



**I. CALL TO ORDER**

Chairperson Marisa Roberts called the meeting to order at 6:05pm.

**II. ROLL CALL**

**Trustee Liaison: Mike Barth**

**Chair: Marisa Roberts**

**Members: Sandra Muchin-Kofman-left meeting at 7:00pm  
John Krampf  
Dan Zitzer  
Tony Aiello-alternate  
Liz Levins-alternate arrived at 6:15pm**

**Also Present: Village Manager Andy Pederson  
Administrative Services Director Lynn Galyardt  
There were eight people in the audience**

**I. APPROVAL OF MINUTES**

**A. Approval of March 2, 2020 meeting minutes.**

Motion by Trustee Barth, seconded by Sandra Muchin-Kofman, to approve the meeting minutes of March 2, 2020. Motion carried unanimously.

**II. BUSINESS**

**A. 8530 N. Fielding Road- Robert Mueller- The proposed project is for a rubber roof installation over the garage and front door. A 3' x 16' horizontal band roof will be added over the garage door and a 6' x 10' horizontal band roof will be added over front door. Four square recessed LED lights will be added in the bottom of roof structure over the garage. Bamboo decking to be used for horizontal banding on roof matching existing design.**

Mr. Mueller, homeowner, appeared on behalf of the project. There were no neighbors in attendance.

Mr. Mueller stated the proposed project is for a rubber roof installation over the garage and front door. A 3' x 16' horizontal band roof will be added over the garage door and a 6' x 10' horizontal band roof will be added over front door. Four square recessed LED lights will be added in the bottom of roof structure over the garage. Bamboo decking to be used for horizontal banding on roof matching existing design.

Chairperson Roberts questioned if the lights would be hanging down. Mr. Mueller stated the lights would be recessed.

Motion by Trustee Barth, seconded by Dan Zitzer, to approve the project as described and presented in the application, for a rubber roof installation over the garage and front door with a 3' x 16' horizontal band roof to be added over the garage door and a 6' x 10' horizontal band

roof to be added over front door. Motion carried unanimously.

- B. 9070 N Bayside Drive- Tim Wayman- The proposed project is a garden shed that is 10'4" X 14'6" in size. The shed is constructed with a combination of board, batten and cedar shingle siding to match the home, and will be constructed on a 150 square foot concrete slab. The shed will be located in the southwest corner of the rear yard.**

Tim Wayman, homeowner, appeared on behalf of the project. Lauren Weasler, 9054 N Bayside Drive was in attendance.

Mr. Wayman stated the proposed project is a garden shed that is 10'4" X 14'6" in size. The shed is constructed with a combination of board, batten and cedar shingle siding to match the home, and will be constructed on a 150 square foot concrete slab. Using option number two the shed will be located in the southeast corner of the rear yard.

Motion by Trustee Barth, seconded by Sandra Muchin-Kofman, to approve the project option two as described and presented in the application, for a garden shed that is 10'4" X 14'6" in size with a combination of board, batten and cedar shingle siding to match the home. Motion carried unanimously.

- C. 1150 E. Standish Place- Max & Anneliese Dickman- The proposed project is to replace an existing 450 square foot deck. The footprint will remain the same. The existing surface will be removed and replaced with grey composite decking and framed.**

Max Dickman, homeowner, appeared on behalf of the project. No neighbors were in attendance.

Mr. Dickman stated the proposed project is to replace an existing 450 square foot deck. The footprint will remain the same. The existing surface will be removed and replaced with grey composite decking and framed.

Chairperson Roberts questioned if lattice would be placed in the higher area to keep rodents and animals out. Mr. Dickman stated he would be placing lattice in that area.

Motion by Trustee Barth, seconded by Tony Aiello, to approve the project as described and presented in the application to replace an existing 450 square foot deck. Motion carried unanimously.

- D. 8835 N Tennyson Drive- Donna Miller- The proposed project is a fence. A 6' high by 98' long wood privacy fence will be installed on southside of backyard inside lot line.**

Donna Miller, homeowner, appeared on behalf of the project. No neighbors were in attendance.

Ms. Miller stated the proposed project is a 6 foot high by 98' 2" long wood privacy fence which would be installed on southside of backyard inside lot line and would be left to weather naturally.

Motion by Tony Aiello, seconded by Trustee Barth, to approve the project as described and presented in the application to install a 6 foot high by 98' 2" long wood privacy fence on

southside of backyard inside lot line. Motion carried unanimously.

- E. 1434 E. Brown Deer Rd.- Kathryn Kamm- The proposed project is a 3' cedar fence in the front yard with black PVC coated mesh panels, approximately 160 linear feet. The redwood pergola would be installed over spa on concrete pad/redwood deck. The project also requires review by the Board of Zoning Appeals.**

Kathryn Kamm, homeowner, appeared on behalf of the project. There were no neighbors in attendance.

