; both of whom retired in mid-January 2018.

By December 2017, the Department was staffed at one less sworn officer than the historical level. Civilian personnel levels are staffed at the authorized level.

**Bayside Police Department  
Chart of the Organization  
(December 2017)**



## 2017 Goals and Outcomes

The Chief formulated five goals for the Department (verbatim from 2017 budget document):

1. Maintain low crime through high-visibility enforcement model of 350 miles driven per day. *The goal of maintaining a low crime rate was realized. The actual measure objective of miles driven was 321 miles.*
2. Personnel Management: hiring due to pending retirement. Leadership development, succession planning, and training. *This goal was partially realized; a lieutenant successfully completed the FBI National Academy for leadership (See page 11).*
3. Seek additional grant funding for special police training, program, and equipment
4. Continue WILEAG accreditation status. *This goal was realized (see page 12).*
5. Participate in select traffic programs (OWI Task Force, Click it or Ticket, Booze and Belts, distracted driving, etc.). *This goal has been realized – the Department participated in the described programs.*

No objectives or metrics (performance measures) were written into the 2017 budget plan by the Police Department; however, for 2018 a well described and widely understood set of goals with associated performance steps and metrics will be needed. Some potential exists for the:

1. Development of a career assessment and development program for all employees; and/or
2. Assessment of the current readiness for promotion of sworn personnel to management positions and align management and supervisory responsibilities; and/or
3. Developing an efficient method of recruiting and hiring sworn personnel
4. Increasing in intra-village and intra-departmental communication; and/or
5. Increasing in resident and business social contact (non-reactive) with police personnel
6. Creating a culture that recognizes the importance of problem solving and teamwork; and/or
7. Identifying alternative funding sources for department resources and programs; and/or
8. Developing strategies to recruit/retain employees, enhance employee satisfaction and staff development; and/or
9. Amplifying detection and mitigation of code violations with citizens to resolve quality of life issues and concerns; and/or
10. Instituting a Selective Traffic Enforcement Program at high traffic activity locations; and/or
11. Implementing an active archiving program and reduce stored paperwork; and/or
12. Maintaining the level of service with a no growth budget; and/or
13. Commencing an internal awards and commendations process; and/or
14. Expanding the Department's presence on social media; and/or
15. Examining how effective the current space occupied by the Department is being used.

## Command and Essential Services

The Bayside Police Department is committed to maintaining ethics and integrity within the Department and in interactions with the community, identifying these attributes as part of its core values statement. The Police Department has an historical strength of 13 full-time police officers and two share-time civilians; its actual strength is 12 police officers with two added retirements expected. The Department is a full-service police agency with a current operating budget of approximately 3.4 million dollars.

- Chief Scott McConnell oversaw the Department's major functions of patrolling the Village, investigating crimes, and providing safety programs.
- A lieutenant administers the training function of the Department as well as acts the afternoon shift commander.
- The two sergeants (one position vacant at the close of the fiscal year) manage the scheduling of personnel, license investigations, and background investigations.
- The Department shares the services of two civilian employees with other public safety agencies

The Patrol force is divided into three shifts. The Patrol force assists with activities such as parking enforcement, traffic control and code enforcement violations. Sworn personnel carry other non-patrol duties in parallel with their regular assignments, such as:

- Firearms Instructor
- Field Training Officer
- EMS Coordinator
- Emergency Medical Technician
- Crime Prevention Officer
- Portable Breath Test Device manager
- Forensic Interviewing
- Less Than Lethal Force instructor
- Taser instructor
- Drug Recognition Expert
- Evidence and Property Room Management
- Accreditation Manager
- Fleet Manager
- TraCS<sup>1</sup> maintenance
- Juvenile Officer
- Victim Child Crimes Investigator
- Safety Officer
- Open Records Officer
- ACADIS Manager
- Court Officer
- Report Approval Officer
- Public Information Officer

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<sup>1</sup> Traffic and Crimes Software



Officers are encouraged to use discretion and employ alternatives to arrest when dealing with non-hazardous and minor offenses. The Department is actively involved in the North Shore Police Chiefs' service cooperative; it is a full member of two mutual aid systems: the North Shore cooperative where bordering communities routinely assist each other with calls for service, and the Suburban Mutual Assistance Response Team (S.M.A.R.T.) where agreements and procedures for calling such a request are set forth in the S.M.A.R.T. binders located in several locations within the Department. There is also the availability of a Northshore Rapid Task Force Team if needed for an active and violent crime that is in progress.

All patrol officers are expected to perform traffic enforcement activities and to respond to traffic crashes. Patrol units are equipped with traffic RADAR and with digital video systems to record data during traffic encounters as well as officer activity. Officers are trained in field sobriety testing techniques and have access to roadside breath alcohol testing devices. Investigation of routine traffic accidents is performed by uniformed patrol officers.

**Police Training<sup>2</sup>**

As the Village recognizes the importance of training, the Department continually strives to

Conflict Management Techniques	150.5 hours
Management / Leadership (e.g. FBI)	443
Legal Updates / In-service	186
Emergency Medical	12
Technical	<u>134.5</u>
	926 hours

ensure both sworn and civilian police employees are provided with the knowledge and education to perform their service to the community in a professional and safe manner. All Department personnel have received the annual state mandated training.

Training records are maintained by the lieutenant, who is assisted by the shared-time court clerk and other police officers. Remedial training can be requested by any employee or the employee's supervisor to improve job performance. All Department personnel received the State mandated twenty-four hours of continual, job pertinent training in 2017.

Pre-hire Recruit Training – Training starts before a police officer is deployed to regular duties. All officers attend the State of Wisconsin Department of Training Standards approved basic course which is 720 hours of classroom and practical work. Police candidates are not certified as a police officer until graduation. Over the nearly 20 weeks of academy training, the recruit will cover topics such as Constitutional Law, Ethics, State Law, Defense and Arrest Tactics, Emergency Vehicle Operations, Firearms, and Physical Fitness. Recruits are tested with cumulative written tests and scenario-based training. The recruit must pass all tests and scenarios to pass the academy.

<sup>2</sup> Credit: Lieutenant Eric Miller, author

The basic academy is hosted at various technical colleges throughout the state; the two closest to the Village of Bayside are at the Milwaukee Area Technical College and Waukesha County Technical College

New Officer Training – Once the recruit passes the academy training for the new officer continues at the Bayside Police Department’s Field Training Program. Based on a national model, adapted for the Department, the officer will learn the community, local ordinances, and appropriate procedures. During the Field Training Program, the officer will work with three different veteran officers, referred to as Field Training Officers (FTOs). The program is supervised by a Sergeant and administered by the Lieutenant.

The new officer will spend a minimum of four weeks or 20 working days with each FTO. During each step the new officer will an increasingly more diverse and complex workload. The final step in the process is to have the new officer complete a “shadow period” or evaluation period in which the new officer is placed back with his/her first FTO who acts as an observer.

The field training program last approximately four months where the new officer starts as an observer with a veteran officer. At the end of the field training program the veteran officer is the observer with the new officer doing the work.

Mandated Officer Training – The State of Wisconsin, Department of Training and Standards requires all officers to complete a minimum of 24 hours of training every year, including a statewide handgun qualification annually. Additional required training is four hours of Vehicle Pursuit training. The Department enhances that requirement based upon Department and community needs:

In House Training – The Department instructs on firearms, professional communications, vehicle contacts, and standardized field sobriety tests, TASER, and less-than-lethal weapons. In-house trainers receive instructor recertification training every three years. Skill building in information technology and legal updates are part of the regimen

Interagency Training – The Department respond to calls in other communities in the North Shore as part of a cooperative effort. The Bayside Police Department yearly completes Defense and Arrest Tactic training with Fox Point Police Department. In 2017 seven North Shore police departments along with University of Milwaukee Police and North Shore Fire Department conducted a week long active shooter training at Cardinal Stritch College.

Technical College Training – Waukesha County Technical College offers regular 24-hour training courses for officers to meet their training requirements. Classes include legal update, firearms, defense and arrest tactics and other classes that are suggested from officer’s previous year. Cost of these classes are minimal and are reimbursable by the Wisconsin Standards and Training Board.

Requested Training – Officers can request training for classes offered. In 2017, officers attended various training at the local technical colleges. The Department also employs training

from the local FBI Office, Wisconsin High Intensity Drug Trafficking Area (HITDA), Wisconsin Department of Transportation, Wisconsin Department of Justice, and Wisconsin State Patrol.

Supervisor Training – New sergeants attend a 3-month supervision course at Northwestern University or Southern Police Institute, which introduces a new supervisor to basic leadership and supervision. Lieutenants may apply for the FBI National Academy, a 10-week course held in Quantico, Virginia. There are only four FBI classes each year, and Wisconsin is limited to three students per class. In 2017, Lieutenant Eric Miller was selected to attend Class 270 and graduated in December.

### **Property and Evidence**

The Department has two officers trained as evidence technicians. Both double as property control officers. These personnel are available 24-hours per day and perform their functions in addition to their regular patrol duties. Guidelines developed by the Wisconsin State Crime Laboratory Bureau are used for the collection, preservation, storage and submission of physical evidence. The evidence technician team have access to both film and digital camera systems. All equipment is contained in a vehicle for rapid response as needed.

### **Accreditation**

The Department is recognized by the Wisconsin Law Enforcement Group as an accredited agency. Much like accreditations for hospitals and educational institutions, this process is designed to help public safety agencies:

1. Strengthen crime prevention and control capabilities;
2. Formalize essential management procedures;
3. Establish fair and nondiscriminatory personnel practices;
4. Improve service-delivery;
5. Solidify interagency cooperation and coordination; and
6. Boost citizen and staff confidence in the agency.

Benefits to the Village of Bayside include:

1. Greater accountability within the agency;
2. Reduced risk and liability exposure;
3. Stronger defense against civil lawsuits;
4. Support from area officials in its mission; and
5. Increased community advocacy

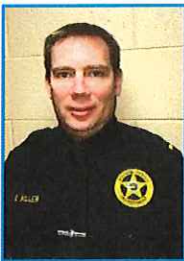
During its three-year accreditation award cycle, the Department must maintain compliance with applicable standards, keep its proofs of compliance up-to-date, and live by the letter and spirit of those standards. To retain its accredited status, the Department is required to submit

appropriate accreditation continuation fees, as well as contribute one officer each year to act as an on-site assessor elsewhere. Reaccreditation occurs at the end of the three years, following another successful on-site assessment.

Bayside Police Department was awarded the status of being re-accredited in June 2017; it is the smallest of the forty-one police agencies holding such status in the State.

### Staff Biographies

Staff was asked to contribute to their biography; and therefore they vary in length and content.



LIEUTENANT ERIC MILLER – Lieutenant Eric Miller has 20 years of law enforcement experience with 19 years serving the Village of Bayside. Lieutenant Miller is a certified Firearms Instructor, Taser Instructor and Less than Lethal Instructor. As an officer, Eric Miller setup the department's Refund Intercept Program, responsible for calibrating the department's preliminary breath test machines and served as a field training officer. In 2014 Eric Miller was promoted to the position as Lieutenant. As a Lieutenant, he is responsible for department training, shift supervision, software programs the department uses, and open records.



