



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
May 13, 2020
Remote Teleconferencing, 6:00pm

**BOARD OF TRUSTEES
REVISED AGENDA**

PLEASE TAKE NOTE: Due to the COVID-19 Pandemic, the Village Board will be meeting via remote teleconferencing at the above noted time and date, at which the following items of business will be discussed and possibly acted upon.

I. CALL TO ORDER AND ROLL CALL

II. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Board of Trustees meeting minutes, April 16, 2020.
2. Summary of Claims for April 4, 2020 through April 20, 2020 in the amount of \$81,618.81.
3. Application for issuance of operator's license request for Jessica Buehler, Natural Events, which has been approved by the Police Department
4. April 2020
 - a. Administrative Services Report
 - b. Police Department Report
 - c. Communication Center Report
 - d. Library Report
 - e. Department of Public Works Report
5. Intergovernmental Cooperation Agreement for procuring personal protection equipment and other necessary sanitation and medical supplies in response to the COVID-19 Public Health Emergency.
6. Ordinance 20 _____, an Ordinance to Repeal and Recreate Section 125-94(d) of the Municipal Code with Regard to Conditional Use Procedure.
7. Application for Class "A" beer and "Class A" liquor license requests from Sendiks Bayside, LLC., 340 W Brown Deer Road and Otto's Bayside Wine and Spirits, 8850 N Port Washington Road which have been approved by the Police Department.
8. Application for Class "B" beer and "Class B" liquor license requests from Ginza II Fox Point, 333 West Brown Deer Road, Natural Events Inc., 1111 East Brown Deer Road, and Los Paisa, 600 West Brown Deer Road which have been approved by the Police Department.
9. Proclamation Recognizing April as National 911 Education Month.

10. Proclamation Recognizing April 12-18, 2020 as National Public Safety Telecommunications Week.
11. Proclamation Recognizing May 3-9, 2020 as Municipal Clerks Week.
12. Proclamation Recognizing May 10-16, 2020 as National Police Week.
13. Proclamation Recognizing May 17-23, 2020 as Emergency Medical Services Week.
14. Proclamation Recognizing May 17-23, 2020 as National Public Works Week.

III. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

- a. Discussion/action on Ordinance 20-_____, an Ordinance to create sections 17-3 through 17-7 of the Municipal Code with regard to communicable diseases and quarantine and isolation regulations.

2. Finance and Administration Committee

- a. Discussion/action on Resolution 20-_____, a Resolution consenting to let the Village of River Hills, Wisconsin prepay the 2011 General Obligation Promissory Note between the Village of River Hills and the Village of Bayside, Wisconsin for the North Shore Dispatch Center
- b. Discussion/action on Resolution 20-_____, a Resolution to authorize the Village Clerk to issue operators licenses under Chapter 125.17(l) Wis. Stats.
- c. Discussion/action on Ordinance 20-_____, an Ordinance to Amend Sections 104-2, 104-125, and 104-126 with Regard to Notification of Abutting Property Owners Regarding Certain Architectural Review Committee Actions.
- d. Presentation/acceptance of 2018 Government Finance Officers Association (GFOA) Comprehensive Annual Financial Report (CAFR).
- e. Discussion/action on Resolution 20-_____, a Resolution to Extend the Declaration of Public Health Emergency in Response to the COVID-19 Corona Virus.
- f. Discussion/update on Moving Milwaukee County Forward.
- g. Discussion/action on Resolution 20-_____, a Resolution to Amend the 2020 Budget to reflect changes in revenues and expenditures.
- h. Discussion/action on 2020 Community Events.
 1. 4th of July parade

2. Bayside Five and Wine Run/Walk
3. Annual Village Picnic

3. Public Works Committee

- a. Discussion/update on 2020 Capital Projects.

4. Board of Zoning Appeals

- a. Discussion/action on the request for a special exception by Steve Cramey, for the property located at 8635 N Pelham Pkwy to place a shed less than 10 feet from the south property line contrary to section 125-91(c).

VII. VILLAGE PRESIDENT'S REPORT

- A. Discussion/action of 2020-2021 Village Committee and Commission Appointments.

VIII. VILLAGE MANAGER'S REPORT

IX. VILLAGE ATTORNEY'S REPORT

X. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

XI. MOTION TO ADJOURN TO CLOSED SESSION

- A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (North Shore Library).

XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

- A. Action on items in closed session.

XIII. ADJOURNMENT

Lynn Galyardt, Administrative Services Director

THE BOARD OF TRUSTEES WILL UTILIZE ZOOM VIDEO CONFERENCING SOFTWARE FOR THIS MEETING. TO JOIN THE ZOOM MEETING USING A COMPUTER OR TABLET:

<https://us02web.zoom.us/j/86942450293?pwd=SHRpNm5iaVlhcFhRMlVnSGs0YWlydz09> IF USING A TELEPHONE TO DIAL IN: 312-626- 6799. THE MEETING ID IS: 869 4245 0293, PASSWORD 8427230124.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.baysidewi.gov)



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
May 13, 2020
Remote Teleconferencing, 6:00pm

**BOARD OF TRUSTEES
SUPPLEMENTAL AGENDA NOTES**

I. CALL TO ORDER AND ROLL CALL

II. CONSENT AGENDA

A. Approval of:

1. Board of Trustees meeting minutes, April 16, 2020.
2. Summary of Claims for April 4, 2020 through April 20, 2020 in the amount of \$81,618.81.
3. Application for issuance of operator's license request for Jessica Buehler, Natural Events, which has been approved by the Police Department
4. April 2020
 - a. Administrative Services Report
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 - d. Library Report
 - e. Department of Public Works Report
5. Intergovernmental Cooperation Agreement for procuring personal protection equipment and other necessary sanitation and medical supplies in response to the COVID-19 Public Health Emergency.
6. Ordinance 20 _____, an Ordinance to Repeal and Recreate Section 125-94(d) of the Municipal Code with Regard to Conditional Use Procedure.
7. Application for Class "A" beer and "Class A" liquor license requests from Sendiks Bayside, LLC., 340 W Brown Deer Road and Otto's Bayside Wine and Spirits, 8850 N Port Washington Road which have been approved by the Police Department.
8. Application for Class "B" beer and "Class B" liquor license requests from Ginza II Fox Point, 333 West Brown Deer Road, Natural Events Inc., 1111 East Brown Deer Road, and Los Paisa, 600 West Brown Deer Road which have been approved by the Police Department.
9. Proclamation Recognizing April as National 911 Education Month.
10. Proclamation Recognizing April 12-18, 2020 as National Public Safety Telecommunications Week.
11. Proclamation Recognizing May 3-9, 2020 as Municipal Clerks Week.

12. **Proclamation Recognizing May 10-16, 2020 as National Police Week.**
13. **Proclamation Recognizing May 17-23, 2020 as Emergency Medical Services Week.**
14. **Proclamation Recognizing May 17-23, 2020 as National Public Works Week.**

The above agenda items are placed on the consent agenda for consideration and action. Of note, delinquent real estate tax notices were sent out to 52 Milwaukee County residents and business totaling \$225,275.96. Police enforcement activity is down 71%, while citations issued are down 85%. Officers are maintaining high visibility and low contact profile throughout the Village. The Bayside Communications Center call volume is down 10.3% compared to this time last year. The North Shore Library began curbside pick-up on April 27. The Department of Public Works completed its first yard waste collection, which took two full weeks to complete. With residents being home more, mulch sales have also increased.

The Intergovernmental Cooperation Agreement is a county-wide consortium to procure Personal Protective Equipment and other supplies in relation to the COVID-19 pandemic. The Village would be able to obtain these items through the County consortium.

The Ordinance to repeal and recreate section 125-94(d) of the Municipal Code with regard to conditional use procedures is required by State Law to update our conditional use procedure. Wisconsin Act 67 places limitations on the denial of conditional use permits, now requiring a substantial evidence test and requiring the Village to follow specific procedures.

Various proclamations are included in the packet. Some of these recognition weeks and months have passed and could not be celebrated due to the COVID-19 pandemic, but the Village would like to recognize and show their appreciation for its employees, especially during these difficult times. **Approval is recommended.**

III. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

- a. **Discussion/action on Ordinance 20-_____, an Ordinance to create sections 17-3 through 17-7 of the Municipal Code with regard to communicable diseases and quarantine and isolation regulations.**

The Village does not anticipate significant utilization of this ordinance, but without it, the Police Department has limited ability to enforce regulations in regard to emergency orders under Chapter 252 of Wisconsin State Statute and Chapter 145 of the State Administrative Code. If Governor Evers Safer at Home order extension is repealed by the Supreme Court, this ordinance would provide the Police Department with the authority to enforce any local health department order. This ordinance is similar to what other communities are adopting to prepare for the unknown future of COVID-19. **Approval is recommended.**

2. Finance and Administration Committee

- a. **Discussion/action on Resolution 20-_____, a Resolution consenting to let the Village of River Hills, Wisconsin prepay the 2011 General Obligation Promissory Note between the Village of River Hills and**

the Village of Bayside, Wisconsin for the North Shore Dispatch Center.

The resolution allows for the Village of River Hills to prepay the 2011 General Obligation Promissory Note that financed their portion of the North Shore Dispatch Center. The Promissory Note has a large final maturity in 2021, totaling \$175,127.50, including interest. The Village of Bayside would have all the money prior to payment due dates. **Approval is recommended.**

- b. Discussion/action on Resolution 20-_____, a Resolution to authorize the Village Clerk to issue operators licenses under Chapter 125.17(I) Wis. Stats.**

The resolution authorizes the Village Clerk to process Operator's Licenses for alcoholic beverages. There was a recent change in state law to allow this approval procedure however, the Village needs to pass this resolution to allow the Clerk to issue operators licenses. **Approval is recommended.**

- c. Discussion/action on Ordinance 20- _____, an Ordinance to Amend Sections 104-2, 104-125, and 104-126 with Regard to Notification of Abutting Property Owners Regarding Certain Architectural Review Committee Actions.**

The ordinance would require the Village to, upon receipt of an application for the Architectural Review Committee, notify all abutting properties via U.S. Mail that a project is being proposed. Currently we do notify everyone, but the Code only requires the Village to notify in the instance of fence and pool projects. **Approval is recommended.**

- d. Presentation/acceptance of 2018 Government Finance Officers Association (GFOA) Comprehensive Annual Financial Report (CAFR).**

The Village has been awarded with the Certificate of Achievement for Excellence in Financial Reporting for the 2018 Comprehensive Annual Financial Report. This is the ninth year the Village has received this award. **Acceptance is recommended.**

- e. Discussion/action on Resolution 20-_____, a Resolution to Extend the Declaration of Public Health Emergency in Response to the COVID-19 Corona Virus.**

The resolution extends the local public health emergency that was declared on March 17, 2020 to June 25, 2020 or until the public emergency conditions no longer exist, whichever is longer. The original public health emergency was declared for sixty days, which ends on May 16, 2020. The Village Board will meet on June 18, 2020 and the resolution extends one week after allowing the Board to reconsider giving the condition of COVID-19 at that time. **Approval is recommended.**

- f. Discussion/action on Resolution 20-_____, a Resolution to Amend the 2020 Budget to reflect changes in revenues and expenditures.**

Given the uncertainty of the COVID-19 pandemic and the impacts on the economy, most municipalities are facing significant losses in revenue and increased expenses. Village staff has projected revenue losses for 2020, has tracked all COVID-19 related expenses to date, as well as projected expected expenses. The most impacted area of concern is the general fund with additional concern in the sanitary sewer fund.

