



I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00pm.

ROLL CALL

President: Sam Dickman
Trustees: Mike Barth
Daniel Muchin
Robb DeGraff-excused
Dan Rosenfeld
Eido Walny-left at 6:22pm
Margaret Zitzer

Public Works Committee Member: JoAnn Lutz
Public Safety Committee Member: Mort Swerdlow

Also Present: Village Manager Andy Pederson
Police Chief Doug Larsson
Administrative Services Director Lynn Galyardt
Communications Center Director Liane Scharnott
Village Attorney Chris Jaekels
There were five people in the audience.

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Board of Trustee meeting minutes, April 18, 2019.
2. Summary of Claims for April 6, 2019 through May 3, 2019 in the amount of \$190,501.06.

B. Action on:

1. Application for Class "A" beer and "Class A" liquor license requests from Sendiks Bayside, LLC., 340 W Brown Deer Road and Otto's Bayside Wine and Spirits, 8850 N Port Washington Road which have been approved by the Police Department.
2. Application for Class "B" beer and "Class B" liquor license requests from Ginza II Fox Point, 333 West Brown Deer Road, Natural Events Inc., 1111 East Brown Deer Road, and Los Paisa, 600 West Brown Deer Road which have been approved by the Police Department.
3. Application for issuance of operator's license request for Christina Hughes-Schmid, which has been approved by the Police Department.

Motion by Trustee Walny, seconded by Trustee Barth, to approve the Board of Trustee meeting minutes; April 18, 2019; Summary of Claims for April 6, 2019 through May 3, 2019 in the amount of \$190,501.06; the acceptance of application Class "A" beer and "Class A" liquor license requests from Sendiks Bayside, LLC., 340 W Brown Deer Road and Otto's Bayside Wine and Spirits, 8850 N Port Washington Road which have been approved by the Police Department; the acceptance of application for Class "B" beer and "Class B" liquor license requests from Ginza II Fox Point, 333 West Brown Deer Road, Natural Events Inc., 1111 East Brown Deer Road; and Los Paisa, 600 West Brown Deer Road which have been approved by the Police Department; the acceptance of application for issuance of operator's license request for Christina Hughes-Schmid, which has been approved by the Police Department. Motion carried unanimously.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

Rose Marie Brier, 8550 N Pelham Pkwy, stated that the property next door to her home is in disrepair and nothing has been done in the last two years. Ms. Brier stated that there was a dead bird in the driveway and the downspout was draining water directly unto her property. Chief Larsson stated that he had instructed an officer to pick up the dead bird, which had been done. Chief Larsson noted that he would have an officer talk to the owner regarding the downspouts. President Dickman requested staff to look into the length of time a dumpster is allowed on a property.

V. BUSINESS AGENDA

A. Presentation/acceptance of 2018 Village Audit.

Wendi Unger from Baker Tilly presented an overview of the audit report and stated that the 2018 Village Audit was successful with strong financial results and no new material weaknesses.

Motion by Trustee Muchin, seconded by Trustee Barth, on acceptance of the 2018 Village Audit. Motion carried unanimously.

B. Presentation of 2018 Health Department Annual Report.

North Shore Health Department Director Ann Christiansen presented the 2018 North Shore Health Department Annual Report. President Dickman expressed concern over a measles outbreak. Director Ann Christiansen stated that measles is not in the State of Wisconsin and has met with the North Shore Police Chief's to prepare if a measles outbreak should occur.

C. Presentation/acceptance of acceptance of the 2018 Tree City USA Award and Tree City USA Growth Award.

Kim Sebastian, Urban Forestry Inventory Specialist with the Wisconsin Department of Natural Resources, presented the 2018 Tree City USA Award and Tree City USA Growth Award and stated that the Village gone above and beyond to leave a forest left for the future community that will be well taken care of.

D. Presentation of 2018 North Shore Fire/Rescue Annual Report.

Chief Whitaker presented the 2018 North Shore Fire Rescue annual report stating the call volume is going up with a six minute, three second call response time. Chief Whitaker provided an update on the White Oaks Fire.

E. COMMITTEE AND COMMISSION REPORTS

1. Finance and Administration Committee

a. Discussion/action on the April 2019 Finance and Administrative Services Report.

Director Galyardt provided an overview of the April 2019 Finance and Administrative Report, noting that tax collections and delinquent taxes are both up, year-to-date, from 2018. The Village has applied for and has been awarded \$81,145.94 in grants year-to-date.

Motion by Trustee Muchin, seconded by Trustee Zitzer, on acceptance on the April 2019 Finance and Administrative Services Report. Motion carried unanimously.

b. Discussion/action on the April 2019 Financial Statement and Investment Report.

Trustee Barth stated revenue and expenditures are on track, year-to-date.

Motion by Trustee Muchin, seconded by President Dickman, on acceptance on the April 2019 Financial Statement and Investment Report. Motion carried unanimously.

c. Discussion/action on Resolution 19-11, a Resolution to update resolution regarding Wisconsin Public Employers' Group Health Insurance Program.