SERGEANT FRANCESCA EHLER – Sgt. Ehler has been with the Village for twenty-five years, twenty of those years as a Sergeant. She is currently the supervisor for the 4:00 pm to midnight shift and assists with the administration of the Department in scheduling, payroll processing, report approval and prosecution review for the Milwaukee County District Attorney's Office. Sergeant Ehler is also the Field Training Sergeant and has presented safety programs at Stormonth School in cooperation with the Fox Point Police Department for the last 24 years. Sergeant Ehler is planning for a retirement in the early summer; her friendly disposition and knowledge will be missed.



OFFICER JASON BLOCHOWICZ – Officer Blochowicz has been with the Village as a police officer for more than 28 years. He is currently assigned to the dayshift rotation and serves as a Firearms Instructor, Field Training Officer, EMS Coordinator, Emergency Medical Technician and Crime Prevention Officer. Officer Blochowicz is planning a retirement by the end of 2018. His skills and talents will be missed.



**OFFICER RYAN BOWE** – Officer Ryan Bowe has been with the Village for nearly 12 years and is currently assigned to the dayshift rotation as a patrol officer. He has been a Field Training Officer for 6 years and trained six Police Officers in that time. For six years he has been a Drug Recognition Expert (DRE) and instructor in impaired driver detection and apprehension. He has taught at the Milwaukee Police Academy and other Departments in the area.

Officer Bowe wrote the court tested template for Bayside Police OWI reports. He is the senior and most experienced of four DRE officers in the North Shore. Officer Bowe is the only North Shore police officer working with the Internet Child Against Children Task Force Program, which is a national network of 61 coordinated task forces representing over 4,500 federal, state, and local law enforcement and prosecutorial agencies. He created the digital evidence manual and drug trend manual for the Department, which includes resources for digital evidence collection and how to conduct investigations that have a digital or online element. Ryan plays golf and speaks German.



**OFFICER CHRIS JANSSEN** – Officer Janssen has been with the Village since November 2010; his current assignment is working the late shift rotation on the Patrol team. His duties ancillary include liquor license checks and validations, as well as fingerprint verification and submissions to the State. Officer Janssen manages the evidence and property room, and serves as the vehicle contacts instructor. Finally, he is the Department’s Accreditation Manager (discussed on page 11).



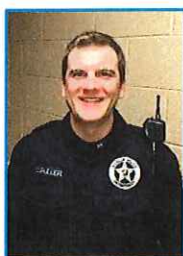
**OFFICER PAUL PICCIOLO** – Officer Picciolo has been with the Village for six years and works the afternoon rotation. He is responsible for maintaining and submitting training records to the State through their system as an administrator. He also maintains and calibrates the portable breath test devices for the department and serves as a Less Than Lethal instructor and TASER instructor.



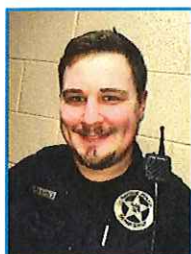
OFFICER GINA KLEEBBA – Officer Kleeba has been with the Bayside Police Department since 2005 beginning her career as a dispatcher for Bayside Police Department as well as dispatching Fox Point and River Hills Police Departments. In 2012, she transitioned into the position of Police Officer and is currently assigned to the patrol team on the Midnight shift. She acts as the Property and Evidence Room manager, responsible for the storage, handling, and auditing of all found, recovered and illicit items brought into the Department. As a property manager, she also oversees the Drug Drop Box program.

Officer Kleeba is the administrator and co-author of the Department Facebook page and fills the role of Digital Records Administrator where she corrects and verifies the accuracy of police reports. As Digital Records Administrator, she is responsible for the “E-Referral Program” which electronically sends in reports to the Milwaukee County District Attorney's Office for review/charging.

Officer Kleeba generates and transmits monthly crime reports to the Department of Justice in her role as the National Incident Based Reporting officer. She developed the “Crime Prevention Alert” cards issued on the late shift, which alerts the residents and business that they may be a target of opportunity for crimes. She has represented the Department at annual Bike Rodeo and conducted safety talks at Stormonth and Maple Dale Schools.



OFFICER CORY FULLER – Officer Fuller has been a patrol officer with the Village since January 2012 and his current assignment is patrol officer on the Midnight shift. Officer Fuller is the Shift Commander as also acts as a Field Training Officer. He is the main contributor of the internal weekly and monthly police department “highlights” report that is used by the Chief for his reports and is also certified as an Emergency Medical Technician. Officer Fuller enjoys summer baseball in the Door County Baseball league, is fluent in Spanish and French and majored in International Business at St. Norbert College.



OFFICER MICHAEL KLAWITTER – Officer Klawitter has been with the Village as a police officer for almost two years. His current assignment is to work the Afternoon shift on the Patrol team. In conjunction with his regular duties he serves as a fleet manager, TraCS maintenance technician and Village code enforcement specialist. Officer Klawitter is a certified SCUBA diver and is recently engaged, with a wedding planned for the Spring of 2019.



OFFICER SARAH HALVERSON – Officer Halverson has been a police officer with the Village for six months. Her assignment is to move into open positions in the Patrol Unit as needed. Her maturity and confidence as a police officer allowed for an early transition into normal duties. With her potential, she is sure to pick up some additional duties that will augment the skills demonstrated by the police officers.



OFFICER PHILIP NAWROCKI – Officer Nawrocki recently was added to the Bayside Police Department, being sworn in on 1/2/2018. Officer Nawrocki graduated from MATC Police Academy as the president of his class and was a former Bayside resident from 1994-2001.

Officer Nawrocki is currently going through the Field Officer Training (FTO) Program and is a patrol officer. Officer Nawrocki also attended Lake Forest College and University of Wisconsin-Milwaukee. Officer Nawrocki and his family live in the North Shore.

As a coach, Officer Nawrocki coached 2004-2007 with the Shorewood Soccer Club and he has worked with Nicolet High School soccer since 2007 where he continued to coach as the Nicolet Boys Assistant Varsity Soccer Coach until 2015. He has helped coach an annual Playmakers camp for the Nicolet Girls Soccer Program. Officer Nawrocki holds his USSF "D" State license for coaching. When not spending time with his family (and two dogs), Officer Nawrocki enjoys doing triathlons, camping and most everything outdoors.

### Shared Employees

The Department is aided by two experienced civilians and benefits from their skills and talents.



MS. KELLIE MINIKEL – Ms. Minikel has been with the Village of Bayside since July 2000. In her first position, she dispatched until 2005 and then transitioned to the Municipal Court Clerk for both Bayside and River Hills while acting as the Administrative Assistant for Bayside.

As Municipal Court Clerk, she manages the Municipal Court office for the villages of Bayside and River Hills, assisting the public with court procedures and questions, prepare cases for court, process citations, prepare letters, maintain court records, file documents, report statistical information, collect and deposit money for the court and police departments.

As administrative assistant, she supports the Bayside Chief with day to day operations, reviewing weekly media reports, processing electronic citations

and open records requests, filing police reports, preparing monthly reports, and general clerical duties



**MS. LOUISE LUSTY** – Ms. Lusty began working for the Village of Bayside on April 1, 2013 as a software contractor and was later hired as a village employee January 1, 2014. Her duties are to serve as Records Management Administrator. She is responsible for maintaining the public safety software used in dispatching police and fire services throughout the North Shore, including critical updates are applied to servers, desktop computers and computers in the squad cars. She serves as the liaison between all North Shore public safety agencies and the Village.

### **Administrative Reviews of Conduct**

The Department is keenly aware that complaints against the agency or employees are to be taken seriously. All complaints, including those that are anonymous, are investigated and are described in published general orders (e.g. General Order 3105, 3106, 6102).

All investigations are conducted in accordance with the Wisconsin Law Enforcement Bill of Rights<sup>3</sup>, which outlines procedures to be followed and officers' rights during investigations. Informal investigations for minor complaints are handled by supervisors. Allegations of more serious offenses will be formally investigated by a supervisor assigned by the Chief of Police. The Chief of Police is responsible for the review of personnel conduct and maintains all records related to these investigations.

The way a citizen can make a complaint against a police officer is well described in policy and is in accordance with State law<sup>4</sup>.

Complaints from internal and external sources have fluctuated over the past three years:

- 2014 One administrative review, properly investigated, discipline imposed
- 2015 No complaints received
- 2016 Three administrative reviews, properly investigated, two unfounded and one referred to the proper agency (complaint misdirected)
- 2017 No complaints received

For 2018, the Department will make the complaint process easier to access and readily available to the public by placing pamphlets in the lobby and posting the process on the

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<sup>3</sup> §164.01 et seq, (Law Enforcement Bill of Rights) Wisconsin Statutes

<sup>4</sup> §66.312(3) Wisconsin Statutes



Department's website. These pamphlets and the website will also describe the method of complimenting employees.

### **Financial Responsibility and Intergovernmental Cooperation**

The Police Department met or exceeded all required mandates and conditions for fiscal accountability as described by the Wisconsin Law Enforcement Accreditation Group, the State of Wisconsin Law Enforcement Training Standards Board<sup>5</sup>, and the Governmental Accounting Standards Board. It is assisted in its financial responsibility by the Village Finance Director.

The Chief of Police has the authority and responsibility to carry out the budget for the Police Department. The budget process is properly described and provides for functional recommendations to be made by the rank and file members of the Department<sup>6</sup>. Purchasing and requisition procedures are properly described and fully implemented. Cash transactions were properly recorded. An independent audit was conducted with no findings; one recommendation for cash management will be observed in 2018 and going forward.

Police Department property is inventoried and properly accounted. All equipment is operationally ready.

Electronic data storage is sufficient. File maintenance, however, is problematic. Old and unneeded files have been unnecessarily retained as old and outdated property. These issues have been addressed in part using SharePoint, which is a web-based, collaborative platform that integrates with Microsoft Office. It is primarily used as a highly configurable document management and storage system. File purges will continue in 2018.

The Police Department participates in The Wisconsin Department of Revenue (DOR) Tax Refund Intercept Program (TRIP). Under Wisconsin State Statute DOR is authorized to intercept, or set off, refunds, refundable credits, and lottery prizes against any debts, such as unpaid citations, owed to the Village of Bayside.

The budget (\$1.826M) was properly administered. Of interest is:

- Personnel costs exceeded the budget forecast in the categories of overtime and shift differential pay however the overage was offset by an 11% actual decrease in paid-out salaries;
- Recruitment costs exceeded the forecast amount by \$4,300.00;
- No legal fees were expended;
- Contract services were 33% less than expected;
- The set aside to meet the GASB45 obligation is fully funded and will carry over to 2018.

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<sup>5</sup> § 165.85(5)(b), Wis. Stats. Ch. LES 5, Wis. Admin. Code

<sup>6</sup> Source: Section 12 of the 2018 Village Budget

- Citation revenue was below predictions, which are always based on previous experience and trends; there is no mandated enforcement performance directive.

### **Capital Expenditures**

Police Capital Fund revenues exceeded \$68,000.00. Police Capital Fund expenditures were under the revenue mark at \$66,576.00. The Capital Project for 2017 was to replace two aging police vehicles with two new Ford Interceptors; projects completed.

### **Satisfaction Survey**

- Of 623 respondents to a survey resident views, 100% “agreed” or “strongly agreed” that they felt safe during the day; 66% felt safe at night.
- For the retail and commercial area, 97% “agreed” or “strongly agreed” that they felt safe during the day; 94% felt safe at night.
- 87 to 92% of respondents felt safe walking and riding a bicycle during the day, 72 to 77% felt safe at night.