Combined, we anticipate a total loss in revenue of \$140,000 - \$150,000. In addition, we are expecting non-staff time expenses to add an additional \$60,000 in expenses. All costs including staff time and non-staff time are being tracked separately for potential FEMA reimbursement.

In order to balance the 2020 budget, the following budget amendment is proposed. The budget amendment would transfer money out of numerous line items into a designated COVID-19 Contingency Fund. Measures taken year-to-date, along with this amendment, are anticipated to balance the 2020 budget.

In addition, currently the Village financial policies allow the Village Manager to transfer up to \$7,500 within a department. The proposed resolution would give the Manager the ability to transfer up to \$7,500 outside of a specific department. This will allow for the financial flexibility to adjust expenditures due to the COVID-19 crisis and allow for transfers in to and out of the COVID-19 Contingency Fund. Any transfers would be reported back to the Village Board as they are completed. **Approval is recommended.**

g. Discussion/action on 2020 Community Events.

- 1. 4th of July parade**
- 2. Bayside Five and Wine Run/Walk**
- 3. Annual Village Picnic**

The Village's community events require a significant amount of planning, coordination, contracting with vendors, and donation solicitation to deliver a successful event. The events also require ample time to finalize logistics and details to make decisions and communicate with the community. Due to the COVID-19 pandemic, the Village ceased solicitation of all contributions for community events given the financial impact on many families and businesses during the COVID-19 pandemic and donations are well under what was projected to operate the events.

Given the pandemic and existing and expected public health orders, the Village needs to find the delicate balance between the health and safety of our citizens, volunteers, sponsors and staff with the ability to safely operate a community event where a large scale public gathering is natural and proper social distancing may or may not be able to be guaranteed.

The Village has four community events coming up now through early September: Independence Day Parade, myBlue Night Out, Bayside Five and Wine Run/Walk, and the Village Picnic.

Independence Day Parade

Each year, roughly 200-400 people participate in the Fourth of July parade hosted by the Village. This event requires the least amount of coordination and financial outlay. At the current time, most communities in the surrounding area have cancelled, modified, or rescheduled their 4th of July events. The next Board of Trustees meeting is on June 18, giving little time to make a decision and communicate out the status of the event. Given the COVID-19 pandemic, it is recommended that the Fourth of July Parade be cancelled.

myBlue Night Out

The myBlue Night Out requires little vendor coordination and is more focused on staff coordinating logistics. We understand that the National Night Out may be moved to a date later in the year. At this point, a decision on the event will need to be made at the July Village Board meeting.

Bayside Five and Wine Run/Walk

The Bayside Five and Wine Run/Walk requires a significant amount of third-party vendor coordination and planning. At this point, we have not secured any of the vendors for the event due to the COVID-19 pandemic. Social distancing during the 5K will be very challenging. The status of Cardinal Stritch University students, which are fundamental to the success of the event, is unknown. We have two (2) event registrations at this point.

We believe we can delay any decision on this even until the June 18 Village Board meeting. The only risk in delay is that the vendors we rely on for the event may not be available. Given the current state of affairs, we do not believe that will be an issue. Recommendation is to delay any decision on the even until June 18.

Village Picnic

Preparation for the annual Village Picnic requires less vendor coordination and more purchasing of supplies and commodities. At this point, we have secured the DJ, but no other vendors for the event due to the COVID-19 pandemic.

We believe we can delay any decision on this event until the June 18, possibly the July 16 Village Board meeting. The only risk in delay is that the vendors we rely on for the event may not be available. Given the current state of affairs, we do not believe that will be an issue.

If the Village decides to host the Village Picnic in September, the event would most likely have to be moved back to Ellsworth Park to allow for greater social distancing. The date of the picnic currently conflicts with the new Summerfest dates, among other rescheduled events. At this point, we can delay decision to the July 16 Village Board meeting, or if so inclined move the date of the picnic back to later in the year. Given the uncertainty of a potential second wave to the COVID-19 pandemic, the latter option also presents risks.

Approval is recommended.

3. Public Works Committee

a. Discussion/update on 2020 Capital Projects.

The lift stations have received Architectural Review Committee approval and will go out to bid in June. Replacing the Bay Point and Hermitage lift stations have aged and the renovations will help eliminated existing flooding issues.

The Village portion of the Road/Stormwater project will begin in June. A public meeting will be held on Monday, May 11 at 7:30 to discuss the project. The stormwater contractors will potentially start the week of August 3. The road contractors will potentially start immediately after Labor Day. Streets for this project are selected based on the Pavement Surface Evaluation and Rating (PASER) system. The Village will be completing culvert replacements and ditch regrading along the road project to address stormwater issues. This work will begin in mid-June.

The sanitary sewer lateral lining project has been delayed due to COVID-19 but is expected to take place sometime over the summer. This project includes the rehabilitation of the sanitary sewer in Basins #2 and #6.

VI. VILLAGE PRESIDENT'S REPORT

A. Discussion/action of 2020-2021 Village Committee and Commission Appointments.

VII. VILLAGE MANAGER'S REPORT

VIII. VILLAGE ATTORNEY'S REPORT

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

X. MOTION TO ADJOURN TO CLOSED SESSION

XI. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

XII. ADJOURNMENT



Village of Bayside
 9075 N Regent Road
 Board of Trustees Meeting Minutes
 April 16, 2020

I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00pm via remote teleconferencing.

ROLL CALL

President: Sam Dickman
Trustees: Mike Barth
 Daniel Muchin
 Robb DeGraff
 Dan Rosenfeld
 Eido Walny
 Margaret Zitzer

Also Present: Village Manager Andy Pederson
 Police Chief Doug Larsson
 Administrative Services Director Lynn Galyardt
 Communications Center Director Liane Scharnoff
 There were three people in the audience.

II. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Board of Trustees meeting minutes, March 11, 2020 and March 17, 2020
2. Summary of Claims for March 1, 2020 through April 3, 2020 in the amount of \$418,616.80
3. Application for issuance of operator's license request for Kaspar Copper, Sendik's Bayside, which has been approved by the Police Department
4. APCO International Agency Training Program Certification
5. Families First Coronavirus Response Act Emergency Paid Sick Leave Policy and Emergency Family and Medical Leave Policy, addendum to Village's FMLA Policy
6. March 2020
 - a. Administrative Services Report
 - b. Police Department Report
 - c. Communication Center Report
 - d. Library Report
 - e. Department of Public Works Report
7. Ordinance 20-_____, an Ordinance to repeal and recreate Section 106-39 of the Municipal Code with regard to reimbursement of Village's professional fees
8. Ordinance 20-_____, an Ordinance to create Section 122-23(f) of the Municipal Code with regard to sanitary sewer lateral ownership
9. Resolution 20-_____, a Resolution to amend the 2020 Budget to reflect changes in revenues and expenditures

Motion by Trustee Rosenfeld, seconded by Trustee Zitzer, to approve the Board of Trustees meeting minutes, March 11, 2020 and March 17, 2020; Summary of Claims for March 1, 2020 through April 3, 2020 in the amount of \$418,616.80; Application for issuance of operator's license

request for Kaspar Copper, Sendik's Bayside, which has been approved by the Police Department; APCO International Agency Training Program Certification; Families First Coronavirus Response Act Emergency Paid Sick Leave Policy and Emergency Family and Medical Leave Policy, addendum to Village's FMLA Policy; March 2020 Administrative Services Report, Police Department Report Communication Center Report, Library Report, Department of Public Works Report; Ordinance 20-711, an Ordinance to repeal and recreate Section 106-39 of the Municipal Code with regard to reimbursement of Village's professional fees; Ordinance 20-712, an Ordinance to create Section 122-23(f) of the Municipal Code with regard to sanitary sewer lateral ownership; and Resolution 20-08, a Resolution to amend the 2020 Budget to reflect changes in revenues and expenditures. Motion carried unanimously by roll call vote.

III. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Works Committee

a. Discussion/action on East Bay Point Road and Hermitage Road Sanitary Sewer Lift Station design and solicitation of bids.

Manager Pederson stated regarding the lift station on Bay Point Road there had been many discussions with the homeowners in the area and an agreement could not be reached to relocate the Lift Station. Kapur & Associates had completed an engineering analysis of the approximately 30 year old lift stations and concluded that a new control building is needed to house new electrical controls and generator at the Bay Point and Hermitage lift stations, new pressure transducers and SCADA system and upgraded electrical controls for water level monitoring, stand pipes to allow bypass pumping in case of emergency, and replacing backup generator at the Bay Point lift station and moving the current generator to the Hermitage lift station.

Motion by Trustee Zitzer, seconded by Trustee Barth, to approve the East Bay Point Road and Hermitage Road Sanitary Sewer Lift Station design and solicitation of bids. Motion carried unanimously.

b. Discussion/action on 2020 Capital Projects

Manager Pederson noted with regards to the 2020 road and stormwater projects there is a pandemic clause within the contracts with Highway Landscapers, Inc. and Payne & Dolan, Inc. which would allow the Village to postpone or terminate the contract(s). Village crews will complete the work on the ditches and culverts with a start date in June.

2. Public Safety Committee

a. Discussion/action on acceptance of State of Wisconsin, Department of Justice NG-911 Grant.

Director Scharnott stated the Wisconsin Department of Military Affairs/Office of Emergency Communications awarded Bayside Communications Center federal funding through the Wisconsin NG9-1-1 Reimbursement Grant Program. This grant will significantly impact the Center by upgrading the phone system and adding additional NextGen capabilities such as text to 911.

Manager Pederson stated the total project cost is \$218,662.59 with the federal funds received in the amount of \$131,197.55 and the remaining project amount of local funds required is \$87,465.04.

Motion by Trustee Barth, seconded by Trustee Zitzer, to accept the State of Wisconsin, Department of Justice NG-911 Grant. Motion carried unanimously.

3. Finance and Administration Committee

a. Discussion/update on local impacts related to the Coronavirus.

Manager Pederson provided an update on the local impacts related to the virus stating the various leaders in the area were meeting via teleconference multiple times a week to keep everyone informed. Manager Pederson noted Village Hall was currently closed, the Library will resume curbside pick up at the end of April, special pickups have been suspended and the Department of Public Works was working in two separate crews to maintain the health and safety of the crews. Manager Pederson noted the Village was tracking all expenses related to COVID-19 for possible FEMA reimbursement.

VI. VILLAGE PRESIDENT'S REPORT

A. Discussion/Action on a Proclamation Recognizing Village President Samuel Dickman for his Contributions to the Village of Bayside.

Trustee Walny read aloud the proclamation recognizing Village President Samuel Dickman and thanked him for his contributions to the Village of Bayside.

B. Discussion/Action on a Proclamation Recognizing Village Trustee Robb DeGraff for his Contributions to the Village of Bayside.

C. Discussion/Action on a Proclamation Recognizing Village Trustee Dan Rosenfeld for his Contributions to the Village of Bayside.

President Dickman presented the above proclamations to Trustee DeGraff and Trustee Rosenfeld and thanked them for their contributions to the Village.

VII. VILLAGE MANAGER'S REPORT

Manager Pederson thanked President Dickman, Trustee DeGraff and Trustee Rosenfeld for a combined 57 years of service to the Village.

VIII. VILLAGE ATTORNEY'S REPORT

Attorney Jaekels stated the Village was examining participating in the joint purchasing with Milwaukee County municipalities.

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

Trustee DeGraff thanked the Board for allowing him to serve for 28 years and congratulated the newly elected officials. President Dickman stated he recommended the incoming elected officials take the Hippocratic oath of do no harm.

X. ADJOURN TO CLOSED SESSION PURSUANT TO:

A. Section 19.85 (1) (e) Deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified business, whenever competitive or bargaining reasons require a closed Session. (Teamsters Local 200 Union Side Letter).

