



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
April 18, 2019
Village Board Room, 6:00pm

**BOARD OF TRUSTEES
AGENDA**

PLEASE TAKE NOTICE that a meeting of the Village of Bayside Board of Trustees will be held at Bayside Village Hall, 9075 North Regent Road, Bayside, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Board of Trustee meeting minutes, March 11, 2019.
2. Summary of Claims for February 9, 2019 through April 5, 2019 in the amount of \$637,830.94.

B. Action on:

1. Application for issuance of operator's license request for Rebecca Douglas (Sendiks Fresh2Go), Michael Colt (Sendiks Fresh2Go), Henry Bachman (Sendiks Fresh2Go), Tianna Burton (Sendiks Fresh2Go), Cody King (Sendiks Fresh2Go), Kasper Copper (Sendiks Fresh2Go), John Mulgrew (Sendiks Fresh2Go), Tammy M Atwater (Sendiks Fresh2Go) Jaimee Hills (Natural Events), Jessica Buehler (Natural Events), which have been approved by the Police Department.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Works Committee

- a. Introduction of Public Works Technician's Matthew Wackt and Chad Call.
- b. Presentation of Life Saving Proclamation to Public Works Technician Scott Matusewic.
- c. Presentation of Life Saving Proclamation to Public Works Technician Chad Call.

- d. Discussion/action on the February and March 2019 Department of Public Works Report.
- e. Discussion/action on General Professional Engineering Services Agreement with Kapur and Associates.
- f. Discussion/action on Engineering Services Agreement with Kapur and Associates for new control building design for Bay Point and East Hermitage Lift Station.
- g. Discussion/update on 2019 Capital Projects.
- h. Discussion/action on proclamation recognizing May 19-25 as National Public Works Week.

2. Public Safety Committee

- a. Introduction of Administrative Assistant Karen Frailing.
- b. Discussion/action on the February and March 2019 Police Department Report.
- c. Discussion/action on the February and March 2019 Communication Center Report.
- d. Presentation/action on the 2018 Communication Center Annual Report.
- e. Discussion/action on grant award from Wisconsin Department of Justice National Criminal History Improvement Program LiveScan Upgrade in the amount of \$16,514.
- f. Discussion/update on Village Pedestrian Crosswalk Safety Initiative.
- g. Discussion/action on proclamation recognizing May 12-18 as National Police Week.
- h. Discussion/action on proclamation recognizing May 19-25 as National Emergency Medical Services Week.

3. Finance and Administration Committee

- a. Discussion/action on 2018 State of the Village.
- b. Discussion/action on 2018 Administrative Services Annual Report.
- c. Discussion/action on the February and March 2019 Finance and Administrative Services Report.
- d. Discussion/action on the February and March 2019 Financial Statement and Investment Report.
- e. Discussion/action on proclamation recognizing May 5-11 as National Municipal Clerks Week.

4. **Intergovernmental Cooperation Council**
5. **Board of Zoning Appeals**
6. **Plan Commission**
 - a. Discussion/action on the request for a Conditional Use Permit for Oh My Dog, LLC, at 8838 N Port Washington Road.
7. **Architectural Review Committee**
8. **Library Board**
 - a. Discussion/action on February 2019 North Shore Library Report.
9. **Community Event Committee**
10. **North Shore Fire Department**
 - a. Discussion/update on White Oaks Apartment fire.
11. **Community Development Authority**

VI. VILLAGE PRESIDENT'S REPORT

VII. VILLAGE MANAGER'S REPORT

VIII. VILLAGE ATTORNEY'S REPORT

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

X. CORRESPONDENCE

XI. MOTION TO ADJOURN TO CLOSED SESSION

- A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session (Police and Library Services);
- B. Pursuant to Section 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Village Manager Performance Evaluation);
- C. Pursuant to Section 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Conditional Use Permit enforcement).

XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

- A. Action on items in closed session.

XIII. ADJOURNMENT

Lynn Galyardt, Administrative Services Director

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.baysidewi.gov)



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
April 18, 2019
Village Board Room, 6:00pm

**BOARD OF TRUSTEES
SUPPLEMENTAL AGENDA NOTES**

PLEASE TAKE NOTICE that a meeting of the Village of Bayside Board of Trustees will be held at Bayside Village Hall, 9075 North Regent Road, Bayside, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

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Approval is recommended.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Works Committee

- a. **Introduction of Public Works Technician's Matthew Wackt and Chad Call.**

Matthew Wackt began employment with the Village on February 18 as a Public Work Municipal Technician. Matthew comes to Bayside from the Ozaukee County Highway Department. Chad Call began temporary employment with the Village also on February 18. Chad will begin full-time, permanent employment with the Village on April 29 as a Public Work Municipal Technician. Chad comes to Bayside from the private sector. Matthew and Chad fill the two open vacancies within the Public Works Department. **No action is required.**

- b. **Presentation of Life Saving Proclamation to Public Works Technician Scott Matusewic.**
- c. **Presentation of Life Saving Proclamation to Public Work Technician Chad Call.**

As you are all aware, an incident occurred on Thursday, March 21, which was very unsettling for our family of employees. Newly hired DPW employee Matt Wackt suffered a cardiac arrest while on break with his co-workers. He had what seemed like cardiac and epileptic symptoms when his colleagues realized he had stopped breathing. At that time, his DPW colleague Scott Matusewic, who is also a volunteer firefighter/EMT with the Cedarburg Fire Department, immediately responded beginning CPR. Colleagues simultaneously called 911 and retrieved the AED machine that had been installed in 2015. The machine was used immediately on Matt, who no longer had a pulse by this time. Two shocks helped regulate his heartbeat. Bayside Police and the NSFD arrived soon after this emergency procedure took place. Once emergency personnel stabilized Matt, he was transported to a hospital. We are very relieved to report that Matt is doing well and is enjoying recuperating with his wife and 4-year old daughter. We will continue to check in on the well-being of Matt and his family as the days and weeks unfold.

I am very proud of our team at the Village. By all accounts, the actions of Scott Matusewic saved Matt's life. The actions of another DPW employee Chad Call as well as officers Ryan Bowe and Cory Fuller were instrumental in saving Matt's life. Officer Randy Santarelli, the entire DPW crew, Chief Doug Larsson, and the efforts of several NSFD personnel were also vital. I am grateful for their heroism in this time of crisis.

These employees are more than Village staff. These employees have acted in heroic fashion to save one of their own. They truly are family. I am honored to call them colleagues. **Presentation of Proclamation to Scott Matusewic.** **Presentation of Proclamation to Chad Call**

- d. **Discussion/action on the February and March 2019 Department of Public Works Report.**

During the months of February and March, the Public Works department continued with winter snow and ice operations. In total, the department plowed or salted 20 times during the 2018-2019 winter season, totaling:

- 275.75 total labor hours
- 300 tons of regular salt used
- 32.5 tons of mixed calcium chloride/salt used
 - Used in extreme low temps
- Estimated 50"+ of snow fall
 - Most happened in a 6-week window
 - 7 out of 20 events were due to icing

Crews also removed approximately 70 diseased or dead ash trees in Village right-of-way. As approved by the Village Board, a private contractor will be removing an additional 75 diseased or dead trees in Village

right-of-way. The Department also continues preparation for the upcoming stormwater ditch and culvert project on Tennyson and Meadowlark over the summer, as well as preparing equipment for summer work including yard waste collections. **Approval is recommended.**

e. Discussion/action on General Professional Engineering Services Agreement with Kapur and Associates.

The attached General Professional Engineering Services Agreement with Kapur and Associates is for non-project related work that the Village Engineer may perform. This agreement was last updated in 2015. Items that may fall under this agreement include work performed to review private projects, such as a new home, and are paid for by the private, requesting party. Other examples of work include assistance with grant reporting and submittals, coordination with State agencies such as DNR, and general Engineering services not related to a specific construction project. **Approval is recommended.**

f. Discussion/action on Engineering Services Agreement with Kapur and Associates for new control building design for Bay Point and East Hermitage Lift Station.

The Village Board received the assessment and condition report on the Bay Point and East Hermitage lift station at the February meeting. Based upon the assessment and condition, it was recommended that both lift stations be replaced. The Engineering Services Agreement within provides for the design, bidding, and construction of both lift stations, replacement of the Hermitage generator, relocation of the Bay Point generator, as well as engineering services for the other recommendations included in the assessment and condition report. The design and bidding portion of the agreement is \$18,986; and the construction management, if approved, would be \$10,756. **Approval is recommended.**

g. Discussion/update on 2019 Capital Projects.

Sanitary sewer rehabilitation project

A preconstruction meeting for the 2019 sanitary sewer project was held with Kapur and Visu-Sewer. The project was approved by the Village Board at a recent meeting. The project has begun and is expected to be completed by the end of May. The project includes the cured-in-place-lining of approximately 10,000 feet of sewer main. It includes a spot repair of sanitary sewer main on Meadowlark, as well as lining 350 feet of stormwater underneath east Bay Point and Jonathan Lane extending into the ravine. Over the course of April and May, you will notice crews from Visu-Sewer working throughout the Village. Roads that will be worked on including Jonathan, Laramie, Regent, Broadmoor, Fairway, Thrush, Fairy Chasm, Lake Drive, Meadowlark, Tennyson, Greenvale, Glenbrook and other spot repairs throughout the Village.

Road construction and stormwater management Project

Both Meadowlark and Tennyson between Hermitage and Fairy Chasm will be resurfaced in 2019. At the same time, ditches and culverts within the project will also be replaced. Kapur is assisting with the engineering related to the stormwater management, including the design of a system to manage surface water at the low point on Tennyson, which has been a problem for numerous years. We believe we have designed a system that will allow water to infiltrate in the ground and reduce the project cost from about \$400,000 down to \$25,000. We are currently meeting with homeowners to finalize project details. Monies from the Fund for Lake Michigan grant will help offset some of the costs associated with the stormwater improvement project. The project is anticipated to start in late May or early June.

Forestry management

Public Works crews have removed approximately 70 diseased or dead ash trees in Village right-of-way. As approved by the Village Board, a private contractor will be removing an additional 75 diseased or dead trees in Village right-of-way. A community-wide, public right-of-way tree assessment and inventory will be performed by Wachtel Tree Services in August to evaluate and assess the condition of each tree in Village right-of-way. The assessment and inventory will be paid for through a DNR Urban Forestry Grant.

621 Pond Excavation

The contractor completing the excavation of the 621 Pond has finished their work. The contractor removed approximately 220 quad axle loads of fill. The additional excavation is advantageous to the Village and the pond. **No action is required.**

h. Discussion/action on proclamation recognizing May 19-25 as National Public Works Week.

Celebrated since 1960, May 19-25 is National Public Works week. Thank you to our Public Works staff, Shane Albers, Scott Matusewic, Dave Steger, Bryan Herbst, Matthew Wackt, Chad Call, and Dennis Miliacca for all of the hard work and dedication they provide to the community. **Approval is recommended.**

2. Public Safety Committee

a. Introduction of Administrative Assistant Karen Frailing.

Karen Frailing began employment with the Village on March 4. Karen comes to Bayside after serving as an operations manager at a credit union. Karen will be providing administrative assistant support for the Police Chief and Communications Center Director. We welcome Karen! **No action is required.**

b. Discussion/action on the February and March 2019 Police Department Report.

During the months of February and March, the myBlue program was formally launched and officers have begun reaching out to residents in their respective areas. Officer Metanova is nearing completion of training, which will bring the department to full staffing. Traffic stops and enforcement is up 26% and violations are up 17% in March as officers are more visible and active in addressing issues in the community. Officers have also been busy with several high-profile events, such as the incident with the public works employee and the White Oaks Fire. Chief Larsson and the three lieutenants continue to work on the development and implementation of their 2019 SMART goals. **Approval is recommended.**

c. Discussion/action on the February and March 2019 Communication Center Report.

Call volume with the Communications Center is up approximately 3% from 2018, year-to-date, as the Center has processed nearly 26,000 calls. The two new supervisors are settling into their new roles and assignments. The Center participated in the UWM career day to recruit for vacant positions. April 14-20 is National Telecommunicators week. BCC staff also completed CPR and AED training. **Approval is recommended.**

d. Presentation/action on the 2018 Communication Center Annual Report.

Included within the packet is the 2018 Communications Center annual report. Below are some BCC statistics from 2018:

- 108,213 phone calls processed (incoming/outgoing)
 - Average of 12.4 calls per hour
 - Dispatch processing time is 25 seconds
- 77,748 calls for service were dispatched in 2017
 - Average of 8.9 calls dispatched per hour
 - Glendale, Brown Deer, and Shorewood make up 54% of the calls for service
- Monday is the busiest day of the week, with 1 pm to 7 pm being the busiest time of the day.

Due to the demands of this job and the need to get the right resources to the correct location, there is a thorough training program as well as continued training requirements for all personnel in the center. Training includes weekly and monthly required trainings in police/fire related topics, as well as online training and in person seminars and scenario training. In 2018 BCC telecommunicators completed 1,596 hours of training.

The top highlights from 2018 for the BCC include:

- **Commendations/Awards**-Instituted a RAVE board (Recognize, Appreciate, Value, Exalt) to recognize dispatchers that go above in their job duties.
 - Director Scharnott received Director of the Year award in 2018
 - Director Scharnott/BCC awarded the Patriot Award
- **Dispatch Sit-Along program**- Instituted the Sit-Along program in 2014 and has continued to expand on this by branching out to North Shore agencies and businesses. This program assigns personnel to shadow a dispatcher and has been highly effective by providing a better understanding of dispatcher's job duties and encouraging cooperation and teamwork throughout the North Shore.
- **Public Safety Communications Agreement**-All (7) North Shore communities agreed to a new dispatch services agreement, which condensed and updated several dated agreements.
- **Police Legal Science Training**- Instituted a new online training platform that provided training on call taking techniques and feedback on effective communication methods when dealing with complicated callers and scenarios.
- **Fire Reviews** - Dispatch Supervisor Taylor Reed has taken over the fire review process in coordination with NSFD. Reviews such as these identify weakness and highlight strengths in dispatch, which allows us to implement training on fire topics based on the needs.
- **Police Training**- Training in 2018 continued to focus on Active Shooter, incident command and critical incident training, pursuits, excited delirium protocol, and procedures for restricting radio channels for large scale incidents.
- **Communications Training Officer (CTO)/Lead Dispatcher**-This is a relatively new position which is held by Rebecca Andersen. In addition to serving as a trainer for the center, the CTO/Lead is responsible for training recommendations, scheduling of new hires and recommendations and implementation of strategies and training aimed to improve dispatch protocol for new and existing staff in the center.
- **Community Outreach**- BCC Supervisor McDonough will begin to focus has been working with area businesses to establish rapport and familiarize dispatch staff with key locations by providing tours. Brian is new to this role and is excited about the opportunities this provides the center.

Approval is recommended.

e. **Discussion/action on grant award from Wisconsin Department of Justice National Criminal History Improvement Program LiveScan Upgrade in the amount of \$16,514.**

The Police Department has secured a grant from the Wisconsin Department of Justice National Criminal History Improvement program in the amount of \$16,514 to update the fingerprinting system within the Department. Maintenance costs for the first year are included with the grant. Approval is recommended.

f. **Discussion/update on Village Pedestrian Crosswalk Safety Initiative.**

The Village has been working with Bayside Middle School, PTO, other local schools, area residents, Wisconsin Department of Transportation and others to identify methods in which to improve traffic safety on Brown Deer Road, specifically at the Pelham Parkway and Regent Road crossings. The Wisconsin DOT maintains ownership of Brown Deer Road/SH32. Numerous improvements were made to both areas were implemented back in 2011, including advanced crosswalk illuminated warning signs.

The Village, along with nearly every other community in southeast Wisconsin, continues to deal with distracted driving and lack of awareness of State law to stop for pedestrians in the crosswalks. To help address and raise awareness to the issue,

- The Village Public Works will be installing large, orange flags on each crosswalk post. As pedestrians arrive at the crosswalk, they will be able to take a flag with them as they cross the street, raising visibility, to motor vehicles. Signage will also be included at the crosswalk informing pedestrians of the purpose of the flags. myBlue officers will monitor the flags to make they are adequately distributed.
- We have also been working with a local company, TAPCO, who will be installing a new lighting system at the crosswalk at Pelham and Brown Deer. The new lighting system will be installed free of charge as TAPCO will utilize the site for a pilot program. The lighting system will illuminate the crosswalk after dark bringing attention any pedestrian crossing the road during nighttime hours.
- The Village is also working with the School and PTO on another Ped n Pedal event where students are encouraged to bike to school and resources are coordinated to raise awareness to pedestrian safety, both for vehicular traffic and pedestrians.
- Last but not least, back in 2011, the Village coordinated an emotionally intelligent signage contest that received national attention and awards. The Village has been working with the local schools and concerned residents to again conduct the same program in 2019.

The process and signage is meant to engage, educate, and make more people aware of pedestrian and crosswalk safety through “emotionally intelligent” or “empathetic” component of signage in addition to traditional forms of signage. The thought or argument is that being “empathetic coaxes better compliance.”

The Village is looking to collaborate with the local school districts to have the kids and public help create signage that would be posted at crosswalks and heavily trafficked areas in Bayside. The concept would be to have kids come up with and illustrate ideas, have some sort of panel of judges evaluate the entries, and the Village implement the signage.

This program is one complement of a multi-phased approach to attempt to slow vehicular traffic on Village streets, enhance attention to the road, and ultimately create a safer place for

pedestrian and vehicular traffic. The signage contest would be incorporated into school curriculum, voting would occur over the summer, with results presented at the Village picnic. **Informational only, no action is required.**

g. Discussion/action on proclamation recognizing May 12-18 as National Police Week.

Thirteen dedicated men and women compose the Bayside Police Department, serving the community 24x7x365. We are very fortunate to have such a dedicated and talented group of officers. The problem, duties and responsibilities that a police officer faces is not easy and becomes more challenging each year. 2018 was certainly a challenging year, as two Milwaukee Police Officers' lost their lives in the line of duty. Since 1791, more than 23,000 officers have lost their lives. In 2017 alone, 61,995 assault against officers occurred, resulting in 17,902 injuries. May 12 – 18 is designated as National Police Week. May 15 is designated as Peace Officers Memorial Day. We thank the Bayside Police Department for all they do. **Approval is recommended.**

h. Discussion/action on proclamation recognizing May 19-25 as National Emergency Medical Services Week.

National Emergency Medical Services week is May 19-25. We not only thank those at the North Shore Fire Department that serve us each day, responding to nearly 6,508 medical calls each year, but we also thank all of those that are certified in AED and CPR. **Approval is recommended.**

3. Finance and Administration Committee

a. Discussion/action on 2018 State of the Village.

Included within the packet is the 2018 State of the Village. The 2018 State of the Village reflects the cumulative efforts of the Village Board, various Village Committees, Village staff and the community as a whole. The document also incorporates the significant efforts that are reflected in the annual department reports. **Approval is recommended.**

b. Discussion/action on 2018 Administrative Services Annual Report.

Included within is the 2018 Administrative Services annual report. Some 2018 statistics of note include:

- Assisted 6,826 voters in four elections.
- Processed 629 building permits generating \$77,471.51 in revenue.
- Along with the Community Events Committee hosted three successful events for residents - the Fourth of July Parade, the 5k walk/run, and the Village Picnic.
- Administered collection of 1,678 tax bills totaling \$18,791,604.42.
- Received the International City/County Management Association (ICMA) Center for Performance Measurement, Certificate of Distinction for Performance Measurement; Government Finance Officers' Association (GFOA) Certificate for Excellence in Financial Reporting, and the GFOA Distinguished Budget Award.
- 2018 Board of Review was held. The average assessment increase was 2.72%.
- Administered both B-Bond borrowing Voluntary Municipal Water Projects.
- The Village continued to retain its Aa2 bond rating.
- 2017 audit was completed with no new material weaknesses.
- The Village was awarded \$157,254.50 in grants in 2018.

Approval is recommended.

- c. **Discussion/action on the February and March 2019 Finance and Administrative Services Report.**

Tax collections through the end of March were down slightly from 2018, while building permits and revenue from permits was up in 2019. Tax settlements were completed with the various taxing jurisdictions. Both the February and April elections were held and administered. **Approval is recommended.**

- d. **Discussion/action on the February and March 2019 Financial Statement and Investment Report.**

Revenues and expenditures are on track, year-to-date. **Approval is recommended.**

- e. **Discussion/action on proclamation recognizing May 5-11 as National Municipal Clerks Week.**

May 5-11 is National Municipal Clerks Week. We want to thank and recognize Lynn Galyardt for all of her hard work and dedication to the Village. **Approval is recommended.**

- 4. Intergovernmental Cooperation Council

- 5. Board of Zoning Appeals

- 6. Plan Commission

- a. **Discussion/action on the request for a Conditional Use Permit for Oh My Dog, LLC, at 8838 N Port Washington Road.**

The Plan Commission will meet at 5:30 pm prior to the Village Board meeting to discuss and consider the application from Oh My Dog, LLC, to operate at 8838 North Port Washington Road (Ogden Center).

- 7. Architectural Review Committee

- 8. Library Board

- a. **Discussion/action on February 2019 North Shore Library Report.**

Included within the packet is the February 2019 North Shore Library Report from Director Susan Drager Anderson. **Approval is recommended.**

- 9. Community Event Committee

- 10. North Shore Fire Department

- a. **Discussion/update on White Oaks Apartment fire.**

At approximately 12:15 am on March 30, the Police Department and North Shore Fire/Rescue responded to a structure fire at 9009 White Oaks Lane in the White Oaks Apartments complex.

All building occupants within the 62-unit building were accounted for. Miraculously, there were no fatalities, with two people being transported to the hospital with non-life-threatening injuries.

We would like to recognize and thank those in the North Shore Fire Department, Police Department(s), and Bayside Communications Center for their heroic, professional, compassionate and thorough efforts over the course of the weekend. They saved lives.

Thank you to Sobelman's, Starbucks, and Sendiks, and all of you who have reached out to comfort those in need. Thank you to St. Eugene's Church for providing shelter and support for those without accommodations.

The Red Cross indicated that response from the community has been "amazing, tremendous, and overwhelming". Included in the packet is a memo from NSFD Chief Whitaker regarding the White Oaks apartment fire. **No action is required.**

11. Community Development Authority

VI. VILLAGE PRESIDENT'S REPORT

VII. VILLAGE MANAGER'S REPORT

VIII. VILLAGE ATTORNEY'S REPORT

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

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B. Pursuant to Section 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Village Manager Performance Evaluation);

C. Pursuant to Section 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Conditional Use Permit).

XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

A. Action on items in closed session.

XIII. ADJOURNMENT



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting Minutes
March 11, 2019

I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 5:30pm.

ROLL CALL

President: Sam Dickman
Trustees: Mike Barth
Daniel Muchin
Robb DeGraff
Dan Rosenfeld
Eido Walny
Margaret Zitzer

Public Works Committee Member: JoAnn Lutz-excused
Public Safety Committee Member: Mort Swerdlow-excused

Also Present: Village Manager Andy Pederson
Police Chief Doug Larsson
Administrative Services Director Lynn Galyardt
Assistant Village Manager Jake Meshke
Village Attorney Chris Jaekels
There were no people in the audience

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Board of Trustee meeting minutes, February 21, 2019.

Motion by Trustee Muchin, seconded by Trustee Walny, to approve the Board of Trustee meeting minutes, February 21, 2019. Motion carried unanimously.

IV. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Works Committee

a. Discussion/action on Hey and Associates agreement to perform Village-wide flow path model and analysis.

Manager Pederson stated the agreement from Hey and Associates is for the completion of a Village-wide stormwater flow path model and analysis and noted having a flow path model for the

entire Village will serve as a vital resource in making stormwater improvement decisions for future projects and inform the use of bio-swales, over-excavated ditches, or underground piping. The total cost of the agreement is \$14,500, \$4,500 would be funded through the Fund for Lake Michigan Phase II Grant and the remainder would be funded through the Stormwater Utility

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the Hey and Associates agreement to perform Village-wide path model and analysis. Motion carried unanimously.

2. Public Safety Committee

- a. Discussion/action on proclamation recognizing April 14-20, 2019, as National Public Safety Telecommunications Week.**

Manager Pederson noted the proclamation recognizes the hard work and dedication of the Bayside Communications Center staff for dispatching emergency and non-emergency police and fire services for 65,000 residents in the North Shore.

Motion by Trustee DeGraff, seconded by Trustee Muchin, to approve the proclamation recognizing April 14-20, 2019, as National Public Safety Telecommunications Week. Motion carried unanimously.

3. Finance and Administration Committee

- a. Discussion/action on Resolution 19-____, a resolution authorizing the partial redemption of Special Assessment B Bonds, series 2013a dated May 16, 2013 and Special Assessment B Bonds, series 2015a dated May 7, 2015**

Trustee Barth stated this resolution is to pay off the special assessment B-Bonds for residents that made full payments in advance.

Motion by Trustee Muchin, seconded by Trustee Zitzer, to approve Resolution 19-10, a resolution authorizing the partial redemption of Special Assessment B Bonds, series 2013a dated May 16, 2013 and Special Assessment B Bonds, series 2015a dated May 7, 2015. Motion carried unanimously by roll call.

VI. ADJOURNMENT

Motion by Trustee DeGraff, seconded by Trustee Barth, to adjourn the meeting at 5:34pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Administrative Services Director

SUMMARY OF CLAIMS

February 9, 2019 through April 5, 2019

February 22, 2019	\$ 149,340.47
February 26, 2019	\$ 585.00
March 8, 2019	\$ 57,894.38
March 12, 2019	\$ 8,076.28
March 22, 2019	\$ 324,544.37
March 31, 2019	\$ 20,492.11
April 5, 2019	\$ 76,898.33

TOTAL \$637,830.94

Report Criteria:
Report type: Summary

Check Issue Date	Check Number	Payee	Amount
02/22/2019	34901	ABRAHAM'S ON-SITE SHREDDING SE	83.00
02/22/2019	34902	AMAZON/SYNCB	212.20
02/22/2019	34903	BIRD CITY WISCONSIN	125.00
02/22/2019	34904	BROWN DEER POLICE DEPARTMENT	500.00
02/22/2019	34905	CITY OF WAUWATOSA	100.00
02/22/2019	34906	CIVICPLUS	3,307.50
02/22/2019	34907	DAVIS & KUELTHAU S.C.	9,304.00
02/22/2019	34908	DIGGERS HOTLINE INC	431.05
02/22/2019	34909	DIVERSIFIED BENEFIT SERVICES	95.00
02/22/2019	34910	GUETZKE & ASSOCIATES INC.	348.76
02/22/2019	34911	H & R SAFETY SOLUTIONS	60.00
02/22/2019	34912	HUMPHREY SERVICE PARTS INC	43.94
02/22/2019	34913	NEOGOV	4,103.00
02/22/2019	34914	PARTY COMPANY	400.00
02/22/2019	34915	POLICE LEGAL SCIENCES	1,800.00
02/22/2019	34916	PROPHOENIX CORPORATION	93,532.17
02/22/2019	34917	R&R INSURANCE SERVICES	250.00
02/22/2019	34918	RACE DAY EVENTS LLC	351.00
02/22/2019	34919	SAFEBUILT llc	3,789.06
02/22/2019	34920	SECURIAN FINANCIAL GROUP	561.45
02/22/2019	34921	SEMIRA TANCHESTER	100.00
02/22/2019	34922	TITAN PUBLIC SAFETY SOLUTIONS	5,790.00
02/22/2019	34923	VILLAGE OF RIVER HILLS	1,633.60
02/22/2019	34924	WAUKESHA COUNTY TECH COLLEG	35.84
02/22/2019	34925	WE ENERGIES	7,767.94
02/22/2019	34926	WISCONSIN SUPREME COURT	700.00
02/22/2019	34927	YUHAS GRAPHICS	132.00
02/22/2019	999996549	ADOBE	193.49
02/22/2019	999996550	ADVANCED DISPOSAL - GERMANT	5,417.31
02/22/2019	999996551	APCO INTERNATIONAL INC.	184.00
02/22/2019	999996552	AT&T	1,259.95
02/22/2019	999996553	BACKGROUNDS ONLINE	49.95
02/22/2019	999996554	BRIDGEPORT MANUFACTURING	51.60
02/22/2019	999996555	EGELHOFF LAWN SERVICE	1,156.64
02/22/2019	999996556	GORDIE BOUCHER FORD	157.22
02/22/2019	999996557	GRAINGER	40.19
02/22/2019	999996558	MATCO DISTRIBUTORS INC	149.40
02/22/2019	999996559	Miller Bradford & Risberg	332.22
02/22/2019	999996560	MSC INDUSTRIAL SUPPLY	394.70
02/22/2019	999996561	POMP'S TIRE SERVICE INC	604.16
02/22/2019	999996562	Quality Truck Care Center	114.76
02/22/2019	999996563	SENDIKS	19.96
02/22/2019	999996564	SIRCHIE	27.40
02/22/2019	999996565	SNAP-ON INDUSTRIAL	203.92

Check Issue Date	Check Number	Payee	Amount
02/22/2019	999996566	SPECTRUM BUSINESS	2,225.63
02/22/2019	999996567	TRUCK COUNTRY	63.80
02/22/2019	999996568	US BANK	67.16
02/22/2019	999996569	UW-MILWAUKEE	955.50
02/22/2019	999996570	V.A.L.U.E. IN LOCAL GOVERNMENT	50.00
02/22/2019	999996571	WISCONSIN MUNICIPAL CLERK	65.00
Grand Totals:			<u>149,340.47</u>

Report Criteria:
Report type: Summary

Report Criteria:
Report type: Summary

Check Issue Date	Check Number	Payee	Amount
02/26/2019	34928	WISCONSIN EMERGENCY MANAGE	485.00
02/26/2019	34929	WISCONSIN MUNICIPAL JUDGES	100.00
Grand Totals:			<u>585.00</u>

Report Criteria:
Report type: Summary

Check Issue Date	Check Number	Payee	Amount
03/08/2019	34942	ABRAHAM'S ON-SITE SHREDDING SE	83.00
03/08/2019	34943	AMAZON/SYNCB	265.40
03/08/2019	34944	DC TESTING	55.00
03/08/2019	34945	DIVERSIFIED BENEFIT SERVICES	147.40
03/08/2019	34946	HERBST OIL	4,369.17
03/08/2019	34947	HUMPHREY SERVICE PARTS INC	34.62
03/08/2019	34948	KAPUR & ASSOCIATES	9,073.25
03/08/2019	34949	Level (3)	1,754.42
03/08/2019	34950	MATHESON TRI-GAS INC DEPT 3028	32.48
03/08/2019	34951	MCLEEA	135.00
03/08/2019	34952	MILW COUNTY TREAS-MUNIC COUR	1,353.00
03/08/2019	34953	MUNICIPAL PROPERTY INSURANCE	6,544.00
03/08/2019	34954	STATE OF WISCONSIN COURT	2,303.75
03/08/2019	34955	UTILITY NETWORK LLC	2,850.00
03/08/2019	34956	VILLAGE OF FOX POINT	12,038.89
03/08/2019	34957	WEST SAFETY SOLUTIONS, CORP	16,800.00
03/08/2019	34958	WI Dept of Safety and Professional	55.00
Grand Totals:			<u>57,894.38</u>

Report Criteria:
Report type: Summary

Check Issue Date	Check Number	Payee	Amount
03/12/2019	34959	EHLERS & ASSOCIATES	7,300.00
03/12/2019	34960	MILW COUNTY TREASURER	174.27
03/12/2019	34961	SECURIAN FINANCIAL GROUP	602.01
Grand Totals:			<u>8,076.28</u>

Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
03/22/2019	34967	ADAIR FLOORS	200.00
03/22/2019	34968	AMAZON/SYNCB	124.45
03/22/2019	34969	AT&T MOBILITY	55.38
03/22/2019	34970	AT&T-5080	179.40
03/22/2019	34971	BIRCHLINE PLANNING LLC	1,800.00
03/22/2019	34972	COMPASS MINERALS AMERICA INC	19,208.64
03/22/2019	34973	DIVERSIFIED BENEFIT SERVICES	95.00
03/22/2019	34974	EDWARDS, TAKILA	40.00
03/22/2019	34975	FRANK GILLITZER ELECTRIC CO	843.74
03/22/2019	34976	GOVTEMPS USA LLC	1,120.00
03/22/2019	34977	HARRIS, JACK	25.00
03/22/2019	34978	HERBST OIL	4,429.53
03/22/2019	34979	HUMPHREY SERVICE PARTS INC	167.01
03/22/2019	34980	JOE DE BELAK PLUMBING COMPAN	1,250.00
03/22/2019	34981	KAPUR & ASSOCIATES	20,876.00
03/22/2019	34982	MILWAUKEE COUNTY OFFICE OF TH	128.49
03/22/2019	34983	MUNICIPAL CODE CORPORATION	145.64
03/22/2019	34984	NORTH SHORE FIRE DEPT-4401	236,466.00
03/22/2019	34985	OWENS, ISRAEL	11.20
03/22/2019	34986	PRIORITY TITLE	645.00
03/22/2019	34987	R&R INSURANCE SERVICES	33,581.00
03/22/2019	34988	SAFEBUILT IIc	2,876.97
03/22/2019	34989	SCRUB-A-DUB	3.00
03/22/2019	34990	SWEET WATER	272.92
Grand Totals:			<u>324,544.37</u>

Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
03/31/2019	999996576	ADOBE	22.17
03/31/2019	999996577	ADVANCED DISPOSAL - GERMANT	5,241.58
03/31/2019	999996578	APCO INTERNATIONAL INC.	30.00
03/31/2019	999996579	AUTO PARTS AND SERVICE	94.90
03/31/2019	999996580	BACKGROUNDS ONLINE	367.55
03/31/2019	999996581	BATZNER PEST CONTROL	75.00
03/31/2019	999996582	CASPERS TRUCK EQUIPMENT	356.76
03/31/2019	999996583	CONCENTRA	385.50
03/31/2019	999996584	DOORDASH	75.78
03/31/2019	999996585	EGELHOFF LAWN SERVICE	209.51
03/31/2019	999996586	EMERGENCY MEDICAL PRODUCTS	177.40
03/31/2019	999996587	FBI LEEDA INC	50.00
03/31/2019	999996588	FBI NATIONAL ACADEM	105.00
03/31/2019	999996589	GORDIE BOUCHER FORD	146.71
03/31/2019	999996590	HOME DEPOT	1,008.94
03/31/2019	999996591	KAESTNER AUTO ELECTRIC	133.98
03/31/2019	999996592	MITEL	1,802.16
03/31/2019	999996593	MTAW	55.00
03/31/2019	999996594	PITNEY BOWES INC	171.75
03/31/2019	999996595	POMP'S TIRE SERVICE INC	939.72
03/31/2019	999996596	PROFESSIONAL ID CARDS INC.	17.50
03/31/2019	999996597	QUILL	83.46
03/31/2019	999996598	SPECTRACOM.COM	4,250.70
03/31/2019	999996599	TAC LIFE SYSTEMS LLC	36.94
03/31/2019	999996600	TITAN DISTRIBUTORS	1,751.32
03/31/2019	999996601	TKK Electronics LLC	1,322.00
03/31/2019	999996602	TOPPERS	49.62
03/31/2019	999996603	Tundra Lodge Resort	164.00
03/31/2019	999996604	ULINE	90.83
03/31/2019	999996605	US BANK	9.00
03/31/2019	999996606	UW-MILWAUKEE	345.00
03/31/2019	999996607	VERIZON WIRELESS	185.11
03/31/2019	999996608	VISTAPRINT.COM	88.91
03/31/2019	999996609	WINGSTOP	78.05
03/31/2019	999996610	WISCONSIN ASSOCIATION FOR IDE	250.00
03/31/2019	999996611	WISCONSIN DOCUMENT IMAGING	320.26
Grand Totals:			20,492.11

Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
04/05/2019	35006	ARLINGTON COMPUTER PRODUCTS	6,929.00
04/05/2019	35007	CDW GOVERNMENT	215.55
04/05/2019	35008	GOVTEMPS USA LLC	2,366.00
04/05/2019	35009	GREAT LAKES EXCAVATING	55,000.00
04/05/2019	35010	HUMPHREY SERVICE PARTS INC	187.18
04/05/2019	35011	KAPUR & ASSOCIATES	299.00
04/05/2019	35012	MID-AMERICAN RESEARCH CHEMI	3,670.25
04/05/2019	35013	UTILITY NETWORK LLC	2,850.00
04/05/2019	35014	MARSHALL, RACHEL	2.00
04/05/2019	35015	MILW COUNTY TREAS-MUNIC COUR	1,774.00
04/05/2019	35016	NORTH SHORE FIRE DEPT-4401	148.85
04/05/2019	35017	STATE OF WISCONSIN COURT	3,456.50
Grand Totals:			<u>76,898.33</u>

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

**A Proclamation Recognizing Public Works Technician Scott Matusewic
For His Life-Saving Action**

WHEREAS, on March 21, 2019 Public Works Technician Scott Matusewic rendered medical aid, Cardiopulmonary Resuscitation (CPR) and utilized an Automated External Defibrillator (AED) to a fellow co-worker, Matthew Wackt, who was experiencing seizure symptoms, stopped breathing, and ultimately went into cardiac arrest; and

WHEREAS, Scott Matusewic immediately recognized the symptoms and began to apply his nearly 30 years of emergency medical technician training, and took command of the situation; and

WHEREAS, he is recognized as experienced and well trained; and

WHEREAS, fellow employee Matthew Wackt was revived by Scott Matusewic when he administered CPR and utilized the AED within the Public Works Building, while awaiting the response of paramedics; and

WHEREAS, his quick training, thinking, prompt and immediate action saved the life of our co-worker and in doing so has set an example for all those to follow; and

WHEREAS, North Shore Fire Chief Robert Whitaker stated that Scott's actions were performed in a text-book manner;

THEREFORE, BE IT RESOVED, that, Samuel Dickman, Village President and the Village Board of Trustees do hereby recognize Scott Matusewic for his life-saving actions.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this _____ day of April, 2019.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Attest

Lynn A. Galyardt, Administrative Services
Director, Clerk/Treasurer

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

A Proclamation Recognizing Public Works Technician Chad Call
For His Assistance in Life-Saving Action

WHEREAS, on March 21, 2019 Public Works Technician Scott Matusewic rendered medical aid, Cardiopulmonary Resuscitation (CPR) and utilized an Automated External Defibrillator (AED) to a fellow co-worker, Matthew Wackt, who was experiencing seizure symptoms, stopped breathing, and ultimately went into cardiac arrest; and

WHEREAS, Scott Matusewic immediately recognized the symptoms and began to apply his nearly 30 years of emergency medical technician training, and took command of the situation; and

WHEREAS, Chad Call is experienced and well trained as an emergency medical technician was able to assist Scott Matusewic; and

WHEREAS, fellow employee Matthew Wackt was revived by Scott and Chad while awaiting the response of paramedics; and

WHEREAS, their quick training, thinking, prompt and immediate action saved the life of our co-worker and in doing so has set an example for all those to follow; and

THEREFORE, BE IT RESOVED, that, Samuel Dickman, Village President and the Village Board of Trustees do hereby recognize Chad Call for his life-saving actions.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this _____ day of April, 2019.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Attest

Lynn A. Galyardt, Administrative Services
Director, Clerk/Treasurer

VA2e

we listen. we innovate. we turn your vision into reality.

**CONTRACT BETWEEN
VILLAGE OF BAYSIDE
AND
KAPUR & ASSOCIATES, INC.**

GENERAL PROFESSIONAL ENGINEERING SERVICES

Kapur & Associates, Inc. is pleased to submit this general professional engineering services agreement to the Village of Bayside.

We anticipate following tasks to be performed on behalf of the Village:

- Review the site plans
- Construction staking
- GIS assistance
- DNR and MMSD grants and permits
- Other design and construction requests

Kapur & Associates, Inc. professional engineering services will be performed by a professional engineer, environmental scientist, or registered land surveyor as appropriate for the type of submittal.

Our fees for these services will be charged on a time-material basis not-to-exceed in accordance with the following rates:

Project Manager:	\$150/hour	Project Engineer:	\$105/hour
Registered Land Surveyor:	\$ 105/hour	One Man Survey Crew:	\$105/hour
Environmental Scientist:	\$104/hour	Landscape Architect:	\$104/hour
GIS Technician:	\$80/hour	Eng. Technician/Designer:	\$80/hour

Again, we appreciate the opportunity to assist the Village of Bayside.

Receipt of a signed copy of this document will constitute an executed agreement.

For Kapur & Associates, Inc.,

By: *Y Amelyan*
Yuriy Amelyan, P.E.,
Associate / Project Manager

Date: 4-05-2019

For the Village of Bayside,

By: _____
Andrew K. Pederson,
Village Manager

Date: _____

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**ENGINEERING AGREEMENT BETWEEN
VILLAGE OF BAYSIDE, WISCONSIN
AND
KAPUR & ASSOCIATES, INC.
FOR
NEW CONTROL BUILDING DESIGN FOR
BAY POINT AND EAST HERMITAGE LIFT STATIONS**

We are pleased that the Village of Bayside has selected Kapur & Associates, Inc. to submit this proposal to perform the professional engineering services for the referenced project.

The following is the scope of work for the design and bid documents for lift station upgrades:

- Design of a new control building for the Hermitage lift station.
- Design of a new generator and control building for the Bay Point lift station.
- Survey for both lift stations upgrades.
- Bid and construction documents.
- Engineering services during construction.

Services requested from Village of Bayside:

- Person for the field assistance to locate and open designated manholes and structures for access.
- Schedule appointments with the property owners and provide public information.

The total amount of engineering agreement:

- a) Total cost for the design of two new control buildings \$18,986.00
- b) Total cost for engineering services during construction \$10,756.00

Our fees detailed in the attached Fee Schedule.

Receipt of a signed copy of this document will constitute an executed agreement.

For Kapur & Associates, Inc.,

For the Village of Bayside,

By: *Yuriy Amelyan*
Yuriy Amelyan, P.E.,
Associate

By: _____
Andrew K. Pederson,
Village Manager

Date: 4-05-2016

Date: _____

VILLAGE OF BAYSIDE

**NEW CONTROL BUILDING DESIGN FOR
BAY POINT AND EAST HERMITAGE LIFT STATIONS**

DESIGN TASK	Project Manager	Project Engineer	Staff Engineer	Electrical Engineer	One Man Survey Crew	Total Task Hours	Total Task Cost
	\$150.00	\$105.00	\$88.00	\$140.00	\$105.00		
Design of a new control building for the Hermitage lift station	2	8	32	8	0	50	\$ 5,076.00
Design of a new generator and control building for the Bay Point lift station	2	16	32	8		58	\$ 5,916.00
Survey for both lift stations upgrades					8	8	\$ 840.00
Bid and construction documents	2	32	16	8		58	\$ 6,188.00
Meetings	2	2	2	2		8	\$ 966.00
TOTAL	8	58	82	26	8	182	\$ 18,986.00

ESDC TASK	Project Manager	Project Engineer	Staff Engineer	Electrical Engineer	One Man Survey Crew	Total Task Hours	Total Task Cost
Engineering services during construction	\$150.00	\$105.00	\$88.00	\$78.00	\$105.00		
Survey Construction Staking					8	8	\$ 840.00
Shop Drawing Review	2	8	8	8		26	\$ 2,468.00
Construction Inspection			60			60	\$ 5,280.00
Weekly Construction Meetings		8	8	8		24	\$ 2,168.00
TOTAL	2	16	76	16	8	118	\$ 10,756.00

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

**A Proclamation Recognizing May 19-25, 2019 as
National Public Works Week**

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the residents of Bayside; and

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals who are responsible for rebuilding, improving, and protecting the Village's roadways, sanitary sewer, stormwater; public buildings, and other structures and facilities essential for our residents; and

WHEREAS, it is in the public interest for residents, civic leaders, and children to gain knowledge of and to maintain a continued interest and understanding of the importance of public works and public works programs in the community; and

WHEREAS, National Public Works Week has been celebrated since 1960; and

WHEREAS, the Village public works crew performs stormwater management, maintains the sanitary sewer system, cares for forestry, landscaping, and facilities, plows the streets, and collects garbage, recycling, yard waste, and loose leaves;

THEREFORE, BE IT RESOLVED, that Samuel Dickman, Village President, and the Village Board of Trustees do hereby proclaim the week of May 19 – 25, 2019 as:

NATIONAL PUBLIC WORKS WEEK

throughout the Village of Bayside and further extend appreciation to our Public Works Department for their dedication in maintaining critical pieces of infrastructure, providing key services, and ensuring a high quality of life.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Lynn A. Galyardt, Director of Finance and
Administration, Village Clerk/Treasurer

Police Department February 2019 Report

Activity by the Numbers

- 358 Calls for service
- 140 Building checks were conducted
- 2 Crime prevention notices issued
- 2 Code violation noted
- 44 Assists to Fire Department
- 16 Assists to agencies
- 11 Criminal arrests
- 4 Accidents / Crashes investigated
- 51 Reports written
- 9,399 patrol miles; 56 miles / officer / shift
- 272 Traffic Stops
- 166 Traffic violations:
 - 123 Citations
 - 43 warnings issued
- Court Activity (not aggregated)
 - 105 hearings conducted
 - 120 citations
 - 4 parking tickets
 - Fines levied \$11,639.20
 - Fines paid \$2,468.20
 - Outstanding \$9,171.00

Highlights / Accomplishments

- *myBlue* was introduced to the community
- Municipal Court Clerk office was relocated
- Command staff met to discuss 2019 goals
- Charity “ride-to-school” prize offered to Bayside Middle PTO
- Police aided many motorists and residents during the snow event
- Police officers represented Village at MKE Officer Ritner’s funeral
- Lieutenants attended first in the 2019 series of leadership training
- All personnel are current in State mandated training
- Command staff completed Workers Compensation training
- Bayside sled hill featured on Fox6 News



Officer Ryan Bowe being interviewed by FOX6

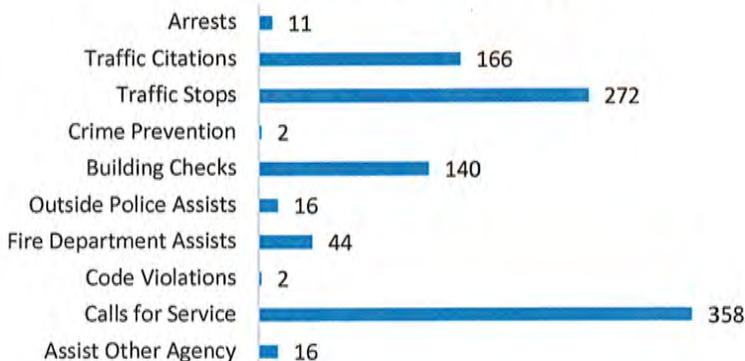
Month Ahead

- Spring DEA Drug Take Back – April 27
- Administrative Assistant starts March 4
- Hazard Mitigation Meeting with WE Energies
- Virtual Uniform Quartermaster Program begins
- SMART Training for Command Staff



Sector Officers Nawrocki, Miller, Bowe and Janssen

February Officer Activity



Sector Officers Klawitter, Bunting, Picciolo and Halverson

Police Department March 2019 Report

Activity by the Numbers

- 387 Calls for service
- 145 Building checks were conducted
- 2 Crime prevention notices issued
- 5 Code violation noted
- 41 Assists to Fire Department
- 11 Assists to agencies
- 11 Criminal arrests
- 2 Accidents / Crashes investigated
- 91 Reports written (+78%)
- 9,070 patrol miles; 56 miles / officer / shift
- 341 Traffic Stops (+26%)
- 195 Noted Violations (+17%):
 - 138 Citations
 - 7 Adult Ordinances
 - 49 warnings issued
- Court Activity (not aggregated)
 - 105 hearings conducted
 - 120 citations
 - 4 parking tickets
 - Fines levied \$13,7707.30
 - Fines paid \$2,552.70
 - Outstanding \$11,154.60

Highlights / Accomplishments

- myBlue SharePoint site up and running
- Narcan Training for all police officers
- Officer Metanova in phase II of training (3 phases)
- Body cameras and squad video systems now in service
- Safety Committee met to review 3 squad damage reports
- Simplified parking permission process implemented
- Staff attended workshop on goals and evaluations
- SMART goals and evaluations discussed with lieutenants
- Police Department researching grants for AEDs
- \$16,500.00 grant received for automated fingerprint machine
- New (free) Intoximeter installed
- myBlue featured on WTMJ4 news



Officer Ryan Bowe being interviewed by TMJ4 Reporter Pete Zervakis

Month Ahead

- Spring DEA Drug Take Back – April 27
- AED training for all personnel
- Active Shooter Training / CAD to CAD training
- Law Enforcement Memorial Week

March Officer Activity



myBlue

BUILDING THE BOND -- ONE STREET AT A TIME

Communications Center February 2019 Report

Highlights/Accomplishments:

- Supervisors have completed Smart goals and will be training on employee performance monitoring and goal tracking in late March.
- BCC staff will be completing critical incident training in March, which will provide an overview of procedures for restricting radio channel, naming command at an incident, and use of outside resources at a scene.
- Director Scharnott attended the Wisconsin Active Threat Conference on Feb 20th & 21st in Oshkosh, WI, in preparation for the North Shore tabletop drill.
- Call of the month came from Fox Point. A retail theft was reported at Best Buy, 8755 N Port Washington Rd. A subject took some headphones and attempted to leave the store. Fox Point and Bayside squads responded and arrested the offender.

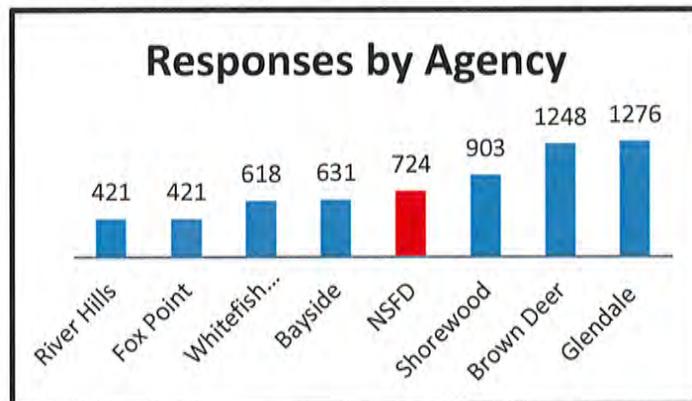
Metrics:

Metric	Measurement	Actual
Dispatch Time	Time to Dispatch Vehicle	27 seconds
Dispatch Call Review	Call Reviews	Pending
Department Accreditation	Departments	In Progress

Call Type	Month	2019 YTD	2018 YTD	YTD Change
911	2,007	3,894	4,006	-2.8%
Non-Emergency	4,510	9,340	9,385	-0.5%
Outbound	1,747	3,516	3,159	+11.3%
Total	8,264	16,750	16,550	+1.2%

Top 5 Response Types:

1. Traffic Stop
2. Vacation/Business Check
3. 911 hang up
4. Parking Complaint
5. Advanced Life Support



Priorities for Next Month:

- Supervisors have reviewed staff SMART goals and will be meeting with employees
- BCC supervisors will be attending training on Smart goals, employee motivation and management techniques
- North Shore agencies will be meeting to discuss adopting a joint emergency management policy



Training Coordinator Krantz

Communications Center March 2019 Report

Highlights/Accomplishments:

- Supervisors attended SMART goal/performance appraisal technique training hosted by Dr. Lewis Bender along with BAPD command staff and VH Personnel.
- BCC staff will be completing CPR/AED Training the first week in April, led by NSFD Captain Dan Tyk.
- Supervisor Reed attended the UWM job fair and will be organizing an open house to recruit potential candidates.
- Call of the month came from Bayside when a Bayside DPW worker called 911 and advised of an employee in Bayside DPW that had fallen and was bleeding from the nose. Call was upgraded as employee stopped breathing and staff and PD on scene used an AED to shock the DPW employee's heart back into a normal rhythm, saving his life.

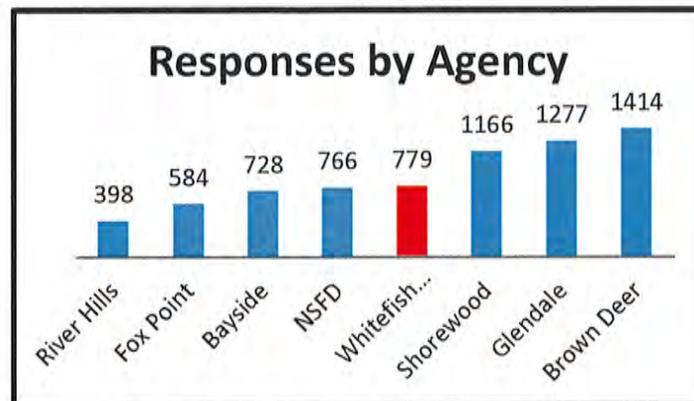
Metrics:

Metric	Measurement	Actual
Dispatch Time	Time to Dispatch Vehicle	26 seconds
Dispatch Call Review	Call Reviews	Pending
Department Accreditation	Departments	In Progress

Call Type	Month	2019 YTD	2018 YTD	YTD Change
911	2,152	6,106	6,097	+2%
Non-Emergency	4,990	14,270	14,090	+1.3%
Outbound	1,808	5,324	4,721	+12.7%
Total	8,950	25,700	24,908	+3.2%

Top 5 Response Types:

1. Traffic Stop
2. Vacation/Business Check
3. 911 hang up
4. Parking Complaint
5. Advanced Life Support



Priorities for Next Month:

- Supervisors will be scheduling shift meetings with their respective personnel.
- BCC staff are completing SMART goals and meeting with supervisors regarding the performance appraisal process.
- National Public Safety Telecommunicators Week will be celebrated the week of April 14th-20th.





Bayside Communications Center

2018

Annual Report



Liane M Scharnott, Director
Rich Foscatto, IT Manager
Louise Lusty, CAD Administrator
David Haley, Enterprise Manager
Andrea Krantz, Training Coordinator
Lonnie Gannett, Supervisor
Taylor Reed, Supervisor
Brian McDonough, Supervisor

Current Communications Staff

Liane Scharnott

Rich Foscatto

Louise Lusty

Brittany Savee

Lonnie Gannett

Mary Rauenbuehler

Dylan Johnson

Tammie Kochevar

Stacy Perez

Troy Kasten

Cody O'Malley

David Haley

Andrea Krantz

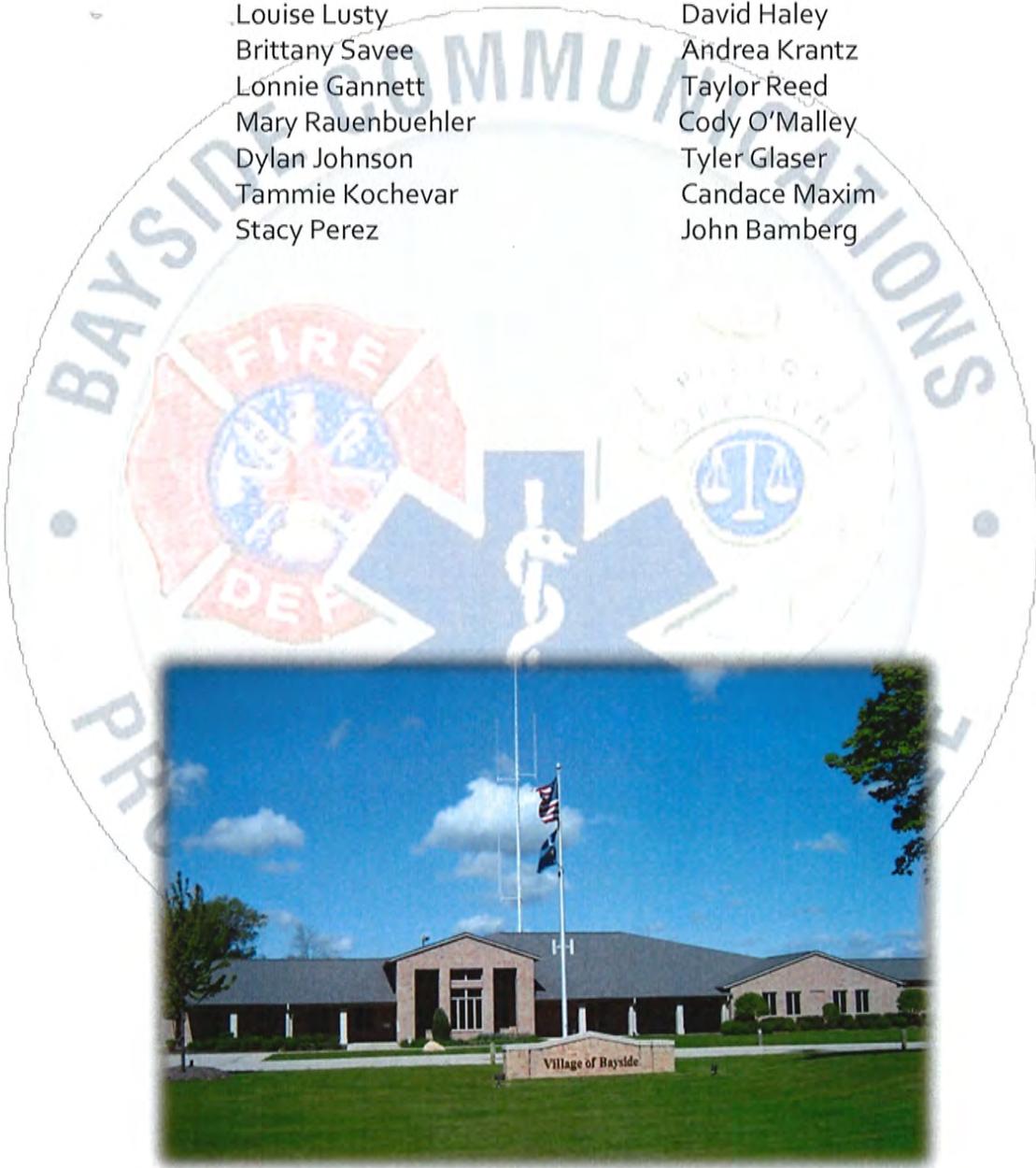
Taylor Reed

Cody O'Malley

Tyler Glaser

Candace Maxim

John Bamberg



Executive Summary

Bayside Communications Center is a Public Safety Answering Point (PSAP), responsible for answering 911 and non-emergency calls in the North Shore communities. The center is staffed 24/7, serving the communities of Bayside, Brown Deer, Fox Point, River Hills, Shorewood, Glendale, and Whitefish Bay.

Processing emergency/non-emergency calls can be inherently taxing, as callers are often dealing with traumatic events. Telecommunicators are trained to ask key questions, pertinent to each unique scenario, and obtain the nature and extent of the incident. Once this is ascertained they need to determine what resources are needed to respond and dispatch the appropriate units.

Here are some statistics from 2018:

- 108,213 phone calls processed (incoming/outgoing)
 - 25,334 calls
 - Average of 12.4 calls per hour
 - Dispatch processing time is 25 seconds
- 77,748 calls for service were dispatched in 2017
 - Average of 8.9 calls dispatched per hour
 - Glendale, Brown Deer, and Shorewood make up 54% of the calls for service

Due to the demands of this job and the need to get the right resources to the correct location, there is a thorough training program as well as continued training requirements for all personnel in the center. Training includes weekly and monthly required trainings in police/fire related topics, as well as online training and in person seminars and scenario training. In 2018 BCC telecommunicators completed 1,596 hours of training.

In public service, the emphasis is on providing a service to the citizens and communities we serve and safety for our first responders. To aid in this, the North Shore communities implemented a joint Computer Aided Dispatch and Records Management Software program in February 2014. This has greatly enhanced the agencies' ability to share data and has provided many enhancements for the dispatch center.

Innovations and improvements such as this, along with an extensive training program and dedicated staff have allowed the Bayside Communications Center to be at the forefront in its industry. I am proud of the accomplishments we have made and the goals we have set as we look toward 2019 in the North Shore.

2018 Highlights

Bayside Communications Center recognizes training of staff as a key component to our success, knowledge and dedication. Serving seven (7) communities can bring its challenges as there may be seven (7) ways to do things. In an effort to keep staff current, and drive continued training in the center, we shifted focus in 2017 to align the Training Coordinator position to the availability of key personnel in the agencies we serve. This encouraged interaction with agencies to institute a more formalized training and call review process. As we transition into 2019, we are focusing on expanding training opportunities to include more scenario-based training that incorporate the use of incident command. The success we experienced in 2018 was largely associated with this and other initiatives in the center, here are some highlights:

- **Commendations/Awards**-Instituted a RAVE board (Recognize, Appreciate, Value, Exault) to recognize dispatchers that go above in their job duties.
 - Director Scharnott received Director of the year award in 2018
 - Director Scharnott/BCC awarded the Patriot Award
- **Dispatch Sit-Along program**- Instituted the Sit-Along program in 2014 and has continued to expand on this by branching out to North Shore agencies and businesses. This program assigns personnel to shadow a dispatcher and has been highly effective by providing a better understanding of dispatcher's job duties and encouraging cooperation and teamwork throughout the North Shore.
- **Public Safety Communications Agreement**-All (7) North Shore communities agreed to a new dispatch services agreement, which condensed and updated several dated agreements.
- **Police Legal Science Training**- Instituted a new online training platform that provided training on call taking techniques and feedback on effective communication methods when dealing with complicated callers and scenarios.
- **Fire Reviews** - Dispatch supervisor Taylor Reed has taken over the fire review process in coordination with NSFD. Reviews such as these identify weakness and highlight strengths in dispatch, which allows us to implement training on fire topics based on the needs.
- **Police Training**- Training in 2018 continued to focus on Active Shooter, incident command and critical incident training, pursuits, excited delirium protocol, and procedures for restricting radio channels for large scale incidents.
- **Communications Training Officer (CTO)/Lead Dispatcher**-This is a relatively new position which is held by Rebecca Anderson. In addition to serving as a trainer for the

center, the CTO/Lead is responsible for training recommendations, scheduling of new hires and recommendations and implementation of strategies and training aimed to improve dispatch protocol for new and existing staff in the center.

- **Community Outreach-** BCC Supervisor McDonough will begin to focus has been working with area businesses to establish rapport and familiarize dispatch staff with key locations by providing tours. Brian is new to this role and is excited about the opportunities this provides the center.

Information Technology:

Bayside Communications Center welcomed new IT Director Rich Foscatto to the team in 2016. His insight and expertise have aided the center as they transitioned out aging hardware and worked to simplify and standardize technology resources. In 2018, the IT staff welcomed David Haley, Enterprise Manager to the team. David's role will include managing and maintaining the current infrastructure as well as making recommendations for to streamline operations. Some key implementations in 2018 included:

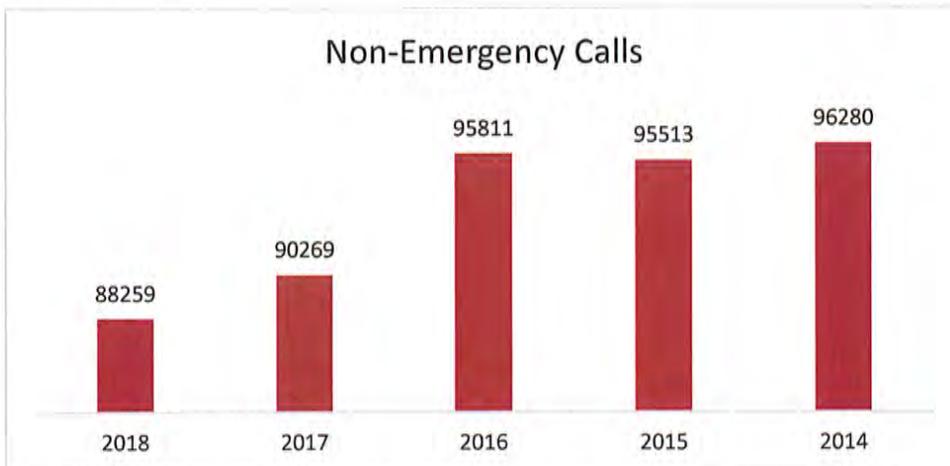
- Recommended and deployed KnowBe4 services to all Bayside staff to increase security awareness and provide valuable user training.
- Transitioned to a new location within Bayside which allowed all IT staff to interact on projects more efficiently.
- Implemented and deployed Juniper devices to replace existing end-of-life Cisco Components, improving security and reducing operational costs.
- Migrated all ProPhoenix assets to a new virtual host environment with new hardware to maintain performance and stability.
- Deployed three fail-over digital consolettes for primary dispatch channels in preparation for the Digital radio migration and to provide emergency backup radio services.
- Established IT Consortium and aligned staff and resources to serve Glendale, NSFD, and Bayside.
- Rebuilt the virtual server platform for Mitel Phone system PBX in BCC
- Developed and deployed a Global Netmotion Rule set that is in place for all mobile users who access Pro Phoenix
- Deployed the Aruba WIFI solution for NSFD, and Bayside

Processing Phone Calls:

Bayside Communications Center is a PSAP (Public Safety Answering Point) that is responsible for answering calls to an emergency number for police, fire, and EMS. Below is a comparison over a four-year period.

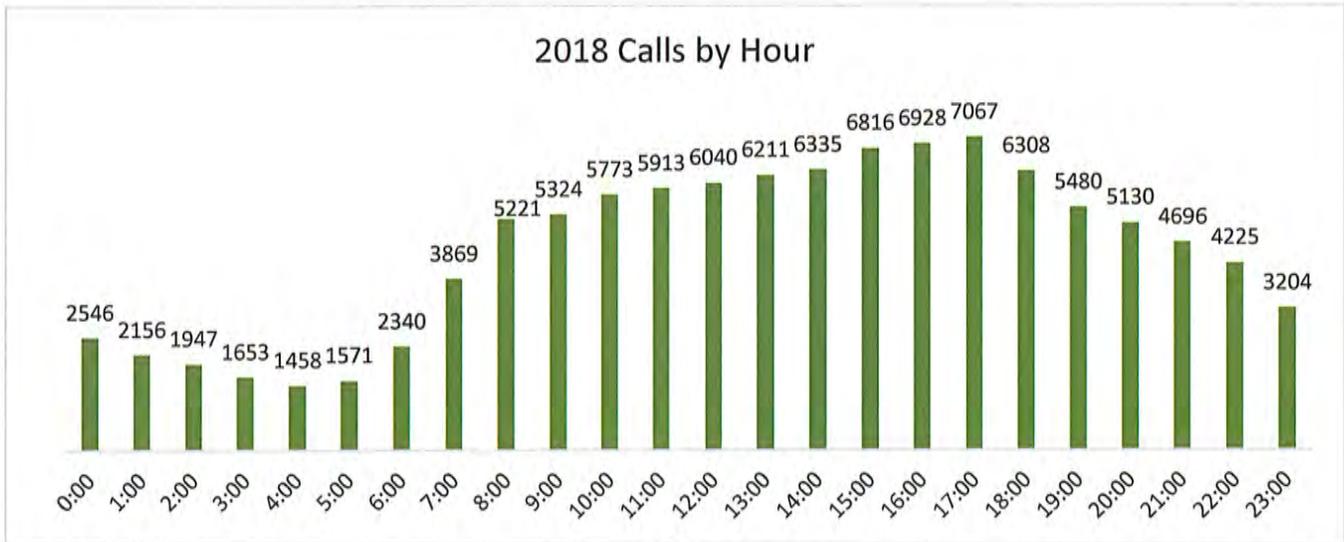


In 2018, the Center received 25,334 emergency 911 calls, which is a decrease of 1.8% from the previous year. As enhancements are made to technology, PSAP's are able to work with cell providers on triangulation, to ensure that they are getting the 911 calls for their respective communities. Over time, this has reduced the number of calls transferred out, reducing our overall 911 call volume.