### **Trends for 2018**

- The focus on Community Oriented Policing will continue; the growing focus on improving Police-Community partnerships will intensify
- Law enforcement agencies will slow down adoption of new technology as they assess their quality and benefits;
- Opportunities for women in law enforcement will expand;
- The fast-growing threat of cybercrime at the local level will become prevalent;
- Promoting a new generation into leadership roles will be a focus;
- Legislation and civil litigation will shape how governments and departments view social media and other Open-Source information<sup>7</sup>;
- Agencies will pursue policies and practice that ensure transparency and accountability,
- Police Officers and department leaders will make a concerted effort to demonstrate that police are people too.

*“Americans in recent years show no signs of becoming more concerned about any of a list of various crimes, and are actually less worried about walking alone in their neighborhood at night and being a victim of a home burglary or of terrorism than at most previous points in time.”<sup>8</sup>*

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<sup>7</sup> The Top 5 Public Safety & Law Enforcement Trends in 2017, Arnette F. Heintze

<sup>8</sup> Gallup Poll Social Series, November 2017

**Index Crime**

- The term ‘index crime’ refers to one of the eight classes of offense or crimes reported annually by the U.S. Federal Bureau of Investigation in the Uniform Crime Report. An index crime is also known as an index offense. The eight classes of crimes that are reported include: murder and non-negligent homicide, rape, robbery, aggravated assault, burglary, larceny-theft, arson, and auto theft.
- The Uniform Crime Reporting (UCR) Program is a nationwide, cooperative statistical effort of nearly 17,000 city, county, and state law enforcement agencies voluntarily reporting data on crimes brought to their attention. Index Crime statistics are collected as part of the Uniform Crime Reporting Program and are considered representative of the most serious crimes. The 8 index crimes are split into 2 major subcategories, violent and property.
- *Violent index* crimes are those committed directly against a person (i.e. Murder, Forcible Rape, Robbery, and Aggravated Assault/Battery. *Property index* crimes are those in which there is no direct threat or harm to a person (i.e. Burglary, Theft, Motor Vehicle Theft, and Arson).

	2016	2017	Change
Robbery	1	1	→ 0%
Burglary	5	3	↓ -40%
Theft	36	32	→ -11%
MV Theft	3	4	→ 33%
Assault	3	2	→ -33%
Fraud	31	36	→ 16%
Vandalism	10	20	↑ 100%
Sex Offenses	0	1	NC
Narcotics	2	2	→ 0%
Family Offenses	12	14	→ 17%
DUI	1	0	↓ -100%
Disorderly Conduct	29	22	→ -24%
All Other Minor Offense	56	72	→ 29%
Suspicious	344	290	→ -16%
Lost / Missing	15	9	↓ -40%
Found / Recovered	35	34	→ -3%
Other Traffic	2067	2274	→ 10%
Injury MV Accident	6	3	↓ -50%
Other Accidents	72	90	→ 25%
Mental Health	9	7	→ -22%
Misc. Service	1076	1161	→ 8%
Misc. Public Report	14977	17652	→ 18%
<b>TOTAL</b>	<b>20806</b>	<b>23746</b>	<b>→ 14%</b>

Rape, Robbery, and Aggravated Assault/Battery. *Property index* crimes are those in which there is no direct threat or harm to a person (i.e. Burglary, Theft, Motor Vehicle Theft, and Arson).

The crime clearance rates for Bayside are reported to the Wisconsin Department of Justice.

*The array at left indicates the offenses and calls for service detected and rendered for 2016 and 2017*

**General Activity**

Calls for service, arrests, and enforcement activity has generally stayed level for 2017 when compared to 2016.

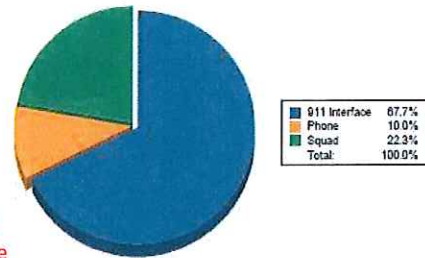
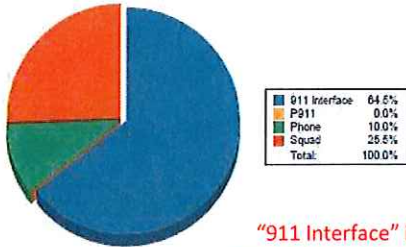
**2017**

Calls for service are received by 911, regular phone or by the officer who makes an observation

**2016**

**Calls**

**Calls**

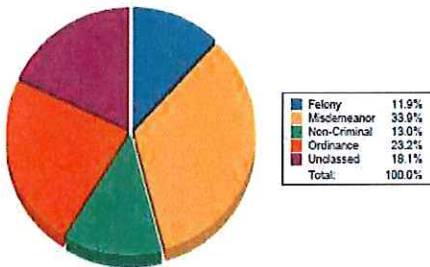


“911 Interface” is the number of 911 calls received by the dispatch center for ALL of the North Shore

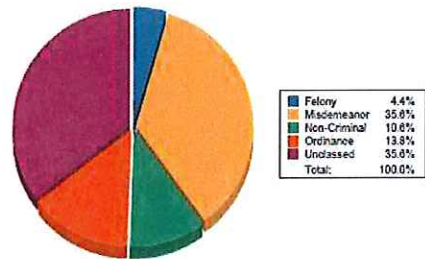
		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
<b>Calls</b>	<b>Total</b>	18,966	4,104	7,038	7,824
	911 Interface	12,227	1,948	5,213	5,066
	P911	9	0	7	2
	Phone	1,893	283	768	842
	Squad	4,837	1,873	1,050	1,914

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
<b>Calls</b>	<b>Total</b>	21,735	4,179	8,063	9,493
	911 Interface	14,722	2,622	6,082	6,018
	Phone	2,165	261	896	1,008
	Squad	4,848	1,296	1,085	2,467

**Arrests**



**Arrests**



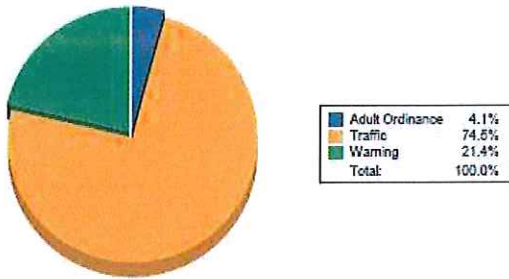
Arrests are selected based upon the charge type. Therefore if an arrest was made wherein three charges with different types are noted, the arrest will count under EACH charge type.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
<b>Arrests</b>	<b>Total</b>	177	105	23	49
	Felony	21	12	5	4
	Misdemeanor	60	40	5	15
	Non-Criminal	23	18	1	4
	Ordinance	41	22	8	11
	Unclassed	32	13	4	15

Arrests are selected based upon the charge type. Therefore if an arrest was made wherein three charges with different types are noted, the arrest will count under EACH charge type.

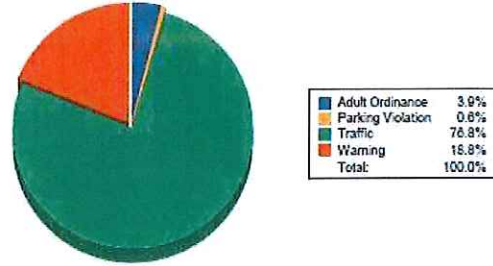
		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
<b>Arrests</b>	<b>Total</b>	160	25	27	108
	Felony	7	1	0	6
	Misdemeanor	57	16	7	34
	Non-Criminal	17	2	2	13
	Ordinance	22	2	4	16
	Unclassed	57	4	14	39

2017  
Citations



Citations are counted by Citation Type alone.

2016  
Citations

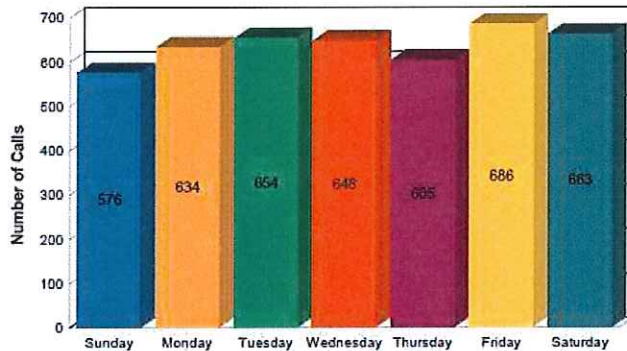


Citations are counted by Citation Type alone.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Citations	Total	1,192	276	440	476
	Adult Ordinance	49	21	7	21
	Traffic	890	205	354	331
	Warning	253	50	79	124

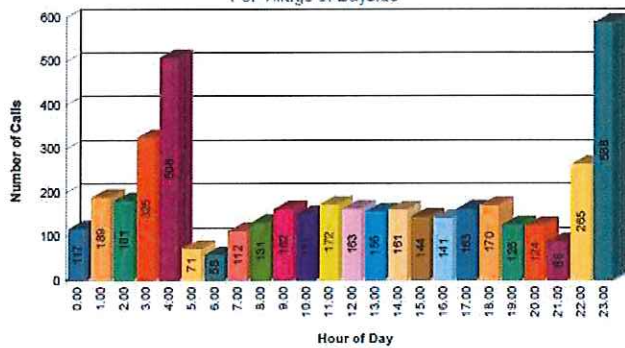
		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Citations	Total	1,215	267	462	486
	Adult Ordinance	47	20	10	17
	Parking Violation	7	6	0	1
	Traffic	933	205	356	372
	Warning	228	36	96	96

Number of Calls by Day of Week  
For Village of Bayside



Data suggests that there is no statistical difference in activity by day of week

Number of Calls by Hour of Day  
For Village of Bayside



"Busy" times are indicated

Table 1 (following) illustrates an overview of the annual crime reported in Bayside. These figures on reported criminal activity in Bayside, based on a reported crime per 100,000 citizens, is shown to compare these rates across disparate categories. The reader should note that the crimes collected here, for comparison purposes, have been separated between violent crimes and those involving or threatening property.

<b>TABLE 1</b>		Bayside per	Wisconsin per	National per
	Incidents	100,000 people	100,000 people	100,000 people
Total Crime	22	498	2239	2837
Murder	0	0	4	5.3
Rape	0	0	34.2	40.4
Robbery	0	0	81.4	1028
Assault	0	0	186.3	248.5
Total Violent Crime	0	0	306	386
Burglary	1	22.6	336.1	468.9
Theft	18	407.5	1424.8	1745
Vehicle Theft	3	67.9	172.3	236.9
Total Property Crime	22	498	1933	2451

Table 2, below, illustrates comparative annual crime data.

<b>TABLE 2</b>		Violent Crime Per 100,000 people	Property Crime Per 100,000 people	Total Crime Per 100,000 people
City	Population			
Jackson	6,773	29	407	436
Cedarburg	11,485	17	705	722
Lannon	1,139	103	653	757
Fox Point	6,695	0	785	785
River Hills	1,501	62	747	809
Mequon	23,300	25	817	842
Richfield	11,365	117	736	853
<b>Bayside</b>	<b>4,479</b>	<b>0</b>	<b>498</b>	<b>498</b>

Some basic statistics:

- When looking at violent crimes, Bayside has 100% lower violent crime rate than Wisconsin average, while remaining 100% lower than the national average.
- In property crime, Bayside is 74% lower than the average of Wisconsin and is 80% lower than the national average.
- The overall crime rate in Bayside is 82% lower than the national average. For every 100,000 people, there are 1.36 daily crimes that occur in Bayside. Bayside is safer than 94% of the cities in the United States.
- In Bayside, an individual has a 1 in 201 chance of becoming a victim of any crime. The number of total year over year crimes in Bayside has increased by 38% in 2016.