Motion by President Dickman, seconded by Trustee DeGraff to adjourn to closed session pursuant to Section 19.85 (1) (e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified business, whenever competitive or bargaining reasons require a closed Session. (Teamsters Local 200 Union Side Letter). Motion carried unanimously by roll call vote.

XI. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

Motion by President Dickman, seconded by Trustee DeGraff, to reconvene in open session at 8:01pm pursuant to Section 19.85 (2). Motion carried unanimously by roll call vote.

A. Action on items in closed session.

No action was taken, or motions made in closed session.

XII. ADJOURNMENT

Motion by Trustee DeGraff, seconded by Trustee Barth, to adjourn the meeting at 8:02pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Administrative Services Director

SUMMARY OF CLAIMS

April 4, 2020 through April 30, 2020

April 10, 2020	\$45,410.59
April 7, 2020	\$36,208.22
TOTAL	\$81,618.81

Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
04/10/2020	35971	CITY OF GLENDALE	424.10
04/10/2020	35972	HEY AND ASSOCIATES INC	506.25
04/10/2020	35973	MATHESON TRI-GAS INC DEPT 3028	53.57
04/10/2020	35974	MidAmerica Books	219.83
04/10/2020	35975	MID-AMERICAN RESEARCH CHEMI	2,360.00
04/10/2020	35976	NORTH SHORE BANK	1,710.01
04/10/2020	35977	NORTH SHORE FIRE DEPT-4401	200.00
04/10/2020	35978	OFFICE COPYING EQUIPMENT LTD	281.93
04/10/2020	35979	PACKERLAND RENT-A-MAT INC.	183.92
04/10/2020	35980	POMP'S TIRE SERVICE INC	4,595.76
04/10/2020	35981	SCRUB-A-DUB	3.00
04/10/2020	35982	TARGET SOLUTIONS LEARNING	250.00
04/10/2020	35983	UTILITY NETWORK LLC	1,110.00
04/10/2020	35984	WM RECYCLE AMERICA	179.22
04/10/2020	35985	AMAZON/SYNCB	3,429.20
04/10/2020	35986	BAKER TILLY VIRCHOW KRAUSE LLP	13,900.00
04/10/2020	35987	BOND TRUST SERVICES	400.00
04/10/2020	35988	CLEAN SOURCE LLC	1,800.00
04/10/2020	35989	DIVERSIFIED BENEFIT SERVICES	95.00
04/10/2020	35990	Graphicolor	769.00
04/10/2020	35991	IDEMIA IDENTITY & SECURITY	223.00
04/10/2020	35992	KAIN ENERGY CORP	236.25
04/10/2020	35993	MADACC	635.79
04/10/2020	35994	PROFESSIONAL ID CARDS INC.	64.00
04/10/2020	35995	SAFEBUILT IIc	2,175.91
04/10/2020	35996	SECURIAN FINANCIAL GROUP	767.57
04/10/2020	35997	WE ENERGIES	8,837.28
Grand Totals:			<u>45,410.59</u>

Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
04/17/2020	36001	AT&T MOBILITY	9.23
04/17/2020	36002	BIBLIOTHECA LLC	2,007.68
04/17/2020	36003	CVMIC	13,421.00
04/17/2020	36004	DAVIS & KUELTHAU S.C.	5,028.17
04/17/2020	36005	KnowBe4	1,801.33
04/17/2020	36006	NORTH SHORE BANK	2,203.95
04/17/2020	36007	PROUDCITY	2,000.00
04/17/2020	36008	RESERVE ACCOUNT-PITNEY BOWES	1,903.00
04/17/2020	36009	X-CENTRIC	5,320.00
04/17/2020	36010	BLUMENTHAL, SHOSHANA	98.80
04/17/2020	36011	MILW COUNTY TREAS-MUNIC COUR	698.80
04/17/2020	36012	SIMPSON, ALISON	25.00
04/17/2020	36013	STATE OF WISCONSIN COURT	1,651.26
04/17/2020	36014	WI DEPT OF TRANS 7909	10.00
04/17/2020	36015	MULTI-LINE INSURANCE AGENCY	30.00
Grand Totals:			<u>36,208.22</u>

ADMISTRATIVE SERVICES HIGHLIGHTS

April - 2020

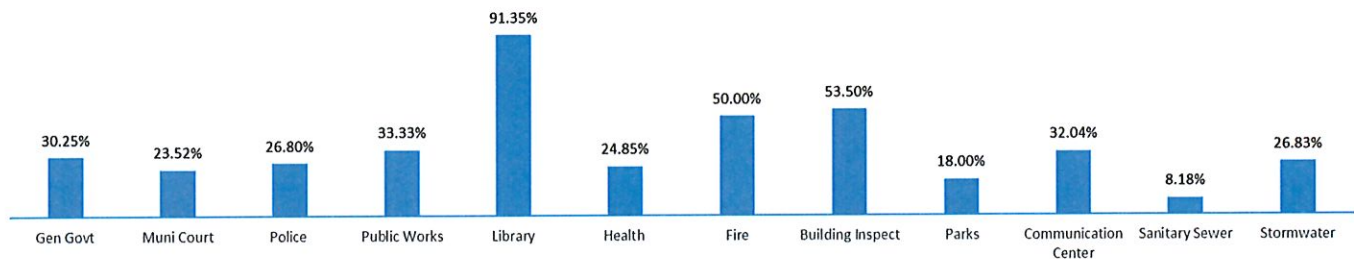
Highlights/Accomplishments:

- Quarterly State Transportation Aids in the amount of \$109,918.21 and Connection Highway Aids of \$4,227.87 were received.
- Tax Collection continues:
 - 2019 Ozaukee County YTD: 83.03% 2018 Ozaukee County YTD: 82.65%
 - 2019 Milwaukee County YTD: 84.79% 2018 Milwaukee County YTD: 85.16%
- Delinquent Real Estate tax notices were sent out to 43 Milwaukee County residents totaling \$223,238.76 and delinquent Personal Property tax notices were sent to 9 businesses totaling \$2,037.20. This time last year there was a total of \$209,708.61 delinquent real estate and \$1,482.38 personal property.
- The 2020 Expenditure Restraint Budget Worksheet was completed. Currently the Village receives \$79,944 in expenditure restraint revenue from the Wisconsin Department of Revenue Program. To qualify for future funds the Villages non-debt general fund budget increase must be less than 2% from 2019 to 2020. The Villages general fund percentage change for this year is 1.55%.
- The 2019 Recycling Grant annual report was completed.
- The April 7, 2020 Spring Election and Presidential Preference Primary was held.

Priorities for Next Month:

- 2019 Comprehensive Annual Financial Report.

Percentage of 2020 Budget Spent



Revenues					
	2020 YTD	2019 YTD	2020 vs. 2019	2020 Budget	Trending
General Fund	\$2,680,118.09	\$1,936,784.13	38.4%	\$4,384,769	61%
Sanitary Sewer	\$819,729.51	\$828,197.98	-1.0%	\$1,086,368	75%
Stormwater	\$629,053.25	\$404,241.63	55.6%	\$543,965	116%
Consolidated Dispatch	\$1,368,660.45	\$1,345,225.03	1.7%	\$2,612,850	52%
Library	\$422,488.03	\$0.00	100.0%	\$976,476	43%
Expenditures					
	2020 YTD	2019 YTD	2020 vs. 2019	2020 Budget	Trending
General Fund	\$1,581,145.78	\$1,367,717.39	15.6%	\$4,384,770	36%
Sanitary Sewer	\$128,479.29	\$145,740.69	-11.8%	\$1,571,048	8%
Stormwater	\$145,932.63	\$195,191.73	-25.2%	\$543,965	27%
Consolidated Dispatch	\$954,231.01	\$774,274.39	23.2%	\$1,571,048	61%
Library	\$296,283.89	\$0.00	100.0%	\$1,016,476	29%

POLICE HIGHLIGHTS

April - 2020

Highlights / Accomplishments

- “Proofs of Compliance” with the Wisconsin Law Enforcement Accreditation Group have been submitted for inspection by their review team; the team will deliver a report on the Department’s readiness to be reaccredited. Bayside Police has been accredited since 2014 and meets Wisconsin standards for performance.
- Police Officers provided an extra 32 hours of patrol in unmarked vehicles in the Broadmoor neighborhood to deter motor vehicle thefts. While thefts continued in other north shore communities; no thefts have occurred in Bayside since the extra patrols began.
- The speeding enforcement campaign on Broadmoor has ended. There were 43 unique directed enforcement deployments from through April 17, 2020. Deployments lasted between 15-30 minutes and were in addition to normal patrols conducted through the subdivision. Courtesy warnings were given to residents rather than citations.

Community Interaction

- Birthday drive-by honors by police squad cars have become very popular with parents. With emergency lights and sirens on, police officers approach the driveway of the child’s home from opposite directions and greet the child at the appropriate distance for photographs. A post-crisis “Birthday Bash” at the police department is being planned for all recipients.



Nicholas - aged 6 on his birthday



Communications Center April 2020 Report

Highlights/Accomplishments:

- Bayside Communications Center has been awarded a grant for the purchase of Next gen 911 call handling upgrade. The project is in the planning phase, with implementation planned for early 2021.
- Bayside Communications Center has completed training on address verification and tracking fire units in Pro Phoenix.
- BCC Training Coordinator Krantz has completed binders with pertinent information relating to COVID19, which are located at each dispatch position in the center.
- Call of the month was from Bayside where an officer observed a subject walking on the freeway. Officers made contact and escorted the subject safely off the roadway.

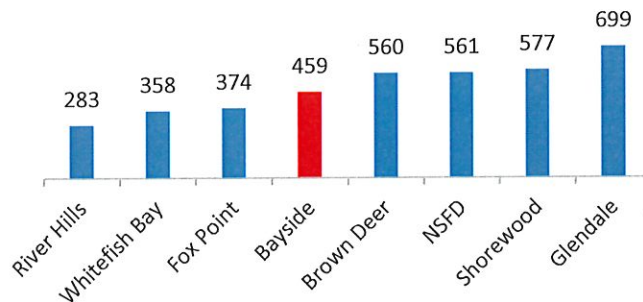
Metric	Measurement	Actual
Dispatch Time	Time to Dispatch Vehicle	28 seconds
Dispatch Call Review	Call Reviews	pending
Department Accreditation	Departments	100%

Call Type	Month	2020 YTD	2019 YTD	YTD Change
911	1,643	5,873	8,128	-27.7%
Non-Emergency	5,484	23,043	25,935	-11.5%
Outbound	1,335	6,252	7,014	-10.9%
Total	7,127	30,559	34,063	-10.3%

Top 5 Response Types:

1. Advanced Life Support
2. Vacation/Business Check
3. Welfare Check
4. 911 hang up
5. Request for Police

Responses by Agency



Priorities for Next Month:

- BCC staff are training in May on terrorism.
- BCC is currently conducting phone and virtual interviews for a telecommunicator vacancy.
- IT Staff worked with Pro Phoenix on the 2020 software migration, and are continuing to work through bugs and open support tickets.