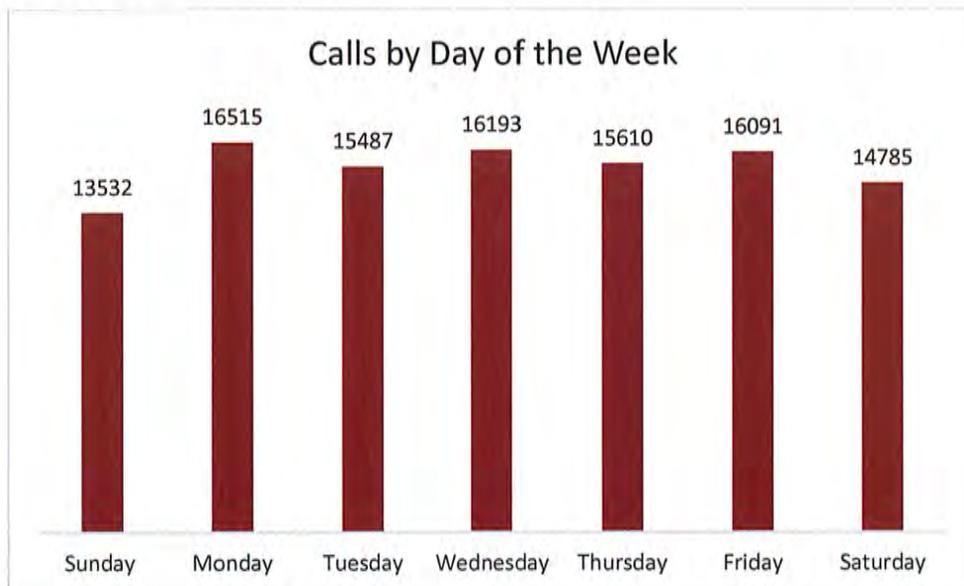


Non-emergency call volume has dropped to 88,259 non-emergency calls processed in 2018. This is an average of 10.1 non-emergency calls per hour. Many of the North Shore agencies are staffed with clerks during the day and non-emergency calls, depending on the time of day, may initiate at individual agencies, which could contribute to the fluctuation in call volume.

While there is no exact science utilized to predict emergencies, the charts referenced clearly illustrate the increase and decrease in volume of 911 calls. The center proactively uses tools such as call volume, crime trends, weather and other pertinent factors to dictate staffing levels to ensure that the center is staffed to handle any emergency 24/7.

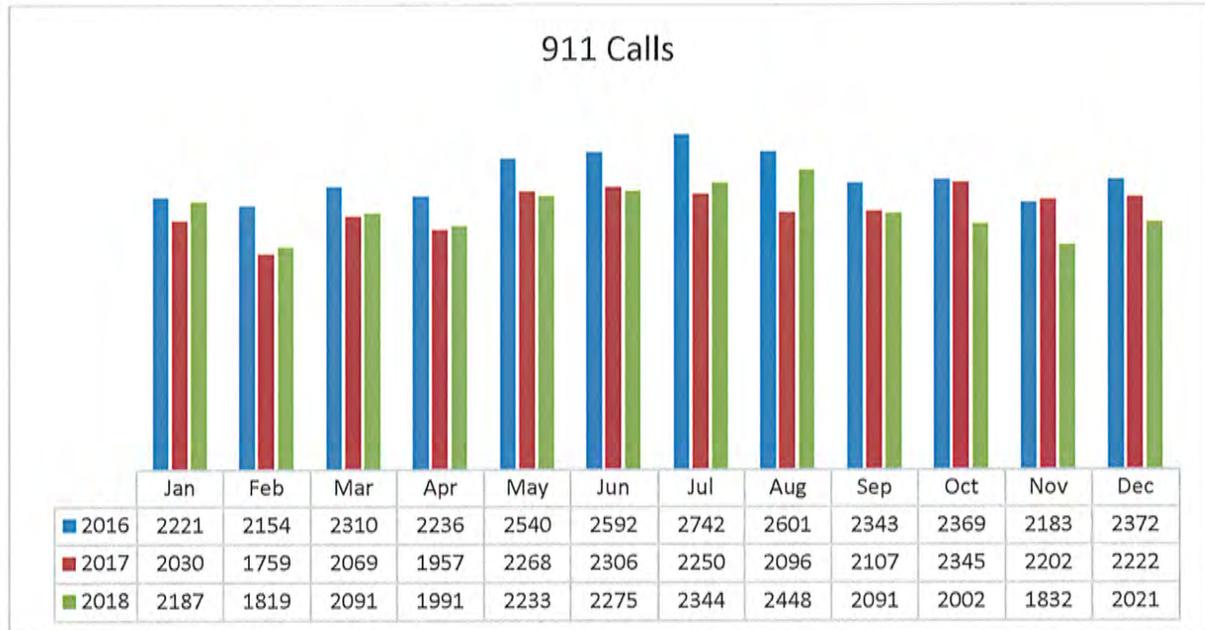


As shown in these charts, call volume fluctuates, with the busiest period of the day from 1pm - 7pm, and the busiest day of the week is Monday. As such, the center is staffed during the busiest periods with one additional dispatcher.

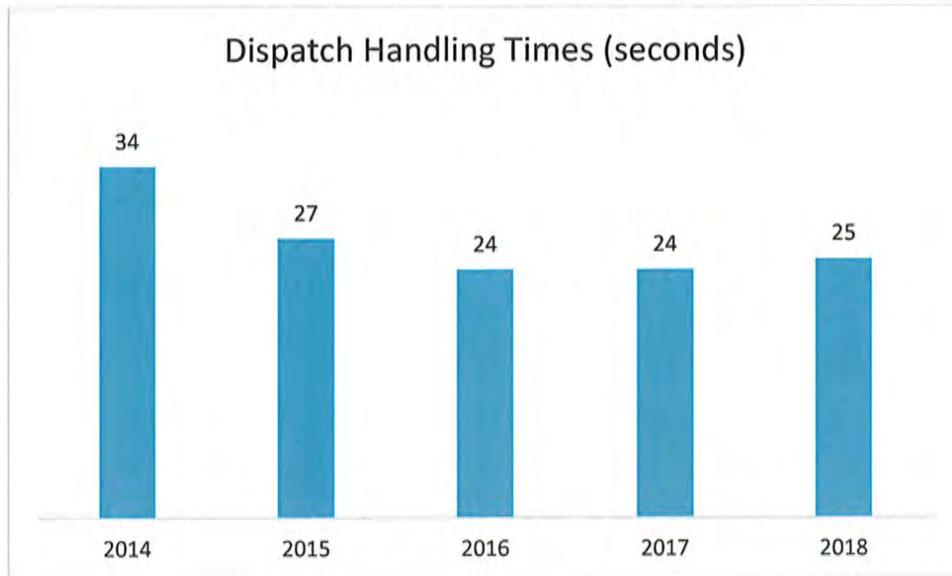


In 2018, the Center processed a total of 108,213 phone calls, both emergency and non-emergency in nature. This was a decrease of 3.4% when compared to 2017. Due to the large

number of calls that the center receives, telecommunicators are trained to ask several follow up questions to quickly determine the nature of the call as well as which resources are needed.



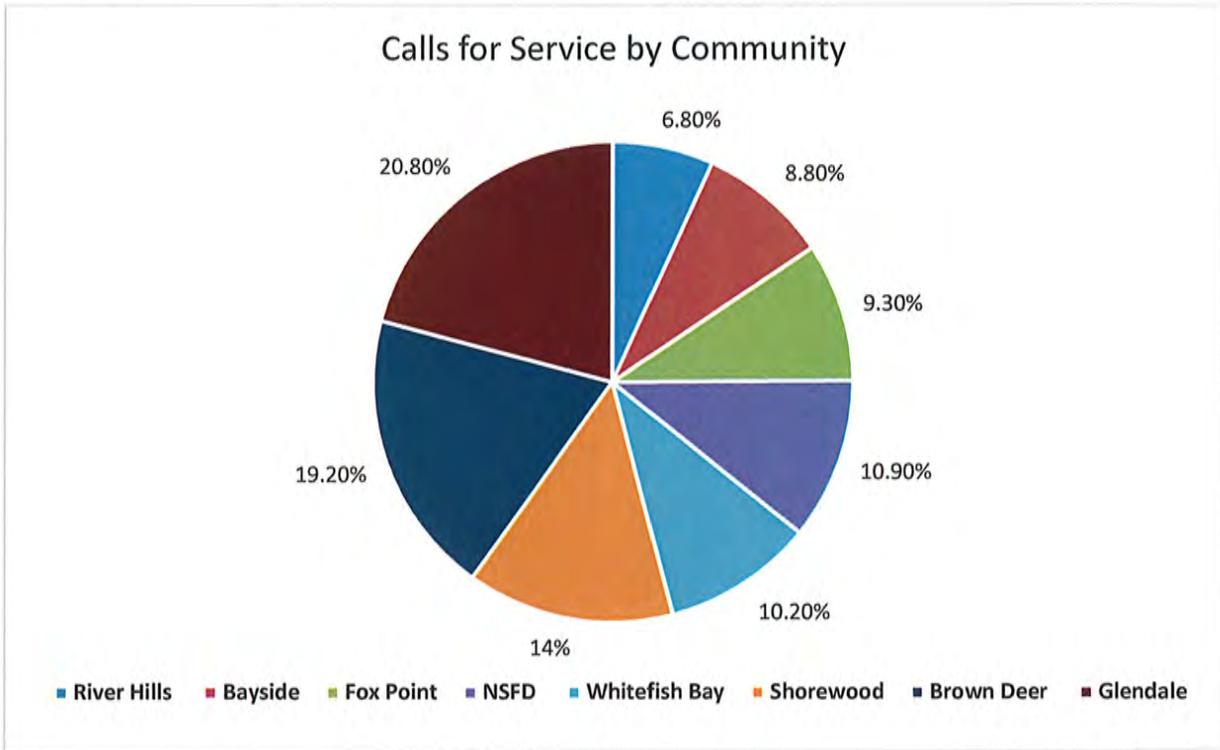
New Hires Stacy Perez and Cameron Heilman



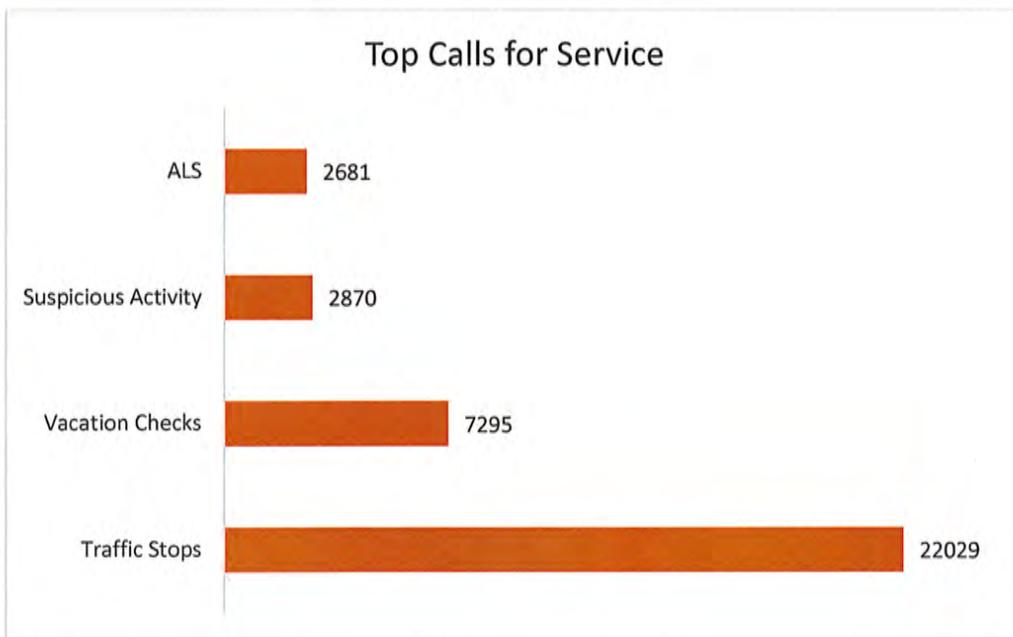
Glendale K9-Boomer with TC Rauenbuehler

Calls for Service:

Bayside Communications Center is a consolidated center that dispatches for 7 police departments and 1 consolidated fire department. Dispatchers are trained to determine the jurisdiction, based on the CAD program and dispatch the closest, most appropriate unit based on the nature of the incident and the circumstances involved. The center is responsible for gathering information and utilizing the radio to dispatch police, fire, or EMS units. Below are the 2018 calls for service, broken down by agency, that were dispatched by the Center.



Each of the communities we serve have unique similarities and differences when it comes to type calls for serve, as well as response protocol and needs. The chart below shows the top (4) police calls for service in the North Shore.



Training

In 2018, the Center shifted its focus to an emphasis on training. The Center completed 1596 hours of training throughout the year which included classroom, online, conferences, as well as local and out of state seminars. The Center maintains minimum training requirements for all telecommunicators of 24 hours per year and increased minimums for supervisory staff, Training Coordinators, a Certified Training Officer (CTO)/lead and Certified Training Officer (CTO). I am pleased to report that since the implementation we have had 100% success in meeting these targets, which has had a significant impact on the center's performance. The chart below is a breakdown of how these training hours were attained by staff in 2018.

Areas of specialized Training

- Director Scharnott was awarded a scholarship through APCO to attend a command and leadership class in 2020.
- Training Coordinator Andrea Krantz attended Active Shooter Incident Management Training at New Berlin PD.
- Training Coordinator Krantz and Director Scharnott attended SharePoint training, and implemented shared sites in the center to house BCC staff resources as well as Supervisory documents.
- BCC staff completed NOAA weather training/severe weather alerting in addition to bomb threat and security awareness training.
- Personnel trained on incident response for personnel responding on I-43, incident management and safety for on scene personnel, as well as mutual aid training for fire apparatus.



Communications Center Goals-2019

- Complete necessary policies and proofs and submit for WILEAG dispatch accreditation as "test" agency piloting dispatch center accreditation.
- Realign Training Coordinator and CTO Lead position to include various training opportunities ranging from classroom/online to active scenarios.
- Complete APCO Accreditation Manager training and APCO Training Program Certification.
- Explore funding opportunities and develop plan for implementation of Next Generation 911.
- Expand the Dispatch Sit-Along program to all the North Shore agencies to enhance teamwork, cooperation and a better understanding of functionalities and capabilities of BCC.
- Develop North Shore Mutual Aid policy for BCC and implement training in coordination with North Shore Police and Fire departments.
- Develop a community liaison program for dispatch that develops by building relationships with North Shore schools and businesses and expands on 911 education initiatives in the communities.
- Implemented changes in the formalized dispatch/call review process to align with standardized dispatch protocol necessary for accreditation.
- Development and refinement of the call taking, and dispatch protocol measures utilized to shape efficiency in the center through random evaluations, feedback and continued training.

VA 2e



POLICE DEPARTMENT BAYSIDE, WISCONSIN

Memorandum

To: Andy Pederson, Village Manager

CC: Lynn Galyardt, Director of Administrative Services
Lieutenant Eric Miller

From: Douglas R. Larsson, Chief of Police 

Date: March 18, 2019

Re: Grant Award to Village

SUMMARY -

The Village received notice from the Wisconsin Department of Justice that the Police Department is being awarded \$16,514.00 for the purchase and installation of a new Live-scan unit, replacing its current but severely outdated system. The grant will cover the necessary computer, an electronic scanner, a small fingerprint identification reader, and a laser printer. The grant is critical to the Village as the vendor would not update software on the old system; it was just a matter of time before the old system was rendered useless.

HISTORY -

The current system was purchased in 2010 and runs on an Windows XP based computer. Windows XP is no longer considered secure as updates are no longer available.

In September of 2018, the Bayside Police Department received notification from the vendor that they would no longer support the system due to its age and lack of being able to be upgraded.

A quote for a replacement system was provided by the vendor at a cost of \$16,514.00. Budget priorities prevented the Police Department from including a new system the last several years.

If the current system were to fail, the department would resort to ink fingerprint cards and manual submission to the State Criminal Investigation Bureau.

In December 2018, Lieutenant Miller learned that there would be grant funding in 2019 for Livescan Updates through the Wisconsin Department of Justice. The application process started

in January of 2019 with \$250,000.00 available statewide with a maximum request of \$25,000.00.

Lieutenant Miller completed the lengthy online application which required information such as the current utilization rates of the current Livescan equipment, several narrative sections regarding the reason for the need, biography of the department, cost projections, and how the new system would comply with new FBI rules such as submitting booking photographs.

ACTION NEEDED -

The grant requires a 10% soft match by the agency through the grant period, which expires June 30, 2019. The grant will be soft-matched through training, assistance with installation, and any technical expertise needed from the IT Department.

Signatures from the President Dickman and Lieutenant Miller (project director) are required

The grant must be returned to the Department of Justice by April 15, 2018.



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

Josh Kaul
Attorney General

Room 114 East, State
Capitol
PO Box 7857
Madison WI 53707-7857
(608) 266-1221
TTY 1-800-947-3529

February 25, 2019

Eric Miller, Lieutenant
Bayside Police Department
9075 N. Regent Road
Bayside, WI 53217-1800

Re: Livescan Upgrade
DOJ Grant Number: 2018-NC-01-15061

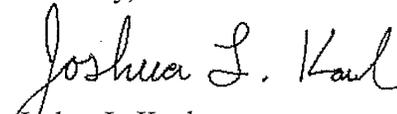
Dear Lt. Miller:

The Wisconsin Department of Justice, Division of Law Enforcement Services has approved a grant award to the Village of Bayside in the amount of \$16,514. These funds are from DOJ's National Criminal History Improvement Grant Program available through the US Department of Justice. This grant supports the Village of Bayside's Livescan Upgrade.

To accept this award, please have the authorized official sign the *Signatory Page, Certified Assurances and Lobbying and Debarment Forms* in addition to initialing the bottom right corner of Attachment A. The project director should sign the acknowledgement notice. One of the two award packets enclosed should be returned to DOJ within 30 days. The other should be maintained for your records. Funds cannot be released until all signed documents are received.

As project director, you will be responsible for all reporting requirements outlined in the grant award and seeing that funds are administered according to the approved application materials and certifications. Please refer to the FAQ sheet enclosed for contact information and grant guidelines. We look forward to a collaborative working relationship with you.

Sincerely,


Joshua L. Kaul
Attorney General

JLK:JLA:alm

Enclosures

Department of Justice
GRANT AWARD Frequently Asked Questions

1. What do I do with the award document?

Read the award document and special conditions immediately when it comes to your office.

If you accept the terms and conditions of the award, have your Designated Signing Official (ex: County Board Chair, Mayor, Board President, etc.) sign a copy of the award documents in the appropriate locations and initial the bottom right corner of Attachment A and B, if enclosed. The Project Director is responsible for the grant reporting requirements and should sign the Acknowledgement Notice. Please return one full set of the original signed award documents to Dept. of Justice within 30 days of the receipt date. Retain the other set of award documents for your records.

If you do not accept the terms/conditions, notify the DOJ program contact person noted in the award letter immediately. Return both sets of award documents to DOJ unsigned to the address in #4.

NOTE: DOJ will not disburse funds or modify your award unless we have received these signed award documents.

3. What are my responsibilities?

Reporting: The acknowledgement notice in the grant award document includes the reporting requirements for the grant. Payments will be held if reporting requirements are not current.

To request and obtain payment: Requesting reimbursement is done by completing the Fiscal Report in Egrants and attaching a copy of the completed G-2 Form and any other supporting documentation. An electronic version of the G-2 form can be found on DOJ's website <https://www.doj.state.wi.us/dles/grants/grants-forms>. Select G-2 Financial Reporting and Funds Request Form. If the grant is set up to certify with electronic signatures in the Egrants Fiscal Report, signatures are not required on the G-2 Form. If the grant is not set up to certify with electronic signatures, then signatures of the Project Director and Financial Officer are required.

Audit Requirement: In accordance with the OMB Circular A-133, you may be required to have an independent audit. Please refer to language in the Certified Assurance of your grant award.

Civil Rights: Please review the content of your grant award and the DOJ website for your responsibilities relating to civil rights. In the search box in the upper right corner of the DOJ website, type Civil Rights in the search box.

FEOP: If a Grantee has more than 50 employees and receives more than \$500,000 of Federal funds in one grant they are required to submit an Equal Employment Opportunity Plan Federal approval other grantees may claim an exemption from the FEOP requirement. See the following website for more information:
http://www.ojp.usdoj.gov/about/ocr/feop_comply.htm.

2. Who do I contact if I have questions about my grant?

When you applied for funding the Grant Announcement document listed the DOJ financial and program contact names for your award. You will also find these names when interacting with the Egrants system.

4. General Information and Resources

Mailng Address:
Department of Justice, Training and Standards Bureau, PO Box 7070,
Madison, WI 53707

Website: <http://www.doj.state.wi.us/>

DOJ Administrative Guide: The Administrative Guide provides Grants and Financial Management Guidance related to your active grant. It can be found on the DOJ website by scrolling to the bottom of the website, under Resources, (in blue) and click on Grants. Select the DOJ Administrative Guide from the menu.

Egrants Help Desk Information:
Email: Egrants@doj.state.wi.us
Phone: 608-267-9068
Toll Free: (888)-894-6607
Hours of Operation: 8:00 AM – 4:30 PM CST
Help is also available on most pages in the Egrants system under the "Help" button.



5515 East La Palma Avenue
Suite 100
Anaheim, CA 92807

January 2, 2019

Lieutenant Eric Miller
Bayside Police Department
9075 N. Regent Road
Bayside, WI 53217

**State of Wisconsin
Trusted Identification
Partner for 25 Years**

Tel: 414-206-3918
Email: emiller@baysidewi.gov

Reference No. MTWI-L010219-02

Dear Lt. Eric:

IDEMIA is pleased to provide Bayside Police Department with the following quotation for a IDEMIA LiveScan Station equipped with standard Wisconsin profiles for submission to the Wisconsin Department of Justice (WDOJ) Automated Fingerprint Identification System (AFIS).

IDEMIA's fully integrated LiveScan solution provides Bayside Police Department the following features and benefits:

- ◆ Single-source vendor for all components of the LiveScan solution, including the AFIS interface
- ◆ 2-Finger FAST ID to WDOJ AFIS (*Criminal processing*)
- ◆ Digital image capture of upper, lower and writer's palms, slaps and rolls (*Criminal processing*)
- ◆ Mug Photo Capture available (*option*)
- ◆ Full compliance with WDOJ AFIS, FBI IAFIS/NGI EBTS and ANSI/NIST image standards
- ◆ Automatic fingerprint sequencing and duplicate print checking before scanning is completed, ensuring data integrity
- ◆ Quick check, review, and edit can be performed on each print
- ◆ All livescan configurations include on-site installation, training, and 1 year on-site warranty



*Tenprint/Palmprint capture units shown above
Cabinet shows Mugshot capture*

IDEMIA's on-going commitment to customer satisfaction and the delivery of the highest level of support in the industry is demonstrated by our placing resources **in the field** near the customer to provide on-site customer support.

Our standard warranty is 1 Year on-site for both parts and labor. Bayside Police Department report a problem, IDEMIA will dispatch a IDEMIA Representative from our Madison, Wisconsin office to go on-site to resolve the problem as opposed to other vendors who send a "box with a replacement part". We send a highly trained support representative to provide problem resolution. This ensures that Bayside Police Department staff members are not burdened with the added task of "parts replacement".

**IDEMIA has been
the sole provider
of the WDOJ AFIS
System since 1993**

Solution Description and Pricing

IDEMIA proposes the equipment and services described in Table 1.

Tenprint/Palmprint Capture - Desktop Table 1. Pricing

Description	Unit Price
IDEMIA LiveScan Station Desktop Tenprint/Palmprint, including: <ul style="list-style-type: none"> ◆ IDEMIA LiveScan Station Software ◆ FBI Appendix F Certified Tenprint/Palmprint 500PPI Scanner with Moisture Discriminating Optics Scanner™ (MDO) Block Technology ◆ Computer, monitor, keyboard ◆ UPS ◆ Mugshot Capture Kit (camera, software) ◆ Printer Black & White Tenprint Card, Duplexer, +1 additional Tray ◆ RMS Interface ◆ Foot pedal for hands free advancement ◆ Standard WDOJ Workflows and Profiles ◆ Installation / On-site Training ◆ Warranty: 1 Year On-site Advantage Solution warranty, 9x5, Next day on-site response and parts replacement ◆ Freight 	\$16,513
<i>Less discount for receipt of Purchase Order by no later than 03/15/2019</i>	(\$1,651)
TOTAL	\$14,862
Annual Maintenance (to start after 1 Year Warranty)	
Annual Maintenance On-site Advantage Solution, 9X5, Next day on-site response and parts replacement	\$2,404

Standard shipping is 30 days after receipt of order, or as otherwise scheduled.

Customer Responsibilities

Bayside Police Department is responsible for the following:

Connection to the Wisconsin Department of Justice (WDOJ) Badgernet network is required for electronic submission and is the responsibility of Bayside Police Department

- ◆ Providing necessary facility resources required for equipment installation and operation including access, space, environmental control, electrical power and networking.
- ◆ To obtain and maintain the required transmission lines and hardware for remote communications to and from the necessary agencies.
- ◆ Obtaining all required authorizations for connecting to the WDOJ.

**IDEMIA's
Standard
Warranty and
Maintenance
support
includes remote
dial in AND on-
site support
services.**

Assumptions

In developing this proposal, IDEMIA has made the following assumptions:

- ◆ Should Bayside Police Department desire or require the ability to interface the proposed IDEMIA Livescan with an RMS / JMS, upon request IDEMIA will provide Bayside Police Department an Interface Control Document (ICD) in which the Bayside Police Department RMS/JMS vendor can

use to ensure compliance for the interface. Set-up will occur at the same time as the installation of the IDEMIA LiveScan. Additional fees may occur if this set-up is requested at a later date.

- ◆ If it is determined that the RMS/JMS cannot meet the requirements of the ICD, IDEMIA will analyze and quote any specific development needs required to establish the interface between the proposed IDEMIA LiveScan and the Bayside Police Department RMS/JMS.
- ◆ An inter-agency agreement between Bayside Police Department and WDOJ will be in place.
- ◆ Bayside Police Department will provide all necessary communication to connect to WDOJ. This includes, but is not limited to hubs, routers, modems, etc.
- ◆ On-site Installation Services will be scheduled after network connectivity to WDOJ has been established and verified.

Additional engineering effort by IDEMIA beyond the scope of the standard product will be quoted at a firm fixed price based on our current service rates in effect at the time of the change, plus any related travel or administrative expenses. Assistance with training and questions for the Bayside Police Department database or any programming, scripting, or review of programs beyond work quoted above are excluded from this offer.

Prices are exclusive of any and all state, or local taxes, or other fees or levies. Customer payments are due to IDEMIA within 20 days after the date of the invoice. Product purchase will be governed by the IDEMIA Agreement, a copy of which is attached for your convenience. Firm delivery schedules will be provided upon receipt of a purchase order. No subsequent purchase order can override such terms. Nothing additional shall be binding upon IDEMIA unless a subsequent agreement is signed by both parties.

IDEMIA reserves the right to substitute hardware of equal value with equal or better capability, based upon market availability. If, however such equipment is unavailable, IDEMIA will make its best effort to provide a suitable replacement.

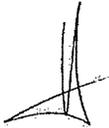
Proposal Expiration: March 31, 2019

Purchase orders should be sent to IDEMIA by electronic mail, facsimile or U.S. mail. Please direct all questions and order correspondence, including Purchase Order, to:

Noemi Islas
IDEMIA
5515 East La Palma Avenue, Suite 100
Anaheim, CA 92807
Email: noemi.islas@idemia.com | Tel: (714) 238-2082 | Fax: (714) 238-2049

We look forward to working with you.

Sincerely,



Michael Kato
Vice President of Public Security, State & Local Government - IDEMIA

Advantage Solution Support

The following table provides a summary of the maintenance services and support available during warranty and following warranty expiration. Initial warranty period is 1 year from the date of installation.

Support Features	Warranty	Post Warranty
Software Support 9X5*	Included in Warranty	Available for purchase
Unlimited Telephone Technical Support	√	√
2 Hour Telephone Response Time	√	√
Remote Dial-in Analysis	√	√
Software Standard Releases	√	√
Software Supplemental Releases	√	√
Automatic Call Escalation	√	√
Software Customer Alert Bulletins	√	√
Hardware Support - On-site 9X5*	Included in Warranty	Available for purchase
On-Site Response	24-hours	√
On-Site Corrective Maintenance	√	√
On-Site Parts Replacement	√	√
Preventive Maintenance	√	√
Escalation Support	√	√
Hardware Service Reporting	√	√
Hardware Customer Alert Bulletins	√	√
Parts Support	Included in Warranty	Available for purchase
Advanced Exchange Parts Replacement	√	√
Telephone Technical Support for Parts Replacement	√	√
Parts Customer Alert Bulletins	√	√
Software Uplifts		
Hours of Coverage Available up to 24 Hours Per Day, 7 Days/Week	Optional	Optional
1 Hour Telephone Response	Optional	Optional
Hardware Uplifts		
Hours of Coverage Available up to 24 Hours Per Day, 7 Days/Week	Optional	Optional
Up to 4 Hours On-site Response	Optional	Optional

*Customer local time

By signing this signature block below, Bayside Police Department agrees to the terms and pricing stated in this proposal for the product and services as referenced above. My signature below constitutes the acceptance of this order and authorizes IDEMIA, LLC to ship and provide these product and services:

Signature Authorization for Order:

Signature _____
Name _____
Date _____

Total Purchase Price (including any Options): _____

Please provide Billing Address:

Check if Billing Address is same as Shipping Address:

Please provide Shipping Address (if different from Billing Address):

PLEASE PROVIDE A COPY OF YOUR CURRENT TAX EXEMPTION CERTIFICATE (if applicable).

Idemia Identity & Security USA LLC Short Form Sales Agreement

1. Scope. Idemia Identity & Security USA LLC, ("IDEMIA" or "Seller") having a place of business at 5515 East La Palma Avenue, Suite 100, Anaheim, California 92807 and _____, ("Customer"), having a place of business at _____,

_____ enter into this Sales Agreement ("Agreement"), pursuant to which IDEMIA will sell to Customer and Customer will purchase from Seller the equipment, parts, software, or services related to the equipment (e.g., installation) described in Seller's Proposal or Letter Quote dated _____. These terms and conditions, together with the Proposal or Quote, comprise the "Agreement." Customer may indicate its acceptance of this Agreement by signing below or by issuing a purchase order that refers to either the Proposal/Quote or to a Customer solicitation to which the Proposal/Quote responds. Only these terms and conditions apply to the transaction, notwithstanding any inconsistent or additional terms and conditions contained in the purchase order or Customer solicitation.

2. Price, Payment and Sales Terms. The Contract Price is U.S. \$ _____, excluding applicable sales, use, or similar taxes and freight. Seller will submit invoices to Customer for products when they are shipped and, if applicable, for services when they are performed. Customer will make payments to Seller within twenty (20) days after the invoice date. Unless otherwise stipulated with the Seller when an Order is accepted, the Equipment will be delivered by Seller "FCA" (Free Carrier), with named place being the Seller's premises where the Goods are being dispatched, (Incoterms 2010). Title to the Equipment will pass to Customer upon payment in full of the Contract Price as outlined above, except that title to Software will not pass to Customer at any time. Risk of loss will pass to Customer upon delivery of the Equipment to the Customer at the agreed named place of delivery in accordance with the Incoterm in the contract. Seller will pack and ship all Equipment in accordance with good commercial practices.

3. Software. If this transaction involves software, any software owned by Seller ("IDEMIA Software") is licensed to Customer solely in accordance with Seller's Software License Agreement ("SLA"), which is attached as Exhibit A and incorporated herein by this reference. Any software owned by a third party ("Non-IDEMIA Software") is licensed to Customer in accordance with the standard license, terms, and restrictions of the copyright owner unless the owner has granted to Seller the right to sublicense its software pursuant to the SLA, in which case the SLA applies and the owner will have all rights and protections under the SLA as the Licensor. Seller makes no representations or warranties of any kind regarding Non-IDEMIA Software.

4. Express Limited Warranty and Warranty Disclaimer. IDEMIA Software is warranted in accordance with the SLA.

5. Delays and Disputes. Neither party will be liable for its non-performance or delayed performance if caused by an event, circumstance, or act of a third party that is beyond a party's reasonable control (a "Force Majeure"). Each party will notify the other if it becomes aware of a Force Majeure that will significantly delay performance. The parties will try to settle any dispute arising from this Agreement (except for a claim relating to intellectual property or breach of confidentiality) through good faith negotiations. If necessary, the parties will escalate the dispute to their appropriate higher-level managers. If negotiations fail, the parties will jointly select a mediator to mediate the dispute and will share equally the mediation costs. Neither party will assert a breach of this Agreement without first giving the other party written notice and a thirty (30) day period to cure the alleged breach.

6. LIMITATION OF LIABILITY. Except for personal injury or death, Seller's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the purchase price of the products or services for which losses or damages are claimed. **SELLER WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOOD WILL, REVENUES, PROFITS OR SAVINGS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS AGREEMENT, THE SALE OR USE OF THE**

PRODUCTS, OR THE PERFORMANCE OF SERVICES BY SELLER PURSUANT TO THIS AGREEMENT. No action for contract breach or otherwise relating to the transactions contemplated by this Agreement may be brought more than one year after the accrual of the cause of action. This limitation of liability survives the expiration or termination of this Agreement.

7. Confidential Information and Preservation of Proprietary Rights. The SLA governs software confidentiality. As to any other information marked "Confidential" and provided by one party to the other, the receiving party will maintain the confidentiality of the information and not disclose it to any third party; take necessary and appropriate precautions to protect the information; and use the information only to further the performance of this Agreement. Confidential information is and will remain the property of the disclosing party, and no grant of proprietary rights in the confidential information is given or intended. Seller, any copyright owner of Non-IDEMIA Software, and any third party manufacturer own and retain all of their proprietary rights in the equipment, parts and software, and nothing herein is intended to restrict their proprietary rights,. Except as explicitly provided in the SLA, this Agreement does not grant any right, title or interest in Seller's proprietary rights, or a license under any Seller patent or patent application.