The eighty-one criminal cases that resulted in arrests were referred to the County District Attorney. Of those, 73 were traffic-related, the remainder were considered non-traffic misdemeanor and felony cases.

### Traffic Enforcement and Accident Interpretation

Police officers investigated ninety vehicle crashes, nine of which were classified as “injury to occupant” collisions. In 2017, police officers issued 1,038 citations and 267 warning notices to motorists.

There is limited correlation to the initiated traffic enforcement performed by the officers as compared to causative factors in the crashes. In other words, the Department is not seeking the cause of the crash and then targeting driver behavior at specific locations and times to




reduce the potential for additional collisions to occur. This is not unusual; however for 2018, a selective traffic enforcement campaign focusing on harmful violations is indicated.



- Top Crash Locations:**  
340 Block Brown Deer Rd (10)  
Port Washington at Brown Deer (11)  
County Line at Port Washington (4)  
8900 Block I-43 (4)

Bayside responds and assists Milwaukee County on I-43.



-  Blue dots indicate property damage crashes (no injury)
-  Red Triangles indicate crashes involving injury
-  The number within the symbol indicates frequency

Several times each year the Department participates in an area-wide OWI enforcement campaign. A task force of North Shore police officers, sheriff's deputies and State patrol officers combine to create the Milwaukee County Northeast OWI Enforcement Task Force, including River Hills, Bayside and Fox Point police departments. WisDOT uses dedicated federal funds to help coordinate 24 OWI task forces across Wisconsin that combine multiple law enforcement agencies to conduct high-visibility enforcement efforts. Task force activities occur year-round, are typically announced ahead of time, and often involve roadside signage and vests on officers informing the public that intensified enforcement of impaired driving laws is underway.

In 2017, Bayside police also issued 49 adult ordinance violations with potential hearings in front of the municipal court judge (right).

Reporting Period: 01/08/2017 - 12/17/2017	
	Total
Disorderly Conduct	3
DISORDERLY CONDUCT - COUNTY/MUNICIPALITY	1
Failure to post address	2
False Name-Obstruct Officer	4
Interference -Resist Officer	1
Minor Poss/Purchases Tobacco	1
ORD-Possess THC(Marijuana)	1
Possess Drug Paraphernalia (Juvenile)	5
Possession of THC	4
Property Maintenance Violation	1
Retail Theft (\$0-\$25)	1
Retail theft (\$26-\$100)	3
Snow deposit on street	1
Storage Violation	1
Swimming Pool- Nuisance	1
Theft (\$0-\$25)	1
Theft (\$101-\$500)	2
Theft (\$501 and Greater Value)	1
Trespassing	2
UNDERAGE DRINKING-POSSESS-17-20	9
Underage Drinking-Procures	3
Unlawful Drainage	1
<b>Total</b>	<b>49</b>

Report includes all charges per citation.



Citations Summary

Printed On: 03/05/18 17:32

Village of Bayside

Reporting Period: 01/01/2017 - 12/31/2017

	Total
Automobile Following Too Clos	4
Child Safety Seat Required	1
Deviation from Designated Lan	5
Disorderly Conduct	3
DISORDERLY CONDUCT - COUNTY/MUNICIPALITY	1
Driving Too Fast for Conditio	1
EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	13
EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	56
EXCEEDING SPEED ZONES, ETC. (20-24 MPH)	19
EXCEEDING SPEED ZONES, ETC. (25-29 MPH)	11
EXCEEDING SPEED ZONES, ETC. (30-34 MPH)	3
EXCEEDING SPEED ZONES, ETC. (35-39 MPH)	1
Exceeding Speed Zones/Posted	4
Fail to Follow Indicated Turn	1
Fail/Obey Traffic Officer Sig	4
Fail/Properly Maintain Exhaus	1
Fail/Stop at Stop Sign	1
Fail/Yield when Emerging from	1
Fail/Yield while Making Left	2
Failure to Notify Police of A	1
FAILURE TO OBEY SIGN OR SIGNAL	1
Failure to Obey Traffic Offic	16
Failure to post address	2
Failure to Yield Right of Way	4
False Name-Obstruct Officer	4
Fleeing an Officer	1
FYR to Ped/Bicycle/EPAMD/Unco	1
HIT AND RUN-UNATTENDED VEHICLE	1
Illegal Right Turn on Red	1
Improper Display/Plates (Hard	2
Improper Parking/Standing of Vehicle	1
IMPROPER REGISTRATION OF AUTO, ETC	26
Improper Right Turn	1
Improper Stop/Stop Sign-Clear	2
Inattentive Driving	6
Interference -Resist Officer	1
Minor Poss/Purchases Tobacco	1
Motor Vehicle Liability Insura	121
No Tail Lamp/Defective Tail L	4
NON-REGISTRATION OF AUTO, ETC	368
Non-Registration of Vehicle	47

Citations Summary

Printed On: 03/05/18 17:32

	Total
Oper W/Control Subs (1st W/Pass <16)	1
OPERATE AFTER REV/SUSP OF REGISTRATION	86
Operate Motor Vehicle w/o 2 H	6
Operate Motorcycle w/o Valid	1
Operate Unregistered Vehicle	20
Operate w/o Carrying License	3
Operate w/o Valid License	54
OPERATE W/O VALID LICENSE (EXP W/IN 3 MTHS)	8
Operate With Control Substance (1st)	4
OPERATING AFTER SUSPENSION	131
Operating Left of Center Line	7
Operating W/PAC (1ST)	13
OPERATING W/PAC (2ND)	4
OPERATING W/PAC (3RD)	1
OPERATING W/PAC (4TH)	3
OPERATING W/PAC >= .02 UNDER IID ORDER (2ND)	4
Operating W/PAC >=0.15 (1ST)	6
OPERATING WHILE REVOKED (FORFEITURE)	7
OPERATING WHILE REVOKED (REV ALC/CONT SUBST/REFUSAL 4TH+)	1
OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)	20
Operating While Suspended	5
Operating while Under the Influence	31
OPERATING WHILE UNDER THE INFLUENCE(2ND)	7
OPERATING WHILE UNDER THE INFLUENCE(3RD)	1
Operation w/o Required Lamps	18
Operator Fail/Have Passenger/	1
Operator Violate Red Traffic	17
ORD-Possess THC(Marijuana)	1
OWI (1st W/Passenger < 16 Yrs Old)	1
OWI (2ND W/PASS < 16 YRS OLD)	1
OWI (4TH)	3
Owner Liability-Fail/Yield to	1
Owner's Liability-Flee/Elude	1
Possess Drug Paraphernalia (Juvenile)	5
Possess Open Intoxicants in M	3
Possession of THC	4
Property Maintenance Violation	1
Reckless Driving-Endanger Saf	1
Retail Theft (\$0-\$25)	1
Retail theft (\$26-\$100)	3
Snow deposit on street	1
SPEEDING IN 55 MPH ZONE (20-24 MPH)	1

Citations Summary

Printed On: 03/05/18 17:32

	Total
SPEEDING IN 55 MPH ZONE (30-34 MPH)	1
Speeding on City Highway (16-19 MPH)	1
Speeding on City Highway (20-24 MPH)	1
Storage Violation	1
Swimming Pool- Nuisance	1
Theft (\$0-\$25)	1
Theft (\$101-\$500)	2
Theft (\$501 and Greater Value)	1
Trespassing	2
Unclean/Defective Lights or R	8
UNDERAGE DRINKING-POSSESS-17-20	9
Underage Drinking-Procures	3
Unlawful Drainage	1
Unlawful U/Y Turn-Control,Int	4
Unlawful U/Y Turn-Erected Sig	62
Unreasonable and Imprudent Sp	9
Unsafe Backing	1
Unsafe Lane Deviation	1
Unsafe Turn-W/o Reasonable Sa	1
VEH. OPERATOR FLEE/ELUDE OFFICER	1
VEH. OPERATOR FLEE/ELUDE OFFICER-BODILY HARM	2
Vehicle Operator Fail/Wear Se	9
VIOL OF CHILD SAFETY RESTRAINT - CHILD 4 YRS BUT < 8 YRS	1
VIOL OF CHILD SAFETY RESTRAINT - CHILD 4 YRS BUT < 8 YRS(3RD	1
Violate Absolute Sobriety Law	1
Violate Traffic-Control Signal-Vehicle	1

Report covering 01/01/2016 through 12/31/2016  
 Compared to 1/1/2017 through 12/31/2017

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017
	+	-	+	-	+	-	+	-	+	-	+	-
911 Hang up/never	1181	973	-11	1120	811	-28	1130	811	-28	1120	811	-28
Animal Complaints	12	7	-42	4	5	25	11	20	8	12	17	6
Accident - PDO	7	6	-14	8	7	-13	8	9	13	9	4	-56
Accident Other Agency	10	11	10	12	15	25	17	13	-24	11	14	27
Assist Other Agency Requester	1	0	-100	0	0	0	0	0	0	0	0	0
Assault/Battery	0	0	0	0	0	0	0	0	0	0	0	0
Abandoned Vehicle	0	0	0	0	0	0	0	0	0	0	0	0
Burglar Alarm	7	10	43	7	4	-43	7	7	0	5	7	40
Bank Deposit	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Property Damage	1	0	-100	3	0	-100	4	1	-75	1	1	0
Chapter 51 Commitment	0	0	0	0	0	0	0	0	0	0	0	0
Vacation/Business Checks	1335	138	2	128	120	-6	146	144	-1	127	143	13
Code Violations	2	8	200	3	8	167	0	1	2	100	1	1
Conveyance	0	0	0	0	0	0	0	0	0	0	0	0
Crime Prevention	0	0	0	0	0	0	0	0	0	0	0	0
Disciplinary Conduct	2	2	0	2	2	0	1	1	0	4	3	-25
Death Investigation	0	2	0	0	0	0	0	0	0	1	0	-100
Disturbance	0	0	0	1	0	-100	2	0	-100	1	0	-100
Disabled Vehicle	18	12	-11	16	12	-25	28	16	-43	13	13	0
Driving Complaint	11	6	-45	7	8	14	5	12	140	11	11	0
Controlled Substance	0	1	0	0	0	0	0	0	0	0	0	0
Domestic Violence	1	1	0	0	0	0	0	0	0	0	0	0
Entry in Progress	0	0	0	0	0	0	0	0	0	0	0	0
Escort	0	0	0	1	0	-100	0	0	0	0	0	0

Report covering 01/01/2016 through 12/31/2016  
 Compared to 1/1/2017 through 12/31/2017