Dispatcher Troy
Kasten



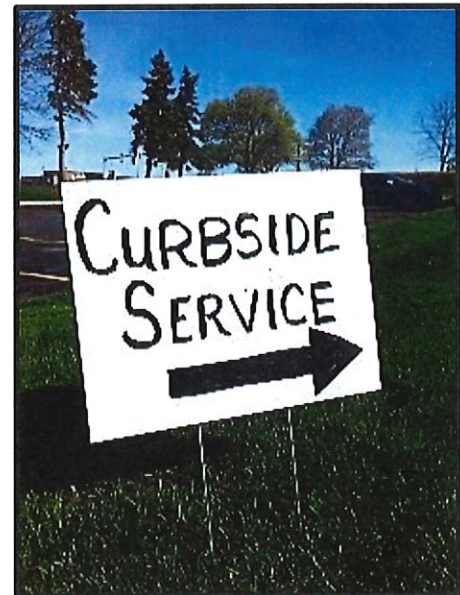
North Shore Library April 2020

Activity by the Numbers

- 5,606 E-Items checked out-a 55.3% increase over 2019
- 103 Curbside Pickups in 4 days
- 711 Physical Items checked out
- 38 New Library Cards Issued
- 0 days open – 4 days curbside service
- 3,404 Website Visits (up 17.4% from 2019)
- 234 Voicemails returned
- 131 Website CHAT interactions
- 1,602 WIFI Sessions from the Parking lot (2,491 in 2019)

Classes

- 33 Live Online Children’s Classes with 395 Participants
- 11 Interactive Videos with 999 Views
- 11 Virtual Adult Classes with 38 Participants



Highlights/Accomplishments

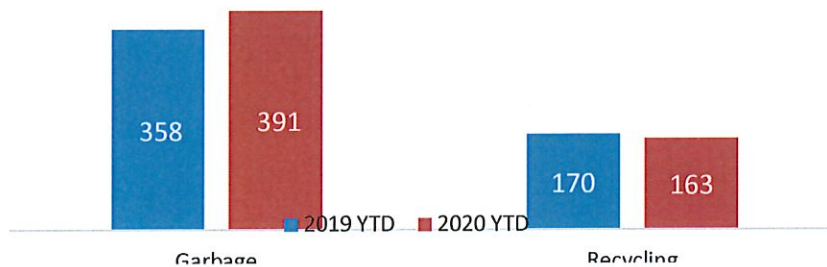
- With the Governor’s Order #28, Libraries are once again allowed to offer Curbside Pickup of Library Materials. The Adult Services and Circulation Teams worked together to re-open Curbside Pickup. This included marketing, managing calls and appointments remotely and organizing day to day activities of staff. Curbside service went live on April 27th.
- Youth Services has been able to replicate many of the popular onsite classes to an online format including Storytime, Lunch and Listen and Book Clubs. The Virtual Story Time has been the most popular program we are offering during the Stay at Home Order. This bi-weekly class allows the librarian to stay connected to the story time families that are in our communities and continue building very important early literacy skills for the young children we serve. During story time, we read, dance to the songs together, play with puppets and do other interactive activities.
- Another popular online class has been LEGO Club. Although we aren’t able to supply the LEGOS at home, the attendees have been having fun sharing their own LEGO collections! Each meeting we have had a special challenge created by the Youth Services Staff for the participants to make. We then spend an hour building and chatting, making sure to get to show off our creations at the end. The participants have been very engaged while building with us that they have expressed that they wish it were longer! LEGO programs encourage STEAM and building skills and in this format we are making sure to continue to build Social and Emotional Skills by encouraging kids to have conversations with others.
- Head of Youth Services, Lizzy Lowrey was a guest speaker in the UW-Milwaukee School of Information Studies Online Reference class. She spoke about reference services for children and teens in the library. Students asked interesting questions about reference and were also very curious about Curbside Pickup Service, Virtual Programming, Social Media management, management of CHAT service and access to e-resources during the pandemic.

Department of Public Works April 2020 Report

Activity by the Numbers

- 21 mulch deliveries have been made to village residents totaling 105 yards.
- 9 special yard waste collections were held strategically in each neighbor hood throughout the village with 173 participants.
- One full yard waste collection was completed which took two weeks to complete. The crew stopped at 753 homes which yielded 375 yards of waste or 15 truckloads.

YTD Garbage and Recycling Collection (Tons) Comparison



Highlights/Accomplishments

- The village received the distinguished Tree City USA award through the Arbor Day Foundation.
- DPW constructed and installed sneeze guards and other protective measures for the spring election.
- DPW crews walked Indian Creek and cleared debris and litter.
- New tires were installed on the new garbage truck for the first time. These tires lasted a full year, this will be a savings of \$2,500.00 annually from the vehicle maintenance budget.
- The replacement engine arrived for the yard waste truck and work was started. Estimated completion will be early in May.
- Winter restoration and mailbox replacement was completed following winter operations.
- The tennis courts at Ellsworth park were opened for public use.
- Crews worked on clearing out brush that was cut down in fall of 2019 for the Respect our waters campaign, in an effort to clear stormwater flow paths.
- Monthly sewer maintenance was completed with no issues found.

Month Ahead

- Two yard waste collections are scheduled
- We will host one recycling day on May 16th from 9:30am – 11:00am in the DPW parking lot.
- Starting stump grinding will be completed with clean up and restoration to follow.
- Wakefield Court rehab will be completed, with removal of dead overgrown trees and bushes and a redesign is being planned for install early June.

**INTERGOVERNMENTAL COOPERATION AGREEMENT FOR PROCURING
PERSONAL PROTECTION EQUIPMENT AND OTHER NECESSARY SANITATION AND
MEDICAL SUPPLIES IN RESPONSE
TO THE COVID-19 PUBLIC HEALTH EMERGENCY**

This Intergovernmental Cooperation Agreement, ("Agreement"), is entered into respectively as of the date signed by the respective Parties each with proper authorization to execute this Agreement, (herein referred to collectively as "the Parties" and individually as "a Party"), and is made pursuant to Wis. Stat. § 66.0301.

WHEREAS, each Party recognizes that combining efforts to procure Personal Protective Equipment ("PPE"), Sanitation Supplies and Medical Supplies during the current public health emergency brought on by the COVID-19 pandemic promotes cost effective and efficient use of public resources; and

WHEREAS, the Parties have specifically identified that combining procurement efforts will mutually benefit the communities they serve by increasing the likelihood of successful procurement requests and decreasing costs; and

WHEREAS, the Parties desire to enter into this Agreement to establish procedures for requesting, assigning, distributing, and funding PPE, Sanitation, and Medical procurement, as well as for defining their respective relative rights and responsibilities.

NOW, THEREFORE, in consideration of the mutual promises contained herein, it is agreed as follows:

1. The terms of this Agreement are made pursuant to Wis. Stat. § 66.0301.
2. Definitions:
 - a) "Fiscal Agent" is Milwaukee County.
 - b) "Medical Supplies" means thermometers, other medical devices, and medications that a party desires the Procurement Team to acquire during the current Public Health Emergency.
 - c) "Order" means a request by the Fiscal Agent to a third party to acquire PPE, Medical Supplies or Sanitation Supplies.
 - d) "Personal Protection Equipment (PPE)" means N95 masks/respirators, surgical masks (standard disposable), KN95 respirators, latex gloves, isolation gowns, shoe/boot coverings, face shields, eye protection and other equipment that a party desires the Procurement Team to acquire during the current Public Health Emergency.
 - e) "Priority Formula" shall be the formula utilized by the Procurement Team to determine the Ordering and disbursement of PPE, Medical Supplies and/or Sanitation Supplies and is attached hereto as Exhibit A and incorporated herein.

- f) **"Procurement Requests"** are requests from a Designated Representative to the Procurement Team Liaison to be included in the next Order.
 - g) **"Sanitation Supplies"** means toilet paper, paper towels, hand sanitizer, disinfectant sprays (bleach based or otherwise), disinfecting wipes and other supplies that a party desires the Procurement Team to acquire during the current Public Health Emergency.
 - h) **"Procurement Team"** is a committee of individuals that each party appoints to administer this Agreement. The Procurement Team members shall have experience in procurement, purchasing and qualifying vendors. Each party shall appoint one person to serve on the Procurement Team. The Procurement Team shall select one individual to serve as a Liaison (hereinafter referred to as the **"Liaison"**) to the Parties and to the Fiscal Agent.
3. The Parties hereby grant the Procurement Team the authority to administer this Agreement only where such authority is explicitly given to the Procurement Team.
4. Each party shall appoint one representative who shall have authority to make purchase requests for PPE, Sanitation Supplies, and/or Medical Supplies (**"Designated Representative"**). Each Party shall notify the Liaison in writing of its Designated Representative and shall include:
- a) The Designated Representative's name, office address, office phone number, email address and mobile phone number (must accept text messages).
5. The Procurement Team shall maintain one centralized database (**"Database"**) that is accessible online to each Designated Representative. The database shall include the following information:
- a) Current inventory of PPE, Sanitation Supplies, and Medical Supplies of received by the Procurement Team (to be updated by Liaison)
 - b) Current inventory of PPE, Sanitation Supplies, and Medical Supplies of each party, by department (to be updated by each Designated Representative)
 - c) Current projection of 7 day, 14 day, 21 day, and 21+ day projection of needs for PPE, Sanitation Supplies, and Medical Supplies.
 - d) Pending Orders made by the Fiscal Agent to suppliers including anticipated delivery date (to be maintained by Fiscal Agent)
 - e) Procurement requests made by Parties awaiting inclusion in an Order (to be maintained by Liaison)
6. The Fiscal Agent shall make purchases of PPE, Medical Supplies, and/or Sanitation Supplies as directed by the Liaison. The Procurement Team shall use its best efforts when assembling Orders to combine Procurement

Requests made by Parties. All Procurement Requests may not be included in an Order. The Procurement Team will determine which Procurement Requests to include in an Order in its discretion and considering existing market forces and the Priority Formula. The Procurement Team shall use best efforts when assembling Orders to ensure that said Orders qualify for any federal or state grant reimbursement when possible.

7. The PPE, Medical Supplies, and Sanitation Supplies purchased by Fiscal Agent shall be received and housed by the City of West Allis until such time that they are distributed to requesting Parties. The City of West Allis shall be responsible for any losses that occur while storing any PPE, Medical Supplies, and Sanitation Supplies. The Liaison will coordinate pick-up of supplies with a West Allis representative and a Designated Representative.
 - a) Procurement Requests shall be made by a Designated Representative to the Liaison in writing, on a form provided by the Procurement Team. Each request shall include the type of PPE, Medical Supplies, and/or Sanitation Supplies requested, the quantity of each item, and an itemization of the department/staff that will be receiving the requested items. The Liaison shall confirm receipt of the request and provide the Designated Representative with a quote for the cost of the request. The Procurement Team shall provide an estimate of the per-unit price for each item to be acquired, by dividing the total cost by the number of such items acquired,. The per-unit price estimate is only an estimate since it is anticipated that the per-unit price will change based on market availability of the product. A final accounting will be made of the cost of all units of goods purchased, and a credit or debit will be provided to communities based on the number of units of goods ordered. As a result, each party to the agreement will be paying the same price per unit.
 - b) The Designated Representative shall respond in writing whether to proceed with the request within two hours of the Liaison sending the quote. If the Designated representative does not respond to the quote within two hours, the Procurement Request may not be included in the next Order. If a Procurement Request is included in an Order, the Fiscal Agent shall communicate payment terms to each requesting party, and each party shall comply with said terms prior to the supplies being released to the requesting party. Each party is obligated by this agreement to pay no more and no less than the actual cost of PPE, Medical Supplies, and/or Sanitation Supplies that party receives based on that member's Procurement Requests subject to any administrative costs shared by the Parties pursuant to Paragraph 12. The Procurement Team and Fiscal agent shall use best efforts in ensuring that all Orders and purchases qualify for any state and federal grant reimbursement funds.
 - c) It is understood that the Fiscal Agent may have an inventory on hand that could be used to meet the Procurement Request of the Parties. It is also understood that multiple procurement requests may be received for the same product that is currently in inventory. It shall be

the decision of the Liaison, in consultation with the Procurement team, to make the final determination of fulfilling any Procurement Requests from existing available inventory that has not previously been assigned to any one party. The decision of the Liaison shall be final.