8. Miscellaneous: Each party will comply with all applicable laws, regulations and rules concerning the performance of this Agreement or use of the products to the extent they do not conflict with the laws of the United States. This Agreement and the rights and duties of the parties will be governed by and interpreted in accordance with the laws of the State in which the products are installed to the extent they do not conflict with the laws of the United States. This Agreement constitutes the entire agreement of the parties regarding this transaction, supersedes all previous agreements and proposals relating to this subject matter, and may be amended only by a written instrument executed by both parties. Seller is not making, and Customer is not relying upon, any representation or warranty except those expressed herein. There are no certifications or commitments binding Seller applicable to this transaction unless they are in writing and signed by an authorized signatory of Seller.

Idemia Identity & Security USA LLC ("SELLER"):

Signed _____
Name _____
Title _____
Date _____

NAME ("CUSTOMER")

Signed _____
Name _____
Title _____
Date _____

EXHIBIT A – SOFTWARE LICENSE AGREEMENT

In this Exhibit A, the term "Licensor" means Idemia Identity & Security USA LLC, ("IDEMIA"); "Licensee," means the Customer; "Primary Agreement" means the agreement to which this exhibit is attached (IDEMIA Short Form Sales Agreement); and "Agreement" means this Exhibit and the applicable terms and conditions contained in the Primary Agreement. The parties agree as follows:

For good and valuable consideration, the parties agree as follows:

SECTION 1. DEFINITIONS

1.1 "Designated Products" means products provided by IDEMIA to Licensee with which or for which the Software and Documentation is licensed for use.

1.2 "Documentation" means product and software documentation that specifies technical and performance features and capabilities, and the user, operation and training manuals for the Software (including all physical or electronic media upon which such information is provided).

1.3 "Open Source Software" means software with either freely obtainable source code, license for modification, or permission for free distribution.

1.4 "Open Source Software License" means the terms or conditions under which the Open Source Software is licensed.

1.5 "Primary Agreement" means the agreement to which this exhibit is attached (IDEMIA Short Form Sales Agreement).

1.6 "Security Vulnerability" means a flaw or weakness in system security procedures, design, implementation, or internal controls that could be exercised (accidentally triggered or intentionally exploited) and result in a security breach such that data is compromised, manipulated or stolen or the system damaged.

1.7 "Software" (i) means proprietary software in object code format, and adaptations, translations, de-compilations, disassemblies, emulations, or derivative works of such software; (ii) means any modifications, enhancements, new versions and new releases of the software provided by IDEMIA; and (iii) may contain one or more items of software owned by a third party supplier. The term "Software" does not include any third party software provided under separate license or third party software not licensable under the terms of this Agreement.

SECTION 2. SCOPE

IDEMIA and Licensee enter into this Agreement in connection with IDEMIA's delivery of certain proprietary Software or products containing embedded or pre-loaded proprietary Software, or both. This Agreement contains the terms and conditions of the license IDEMIA is providing to Licensee, and Licensee's use of the Software and Documentation.

SECTION 3. GRANT OF LICENSE

3.1. Subject to the provisions of this Agreement and the payment of applicable license fees, IDEMIA grants to Licensee a personal, limited, non-transferable (except as permitted in Section 7) and non-exclusive license under IDEMIA's copyrights and Confidential Information (as defined in the Primary Agreement) embodied in the Software to use the Software, in object code form, and the Documentation solely in connection with Licensee's use of the Designated Products. This Agreement does not grant any rights to source code.

3.2. If the Software licensed under this Agreement contains or is derived from Open Source Software, the terms and conditions governing the use of such Open Source Software are in the Open Source Software Licenses of the copyright owner and not this Agreement. If there is a conflict between the terms and conditions of this Agreement and the terms and conditions of the Open Source Software Licenses governing Licensee's use of the Open Source Software, the terms and conditions of the license grant of the applicable Open Source Software Licenses will take precedence over the license grants in this Agreement. If requested by Licensee, IDEMIA will use commercially reasonable efforts to: (i) determine whether any Open Source Software is provided under this Agreement; (ii) identify the Open Source Software and provide Licensee a copy of the applicable Open Source Software License (or specify where that license may be found); and, (iii) provide Licensee a copy of the Open Source Software source code, without charge, if it is publicly available (although distribution fees may be applicable).

SECTION 4. LIMITATIONS ON USE

4.1. Licensee may use the Software only for Licensee's internal business purposes and only in accordance with the Documentation. Any other use of the Software is strictly prohibited. Without limiting the general nature of these restrictions, Licensee will not make the Software available for use by third parties on a "time sharing," "application service provider," or "service bureau" basis or for any other similar commercial rental or sharing arrangement.

4.2. Licensee will not, and will not allow or enable any third party to: (i) reverse engineer, disassemble, peel components, decompile, reprogram or otherwise reduce the Software or any portion to a human perceptible form or otherwise attempt to recreate the source code; (ii) modify, adapt, create derivative works of, or merge the Software; (iii) copy, reproduce, distribute, lend, or lease the Software or Documentation to any third party, grant any sublicense or other rights in the Software or Documentation to any third party, or take any action that would cause the Software or Documentation to be placed in the public domain; (iv) remove, or in any way alter or obscure, any copyright notice or other notice of IDEMIA's proprietary rights; (v) provide, copy, transmit, disclose, divulge or make the Software or Documentation available to, or permit the use of the Software by any third party or on any machine except as expressly authorized by this Agreement; or (vi) use, or permit the use of, the Software in a manner that would result in the production of a copy of the Software solely by activating a machine containing the Software. Licensee may make one copy of Software to be used solely for archival, back-up, or disaster recovery purposes; *provided* that Licensee may not operate that copy of the Software at the same time as the original Software is being operated. Licensee may make as many copies of the Documentation as it may reasonably require for the internal use of the Software.

4.3. Unless otherwise authorized by IDEMIA in writing, Licensee will not, and will not enable or allow any third party to: (i) install a licensed copy of the Software on more than one unit of a Designated Product; or (ii) copy onto or transfer Software installed in one unit of a Designated Product onto another device. Licensee may temporarily transfer Software installed on a Designated Product to another device if the Designated Product is inoperable or malfunctioning, if Licensee provides written notice to IDEMIA of the temporary transfer and identifies the device on which the Software is transferred. Temporary transfer of the Software to another device must be discontinued when the original Designated Product is returned to operation and the Software must be removed from the other device. Licensee must provide prompt written notice to IDEMIA at the time temporary transfer is discontinued.

SECTION 5. OWNERSHIP AND TITLE

IDEMIA, its licensors, and its suppliers retain all of their proprietary rights in any form in and to the Software and Documentation, including, but not limited to, all rights in patents, patent applications, inventions, copyrights, trademarks, trade secrets, trade names, and other proprietary rights in or relating to the Software and Documentation (including any corrections, bug fixes, enhancements, updates, modifications, adaptations, translations, de-compilations, disassemblies, emulations to or derivative works from the Software or Documentation, whether made by IDEMIA or another party, or any improvements that result from IDEMIA's processes or, provision of information services). No rights are granted to Licensee under this Agreement by implication, estoppel or otherwise, except for those rights which are expressly granted to Licensee in this Agreement. All intellectual property developed, originated, or prepared by IDEMIA in connection with providing the Software, Designated Products, Documentation or related services, remains vested exclusively in IDEMIA, and Licensee will not have any shared development or other intellectual property rights.

SECTION 6. LIMITED WARRANTY; DISCLAIMER OF WARRANTY

6.1. If Licensee is not in breach of any of its obligations under this Agreement, IDEMIA warrants that the unmodified Software, when used properly and in accordance with the Documentation and this Agreement, will be free from a reproducible defect that eliminates the functionality or successful operation of a feature critical to the primary functionality or successful operation of the Software. Whether a defect occurs will be determined by IDEMIA solely with reference to the Documentation. IDEMIA does not warrant that Licensee's use of the Software or the Designated Products will be uninterrupted, error-free, completely free of Security Vulnerabilities, or that the Software or the Designated Products will meet Licensee's particular requirements. IDEMIA makes no representations or warranties with respect to any third party software included in the Software.

6.2 IDEMIA's sole obligation to Licensee and Licensee's exclusive remedy under this warranty is to use reasonable efforts to remedy any material Software defect covered by this warranty. These efforts will involve either replacing the media or attempting to correct significant, demonstrable program or documentation errors or Security Vulnerabilities. If IDEMIA cannot correct the defect within a reasonable time, then at IDEMIA's option, IDEMIA will replace the defective Software with functionally-equivalent Software, license to Licensee substitute Software which will accomplish the same objective, or terminate the license and refund the Licensee's paid license fee.

6.3. Warranty claims are described in the Primary Agreement.

6.4. **The express warranties set forth in this Section 6 are in lieu of, and IDEMIA disclaims, any and all other warranties (express or implied, oral or written) with respect to the Software or Documentation, including, without limitation, any and all implied warranties of condition, title, non-infringement, merchantability, or fitness for a particular purpose or use by Licensee (whether or not IDEMIA knows, has reason to know, has been advised, or is otherwise aware of any such purpose or use), whether arising by law, by reason of custom or usage of trade, or by course of dealing. In addition, IDEMIA disclaims any warranty to any person other than Licensee with respect to the Software or Documentation.**

SECTION 7. TRANSFERS

Licensee will not transfer the Software or Documentation to any third party without IDEMIA's prior written consent. IDEMIA's consent may be withheld at its discretion and may be conditioned upon transferee paying all applicable license fees and agreeing to be bound by this Agreement.

SECTION 8. TERM AND TERMINATION

8.1 Licensee's right to use the Software and Documentation will begin when the Primary Agreement is signed by both parties and will continue for the life of the Designated Products with which or for which the Software and Documentation have been provided by IDEMIA, unless Licensee breaches this Agreement, in which case this Agreement and Licensee's right to use the Software and Documentation may be terminated immediately upon notice by IDEMIA.

8.2 Within thirty (30) days after termination of this Agreement, Licensee must certify in writing to IDEMIA that all copies of the Software have been removed or deleted from the Designated Products and that all copies of the Software and Documentation have been returned to IDEMIA or destroyed by Licensee and are no longer in use by Licensee.

8.3 Licensee acknowledges that IDEMIA made a considerable investment of resources in the development, marketing, and distribution of the Software and Documentation and that Licensee's breach of this Agreement will result in irreparable harm to IDEMIA for which monetary damages would be inadequate. If Licensee breaches this Agreement, IDEMIA may terminate this Agreement and be entitled to all available remedies at law or in equity (including immediate injunctive relief and repossession of all non-embedded Software and associated Documentation unless Licensee is a Federal agency of the United States Government).

SECTION 9. UNITED STATES GOVERNMENT LICENSING PROVISIONS & RESTRICTED RIGHTS LEGEND

This Section applies if Licensee is the United States Government or a United States Government agency. Licensee's use, duplication or disclosure of the Software and Documentation under IDEMIA's copyrights or trade secret rights is subject to the restrictions set forth in subparagraphs (c)(1) and (2) of the Commercial Computer Software-Restricted Rights clause at FAR 52.227-19 (JUNE 1987), if applicable, unless they are being provided to the Department of Defense. If the Software and Documentation are being provided to the Department of Defense, Licensee's use, duplication, or disclosure of the Software and Documentation is subject to the restricted rights set forth in subparagraph (c)(1)(ii) of the Rights in Technical Data and Computer Software clause at DFARS 252.227-7013 (OCT 1988), if applicable. The Software and Documentation may or may not include a Restricted Rights notice, or other notice referring to this Agreement. The provisions of this Agreement will continue to apply, but only to the extent that they are consistent with the rights provided to the Licensee under the provisions of the FAR or DFARS mentioned above, as applicable to the particular procuring agency and procurement transaction.

SECTION 10. CONFIDENTIALITY

Licensee acknowledges that the Software and Documentation contain IDEMIA's valuable proprietary and Confidential Information and are IDEMIA's trade secrets, and that the provisions in the Primary Agreement concerning Confidential Information apply.

SECTION 11. GENERAL

11.1. **COPYRIGHT NOTICES.** The existence of a copyright notice on the Software will not be construed as an admission or presumption of publication of the Software or public disclosure of any trade secrets associated with the Software.

11.2. **COMPLIANCE WITH LAWS.** Licensee acknowledges that the Software is subject to the laws and regulations of the United States and Licensee will comply with all applicable laws and regulations, including export laws and regulations of the United States. Licensee will not, without the prior authorization of IDEMIA and the appropriate governmental authority of the United States, in any form export or re-export, sell or resell, ship or reship, or divert, through direct or indirect means, any item or technical data or direct or indirect products sold or otherwise furnished to any person within any territory for which the United States Government or any of its agencies at the time of the action, requires an export license or other governmental approval. Violation of this provision is a material breach of this Agreement.

11.3. **GOVERNING LAW.** This Agreement is governed by the laws of the United States to the extent that they apply and otherwise by the internal substantive laws of the State to which the Software is shipped if Licensee is a sovereign government entity, to the extent they do not conflict with the laws of the United States, or the internal substantive laws of the State of Delaware if Licensee is not a sovereign government entity. The terms of the U.N. Convention on Contracts for the International Sale of Goods do not apply. In the event that the Uniform Computer Information Transaction Act, any version of this Act, or a substantially similar law (collectively "UCITA") becomes applicable to a party's performance under this Agreement, UCITA does not govern any aspect of this Agreement or any license granted under this Agreement, or any of the parties' rights or obligations under this Agreement. The governing law will be that in effect prior to the applicability of UCITA.

11.4. **THIRD PARTY BENEFICIARIES.** This Agreement is entered into solely for the benefit of IDEMIA and Licensee. No third party has the right to make any claim or assert any right under this Agreement, and no third party is deemed a beneficiary of this Agreement. Notwithstanding the foregoing, any licensor or supplier of third party software included in the Software will be a direct and intended third party beneficiary of this Agreement.

11.5. **PREVAILING PARTY.** In the event of any dispute arising out of the subject matter of this Agreement, the prevailing party shall recover, in addition to any other damages assessed, its reasonable attorneys' fees and court costs incurred in arbitrating, litigating, or otherwise settling or resolving such dispute.

11.6 **SURVIVAL.** Sections 4, 5, 6.3, 7, 8, 9, 10, and 11 survive the termination of this Agreement.



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

Josh Kaul
Attorney General

Room 114 East, State Capitol
PO Box 7857
Madison WI 53707-7857
(608) 266-1221
TTY 1-800-947-3529

NATIONAL CRIMINAL HISTORY IMPROVEMENT PROGRAM
Livescan Upgrade
2018-NC-01-15061

The Wisconsin Department of Justice (DOJ), hereby awards to **Village of Bayside**, (hereinafter referred to as the **Grantee**), the amount of **\$16,514** for programs or projects pursuant to the federal Omnibus Safe Streets and Crime Control Act of 1968, as amended.

This grant may be used until **6/30/2019** for the programs consistent with the budget and general conditions in Attachment A, subject to any limitations or conditions set forth in Attachments B and/or C, if included.

The Grantee shall administer the programs or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Wisconsin Department of Justice. The submitted application is hereby incorporated as reference into this award.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A and/or B) when the Grantee signs and returns one copy of this grant award to the Wisconsin Department of Justice.

BY: Joshua L. Kaul
JOSHUA L. KAUL
Attorney General
Wisconsin Department of Justice

02/25/19
Date

The (Grantee), **Village of Bayside**, hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

GRANTEE: **Village of Bayside**
BY: [Signature]
NAME: **Samuel Dickman**
TITLE: **Village President**

4/3/19
Date

WISCONSIN DEPARTMENT OF JUSTICE
ATTACHMENT A

Grantee: Village of Bayside

Project Title: Livescan Upgrade CFDA #16.738

Grant Period: From 3/1/2019 To 6/30/2019

Grant Number: 2018-NC-01-15061 Program Area: 01

APPROVED BUDGET

See your Egrants Application for details

	<u>Federal & Match</u>
Personnel	\$1,652
Employee Benefits	
Travel (Including Training)	
Equipment	\$14,862
Supplies & Operating Expenses	
Consultants	
Other	
FEDERAL TOTAL	\$14,862
MATCH TOTAL	\$1,652
TOTAL APPROVED BUDGET	\$16,514

Award General Conditions:

1. Award funds will be used to supplement, not supplant, planned or allocated funds.
2. To be allowable under a grant program, all funds (federal and cash match) must be obligated (purchase order issued) or paid for services provided during the grant period. If obligated by the end of the grant period, payment must be made within 60 days of the grant period ending date.
3. Budget changes in excess of 10% of the approved line item amount and **any** increases for personnel compensation not included in the approved budget require approval from DOJ. **All changes to the contractual category require prior DOJ approval.**
4. Subgrantees acknowledge that failure to submit an acceptable Equal Employment Opportunity Plan (if required to submit one pursuant to 28 CFR 42.302) that is approved by the Federal Office of Civil Rights, is a violation of its Certified Assurances and may result in the suspension of the grant.
5. Grant funds will be paid to the grantee on a reimbursement basis.
6. Any changes in personnel involved with the grant including the project director, financial officer and/or signatory needs to be reported in a modification to DOJ via Egrants.
7. Fees for independent consultants may not exceed the federal rate of \$650 per eight-hour day, unless prior approval is received from DOJ.
8. All income generated as a direct result of an agency funded project shall be deemed program income. Program income must be used for the purpose and under the conditions applicable to the award. Program income should be used as earned and expended as soon as possible. If the cost is allowable under the Federal grant program, then the cost would be allowable using program income. All program income must be reported to DOJ.
9. Reimbursement for travel (i.e. mileage, meals, and lodging) is limited to state rates.
10. Recipient fully understands that DOJ has the right to suspend or terminate grant funds to any recipient that fails to conform to the requirements (special/general conditions and general operating policies) or that fails to comply with the terms and conditions of its grant award.
11. The Wisconsin Department of Justice reserves the right to withhold grant payments if the grant recipient is delinquent paying any obligation to the Department of Justice such as background check fees, etc.

12. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.
13. Please be advised that a hold may be placed on any application or grant payment if it is deemed that an agency is not in good standing on other Wisconsin Department of Justice (DOJ) grants, has other grants compliance issues that would make the applicant agency ineligible to receive DOJ funding, and/or is not cooperating with an ongoing DOJ grant review or audit.
14. A hold may also be placed on any application or grant payment if it is deemed that an agency is not in compliance with federal civil rights laws and/or is not cooperating with an ongoing federal civil rights investigation.

**NATIONAL CRIMINAL HISTORY IMPROVEMENT PROGRAM
ACKNOWLEDGEMENT NOTICE**

Grantee: Village of Bayside Date March 2019
Grant No. 2018-NC-01-15061
Project Title: Livescan Upgrade

The following reporting requirements apply to your grant award.

QUARTERLY PERFORMANCE MEASURE REPORTS must be submitted on a scheduled basis and **must be completed in the federal web-based Performance Measurement Tool (PMT)**. Additional information on this system and instructions will be provided by DOJ. Performance Measure reports on the status of your project are due in the PMT on:

NOTE: Reports due 04/12 includes January, February and March program activity.
Reports due 07/12 includes April, May and June program activity.
Reports due 10/12 includes July, August and September program activity.
Reports due 01/12 includes October, November and December program activity.

PROGRESS REPORTS must be submitted on a scheduled basis and **should be completed in Egrants**. Narrative reports on the status of your project are due to DOJ on:

04/12/19 07/12/19 FINAL

NOTE: Reports due 04/12 includes January, February and March program activity.
Reports due 07/12 includes April, May and June program activity.
Reports due 10/12 includes July, August and September program activity.
Reports due 01/12 includes October, November and December program activity.

FINANCIAL REPORTS serve two functions: to report fiscal status and to request funds. The Financial Report (G2) form can be found on the DOJ website: <http://www.doj.state.wi.us/>, scroll to the bottom of the website, under Resources, (in blue) and click on Grants. **Please attach copies of all invoices to G-2 report for all equipment purchases.**

04/12/19 07/12/19 FINAL

NOTE: Reports due 04/12 includes January, February and March program activity.
Reports due 07/12 includes April, May and June program activity.
Reports due 10/12 includes July, August and September program activity.
Reports due 01/12 includes October, November and December program activity.

OTHER: Complete and return Certified Assurances and Lobbying/Debarment Forms, enclosed

ACKNOWLEDGEMENT

The materials referenced above were received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions, as well as receipt of the General Conditions which were previously provided in the Instructions for Filing and Application. I understand that this grant is awarded subject to our compliance with all Conditions, Regulations, and Obligations described in the above materials.

3/18/19
Date


Eric Miller

, Project Director

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE
WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals—

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by—

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will—
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:
 For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;
 For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.
 Notice shall include the identification number(s) of each affected award;
 - (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
 - (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Bayside Police Department, 9075 N. Regent Road, Bayside, Wisconsin, 53217-1800

Grantee Name and Address

Livescan Upgrade

Project Name

Samuel Dickman, Village President
 Signature of Chief Executive (Co. Board Chair, Co. Executive, Mayor)

4/3/19
 Date

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.

(2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

- a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
- b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
- c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;

c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204. (5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection). (6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands). (7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application. (8) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application-- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance. (9) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law—including, but not limited to, the Indian Self-Determination and Education Assistance Act—seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement

by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11). I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

FEDERAL AWARD CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any certifications or assurances submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or a certification or assurance related to conduct during the award period -- may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. The Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2018 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2018 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2018 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

5. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

6. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

7. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

8. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient)-- 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or 2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

9. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

10. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$150,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$150,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$150,000), and are incorporated by reference here.

11. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

12. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

13. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

14. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.

15. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

16. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "highrisk" for purposes of the DOJ high-risk grantee list.

17. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

18. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

19. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38, specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of the regulation, now entitled "Partnerships with Faith-Based and Other Neighborhood Organizations," is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

20. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

21. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2018)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2018, are set out at <https://ojp.gov/funding/Explore/FY18AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

22. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (2) the DOJ OIG hotline: (contact information in English and Spanish) at (800) 869-4499 (phone) or (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

23. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient—

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that—

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

24. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

25. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

26. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

27. Recipient agrees that AFIS (Automated Fingerprint Identification System) equipment purchased under this award will conform to the American National Standards Institute (ANSI) Standard, "Data Format for the Interchange of Fingerprint, Facial & Other Biometric Information" (ANSI/NIST-ITL 1-2007 PART 1) and other reporting standards of the FBI.

28. Recipient is or will be following a comprehensive strategy for information sharing systems to improve the functioning of the criminal justice system, with an emphasis on integration of all criminal justice components, law enforcement, courts, prosecution, corrections, and probation and parole. Further, the strategy must be developed in consultation with State and local officials with emphasis on the recommendation of officials whose duty it is to oversee, plan, and implement integrated information technology systems, and contain-- (a) a definition and analysis of integration in the State and localities developing integrated information sharing systems; (b) an assessment of the criminal justice resources being devoted to information technology; (c) State and local resource needs; (d) Federal, State, regional, and local information technology coordination requirements; and (e) statewide priorities for planning and implementation of information technology systems.

29. This NCHIP/NARIP related project is to be funded as a cooperative agreement. The basis for using a cooperative agreement is the substantial involvement of the Bureau of Justice Statistics (BJS) in providing information, guidance, and direction relative to criminal history records improvements within the states. BJS will exercise general approval over the entire project. In addition, the substantial involvement of BJS will include, but not be limited to:

- a. Determining the types of criminal history record information that will be useful to Federal, state, and local agencies.
- b. Identifying Federal information reporting standards and guidelines and making them available to the recipient or providing access to them.
- c. Providing technical assistance to the recipient to enhance state criminal history records, identify convicted felons, and improve the quality and timeliness of criminal history information.
- d. Informing the recipient of the status of Federal program requirements, specifications, and funding levels.
- e. Requesting and obtaining statistical data as needed to monitor and assess performance with respect to criminal records improvement goals.

30. Recipient agrees that activities supported under this award will be coordinated with Federal, State, and local activities relating to homeland security and presale firearm checks, as appropriate.

31. In order to ensure that the National Criminal History Improvement Program (NCHIP) and the NICS Act Record Improvement Program (NARIP) are realizing the objectives in the most productive manner, the recipient agrees to participate in a comprehensive evaluation effort. It is anticipated that the evaluation will take place during the course of the program and will likely involve each participating state. It is expected that the evaluation will have a minimal impact on state program personnel and resources.

32. Recipient agrees that criminal justice information systems designed, implemented, or upgraded with NCHIP or NARIP funds will be compatible, where applicable, with the National Incident-Based Reporting System (NIBRS), the National Crime Information Center system (NCIC 2000), the National Criminal Instant Background Check System (NICS), the Integrated Automated Fingerprint Identification System (IAFIS), and applicable national, statewide or regional criminal justice information sharing standards and plans.

33. Recipient has or intends to establish a program that enters into the National Crime Information Center (NCIC) records of: (a) Protection orders for the protection of persons from stalking or domestic violence; (b) Warrants for the arrest of persons violating protection orders intended to protect victims from stalking or domestic violence; and (c) Arrests or convictions of persons violating protection orders intended to protect victims from stalking or domestic violence.

34. Recipient agrees that activities funded under this award will be closely coordinated with related activities supported with OJP, State, local, or tribal funds.
35. Protective order systems developed with funds awarded under this cooperative agreement will be designed to permit interface with the National Protective Order file maintained by the FBI.
36. Within 45 calendar days after the end of any conference, meeting, retreat, seminar, symposium, training activity, or similar event funded under this award, and the total cost of which exceeds \$20,000 in award funds, the recipient must provide the program manager with the following information and itemized costs:
 - 1) name of event;
 - 2) event dates;
 - 3) location of event;
 - 4) number of federal attendees;
 - 5) number of non-federal attendees;
 - 6) costs of event space, including rooms for break-out sessions;
 - 7) costs of audio visual services;
 - 8) other equipment costs (e.g., computer fees, telephone fees);
 - 9) costs of printing and distribution;
 - 10) costs of meals provided during the event;
 - 11) costs of refreshments provided during the event;
 - 12) costs of event planner;
 - 13) costs of event facilitators; and
 - 14) any other costs associated with the event.

The recipient must also itemize and report any of the following attendee (including participants, presenters, speakers) costs that are paid or reimbursed with cooperative agreement funds:

- 1) meals and incidental expenses (M&IE portion of per diem);
- 2) lodging;
- 3) transportation to/from event location (e.g., common carrier, Privately Owned Vehicle (POV)); and,
- 4) local transportation (e.g., rental car, POV) at event location.

Note that if any item is paid for with registration fees, or any other non-award funding, then that portion of the expense does not need to be reported.

Further instructions regarding the submission of this data, and how to determine costs, are available in the OJP Financial Guide Conference Cost Chapter.

37. Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.

38. Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

39. The recipient agrees to ensure that the State Information Technology Point of Contact receives written notification regarding any information technology project funded by this grant during the obligation and expenditure period. This is to facilitate communication among local and state governmental entities regarding various information technology projects being conducted with these grant funds. In addition, the recipient agrees to maintain an administrative file documenting the meeting of this requirement. For a list of State Information Technology Points of Contact, go to <https://it.ojp.gov/technology-contacts>.

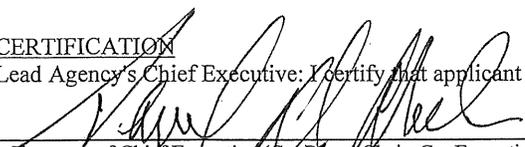
40. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

41. The recipient agrees that federal funds under this award will be used to supplement but not supplant state or local government funds.

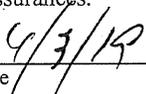
CERTIFICATION

Lead Agency's Chief Executive: I certify that applicant will comply with the above-certified assurances.



Signature of Chief Executive (Co. Board Chair, Co. Executive, Mayor)

Samuel Dickman, Village President



Date

Telephone Number

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

A Proclamation Recognizing May 12-18, 2019 as
National Police Week

WHEREAS, our law enforcement agencies play an essential role in safeguarding the rights and freedoms which have been guaranteed by the Constitution to every American citizen; and

WHEREAS, it is important to know and understand the problems, duties, and responsibilities of their police departments and that members of law enforcement serve the people by safeguarding life and property; and

WHEREAS, there are more than 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Bayside Police Department; and

WHEREAS, since the first recorded death in 1791, more than 23,000 law enforcement officers in the United States have made the ultimate sacrifice and were killed in the line duty, including 285 members of the Wisconsin law enforcement community; and

WHEREAS, there have been 61,995 assaults against law enforcement officers in 2017, resulting in approximately 17,902 injuries; and

WHEREAS, in 2018, 150 officers died in the line of duty, including two police officers from Wisconsin; and

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff; and

WHEREAS, the Bayside Police Department provides the safe collection of prescription drugs, completes welfare and vacation checks, provides traffic enforcement and safety, addresses property maintenance concerns, provides referrals, and attends youths events;

THEREFORE, BE IT RESOLVED, that, Samuel Dickman, Village President, and the Village Board of Trustees do hereby proclaim the week of May 12 – 18, 2019 as:

NATIONAL POLICE WEEK

throughout the Village of Bayside and publicly salutes the service of law enforcement officers in its community and in communities across the nation.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Lynn A. Galyardt, Director of Finance and Administration, Village Clerk/Treasurer

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

**A Proclamation Recognizing May 19-25, 2019 as
Emergency Medical Services Week**

WHEREAS, emergency medical services provides a vital public service and delivers important health care in the out-of-hospital setting; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out-of-hospital care, including preventive medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system serving our community consists of North Shore Fire/Rescue paramedics and firefighters; Bayside Communications Center dispatchers; Milwaukee County Office of Emergency Management EMS communicators, instructors, administrators, medical director and quality assurance specialists; emergency nurses, emergency physicians and private ambulance providers; and

WHEREAS, the members of emergency medical services teams engage in hundreds of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week

THEREFORE, BE IT RESOLVED, that Samuel Dickman, Village President, and the Village Board of Trustees do hereby proclaim the week of May 19 – 25, 2019 as:

EMERGENCY MEDICAL SERVICES WEEK

throughout the Village of Bayside and encourage residents to show their appreciation to those in the emergency medical services profession for taking lifesaving measures in times of greatest need.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Lynn A. Galyardt, Director of Finance and Administration, Village Clerk/Treasurer

VA3a

State of the Village 2019



Mission

To be a leader in accountable and innovative public service, striving for the continual enhancement in the quality of the Village.

Strategic Initiatives

- Service Excellence
- Civic Engagement
- Fiscal Integrity
- Sustainability

Bayside by the Numbers

1,831

Households



2018 Bayside
Population

2.39

Area in
Square Miles



Median
Household
Income

\$82,390

48

Median Age



Average value
of a home

\$361,400



Why is Bayside Buzzing?

*2017 Community Survey

84.4%

Likely to stay
in Bayside
for the
next 5 years



Likely to
recommend
living in
Bayside



91.7%

92%

Rate Village
communications
(Buzz and
Website)
as excellent



96.2%

Rate safety
as excellent
or good



Feel safe in
neighborhoods
and community
during the day

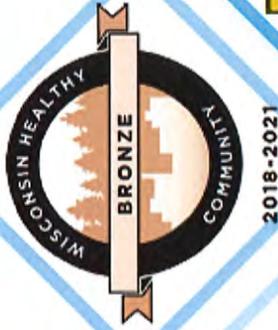
99%

High Performing Government

Recognized
by ICMA
8 years



Healthy
Communities
Designation



Financial
Reporting
8 years



Distinguished
Budget Award
11 years



Tree City
10 years
Growth Award
7 years



Bird City
9 Years



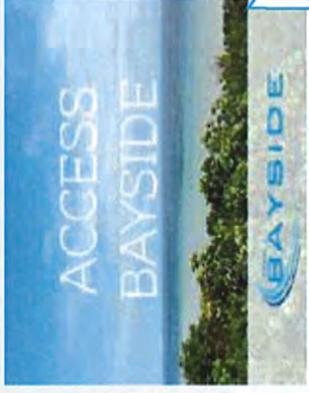
Wisconsin
3rd Safest City
USA
21st Safest City



Finalist
2 years



One Click, That's It



1,186 Service Requests
Top 5 Most Requested

BENEFITS

- Service Requests
- Helpful Information
- Staff Contacts
- Social Media
- Access to Communications

FAST FACTS

- 1,186 service requests
- 227 mobile app users
- 66% closed within
- service level agreement
- 28.8 hours to
- acknowledge request

1 Do Not Solicit List (205)

2 Special Pick-Up (122)

3 Vacation Check (72)

4 Village Owned Property (62)

5 Mulch Delivery (58)

Ten Current Service Requests

1 Do Not Solicit Requests

2 Garbage/ Recycling Containers

3 Home Security Info

4 Mailbox Damage

5 Mulch Delivery

6 Pothole

7 Special Event Parking

8 Vacation Check

9 Special Pick-Up

10 myBlue

2018 Projects



Ellsworth Park Storm Water Management

The project provides the Village the option to move stormwater from Ellsworth Park to Village Hall toward Fish Creek, the pond north of Village Hall. The Village pond was increased in size to hold 1.5 million gallons and the project reduces the strain on Indian Creek.



Ravine Lane Sanitary Sewer Stabilization
A sanitary sewer manhole became destabilized due to erosion along the bank of the ravine on the north side of West Ravine Lane. At this time, the manhole has been stabilized and slope has been re-graded with additional erosion control solutions to prevent further issues.



Culvert Replacement

47 driveway culverts were replaced and 11,200 feet of stormwater ditching was completed to improve stormwater capacity and flow.



Fund For Lake Michigan Grant

The project created a flow path model of the Pelham-Health neighborhood, engaged residents through community meetings and social mapping. The Village also created three (3) prototype storm water ditch options of a bioswale, bio-retention and rain garden for stormwater management.



Tree Removal & Planting
Due to the impact of the Emerald Ash Borer (EAB), the Village tree population has continued to be hit hard. 71 trees were removed in the Village with 66 trees, or 93%, being ash. The Village did plant 37 trees through the Adopt-A-Tree Program to contribute to a diverse and resilient urban forest.



Road Improvement Project

The Village resurfaced Sleepy Hollow Road, North Tennyson Drive between Brown Deer Road and Standish Place, and Standish Place from Lake Drive to the eastern cul-de-sac.