Trustee Barth stated this resolution is housekeeping in nature and is required by the Wisconsin Public Employers' Group Health Insurance.

Motion by Trustee Muchin, seconded by Trustee Zitzer, on approval on Resolution 19-11, a Resolution to update resolution regarding Wisconsin Public Employer's Group Health Insurance Program. Motion carried unanimously by roll call.

d. Discussion/action on Resolution 19-12, a Resolution to amend the 2019 Budget to reflect changes in revenues and expenditures.

Trustee Barth stated that this budget amendment is primarily housekeeping in nature, formalizing allocation and unexpended monies in 2018 as expenditure in 2019.

Motion by Trustee Rosenfeld, seconded by Trustee Zitzer, on approval on Resolution 19-12, a Resolution to amend the 2019 Budget to reflect changes in revenues and expenditures. Motion carried unanimously by roll call.

e. Discussion/action on Ordinance 19-____ - an Ordinance to Amend Section 104-41 of the Municipal Code with Regard to Building Permits for Re-roofing.

Trustee Barth stated this ordinance clarifies roofing permit requirements for reroofing projects over 20 square feet.

Motion by Trustee Muchin, seconded by Trustee Zitzer, on approval on Ordinance 19-____, an Ordinance to Amend Section 104-41 of the Municipal Code with Regard to Building Permits for Re-roofing Motion carried unanimously by roll call.

f. Discussion/action on Ordinance 19-_____ - an Ordinance to Delete Section 41-6 of the Municipal Code and to Amend Section 47-35 of the Municipal Code with Regard to Weight Limits, Heavy Traffic Routes, and Seasonal Roadway Restrictions.

Manager Pederson stated this ordinance removes a duplicate and contradictory section of the Village Code related to seasonal weight limits.

Motion by Trustee Muchin, seconded by Trustee Zitzer, on acceptance on Ordinance 19-____, an Ordinance to Delete Section 41-6 of the Municipal Code and to Amend Section 47-35 of the Municipal Code with Regard to Weight Limits, Heavy Traffic Routes, and Seasonal Roadway Restrictions. Motion carried unanimously by roll call.

g. Discussion/action on Agreement with Control Technology and Solutions for Heating, Ventilation, Air Conditioning project.

Manager Pederson stated that Heating, Ventilation, Air Conditioning engineers evaluated the HVAC system within the Village Hall and noted the 20-year-old system, on a scale of 50 to 125, had an efficiency evaluation score of 54 and is experiencing increased maintenance and operating costs. The electronic control system is at the end of life and is not supportable. Monies were included and are available in the 2019 budget, facility maintenance reserve fund, and dispatch capital fund. The project is eligible for a Focus on Energy Grants/Incentive of \$5,421, and the engineering firm will provide an annual guaranteed savings for RTU-1, 2, & 3, Boiler Upgrade, and Controls Upgrade of \$5,217, escalating annually by 3 percent, for a total guaranteed energy savings over 15 years of \$96,751.55

Motion by Trustee Muchin, seconded by President Dickman, on approval of the agreement with Control Technology and Solutions for Heating, Ventilation, Air Conditioning project. Motion carried unanimously by roll call vote.

2. Public Works Committee

a. Discussion/action on the April 2019 Department of Public Works Report.

Manager Pederson provide an overview of the April 2019 Department of Public Works Report, stating the Public Works department and a private contractor removed of approximately 145 diseased or dead ash trees in Village right-of-way. Public Work crews installed the new flags and signage at crosswalks on Brown Deer Road and Matthew Wackt returned to work.

Motion by Trustee Zitzer, seconded by Trustee Barth, on acceptance of the April 2019 Department of Public Works Report. Motion carried unanimously.

b. Discussion/update on 2019 Capital Projects.

Manager Pederson stated the sanitary sewer rehabilitation project includes the cured-in-place-lining of approximately 10,000 feet of sewer main. It includes a spot repair of sanitary sewer main on Meadowlark, as well as lining 350 feet of stormwater underneath east Bay Point and Jonathan Lane extending into the ravine. This project is nearing completion.

Manager Pederson stated road construction for both Meadowlark and Tennyson between Hermitage and Fairy Chasm will be completed this year with an anticipated start date in early June. Ditches and culverts in the project will also be replaced. Kapur is assisting with the Engineering related to the stormwater management, including the design of a system to manage surface water at the low point on Tennyson, which has been a problem for numerous years. Monies from the Fund for Lake Michigan grant will help offset some of the costs associated with the

stormwater improvement project.

Manager Pederson noted the Public Works crews have removed approximately 70 diseased or dead ash trees in Village right-of-way and a private contractor has removed an additional 75 diseased or dead trees in Village right-of-way. A community-wide, public right-of-way tree assessment and inventory will be performed by Wachtel Tree Services in August to evaluate and assess the condition of each tree in Village right-of-way. The assessment and inventory will be paid for through a DNR Urban Forestry Grant.