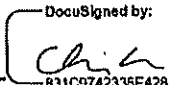
- d) It is understood that should an order be received of a like kind good that several Parties have made requests for, the Liaison in consultation with the Procurement Team shall determine the priority for the release of those goods received, based on multiple orders. The decision of the Liaison shall be final.
8. This is not an agreement to exclusively purchase the subject goods under this Agreement. The Parties may choose to purchase PPE, Sanitation Supplies, and Medical Supplies through alternative means without cooperation or permission from the Procurement Team or any other party at any time.
 9. Each party is responsible for its own application for any monetary grant or reimbursement offered through federal, state, governmental or other sources. Each party that receives such a grant or reimbursement shall retain it. However, upon written agreement by a party, the Fiscal Agent may apply for a monetary grant or reimbursement on behalf of that party. Each party applying for its own monetary grant or reimbursement shall use its best efforts to include administrative costs (as defined in Paragraph 12) in such application and shall work with Fiscal Agent to track and define such administrative costs.
 10. Each party shall direct its respective representatives on the Procurement Team to act in accordance with this Agreement.
 11. The Fiscal Agent will be responsible for the receipt, inventory, order fulfillment, bookkeeping and delivery of PPE, Sanitation Supplies, and Medical Supplies to all Parties. The Fiscal Agent shall use best efforts to secure reimbursement for administrative costs associated with the foregoing activities through federal or state grants. Should grant funds be denied, the Fiscal Agent shall invoice each party for its share of any administrative costs paid to third Parties and for a final pricing on goods acquired. Administrative costs means monies paid to third Parties or costs otherwise incurred by the Fiscal Agent to assist in the administration of the Fiscal Agent's duties under this Agreement, examples of which include: bank fees and interest, storage fees, shipping fees not already included in an Order and Fiscal Agent staff time dedicated to procurement, bookkeeping, inventory tracking and related activities hereunder. Any inventory that remains on hand at the termination of the agreement shall be offered to the Parties of this agreement at the cost of these goods. If such goods are not taken by the Parties, they shall become the property of the Fiscal Agent.
 12. Each Party shall be solely responsible for the acts or omissions of its own employees under this Agreement. Any employee providing services under this Agreement shall be considered to be acting under the scope

employment of his or her employer, shall be considered to be the employee of his or her employer, and shall be covered by his or her employer for any and all fringe or other benefits and any liability.


13. The Parties agree to hold each other harmless solely for its acts or omissions under this Agreement. The Parties shall hold harmless the members of the Procurement Team. In the event a loss occurs, the Fiscal Agent shall pursue any legal remedies on behalf of the Parties and the Parties shall share in any loss proportionately.
14. The Parties acknowledge that numerous Parties to this Agreement are governmental entities entitled to various defenses, immunities, or limitations under the law nothing contained herein is intended as a waiver of any defenses, immunities, or limitations to which they are entitled pursuant to statutory or common law.
15. A Party may terminate its participation in this Agreement by providing thirty days written notice to the other Parties. However, any terminating party will remain obligated to pay for its own Procurement Requests that have been included in Orders and its share of administrative costs under Paragraph 12. The Agreement shall remain in effect as to non-terminating Parties. This Agreement shall terminate when the current public health emergency, as Declared by the State of Wisconsin, expires, unless otherwise extended upon the mutual agreement of two or more Parties.
16. This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin. This Agreement represents a complete understanding of the Parties with respect to the subject matter referred to herein and may not be amended except in writing. This Agreement may be executed in multiple counterparts or duplicate originals, each of which shall constitute and may be deemed as one in the same document.
17. This Agreement shall take effect upon execution by the Fiscal Agent and at least one other party. Additional Parties may sign on to this Agreement after initial execution unless objected to by existing signatories unanimously.

This signatory certifies that this Intergovernmental Cooperation Agreement has been adopted and approved by resolution or other manner approved and allowed by law.

EXECUTED BY MILWAUKEE COUNTY, FISCAL AGENT:

BY:  Chris Abele, County Executive DATE: 4/20/2020
831C9742335E428...
Office of the County Executive

APPROVED AS TO FUNDS AVAILABLE PER §59.255(2)(e) WI STATS.:

DocuSigned by:
BY:  DATE: 4/18/2020
F2FF9C00D50848B...
Scott Manske, Comptroller
Office of the Comptroller

APPROVED AS COMPLIANT UNDER §59.42(2)(b)5, WI STATS.:

DocuSigned by:
BY:  DATE: 4/20/2020
CC8025EBBC89465...
David Farwell
Corporation Counsel
Office of Corporation Counsel

APPROVED AS COMPLIANT WITH COVID-19 PUBLIC HEALTH EMERGENCY FISCAL ACTIONS ADMINISTRATIVE ORDER 20-9:

DocuSigned by:
BY:  DATE: 4/18/2020
64FBF7B7766148A...
Joseph Lamers, Director of Performance, Strategy & Budget
Department of Administrative Services

Executed by: Mason Pooler

Print Party Name



Signature

Head of Emergency Management - West Allis

Title

Executed by: Erik Brooks

Print Party Name



Signature

Mayor, South Milwaukee

Title

Executed by: Rachel A. Safstrom

Print Party Name



Signature

Glendale City Administrator

Title

Executed by: Thomas P. Pivik

Print Party Name



Signature

Mayor City of Cudahy

Title

Executed by: Robert Witek
Print Party Name

[Signature]
Signature

Fire Chief North Shore
Fire Department

Executed by: City of Oak Creek
Print Party Name

[Signature] Mayor
Signature Daniel J. Bukiewicz Title

Executed by: City of Franklin
Print Party Name

[Signature] Mayor
Signature Title

Executed by: John Ruggini
Print Party Name

[Signature]
Signature

Finance Director
Title City of Wauwatosa

Executed by: City of St. Francis
Print Party Name

[Signature]
Signature

City Administrator 04/22/2020
Title

Executed by: Paul Boening
Print Party Name

Print Party Name

[Signature]
Signature

Village Manager
Village of Whitefish Bay
Title

Executed by: ANDREW PROBERTSON
Print Party Name

[Signature]
Signature

VILLAGE MANAGER
Title
VILLAGE OF BAYSIDE



Unified Emergency Operations Center
 UEOC@milwaukeecountywi.gov

jurisdictions within Milwaukee County

5 PROCEDURAL STEPS

5.1 DISTRIBUTION PROCEDURE

Given the scarcity of supplies nationally, the U-EOC developed a framework for prioritization of supplies across the stakeholders in the Milwaukee-area community that are in need of Personal Protective Equipment (PPE).

The U-EOC Logistics section will use a prioritization framework as a guideline in fulfilling orders and will aim to distribute supplies in accordance to the tier ratios described below. It will use best judgment to balance supply of PPE and demands on the ground. The prioritization list does not guarantee that every order that meets the priority criteria will be fulfilled. The U-EOC Logistics section may consider holding a reserve of supplies in order to meet acute needs going forward.

5.1.1 Description of Tiers

The U-EOC developed a Tiers framework, loosely based on Washington State Department of Health’s framework released on 3/21/20², for the distribution of donated supplies. On 4/10/20, that framework was modified by the U-EOC Logistics Team for application to the distribution of U-EOC joint direct procurement of PPE and other supplies.

There is no intra-tier prioritization of supplies. Police, Fire, EMS, MCSO and Public Health are considered as equal priority.

The framework is as follows:

Tier	Milwaukee Area U-EOC Description
	First Responders³ and Health Care Providers⁴, including: Police Departments Milwaukee County Office of the Sheriff

²<https://www.doh.wa.gov/Newsroom/Articles/ID/1126/Department-of-Health-Releases-Personal-Protective-Equipment-Distribution-Guidelines>

³ First Responder means an employee of or volunteer for an employer that provides firefighting, law enforcement, medical, or other emergency services, and who has regular, direct contact with, or is regularly in close proximity to, patients or other members of the public requiring emergency services, within the scope of the individual's work for the employer.

⁴ Health Care Provider means an individual providing medical service (emergent or otherwise) to individuals with a high likelihood of infection with COVID-19.



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UEOC@milwaukeecountywi.gov

jurisdictions within Milwaukee County

Tier 1	Fire Departments Emergency Management Services (EMS) Public Health Departments Jails, Correctional Facilities and/or Detention Sites Municipal- or County-run Health Care Facilities
Tier 2	Essential Staff in the areas of: Police Departments Milwaukee County Office of the Sheriff Fire Departments Emergency Management Services (EMS) Public Health Departments Jails, Correctional Facilities and/or Detention Sites Public Works - Critical Infrastructure Support ⁵ Election Activities Municipal- or County-run Health Care Facilities
Tier 3	Essential Staff in the areas of: Public Transit Public Works ⁶ Essential Office Settings (Courts, DHHS, Family Services)
Tier 4	Non-essential Governmental Workers

5.1.2 Distribution Among Tiers

Personal Protective Equipment (PPE) distribution will be prioritized by Tier as follows:

1. Priority will be given to first responders and health care providers with less than 21 days of supply presently in stock.
2. Priority will be given to Tier 2 if supply falls below 14 days of stock.
3. Priority will be given to Tier 3 if supply falls below 7 days of stock.
4. Priority will be given to active IGA members. If and when a new member joins the IGA, they will be eligible to receive stock from future orders only.

⁵ Critical Infrastructure Support includes work with a high chance of contact with infected persons such as extended home visits or inspections, homeless encampment work, repair of emergency vehicles in the field, etc.

⁶ Public Works activities such as bus refueling, etc. which require PPE but do not involve high chance of contact with infected persons.



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jurisdictions within Milwaukee County

The U-EOC will aim to distribute PPE weekly. Each organization should make every effort to adhere to the listed tiering above in distribution within the organization.

5.1.3 Distribution within Tiers

Distribution within Tiers shall be based on two factors:

1. The availability of PPE resources within a particular jurisdiction – jurisdictions with less than a 7-day supply will be prioritized.
2. The number of first responders and health care providers⁷ within a given jurisdiction.

Jurisdictions will be responsible for providing 7, 14, 21, and >21-day projection of needs data to the U-EOC Support Team to ensure availability of supplies. **Failure to provide accurate data may result in reduced distribution of purchased supplies.** Jurisdictions are advised to be as cautious in their estimates as necessary.

5.1.4 Eligibility and Request Procedure

To be eligible for distribution, each Milwaukee County-based entity requesting PPE will meet the following criteria:

1. Requesting agency has executed the IGA and is a participant in the U-EOC;
2. Requesting agency has consistently implemented CDC strategies to optimize use of N95 respirators, and has otherwise put in place PPE conservation guidelines;
3. Requesting agency has adhered to the tiering system above in distribution of PPE internally to its workers;
4. Shortage or depletion is impacting ability to ensure patient care and/or worker safety.

Eligible entities will make requests for PPE through their municipal/county Emergency Operations Center. The municipal/county EOC will share those requests via U-EOC's designated formal request form.

Each distribution will be documented via a receipt that will track distribution, to inform any potential future reimbursements.

