



## I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00pm.

### ROLL CALL

**President:** Sam Dickman  
**Trustees:** Mike Barth  
Daniel Muchin  
Robb DeGraff  
Dan Rosenfeld  
Eido Walny-excused  
Margaret Zitzer

**Public Works Committee Member:** JoAnn Lutz-excused  
**Public Safety Committee Member:** Mort Swerdlow-excused

**Also Present:** Village Manager Andy Pederson  
Police Chief Doug Larsson  
Administrative Services Director Lynn Galyardt  
Communications Center Director Liane Scharnott  
Village Attorney Chris Jaekels  
There were seven people in the audience.

## II. PLEDGE OF ALLEGIANCE

## III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

### A. Approval of:

1. **Summary of Claims for May 4, 2019 through June 14, 2019 in the amount of \$764,944.86.**
2. **Operator's license request for Nathan Severson, Otto's; Charles Strunk, Otto's; Joshua Kary, Otto's; Corinne Palmer, Schlitz Audubon Nature Center; and Brian Scheele, Los Paisa which have been approved by the Police Department.**

Motion by Trustee Muchin, seconded by Trustee Barth, to approve the Summary of Claims for May 4, 2019 through June 14, 2019 in the amount of \$764,944.86; Operator's license request for Nathan Severson, Otto's; Charles Strunk, Otto's; Joshua Kary, Otto's; Corinne Palmer, Schlitz Audubon Nature Center; and Brian Scheele, Los Paisa which have been approved by the Police Department. Motion carried unanimously.

## IV. CITIZENS AND DELEGATIONS

**Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.**

## V. BUSINESS AGENDA

**A. COMMITTEE AND COMMISSION REPORTS**

**1. Plan Commission**

- a. Discussion/action to refer request on proposed planned unit development generally bounded by N. Port Washington Road, W. Brown Deer Road, W. White Oak Lane, and U.S. Highway Interstate 43 North to the Plan Commission for review and recommendation.**

Attorney Jaekels stated this item was on the agenda to refer back to the Plan Commission on the proposed planned unit development process. Attorney Jaekels stated this was a formality outlined in Village Code.

Motion by Trustee Muchin, seconded by Trustee Barth, to refer request on proposed planned unit development generally bounded by N. Port Washington Road, W. Brown Deer Road, W. White Oak Lane, and U.S. Highway Interstate 43 North to the Plan Commission for review and recommendation. Motion carried unanimously.

**2. Public Safety Committee**

- a. Introduction of Police Officer James Dills.**

Chief Larsson introduced Officer Dills.

- b. Discussion/action on the May 2019 Police Department Report.**

Chief Larsson provided an overview of the May 2019 Police Department Report noting myBlue Officers have provided the first monthly report, met with or contacted approximately 50% of their residents, noted there is a growing success in conducting group meetings and that myBlue Officers were contacted for problems or issues from their sector.

Motion by Trustee Barth, seconded by Trustee Rosenfeld, on acceptance of the May 2019 Police Department Report. Motion carried unanimously.

- c. Discussion/action on the May 2019 Communication Center Report.**

Director Scharnott provided an overview of the May 2019 Communication Center Report noting a 24 second call response time and work on the center's accreditation initiative is now 30 percent complete. Director Scharnott stated the Communication Center will participate in the National Night Out event on August 8, 2019.

Motion by Trustee Barth, seconded by Trustee DeGraff, on acceptance of the May 2019 communication Center Report. Motion carried unanimously.

- d. Discussion/update on myBlue Night Out on August 8 from 6pm to 8pm.**

Chief Larsson stated this event would be an opportunity for residents to meet with the myBlue Officers, noting they were keeping the event simple. Residents will be able to inspect police cars, walk through the Police Station, visit the 9-1-1 Center, and play lawn games. Chief Larsson stated an officer will be attending the Village of Brown Deer National night out.

- e. Discussion/Update on Pedestrian Safety Emotionally Intelligent Sign Contest.**

Manager Pederson stated the Village received 209 entries compared to 150 received in 2011 and noted since voting started, 535 responses came from the survey with 12,305 votes cast. Twelve winning signs will be announced at the Village of Bayside Picnic on September 7, 2019 and the signs will be installed in Fall.

**3. Public Works Committee**

**a. Discussion/action on the May 2019 Department of Public Works Report.**

Manager Pederson provided an overview of the May 2019 Department of Public Works report noting due to weather conditions work on the 2019 ditching and culvert project on Tennyson and Meadowlark and stump grinding are two weeks behind. Trustee DeGraff questioned if there was a process for residents to have dead ash trees on private property removed. Manager Pederson stated staff had tried to find a company to bid on the private property project without success.

Motion by Trustee Barth, seconded by Trustee Zitzer, on acceptance of the May 2019 Department of Public Works Report. Motion carried unanimously.