Manager Pederson stated the Board of Zoning Appeals had met earlier and approved the special exception for the PVC coated mesh panel fence contingent on Architectural Review Committee approval.

Ms Kamm noted there are two projects, a 3' cedar fence in the front yard with black PVC coated mesh panels, approximately 160 linear feet and a redwood pergola to be installed over spa on concrete pad/redwood deck. Ms. Kamm stated the wood portion of the fence would not be left to weather naturally.

Motion by Trustee Barth, seconded by Tony Aiello, to approve the project as described and presented in the application to install a 3' cedar fence in the front yard with black PVC coated mesh panels, approximately 160 linear feet and a redwood pergola installed over spa on concrete pad/redwood deck. Motion carried unanimously.

- F. 1440 E. Hermitage Road-Village of Bayside- The proposed project is located in an existing easement and includes a new Control Building for a Sanitary Sewer Lift Station to replace the existing building. The size of new building is 8' (long) by 7' (wide) and 7' tall, which will allow accessibility into the control building. The new building will be constructed of wood, with cement board siding. The existing generator would be replaced with a new generator and would be located on a pad next to the building, similar to the existing arrangement.**

Manager Pederson stated the next two projects had been reviewed for the past 18 months and were being proposed due to the age of the lift stations and location of the lift station at 1460 E Bay Point. Crews doing work on the lift station could not access the building while standing and there was standing water in the area which is dangerous while doing electrical work.

Katheryn Van Dyke, homeowner of 1440 E Hermitage Road was in attendance.

Ms. Van Dyke stated her concern was with regard to moving the location. Manager Pederson stated the location for the Hermitage lift station would be in the same footprint as the current generator and lift station building.

Manager Pederson noted the building would be made out of wood with a cement board exterior.

Trustee Barth stated cement board does not peel and would be an improvement over what is currently there.

Chairperson Roberts questioned what the color of the shed would be. Manager Pederson stated the Village would like input from Ms. Van Dyke as to what she would prefer, noting the Village would be open to different colors and would try to make it as obscure as possible.

Dan Zitzer questioned if the cement boards would be horizontal and if the door is metal. Manager Pederson stated the boards would be horizontal with a metal door and noted the Village had not gone out to bid on the project.

- G. 1460 E. Bay Point Rd- Village of Bayside- The proposed project is located in Village right-of-way and includes a new Control Building for a Sanitary Sewer lift station to replace the existing building in the right-of-way. The structure will be located slightly east of original location, above the floodplain to eliminate existing flooding issues. The existing generator will be replaced and relocated to a concrete pad in the location of the existing control building. The new size of building is 8' (long) by 7' (wide) and 7' tall with accessibility into the control building. The new building will be constructed of wood, with cement board sidings.**

Margarete Harvey, homeowner of 1470 E Bay Point Road, and Darell Oyer and Colleen Findlay homeowner of 1460 E Bay Point Road were in attendance.

Manager Pederson stated there were power issues with the lift station at 1460 E Bay Point Rd, noting there had been a study conducted of the entire area and it had been determined that putting the generator inside of the building would create a large building. Three locations had been reviewed and it was noted moving the location would have required relocating of pipes and major disruption to homeowners. The proposal is to move the generator to the pad to the east where the current lift station is and build the same type of building as the Hermitage Lift Station. Trustee Barth questioned if the size of the buildings would be the same at both locations. Manager Pederson stated the buildings would be the same size.

Chairperson Roberts questioned what type of pathway would be installed to get to the lift station. Manager Pederson state some type of pervious pavers or concrete.

Tony Aiello questioned if the elevation of the pad would be raised to avoid the water issue. Manager Pederson stated it would be raised.

Margarete Harvey questioned if the current landscaping would be destroyed, as she has an August 1, 2020 garden event where she has people coming to see her gardens. Manager Pederson stated that he did not anticipate the project would not be started before the August 1 date.

Ms. Harvey questioned what the color of the generator would be as she and the homeowner at 1460 E Bay Point Road like the current green color and would like the generator and the building to match. Manager Pederson stated generator had not yet been purchased and the intent was to have the manufacturer of the generator paint it the specified chosen color.

Ms. Harvey stated the Village had found a nice compromise to the issues of location and color.

Motion by Chairperson Roberts, seconded by Tony Aiello, to approve the 1440 E. Hermitage Road and 1460 E. Bay Point Rd lift station projects as described and presented contingent the color of generator on the 1460 E Bay Point Road lift station matches with the color of the building. Motion carried unanimously.

### **III. ADJOURNMENT**

Motion by Trustee Barth, seconded by Tony Aiello, to adjourn the meeting at 7:12pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt  
Administrative Services Director