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

ORDINANCE NO: 20 _____

**An Ordinance to Repeal and Recreate Section 125-94(d) of the
Municipal Code with Regard to Conditional Use Procedure**

The Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin does ordain as follows:

Section One: Section 125-94(d) of the Municipal Code is hereby deleted and recreated to read as follows:

(d) Conditional Use Procedure

- (1) **Purpose and Applicability.** The development and execution of this Chapter is based upon the division of the Village into zoning districts, within which districts the use of land and buildings, and bulk and location of buildings and structures in relation to the land, are mutually compatible and substantially uniform. However, there are certain uses which, because of their unique characteristics, cannot be properly classified as unrestricted permitted uses in any particular district or districts, without consideration, in each case, of the impact of those uses upon neighboring land or public facilities, and of the public need for the particular use at a particular location. Such uses, nevertheless, may be necessary or desirable to be allowed in a particular district provided that due consideration is given to their location, development, and operation. Such uses are classified as conditional uses and require a conditional use permit except as specified under subsection (14).
- (2) **Initiation of Conditional Use Permit.** Any person, firm, corporation, or organization having a freehold interest or a possessory interest entitled to exclusive possession, or a contractual interest that may become a freehold interest or an exclusive possessory interest, and that is specifically enforceable on the land for which a conditional use is sought, may file an application to use such land for one or more of the conditional uses in the zoning district in which such land is located.
- (3) **Application for Conditional Use Permit.** No application for a conditional use permit shall be placed on any agenda as an item to be acted upon unless the Village Manager or Designee has certified acceptance of a complete application. Prior to publication of the required Notice of Public Hearing, the applicant shall provide the Village Clerk with the complete application certified by the Village Manager or Designee, including an easily reproducible electronic copy plus hard copies in a quantity directed by the Village Clerk. Said complete application shall be comprised of all of the following:
 - (a) A completed conditional use permit application on a form furnished by the Village Manager or Designee.
 - (b) A scale map of the subject property showing all lands for which the conditional use permit is proposed, and all other lands within 300 feet of the boundaries of the subject property, together with the names and addresses of the owners of all lands on said map as the same appear on the current records of the Register of Deeds. All lot dimensions of the subject property, a graphic scale, and a north arrow shall be provided.

- (c) A written description of the proposed conditional use describing the type, duration, and density of activities, buildings, and structures proposed for the subject property and their general locations, plus such additional information as may be required for the particular land use under the Zoning Code.
 - (d) A site plan of the subject property, with any alterations as may be proposed to accommodate the conditional use. Said site plan shall conform to any applicable requirements of the Zoning Code, and any additional requirements as may be specified for the particular land use under the Zoning Code. If the conditional use will make use of existing site improvements only, a site plan need only be of sufficient detail to confirm the portion of the site used by the conditional use.
 - (e) Written justification for the proposed conditional use consisting of the reasons why the applicant believes the proposed conditional use is appropriate, particularly as evidenced by compliance with the approval criteria set forth in this Section and all applicable requirements of this Chapter.
 - (f) Any other plans and information deemed necessary by the Village Manager or Designee or the Plan Commission to ensure that the requirements of this Chapter are or will be fulfilled.
 - (g) Any required fee per the fee schedule approved by the Village Board.
- (4) **Review and Recommendation.**
- (a) The Village Manager or Designee shall determine whether the application is complete and fulfills the requirements of this Chapter. Only a complete application in the determination of the Village Manager or Designee shall be entitled to a public hearing under subsection (4). The Village Manager or Designee shall inform the applicant if the application is incomplete in his or her determination.
 - (b) Once the Village Manager or Designee determines that the application is complete, the Village Manager or Designee shall authorize the public hearing and prepare a written evaluation of the application based on the criteria for evaluating conditional use permits in subsection (8) below. The Village Manager or Designee shall forward a copy of the evaluation to the Plan Commission.
- (5) **Public Hearing.** The Village Clerk shall schedule a public hearing before the Plan Commission to be held within 30 days after acceptance of a complete application as determined by the Village Manager or Designee. Notice of the time, place, and purpose of such hearing shall be given by publication as a Class 2 Notice in conformance with the requirements of Wis. Stats. § 62.23(7)(d) and (de). The Village Clerk shall also send said notice to the applicant, and owners of record of all lands within 100 feet of the boundaries of the subject property, at least five days prior to the date of such public hearing. Failure to mail said notice or failure to meet the time requirements herein, provided it is unintentional, shall not invalidate proceedings under this Section.
- (6) **Review and Recommendation by the Plan Commission.** Within 15 days after the public hearing, or an extension of said period requested in writing or electronic format by the applicant and granted by the Commission, the Plan Commission shall make final recommendation on the conditional use permit request. Prior to acting on a conditional use permit application, the Plan Commission may request further information or additional reports from the Village Manager or Designee, the applicant, outside experts or any other source. The Commission may recommend approval of the conditional use as originally proposed, approval of the proposed conditional use with conditions or modifications, or denial of the proposed conditional use and shall include reasons therefore. Any

action on the proposed conditional use permit requires a majority vote of Commission members in attendance.

- (7) **Decision by the Village Board.** Within 45 days of the recommendation of the Plan Commission or within 60 days of the adjournment of the public hearing, whichever is longer, the Village Board shall, by resolution, make a final decision to grant, with or without conditions, or to deny each application for a conditional use permit after receiving and reviewing the Plan Commission's findings and recommendation and making its own findings as to whether or not the proposed use will satisfy the criteria for approval set forth in section (8). An appeal of a decision may be taken to the Circuit Court pursuant to Section 62.23(7)(de)5 by any person, firm or corporation; any officer, department, board, commission or agency of the Village, who is aggrieved by the decision. The Village Board's determination shall be final and subject to appeal to the federal or state court under any procedure authorized by statute.
- (8) **Review Criteria for Conditional Use Permit.**
- (a) If the applicant meets, or agrees to meet, all of the applicable requirements specified in this Chapter and conditions imposed by the Village Board, the Village Board shall under Wis. Stats. § 62.23(7)(de)2.a. grant the conditional use permit. The Village may require written agreement from the applicant in a form prescribed by the Village Attorney.
 - (b) Any decision to grant or deny the conditional use permit must be supported by substantial evidence, as that term is defined in Wis. Stats. § 62.23(7)(de)1.b. Any condition or modification must be related to the purpose of this Chapter, reasonable, measurable to the extent practicable, and based on substantial evidence.
 - (c) To the extent consistent with Subsections (a) and (b), no conditional use permit shall be granted unless the Village Board finds that the use authorized thereby meets the following criteria:
 - 1. The proposed conditional use is consistent with the Comprehensive Plan, this Chapter, and all other plans, programs, and ordinances adopted by the Village.
 - 2. The proposed conditional use, in its proposed location and as depicted on the required site plan, will not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or all other plans, programs, and ordinances adopted by the Village.
 - 3. The proposed conditional use will maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
 - 4. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities, or services provided by public agencies serving the subject property.
 - 5. The potential public benefits of the proposed conditional use outweigh potential adverse impacts of the proposed conditional use, after taking into consideration the applicant's proposal and any requirements recommended by the applicant to ameliorate such impacts.
- (9) **Issuance, Notice, and Recording of Conditional Use Permit or Denial.** Within 30 days following the granting of a conditional use permit, the Village Manager or Designee shall issue to the applicant the approved conditional use permit. Said permit shall enumerate the details of the conditional use permit, including an identifiable description of the use and subject property and any specific

conditions or requirements of approval. The Village Manager or Designee may record the conditional use permit against the property, assigning all costs thereof to the applicant, and shall make record of the conditional use permit on the Official Zoning Map. In the case of a denial of a conditional use permit, the Village Manager or Designee shall provide written notification to the applicant that the conditional use permit was denied, including the reasons for denial.

(10) **Effect of Denial.** No conditional use permit application that has been denied (either wholly or in part) shall be resubmitted for a period of 12 months from the date of said order of denial, except on grounds of new evidence or proof of change of factors relative to the review criteria in subsection (8) that are found valid by the Village Manager or Designee.

(11) **Penalties, Revocation, or Modification of an Approved Conditional Use Permit.**

(a) Any violation of an approved conditional use permit shall be subject to Section 1-13 as well as equitable relief in circuit court.

(b) A conditional use permit shall be automatically revoked if:

1. All buildings and other improvements authorized by the conditional use permit have not been developed, and the conditional use has not commenced operation, within two years of final site plan approval, unless the Commission has extended this period by request of the applicant, based on reasons beyond the reasonable control of the applicant.

2. Once initially made operational, the operation of the conditional use has been discontinued for a period exceeding one year. The burden of proof shall be with the conditional use permit holder or operator to conclusively demonstrate that the conditional use was operational during this period.

(c) A conditional use permit may be revoked or modified by the Plan Commission, where the Commission determines that the use, its operation, or associated improvements are not in compliance with (i) the terms of this Chapter including one or more criteria in subsection (8) or (ii) the approved conditional use permit including any associated plan or approval condition. The Commission may commence proceedings to consider revocation or modification, with such proceedings following the process in subsections (5) and (6). An appeal of any such decision shall be allowed per subsection (7).

(12) **Duration and Transfer.** The Village Board may approve a conditional use permit with a limitation on the Permit's start date, duration, or transfer if such limitation(s) relate to the purpose of this Chapter and the conditional use permit review criteria in subsection (8). Unless the Commission approved a conditional use permit with a transfer limitation, or Zoning Code prescribes a transfer limitation for the particular conditional use, all requirements of the approved conditional use permit shall be continued regardless of ownership or operation of the subject property or use and shall run with the land, except as otherwise limited by this Chapter or by a specific condition attached to the conditional use permit.

(13) **Amendments to Approved Conditional Use.** Any expansion of or amendment to a previously approved conditional use permit or grandfathered conditional use, including any change in an associated plan or approval condition found to be material by the Village Manager or Designee, shall be processed in accordance with subsections (2) through (10), except where its initial approval allowed expansion or amendment by some other process.

(14) **Expansion or Modification of Conditional Use.** Any substantial expansion or modification of any conditional use or any previously approved condition of such use, in the determination of the Village

Manager or Designee, shall require application and Village consideration of a new or amended conditional use permit under this Section.

Section Two: Severability: In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Three: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Four: This ordinance shall take effect and be in force after its passage and posting pursuant to law.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this _____ day of _____, 2020.

VILLAGE OF BAYSIDE

Eido Walny, Village President

Lynn A. Galyardt, Administrative Service
Director/Village Clerk

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

**A Proclamation Recognizing April as
National 911 Education Month**

WHEREAS, 911 is nationally recognized as the number to call in an emergency to receive immediate help from police, fire, emergency medical services, or other appropriate emergency response entities; and

WHEREAS, 911 was designated by Congress as the national emergency call number under the Wireless Communications and Public Safety Act of 1999 (Public Law 106-81); and

WHEREAS, the ENHANCE 911 Act of 2004 (Public Law 108-494) established enhanced 911 as a high national priority as part of our Nation's homeland security and public safety; and

WHEREAS, the 911 system serving our community consists of first-responders, dispatchers and administrators from Bayside Communications Center, Bayside Police Department, North Shore Fire/Rescue and Milwaukee County Office of Emergency Management 911 Communications Division; and

WHEREAS, people of all ages use 911, and it is critical to educate the public on the proper use of 911; and

WHEREAS, there is widespread misuse of the 911 system, including non-emergency calls or denial of service attacks, which can result in costly and inefficient use of 911 and emergency response resources; and

WHEREAS, thousands of 911 calls are made every year by children properly trained on the use of 911, resulting in lives saved which underscores the critical importance of training children early in life about 911; and

WHEREAS, the Bayside Communications Center processes over 115,000 calls per year;

THEREFORE, BE IT RESOLVED, that Eido M. Walny, Village President, and the Village Board of Trustees do hereby proclaim April as:

NATIONAL 911 EDUCATION MONTH

throughout the Village of Bayside and encourage residents, parents, and teachers to educate children on the proper use of 911.