**b. Discussion/action on the 2019 Recycling Grant Award.**

Manager Pederson stated of the 2019 Recycling Grant Award in the amount of \$25,679.27 was received.

Motion by Trustee DeGraff, seconded by Trustee Barth, on acceptance of the 2019 Recycling Grant Award. Motion carried unanimously.

**c. Discussion/action 2019 Bird City Wisconsin Sustained Flight designation.**

Manager Pederson noted the certificate recognizing the Village as a 2019 Bird City Wisconsin Sustained Flight designation was received. This is the tenth year the Sustained Flight designation has been received.

Motion by Trustee Barth, seconded by Trustee DeGraff, on acceptance of the 2019 Bird City Wisconsin Sustained Flight designation. Motion carried unanimously.

**d. Discussion/action on Engineering Agreement with Kapur & Associates for Limited Sanitary Sewer Private Lateral I/I Investigation in the Vicinity of East Bay Point Road and East Hermitage Road.**

Manager Pederson stated the agreement with Kapur and Associates is to complete an analysis of private property inflow and infiltration within the sanitary sewer system. The study area is comprised of homes that flow into and utilize both the Bay Point and Hermitage lift stations. Twenty percent of the monies from Milwaukee Metropolitan Sewer District (MMSD) is going to the study and eighty percent will be for construction.

Motion by President Dickman, seconded by Trustee Barth, on acceptance of the Engineering Agreement with Kapur & Associates for Limited Sanitary Sewer Private Lateral I/I Investigation in the Vicinity of East Bay Point Road and East Hermitage Road. Motion carried unanimously.

**e. Discussion/action on Resolution 19-\_\_\_\_, a Resolution regarding the Wisconsin Department of Natural Resources NR 208, 2018 Compliance Maintenance Annual Report.**

Manager Pederson stated the Village of Bayside received a grade of an "A" on the Wisconsin Department of Natural Resources NR 208,2018 Compliance Maintenance Annual Report.

Motion by Trustee Barth, seconded by Trustee Rosenfeld, on approval of Resolution 19-13, a Resolution regarding the Wisconsin Department of Natural Resources NR 208, 2018 Compliance Maintenance Annual Report. Motion carried unanimously by roll call vote.

**f. Discussion/update on 2019 Capital Projects.**

Manager Pederson stated the Sanitary Sewer Rehabilitation project included the cured-in-place-lining of approximately 10,000 feet of sewer main. It also included a spot repair of a sanitary sewer main on Meadowlark, as well as lining 350 feet of stormwater underneath east Bay Point and Jonathan Lane extending into the ravine. Crews from Visu-Sewer have completed all but two sections of work in the Village.

Manager Pederson stated road construction and stormwater project for both Meadowlark and Tennyson between Hermitage and Fairy Chasm has been slowed due to the wet weather.

Manager Pederson stated nearly 150 diseased or dead trees are in Village right-of-way. A community-wide, public right-of-way tree assessment and inventory is currently being performed by Wachtel Tree Services to evaluate and assess the condition of each tree in Village right-of-way. The assessment and inventory will be paid for through a DNR Urban Forestry Grant. Stump grinding, and landscape restoration will begin in July for the 150 locations where trees were removed.

Manager Pederson stated preliminary engineering work for replacement of the Bay Point and Hermitage lift stations is in progress and final plans and recommendations from the Village Engineer will be later this year, with anticipated work in 2020.

Manager Pederson stated the HVAC Renovation materials are ordered and should arrive by late August.

**4. Finance and Administration Committee**

**a. Introduction of Richard Kerns, Assistant to the Administrative Services Director.**

Trustee Barth introduced Richard Kerns. Richard Kerns started at Village Hall on May 22, 2019. Last year, he worked at Village Hall and Department of Public Work as an Intern.

**b. Discussion/action on the May 2019 Finance and Administrative Services Report.**

Administrative Services Director Lynn Galyardt provided an overview of the May 2019 Finance and Administrative Services Report noting the Village has been awarded \$165,527.66 in grants year to date.

Motion by Trustee Muchin, seconded by Trustee Zitzer, on acceptance on the May 2019 Finance and Administrative Services Report. Motion carried unanimously

**c. Discussion/action on the May 2019 Financial Statement and Investment Report.**

Trustee Barth stated revenue and expenditures are on track, year-to-date.

Motion by President Dickman, seconded by Trustee Muchin, on acceptance on the May 2019

Financial Statement and Investment Report. Motion carried unanimously.

**d. Discussion/action on Resolution 19-\_\_\_\_, a Resolution to amend the 2019 Budget to reflect changes in revenues and expenditures.**

Trustee Barth stated this resolution is housekeeping in nature.