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	2016 2017 +/-	2016 2017 +/-	2016 2017 +/-	2016 2017 +/-	2016 2017 +/-	2016 2017 +/-	2016 2017 +/-	2016 2017 +/-	2016 2017 +/-	2016 2017 +/-	2016 2017 +/-	2016 2017 +/-
Entry to Vehicle	0	0	0	0	0	0	0	0	0	0	0	0
Indecent Exposure	0	0	0	0	0	0	0	0	0	0	0	0
Fire Call - PD	20	26	30	25	37	48	35	26	32	26	34	36
Subject Stop for FI	5	8	60	4	2	-50	4	10	150	4	11	175
Fight	0	0	0	0	0	0	0	0	0	0	0	0
Found Property	1	1	0	2	3	50	1	2	100	6	2	-67
Fraud	2	6	200	1	2	100	4	5	25	4	3	-25
Family Trouble	3	3	0	2	1	-50	1	2	100	0	0	0
Fireworks	0	0	0	0	0	0	0	0	0	0	0	0
Hold Up Alarm	0	0	0	0	0	0	0	0	0	0	0	0
Road Hazard - PD	0	0	0	0	0	0	0	0	0	0	0	0
Mt and Run	0	16	100	4	3	-25	6	9	50	5	6	20
High Water Alarm	1	1	0	2	0	-100	1	1	0	0	1	0
Juvenile Complaint	2	2	0	3	4	33	0	1	0	0	0	0
Knox Box	0	1	0	1	0	-100	0	0	0	1	0	0
Lift Assist - PD	0	0	0	0	0	0	0	0	0	0	0	0
Lock Out	2	0	-100	0	0	0	0	0	0	0	0	0
Auto Lockout	5	2	-60	1	1	0	0	1	0	0	0	0
Last Property	0	1	0	0	0	0	0	0	0	0	0	0
Medication Collection	1	1	0	1	1	0	0	1	1	0	0	0
Missing	1	1	0	1	1	0	1	1	0	0	0	0
Mental Health	0	0	0	1	0	-100	0	0	0	0	0	0
Motor Vehicle Theft	2	0	-100	1	1	0	0	0	0	0	0	0
Noise Complaint	0	3	0	1	1	0	3	0	1	5	400	4
Neighbor Trouble	0	0	0	0	0	0	1	1	0	0	0	0

Report covering 01/01/2016 through 12/31/2016  
Compared to 1/1/2017 through 12/31/2017

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	2016 +/-	2016 +/-	2016 +/-	2016 +/-	2016 +/-	2016 +/-	2016 +/-	2016 +/-	2016 +/-	2016 +/-	2016 +/-	2016 +/-
Open Door	6	3	2	3	4	4	4	8	5	0	7	5
Operating While Intoxicated	0	0	0	0	0	0	0	0	0	0	0	0
Police Mutual Aid	5	3	5	6	3	6	3	7	7	5	2	4
Parking Complaint	30	3	7	6	9	16	15	13	18	9	7	11
Accident/PI	1	0	0	0	0	0	0	4	0	2	2	0
Fingerprinting	7	2	5	4	5	3	0	2	4	3	2	4
Prisoner Transport	2	2	2	2	5	1	0	0	2	1	0	0
Property Damage-Unintentional	0	0	0	2	0	0	0	1	0	1	0	0
Recovered Stolen Veh	0	0	0	0	0	0	0	0	2	0	0	0
Request for Police	17	20	19	13	18	15	13	23	13	16	15	14
Rabbery	0	0	0	0	0	0	0	0	0	0	0	0
Resisting Order	1	0	0	0	0	1	0	2	0	0	2	0
Retail Theft	2	2	3	2	0	1	2	0	2	1	1	0
Sex Offense / Assault	0	0	0	0	1	0	0	0	0	0	0	0
Shots Fired	0	0	0	0	0	0	0	2	0	1	0	0
Smart Call Up	0	0	0	0	0	0	0	1	0	0	1	0
Solicitor Complaint	0	0	0	0	0	0	0	0	0	0	0	0
Special Assignment	12	6	15	9	10	20	15	7	0	4	3	12
STAR Alert	1	0	0	0	0	0	0	0	0	0	0	0
Surgeous Activity	8	12	15	13	18	20	18	21	15	11	22	9
Telephone Complaint	0	0	0	0	0	1	0	2	0	0	1	0
Test Call	0	0	1	0	1	5	3	2	1	1	1	1
Theft Complaint	0	0	0	2	3	1	2	3	4	2	0	2
Trespassing	0	0	0	0	0	1	0	0	0	0	0	0
Traffic Control	0	1	1	0	0	1	0	0	0	0	0	1

Page 3 of 4

\*\* Confidential - Unauthorized Use Prohibited \*\*

Phoenix RMS

Report covering 01/01/2016 through 12/31/2016  
 Compared to 1/1/2017 through 12/31/2017

	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC	
	2016	2017 +/-	2016	2017 +/-	2016	2017 +/-	2016	2017 +/-	2016	2017 +/-	2016	2017 +/-	2016	2017 +/-	2016	2017 +/-	2016	2017 +/-	2016	2017 +/-	2016	2017 +/-	2016	2017 +/-
Traffic Stop	266	199 -65	212	208 -4	192	198 -6	181	196 -15	148	165 -17	137	199 -62	181	178 -3	186	147 -39	173	140 -33	228	174 -54	221	162 -59	168	109 -59
Utilities	1	0 -100	1	0 -100	2	0 -100	0	0 -100	1	0 -100	5	0 -100	1	0 -100	1	0 -100	0	0 -100	0	0 -100	0	0 -100	0	0 -100
Warrant Pick Up	1	0 -100	2	0 -100	1	0 -100	0	0 -100	0	0 -100	0	0 -100	1	0 -100	0	0 -100	1	0 -100	1	0 -100	2	1 -99	0	0 -100
Weapons Complaint	0	0 -100	1	0 -100	0	0 -100	0	0 -100	0	0 -100	0	0 -100	0	0 -100	0	0 -100	0	0 -100	0	0 -100	0	0 -100	0	0 -100
Welfare Check	9	7 -22	2	1 -99	5	11 -56	5	8 -33	3	11 -78	8	9 -1	14	6 -8	10	10 -0	9	11 -2	8	11 -3	8	10 -2	6	7 -1
	1792	1524 -268	1652	1307 -345	1808	1585 -223	1673	1555 -118	1902	1633 -269	1990	1845 -145	2099	1663 -436	1994	1540 -454	1699	1370 -329	1766	1694 -62	1782	1527 -255	1658	1523 -135



## Department of Public Works

# 2017 Annual Report



Jake Meshke, Director

Graham Hildebrandt, Field Supervisor

Shane Albers, Mechanic/Technician

Rich Hauser, Technician

Bryan Herbst, Technician

Scott Matusewic, Technician

Dave Steger, Technician

Dennis Miliacca, Seasonal



# Executive Summary

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The Department of Public Works (DPW) is comprised of seven employees – a director, field supervisor, mechanic-technician, and four technicians. This team is dedicated to providing many of the core services Village residents expect and appreciate. The notable service areas of public works include:

- Stormwater Management
- Sanitary Sewer Maintenance
- Snowplowing
- Bulk Item Pick-Up
- Forestry and Landscaping
- Parks and Recreation
- Road Repair
- Mulch Delivery
- Garbage and Recycling Collection
- Leaf and Yard Waste Collection

The DPW crew takes pride in caring for over seven (7) acres of Ellsworth park, four (4) tennis/pickleball courts, baseball diamond, and pavilion. Crews maintain 46.3 lane miles and 14,500 feet of sidewalks throughout the year.

Maintaining critical infrastructure in the sanitary sewer and stormwater systems are a top priority. DPW oversees the operation of three (3) lift stations, 135,000 feet of sanitary sewer lines, and 602 manholes. In 2017, crews cleaned over 24,000 feet of sanitary sewer lines, oversaw the televising of over 8,700 feet of sewer lines, completed monthly maintenance at each lift station, and rehabilitated 14 manholes.

The ditch and culvert system in the Village is responsible for storing and draining stormwater to Indian Creek, Fish Creek, and/or Lake Michigan. Key pieces of infrastructure include the 621 Brown Deer Road pond, Ellsworth Park pond, and nearly 100 cross-culverts. The DPW crew replaced 67 driveway culverts and regraded 9,500 feet of stormwater ditch in 2017 as part of a continual improvement process of the stormwater system.

A core service of the department is to collect garbage, recycling, yard waste, and loose leaves throughout the Village. In 2017, DPW collected 2,640 yards of loose leaves, 1,194 tons of garbage, and 557 tons of recycling. Additionally, 1,190 residents participated in the 2017 Clean-Up and Drop-Off Days.

I am proud to present this report and hope you enjoy reading about the accomplishments of the Public Works Department as well as the goals we have set for 2018.

# 2017 Fast Facts

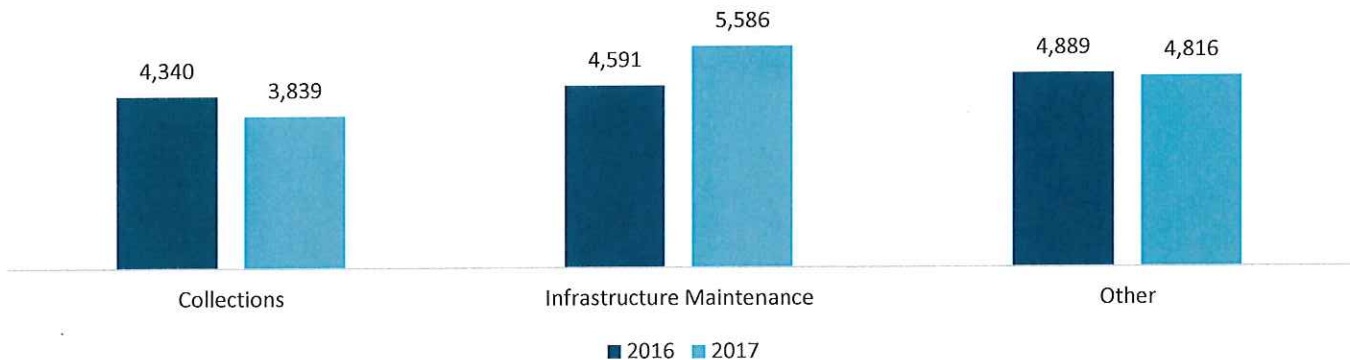
## Projects Completed by the DPW crew:

- Removed 83 trees, with 34 being Ash trees, based on the 2014 tree inventory.
- Replaced 67 culverts and completed approximately 9,500 feet of ditching.
- Completed crack sealing on roads throughout the Village.
- Completed monthly sewer lift station maintenance.
- Purchased two Utility Terrain Vehicles (UTVs) and a skid steer with snow blower and broom attachments.
- Traded in the front-end loader for a newer model.
- Rehabilitated 14 manholes.
- Handled set up and take down for Clean-up days, Village Picnic, Bayside 5k, 4<sup>th</sup> of July and Fright Night events.
- Completed 149 special pick-ups and 55 mulch deliveries.
- Cleaned 24,060 feet of sanitary sewer mains.
- 1,190 participants attended 2017 Clean-Up and Drop-Off Days.
- Collected 2,640 yards of loose leaves.
- Collected 1,194 tons of garbage and 557 tons of recycling.

## Projects Overseen by Department:

- 20 trees were planted on Village property and rights-of-way.
- Street resurfacing project on four (4) streets in the Village.
- Integrated SeeClickFix, a service request and tracking system, into operations.
- 8,716 feet of sanitary sewer televising.
- Striping of pickleball court lines onto a tennis court at Ellsworth Park.
- State Highway 32 line striping (East Brown Deer Road and Lake Drive).
- Received Tree and Bird City Designations.