VILLAGE OF BAYSIDE

Eido M. Walny, Village President

Lynn A. Galyardt, Administrative Services
Director, Village Clerk/Treasurer

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

**A Proclamation Recognizing April 12-18, 2020 as
National Public Safety Telecommunications Week**

WHEREAS, emergencies can occur at any time that require police, fire, or emergency medical services; and

WHEREAS, when an emergency occurs, the prompt response of police officers, public works, firefighters, and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who contact the Bayside Communications Center; and,

WHEREAS, public safety telecommunicators are the first and most critical contact our citizens have with emergency services; and,

WHEREAS, public safety telecommunicators are the single vital link for our police officers, firefighters, and emergency medical personnel by monitoring their activities by radio, providing them information and ensuring their safety; and,

WHEREAS, Bayside Communications Center telecommunicators have contributed substantially to the apprehension of criminals, the suppression of fires and treatment of patients; and,

WHEREAS, each telecommunicator has exhibited compassion, understanding and professionalism during the performance of his or her job in the past year;

NOW, THEREFORE, I, Samuel Dickman, Village President do hereby proclaim the week of April 14 – 20, 2019 as:

NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK

throughout the Village of Bayside in honor of the men and women whose diligence and professionalism keep our village and citizens safe, and urge all citizens along with all agencies and organizations to dully note this occasion.

VILLAGE OF BAYSIDE

Eido Walny, Village President

Lynn A. Galyardt, Administrative Services
Director, Village Clerk/Treasurer

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

A Proclamation Recognizing May 3-9, 2020 as Municipal Clerks Week

WHEREAS, The Municipal Clerk is a time honored and vital part of local government throughout the world; and

WHEREAS, The Municipal Clerk is the oldest among public servants; and

WHEREAS, The Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, Municipal Clerks serve as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of local government through participation in education programs, seminars, workshops and the annual meetings of their state, county and international professional organizations; and

WHEREAS, the Village wishes to recognize the accomplishments and service of Lynn Galyardt in administering elections, financial management, building permits, community event coordination, Board of Review and property tax payment collection, personnel administration, and agenda and minute management;

THEREFORE, BE IT RESOLVED, that Eido M. Walny, Village President, and the Village Board of Trustees do hereby proclaim the week of May 3 – 9, 2020 as:

MUNICIPAL CLERKS WEEK

throughout the Village of Bayside and further extend appreciation to our Municipal Clerk, Lynn Galyardt, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

VILLAGE OF BAYSIDE

Eido M. Walny, Village President

Lynn A. Galyardt, Administrative Services Director,
Village Clerk/Treasurer

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

**A Proclamation Recognizing May 10-16, 2019 as
National Police Week**

WHEREAS, our law enforcement agencies play an essential role in safeguarding the rights and freedoms which have been guaranteed by the Constitution to every American citizen; and

WHEREAS, it is important to know and understand the problems, duties, and responsibilities of their police departments and that members of law enforcement serve the people by safeguarding life and property; and

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Bayside Police Department; and

WHEREAS, since the first recorded death in 1791, there have been 24,195 law enforcement officers in the United States who made the ultimate sacrifice and were killed in the line duty, including 285 members of the Wisconsin law enforcement community; and

WHEREAS, there have been over 60,000 assaults against law enforcement officers in 2019, resulting in over 17,000 injuries; and

WHEREAS, in 2019, 146 officers died in the line of duty, including two police officers from Wisconsin; and

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff; and

WHEREAS, the Bayside Police Department provides the safe collection of prescription drugs, completes welfare and vacation checks, provides traffic enforcement and safety, addresses property maintenance concerns, provides referrals, and attends youths events;

THEREFORE, BE IT RESOLVED, that, Eido Walny, Village President, and the Village Board of Trustees do hereby proclaim the week of May 10 – 16, 2020 as:

NATIONAL POLICE WEEK

throughout the Village of Bayside and publicly salutes the service of law enforcement officers in its community and in communities across the nation.

Eido Walny, Village President

Lynn A. Galyardt, Administrative Services
Director, Village Clerk/Treasurer

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

A Proclamation Recognizing May 17-23, 2020 as Emergency Medical Services Week

WHEREAS, emergency medical services provides a vital public service and delivers important health care in the out-of-hospital setting; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out-of-hospital care, including preventive medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system serving our community consists of North Shore Fire/Rescue paramedics and firefighters; Bayside Communications Center dispatchers; Milwaukee County Office of Emergency Management EMS communicators, instructors, administrators, medical director and quality assurance specialists; emergency nurses, emergency physicians and private ambulance providers; and

WHEREAS, the members of emergency medical services teams engage in hundreds of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week

THEREFORE, BE IT RESOLVED, that Eido M. Walny, Village President, and the Village Board of Trustees do hereby proclaim the week of May 17 – 23, 2020 as:

EMERGENCY MEDICAL SERVICES WEEK

throughout the Village of Bayside and encourage residents to show their appreciation to those in the emergency medical services profession for taking lifesaving measures in times of greatest need.

VILLAGE OF BAYSIDE

Eido M. Walny, Village President

Lynn A. Galyardt, Administrative Services
Director, Village Clerk/Treasurer

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

A Proclamation Recognizing May 17-23, 2020 as National Public Works Week

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the residents of Bayside; and

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals who are responsible for rebuilding, improving, and protecting the Village's roadways, sanitary sewer, stormwater; public buildings, and other structures and facilities essential for our residents; and

WHEREAS, it is in the public interest for residents, civic leaders, and children to gain knowledge of and to maintain a continued interest and understanding of the importance of public works and public works programs in the community; and

WHEREAS, National Public Works Week has been celebrated since 1960; and

WHEREAS, the Village public works crew performs stormwater management, maintains the sanitary sewer system, cares for forestry, landscaping, and facilities, plows the streets, and collects garbage, recycling, yard waste, and loose leaves;

THEREFORE, BE IT RESOLVED, that Eido M. Walny, Village President, and the Village Board of Trustees do hereby proclaim the week of May 17 – 23, 2020 as:

NATIONAL PUBLIC WORKS WEEK

throughout the Village of Bayside and further extend appreciation to our Public Works Department for their dedication in maintaining critical pieces of infrastructure, providing key services, and ensuring a high quality of life.

VILLAGE OF BAYSIDE

Eido M. Walny, Village President

Lynn A. Galyardt, Administrative Services
Director, Village Clerk/Treasurer

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

ORDINANCE NO: 20-_____

**An Ordinance to Create Sections 17-3 through 17-7 of the Municipal Code with
Regard to Communicable Diseases and Quarantine and Isolation Regulations**

The Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin does ordain as follows:

Section One: Sections 17-3 through 17-7 of the Municipal Code are hereby created to read as follows:

Sec. 17-3 Communicable diseases; general.

The Village Health Officer shall perform all duties prescribed to him or her by the State of Wisconsin and the State Department of Health and Family Services regarding contagious diseases, particularly, but not limited to Ch. 252, Wis. Stats., and Ch. HFS 145, Wis. Adm. Code, and "local health officer" as used within the Wisconsin Statutes and Wisconsin Administrative Code shall mean the Village Health Officer, all such statutes and code provisions pertaining to contagious diseases being specifically incorporated herein by reference, as amended from time to time, and as such constituting local direction and authority for the Village Health Officer, Health Department and Board of Health.

Sec. 17-4 Control, isolation and quarantine measures for communicable diseases other than tuberculosis.

The Village Health Officer shall undertake such measures for the control of communicable diseases, other than tuberculosis, but also including those diseases as are specifically set forth in Appendix A to Ch. HFS 145, Wis. Adm Code, as set forth under § 252.06, Wis. Stats., and § 145.06, Wis. Adm. Code, specifically, but not limited to measures to direct a person known to have or suspected of having a contagious disease to participate in such programs, tests, evaluations, conduct cessation, isolated or segregated residence, placement and the like as set forth under § 145.06(4), Wis. Adm. Code, and in the absence of compliance with such directive, to petition a court of record to order compliance with such directive as set forth under § 145.06(5), Wis. Adm. Code.

Sec. 17-5 Control, isolation and quarantine measures for tuberculosis.

The Village Health Officer shall undertake such measures for the control of tuberculosis, as set forth under § 252.07, Wis. Stats., and § 145.10, Wis. Adm. Code, specifically, but not limited to measures to order the confinement to a facility of an individual having or suspected of having tuberculosis, upon those conditions set forth under § 252.07(8)(a), Wis. Stats., and § 145.10(6)(d),(e) and (f), Wis. Adm. Code, and to petition the court for an extension of such confinement as necessary and pursuant to those conditions set forth under § 252.07(9)(a), Wis. Stats., and § 145.10(7), Wis. Adm. Code.

Sec. 17-6 Communicable diseases information to the public and to schools.

The Village Health Officer may advise the public and any individual persons of the provisions of this section and the Wisconsin Statutes and the Wisconsin Administrative Code provisions referenced and incorporated herein in order to assist the Health Officer in the performance of duties pertaining to the protection against contagious diseases, including, but not limited to the provisions of § 252.19, Wis. Stats., providing that no person who is knowingly infected with a communicable disease may willfully violate the recommendations of the local Health Officer or subject others to danger of contracting the disease, and that no person may defy any state health law or order or any order of the Village Health Officer or knowingly and willfully take, aid in taking advise or cause to be taken a person who is infected or is suspected of being infected with a communicable disease into any public place or conveyance where the infected person would expose any other person to danger of contracting the disease or where the Village Health Officer otherwise prohibits any contact or activity for purposes of disease control. The Village Health officer may further specifically advise schools, teachers, school nurses and principals of the provisions of § 252.21, Wis. Stats., providing in part at Subsection (1), that a local health officer should be notified of the existence or suspicion of the existence of the presence of a communicable disease in a school, and the provisions of Subsection (6) thereof, providing in part that any teacher, school nurse or principal may send home pupils who are suspected of having a communicable disease or any other disease the State Department of Health and Family Services specifies by rule.

Sec. 17-7 Violations and enforcement.

Any person who willfully violates or obstructs the execution of any term or provision of this section or any state statute, order, code or rule, county or Village ordinance, or departmental order under this or other sections of the Municipal Code,, Ch. 252, Wis. Stats., or Ch. HFS 145, Wis. Adm. Code, relating to the public health, for which no other penalty prescribed, shall, in addition to being subject to all other legal and equitable actions and relief available to the Village, be subject to the penalty provisions set forth in this Section and under Section 1-13 of the Municipal Code.

Section Two: Severability: In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Three: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Four: This ordinance shall take effect and be in force after its passage and posting pursuant to law.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this _____ day of May, 2020.

VILLAGE OF BAYSIDE

Eido Walny, Village President

Lynn A. Galyardt, Administrative Services
Director/Village Clerk

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

Resolution 20- ____

**Resolution consenting to let the Village of River Hills, Wisconsin prepay the 2011 General
Obligation Promissory Note between the Village of River Hills and the Village of Bayside,
Wisconsin for the North Shore Dispatch Center**

The Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties,
Wisconsin, does ordain as follows:

WHEREAS, the Village of Bayside, Wisconsin issued the Series 2011A General
Obligation (“GO”) Corporate Purpose Bonds (the “Bonds”) which in part financed the North
Shore Dispatch Center and the respective project costs for the Village of Bayside, Village of Fox
Point and Village of River Hills; and

WHEREAS, the Village River Hills (the “Village”) has a 2011 GO Promissory Note (the
“Prom Note”) between the Village and the Village of Bayside for the Village’s share of the
North Shore Dispatch Center that corresponds to its respective share of the Bonds; and

WHEREAS, the Prom Note has a large final maturity in 2021 in the amount of
\$170,000; and

WHEREAS, the Village is responsible to pay the Village of Bayside all of the Village’s
Prom Note 2021 principal and interest totaling \$175,127.50; and

WHEREAS, the Village would like to prepay the 2021 payment; and

WHEREAS, Section 3 of the Prom Note requires that the Village’s prepayment of the
Prom Note requires the consent of the Village of Bayside.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the
Village of Bayside that:

Section 1 - The Village of Bayside consents to the Village of River Hills prepaying its 2011
Prom Note in the amount of \$175,127.50, on before December 30, 2020.

