



I. CALL TO ORDER AND ROLL CALL

President Walny called the meeting to order at 6:02pm via remote teleconferencing.

ROLL CALL

President: Eido Walny
Trustees: Mike Barth
Darren Fisher
Daniel Muchin
Bob Rudman
Margaret Zitzer

Also Present: Village Manager Andy Pederson
Police Chief Doug Larsson
Administrative Services Director Lynn Galyardt
Communications Center Director Liane Scharnott
There were two people in the audience.

II. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. **Board of Trustees meeting minutes, April 16, 2020.**
2. **Summary of Claims for April 4, 2020 through April 20, 2020 in the amount of \$81,618.81.**
3. **Application for issuance of operator's license request for Jessica Buehler, Natural Events, which has been approved by the Police Department.**
4. **April 2020**
 - a. **Administrative Services Report**
 - b. **Police Department Report**
 - c. **Communication Center Report**
 - d. **Library Report**
 - e. **Department of Public Works Report**
5. **Intergovernmental Cooperation Agreement for procuring personal protection equipment and other necessary sanitation and medical supplies in response to the COVID-19 Public Health Emergency.**
6. **Ordinance 20- _____, an Ordinance to Repeal and Recreate Section 125-94(d) of the Municipal Code with Regard to Conditional Use Procedure.**
7. **Application for Class "A" beer and "Class A" liquor license requests from Sendiks Bayside, LLC., 340 W Brown Deer Road and Otto's Bayside Wine and Spirits, 8850 N Port Washington Road which have been approved by the Police Department.**
8. **Application for Class "B" beer and "Class B" liquor license requests from Ginza II Fox Point, 333 West Brown Deer Road, Natural Events Inc., 1111 East Brown Deer Road, and Los Paisa, 600 West Brown Deer Road which have been approved by the Police Department.**
9. **Proclamation Recognizing April as National 911 Education Month.**
10. **Proclamation Recognizing April 12-18, 2020 as National Public Safety**

- Telecommunications Week.**
- 11. Proclamation Recognizing May 3-9, 2020 as Municipal Clerks Week.**
- 12. Proclamation Recognizing May 10-16, 2020 as National Police Week.**
- 13. Proclamation Recognizing May 17-23, 2020 as Emergency Medical Services Week.**
- 14. Proclamation Recognizing May 17-23, 2020 as National Public Works Week.**

Motion by Trust Muchin, seconded by Trustee Zitzer, Board of Trustees meeting minutes, April 16, 2020; Summary of Claims for April 4, 2020 through April 20, 2020 in the amount of \$81,618.81; application for issuance of operator's license request for Jessica Buehler, Natural Events, which has been approved by the Police Department; April 2020-Administrative Services Report; Police Department Report; Communication Center Report; Library Report; Department of Public Works Report; Intergovernmental Cooperation Agreement for procuring personal protection equipment and other necessary sanitation and medical supplies in response to the COVID-19 Public Health Emergency; Ordinance 20-713, an Ordinance to Repeal and Recreate Section 125-94(d) of the Municipal Code with Regard to Conditional Use Procedure; application for Class "A" beer and "Class A" liquor license requests from Sendiks Bayside, LLC., 340 W Brown Deer Road and Otto's Bayside Wine and Spirits, 8850 N Port Washington Road which have been approved by the Police Department; application for Class "B" beer and "Class B" liquor license requests from Ginza II Fox Point, 333 West Brown Deer Road, Natural Events Inc., 1111 East Brown Deer Road, and Los Paisa, 600 West Brown Deer Road which have been approved by the Police Department; Proclamation Recognizing April as National 911 Education Month; Proclamation Recognizing April 12-18, 2020 as National Public Safety Telecommunications Week; Proclamation Recognizing May 3-9, 2020 as Municipal Clerks Week; Proclamation Recognizing May 10-16, 2020 as National Police Week; Proclamation Recognizing May 17-23, 2020 as Emergency Medical Services Week; and Proclamation Recognizing May 17-23, 2020 as National Public Works Week. Motion carried unanimously.

III. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

- a. Discussion/action on Ordinance 20-_____, an Ordinance to create sections 17-3 through 17-7 of the Municipal Code with regard to communicable diseases and quarantine and isolation regulations.**

Manager Pederson stated with the evolving events with the stay-at-home order being repealed this may not be needed however this ordinance would provide the Police Department with the authority to enforce any local health department order.

Motion by Trustee Muchin, seconded by President Walny, to approve Ordinance 20-714, an Ordinance to create sections 17-3 through 17-7 of the Municipal Code with regard to communicable diseases and quarantine and isolation regulations. Motion carried unanimously.