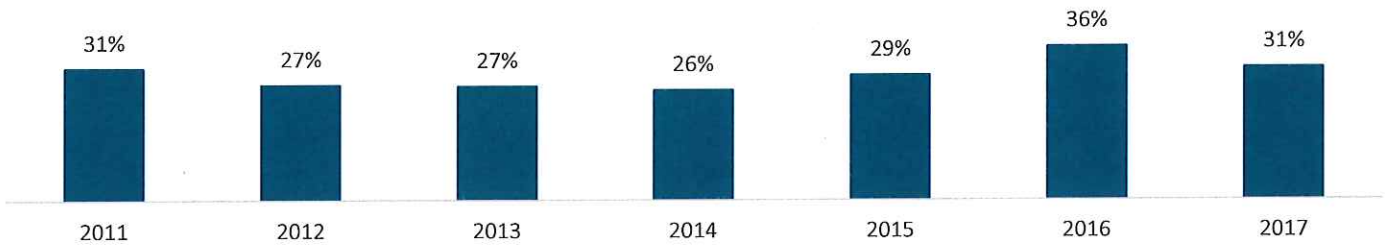
## Hours by Function



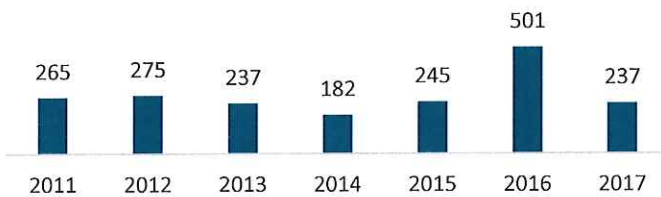
# Collections

Collection hours are comprised of automated garbage and recycling, up-the-drive service, yard waste, leaf vacuum, and special pick-ups. As a percentage of full time employee total hours, collections made up 31% of the crew's time in 2017.

## Collection Hours vs Total Hours

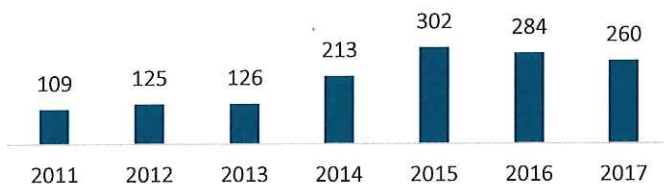


## Leaf Vacuum Hours



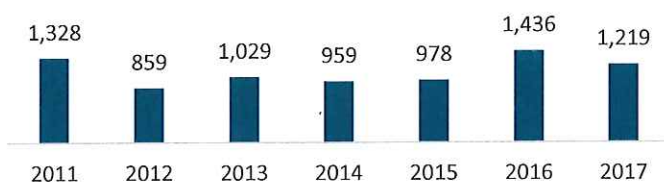
Leaf vacuum hours decreased by 53% in 2017 due to equipment staying in service. Going forward, DPW will have two plow trucks which are fitted to the leaf vacuum. Having a back-up solution in place should prevent another major spike as seen in 2016.

## Special Pick-Up Hours



The DPW crew completed 149 special pick-ups in 2017, which is 21 more than 2016. However, special pick-up hours decreased by 8% between 2016 and 2017. A change in 2017 was that special pick-ups were only completed on Thursdays, as opposed to Thursdays and Fridays, which saved on mobilization time.

## Yard Waste Hours

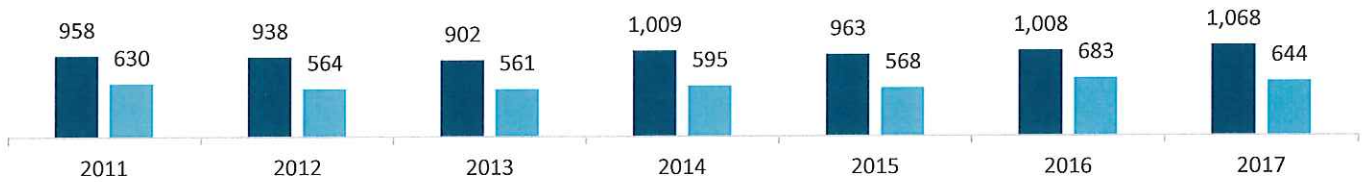


17 yard waste collection weeks were completed in 2017, which included 10 loose collections and seven bagged collections. Yard waste hours decreased by 15% between 2016 and 2017. Swapping one loose for one bagged collection and further resident familiarity and use of yard waste bags help contribute to the decrease in hours.

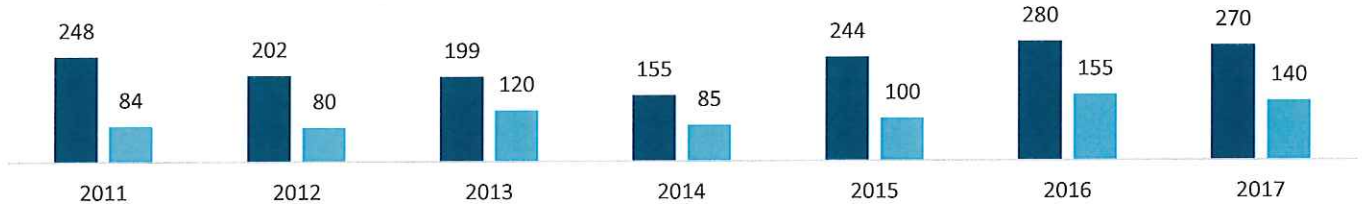
## Collections

The graphs below depict the hours spent on automated and up-the drive garbage and recycling service. While there was a decrease in automated recycling hours and the up-the-drive numbers from 2016, automated garbage hours increased. Garbage and recycling hours will be monitored in 2017 with an emphasis on efficiency improvements.

### Automated Garbage and Recycling Hours

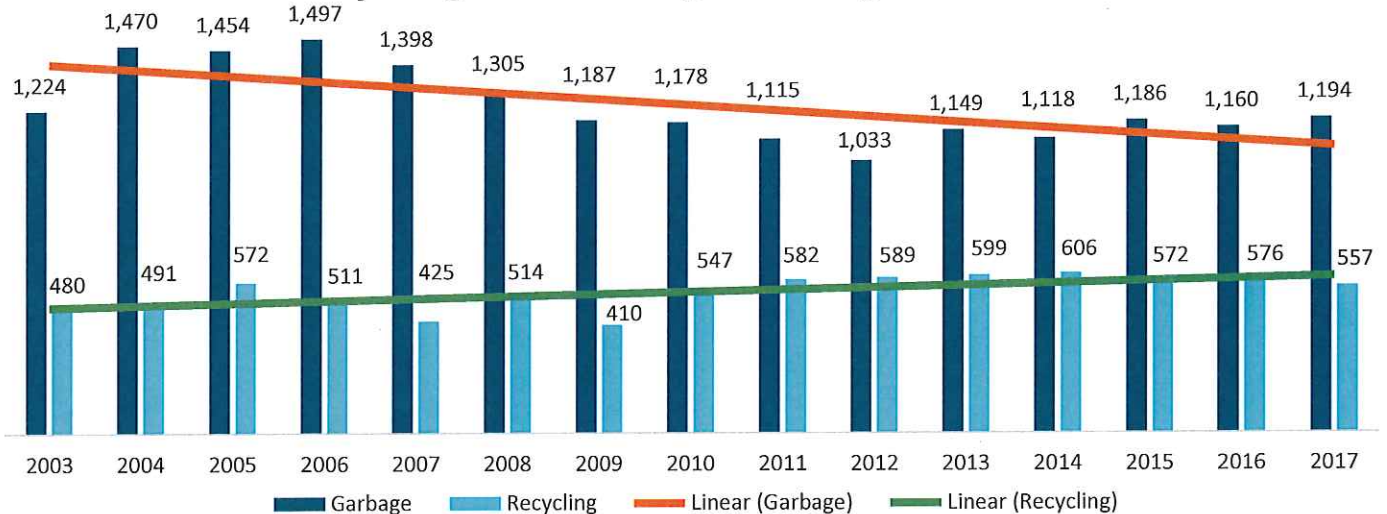


### Up-the-Drive Garbage and Recycling Hours



Garbage tonnage was up and recycling tonnage was down in 2017 in comparison to 2016. Changing trends in recyclable items (e.g. lighter shipping boxes from online shopping and plastic bottles as opposed to newspaper and magazines) are contributing to the downward trend in recycling.

### Recycling and Garbage Tonnage Collected



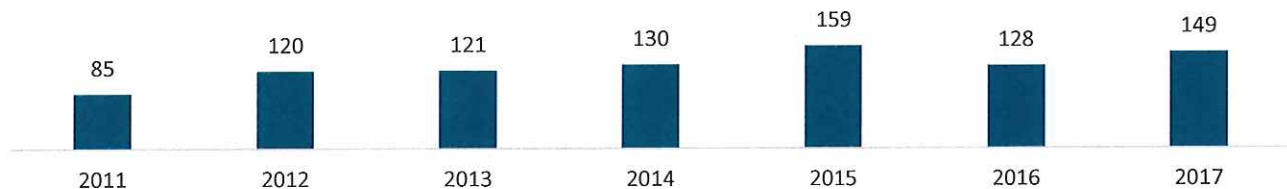
In 2017, there were eight drop-off days held with 540 cars participating. On average, 68 cars came to each event. In 2016, 13 drop-off days were held with an average of 42 cars coming to each event.

### Drop-Off Day Participation (Cars)



In addition to the Clean-Up and Drop-Off Days, residents have the ability to schedule special pick-ups for a fee. The crew completed 149 special pick-ups in 2017, which generated \$10,736 in revenue. Between special pick-ups and mulch deliveries, the Village received \$16,618 last year.

### Special Pick-Ups



### Revenue Generated



**Look Ahead:** DPW will promote increased recycling tonnage and decreased garbage tonnage through monthly collection updates in the Bayside Buzz and periodic reminders on social media and in the Village Scene. The Department will also identify and implement efficiency improvements to continue the recent, downward trend of collection hours as it encompasses the whole.

The Village will offer six drop-off days in 2018 and two clean-up days. These events will be advertised in the Bayside Buzz, Village Scene, and on social media. Special pick-ups can be used as a supplement to clean-up and drop-off days with occasional reminders about the service availability in Village communications.

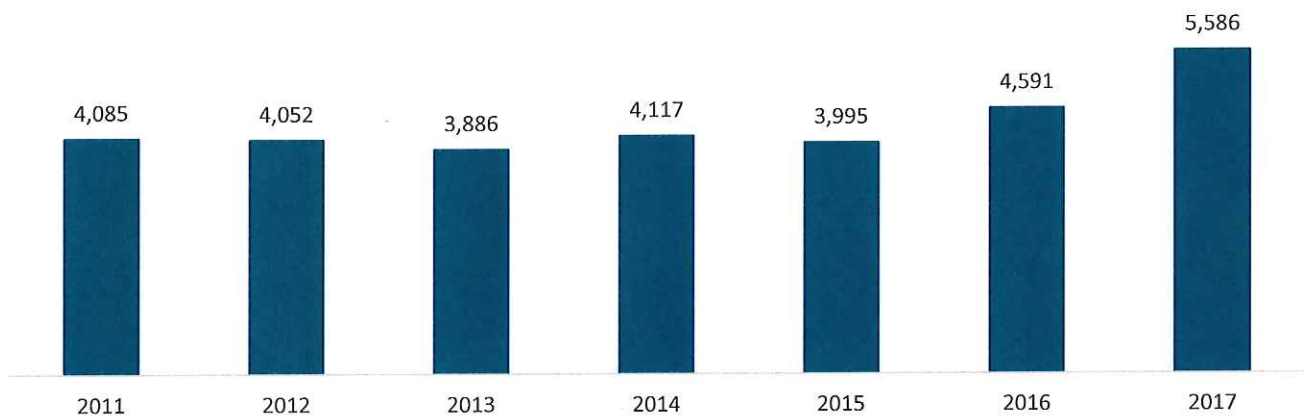
# Infrastructure Maintenance

Infrastructure maintenance hours consist of road repair, stormwater, equipment/vehicle maintenance, and sewer.