PASSED AND ADOPTED, by the Village Board of Trustees of the Village of Bayside
this ____ day of May, 2020.

VILLAGE OF BAYSIDE

Eido Walny, Village President

Attest

Lynn A. Galyardt, Administrative
Services Director Village Clerk/Treasurer



Village of River Hills
7650 N Pheasant Ln
River Hills, WI 53217

Village Hall: 352-8213
Public Works: 352-0080
Police: 247-2302

VIA E-MAIL

May 4, 2020

Andy Pederson
Village of Bayside
9075 N. Regent Road
Bayside, WI 53217

Re: Series 2011A GO Bonds – North Shore Dispatch Center

Dear Andy,

The Village of River Hills is planning to prepay its 2011 GO Promissory Note with the Village of Bayside for the Village's respective share of the Village of Bayside Series 2011A GO Bonds associated with financing the Village's share of the North Shore Dispatch Center. The Village's Promissory Note has a large, "bullet maturity" in 2021 of \$170,000. The Village is working with its Financial Advisor, Joe Murray at Ehlers' & Associates to include that payment in a Village financing plan that will extend it out an additional 10 years. The Village is planning to execute the financing plan and issue GO Promissory Notes in June 2020.

Section 3 of the Promissory Note between River Hills and Bayside states that River Hills can only prepay the 2011 Promissory Note with Bayside's consent.

The Village understands that it is obligated to pay Bayside the full 2021 payment amount of \$170,000 in principal and \$5,217.50 interest, totaling \$175,127.50 as it reflects the Village's respective share of the Village of Bayside Series 2011A GO Bond's 2021 debt service payment.

As noted, the Village anticipates going to the public market to issue GO Promissory Notes in June and anticipates closing some time in July, subject to market conditions. Upon closure, the Village will make the 2021 payment to Bayside.

River Hills is asking that the Village of Bayside consent to letting the Village prepay the 2021 payment of the 2011 Promissory Notes.

Thank you in advance for your consideration.

Sincerely,

Tammy LaBorde, ICMA-CM, MPA
Village Manager/Clerk/Treasurer

cc: Board of Trustees
Joe Murray, Ehlers & Assoc.

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

RESOLUTION NO: 20-__

**Resolution to Authorize the Village Clerk to Issue Operator's Licenses
Under Chapter 125.17(1) Wis. Stats.**

The Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin, does ordain as follows:

WHEREAS, the Village Clerk processes Operator's Licenses for alcoholic beverages pursuant to Section 5-33 through 5-39 of the Municipal Code; and

WHEREAS, Chapter 125.17(1) of Wisconsin Statutes authorizes the Clerk to issue Operator's Licenses under that Chapter,

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Bayside does hereby authorize the Village Clerk to issue Operator's Licenses pursuant to the Municipal Code and Wisconsin Statutes without the requirement of approval from the Village Board.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this ___th day of May, 2020.

VILLAGE OF BAYSIDE

Eido Walny, Village President

Attest

Lynn A. Galyardt, Administrative Services
Director Village Clerk/Treasurer

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

ORDINANCE NO: 20 _____

An Ordinance to Amend Sections 104-2, 104-125, and 104-126 with Regard to Notification of Abutting Property Owners Regarding Certain Architectural Review Committee Actions

The Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin does ordain as follows:

Section One: Section 104-2(f) is hereby redesignated as 104-2(g).

Section Two: Section 104-2(f) is hereby created to read as follows:

(f) Upon receipt of an application for architectural review committee approval, the Village shall send notice of such application by U.S. Mail to abutting property owners.

Section Three: Section 104-125(f) is hereby deleted in its entirety.

Section Four: Section 104-125(g), (h), (i), (j), and (k) are hereby redesignated as (f), (g), (h), (i), and (j).

Section Five: Section 104-126(d)(4) is hereby deleted in its entirety.

Section Six: Severability: In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Seven: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Eight: This ordinance shall take effect and be in force after its passage and posting pursuant to law.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this _____ day of _____, 2020.

VILLAGE OF BAYSIDE

Eido M. Walny, Village President

Lynn A. Galyardt, Director of Finance and Administration/Village Clerk



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Village of Bayside
Wisconsin**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

December 31, 2018

Christopher P. Morrill

Executive Director/CEO

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

RESOLUTION NO: 20-__

A Resolution to Extend the Declaration of Public Health Emergency in Response to the COVID-19 Corona Virus

The Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin, does ordain as follows:

WHEREAS, on March 17, 2020, the Village Board declared a public health emergency in response to the COVID-19 Corona Virus in the form of Resolution No. 20-3; and

WHEREAS, pursuant to Section 323.11 Wis. Stats., the Village Board declared the public health emergency for sixty days from March 17th or until revoked or extended by subsequent Village Board resolution; and

WHEREAS, pursuant to Section 323.11 Wis. Stats., the period of such declaration of public health emergency is to be limited to the time during which the public emergency conditions exist or are likely to exist; and

WHEREAS, said public health emergency conditions continue to exist;

NOW THEREFORE, BE IT RESOLVED, that Resolution No. 20-3 declaring a public health emergency in the Village of Bayside is hereby extended and remains in effect until June 25, 2020 or until such time as the public emergency conditions no longer exist or until such time as said resolution is revoked or extended by subsequent resolution of the Village Board.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this ____ day of May, 2020.

VILLAGE OF BAYSIDE

Eido M. Walny, Village President

Attest

Lynn A. Galyardt, Administrative Services
Director/Village Clerk/Treasurer

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

RESOLUTION NO: 20-_____

A Resolution to amend the 2020 Budget to reflect changes in revenues and expenditures.

WHEREAS, Resolution 19-30, a resolution adopting the 2020 annual budget and establishing the 2019 tax levy, was adopted on November 21, 2019;

WHEREAS, the Village of Bayside finds it necessary to amend the General Fund and the Sanitary Sewer Fund;

General Fund				
Account Name	Account Number	Budgeted Amount	Amended Budget	Increase/Decrease
COVID-19 Contingency	10-51000-501	\$0	\$173,350	\$173,350
Village Hall Contractural Services	10-51000-210	\$12,578	\$11,078	-\$1,500
Village Hall Training	10-51000-322	\$11,500	\$5,500	-\$6,000
Contingency	10-51000-500	\$50,000	\$20,000	-\$30,000
Police Contractural Services	10-52100-210	\$41,373	\$39,373	-\$2,000
Legal Counsel-Personnel	10-52100-213	\$1,000	\$500	-\$500
Police Training	10-52100-322	\$6,953	\$4,753	-\$2,200
Police Fuel Maintenance	10-52100-340	\$24,000	\$22,000	-\$2,000
Police Employee Recognition	10-52100-390	\$100	\$0	-\$100
Building Inspections	10-52400-250	\$35,750	\$25,750	-\$10,000
DPW Wages	10-53000-110	\$305,350	\$286,350	-\$19,000
DPW Contractural Services	10-53000-210	\$33,824	\$32,824	-\$1,000
Tools	10-53000-233	\$1,000	\$500	-\$500
DPW Dues & Subscriptions	10-53000-321	\$925	\$525	-\$400
DPW Training	10-53000-322	\$3,500	\$1,000	-\$2,500
DPW Fuel Maintenance	10-53000-340	\$24,000	\$22,000	-\$2,000
DPW Equipment Rental	10-51000-360	\$8,500	\$7,500	-\$1,000
Yard Waste Tub Grinding	10-53000-377	\$10,000	\$7,500	-\$2,500
Public Relations	10-53000-390	\$100	\$0	-\$100
Forestry and Landscaping	10-53000-460	\$30,000	\$25,000	-\$5,000
Tree Disease Mitigation	10-53000-465	\$30,000	\$25,000	-\$5,000
Parks Materials and Supplies	10-55200-230	\$1,500	\$500	-\$1,000
Baseball Field	10-55200-435	\$250	\$0	-\$250
Police Capital Fund				
Account Name	Account Number	Budgeted Amount	Amended Budget	Increase/Decrease
Capital Equipment	40-91000-803	\$8,526	\$3,726	-\$4,800
DPW Capital Fund				
Account Name	Account Number	Budgeted Amount	Amended Budget	Increase/Decrease
Capital Equipment	41-91000-803	\$65,000	\$0	-\$65,000
Administrative Services Capital Fund				
Account Name	Account Number	Budgeted Amount	Amended Budget	Increase/Decrease
Capital Project	42-91000-801	\$53,500	\$44,500	-\$9,000
Sanitary Sewer Fund				
Account Name	Account Number	Budgeted Amount	Amended Budget	Increase/Decrease
COVID-19 Contingency	20-51000-501	\$0	\$32,900	\$32,900
Wages	20-51000-110	\$147,056	\$117,056	-\$30,000
Materials and Supplies	20-51000-230	\$2,000	\$1,600	-\$400
Lift Station Maintenance	20-51000-340	\$3,200	\$2,200	-\$1,000
Training	20-51000-322	\$2,425	\$925	-\$1,500

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TRUSTEES, that it hereby amends the General Fund and the Sanitary Sewer Fund;

NOW, THEREFORE, ALSO BE IT RESOLVED, BY THE BOARD OF TRUSTEES, to allow the Village Manager to transfer \$7,500 from the designated COVID-19 Contingency Fund to any department within the Fund;

PASSED AND ADOPTED by the Village Board of the Village of Bayside this _____ day of May, 2020.

VILLAGE OF BAYSIDE

Eido Walny,
Village President

Attest:

Lynn Galyardt, Administrative Services Director



2020-2021 Committee Appointments

Architectural Review Committee

Marisa Roberts, Chair
Sandra Muchin Kofman
Daniel Zitzer
John Krampf
Mike Barth- Trustee Liaison
Elizabeth Levins, 1st Alternate
Tony Aiello, 2nd Alternate

Board of Zoning Appeals

Max Dickman, Chair
Darren Fisher
Barry Chaet
Amy Krier
Ben Minkin
Eido Walny – 1st Alternate
Dan Rosenfeld– 2nd Alternate

Board of Review

Robb DeGraff, Chair
Mike Barth
Randy Bauter
Dan Rosenfeld
Mark Jubelirer
Lynn Galyardt– 1st Alternate

Community Development Authority

Bob Rudman, Chair
Margaret Zitzer
Amy Krier
Barry Goldman
Marty Greenberg
Adam Peck
Vacant

Public Works Committee

Daniel Muchin, Chair
Margaret Zitzer
Bob Rudman
Vacant
Vacant

Finance and Administration

Mike Barth, Chair
Darren Fisher
Bob Rudman
Vacant
Vacant

Plan Commission

Eido Walny, Chair
Mike Barth
Edward Harris
Jeff Jubelirer
John Krampf
Ari Friedman
Marisa Roberts – Chair of A.R.C.

Public Safety Committee

Margaret Zitzer, Chair
Mike Barth
Darren Fisher
Vacant
Vacant

N.S.F.D. Board

Eido Walny

N.S.F.D. Fire Commission

Phil Santacroce

North Shore Library Board

Margaret Zitzer
F. Tessa Bartels

North Shore Health Board

Ellen Frieber Schupper

Milwaukee Area Domestic Animal Control Commission

Andy Pederson
Leah Hofer – 1st Alternate

N.S.F.D Foundation

Edward Harris

Village Board of Trustee Chairperson

Mike Barth