Motion by President Dickman, seconded by Trustee Muchin, on approval of Resolution 19-14, a Resolution to amend the 2019 Budget to reflect changes in revenues and expenditures. Motion carried unanimously by roll call vote.

**e. Discussion/action on 2020 Budget Schedule.**

Trustee Barth stated the 2020 Budget Schedule is similar to years past.

Motion by Trustee DeGraff, seconded by Trustee Zitzer, on approval of the 2020 Budget Schedule. Motion carried unanimously.

**f. Discussion/action on Ordinance 19-\_\_\_\_, an Ordinance to amend section 32-48 with regard to the open placement of refuse and storage receptacles unenclosed storage.**

Trustee Barth stated the time frame of three months for open placement of refuse and storage receptacles is a too short and recommended the time frame should be 60 days.

Motion by President Dickman, seconded by Trustee Muchin, on approval of Ordinance 19-695, an Ordinance to amend section 32-48 with regard to the open placement of refuse and storage receptacles unenclosed storage with a time frame of 60 days for the initial length of permit and 60 days for renewal of the permit. Motion carried unanimously.

**g. Discussion/action on Resolution 19-\_\_\_\_, a Resolution amending Resolution 19-07 revising the fee schedule as referenced by the Village of Bayside Municipal Code.**

Manager Pederson stated the attached fee schedule reflects changes to the fees associated with the placement of refuse and storage receptacles.

Motion by President Dickman, seconded by Trustee Muchin, on approval of Resolution 19-15, a Resolution amending Resolution 19-07 revising the fee schedule as referenced by the Village of Bayside Municipal Code. Motion carried unanimously.

**5. Intergovernmental Cooperation Council-No report.**

**6. Board of Zoning Appeals-No report.**

**7. Architectural Review Committee-No report.**

**8. Library Board**

**a. Discussion/action on the May 2019 Library Report.**

Trustee Rosenfeld stated Manager Pederson is in the process of updating the current Library agreement.

Motion by Trustee DeGraff, seconded by Trustee Zitzer, on acceptance of the May 2019 Library Report. Motion carried unanimously.

**9. Community Event Committee**

- a. Fourth of July Parade**
- b. 5K**
- c. Village Picnic**

Trustee Zitzer stated the Fourth of July parade will start at Village Hall and conclude at Ellsworth Park and follow the same route as last year. Manager Pederson stated 5K planning is underway. Director Galyardt stated vendors have been reserved for the picnic for balloon entertainment, corn and roaster, rock climbing wall, tents, bounce houses and soccerknocker balls.

**10. North Shore Fire Department**

- a. Discussion/action on Resolution 19-\_\_\_\_, a Resolution confirming obligation to contribute to North Shore Fire Department's budget to pay debt service on bonds issued by the Village of Whitefish Bay on behalf of the North Shore Fire Department.**

President Dickman stated the North Shore Fire Department cannot bond themselves so municipality's borrow for the Fire Department and each community only pays for their portion based on the agreement formula.

Motion by President Dickman, seconded by Trustee Muchin, on acceptance of Resolution 19-16, a Resolution confirming obligation to contribute to North Shore Fire Department's budget to pay debt service on bonds issued by the Village of Whitefish Bay on behalf of the North Shore Fire Department. Motion carried unanimously by roll call vote.

**11. Community Development Authority-No report.**

**VI. VILLAGE PRESIDENT'S REPORT-No report.**

**VII. VILLAGE MANAGER'S REPORT-No report.**

**VIII. VILLAGE ATTORNEY'S REPORT-No report.**

**IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

Trustee Muchin questioned what was being done regarding the property maintenance violations throughout the Village. Manager Pederson stated there are 49 active property maintenance violations that the Police Department are working on.

**X. CORRESPONDENCE**

**XI. MOTION TO ADJOURN TO CLOSED SESSION**

- A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session (Municipal Court Intergovernmental Services Agreement) and (Conditional Use Permit Enforcement).**

Motion by President Dickman, seconded by Trustee Barth, to adjourn to closed session at 6:45pm pursuant to Section 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session (Municipal Court Intergovernmental Services Agreement) and (Conditional Use Permit Enforcement). Motion carried unanimously by roll call vote.

**XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)**

Motion by Trustee Rosenfeld, seconded by Trustee Barth, to reconvene in open session at 7:05pm pursuant to Section 19.85 (2). Motion carried unanimously.

**A. Action on items in closed session.**

Motion by Trustee Rosenfeld, seconded by Trustee Muchin, to approve the agreement for payment in lieu of taxes with Friendship Circle, Inc and Levi and Rachel Stein.

**XIII. ADJOURNMENT**

Motion by Trustee Rosenfeld, seconded by Trustee DeGraff, to adjourn the meeting at 7:06pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Administrative Services Director