Infrastructure maintenance hours resulted in:

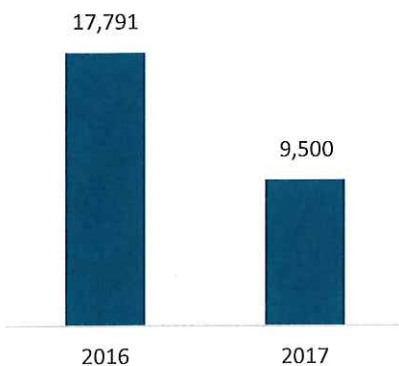
- Cleaning over 24,000 feet of sanitary sewer main
- Additional time with the crack sealer due to rental equipment issues
- Sanitary sewer mains being damaged from municipal water lateral installation
- Replacing 67 culverts and completing 9,500 feet of ditching in the culvert replacement program
- Rehabilitating 14 manholes
- No down time of the Village fleet

## Infrastructure Maintenance

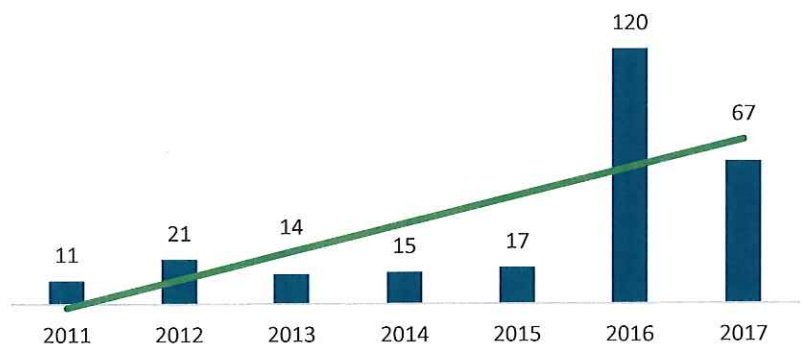


Since the start of the culvert replacement program in 2016, crews have replaced 187 culverts and completed over 27,000 feet of ditch re-grading. This approach maximizes the storage capacity of the ditch system, ensures proper pitch to move stormwater to outlet points, and installs new culverts to prevent blockages or back-ups in the stormwater system.

## Feet of Ditching



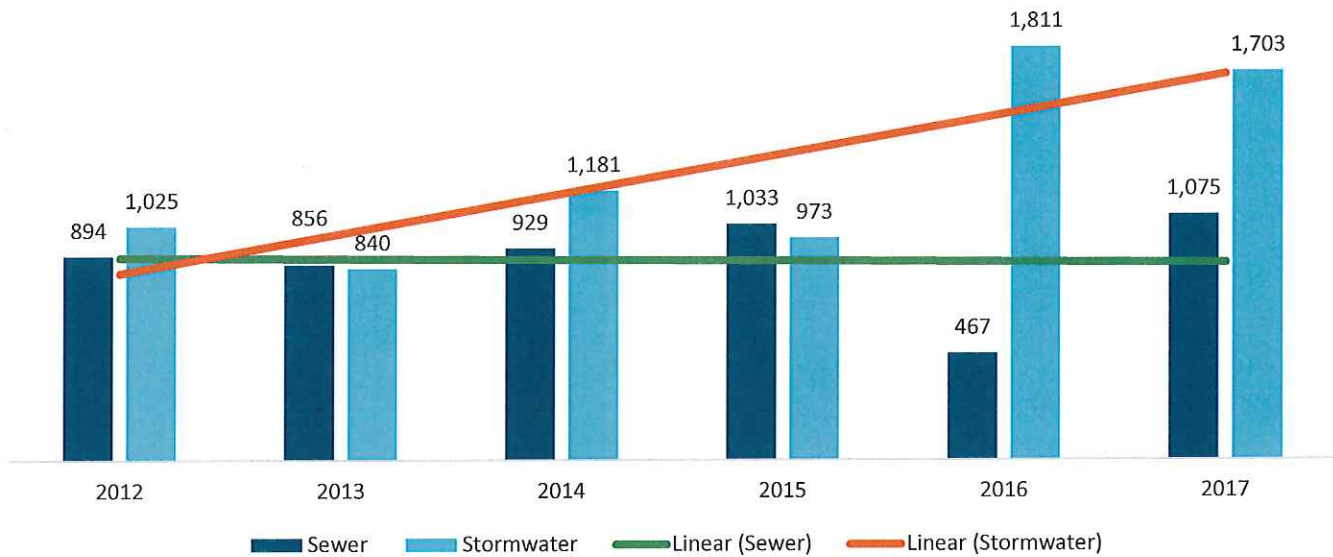
## Culverts Replaced



## Infrastructure Maintenance

Sewer and stormwater hours are spent maintaining critical pieces of Village infrastructure. Crews completed monthly lift station maintenance at the Village's three (3) lift stations and cleaned over 24,000 linear feet of sanitary sewer main. Stormwater hours are spent on the annual culvert replacement program, maintaining the ponds at Ellsworth Park and 621 Brown Deer Road, and completing other projects on an as-needed basis.

### Sewer and Stormwater Hours



**Look Ahead:** The DPW crew will work towards the annual sanitary sewer main cleaning goal of 26,200 linear feet in 2018. Approximately 14,000 feet of sanitary sewer main will be televised in the northeast quadrant of the Village. It is estimated that 55 culverts will be replaced and over 11,000 feet of ditching will be re-graded in the culvert replacement project, which will occur within the 2018 road project boundaries (N Sleepy Hollow Road, East Standish Place, and North Tennyson Drive). Manholes will be rehabilitated on an as-needed basis with the primary focus being on those in the road project area.

# Facilities/Seasonal/Misc.

This category includes building maintenance, elections, grass/weed removal, tree planting/removal, recreation, and snow/ice removal.

## Service Requests by Type

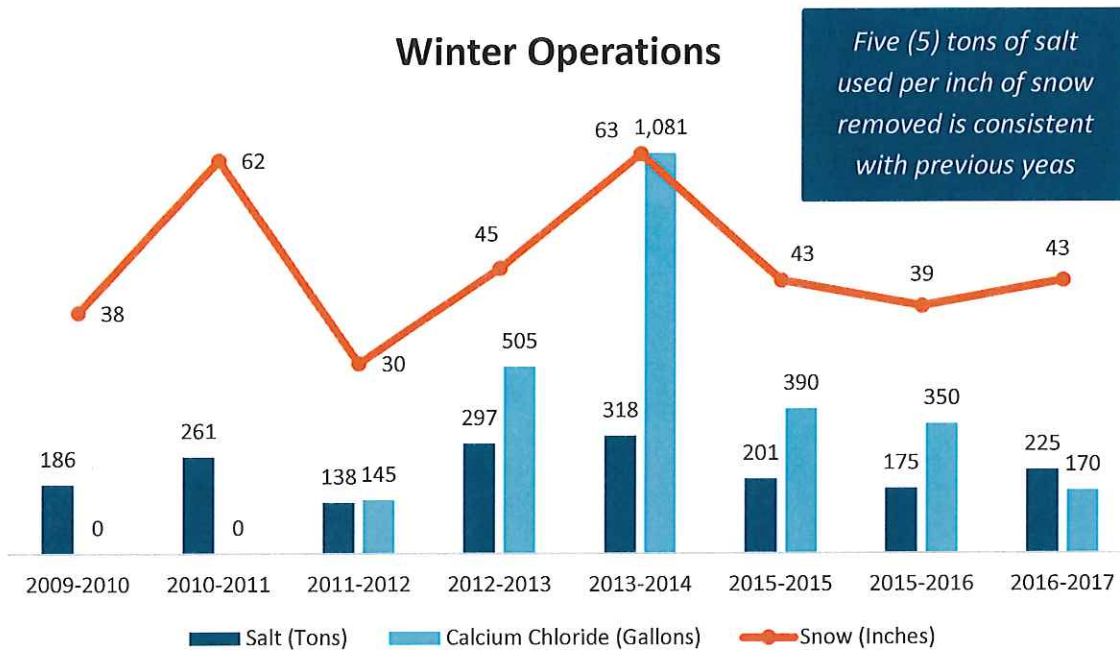
DPW responded to 783 service requests over the course of 2017 through Access Bayside, the Village's online platform and mobile app.



Crews installed a fresh layer of engineered wood fiber at Ellsworth Park in 2017 in addition to repairing several pieces of the playground equipment. This helps to maintain the aesthetics and safety of the playground and park.

The DPW crews remove snow from 46.3 lane miles of roadway and 14,500 feet of sidewalks. To accomplish this task, the Village has available three plow trucks, two one-ton trucks, a pick-up truck, and skid steer with snowblower attachment.

## Winter Operations



**Look Ahead:** The Village will continue to promote Access Bayside as a means for residents to engage with staff, provide information about available services, and create awareness of issues in the Village. Pre-treatment solutions for roadways before winter events will be explored as a means to reduce the amount of salt used.



# 2018 Top Goals

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- Rehabilitate manholes in the 2018 road project areas to repair the structure and reduce inflow and infiltration.
- Replace stormwater culverts and cross culverts in the 2018 road project areas as well as ditch regrading efforts to ensure adequate stormwater flow.
- Avoid down time with the Village fleet to ensure services are being provided in the most efficient and effective manner.
- Engage in tree planting efforts to maintain aesthetically-pleasing rights-of-way.
- Meet the annual goal of 26,200 feet of sanitary sewer jetting.
- Continue in-house crack-sealing efforts and line-stripping.
- Conduct monthly sewer lift station maintenance.
- Oversee the 2018 road, sewer rehabilitation, and sewer televising projects.
- Continue cross-training efforts to include sewer/lift station maintenance and operations, stormwater culvert analysis and installation, and leaf vacuum.



*Leaf Vacuum Collection*



*Manhole Rehabilitation*



**Department of Finance and Administration**

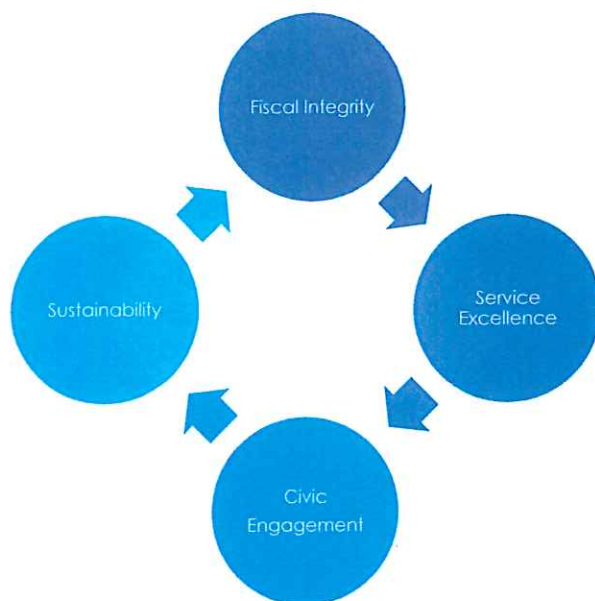
# **2017 Annual Report**

Lynn Galyardt, Director  
Cindy Baker, Accounting Assistant

## Executive Summary

The Department of Finance and Administration is responsible for overseeing the day to day financial and administrative aspects of the Village in accordance with the policies established by the Village Board. The four strategic Values for Outcomes are also used as a guideline to make sure the goals and expectations are being met.