2019 Projects

Road Improvement

Culvert Replacement

Tree Removal & Planting

Stormwater Rehabilitation

Sanitary Sewer Rehabilitation

Bayside

Communications Center

Who We Are

22 team members provide 9-1-1 and non-emergency dispatching for 7 communities and North Shore Fire Rescue, impacting over 65,000 lives every day.

The Center completed 1,596 hours of training throughout 2018 and maintains minimum of 24 hours per year for all telecommunicators.



What We Do

Non-emergency Calls: 82,879
-Decrease of 4.07% from 2017

Emergency Calls: 25,334
-Decrease of 1.4% from 2017

Total Calls: 108,213
-Decrease of 3.4% from 2017

- Bayside • Brown Deer
- Fox Point • Glendale
- River Hills • Shorewood
- Whitefish Bay • North Shore Fire Rescue

Preparing for the Call

Who We Serve

Public Safety

Total number of calls for Service:

8,453

Number of calls for Service in Bayside:

427

Fire Service Calls

Total: 2,114

Bayside: 104

Percentage in Bayside: 5%

Medical Calls

Total: 6,339

Basic Life Support (BLS) Bayside: 190

Advanced Life Support (ALS) Bayside: 133

Medical (Bayside only): 5.1%

Response Time (mins.)

Fire total: 5:42

Fire (Bayside only): 5:28

EMS Total: 5:24

EMS (Bayside only): 5:04

Total number of calls for Service:

17,924

Citations:

1,060

Officers Paul Picciolo and Cory Fuller were promoted to Lieutenant.

Hired Doug Larsson as Chief of Police.

Wisconsin Law Enforcement Accreditation Group (WILEAG) CORE accreditation status achieved.

787 hours of training completed
17,924 calls for service

Averaged 301 miles patrolled per shift

Department of Public Works



The Department of Public Works (DPW) works diligently to care for the Village. Most notably, the DPW maintains 14,500 feet of sidewalk, 46.3 lane miles, and over 7 acres of Ellsworth Park. In 2018 alone, the DPW regraded 11,200 feet of storm-water ditch, collected 1,186 tons of garbage and 541 tons of recycling, and cleaned 18,400 feet of sewer mains.

North Shore Health Department



The North Shore Health Department serves the seven communities of Bayside, Brown Deer, Fox Point, Glendale, River Hills, Shorewood, and Whitefish Bay. The Department provides a number of critical resources to include clinics and screenings, a community health assessment, opioid resource guide, and lead and radon poisoning awareness.

Finance and Administrative Services



The Finance and Administrative Services Department effectively monitors all Village finances and budget, earning it the Government Finance Officers' Association Certificate of Excellence in 2018. Last year, the Department also successfully held four elections and ran 5 Events such as the annual 5k Run which was attended by 2,500 residents.

Ellsworth Park



1 The Village owns and maintains the 7.1 acre Ellsworth Park, located across from Bayside Middle School.

2 The park features a baseball diamond, tennis, pickleball, and volleyball courts, and soccer fields which are all available for rent.

3 Residents of the Village are welcome to attend the annual 5k Run/2 Mile Walk and stay for Movie in the Park and bonfire.

4 Ellsworth Park is home to Bayside's Best Dog and bicycle decoration contests after the 4th of July Parade.

Connect With Bayside



Fast Facts

Bayside made 396,850 unique interactions in 2018 through mobile, print, and web-based media

47,236 web site visits

46.3% open rate for Bayside Buzz

9,481 Buzz emails sent monthly to approximately 2,000 subscribers

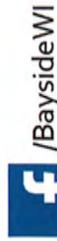
Reached 160,230 Facebook users

Made 55,427 impressions on Twitter

1,186 service requests submitted through Access Bayside

19,008 copies of the Village Scene mailed

139 Village articles submitted for the Village Scene



/BaysideWI

Click on the icon to visit the link



@BaysideGov



Access Bayside Mobile App



www.baysidewi.gov



/VillageofBayside

For our full list of social media accounts, visit www.baysidewi.gov/453/connect



Department of Finance and Administration

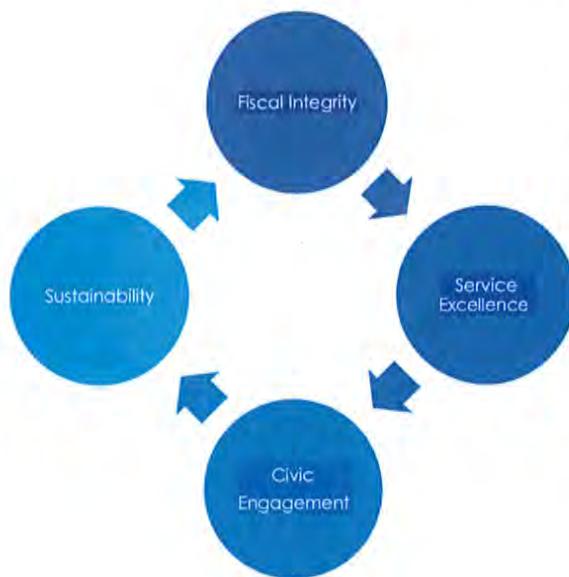
2018 Annual Report

Lynn Galyardt, Director
Cindy Baker, Accounting Assistant

Executive Summary

The Department of Finance and Administration is responsible for overseeing the day to day financial and administrative aspects of the Village in accordance with the policies established by the Village Board. The four strategic Values for Outcomes are also used as a guideline to make sure the goals and expectations are being met.

VALUES FOR OUTCOMES



Fiscal Integrity:

Provide strong current and future financial stability.

Civic Engagement:

Promote public spaces, community values and transparent communications.

Service Excellence:

Provide solution-based innovative services.

Sustainability:

Preserve and promote Village resources.

Here are some statistics from 2018:

- Assisted 6,826 voters in four elections.
- Processed 629 building permits generating \$77,471.51 in revenue.
- Along with the Community Events Committee hosted three successful events for residents - the Fourth of July Parade, the 5k walk/run, and the Village Picnic.
- Administered collection of 1,678 tax bills totaling \$18,791,604.42.

2018 Highlights

Received the International City/County Management Association (ICMA) Center for Performance Measurement, Certificate of Distinction for Performance Measurement; Government Finance Officers' Association (GFOA) Certificate for Excellence in Financial Reporting, and the GFOA Distinguished Budget Award.

2018 Board of Review was held. The average assessment increase was 2.72%.

Administered both B-Bond borrowing Voluntary Municipal Water Projects.

The Village continued to retain its Aa2 bond rating.

Successfully held four Elections.

2017 audit was completed with no new material weaknesses.

Financial

The Village received the following grant funding:

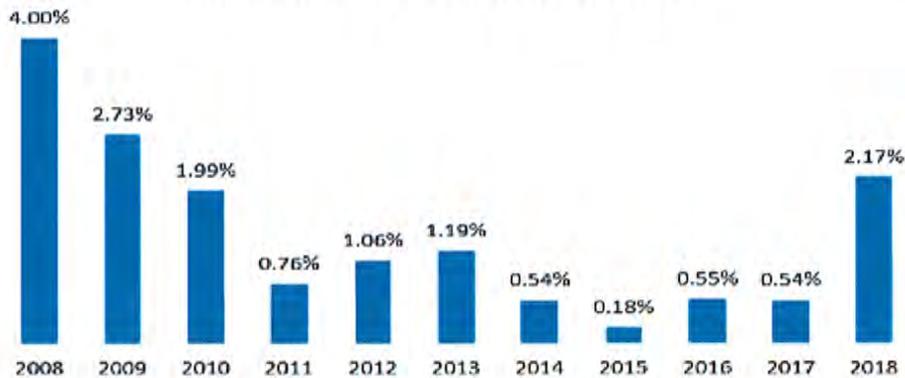
	Funds Awarded	Funding Received
CDBG	5,598.00	5,522.45
Household Hazardous Waste Collection	6,245.00	5,861.71
Prescription Drug Collection	3,580.00	3,580.00
Recycling Grant	25,634.00	25,634.00
Police Department Specialized Program Grant	397.50	397.50
Bullet Proof Vest Grant	800.00	800.00
2017 Fund for Lake Michigan Phase 1	50,000.00	50,000.00
Fund for Lake Michigan Phase 2	65,000.00	30,000.00
Total	157,254.50	121,795.66

The 2019 Budget was approved with a proposed property tax levy increase of 0.281% over 2018.

The Village received \$171,407.27 in investment interest income in 2018, which is \$95,107.99 more than the interest received in 2017. This was primarily due moving investments to Cornerstone Community Bank ICS Investment Program and to market expectations of Federal Reserve rate hikes based on continued economic growth, higher inflation expectations, and continued low unemployment rates.

The chart below shows the changes in the annual investment rate of return.

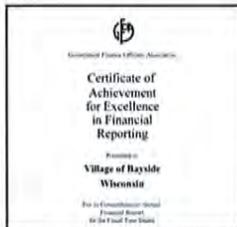
Investment Annual Rate of Return



Awards



The Government Finance Officers Association (GFOA) completed the review of our 2018 Budget document and have issued the Village their Distinguished Budget Award. This is the eleventh consecutive year the Village has received this award.



The Village received the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the fiscal year ended on December 31, 2017 from the Government Finance Officers Association. This is the eighth consecutive year the Village has received this award.



The International City/County Management Association Certificate of Excellence for Performance Measurements was received. This is the eighth consecutive year the Village has received this award.

Elections

Four elections were held. The chart below shows the voter turnout by election for the past five years:

Voter Turnout	2018	2017	2016	2015	2014	2013
Spring Primary	31.10%	16.80%	27.04%	n/a	n/a	16.12%
Number of Voters	960	570	912			547
Spring Election	49.89%	24.97%	68.06%	33.62%	19.25%	9.60%
Number of Voters	1,545	847	2,311	1,141	653	1,112
Partisan Primary	47.36%	n/a	26.68%	n/a	32.60%	n/a
Number of Voters	1,515		906		1,107	
General Election	82.51%	n/a	81.52%	n/a	73.03%	n/a
Number of Voters	2,728		2,768		2,480	

Property Assessments

Open Book was held on June 11, 2018 and Board of Review was completed on July 17, 2018. There were no property owners who appeared before the Board. The total municipality increase was 2.72%. The chart below details the changes in assessed values by County.

Milwaukee County	2018	2017	% Change
Residential	\$ 554,957,100	\$ 536,855,200	3.37%
Commercial	\$ 66,311,500	\$ 66,311,500	0.00%
Personal Property	\$ 2,319,400	\$ 3,480,000	-33.35%
Total	\$ 623,588,000	\$ 606,646,700	2.79%

Ozaukee County	2018	2017	% Change
Residential	\$ 25,683,700	\$ 25,457,500	0.89%
Commercial	\$ -	\$ -	0.00%
Personal Property	\$ -	\$ -	0.00%
Total	\$ 25,683,700	\$ 25,457,500	0.89%
Total Municipality	\$ 649,271,700	\$ 632,104,200	2.72%

Property Taxes

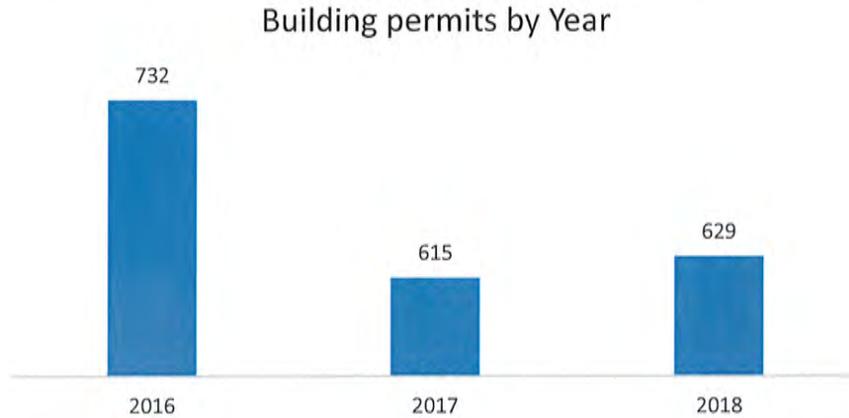
There was \$110,803.21 in delinquent tax due from Milwaukee County residents. Of that amount \$98.66 is personal property taxes and \$110,704.55 is delinquent real estate property tax. This is a 12.41% decrease over last year's amount of \$126,501.22. 100% of the Ozaukee County taxes have been received.

Delinquent Property Taxes by Year



Building Inspections

The building inspection department had a total of 629 various types of permits issued. This amount was up 2.28% from 2017, and a decrease of 14.07% from 2016.



There was a total of 43 projects brought before the Architectural Review Committee in 2018, compared to 54 in 2017.

Projects, Events and Achievements

Two Clean Up Day events were held along with 7 mini drop off events. 3.53 tons of recycling, 17 tons of garbage, 6.6 tons of GoodWill donations, 420 gallons of paint and 1,340 pounds of food for Hunger Task Force were collected.



The annual Bayside 5-K run/walk was held on September 7 with approximately 260 participants. Once again Movies in the Park was held afterwards along with a bonfire. The annual Village Picnic was held the same weekend at the new location.



2019 Top Goals

Objective 1

Identify \$300,000 in new revenue sources, operational efficiency savings, and/or collaboration with other municipalities, as well as identify and apply for \$300,000 in grants, by October 1, 2019.

Objective 2

Submit and receive GFOA Excellence in Budgeting and Comprehensive Annual Financial Report, by August 1, 2019.

Objective 3

Develop internal financial steering committee by March 1, 2019 and review and competitively bid one-third of all Village contractual services, by September 30, 2019.

Objective 4

Identify and explore, at minimum, five joint purchasing and collaboration efforts with North Shore communities for operations, capital projects, and equipment, by October 1, 2019.

Finance and Administration February 2019 Report

Activity by the Numbers

- The delinquent property tax notices were mailed out. As of March 1, there were 39 delinquent parcels in Milwaukee County totaling \$291,081.76 and no delinquencies in Ozaukee County. This time last year there were 39 Milwaukee County delinquent property tax payers totaling \$369,019.28 and no Ozaukee County delinquencies.
- The annual sewer surveys were sent out to the non-metered business. These surveys are used to calculate the invoices for the non-metered area businesses sewer user fee.
- There were ten voters who voted at the Ozaukee County only February 19 Spring Primary Election.
- Tax collection breakdown:
 2018 Ozaukee County YTD: 74.52 % (2017 YTD: 77.30%)
 2018 Milwaukee County YTD: 78.36% (2017 YTD: 78.42%)

Finance and Administration Highlights

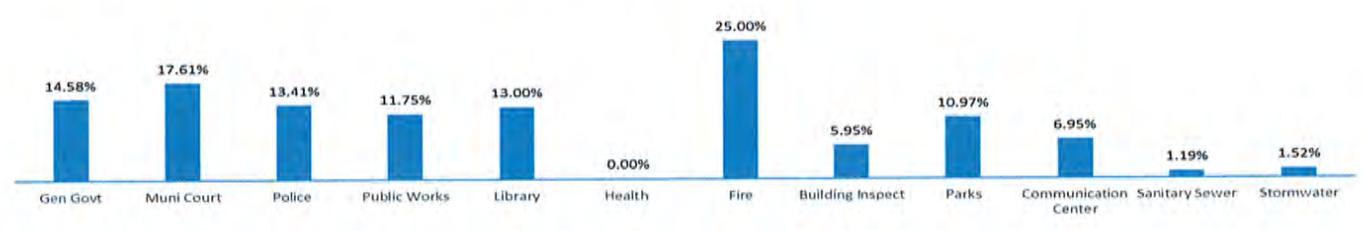
- The annual sewer surveys were sent out to the non-metered business. These surveys are used to calculate the invoices for the non-metered area businesses sewer user fee.
- The February tax settlements for both counties were calculated and submitted to the bank for payment processing.
- Staff is working with the Community Events Committee on donations for the Villages events. To date the Village has received a total of \$10,000.

Month Ahead

- Continued property tax collection.
- E-pollbook setup and training for the April 2 Election.

Revenues	2019 YTD	2018 YTD	2019 vs. 2018	2019 Budget	Trending
General Fund	\$1,222,094.59	\$1,833,946.28	-33.4%	\$4,270,196	29%
Sanitary Sewer	\$559,236.42	\$684,186.39	-18.3%	\$949,050	59%
Stormwater	\$262,530.60	\$313,984.34	-16.4%	\$527,522	50%
Consolidated Dispatch	\$686,222.78	\$786,813.96	-12.8%	\$2,361,618	29%
Expenditures					
Expenditures	2019 YTD	2018 YTD	2019 vs. 2018	2019 Budget	Trending
General Fund	\$656,569.59	\$765,614.72	-14.2%	\$4,270,196	15%
Sanitary Sewer	\$14,115.21	\$49,540.77	-71.5%	\$1,182,930	1%
Stormwater	\$8,012.85	\$18,926.85	-57.7%	\$527,522	2%
Consolidated Dispatch	\$166,473.00	\$367,868.89	-54.7%	\$2,394,003	7%

Percentage of 2019 Budget Spent



Finance and Administration March 2019 Report

Activity by the Numbers

- The lottery and gaming credits in the amount of \$8,254.74 for Ozaukee County and \$250,071.75 for Milwaukee County were received.
- Tax collection breakdown:
2018 Ozaukee County YTD: 76.87% (2017 YTD: 79.13%)
2018 Milwaukee County YTD: 81.54% (2017 YTD: 82.21%)
- The chart below shows the number of building permits have increased 51% from this time last year. Revenue has increased by 86%.

Building permit year to date comparison		
	Number of permits	YTD Revenue received
2018	105	\$10,570.29
2019	159	\$19,622.74
Percentage of Increase	51%	86%

Finance and Administration Highlights

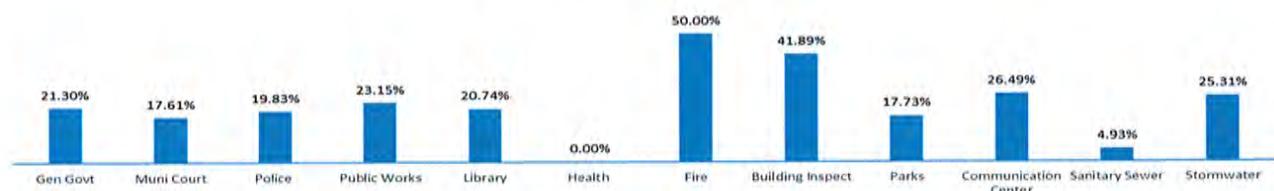
- The public test of the election equipment for both Milwaukee and Ozaukee County was held on Monday, March 25, 2019.
- The first quarter Commercial Sewer and Stormwater invoices were calculated and mailed out along with the second quarter Communications Center operational services invoices.
- The Village auditing firm, BakerTilly, was onsite the week of March 11 to work on finalizing the 2018 audit.

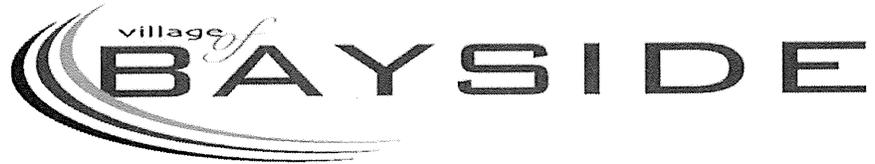
Month Ahead

- Complete tax revenue settlement with Milwaukee and Ozaukee County.
- Complete WisVote required reporting for the April 2 Election.

Revenues	2019 YTD	2018 YTD	2019 vs. 2018	2019 Budget	Trending
General Fund	\$1,410,795.75	\$1,876,431.24	-24.8%	\$4,270,196	33%
Sanitary Sewer	\$599,117.57	\$704,107.39	-14.9%	\$949,050	63%
Stormwater	\$272,900.02	\$357,367.57	-23.6%	\$527,522	52%
Consolidated Dispatch	\$843,809.54	\$1,183,006.25	-28.7%	\$2,361,618	36%
Expenditures	2019 YTD	2018 YTD	2019 vs. 2018	2019 Budget	Trending
General Fund	\$1,143,628.36	\$1,045,111.38	9.4%	\$4,270,196	27%
Sanitary Sewer	\$58,355.81	\$140,951.27	-58.6%	\$1,182,930	5%
Stormwater	\$133,540.79	\$271,260.76	-50.8%	\$527,522	25%
Consolidated Dispatch	\$634,149.84	\$664,177.03	-4.5%	\$2,394,003	26%

Percentage of 2019 Budget Spent





FEBRUARY 2019

**FINANCIAL STATEMENT
and
INVESTMENT REPORT**

Village of Bayside
 Monthly investment returns

2019

Investment	January EOM Balance	Interest Income	Interest Rate	February EOM Balance	Interest Income	Interest Rate	Annualized Return Average
Cornerstone Community Bank	709,749.68		0.00%	222,096.98		0.00%	0.00%
CWFL Reserve	31,952.54	67.70	2.50%	32,013.82	61.28	2.50%	2.50%
Money Market	131,191.47	277.97	2.50%	131,443.07	251.60	2.50%	2.50%
Investment Portfolio	8,300,522.46	20,729.61	2.50%	6,398,468.14	16,099.97	2.50%	2.50%
Fees	-			-			
First Business Bank	259,273.98	263.98	0.88%	259,512.65	238.67	1.21%	1.10%
Fees		-			-		
Waterstone Bank							
Fees		-			-		
Municipal Checking	417,324.14	30.33	0.10%	12,433.30	22.73	0.10%	0.10%
Money Market	10,026.03	0.85	0.10%	10,026.80	0.77	0.10%	0.10%
CD-23 month	249,764.64	522.86	2.25%	250,288.60	523.96	2.25%	2.25%
Commerce State Bank CD	201,944.66		2.11%	201,944.66		2.11%	2.31%
LGIP General	307,905.60	644.76	2.47%	308,485.77	580.17	2.47%	2.47%
LGIP Sewer	4.34	0.01	2.47%	4.35	0.01	2.47%	2.47%
LGIP Road Reserve	10.00	0.02	2.47%	10.02	0.02	2.47%	2.47%
Trust Investment	3,449,512.24	6,015.59	1.91%	3,453,973.66	16,117.58	1.91%	1.91%
Fees		(417.95)			(831.16)		
Non Cash Asset Transaction fee		(229.81)			(661.45)		
Total investment portfolio	\$ 14,069,181.78	\$ 27,905.92	1.88%	\$ 11,280,701.82	\$ 32,404.15	1.88%	1.74%

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>TAXES</u>					
10-41100	.00	989,466.80	3,105,289.00	2,115,822.20	31.9
10-41300	1,009.16	1,009.16	12,000.00	10,990.84	8.4
10-41500	.00	.00	42,378.00	42,378.00	.0
TOTAL TAXES	1,009.16	990,475.96	3,159,667.00	2,169,191.04	31.4
<u>INTERGOVERNMENTAL</u>					
10-43210	.00	.00	5,598.00	5,598.00	.0
10-43225	.00	.00	94,099.00	94,099.00	.0
10-43410	.00	.00	60,324.00	60,324.00	.0
10-43510	.00	.00	25,634.00	25,634.00	.0
10-43530	.00	.00	14,801.00	14,801.00	.0
10-43540	.00	108,103.73	402,837.00	294,733.27	26.8
10-43545	.00	4,238.43	16,873.00	12,634.57	25.1
10-43555	3,580.00	3,580.00	.00	3,580.00	.0
10-43600	.00	.00	79,998.00	79,998.00	.0
TOTAL INTERGOVERNMENTAL	3,580.00	115,922.16	700,164.00	584,241.84	16.6
<u>LICENSES & PERMITS</u>					
10-44100	.00	.00	1,000.00	1,000.00	.0
10-44120	.00	.00	3,000.00	3,000.00	.0
10-44140	.00	.00	300.00	300.00	.0
10-44220	145.00	665.37	1,500.00	834.63	44.4
10-44300	13,587.92	19,410.83	74,000.00	54,589.17	26.2
10-44415	60.00	60.00	2,580.00	2,520.00	2.3
10-44420	.00	.00	140.00	140.00	.0
10-44435	.00	.00	300.00	300.00	.0
10-44460	5,213.80	12,270.74	52,000.00	39,729.26	23.6
10-44480	250.00	250.00	.00	250.00	.0
10-44495	50.00	600.00	8,700.00	8,100.00	6.9
10-44530	.00	.00	220.00	220.00	.0
10-44535	30.00	30.00	60.00	30.00	50.0
10-44540	35.00	70.00	700.00	630.00	10.0
10-44550	.00	.00	300.00	300.00	.0
10-44560	1,200.00	1,300.00	5,000.00	3,700.00	26.0
10-44570	.00	.00	250.00	250.00	.0
TOTAL LICENSES & PERMITS	20,571.72	34,656.94	150,050.00	115,393.06	23.1

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>FINES & FORFEITURES</u>					
10-45100 FINES & FORFEITURES	9,371.74	13,452.95	65,000.00	51,547.05	20.7
10-45120 COURT SERVICE FEE	25.00	25.00	.00	25.00-	.0
10-45125 MISC SERVICE FEE-NOTARY/FINGER	50.50	50.50	625.00	574.50	8.1
TOTAL FINES & FORFEITURES	9,447.24	13,528.45	65,625.00	52,096.55	20.6
<u>PUBLIC CHARGES FOR SERVICES</u>					
10-46110 PROPERTY STATUS REVENUE	1,340.00	1,820.00	2,000.00	180.00	91.0
10-46120 PUBLICATION FEES	.00	.00	175.00	175.00	.0
10-46130 DATA SALES	149.95	212.95	500.00	287.05	42.6
10-46310 SPECIAL PICKUPS	150.00	640.00	8,000.00	7,360.00	8.0
10-46315 MULCH DELIVERIES	.00	.00	5,500.00	5,500.00	.0
10-46320 GARBAGE & RECYCLING	225.00	305.00	2,600.00	2,295.00	11.7
10-46400 EQUIPMENT RENTAL- SEWER FUND	.00	.00	17,500.00	17,500.00	.0
10-46415 EQUIPMENT RENTAL- STORMWATER	.00	.00	17,500.00	17,500.00	.0
10-46710 PARK FACILITY RENTAL & PROGRA	.00	.00	770.00	770.00	.0
10-46715 PUBLIC WORKS SERVICE REVENUE	.00	.00	285.00	285.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	1,864.95	2,977.95	54,830.00	51,852.05	5.4
<u>MISCELLANEOUS REVENUE</u>					
10-48100 INTEREST	23,360.69	51,782.87	130,000.00	78,217.13	39.8
10-48110 UNREALIZED GAIN/LOSS	(1,824.75)	4,025.46	.00	4,025.46-	.0
10-48120 REALIZED GAIN/LOSS	1,000.90	1,834.04	.00	1,834.04-	.0
10-48200 MISCELLANEOUS REVENUE	440.72	926.97	500.00	426.97-	185.4
10-48210 COPIES	31.10	160.67	600.00	439.33	26.8
10-48220 FALSE ALARM FEES	.00	75.00	1,200.00	1,125.00	6.3
10-48230 RECYCLING PROCEEDS	.00	695.10	2,060.00	1,364.90	33.7
10-48260 INSURANCE AWARDS/DIVIDENDS	5,574.69	5,574.69	.00	5,574.69-	.0
10-48310 EQUIPMENT SALE PROCEEDS	.00	38.50	5,500.00	5,461.50	.7
TOTAL MISCELLANEOUS REVENUE	28,583.35	65,113.30	139,860.00	74,746.70	46.6
TOTAL FUND REVENUE	65,056.42	1,222,674.76	4,270,196.00	3,047,521.24	28.6

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GENERAL GOVERNMENT</u>					
10-51000-110	15,621.32	32,930.23	238,225.00	205,294.77	13.8
10-51000-117	200.01	445.85	2,400.00	1,954.15	18.6
10-51000-119	21.18	45.50	109.00	63.50	41.7
10-51000-120	700.00	1,400.00	8,400.00	7,000.00	16.7
10-51000-125	405.63	405.63	4,000.00	3,594.37	10.1
10-51000-130	31.08	845.92	4,200.00	3,354.08	20.1
10-51000-150	1,023.20	2,114.82	15,571.00	13,456.18	13.6
10-51000-151	1,209.83	2,485.64	20,589.00	18,103.36	12.1
10-51000-152	82.98	276.15	1,049.00	772.85	26.3
10-51000-153	1,308.02	4,199.78	25,781.00	21,581.22	16.3
10-51000-154	25.67	82.42	1,033.00	950.58	8.0
10-51000-208	354.00	354.00	2,000.00	1,646.00	17.7
10-51000-210	1,503.80	3,223.37	13,000.00	9,776.63	24.8
10-51000-211	4,936.12	4,936.12	58,003.00	53,066.88	8.5
10-51000-213	.00	.00	1,000.00	1,000.00	.0
10-51000-214	.00	.00	18,063.00	18,063.00	.0
10-51000-217	.00	.00	28,083.00	28,083.00	.0
10-51000-219	.00	6,400.00	32,000.00	25,600.00	20.0
10-51000-221	50.00	267.84	3,000.00	2,732.16	8.9
10-51000-225	.00	.00	1,000.00	1,000.00	.0
10-51000-226	95.00	473.96	1,360.00	886.04	34.9
10-51000-229	413.21	831.16	4,200.00	3,368.84	19.8
10-51000-230	28.99	138.46	2,000.00	1,861.54	6.9
10-51000-238	.00	.00	6,000.00	6,000.00	.0
10-51000-300	.00	215.00	800.00	585.00	26.9
10-51000-310	185.66	538.57	4,000.00	3,461.43	13.5
10-51000-311	.00	1,000.00	2,700.00	1,700.00	37.0
10-51000-321	115.00	1,834.00	4,000.00	2,166.00	45.9
10-51000-322	405.75	793.74	6,500.00	5,706.26	12.2
10-51000-323	.00	.00	1,000.00	1,000.00	.0
10-51000-324	.00	.00	100.00	100.00	.0
10-51000-500	.00	.00	50,000.00	50,000.00	.0
10-51000-509	.00	.00	904.00	904.00	.0
10-51000-510	81.00	6,538.99	21,562.00	15,023.01	30.3
10-51000-511	.00	3,946.65	19,096.00	15,149.35	20.7
10-51000-512	.00	669.00	779.00	110.00	85.9
10-51000-513	.00	14,879.58	59,859.00	44,979.42	24.9
10-51000-515	.00	1,031.00	1,865.00	834.00	55.3
10-51000-516	.00	485.85	8,130.00	7,644.15	6.0
10-51000-517	.00	2,573.92	12,454.00	9,880.08	20.7
10-51000-591	.00	.00	4,000.00	4,000.00	.0
TOTAL GENERAL GOVERNMENT	28,635.45	96,363.15	688,815.00	592,451.85	14.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>MUNICIPAL COURT</u>					
10-51200-113	.00	.00	3,600.00	3,600.00	.0
10-51200-208	.00	.00	4,900.00	4,900.00	.0
10-51200-210	7,423.60	7,423.60	35,679.00	28,255.40	20.8
10-51200-211	3,866.38	3,866.38	23,660.00	19,793.62	16.3
10-51200-321	100.00	100.00	100.00	.00	100.0
10-51200-325	700.00	700.00	700.00	.00	100.0
TOTAL MUNICIPAL COURT	12,089.98	12,089.98	68,639.00	56,549.02	17.6
<u>POLICE</u>					
10-52100-110	74,008.44	139,162.74	976,352.00	837,189.26	14.3
10-52100-111	1,843.82	3,638.86	40,000.00	36,361.14	9.1
10-52100-116	.00	.00	29,310.00	29,310.00	.0
10-52100-117	.00	.00	3,000.00	3,000.00	.0
10-52100-118	150.00	425.00	2,000.00	1,575.00	21.3
10-52100-119	.00	72.60	91.00	18.40	79.8
10-52100-150	7,053.73	13,184.52	98,182.00	84,997.48	13.4
10-52100-151	5,649.14	10,702.94	80,880.00	70,177.06	13.2
10-52100-152	59.33	152.39	817.00	664.61	18.7
10-52100-153	11,254.37	32,789.41	195,421.00	162,631.59	16.8
10-52100-154	161.97	472.70	3,888.00	3,415.30	12.2
10-52100-209	.00	.00	360.00	360.00	.0
10-52100-210	1,706.74	6,031.33	41,902.00	35,870.67	14.4
10-52100-213	.00	.00	1,000.00	1,000.00	.0
10-52100-215	.00	371.71	1,160.00	788.29	32.0
10-52100-221	40.00	433.86	5,196.00	4,762.14	8.4
10-52100-225	34.13	34.13	5,000.00	4,965.87	.7
10-52100-230	555.24	555.24	8,700.00	8,144.76	6.4
10-52100-231	781.32	981.88	8,000.00	7,018.12	12.3
10-52100-310	132.00	132.00	1,200.00	1,068.00	11.0
10-52100-311	.00	400.00	500.00	100.00	80.0
10-52100-321	.00	599.00	1,230.00	631.00	48.7
10-52100-322	35.84	100.00	9,625.00	9,525.00	1.0
10-52100-323	.00	.00	1,560.00	1,560.00	.0
10-52100-330	.00	.00	7,150.00	7,150.00	.0
10-52100-333	.00	.00	350.00	350.00	.0
10-52100-340	1,632.96	3,364.39	24,000.00	20,635.61	14.0
10-52100-350	.00	.00	1,500.00	1,500.00	.0
10-52100-390	.00	.00	100.00	100.00	.0
10-52100-518	.00	3,278.26	15,862.00	12,583.74	20.7
10-52100-519	.00	.00	52,904.00	52,904.00	.0
TOTAL POLICE	105,099.03	216,882.96	1,617,240.00	1,400,357.04	13.4
<u>DEPARTMENT 52200</u>					
10-52200-224	2,527.00	208,161.00	832,645.00	624,484.00	25.0
TOTAL DEPARTMENT 52200	2,527.00	208,161.00	832,645.00	624,484.00	25.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>BUILDING INSPECTION</u>					
10-52400-110 WAGES FT	.00	.00	20,000.00	20,000.00	.0
10-52400-250 BUILDING INSPECTIONS	3,789.06	3,789.06	43,650.00	39,860.94	8.7
TOTAL BUILDING INSPECTION	3,789.06	3,789.06	63,650.00	59,860.94	6.0
<u>DEPARTMENT OF PUBLIC WORKS</u>					
10-53000-110 WAGES FT	21,629.94	43,776.77	272,965.00	229,188.23	16.0
10-53000-111 OVERTIME	2,061.45	4,003.31	5,006.00	1,002.69	80.0
10-53000-112 WAGES PT	1,576.26	3,436.39	51,669.00	48,232.61	6.7
10-53000-117 HEALTH INSURANCE BUYOUT	.00	.00	1,400.00	1,400.00	.0
10-53000-119 DENTAL INSURANCE BUYOUT	.00	.00	152.00	152.00	.0
10-53000-150 WISCONSIN RETIREMENT SYSTEM	1,625.20	3,316.95	20,455.00	17,138.05	16.2
10-53000-151 SOCIAL SECURITY	1,828.57	3,757.02	25,275.00	21,517.98	14.9
10-53000-152 LIFE INSURANCE	54.90	155.69	575.00	419.31	27.1
10-53000-153 HEALTH INSURANCE	7,428.24	20,989.20	82,050.00	61,060.80	25.6
10-53000-154 DENTAL INSURANCE	147.79	417.33	1,631.00	1,213.67	25.6
10-53000-200 FACILITY MAINTENANCE & SUPPLIE	348.76	488.21	24,000.00	23,511.79	2.0
10-53000-201 CLEANING & JANITORIAL SERVICES	821.92	1,643.84	11,500.00	9,856.16	14.3
10-53000-202 HVAC MAINTENANCE	.00	.00	4,200.00	4,200.00	.0
10-53000-210 CONTRACTUAL SERVICES	1,343.35	2,032.75	33,933.00	31,900.25	6.0
10-53000-220 UTILITIES	5,175.89	10,209.31	62,000.00	51,790.69	16.5
10-53000-221 TELECOMMUNICATIONS	19.94	180.62	3,749.00	3,568.38	4.8
10-53000-230 MATERIALS & SUPPLIES	40.19	149.72	5,150.00	5,000.28	2.9
10-53000-231 FLEET MAINTENANCE	586.38	809.06	35,600.00	34,790.94	2.3
10-53000-233 TOOLS	203.92	232.92	2,500.00	2,267.08	9.3
10-53000-310 OFFICE SUPPLIES	.00	.00	150.00	150.00	.0
10-53000-321 DUES & SUBSCRIPTIONS	125.00	125.00	1,035.00	910.00	12.1
10-53000-322 TRAINING, SAFETY & CERTIFICATI	12.00	12.00	4,000.00	3,988.00	.3
10-53000-330 UNIFORM SUPPLIES	60.00	60.00	2,000.00	1,940.00	3.0
10-53000-334 WINTER OPERATIONS	106.44	106.44	33,966.00	34,072.44	(.3)
10-53000-340 FUEL MAINTENANCE	2,577.52	4,308.95	27,000.00	31,308.95	(16.0)
10-53000-350 EQUIPMENT REPLACEMENT	.00	.00	2,935.00	2,935.00	.0
10-53000-360 EQUIPMENT RENTAL	.00	.00	6,700.00	6,700.00	.0
10-53000-370 TIPPING FEES	5,417.31	5,417.31	57,000.00	51,582.69	9.5
10-53000-377 YARD WASTE TUB GRINDING	.00	.00	7,400.00	7,400.00	.0
10-53000-400 STREET MAINTENANCE	.00	.00	7,700.00	7,700.00	.0
10-53000-450 SIGNAGE	.00	.00	2,000.00	2,000.00	.0
10-53000-460 FORESTRY & LANDSCAPING	65.54	65.54	10,000.00	10,065.54	(.7)
10-53000-465 TREE DISEASE MITIGATION	1,156.64	1,447.53	30,000.00	28,552.47	4.8
TOTAL DEPARTMENT OF PUBLIC WO	48,914.15	98,180.00	835,696.00	737,516.00	11.8
<u>DEPARTMENT 55100</u>					
10-55100-227 NORTH SHORE LIBRARY	.00	20,242.24	155,663.00	135,420.76	13.0
TOTAL DEPARTMENT 55100	.00	20,242.24	155,663.00	135,420.76	13.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PARKS</u>					
10-55200-110 WAGES FT	400.00	800.00	5,200.00	4,400.00	15.4
10-55200-151 SOCIAL SECURITY	30.60	61.20	398.00	336.80	15.4
10-55200-230 MATERIALS & SUPPLIES	.00	.00	2,000.00	2,000.00	.0
10-55200-435 BASEBALL FIELD	.00	.00	250.00	250.00	.0
TOTAL PARKS	<u>430.60</u>	<u>861.20</u>	<u>7,848.00</u>	<u>6,986.80</u>	<u>11.0</u>
TOTAL FUND EXPENDITURES	<u>201,485.27</u>	<u>656,569.59</u>	<u>4,270,196.00</u>	<u>3,613,626.41</u>	<u>15.4</u>
NET REVENUE OVER EXPENDITURES	<u><u>136,428.85-</u></u>	<u><u>566,105.17</u></u>	<u><u>.00</u></u>	<u><u>-566,105.17</u></u>	<u><u>.0</u></u>