2. Finance and Administration Committee

- a. Discussion/action on Resolution 20-_____, a Resolution consenting to let the Village of River Hills, Wisconsin prepay the 2011 General Obligation Promissory Note between the Village of River Hills and the Village of Bayside, Wisconsin for the North Shore Dispatch Center.**

Trustee Barth stated this resolution allows for the Village of River Hills to prepay the 2011 General Obligation Promissory Note that financed their portion of the North Shore Dispatch Center. The Promissory Note has a large final maturity in 2021, totaling \$175,127.50, including interest.

Motion by Trustee Muchin, seconded by Trustee Zitzer, to approve Resolution 20-09, a Resolution consenting to let the Village of River Hills, Wisconsin prepay the 2011 General Obligation Promissory Note between the Village of River Hills and the Village of Bayside, Wisconsin for the North Shore Dispatch Center. Motion carried unanimously by roll call vote.

b. Discussion/action on Resolution 20-____, a Resolution to authorize the Village Clerk to issue operators licenses under Chapter 125.17(I) Wis. Stats.

Trustee Barth noted this resolution authorizes the Village Clerk to process Operator's Licenses for alcoholic beverages without having them have to be approved by the Board of Trustees due to a recent change in state law.

Motion by Trustee Muchin, seconded by Trustee Zitzer, to approve Resolution 20-10, a Resolution to authorize the Village Clerk to issue operators licenses under Chapter 125.17(I) Wis. Stats. Motion carried unanimously.

c. Discussion/action on Ordinance 20-____, an Ordinance to Amend Sections 104-2, 104-125, and 104-126 with Regard to Notification of Abutting Property Owners Regarding Certain Architectural Review Committee Actions.

Manager Pederson stated that upon receipt of an application for the Architectural Review Committee, staff notifies all abutting properties via U.S. Mail that a project is being proposed however, Municipal Code only requires the Village to notify in the instance of fence and pool projects. This ordinance will change code to make notification required for any type of project brought before the Architectural Review Committee.

Motion by Trustee Muchin, seconded by Trustee Zitzer, to approve Ordinance 20-715, an Ordinance to Amend Sections 104-2, 104-125, and 104-126 with Regard to Notification of Abutting Property Owners Regarding Certain Architectural Review Committee Actions. Motion carried unanimously.

d. Presentation/acceptance of 2018 Government Finance Officers Association (GFOA) Comprehensive Annual Financial Report (CAFR).

Trustee Barth stated the Village had been awarded with the Certificate of Achievement for Excellence in Financial Reporting for the 2018 Comprehensive Annual Financial Report. This is the ninth year the Village has received this award.

Motion by Trustee Muchin, seconded by Trustee Zitzer, to accept the 2018 Government Finance Officers Association (GFOA) Comprehensive Annual Financial Report (CAFR). Motion carried unanimously.

e. Discussion/action on Resolution 20-____, a Resolution to Extend the Declaration of Public Health Emergency in Response to the COVID-19 Corona Virus.

Manager Pederson stated this resolution extends the local public health emergency that was declared on March 17, 2020 to June 25, 2020 or until the public emergency conditions no longer exist, whichever is longer. The original public health emergency was declared for sixty days, which ends on May 16, 2020. The Village Board will meet on June 18, 2020 and the resolution extends one week after that date allowing the Board time to reconsider giving the condition of COVID-19 at that

time.

Motion by Trustee Muchin, seconded by Trustee Zitzer, to approve Resolution 20-11, a Resolution to Extend the Declaration of Public Health Emergency in Response to the COVID-19 Corona Virus. Motion carried unanimously.

f. Discussion/update on Moving Milwaukee County Forward.

Manager Pederson stated Milwaukee County would like to have one plan for the County with phases to open up the County. Trustee Muchin questioned if the Village could create our own plan or wait for further facts. Manager Pederson stated that given the Supreme Court ruling earlier in the day, he would like to wait for further facts before creating a plan.

g. Discussion/action on Resolution 20-____, a Resolution to Amend the 2020 Budget to reflect changes in revenues and expenditures.

Trustee Barth stated there was an anticipated total loss in revenue of \$140,000 - \$150,000 and noted this budget amendment would transfer money out of numerous line items into a designated COVID-19 Contingency Fund. Measures taken year-to-date, along with this amendment, are anticipated to balance the 2020 budget.

In addition, currently the Village financial policies allow the Village Manger to transfer up to \$7,500 within a department. The proposed resolution would give the Manager the ability to transfer up to \$7,500 outside of a specific department. This will allow for the financial flexibility to adjust expenditures due to the COVID-19 crisis and allow for transfers in to and out of the COVID-19 Contingency Fund. Any transfers would be reported back to the Village Board as they are completed.