## VALUES FOR OUTCOMES



### **Fiscal Integrity:**

Provide strong current and future financial stability.

### **Civic Engagement:**

Promote public spaces, community values and transparent communications.

### **Service Excellence:**

Provide solution-based innovative services.

### **Sustainability:**

Preserve and promote Village resources.

Here are some statistics from 2017:

- Assisted 1,489 voters in two elections.
- Processed 615 building permits generating \$73,056.32 in revenue.
- Along with the Community Events Committee hosted four successful events for residents - the Fourth of July Parade, the 5k walk/run, the Village Picnic and Fright Night.
- Administered collection of 1,678 tax bills totaling \$16,077,527.64.

## 2017 Highlights

Received the International City/County Management Association (ICMA) Center for Performance Measurement, Certificate of Distinction for Performance Measurement; Government Finance Officers' Association (GFOA) Certificate for Excellence in Financial Reporting, and the GFOA Distinguished Budget Award.

2017 Board of Review was held. The average assessment increase was 2.76%.

Administered both B Bond borrowing Voluntary Municipal Water Projects.

The Village continued to retain its Aa2 bond rating.

Successfully held two Elections.

2016 audit was completed with no material weaknesses.

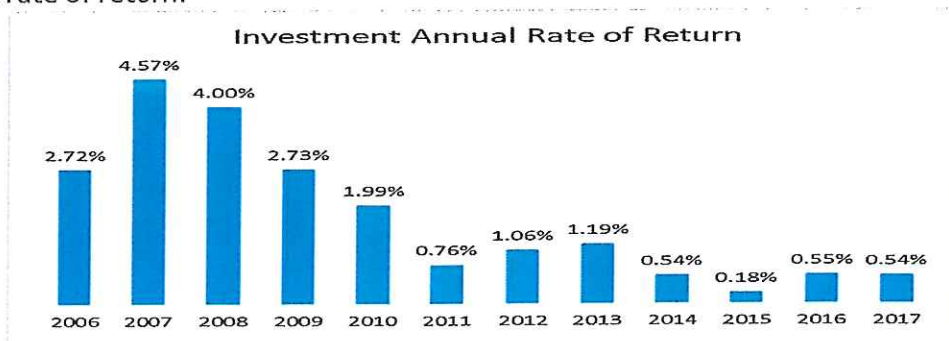
## Financial:

The Village received the following grant funding:

	Funds Awarded	Funding Received
CDBG	5,518.00	5,518.00
WI DOJ Report Management system interface	47,791.00	40,250.00
Household Hazardous Waste Collection	5,560.00	4,600.59
Prescription Drug Collection	3,000.00	3,000.00
Recycling Grant	25,644.53	25,644.53
Police Department Specialized Program Grant	2,732.90	2,732.90
Bullet Proof Vest Grant	3,145.50	3,145.50
Fund for Lake Michigan	75,000.00	25,000.00
<b>Total</b>	<b>168,391.93</b>	<b>109,891.52</b>

The 2018 Budget was approved with a proposed property tax levy increase of 0.5% over 2017.

The Village received \$76,299.28 in investment interest income in 2017, which is \$13,213.24 more than the interest received in 2016. This was primarily due to market expectations of Federal Reserve rate hikes based on continued economic growth, higher inflation expectations, and continued low unemployment rates. The chart below shows the changes in the annual investment rate of return.



## Awards:



The Government Finance Officers Association (GFOA) completed the review of our 2017 Budget document and have issued the Village their Distinguished Budget Award. This is the tenth consecutive year the Village has received this award.

The Village received the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the fiscal year ended on December 31, 2016 from the Government Finance Officers Association. This is the sixth consecutive year the Village has received this award.

Last year only 29 municipalities in the State of Wisconsin received this award.



The International City/County Management Association (ICMA) issued the Village their Certificate of Distinction for Performance Measurement. The Village is one of 15 communities world-wide that was recognized in this category.



Center for Digital Government – Overall Government Experience Award, 3rd place.

## Elections:

Two elections were held. The chart below shows the voter turnout by election for the past five years:

Elections					
Voter Turnout Percentage					
	2017	2016	2015	2014	2013
Spring Primary	16.8%	27.04%	n/a	n/a	16.12%
Spring Election	24.97%	68.06%	33.62%	19.25%	9.60%
Primary Recall Election	n/a	n/a	n/a	n/a	n/a
Recall Election	n/a	n/a	n/a	n/a	n/a
Partisan Primary	n/a	26.68%	n/a	32.60%	n/a
General Election	n/a	81.52%	n/a	73.03%	n/a

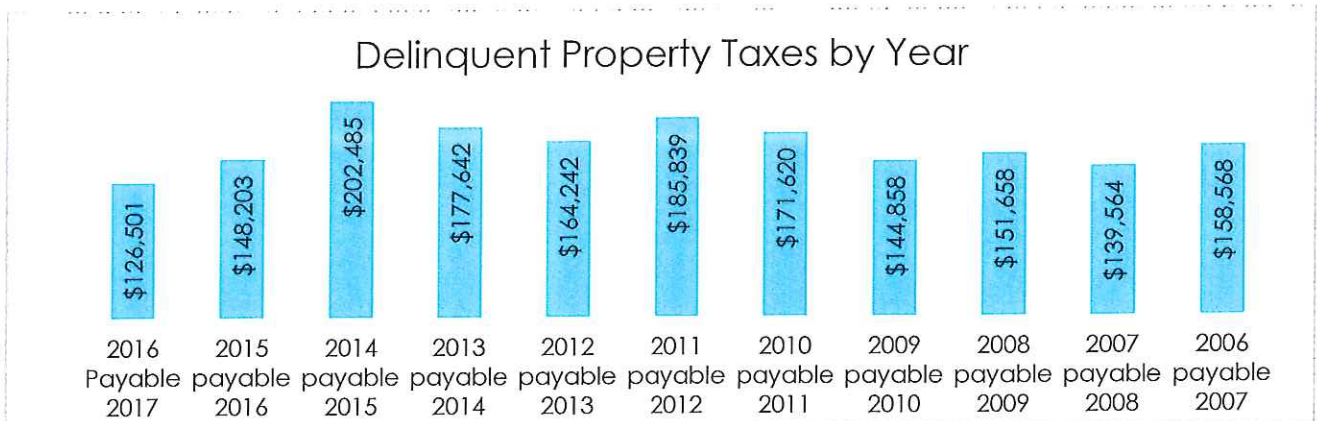
## Property Assessments:

Open Book was held on June 19, 2017 and Board of Review was completed on July 20, 2017. There were no property owners who appeared before the Board. The total municipality increase was 2.76%. The chart below details the changes in assessed values by County.

Milwaukee County	2017	2016	% Change
Residential	\$ 536,855,200	\$ 524,158,000	2.42%
Commercial	\$ 66,311,500	\$ 62,059,300	6.85%
Personal Property	\$ 3,480,000	\$ 3,623,300	-3.95%
Total	\$ 606,646,700	\$ 589,840,600	2.85%
Ozaukee County	2017	2016	% Change
Residential	\$ 25,457,500	\$ 25,274,000	0.73%
Commercial	\$ -	\$ -	0.00%
Personal Property	\$ -	\$ -	0.00%
Total	\$ 25,457,500	\$ 25,274,000	0.73%
<b>Total Municipality</b>	<b>\$ 632,104,200</b>	<b>\$ 615,114,600</b>	<b>2.76%</b>

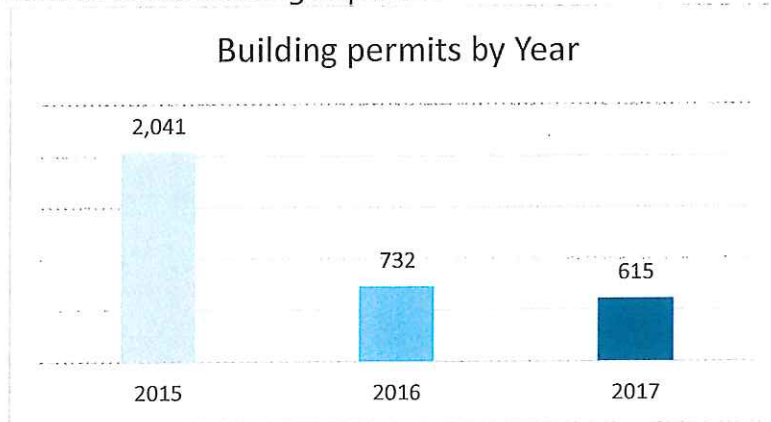
## Property Taxes

There was \$126,501.22 in delinquent tax due from Milwaukee County residents. Of that amount \$2,181.51 is personal property taxes and \$124,319.71 is delinquent real estate property tax. This is a 14.64% decrease over last year's amount of \$148,203. 100% of the Ozaukee County taxes have been received.



## Building Inspections

The building inspection department had a total of 615 various types of permits issued. This amount was down 15.98% from 2016, and a 69.8%. 2017 was the first year the Village transitioned away from an onsite building inspector.



There were a total of 54 projects brought before the Architectural Review Committee in 2017, compared to 48 in 2016.

## Projects, Events and Achievements:

Two Clean Up Day events were held along with 12 mini drop off events.



The annual Bayside 5-K run/walk was held on September 8 with approximately 325 participants. Once again Movies in the Park was held afterwards along with a bonfire. The annual Village Picnic was held the same weekend.

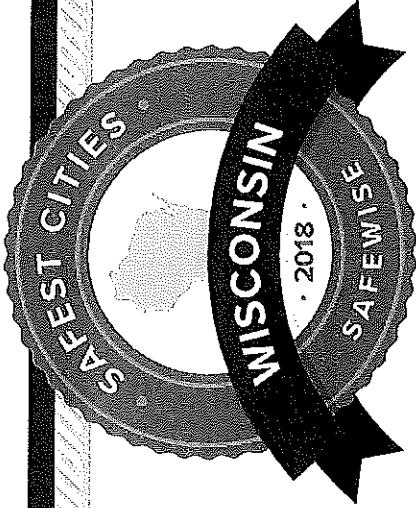


Fright Night was held on October 30 with a DJ, food, hot cider and trick or treat bags.

## 2018 Top Goals

- Efficiently, effectively monitor all Village day to day finances and budget.
- Develop balanced, award winning 2019 budget document (GFOA Award Recognition).
- Prepare and receive the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report.
- Receive the International City/County Management Association (ICMA) Certificate of Excellence for Performance Measurement.
- Apply for and manage grant funding.
- Administer four elections.





**SafeWise** is proud to present this award to the city of

# Bayside

for its officials' efforts in **community safety** and **crime prevention**.

*Bayside was ranked the 3rd Safest City in Wisconsin due to its commitment to the safety and security of its residents.*



A handwritten signature in black ink, appearing to read "Suzi Brzezinski".

Suzi Brzezinski, President of SafeWise