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PUBLIC CHARGES FOR SERVICES</u>					
20-46410 RESIDENTIAL SEWER	484.00	558,986.00	776,820.00	217,834.00	72.0
20-46420 COMMERCIAL SEWER	.00	.00	138,000.00	138,000.00	.0
20-46425 POLICE LEASE REVENUE	.00	.00	34,230.00	34,230.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	484.00	558,986.00	949,050.00	390,064.00	58.9
<u>MISCELLANEOUS REVENUE</u>					
20-48100 INTEREST	118.95	250.43	.00	-250.43	.0
TOTAL MISCELLANEOUS REVENUE	118.95	250.43	.00	-250.43	.0
TOTAL FUND REVENUE	602.95	559,236.43	949,050.00	389,813.57	58.9

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>GENERAL SEWER</u>						
20-51000-110	WAGES FT	5,741.68	11,077.71	143,021.00	131,943.29	7.8
20-51000-111	OVERTIME	.00	.00	244.00	244.00	.0
20-51000-117	HEALTH INSURANCE BUYOUT	45.83	45.83	850.00	804.17	5.4
20-51000-119	DENTAL INSURANCE BUYOUT	5.10	5.10	47.00	41.90	10.9
20-51000-150	WISCONSIN RETIREMENT SYSTEM	376.08	725.39	9,427.00	8,701.61	7.7
20-51000-151	SOCIAL SECURITY	425.39	819.69	11,078.00	10,258.31	7.4
20-51000-152	LIFE INSURANCE	13.18	39.46	279.00	239.54	14.1
20-51000-153	HEALTH INSURANCE	463.81	2,149.48	22,083.00	19,933.52	9.7
20-51000-154	DENTAL INSURANCE	9.11	42.37	616.00	573.63	6.9
20-51000-210	CONTRACTUAL SERVICES	246.18	1,001.72	262,540.00	261,538.28	.4
20-51000-214	AUDIT SERVICES	.00	.00	3,500.00	3,500.00	.0
20-51000-216	ENGINEERING	.00	997.50	25,000.00	24,002.50	4.0
20-51000-220	UTILITIES	370.43	752.92	7,000.00	6,247.08	10.8
20-51000-221	TELECOMMUNICATIONS	.00	.00	360.00	360.00	.0
20-51000-226	BENEFIT ADMINISTRATIVE FEES	.00	12.37	170.00	157.63	7.3
20-51000-230	MATERIALS & SUPPLIES	149.40	167.35	3,000.00	2,832.65	5.6
20-51000-231	FLEET MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
20-51000-232	LIFT STATION MAINTENANCE	.00	.00	14,550.00	14,550.00	.0
20-51000-233	TOOLS	.00	.00	3,500.00	3,500.00	.0
20-51000-234	DIGGERS HOTLINE	431.05	431.05	2,130.00	1,698.95	20.2
20-51000-311	POSTAGE	.00	400.00	400.00	.00	100.0
20-51000-322	TRAINING, SAFETY & CERTIFICATI	402.75	402.75	3,000.00	2,597.25	13.4
20-51000-340	FUEL MAINTENANCE	.00	.00	3,200.00	3,200.00	.0
20-51000-350	EQUIPMENT REPLACEMENT	.00	.00	8,123.00	8,123.00	.0
20-51000-360	EQUIPMENT RENTAL-GENENERAL FU	.00	.00	17,500.00	17,500.00	.0
20-51000-510	GENERAL LIABILITY INSURANCE	.00	578.69	2,800.00	2,221.31	20.7
20-51000-513	WORKERS COMPENSATION	125.00	601.27	1,916.00	1,314.73	31.4
20-51000-515	COMMERCIAL CRIME POLICY	.00	144.00	144.00	.00	100.0
20-51000-516	PROPERTY INSURANCE	.00	216.39	3,194.00	2,977.61	6.8
20-51000-801	CAPITAL PROJECTS	.00	.00	318,500.00	318,500.00	.0
20-51000-813	INFRASTRUCTURE & REPAIRS	.00	64,390.00-	.00	64,390.00	.0
	TOTAL GENERAL SEWER	8,804.99	43,778.96-	869,172.00	912,950.96	(5.0)
<u>DEPRECIATION</u>						
20-53000-700	DEPRECIATION	.00	.00	3,138.00	3,138.00	.0
	TOTAL DEPRECIATION	.00	.00	3,138.00	3,138.00	.0
<u>DEBT</u>						
20-58100-617	PRINCIPAL REDEMPTION - CWFL	.00	.00	77,115.00	77,115.00	.0
20-58100-618	PRINCIPAL REDEMPTION - BOND	.00	.00	153,750.00	153,750.00	.0
20-58100-621	INTEREST - BOND	29,663.75	29,663.75	69,056.00	39,392.25	43.0
20-58100-626	INTEREST-CLEAN WATER FUND LOA	.00	.00	10,699.00	10,699.00	.0
	TOTAL DEBT	29,663.75	29,663.75	310,620.00	280,956.25	9.6

VILLAGE OF BAYSIDE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

SANITARY SEWER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>%</u>
TOTAL FUND EXPENDITURES	38,468.74	14,115.21-	1,182,930.00	1,197,045.21	(1.2)
NET REVENUE OVER EXPENDITURES	<u>37,865.79-</u>	<u>573,351.64</u>	<u>233,880.00-</u>	<u>-807,231.64</u>	<u>245.2</u>

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PUBLIC CHARGES FOR SERVICES</u>					
22-46405 RESIDENTIAL STORMWATER	229.00	262,182.10	363,080.00	100,897.90	72.2
22-46425 COMMERCIAL STORMWATER	.00	.00	139,442.00	139,442.00	.0
22-46430 RIGHT-OF-WAY MANAGEMENT	.00	577.50	25,000.00	24,422.50	2.3
TOTAL PUBLIC CHARGES FOR SERVI	229.00	262,759.60	527,522.00	264,762.40	49.8
TOTAL FUND REVENUE	229.00	262,759.60	527,522.00	264,762.40	49.8

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
22-53000-110 WAGES FT	5,210.64	8,121.54	143,023.00	134,901.46	5.7
22-53000-111 OVERTIME	.00	.00	750.00	750.00	.0
22-53000-117 HEALTH INSURANCE BUYOUT	45.83	45.83	850.00	804.17	5.4
22-53000-119 DENTAL INSURANCE BUYOUT	5.10	5.10	47.00	41.90	10.9
22-53000-150 WISCONSIN RETIREMENT SYSTEM	341.29	531.70	9,427.00	8,895.30	5.6
22-53000-151 SOCIAL SECURITY	386.43	602.51	11,078.00	10,475.49	5.4
22-53000-152 LIFE INSURANCE	13.55	22.09	279.00	256.91	7.9
22-53000-153 HEALTH INSURANCE	543.80	2,360.59	22,083.00	19,722.41	10.7
22-53000-154 DENTAL INSURANCE	10.71	46.81	616.00	569.19	7.6
22-53000-210 CONTRACTUAL SERVICES	246.18	474.15	1,123.00	648.85	42.2
22-53000-214 AUDIT SERVICES	.00	.00	1,594.00	1,594.00	.0
22-53000-216 ENGINEERING	.00	997.50	32,651.00	31,653.50	3.1
22-53000-220 UTILITY EXPENSES	71.46	163.94	2,400.00	2,236.06	6.8
22-53000-221 TELECOMMUNICATIONS	.00	.00	250.00	250.00	.0
22-53000-226 BENEFIT ADMINISTRATIVE FEES	.00	12.37	170.00	157.63	7.3
22-53000-230 MATERIALS & SUPPLIES	.00	.00	3,500.00	3,500.00	.0
22-53000-232 LIFT STATION MAINTENANCE	.00	.00	2,500.00	2,500.00	.0
22-53000-322 TRAINING, SAFETY & CERTIFICATI	.00	.00	2,000.00	2,000.00	.0
22-53000-327 CULVERT MATERIALS	.00	.00	38,000.00	38,000.00	.0
22-53000-328 LANDSCAPING MATERIALS	.00	.00	35,119.00	35,119.00	.0
22-53000-340 FUEL MAINTENANCE	.00	.00	2,500.00	2,500.00	.0
22-53000-342 CONSTRUCTION MATERIALS	147.50	147.50	72,495.00	72,347.50	.2
22-53000-350 EQUIPMENT REPLACEMENT	.00	.00	2,000.00	2,000.00	.0
22-53000-360 EQUIPMENT RENTAL	.00	.00	17,500.00	17,500.00	.0
22-53000-410 STORMWATER MANAGEMENT	.00	7,341.79-	.00	7,341.79	.0
22-53000-510 GENERAL LIABILITY INSURANCE	.00	692.56	3,351.00	2,658.44	20.7
22-53000-513 WORKERS COMPENSATION	.00	476.27	1,916.00	1,439.73	24.9
22-53000-515 COMMERCIAL CRIME POLICY	.00	144.00	144.00	.00	100.0
22-53000-516 PROPERTY INSURANCE	.00	190.88	3,194.00	3,003.12	6.0
22-53000-801 CAPITAL PROJECTS	.00	.00	45,500.00	45,500.00	.0
TOTAL DEPARTMENT 53000	<u>7,022.49</u>	<u>7,693.55</u>	<u>456,060.00</u>	<u>448,366.45</u>	<u>1.7</u>
TRANSFER TO OTHER FUND					
22-59200-900 ADMINISTRATIVE/TRANSFER TO	.00	.00	71,462.00	71,462.00	.0
TOTAL TRANSFER TO OTHER FUND	<u>.00</u>	<u>.00</u>	<u>71,462.00</u>	<u>71,462.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>7,022.49</u>	<u>7,693.55</u>	<u>527,522.00</u>	<u>519,828.45</u>	<u>1.5</u>
NET REVENUE OVER EXPENDITURES	<u>6,793.49-</u>	<u>255,066.05</u>	<u>.00</u>	<u>-255,066.05</u>	<u>.0</u>

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

PUBLIC SAFETY COMMUNICATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>TAXES</u>						
26-41100	PROPERTY TAXES	.00	286,523.00	286,523.00	.00	100.0
	TOTAL TAXES	.00	286,523.00	286,523.00	.00	100.0
<u>INTERGOVERNMENT REVENUE</u>						
26-47130	CONTRACT REVENUE	101,715.71	501,415.49	2,005,662.00	1,504,246.51	25.0
26-47135	RECORDS MANAGEMENT ADMINIST	16,757.00	16,757.00	16,757.00	.00	100.0
	TOTAL INTERGOVERNMENT REVENUE	118,472.71	518,172.49	2,022,419.00	1,504,246.51	25.6
<u>MISCELLANEOUS REVENUE</u>						
26-48100	CONSOLIDATED SERVICE BILLINGS	13,247.37	13,247.37	52,676.00	39,428.63	25.2
26-48200	MISCELLANEOUS REVENUE	25,866.68	25,866.68	.00	-25,866.68	.0
	TOTAL MISCELLANEOUS REVENUE	39,114.05	39,114.05	52,676.00	13,561.95	74.3
	TOTAL FUND REVENUE	157,586.76	843,809.54	2,361,618.00	1,517,808.46	35.7

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

PUBLIC SAFETY COMMUNICATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>PUBLIC SAFETY COMMUNICATIONS</u>						
26-51000-110	WAGES FT	87,301.07	165,562.13	1,261,839.00	1,096,276.87	13.1
26-51000-111	OVERTIME	8,524.37	13,923.29	46,000.00	32,076.71	30.3
26-51000-116	HOLIDAY PAY	.00	881.80	29,543.00	28,661.20	3.0
26-51000-117	HEALTH INSURANCE BUYOUT	541.66	1,083.32	7,500.00	6,416.68	14.4
26-51000-119	DENTAL INSURANCE BUYOUT	15.68	37.46	1,223.00	1,185.54	3.1
26-51000-150	WISCONSIN RETIREMENT SYSTEM	5,918.31	11,174.40	86,668.00	75,493.60	12.9
26-51000-151	SOCIAL SECURITY	6,995.49	13,231.45	102,821.00	89,589.55	12.9
26-51000-152	LIFE INSURANCE	130.54	370.22	1,821.00	1,450.78	20.3
26-51000-153	HEALTH INSURANCE	21,268.34	57,995.30	291,871.00	233,875.70	19.9
26-51000-154	DENTAL INSURANCE	411.81	897.83	4,349.00	3,451.17	20.6
26-51000-180	RECRUITMENT	49.95	49.95	1,000.00	950.05	5.0
26-51000-200	FACILITY MAINTENANCE & SUPPLIE	.00	54.24	22,023.00	21,968.76	.3
26-51000-201	CLEANING & JANITORIAL SERVICES	572.22	1,144.44	7,889.00	6,744.56	14.5
26-51000-210	CONTRACTUAL SERVICES	.00	15.83	14,081.00	14,065.17	.1
26-51000-213	LEGAL COUNSEL-PERSONNEL	.00	.00	1,000.00	1,000.00	.0
26-51000-214	AUDIT SERVICES	.00	.00	1,594.00	1,594.00	.0
26-51000-216	LICENSING & MAINTENANCE	.00	600.00-	.00	600.00	.0
26-51000-220	UTILITIES	2,150.16	4,168.20	24,240.00	20,071.80	17.2
26-51000-221	TELECOMMUNICATIONS	3,535.58	13,079.56	128,258.00	115,178.44	10.2
26-51000-225	COMPUTER SUPPORT SERVICES	.00	.00	8,543.00	8,543.00	.0
26-51000-226	BENEFIT ADMINISTRATIVE FEES	.00	123.70	1,700.00	1,576.30	7.3
26-51000-230	MATERIALS & SUPPLIES	7.14	207.14	5,000.00	4,792.86	4.1
26-51000-236	LICENSING & MAINTENANCE	87,039.04	103,573.94	148,836.00	45,262.06	69.6
26-51000-310	OFFICE SUPPLIES	32.07	46.85	1,800.00	1,753.15	2.6
26-51000-311	POSTAGE	.00	400.00	500.00	100.00	80.0
26-51000-321	DUES & SUBSCRIPTIONS	1,984.00	1,984.00	2,552.00	568.00	77.7
26-51000-322	TRAINING, SAFETY & CERTIFICATI	150.00	230.00	5,000.00	4,770.00	4.6
26-51000-351	MAINTENANCE CONTRACTS	.00	.00	77,302.00	77,302.00	.0
26-51000-390	EMPLOYEE RECOGNITION	.00	.00	100.00	100.00	.0
26-51000-510	GENERAL LIABILITY	.00	1,505.62	7,285.00	5,779.38	20.7
26-51000-513	WORKERS COMPENSATION	125.00	844.88	2,896.00	2,051.12	29.2
26-51000-515	COMMERCIAL CRIME POLICY	.00	1,049.00	1,049.00	.00	100.0
26-51000-516	PROPERTY INSURANCE	.00	190.88	3,621.00	3,430.12	5.3
	TOTAL PUBLIC SAFETY COMMUNIC	226,752.43	393,225.43	2,299,904.00	1,906,678.57	17.1
<u>TRANSFER TO OTHER FUND</u>						
26-59217-900	ADMINISTRATIVE/TRANSFER TO	.00	.00	94,099.00	94,099.00	.0
	TOTAL TRANSFER TO OTHER FUND	.00	.00	94,099.00	94,099.00	.0
	TOTAL FUND EXPENDITURES	226,752.43	393,225.43	2,394,003.00	2,000,777.57	16.4
	NET REVENUE OVER EXPENDITURES	69,165.67-	450,584.11	32,385.00-	-482,969.11	1391.3

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>TAXES</u>						
30-41100	PROPERTY TAXES	.00	761,415.00	761,415.00	.00	100.0
	TOTAL TAXES	.00	761,415.00	761,415.00	.00	100.0
<u>LICENSES & PERMITS</u>						
30-44350	CELL TOWER FEES	.00	1,919.24	23,031.00	21,111.76	8.3
	TOTAL LICENSES & PERMITS	.00	1,919.24	23,031.00	21,111.76	8.3
<u>INTERGOVERNMENT REVENUE</u>						
30-47100	RIVER HILLS REVENUE-DISPATCH	.00	.00	20,878.00	20,878.00	.0
30-47111	FOX POINT REVENUE	.00	.00	15,205.00	15,205.00	.0
30-47115	B SERIES ADMIN FEE	.00	.00	17,203.00	17,203.00	.0
	TOTAL INTERGOVERNMENT REVENUE	.00	.00	53,286.00	53,286.00	.0
<u>MISCELLANEOUS REVENUE</u>						
30-48300	NSFD	7,977.50	7,977.50	.00	-7,977.50	.0
	TOTAL MISCELLANEOUS REVENUE	7,977.50	7,977.50	.00	-7,977.50	.0
<u>OTHER FINANCING SOURCES</u>						
30-49250	TRANSFER FROM STORMWATER FUN	.00	.00	71,462.00	71,462.00	.0
	TOTAL OTHER FINANCING SOURCES	.00	.00	71,462.00	71,462.00	.0
	TOTAL FUND REVENUE	7,977.50	771,311.74	909,194.00	137,882.26	84.8

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEBT</u>					
30-58100-215 MADACC	.00	.00	2,583.00	2,583.00	.0
30-58100-226 BENEFIT ADMINISTRATIVE FEES	.00	800.00	1,400.00	600.00	57.1
30-58100-611 NSFD STATION #5	.00	.00	160,000.00	160,000.00	.0
30-58100-612 FOX POINT/RIVER HILLS DISPATCH	.00	.00	36,083.00	36,083.00	.0
30-58100-614 UNFUNDED LIABILITY PRINCIPAL	.00	.00	21,000.00	21,000.00	.0
30-58100-616 2011 GENERAL OBLIGATION	.00	.00	76,250.00	76,250.00	.0
30-58100-618 PRINCIPAL- 2014 BOND	.00	.00	330,000.00	330,000.00	.0
30-58100-619 2016 GENERAL OBLIGATION	.00	.00	120,000.00	120,000.00	.0
30-58100-620 2018 GENERAL OBLIGATION	90,000.00	90,000.00	90,000.00	.00	100.0
30-58100-621 INTEREST ON BOND	43,687.83	43,687.83	241,058.00	197,370.17	18.1
30-58100-623 UNFUNDED LIABILITY INTEREST	.00	.00	6,776.00	6,776.00	.0
TOTAL DEBT	<u>133,687.83</u>	<u>134,487.83</u>	<u>1,085,150.00</u>	<u>950,662.17</u>	<u>12.4</u>
TOTAL FUND EXPENDITURES	<u>133,687.83</u>	<u>134,487.83</u>	<u>1,085,150.00</u>	<u>950,662.17</u>	<u>12.4</u>
NET REVENUE OVER EXPENDITURES	<u><u>125,710.33-</u></u>	<u><u>636,823.91</u></u>	<u><u>175,956.00-</u></u>	<u><u>-812,779.91</u></u>	<u><u>361.9</u></u>

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

POLICE CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
40-41100	.00	89,749.00	89,749.00	.00	100.0
40-41130	.00	.00	28,305.00	28,305.00	.0
TOTAL TAXES	.00	89,749.00	118,054.00	28,305.00	76.0
<u>INTERGOVERNMENTAL</u>					
40-43210	725.00	725.00	600.00	-125.00	120.8
TOTAL INTERGOVERNMENTAL	725.00	725.00	600.00	-125.00	120.8
TOTAL FUND REVENUE	725.00	90,474.00	118,654.00	28,180.00	76.3

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

POLICE CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
40-91000-801 CAPITAL PROJECTS	2,527.00-	.00	28,305.00	28,305.00	.0
40-91000-802 CAPITAL LEASE	.00	.00	34,230.00	34,230.00	.0
40-91000-803 CAPITAL EQUIPMENT	.00	.00	60,786.00	60,786.00	.0
TOTAL CAPITAL PROJECTS	<u>2,527.00-</u>	<u>.00</u>	<u>123,321.00</u>	<u>123,321.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>2,527.00-</u>	<u>.00</u>	<u>123,321.00</u>	<u>123,321.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>3,252.00</u>	<u>90,474.00</u>	<u>4,667.00-</u>	<u>-95,141.00</u>	<u>1938.6</u>

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
41-41100 PROPERTY TAXES	.00	111,900.00	111,900.00	.00	100.0
TOTAL TAXES	.00	111,900.00	111,900.00	.00	100.0
<u>INTERGOVERNMENTAL</u>					
41-43540 STATE TRANSPORTATION AID	.00	.00	46,731.00	46,731.00	.0
41-43545 STH 32 CONNECTING HIGHWAY AI	.00	.00	81.00	81.00	.0
TOTAL INTERGOVERNMENTAL	.00	.00	46,812.00	46,812.00	.0
<u>PUBLIC CHARGES FOR SERVICES</u>					
41-46320 GARBAGE CONTAINER & FEES	275.00	880.00	.00	-880.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	275.00	880.00	.00	-880.00	.0
<u>MISCELLANEOUS REVENUE</u>					
41-48100 INTEREST	.02	.04	.00	-.04	.0
41-48310 EQUIPMENT SALES	.00	.00	30,000.00	30,000.00	.0
TOTAL MISCELLANEOUS REVENUE	.02	.04	30,000.00	29,999.96	.0
TOTAL FUND REVENUE	275.02	112,780.04	188,712.00	75,931.96	59.8

VILLAGE OF BAYSIDE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
41-91000-801 CAPITAL PROJECTS	.00	945.00	307,826.00	306,881.00	.3
41-91000-803 CAPITAL EQUIPMENT	.00	.00	16,900.00	16,900.00	.0
41-91000-813 ROAD CONSTRUCTION/PAVING	.00	6,369.11-	.00	6,369.11	.0
TOTAL CAPITAL PROJECTS	.00	5,424.11-	324,726.00	330,150.11	(1.7)
TOTAL FUND EXPENDITURES	.00	5,424.11-	324,726.00	330,150.11	(1.7)
NET REVENUE OVER EXPENDITURES	275.02	118,204.15	136,014.00-	-254,218.15	86.9

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>SOURCE 41</u>					
42-41100 PROPERTY TAXES	.00	130,000.00	130,000.00	.00	100.0
TOTAL SOURCE 41	.00	130,000.00	130,000.00	.00	100.0
<u>SOURCE 46</u>					
42-46740 COMMUNITY EVENT DONATIONS	4,500.00	4,500.00	10,000.00	5,500.00	45.0
TOTAL SOURCE 46	4,500.00	4,500.00	10,000.00	5,500.00	45.0
TOTAL FUND REVENUE	4,500.00	134,500.00	140,000.00	5,500.00	96.1

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
42-91000-235 COMMUNITY EVENTS	751.00	751.00	15,000.00	14,249.00	5.0
42-91000-519 GASB 45 OBLIGATIONS	12,494.19	27,614.40	164,552.00	136,937.60	16.8
TOTAL CAPITAL PROJECTS	<u>13,245.19</u>	<u>28,365.40</u>	<u>179,552.00</u>	<u>151,186.60</u>	<u>15.8</u>
TOTAL FUND EXPENDITURES	<u>13,245.19</u>	<u>28,365.40</u>	<u>179,552.00</u>	<u>151,186.60</u>	<u>15.8</u>
NET REVENUE OVER EXPENDITURES	<u><u>8,745.19-</u></u>	<u><u>106,134.60</u></u>	<u><u>39,552.00-</u></u>	<u><u>-145,686.60</u></u>	<u><u>268.3</u></u>

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

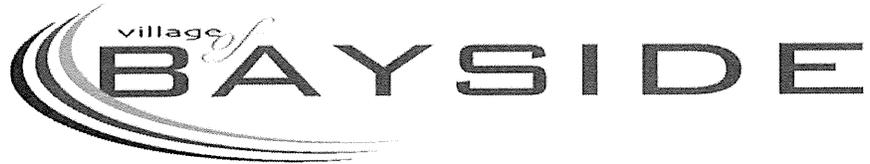
PUBLIC SAFETY COMM CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>SOURCE 41</u>					
46-41100 PROPERTY TAXES	.00	19,666.00	19,666.00	.00	100.0
TOTAL SOURCE 41	.00	19,666.00	19,666.00	.00	100.0
<u>INTERGOVERNMENTAL REVENUE</u>					
46-47110 CONTRACT REVENUE	27,925.41	137,660.48	157,326.00	19,665.52	87.5
TOTAL INTERGOVERNMENTAL REVE	27,925.41	137,660.48	157,326.00	19,665.52	87.5
TOTAL FUND REVENUE	27,925.41	157,326.48	176,992.00	19,665.52	88.9

VILLAGE OF BAYSIDE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

PUBLIC SAFETY COMM CAPITAL

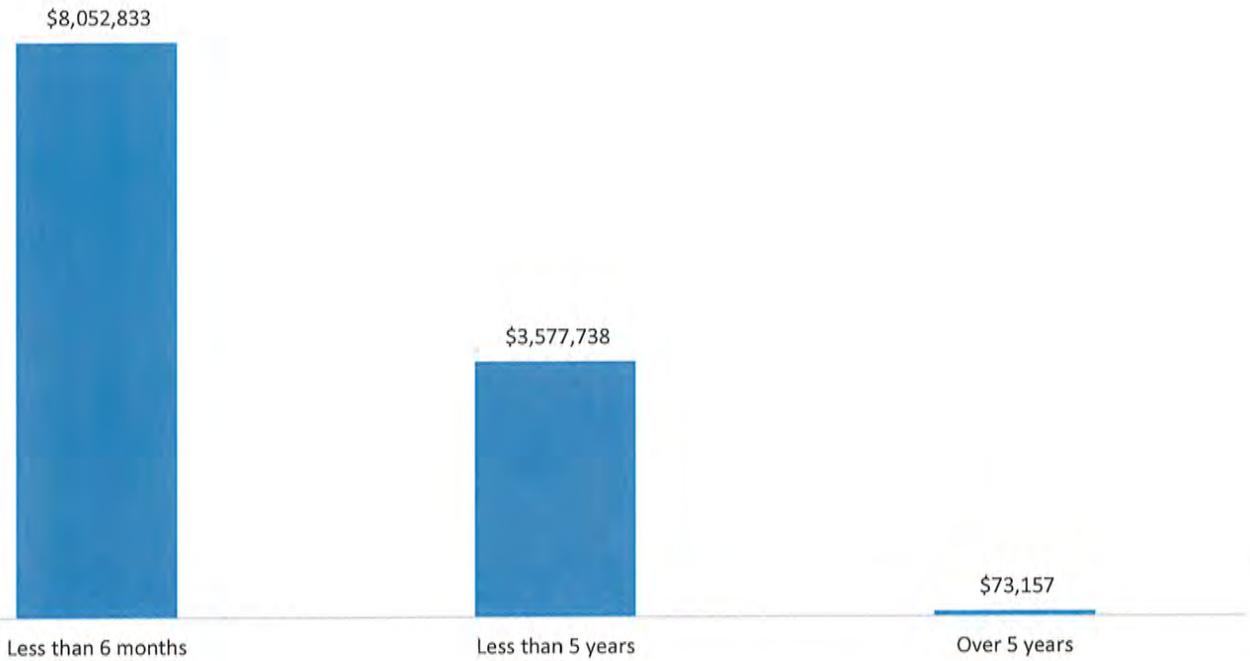
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT 91000</u>					
46-91000-803 CAPITAL EQUIPMENT	.00	.00	147,250.00	147,250.00	.0
TOTAL DEPARTMENT 91000	.00	.00	147,250.00	147,250.00	.0
TOTAL FUND EXPENDITURES	.00	.00	147,250.00	147,250.00	.0
NET REVENUE OVER EXPENDITURES	27,925.41	157,326.48	29,742.00	-127,584.48	529.0