Motion by Trustee Muchin, seconded by Trustee Zitzer, to approve Resolution 20-12, a Resolution to Amend the 2020 Budget to reflect changes in revenues and expenditures. Motion carried unanimously by roll call vote.

h. Discussion/action on 2020 Community Events.

- 1. 4th of July parade**
- 2. Bayside Five and Wine Run/Walk**
- 3. Annual Village Picnic**

Trustee Barth stated the Board needed to discuss the cancelling of the 4th of July parade and the other upcoming events.

Manager Pederson stated due to the COVID-19 pandemic, the Village ceased solicitation of contributions for community events given the financial impact on many families and businesses during the COVID-19 pandemic and donations are well under what was projected to operate the events. Given the pandemic and existing and expected public health orders, the Village needs to find the delicate balance between the health and safety of our citizens, volunteers, sponsors and staff with the ability to safely operate a community event where a large scale public gathering is natural and proper social distancing may or may not be able to be guaranteed.

President Walny stated he would like to have a 4th of July event that would have families coming out of their homes and hold off on deciding about cancelling the Bayside Five and Wine Run/Walk and Picnic at this time.

Manager Pederson suggested some type of a car parade be held for the Fourth of July. Trustee Zitzer suggested a "best car" contest.

This agenda item was tabled.

3. Public Works Committee

a. Discussion/update on 2020 Capital Projects.

Manager Pederson stated the lift stations have received Architectural Review Committee approval and the Village will go out to bid in June to replace the Bay Point and Hermitage lift stations.

The Village portion of the Road/Stormwater project will begin in June. A public meeting was held on Monday, May 11 at 7:30 to discuss the project. The stormwater contractors will potentially start the week of August 3. The road contractors will potentially start immediately after Labor Day. Streets for this project are selected based on the Pavement Surface Evaluation and Rating (PASER) system. The Village will be completing culvert replacements and ditch regrading along the road project to address stormwater issues. This work will begin in mid-June.

The sanitary sewer lateral lining project has been delayed due to COVID-19 but is expected to take place sometime over the summer. This project includes the rehabilitation of the sanitary sewer in Basins #2 and #6.

4. Board of Zoning Appeals

a. Discussion/action on the request for a special exception by Steve Cramey, for the property located at 8635 N Pelham Pkwy to place a shed less than 10 feet from the south property line contrary to section 125-91(c).

Manager Pederson stated there were two agenda items at the Board of Zoning Appeals, only one of the issues, the 8635 N Pelham Pkwy shed, came forward for approval for the Board of Trustees to consider.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the request for a special exception by Steve Cramey, for the property located at 8635 N Pelham Pkwy to place a shed less than 10 feet from the south property line contrary to section 125-91(c). Motion carried unanimously.

VII. VILLAGE PRESIDENT'S REPORT

A. Discussion/action of 2020-2021 Village Committee and Commission Appointments.

President Walny stated there are still vacancies on many of the committees and asked the Board of Trustee members to recommend anyone they know that may be interested in serving on the committees.

Manager Pederson stated Sandra Muchin Kofman would be stepping down from the Architectural Review Committee.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the 2020-2021 Village Committee and Commission Appointments. Motion carried unanimously.

VIII. VILLAGE MANAGER'S REPORT

Manager Pederson stated there will be a recycling event for yard waste and electronics from 9 to 11:30pm on Saturday and noted the Village was slowly starting to get back to normal duties in the COVID19 pandemic. The Ellsworth Park playground would open, the bathrooms would not be open, special pickups would be starting in June, staff was readying Village Hall to open for people, movers are in place to assist in social distancing, signs are prepared to allow Village Hall

to reopen in a safe way.

IX. VILLAGE ATTORNEY'S REPORT

None

X. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

None.

XI. MOTION TO ADJOURN TO CLOSED SESSION

- A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (North Shore Library).**

Motion by Trustee Zitzer, seconded by Trustee Muchin, to adjourn to closed session at 6:52 pm pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (North Shore Library). Motion carried unanimously.

XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

Motion by Trustee Barth, seconded by Trustee Zitzer to reconvene in open session at 7:22 pm pursuant to Section 19.85 (2). Motion carried unanimously.

- A. Action on items in closed session.**

No motions were made, or action taken in closed session.

XIII. ADJOURNMENT

Motion by Trustee Barth, seconded by Trustee Fisher, to adjourn the meeting at 7:23pm.

Respectfully submitted,

Lynn Galyardt, Administrative Services Director