Manger Pederson noted the contractor completing the excavation of the 621 Pond has finished their work. The contractor removed approximately 220 quad axle loads of fill. The additional excavation is advantageous to the Village and the pond.

c. Discussion/action on Engineering Agreement for Stormwater Management related to Fund for Lake Michigan Grant.

Manager Pederson stated the engineering agreement with Hey and Associates to perform additional engineering work related to stormwater improvements associated with the Fund for Lake Michigan grant will include developing prototypes and non-infrastructure alternatives to consider for implementation in areas where stormwater management presents additional challenges due to lack of grade. All costs associated with the agreement are funded through the Fund for Lake Michigan grant.

Motion by Trustee Barth, seconded by Trustee Zitzer, on acceptance of Engineering Agreement for Stormwater Management related to Fund for Lake Michigan Grant. Motion carried unanimously.

d. Discussion/action on Contract Amendment with Kapur and Associates for 2019 Stormwater Analysis and Evaluation.

Manager Pederson stated that this amendment is for an additional \$3,500 for the stormwater analysis for Fairy Chasm between Lake Drive and Meadowlark and on Lake Drive between Fairy Chasm and Manor.

Motion by President Dickman, seconded by Trustee Barth, on acceptance of Contract Amendment with Kapur and Associates for 2019 Stormwater Analysis and Evaluation. Motion carried unanimously.

3. Public Safety Committee

a. Discussion/action on the April 2019 Police Department Report.

Chief Larsson provided an overview of the April 2019 Police Department Report noting during the month of April, officers have continued reaching out to residents in their respective myBlue program areas. Officers also continue to monitor houses of worship in light of recent national and international events

Motion by Trustee Muchin, seconded by President Dickman, on acceptance of April 2019 Police Department Report. Motion carried unanimously.

b. Discussion/action on the April 2019 Communication Center Report.

Director Scharnott provided an overview of the April 2019 Communications Center Reports noting the call volume with the Communications Center is up approximately 1.5% from 2018, year-to-date. April's training focused on job-related stress management and active shooter training.

Motion by Trustee Barth, seconded by Trustee Muchin, on acceptance of April 2019 cjomunicatin Center Report. Motion carried unanimously.

c. Discussion/action on Officer Trading Card Program.

Officer Mike Klawitter presented details of the myBlue initiative Officer Trading Card Program. Officer Klawitter provided samples of the trading cards stating the Trading Card Program would be used as an icebreaker for children by making a game of collecting and trading officer cards.

4. Intergovernmental Cooperation Council-No report

5. Board of Zoning Appeals

a. Discussion/action on a special exception request by Shahbaz Shabbazi, for the property located at 9740 N Lake Drive (017-050-06-01-001) to build a wooden deck, contrary to section 125-89(b)(4).

Manager Pederson stated that the Board of Zoning Appeals approved the special exception request by Shahbaz Shabbazi for the deck, contrary to section 125-89(b)(4).

Motion by Trustee Rosenfeld, seconded by Trustee Barth, to approve the special exception request by Shahbaz Shabbazi, for the property located at 9740 N Lake Drive (017-050-06-01-001) to build a wooden deck, contrary to section 125-89(b)(4). Motion carried unanimously.

6. Plan Commission-No report

7. Architectural Review Committee-No report

8. Library Board

a. Discussion/action on the April 2019 Library Report.

Susan Draeger-Anderson provided an overview of the April 2019 Library Report. Ms. Draeger-Anderson noted that Lizzy Lowrey joined the Library Staff as Head of Youth Services. Ms. Draeger-Anderson noted the Village of Fox Point approved the purchase of an Automated External Defibrillator (AED) machine for use in the library.

9. Community Event Committee-No report

10. North Shore Fire Department-No report

11. Community Development Authority-No report

VI. VILLAGE PRESIDENT'S REPORT-No report

VII. VILLAGE MANAGER'S REPORT-No report

VIII. VILLAGE ATTORNEY'S REPORT-No report

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

President Dickman stated he is concerned with the vacant, unmaintained homes in the Village and requested staff look into enforcement of Village Code to maintain the homes.

X. CORRESPONDENCE

XI. MOTION TO ADJOURN TO CLOSED SESSION

- A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session (Library Services Agreement).**

Motion by President Dickman, seconded by Trustee Rosenfeld, to adjourn to closed session at 7:16pm. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session (Library Services Agreement). Motion carried unanimously by roll call vote.

XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

Motion by President Dickman, seconded by Trustee Muchin, to reconvene in open session at 7:35pm. Pursuant to Section 19.85 (1)

A. Action on items in closed session.

No action was taken, or motions made in closed session.

XIII. ADJOURNMENT

Motion by Trustee Barth, seconded by Trustee Rosenfeld, to adjourn the meeting at 7:36pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Administrative Services Director