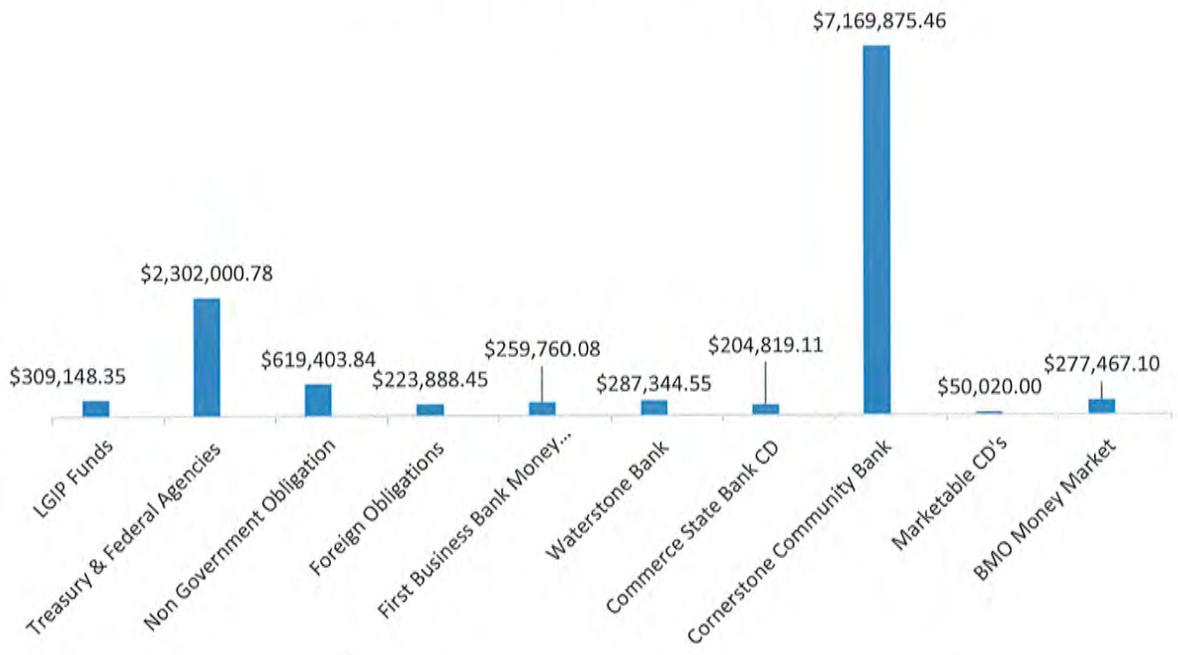
MARCH 2019

**FINANCIAL STATEMENT
and
INVESTMENT REPORT**

Investment Portfolio by Maturity Date



Summary of Investment Types



Village of Bayside
 Monthly investment returns

2019

Investment	January EOM Balance	Interest Income	Interest Rate	February EOM Balance	Interest Income	Interest Rate	March EOM Balance	Interest Income	Interest Rate	Annualized Return Average
Cornerstone Community Bank	709,749.68		0.00%	222,096.98		0.00%	606,801.45		0.00%	0.00%
CWFL Reserve	31,952.54	67.70	2.50%	32,013.82	61.28	2.50%	32,077.41	63.59	2.50%	2.50%
Money Market	131,191.47	277.97	2.50%	131,443.07	251.60	2.50%	131,704.16	261.09	2.50%	2.50%
Investment Portfolio	8,300,522.46	20,729.61	2.50%	6,398,468.14	16,099.97	2.50%	6,399,292.44	20,729.61	2.50%	2.50%
Fees	-			-			-			
First Business Bank	259,273.98	263.98	0.88%	259,512.65	238.67	1.21%	259,760.08	247.43	1.21%	1.10%
Fees										
Waterstone Bank										
Fees										
Municipal Checking	417,324.14	30.33	0.10%	12,433.30	22.73	0.10%	26,554.05	1.20	0.10%	0.10%
Money Market	10,026.03	0.85	0.10%	10,026.80	0.77	0.10%	10,027.65	0.85	0.10%	0.10%
CD-23 month	249,764.64	522.86	2.25%	250,288.60	523.96	2.25%	250,762.85	474.25	2.25%	2.25%
Commerce State Bank CD	201,944.66		2.11%	201,944.66		2.11%	204,819.11		2.70%	2.31%
LGIP General	307,905.60	644.76	2.47%	308,485.77	580.17	2.47%	309,133.95	648.18	2.47%	2.47%
LGIP Sewer	4.34	0.01	2.47%	4.35	0.01	2.47%	4.36	0.01	2.47%	2.47%
LGIP Road Reserve	10.00	0.02	2.47%	10.02	0.02	2.47%	10.04	0.02	2.47%	2.47%
Trust Investment	3,449,512.24	6,015.59	1.91%	3,453,973.66	16,117.58	1.91%	3,472,780.17	6,161.00	1.91%	1.91%
Fees		(417.95)			(831.16)			(399.88)		
Non Cash Asset transaction fee		(229.81)			(661.45)			(152.80)		
Total Investment portfolio	\$ 14,069,181.78	\$ 27,905.92	1.88%	\$ 11,280,701.82	\$ 32,404.15	1.88%	\$ 11,703,727.72	\$ 28,034.55	1.88%	1.74%

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%	
<u>TAXES</u>						
10-41100	PROPERTY TAXES	.00	989,466.80	3,105,289.00	2,115,822.20	31.9
10-41300	INTEREST ON DELINQUENT TAXES	2,706.46	3,715.62	12,000.00	8,284.38	31.0
10-41500	PAYMENT IN LIEU OF TAXES	.00	.00	42,378.00	42,378.00	.0
	TOTAL TAXES	2,706.46	993,182.42	3,159,667.00	2,166,484.58	31.4
<u>INTERGOVERNMENTAL</u>						
10-43210	COMMUNITY DEVELOPMENT BLOC	.00	.00	5,598.00	5,598.00	.0
10-43225	PUBLIC SAFETY COMMUNICATION	94,099.00	94,099.00	94,099.00	.00	100.0
10-43410	STATE SHARED REVENUES	.00	.00	60,324.00	60,324.00	.0
10-43510	RECYCLING GRANT	.00	.00	25,634.00	25,634.00	.0
10-43530	EXEMPT COMPUTER AID	.00	.00	14,801.00	14,801.00	.0
10-43540	STATE TRANSPORTATION AIDS	.00	108,103.73	402,837.00	294,733.27	26.8
10-43545	ST 32 HIGHWAY AIDS	.00	4,238.43	16,873.00	12,634.57	25.1
10-43555	INTERGOVERNMENTAL GRANT	.00	3,580.00	.00	3,580.00-	.0
10-43600	EXPENDITURE RESTRAINT	.00	.00	79,998.00	79,998.00	.0
	TOTAL INTERGOVERNMENTAL	94,099.00	210,021.16	700,164.00	490,142.84	30.0
<u>LICENSES & PERMITS</u>						
10-44100	OPERATORS LICENSE	550.00	550.00	1,000.00	450.00	55.0
10-44120	LIQUOR LICENSE	1,800.00	1,800.00	3,000.00	1,200.00	60.0
10-44140	CIGARETTE LICENSE	200.00	200.00	300.00	100.00	66.7
10-44220	ANIMAL LICENSES	240.00	905.37	1,500.00	594.63	60.4
10-44300	CABLE FRANCHISE FEES	.00	19,410.83	74,000.00	54,589.17	26.2
10-44415	ARC APPLICATION FEES	180.00	240.00	2,580.00	2,340.00	9.3
10-44420	OCCUPANCY PERMITS	100.00	100.00	140.00	40.00	71.4
10-44435	TRANSIENT MERCHANT PERMIT	.00	.00	300.00	300.00	.0
10-44460	BUILDING PERMITS	7,352.00	19,622.74	52,000.00	32,377.26	37.7
10-44480	VACANT PROPERTY FEE	250.00	500.00	.00	500.00-	.0
10-44495	EXCAVATION/RIGHT OF WAY/PRIVL	492.50	1,092.50	8,700.00	7,607.50	12.6
10-44520	HOME OCCUPATION FEES	50.00	50.00	.00	50.00-	.0
10-44530	RUMMAGE SALE PERMITS	20.00	20.00	220.00	200.00	9.1
10-44535	DUMPSTER PERMITS	30.00	60.00	60.00	.00	100.0
10-44540	SIGN PERMITS	165.00	235.00	700.00	465.00	33.6
10-44550	CONDITIONAL USE APPLICATION	300.00	300.00	300.00	.00	100.0
10-44560	TREE PROGRAM	400.00	1,700.00	5,000.00	3,300.00	34.0
10-44570	SPECIAL EVENT PERMITS	50.00	50.00	250.00	200.00	20.0
	TOTAL LICENSES & PERMITS	12,179.50	46,836.44	150,050.00	103,213.56	31.2

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>FINES & FORFEITURES</u>					
10-45100 FINES & FORFEITURES	8,346.49	21,799.44	65,000.00	43,200.56	33.5
10-45120 COURT SERVICE FEE	.00	25.00	.00	25.00-	.0
10-45125 MISC SERVICE FEE-NOTARY/FINGER	.00	50.50	625.00	574.50	8.1
TOTAL FINES & FORFEITURES	8,346.49	21,874.94	65,625.00	43,750.06	33.3
<u>PUBLIC CHARGES FOR SERVICES</u>					
10-46110 PROPERTY STATUS REVENUE	320.00	2,140.00	2,000.00	140.00-	107.0
10-46120 PUBLICATION FEES	105.00	105.00	175.00	70.00	60.0
10-46130 DATA SALES	13.00	225.95	500.00	274.05	45.2
10-46310 SPECIAL PICKUPS	415.00	1,055.00	8,000.00	6,945.00	13.2
10-46315 MULCH DELIVERIES	.00	.00	5,500.00	5,500.00	.0
10-46320 GARBAGE & RECYCLING	195.00	500.00	2,600.00	2,100.00	19.2
10-46330 WELL PERMIT/ABANDONMENT FEES	25.00	25.00	.00	25.00-	.0
10-46400 EQUIPMENT RENTAL- SEWER FUND	17,500.00	17,500.00	17,500.00	.00	100.0
10-46415 EQUIPMENT RENTAL- STORMWATER	17,500.00	17,500.00	17,500.00	.00	100.0
10-46710 PARK FACILITY RENTAL & PROGRA	.00	.00	770.00	770.00	.0
10-46715 PUBLIC WORKS SERVICE REVENUE	.00	.00	285.00	285.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	36,073.00	39,050.95	54,830.00	15,779.05	71.2
<u>MISCELLANEOUS REVENUE</u>					
10-48100 INTEREST	21,156.52	72,939.39	130,000.00	57,060.61	56.1
10-48110 UNREALIZED GAIN/LOSS	12,388.89	16,414.35	.00	16,414.35-	.0
10-48120 REALIZED GAIN/LOSS	656.50	2,490.54	.00	2,490.54-	.0
10-48200 MISCELLANEOUS REVENUE	(191.37)	735.60	500.00	235.60-	147.1
10-48210 COPIES	1.00	161.67	600.00	438.33	27.0
10-48220 FALSE ALARM FEES	375.00	450.00	1,200.00	750.00	37.5
10-48230 RECYCLING PROCEEDS	330.00	1,025.10	2,060.00	1,034.90	49.8
10-48260 INSURANCE AWARDS/DIVIDENDS	.00	5,574.69	.00	5,574.69-	.0
10-48310 EQUIPMENT SALE PROCEEDS	.00	38.50	5,500.00	5,461.50	.7
TOTAL MISCELLANEOUS REVENUE	34,716.54	99,829.84	139,860.00	40,030.16	71.4
TOTAL FUND REVENUE	188,120.99	1,410,795.75	4,270,196.00	2,859,400.25	33.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GENERAL GOVERNMENT</u>					
10-51000-110	8,246.07	41,176.30	238,225.00	197,048.70	17.3
10-51000-117	200.01	645.86	2,400.00	1,754.14	26.9
10-51000-119	20.39	65.89	109.00	43.11	60.5
10-51000-120	700.00	2,100.00	8,400.00	6,300.00	25.0
10-51000-125	.00	405.63	4,000.00	3,594.37	10.1
10-51000-130	.00	845.92	4,200.00	3,354.08	20.1
10-51000-150	1,070.16	3,184.98	15,571.00	12,386.02	20.5
10-51000-151	1,252.41	3,738.05	20,589.00	16,850.95	18.2
10-51000-152	83.48	359.63	1,049.00	689.37	34.3
10-51000-153	1,308.02	5,507.80	25,781.00	20,273.20	21.4
10-51000-154	25.68	108.10	1,033.00	924.90	10.5
10-51000-157	101.07	101.07	.00	-101.07	.0
10-51000-208	.00	354.00	2,000.00	1,646.00	17.7
10-51000-210	165.15	3,388.52	13,000.00	9,611.48	26.1
10-51000-211	.00	4,936.12	58,003.00	53,066.88	8.5
10-51000-213	.00	.00	1,000.00	1,000.00	.0
10-51000-214	.00	.00	18,063.00	18,063.00	.0
10-51000-217	.00	.00	28,083.00	28,083.00	.0
10-51000-219	.00	6,400.00	32,000.00	25,600.00	20.0
10-51000-221	375.45	643.29	3,000.00	2,356.71	21.4
10-51000-225	.00	.00	1,000.00	1,000.00	.0
10-51000-226	153.96	627.92	1,360.00	732.08	46.2
10-51000-229	399.88	1,231.04	4,200.00	2,968.96	29.3
10-51000-230	55.00	193.46	2,000.00	1,806.54	9.7
10-51000-238	.00	.00	6,000.00	6,000.00	.0
10-51000-300	.00	215.00	800.00	585.00	26.9
10-51000-310	40.30	578.87	4,000.00	3,421.13	14.5
10-51000-311	.00	1,000.00	2,700.00	1,700.00	37.0
10-51000-321	55.00	1,889.00	4,000.00	2,111.00	47.2
10-51000-322	464.50	1,258.24	6,500.00	5,241.76	19.4
10-51000-323	.00	.00	1,000.00	1,000.00	.0
10-51000-324	.00	.00	100.00	100.00	.0
10-51000-500	.00	.00	50,000.00	50,000.00	.0
10-51000-509	.00	.00	904.00	904.00	.0
10-51000-510	4,456.30	10,995.29	21,562.00	10,566.71	51.0
10-51000-511	3,946.65	7,893.30	19,096.00	11,202.70	41.3
10-51000-512	.00	669.00	779.00	110.00	85.9
10-51000-513	14,876.87	29,756.45	59,859.00	30,102.55	49.7
10-51000-515	.00	1,031.00	1,865.00	834.00	55.3
10-51000-516	3,628.14	4,113.99	8,130.00	4,016.01	50.6
10-51000-517	2,573.92	5,147.84	12,454.00	7,306.16	41.3
10-51000-591	145.64	145.64	4,000.00	3,854.36	3.6
TOTAL GENERAL GOVERNMENT	44,344.05	140,707.20	688,815.00	548,107.80	20.4

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>MUNICIPAL COURT</u>					
10-51200-113	.00	.00	3,600.00	3,600.00	.0
10-51200-208	.00	.00	4,841.30	4,841.30	.0
10-51200-210	.00	7,423.60	35,679.00	28,255.40	20.8
10-51200-211	.00	3,866.38	23,660.00	19,793.62	16.3
10-51200-321	.00	100.00	100.00	.00	100.0
10-51200-325	.00	700.00	758.70	58.70	92.3
TOTAL MUNICIPAL COURT	.00	12,089.98	68,639.00	56,549.02	17.6
<u>POLICE</u>					
10-52100-110	67,879.46	207,042.20	976,352.00	769,309.80	21.2
10-52100-111	364.83	4,003.69	40,000.00	35,996.31	10.0
10-52100-112	1,543.08	1,543.08	.00	-1,543.08	.0
10-52100-116	.00	.00	29,310.00	29,310.00	.0
10-52100-117	.00	.00	3,000.00	3,000.00	.0
10-52100-118	275.00	700.00	2,000.00	1,300.00	35.0
10-52100-119	.00	72.60	91.00	18.40	79.8
10-52100-150	6,990.77	20,175.29	98,182.00	78,006.71	20.6
10-52100-151	5,730.88	16,433.82	80,880.00	64,446.18	20.3
10-52100-152	66.02	218.41	817.00	598.59	26.7
10-52100-153	11,454.46	44,243.87	195,421.00	151,177.13	22.6
10-52100-154	165.55	638.25	3,888.00	3,249.75	16.4
10-52100-209	128.49	128.49	360.00	231.51	35.7
10-52100-210	391.62	6,422.95	41,902.00	35,479.05	15.3
10-52100-213	.00	.00	1,000.00	1,000.00	.0
10-52100-215	.00	371.71	1,160.00	788.29	32.0
10-52100-221	1,029.54	1,463.40	5,196.00	3,732.60	28.2
10-52100-225	.00	34.13	5,000.00	4,965.87	.7
10-52100-230	294.56	849.80	8,700.00	7,850.20	9.8
10-52100-231	184.33	1,166.21	8,000.00	6,833.79	14.6
10-52100-310	20.86	152.86	1,200.00	1,047.14	12.7
10-52100-311	.00	400.00	500.00	100.00	80.0
10-52100-321	290.00	889.00	1,230.00	341.00	72.3
10-52100-322	2,229.39	2,329.39	9,625.00	7,295.61	24.2
10-52100-323	.00	.00	1,560.00	1,560.00	.0
10-52100-330	.00	.00	7,150.00	7,150.00	.0
10-52100-333	201.15	201.15	350.00	148.85	57.5
10-52100-340	.00	3,364.39	24,000.00	20,635.61	14.0
10-52100-350	1,322.00	1,322.00	1,500.00	178.00	88.1
10-52100-390	.00	.00	100.00	100.00	.0
10-52100-518	3,278.26	6,556.52	15,862.00	9,305.48	41.3
10-52100-519	.00	.00	52,904.00	52,904.00	.0
TOTAL POLICE	103,840.25	320,723.21	1,617,240.00	1,296,516.79	19.8

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT 52200</u>					
10-52200-224 NORTH SHORE FIRE DEPARTMENT	208,161.00	416,322.00	832,645.00	416,323.00	50.0
TOTAL DEPARTMENT 52200	208,161.00	416,322.00	832,645.00	416,323.00	50.0
<u>BUILDING INSPECTION</u>					
10-52400-110 WAGES FT	20,000.00	20,000.00	20,000.00	.00	100.0
10-52400-250 BUILDING INSPECTIONS	2,876.97	6,666.03	43,650.00	36,983.97	15.3
TOTAL BUILDING INSPECTION	22,876.97	26,666.03	63,650.00	36,983.97	41.9
<u>DEPARTMENT OF PUBLIC WORKS</u>					
10-53000-110 WAGES FT	34,718.05	78,494.82	272,965.00	194,470.18	28.8
10-53000-111 OVERTIME	542.08	4,545.39	5,006.00	460.61	90.8
10-53000-112 WAGES PT	2,038.86	5,475.25	51,669.00	46,193.75	10.6
10-53000-117 HEALTH INSURANCE BUYOUT	.00	.00	1,400.00	1,400.00	.0
10-53000-119 DENTAL INSURANCE BUYOUT	.00	.00	152.00	152.00	.0
10-53000-150 WISCONSIN RETIREMENT SYSTEM	1,634.34	4,951.29	20,455.00	15,503.71	24.2
10-53000-151 SOCIAL SECURITY	1,841.25	5,598.27	25,275.00	19,676.73	22.2
10-53000-152 LIFE INSURANCE	58.37	214.06	575.00	360.94	37.2
10-53000-153 HEALTH INSURANCE	7,124.92	28,114.12	82,050.00	53,935.88	34.3
10-53000-154 DENTAL INSURANCE	141.80	559.13	1,631.00	1,071.87	34.3
10-53000-200 FACILITY MAINTENANCE & SUPPLIE	1,442.96	1,931.17	24,000.00	22,068.83	8.1
10-53000-201 CLEANING & JANITORIAL SERVICES	821.92	2,465.76	11,500.00	9,034.24	21.4
10-53000-202 HVAC MAINTENANCE	.00	.00	4,200.00	4,200.00	.0
10-53000-210 CONTRACTUAL SERVICES	59.66	2,092.41	33,933.00	31,840.59	6.2
10-53000-220 UTILITIES	5,001.31	15,210.62	62,000.00	46,789.38	24.5
10-53000-221 TELECOMMUNICATIONS	333.49	514.11	3,749.00	3,234.89	13.7
10-53000-230 MATERIALS & SUPPLIES	333.00	482.72	5,150.00	4,667.28	9.4
10-53000-231 FLEET MAINTENANCE	1,623.81	2,432.87	35,600.00	33,167.13	6.8
10-53000-233 TOOLS	.00	232.92	2,500.00	2,267.08	9.3
10-53000-310 OFFICE SUPPLIES	20.87	20.87	150.00	129.13	13.9
10-53000-321 DUES & SUBSCRIPTIONS	.00	125.00	1,035.00	910.00	12.1
10-53000-322 TRAINING, SAFETY & CERTIFICATI	153.33	165.33	4,000.00	3,834.67	4.1
10-53000-330 UNIFORM SUPPLIES	322.50	382.50	2,000.00	1,617.50	19.1
10-53000-334 WINTER OPERATIONS	20,170.22	20,063.78	33,966.00	13,902.22	59.1
10-53000-340 FUEL MAINTENANCE	8,792.69	4,483.74	27,000.00	22,516.26	16.6
10-53000-350 EQUIPMENT REPLACEMENT	.00	.00	2,935.00	2,935.00	.0
10-53000-360 EQUIPMENT RENTAL	2,850.00	2,850.00	6,700.00	3,850.00	42.5
10-53000-370 TIPPING FEES	5,241.58	10,658.89	57,000.00	46,341.11	18.7
10-53000-377 YARD WASTE TUB GRINDING	.00	.00	7,400.00	7,400.00	.0
10-53000-400 STREET MAINTENANCE	.00	.00	7,700.00	7,700.00	.0
10-53000-450 SIGNAGE	.00	.00	2,000.00	2,000.00	.0
10-53000-460 FORESTRY & LANDSCAPING	.00	65.54	10,000.00	10,065.54	(.7)
10-53000-465 TREE DISEASE MITIGATION	.00	1,447.53	30,000.00	28,552.47	4.8
TOTAL DEPARTMENT OF PUBLIC WO	95,267.01	193,447.01	835,696.00	642,248.99	23.2

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT 55100</u>					
10-55100-227 NORTH SHORE LIBRARY	12,038.89	32,281.13	155,663.00	123,381.87	20.7
TOTAL DEPARTMENT 55100	12,038.89	32,281.13	155,663.00	123,381.87	20.7
<u>PARKS</u>					
10-55200-110 WAGES FT	400.00	1,200.00	5,200.00	4,000.00	23.1
10-55200-151 SOCIAL SECURITY	30.60	91.80	398.00	306.20	23.1
10-55200-230 MATERIALS & SUPPLIES	100.00	100.00	2,000.00	1,900.00	5.0
10-55200-435 BASEBALL FIELD	.00	.00	250.00	250.00	.0
TOTAL PARKS	530.60	1,391.80	7,848.00	6,456.20	17.7
TOTAL FUND EXPENDITURES	487,058.77	1,143,628.36	4,270,196.00	3,126,567.64	26.8
NET REVENUE OVER EXPENDITURES	298,937.78-	267,167.39	.00	-267,167.39	.0

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PUBLIC CHARGES FOR SERVICES</u>					
20-46410 RESIDENTIAL SEWER	.00	558,986.00	776,820.00	217,834.00	72.0
20-46420 COMMERCIAL SEWER	5,527.77	5,527.77	138,000.00	132,472.23	4.0
20-46425 POLICE LEASE REVENUE	34,230.00	34,230.00	34,230.00	.00	100.0
TOTAL PUBLIC CHARGES FOR SERVI	<u>39,757.77</u>	<u>598,743.77</u>	<u>949,050.00</u>	<u>350,306.23</u>	<u>63.1</u>
<u>MISCELLANEOUS REVENUE</u>					
20-48100 INTEREST	123.37	373.80	.00	-373.80	.0
TOTAL MISCELLANEOUS REVENUE	<u>123.37</u>	<u>373.80</u>	<u>.00</u>	<u>-373.80</u>	<u>.0</u>
TOTAL FUND REVENUE	<u>39,881.14</u>	<u>599,117.57</u>	<u>949,050.00</u>	<u>349,932.43</u>	<u>63.1</u>

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>GENERAL SEWER</u>						
20-51000-110	WAGES FT	30,640.34	41,718.05	143,021.00	101,302.95	29.2
20-51000-111	OVERTIME	.00	.00	244.00	244.00	.0
20-51000-117	HEALTH INSURANCE BUYOUT	45.83	91.66	850.00	758.34	10.8
20-51000-119	DENTAL INSURANCE BUYOUT	4.91	10.01	47.00	36.99	21.3
20-51000-150	WISCONSIN RETIREMENT SYSTEM	533.36	1,258.75	9,427.00	8,168.25	13.4
20-51000-151	SOCIAL SECURITY	599.68	1,419.37	11,078.00	9,658.63	12.8
20-51000-152	LIFE INSURANCE	12.86	52.32	279.00	226.68	18.8
20-51000-153	HEALTH INSURANCE	157.64	2,307.12	22,083.00	19,775.88	10.5
20-51000-154	DENTAL INSURANCE	3.10	45.47	616.00	570.53	7.4
20-51000-210	CONTRACTUAL SERVICES	6,282.35	7,284.07	262,540.00	255,255.93	2.8
20-51000-214	AUDIT SERVICES	.00	.00	3,500.00	3,500.00	.0
20-51000-216	ENGINEERING	13,545.25	14,542.75	25,000.00	10,457.25	58.2
20-51000-220	UTILITIES	384.49	1,137.41	7,000.00	5,862.59	16.3
20-51000-221	TELECOMMUNICATIONS	9.28	9.28	360.00	350.72	2.6
20-51000-226	BENEFIT ADMINISTRATIVE FEES	14.74	27.11	170.00	142.89	16.0
20-51000-230	MATERIALS & SUPPLIES	.00	167.35	3,000.00	2,832.65	5.6
20-51000-231	FLEET MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
20-51000-232	LIFT STATION MAINTENANCE	.00	.00	14,550.00	14,550.00	.0
20-51000-233	TOOLS	133.98	133.98	3,500.00	3,366.02	3.8
20-51000-234	DIGGERS HOTLINE	.00	431.05	2,130.00	1,698.95	20.2
20-51000-311	POSTAGE	.00	400.00	400.00	.00	100.0
20-51000-322	TRAINING, SAFETY & CERTIFICATI	617.84	1,020.59	3,000.00	1,979.41	34.0
20-51000-340	FUEL MAINTENANCE	.00	.00	3,200.00	3,200.00	.0
20-51000-350	EQUIPMENT REPLACEMENT	.00	.00	8,123.00	8,123.00	.0
20-51000-360	EQUIPMENT RENTAL-GENENERAL FU	17,500.00	17,500.00	17,500.00	.00	100.0
20-51000-510	GENERAL LIABILITY INSURANCE	578.69	1,157.38	2,800.00	1,642.62	41.3
20-51000-513	WORKERS COMPENSATION	476.19	1,077.46	1,916.00	838.54	56.2
20-51000-515	COMMERCIAL CRIME POLICY	.00	144.00	144.00	.00	100.0
20-51000-516	PROPERTY INSURANCE	930.49	1,146.88	3,194.00	2,047.12	35.9
20-51000-801	CAPITAL PROJECTS	.00	.00	318,500.00	318,500.00	.0
20-51000-813	INFRASTRUCTURE & REPAIRS	.00	64,390.00-	.00	64,390.00	.0
	TOTAL GENERAL SEWER	72,471.02	28,692.06	869,172.00	840,479.94	3.3
<u>DEPRECIATION</u>						
20-53000-700	DEPRECIATION	.00	.00	3,138.00	3,138.00	.0
	TOTAL DEPRECIATION	.00	.00	3,138.00	3,138.00	.0
<u>DEBT</u>						
20-58100-617	PRINCIPAL REDEMPTION - CWFL	.00	.00	77,115.00	77,115.00	.0
20-58100-618	PRINCIPAL REDEMPTION - BOND	.00	.00	153,750.00	153,750.00	.0
20-58100-621	INTEREST - BOND	.00	29,663.75	69,056.00	39,392.25	43.0
20-58100-626	INTEREST-CLEAN WATER FUND LOA	.00	.00	10,699.00	10,699.00	.0
	TOTAL DEBT	.00	29,663.75	310,620.00	280,956.25	9.6

VILLAGE OF BAYSIDE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2019

SANITARY SEWER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>%</u>
TOTAL FUND EXPENDITURES	<u>72,471.02</u>	<u>58,355.81</u>	<u>1,182,930.00</u>	<u>1,124,574.19</u>	<u>4.9</u>
NET REVENUE OVER EXPENDITURES	<u><u>32,589.88-</u></u>	<u><u>540,761.76</u></u>	<u><u>233,880.00-</u></u>	<u><u>-774,641.76</u></u>	<u><u>231.2</u></u>

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2019

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PUBLIC CHARGES FOR SERVICES</u>					
22-46405 RESIDENTIAL STORMWATER	.00	262,182.10	363,080.00	100,897.90	72.2
22-46425 COMMERCIAL STORMWATER	1,740.42	1,740.42	139,442.00	137,701.58	1.3
22-46430 RIGHT-OF-WAY MANAGEMENT	8,400.00	8,977.50	25,000.00	16,022.50	35.9
TOTAL PUBLIC CHARGES FOR SERVI	10,140.42	272,900.02	527,522.00	254,621.98	51.7
TOTAL FUND REVENUE	10,140.42	272,900.02	527,522.00	254,621.98	51.7

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
22-53000-110 WAGES FT	17,363.71	25,485.25	143,023.00	117,537.75	17.8
22-53000-111 OVERTIME	.00	.00	750.00	750.00	.0
22-53000-112 WAGES PT	60.31	60.31	.00	-60.31	.0
22-53000-117 HEALTH INSURANCE BUYOUT	45.83	91.66	850.00	758.34	10.8
22-53000-119 DENTAL INSURANCE BUYOUT	4.91	10.01	47.00	36.99	21.3
22-53000-150 WISCONSIN RETIREMENT SYSTEM	443.18	974.88	9,427.00	8,452.12	10.3
22-53000-151 SOCIAL SECURITY	505.66	1,108.17	11,078.00	9,969.83	10.0
22-53000-152 LIFE INSURANCE	13.24	35.33	279.00	243.67	12.7
22-53000-153 HEALTH INSURANCE	243.50	2,604.09	22,083.00	19,478.91	11.8
22-53000-154 DENTAL INSURANCE	4.81	51.62	616.00	564.38	8.4
22-53000-210 CONTRACTUAL SERVICES	.00	474.15	1,123.00	648.85	42.2
22-53000-214 AUDIT SERVICES	.00	.00	1,594.00	1,594.00	.0
22-53000-216 ENGINEERING	11,176.00	12,173.50	32,651.00	20,477.50	37.3
22-53000-220 UTILITY EXPENSES	104.50	268.44	2,400.00	2,131.56	11.2
22-53000-221 TELECOMMUNICATIONS	9.28	9.28	250.00	240.72	3.7
22-53000-226 BENEFIT ADMINISTRATIVE FEES	.00	12.37	170.00	157.63	7.3
22-53000-230 MATERIALS & SUPPLIES	.00	.00	3,500.00	3,500.00	.0
22-53000-232 LIFT STATION MAINTENANCE	.00	.00	2,500.00	2,500.00	.0
22-53000-322 TRAINING, SAFETY & CERTIFICATI	713.75	713.75	2,000.00	1,286.25	35.7
22-53000-327 CULVERT MATERIALS	.00	.00	38,000.00	38,000.00	.0
22-53000-328 LANDSCAPING MATERIALS	.00	.00	35,119.00	35,119.00	.0
22-53000-340 FUEL MAINTENANCE	.00	.00	2,500.00	2,500.00	.0
22-53000-342 CONSTRUCTION MATERIALS	4,097.32	4,244.82	72,495.00	68,250.18	5.9
22-53000-350 EQUIPMENT REPLACEMENT	.00	.00	2,000.00	2,000.00	.0
22-53000-360 EQUIPMENT RENTAL	17,500.00	17,500.00	17,500.00	.00	100.0
22-53000-410 STORMWATER MANAGEMENT	.00	7,341.79-	.00	7,341.79	.0
22-53000-510 GENERAL LIABILITY INSURANCE	692.56	1,385.12	3,351.00	1,965.88	41.3
22-53000-513 WORKERS COMPENSATION	476.19	952.46	1,916.00	963.54	49.7
22-53000-515 COMMERCIAL CRIME POLICY	.00	144.00	144.00	.00	100.0
22-53000-516 PROPERTY INSURANCE	930.49	1,121.37	3,194.00	2,072.63	35.1
22-53000-801 CAPITAL PROJECTS	.00	.00	45,500.00	45,500.00	.0
TOTAL DEPARTMENT 53000	54,385.24	62,078.79	456,060.00	393,981.21	13.6
TRANSFER TO OTHER FUND					
22-59200-900 ADMINISTRATIVE/TRANSFER TO	71,462.00	71,462.00	71,462.00	.00	100.0
TOTAL TRANSFER TO OTHER FUND	71,462.00	71,462.00	71,462.00	.00	100.0
TOTAL FUND EXPENDITURES	125,847.24	133,540.79	527,522.00	393,981.21	25.3
NET REVENUE OVER EXPENDITURES	115,706.82-	139,359.23	.00	-139,359.23	.0

VILLAGE OF BAYSIDE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2019

COMM DEVELOPMENT AUTHORITY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>%</u>
23-51000-230 PROFESSIONAL SERVICES	7,300.00	7,300.00	7,300.00	.00	100.0
TOTAL DEPARTMENT 51000	<u>7,300.00</u>	<u>7,300.00</u>	<u>7,300.00</u>	<u>.00</u>	<u>100.0</u>
TOTAL FUND EXPENDITURES	<u>7,300.00</u>	<u>7,300.00</u>	<u>7,300.00</u>	<u>.00</u>	<u>100.0</u>
NET REVENUE OVER EXPENDITURES	<u>7,300.00-</u>	<u>7,300.00-</u>	<u>7,300.00-</u>	<u>.00</u>	<u>(100.0)</u>

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

PUBLIC SAFETY COMMUNICATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>TAXES</u>						
26-41100	PROPERTY TAXES	.00	286,523.00	286,523.00	.00	100.0
	TOTAL TAXES	.00	286,523.00	286,523.00	.00	100.0
<u>INTERGOVERNMENT REVENUE</u>						
26-47130	CONTRACT REVENUE	.00	501,415.49	2,005,662.00	1,504,246.51	25.0
26-47135	RECORDS MANAGEMENT ADMINIST	.00	16,757.00	16,757.00	.00	100.0
	TOTAL INTERGOVERNMENT REVENUE	.00	518,172.49	2,022,419.00	1,504,246.51	25.6
<u>MISCELLANEOUS REVENUE</u>						
26-48100	CONSOLIDATED SERVICE BILLINGS	.00	13,247.37	52,676.00	39,428.63	25.2
26-48200	MISCELLANEOUS REVENUE	.00	25,866.68	.00	-25,866.68	.0
	TOTAL MISCELLANEOUS REVENUE	.00	39,114.05	52,676.00	13,561.95	74.3
	TOTAL FUND REVENUE	.00	843,809.54	2,361,618.00	1,517,808.46	35.7

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

PUBLIC SAFETY COMMUNICATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>PUBLIC SAFETY COMMUNICATIONS</u>						
26-51000-110	WAGES FT	90,906.17	256,468.30	1,261,839.00	1,005,370.70	20.3
26-51000-111	OVERTIME	6,436.99	20,360.28	46,000.00	25,639.72	44.3
26-51000-116	HOLIDAY PAY	123.75	1,005.55	29,543.00	28,537.45	3.4
26-51000-117	HEALTH INSURANCE BUYOUT	458.33	1,541.65	7,500.00	5,958.35	20.6
26-51000-119	DENTAL INSURANCE BUYOUT	33.98	71.44	1,223.00	1,151.56	5.8
26-51000-150	WISCONSIN RETIREMENT SYSTEM	5,664.26	16,838.66	86,668.00	69,829.34	19.4
26-51000-151	SOCIAL SECURITY	6,658.50	19,889.95	102,821.00	82,931.05	19.3
26-51000-152	LIFE INSURANCE	127.26	497.48	1,821.00	1,323.52	27.3
26-51000-153	HEALTH INSURANCE	19,311.87	77,307.17	291,871.00	214,563.83	26.5
26-51000-154	DENTAL INSURANCE	350.79	1,248.62	4,349.00	3,100.38	28.7
26-51000-180	RECRUITMENT	285.35	335.30	1,000.00	664.70	33.5
26-51000-200	FACILITY MAINTENANCE & SUPPLIE	670.46	724.70	22,023.00	21,298.30	3.3
26-51000-201	CLEANING & JANITORIAL SERVICES	572.22	1,716.66	7,889.00	6,172.34	21.8
26-51000-210	CONTRACTUAL SERVICES	121.48	137.31	14,081.00	13,943.69	1.0
26-51000-213	LEGAL COUNSEL-PERSONNEL	.00	.00	1,000.00	1,000.00	.0
26-51000-214	AUDIT SERVICES	.00	.00	1,594.00	1,594.00	.0
26-51000-216	LICENSING & MAINTENANCE	25.12	574.88-	.00	574.88	.0
26-51000-220	UTILITIES	2,056.94	6,225.14	24,240.00	18,014.86	25.7
26-51000-221	TELECOMMUNICATIONS	6,239.44	19,319.00	128,258.00	108,939.00	15.1
26-51000-225	COMPUTER SUPPORT SERVICES	.00	.00	8,543.00	8,543.00	.0
26-51000-226	BENEFIT ADMINISTRATIVE FEES	73.70	197.40	1,700.00	1,502.60	11.6
26-51000-230	MATERIALS & SUPPLIES	188.16	395.30	4,800.00	4,404.70	8.2
26-51000-236	LICENSING & MAINTENANCE	390.69	103,964.63	148,836.00	44,871.37	69.9
26-51000-310	OFFICE SUPPLIES	20.87	67.72	1,800.00	1,732.28	3.8
26-51000-311	POSTAGE	.00	400.00	500.00	100.00	80.0
26-51000-321	DUES & SUBSCRIPTIONS	30.00	2,014.00	2,552.00	538.00	78.9
26-51000-322	TRAINING, SAFETY & CERTIFICATI	2,645.00	2,875.00	5,000.00	2,125.00	57.5
26-51000-351	MAINTENANCE CONTRACTS	.00	.00	77,302.00	77,302.00	.0
26-51000-390	EMPLOYEE RECOGNITION	153.83	153.83	300.00	146.17	51.3
26-51000-510	GENERAL LIABILITY	1,505.62	3,011.24	7,285.00	4,273.76	41.3
26-51000-513	WORKERS COMPENSATION	719.75	1,564.63	2,896.00	1,331.37	54.0
26-51000-515	COMMERCIAL CRIME POLICY	.00	1,049.00	1,049.00	.00	100.0
26-51000-516	PROPERTY INSURANCE	1,054.88	1,245.76	3,621.00	2,375.24	34.4
	TOTAL PUBLIC SAFETY COMMUNIC	146,825.41	540,050.84	2,299,904.00	1,759,853.16	23.5
<u>TRANSFER TO OTHER FUND</u>						
26-59217-900	ADMINISTRATIVE/TRANSFER TO	94,099.00	94,099.00	94,099.00	.00	100.0
	TOTAL TRANSFER TO OTHER FUND	94,099.00	94,099.00	94,099.00	.00	100.0
	TOTAL FUND EXPENDITURES	240,924.41	634,149.84	2,394,003.00	1,759,853.16	26.5
	NET REVENUE OVER EXPENDITURES	240,924.41-	209,659.70	32,385.00-	-242,044.70	647.4

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
30-41100	.00	761,415.00	761,415.00	.00	100.0
TOTAL TAXES	.00	761,415.00	761,415.00	.00	100.0
<u>LICENSES & PERMITS</u>					
30-44350	3,867.66	5,786.90	23,031.00	17,244.10	25.1
TOTAL LICENSES & PERMITS	3,867.66	5,786.90	23,031.00	17,244.10	25.1
<u>INTERGOVERNMENT REVENUE</u>					
30-47100	.00	.00	20,878.00	20,878.00	.0
30-47111	.00	.00	15,205.00	15,205.00	.0
30-47115	.00	.00	17,203.00	17,203.00	.0
TOTAL INTERGOVERNMENT REVENUE	.00	.00	53,286.00	53,286.00	.0
<u>MISCELLANEOUS REVENUE</u>					
30-48300	.00	7,977.50	.00	-7,977.50	.0
TOTAL MISCELLANEOUS REVENUE	.00	7,977.50	.00	-7,977.50	.0
<u>OTHER FINANCING SOURCES</u>					
30-49250	71,462.00	71,462.00	71,462.00	.00	100.0
TOTAL OTHER FINANCING SOURCES	71,462.00	71,462.00	71,462.00	.00	100.0
TOTAL FUND REVENUE	75,329.66	846,641.40	909,194.00	62,552.60	93.1

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEBT</u>					
30-58100-215 MADACC	.00	.00	2,583.00	2,583.00	.0
30-58100-226 BENEFIT ADMINISTRATIVE FEES	.00	800.00	1,400.00	600.00	57.1
30-58100-611 NSFD STATION #5	.00	.00	160,000.00	160,000.00	.0
30-58100-612 FOX POINT/RIVER HILLS DISPATCH	.00	.00	36,083.00	36,083.00	.0
30-58100-614 UNFUNDED LIABILITY PRINCIPAL	21,000.00	21,000.00	21,000.00	.00	100.0
30-58100-616 2011 GENERAL OBLIGATION	.00	.00	76,250.00	76,250.00	.0
30-58100-618 PRINCIPAL- 2014 BOND	120,000.00	120,000.00	330,000.00	210,000.00	36.4
30-58100-619 2016 GENERAL OBLIGATION	.00	.00	120,000.00	120,000.00	.0
30-58100-620 2018 GENERAL OBLIGATION	.00	90,000.00	90,000.00	.00	100.0
30-58100-621 INTEREST ON BOND	10,350.00	54,037.83	241,058.00	187,020.17	22.4
30-58100-623 UNFUNDED LIABILITY INTEREST	6,775.55	6,775.55	6,776.00	.45	100.0
TOTAL DEBT	<u>158,125.55</u>	<u>292,613.38</u>	<u>1,085,150.00</u>	<u>792,536.62</u>	<u>27.0</u>
TOTAL FUND EXPENDITURES	<u>158,125.55</u>	<u>292,613.38</u>	<u>1,085,150.00</u>	<u>792,536.62</u>	<u>27.0</u>
NET REVENUE OVER EXPENDITURES	<u><u>82,795.89-</u></u>	<u><u>554,028.02</u></u>	<u><u>175,956.00-</u></u>	<u><u>-729,984.02</u></u>	<u><u>314.9</u></u>

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

POLICE CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
40-41100	.00	89,749.00	89,749.00	.00	100.0
40-41130	.00	.00	28,305.00	28,305.00	.0
TOTAL TAXES	.00	89,749.00	118,054.00	28,305.00	76.0
<u>INTERGOVERNMENTAL</u>					
40-43210	.00	725.00	600.00	-125.00	120.8
TOTAL INTERGOVERNMENTAL	.00	725.00	600.00	-125.00	120.8
TOTAL FUND REVENUE	.00	90,474.00	118,654.00	28,180.00	76.3

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

POLICE CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
40-91000-801 CAPITAL PROJECTS	28,305.00	28,305.00	28,305.00	.00	100.0
40-91000-802 CAPITAL LEASE	34,230.00	34,230.00	34,230.00	.00	100.0
40-91000-803 CAPITAL EQUIPMENT	.00	.00	60,786.00	60,786.00	.0
TOTAL CAPITAL PROJECTS	<u>62,535.00</u>	<u>62,535.00</u>	<u>123,321.00</u>	<u>60,786.00</u>	<u>50.7</u>
TOTAL FUND EXPENDITURES	<u>62,535.00</u>	<u>62,535.00</u>	<u>123,321.00</u>	<u>60,786.00</u>	<u>50.7</u>
NET REVENUE OVER EXPENDITURES	<u>62,535.00-</u>	<u>27,939.00</u>	<u>4,667.00-</u>	<u>-32,606.00</u>	<u>598.7</u>

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
41-41100	.00	111,900.00	111,900.00	.00	100.0
	.00	111,900.00	111,900.00	.00	100.0
<u>INTERGOVERNMENTAL</u>					
41-43540	.00	.00	46,731.00	46,731.00	.0
41-43545	.00	.00	81.00	81.00	.0
	.00	.00	46,812.00	46,812.00	.0
<u>PUBLIC CHARGES FOR SERVICES</u>					
41-46320	30.00	910.00	.00	-910.00	.0
	30.00	910.00	.00	-910.00	.0
<u>MISCELLANEOUS REVENUE</u>					
41-48100	.02	.06	.00	-.06	.0
41-48310	.00	.00	30,000.00	30,000.00	.0
	.02	.06	30,000.00	29,999.94	.0
	30.02	112,810.06	188,712.00	75,901.94	59.8

VILLAGE OF BAYSIDE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2019

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
41-91000-801 CAPITAL PROJECTS	4,682.00	5,627.00	307,826.00	302,199.00	1.8
41-91000-803 CAPITAL EQUIPMENT	.00	.00	16,900.00	16,900.00	.0
41-91000-813 ROAD CONSTRUCTION/PAVING	.00	6,369.11-	.00	6,369.11	.0
TOTAL CAPITAL PROJECTS	4,682.00	742.11-	324,726.00	325,468.11	(.2)
TOTAL FUND EXPENDITURES	4,682.00	742.11-	324,726.00	325,468.11	(.2)
NET REVENUE OVER EXPENDITURES	4,651.98-	113,552.17	136,014.00-	-249,566.17	83.5

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2019

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>SOURCE 41</u>					
42-41100	.00	130,000.00	130,000.00	.00	100.0
TOTAL SOURCE 41	.00	130,000.00	130,000.00	.00	100.0
<u>SOURCE 46</u>					
42-46740	6,500.00	11,000.00	10,000.00	-1,000.00	110.0
TOTAL SOURCE 46	6,500.00	11,000.00	10,000.00	-1,000.00	110.0
TOTAL FUND REVENUE	6,500.00	141,000.00	140,000.00	-1,000.00	100.7

VILLAGE OF BAYSIDE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2019

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
42-91000-235 COMMUNITY EVENTS	.00	751.00	15,000.00	14,249.00	5.0
42-91000-519 GASB 45 OBLIGATIONS	10,962.45	38,576.85	164,552.00	125,975.15	23.4
TOTAL CAPITAL PROJECTS	<u>10,962.45</u>	<u>39,327.85</u>	<u>179,552.00</u>	<u>140,224.15</u>	<u>21.9</u>
TOTAL FUND EXPENDITURES	<u>10,962.45</u>	<u>39,327.85</u>	<u>179,552.00</u>	<u>140,224.15</u>	<u>21.9</u>
NET REVENUE OVER EXPENDITURES	<u>4,462.45-</u>	<u>101,672.15</u>	<u>39,552.00-</u>	<u>-141,224.15</u>	<u>257.1</u>

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2019

PUBLIC SAFETY COMM CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>SOURCE 41</u>					
46-41100 PROPERTY TAXES	.00	19,666.00	19,666.00	.00	100.0
TOTAL SOURCE 41	.00	19,666.00	19,666.00	.00	100.0
<u>INTERGOVERNMENTAL REVENUE</u>					
46-47110 CONTRACT REVENUE	.00	137,660.48	157,326.00	19,665.52	87.5
TOTAL INTERGOVERNMENTAL REVE	.00	137,660.48	157,326.00	19,665.52	87.5
TOTAL FUND REVENUE	.00	157,326.48	176,992.00	19,665.52	88.9

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

PUBLIC SAFETY COMM CAPITAL

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT 91000</u>						
46-91000-803	CAPITAL EQUIPMENT	.00	.00	147,250.00	147,250.00	.0
	TOTAL DEPARTMENT 91000	.00	.00	147,250.00	147,250.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	147,250.00	147,250.00	.0
	NET REVENUE OVER EXPENDITURES	.00	157,326.48	29,742.00	-127,584.48	529.0

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

A Proclamation Recognizing May 5-11, 2019 as
50th Anniversary of Municipal Clerks Week

WHEREAS, The Municipal Clerk is a time honored and vital part of local government throughout the world; and

WHEREAS, The Municipal Clerk is the oldest among public servants; and

WHEREAS, The Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, Municipal Clerks serve as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of local government through participation in education programs, seminars, workshops and the annual meetings of their state, county and international professional organizations; and

WHEREAS, the Village wishes to recognize the accomplishments and service of Lynn Galyardt in administering elections, financial management, building permits, community event coordination, Board of Review and property tax payment collection, personnel administration, and agenda and minute management;

THEREFORE, BE IT RESOLVED, that Samuel Dickman, Village President, and the Village Board of Trustees do hereby proclaim the week of May 5 – 11, 2019 as:

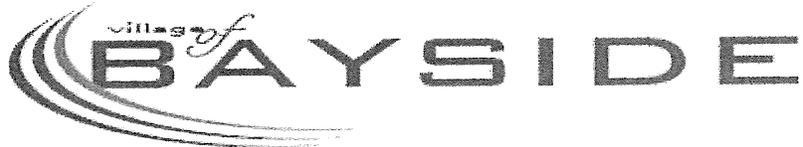
MUNICIPAL CLERKS WEEK

throughout the Village of Bayside and further extend appreciation to our Municipal Clerk, Lynn Galyardt, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Lynn A. Galyardt, Director of Finance and Administration,
Village Clerk/Treasurer



CONDITIONAL USE PERMIT APPLICATION
PLEASE PRINT OR TYPE

Applicant Name(s) RAMI ABU-NAJM

Name of business or development OH MY DOG, LLC

Address of proposed business 8838 N. PORT WASHINGTON RD, Bayside, WI 53217

Applicant address 8838 N. PORT WASHINGTON RD, BAYSIDE WI 53217

Applicant phone number(s) 414-334-1362

Property owner name ODEN CENTER, LLC

Property owner address 1665 N. WATER ST. MILWAUKEE Phone number 414-276-5285
53202

Parcel number 022-0212-001

Thomas Stachowiak
Licensed Architect

413 North Second Street
Milwaukee, WI 53203-3111

Direct: 414-807-8033
Office: 414-224-8077
Fax: 414-224-8034
stackgroup@aol.com

ARCHITECTURE - INTERIOR DESIGN

Conditional Use Permit Plan of Operation

Please Answer all questions and attach additional sheets as necessary. If you do not answer a question, provide a justification for why it does not apply to you.

New Conditional Use Permit Amended Conditional Use Permit

Address of Business: 8838 N. PORT WASHINGTON ROAD
BAYSIDE, WI 53217

Brief overview of specific uses of entire property or lease space and summary of type of business planned: FAST FOOD HOT DOG RESTAURANT
WITH NO DRIVE-THRU

A brief description of on-site operations: FAST FOOD HOT DOG RESTAURANT
WITH NO DRIVE-THRU

Legal description of property: NORTHWAY LOT 3 EX N 8 FT LOTS 456 BLK 10 & W HALF
VAC ALLEY ADJ Q E HALF VAC ALLEY ADJ LOT 7 BLOCK 10 & LAND ADJ COM SE COR
SD LOT 6 TH SW 170' SE 200' NE 200' NW 178/99' N W 30/76' TH NW 14/23' TO BEG.
Tax Key ID Number/Parcel Number: 022-0212-001

Zoning of property: _____

Lot size or lease space size (in square feet): 1,134 SQ. FT.

Building dimensions and number of floors: ONE STORY

Total floor area (in square feet): _____

Number of shifts and maximum number of employees per shift: 3 EMPLOYEES - 2 SHIFTS

Days and hours of operation: SUN-THURS 10 AM-10 PM FRI-SAT 10 AM-MIDNITE

Frequency of deliveries to site and type(s) of vehicles that will deliver: TWICE PER WEEK W/ VAN OR BOX TRUCK

Projected traffic circulation: 50 PER DAY

Signage (type, lighting, size, location, existing or new etc.) *All signs must be approved by the ARC: BACK LIT ACRYLIC IN EXISTING FRAME

Describe proposed on-site security measures: CENTRAL SECURITY ALARM
& FULL CAMERA SYSTEM

Describe the noise, odors, glare, dust, potential fire hazards, or smoke resulting from the proposed use: KITCHEN EXHAUST HOOD HAS ITS OWN FIRE SUPPRESSION SYSTEM PLUS BUILDING IS FULLY FIRE SPRINKLERED

Status of interior plans requiring State approval: PENDING

Status of State License(s) and/or Certificate(s) required for operation: NONE REQUIRED

List the timetable for completion of all building construction or interior construction/remodeling and the anticipated opening date: 90 DAYS AFTER APPROVAL OF PERMITS

Anticipated maximum number of facility users and visitors at one time (including special events): 4

Total number of estimated parking spots needed for operation: 2

Dumpster enclosure and trash removal: EXISTING ENCLOSURE & SERVICES

Does the applicant have the legal authority to act for and obligate the company or corporation? Yes No

Does the applicant have the legal authority to act for and obligate the property owner? Yes No

Is the property owner(s) knowledgeable of the request for a Conditional Use? Yes No

Does the property owner agree with the Conditional Use request? Yes No

Signature of applicant (s) Alami Abu Nijir Date 3/18/19

*Attach a legal description of the property requested for a conditional use, a plat of survey of the property, and a drawing of any proposed development.

OFFICE USE ONLY:

Application received by: _____

\$300.00 application fee: _____

Public Hearing date: _____

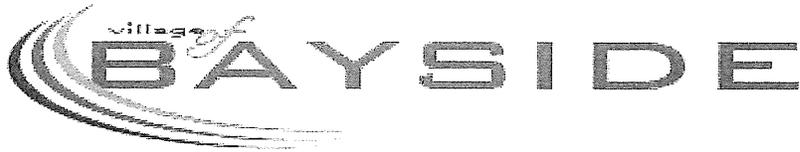
\$100.00 occupancy permit fee: _____

Board of Trustees Meeting: _____

Approved by Board of Trustees: _____

Occupancy Permit Issued?: _____

NSFD Permit Issued?: _____



Conditional Use Permit Checklist

Prior to the Plan Commission submittal deadline, the property owner or agent must present a site plan prepared with the information below to the Village of Bayside. The submitted material is reviewed and if appropriate, discussed at the next regularly scheduled Plan Commission meeting. **The information required below is a required unless otherwise stated and other materials may be requested of the applicant during the review process.**

All Conditional Use Permits are subject to review and renewal after one year of issuance.

Plan Set Submittal Requirements for Conditional Use Permit

- Plan Commission Required Forms and materials**
 - A. Completed Application and fees
 - B. Three (3) full size sets of all materials and plans
 - C. Three (3) 11" by 17" complete sets of all materials (if applicable)
-

Required Plans and Information for Conditional Use Permit

- Labeled floor plan and building plans to scale. Plans must include: proposed use(s) of all existing space with dimensions shown; locations of all new construction and additions; locations of all exits and doorways; walls and permanent fixtures and major portable fixtures must be indicated**
- Site Plans for existing and proposed business must include the following:**
 - A. Scale and name of project. Site plan drawn to scale and indicating on the site plan the scale of the drawing and the size of the site.
 - B. Location of all available parking spaces, loading, ingress and egress, and driveway locations. The total number of parking space available, loading areas, drives, and vehicular ingress and egress locations to the site noted in the site plan.
 - C. Type, Size, and Location of All Structures and Signs. The type, size, and location of all structures and signs with all building and sign dimensions note on the site plan. (Any signs must be approved by the Architectural Review Committee)
 - D. Project Summary. A written project summary including operational information, building schedule, and estimated project value, including all site improvement costs.
 - E. Additional Information May Be Required by the Village. Additional information may be required by the Plan Commission, Building Inspector, or Village Staff to review the site plan.
- Occupancy Permit**
- North Shore Fire Department Plan Review and Inspection Permit (Please submit directly to the North Shore Fire Department)**

EXHIBIT D

GUARANTY

Pursuant to a lease dated on or about the date hereof (the "Lease") by and between Oh My Dog LLC. ("Tenant"), as tenant, and Ogden Center, LLC d/b/a Ogden Center ("Landlord"), as landlord, for certain premises located at 8838 North Port Washington Road, Bayside, WI 53217 the undersigned, Randi Ann Nelson ("Guarantor") does hereby unconditionally guarantee the payment of rent and the full satisfaction, performance and observance by Tenant of all other covenants, agreements, provisions, terms and conditions on the part of Tenant under the Lease including any and all Lease extensions, renewals and amendments thereto. Guarantor further agrees as follows:

1. Guarantor hereby agrees that its liability under this Guaranty shall not be affected or reduced by any of the following (any or all of which may be done or omitted by Landlord without notice to Guarantor or any other party): (i) Landlord's compromise, settlement, surrender, release, discharge, renewal, extension, modification, amendment, alteration, subordination, or indulgence with respect to or failure, neglect or omission to collect or enforce, or to record, file, perfect, enforce or exercise any liens or rights; (ii) the assignment of the Lease, any portion thereof or right thereunder by Tenant or any subletting of the demised premises by Tenant, whether full or partial, with or without the consent of Landlord, or any reorganization, merger, consolidation or sale of all or substantially all of the assets of Tenant; (iii) the extension, renewal or amendment of the Lease; and (iv) Landlord's action or failure to act at any time with respect to any other matter whatsoever, other than Landlord's express written release or cancellation of this Guaranty as to the Guarantor.

2. Guarantor hereby expressly waives diligence in collection or prosecution, presentment, demand or protest in giving notice to anyone of protest, dishonor, default, nonperformance or nonpayment or of the creation or existence of any obligation.

3. This Guaranty shall inure to the benefit of Landlord, its successors and assigns and shall be binding on the heirs, personal representatives, successors and assigns of Guarantor. Landlord may, without notice, assign this Guaranty in whole or in part.

4. This is a guaranty of payment and not merely a guaranty of collection. The obligations of Guarantor hereunder are independent of the obligations of Tenant. A separate action or actions may, at Landlord's option, be brought and prosecuted against Guarantor, whether or not any action is first or subsequently brought against Tenant, or whether or not Tenant is joined in any such action, and Guarantor may be joined in any action or proceeding commenced by Landlord against Tenant arising out of, in connection with or based upon the Lease. Guarantor waives any right to require Landlord to proceed against Tenant or pursue any other remedy in Landlord's power whatsoever, any right to complain of delay in the enforcement of Landlord's rights under the Lease, and any demand by Landlord and/or prior action by Landlord of any nature whatsoever against Tenant, or otherwise.

5. This Guaranty shall remain in full force and effect notwithstanding the institution by or against Tenant or Guarantor, of bankruptcy, reorganization, readjustment, receivership or insolvency proceedings of any nature, or the disaffirmance of the Lease in any such proceedings or otherwise.

6. This Guaranty shall be governed by the internal laws of the State of Wisconsin and shall in all respects be governed by and construed, applied and enforced in accordance with such laws and no defense given or allowed by the laws of any other jurisdiction shall be interposed in any action hereon, unless such defense is also given or allowed by the internal laws of the State of Wisconsin.

In witness whereof, this Guaranty is executed this 21st day of November, 2018.

GUARANTOR:

Rami Abu Najm
Name: Rami Abu Najm

STATE OF WISCONSIN

NOTARY

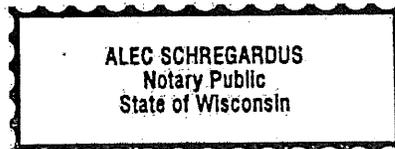
COUNTY OF Milwaukee

I, Alec Schregardus, a Notary Public in and for the aforesaid State and County, do hereby certify that Rami Abu Najm personally appeared before me this day and that the foregoing instrument was executed and acknowledged by such person for the purposes therein expressed.

WITNESS my hand and notarial seal this 21 day of November, 2018.

Alec Schregardus
Alec Schregardus Notary Public

My Commission Expires: 4/28/2020



0120

OGDEN CENTER LEASE AGREEMENT

THIS LEASE is made as of the 21st day of November, 2018, by and between Ogden Center LLC (hereinafter referred to as "Landlord") and Oh My Dog, LLC. (hereinafter referred to as "Tenant").

**ARTICLE I
GRANT AND TERM**

SECTION 1.01 Premises. Landlord hereby leases to Tenant and Tenant hereby accepts certain premises (hereinafter referred to as the "Premises") located at 8838 North Port Washington Road, Bayside, Wisconsin 53217 (hereinafter referred to as the "Center") on the terms and conditions set forth herein. More specifically the Premises are located at 8838 North Port Washington Road, Bayside, Wisconsin 53217 on the first floor of the Center and are cross-hatched on the site plan attached hereto as Exhibit A, provided, however, and except as otherwise set forth herein, the exterior walls and roof of the Premises and the area beneath the Premises are not demised hereunder, and the use thereof together with the right to install, maintain, inspect, use, repair and replace pipes, ducts, conduits, wires leading through the Premises during non-business hours and in locations which will not interfere with Tenant's use thereof and serving other parts of the Center are hereby reserved unto the Landlord. The Premises consist of approximately 1,100 square feet of space.

SECTION 1.02 Use of Common Areas. The use and occupancy by the Tenant shall include the use in common with others of the Common Areas (as defined in Article V).

SECTION 1.03 Commencement Date. The term of this Lease, and Tenant's obligation to pay rent, shall commence (the "Commencement Date") on the earlier to occur of the following:

- (a) February 1, 2019; or
- (b) The date on which Tenant opens the Premises for business.

Tenant may take possession of the Premises prior to the Commencement Date for the purpose of making Tenant's Improvements as set forth in Section 3.02, in which case Tenant's possession shall be subject to the terms of this Lease except for the obligation to pay Rent. Landlord will deliver possession of the Premises to Tenant on the later of the following dates (the "Delivery Date"): (i) November 15, 2018; or (ii) the date which is one (1) business day after the date Landlord receives an executed original copy of this Lease from Tenant.

In the event that Tenant shall open for business to the public on a day other than the first day of a month, then the term hereunder shall commence on the first day of the month next succeeding the opening of the Premises for business. In that event, however, Tenant's possession shall be subject to all of the terms of this Lease provided the Tenant shall pay Base Rent for a fractional month on a per diem basis (calculated on the basis of the actual number of days in the month) until the first day of the month when the term hereunder commences; and thereafter, the Base Rent shall be paid in equal monthly installments on the first day of each and every month in advance. All Lease expirations, renewal dates, notices of option to renew, and any other provision hereof relating to the Commencement Date of this Lease shall be determined by reference to the Commencement Date as herein defined, which in all cases shall be the first day of the month.

IN WITNESS WHEREOF, Landlord and Tenant have caused this Lease to be duly executed the day and year first above written.

LANDLORD:

TENANT:

OGDEN CENTER LLC

Oh My Dog, LLC.

By: Ogden & Company, Inc.

By: *Derek Reinke* *Agent for Owner*

Title: Agent for Owner

Name: Derek Reinke

By: *Rami Abu Najar*

Title: *CEO*

Name: *Rami Abu Najar*

By: *Amal Fares*

Title: *CEO*

Name: *AMAL FARES*



North Shore Library February 2019

Activity by the Numbers

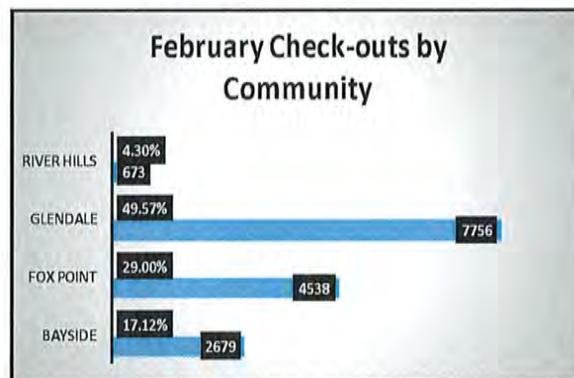
- 8,754 Residents visited the North Shore Library
- 17,966 Physical Items checked out
- 60 New Library Members
- 27 days North Shore Library was open
- 3,335 E-items checked out by NSL citizens
- 2,284 WIFI Sessions
- 1,163 Public Computer Sessions
- 3,030 Website Visits

Classes

- 29 Children’s Classes with 317 Participants
- 19 Adult Classes with 175 Participants



Alyssa Pisarski, New NSL Assistant Director



Highlights/Accomplishments

- Library Director and the four Village/City Administrators met on February 14th to discuss questions concerning the Renovation of the Library. Next meeting is scheduled for March 12.
- Head of Youth Services, Alyssa Pisarski, accepted the Assistant Director Position effective March 4th.
- Youth Services Staff attended a diversity training hosted by Milwaukee Public Library. Staff heard lectures on Equity, Diversity, and Inclusion, participated in a workshop on culturally and linguistically responsive practices in adolescent literacy, and attended a presentation on talking about race in storytime classes.
- The Winter Book Challenges have concluded with 63 children and 80 adults participating. Together they read and reviewed 356 books.
- The North Shore Library released its 12th podcast episode, Book Chat at North Shore Library. Librarians talked about books in celebration of women for March, Women’s History Month.

NORTH SHORE FIRE/RESCUE

Office of Fire Chief Robert C. Whitaker

April 2, 2019

Residents of 9009 N. White Oak Lane,

We understand that in the days since the devastating fire at your apartment complex, significant questions have arisen regarding the cause of the fire, the status of the alarm system in the building, the lack of sprinklers in the tenant spaces, and where things go from here. Hopefully this information can help to provide some answers and clear up any confusion or misinformation that may be out there.

Cause and Origin Investigation: State Statutes require that fire departments investigate the circumstances of all fires to the best of their ability to determine the cause and origin. Given the magnitude of this particular fire, North Shore Fire/Rescue requested the assistance of the State Fire Marshal's Office, a Division of the Department of Criminal Investigation (DCI). DCI is essentially the state version of the FBI; with extensive investigative experience. This office also provides investigative services under the title as the State Fire Marshal's Office. The fire investigators that work in this office are among the best in the state. Investigators from DCI arrived midday Saturday and were briefed on the ongoing firefighting operation taking place at the scene. They began a comprehensive investigation including utilizing drone reconnaissance and interior and exterior inspection of the scene. In addition, numerous accounts of the scene were gathered from 9-1-1 callers, building tenants, and first responders. Through this investigation, they were able to narrow the area of origin to a first-floor balcony on the south side of the building. Further evaluation revealed that they did not find any evidence to lead them to believe the fire was suspicious in nature. Unfortunately, due to the extent of the damage in the area of origin, investigators are unable to determine exactly what caused the fire to start in this area. Fires take an ignition source to begin, so investigators always look for possible ignition sources in the area of origin of the fire. One source of ignition in the area of origin is electrical equipment. However, as said earlier, the damage in the area of origin prevents the investigators from narrowing it specifically to the electrical source. Since it cannot be specifically identified, the official cause of the fire on the fire department's report will be listed as "Undetermined." While our official report will say this, it is likely that insurance companies will provide their own investigation and determination over the coming weeks and months.

Status of the Alarm System: We have received numerous reports from residents stating they did not hear audible alarms sounding in their apartments when the fire department arrived. We take these reports seriously and have worked very diligently to look into this information. Recently released law enforcement body-cam footage, coupled with accounts from 9-1-1 callers reporting the fire confirm that audible alarms were sounding early in the incident in some parts of the building. We are unable to confirm whether or not audible alarms were sounding in all wings and on all floors. It is possible that given the rapid spread and the magnitude of the fire, the alarm system became disabled during the evacuation. We have confirmed testing records from the structure conducted in

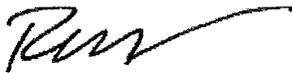
accordance with State Fire Code in 2018. It is also important to note that because the fire likely started on the exterior of the building, it was well advanced up the balconies and into the attic space before smoke or fire could reach detectors attached to the alarm system which were in the hallways of the building.

Lack of Fire Sprinklers in Tennant Spaces: One question we have been asked over and over by residents and the local media during the last several days is whether or not the building had an operational fire sprinkler system. This particular building was built in 1989. At the time of construction, fire sprinklers were not required by building code. Less than a year after the building opened, the local code was changed to require them; however, this requirement was only for new construction and did not apply to retrofitting existing buildings. The underground parking structure was the only area required to have a fire sprinkler system, and this structure was compliant with that requirement. If rebuilt today, this structure would require a fire sprinkler system throughout the complex, including tenant spaces. Current Fire Code requires fire sprinklers be installed in all occupancies with twenty or more units (this building has 62).

Where we go from here: The building is under control of the owners, Katz Properties. Katz will make determinations moving forward regarding access to the building and recovery of property. Areas of the building are unsafe to enter for even trained professionals.

Assistance in recovery for the tenants will continue to be available from the American Red Cross. As many of you have already seen, they do wonderful work. Please know you have the support of the entire community surrounding you. I have worked in this community for twenty plus years and continue to be impressed by the outpouring of support from community members. We all are behind you.

Respectfully,

A handwritten signature in black ink, appearing to read 'RW', with a long, sweeping horizontal stroke extending to the right.

Robert Whitaker
Fire Chief