

Village of Bayside
9075 N. Regent Rd.
Architectural Review Committee Meeting
July 1, 2019
Village Board Room, 6:00pm

ARCHITECTURAL REVIEW COMMITTEE AGENDA

PLEASE TAKE NOTICE that a meeting of the Village of Bayside Architectural Review Committee will be held at Bayside Village Hall, 9075 North Regent Road, Bayside, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Approval of the June 17, 2019 minutes.

IV. BUSINESS

- A. Fence-40 feet in length, four feet high, three-inch openness between the pickets
9040 N Iroquois Rd
022-0083-000
- B. Shed-8 feet by 20 feet plastic shed
9255 N Thrush Ln
017-0093-000
- C. Fence-277 feet 10 inches in length, four feet high, 2.5-inch openness fence
8900 N Malibu Dr
022-0246-000
- D. Discussion/recommendation on Ordinance 19____, an ordinance to amend Section 104-4(g) of the Municipal Code with regard to Accessory Structures.

V. ADJOURNMENT

Cindy Baker
Administrative Specialist
June 28, 2019

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village including in particular the Board of Trustees may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village webs).



I. CALL TO ORDER

Chairperson Marisa Roberts called the meeting to order at 6:00pm.

II. ROLL CALL

Trustee Liaison: Mike Barth-excused
Chair: Marisa Roberts
Members: Sandra Muchin-Kofman-excused
John Krampf
Dan Zitzer
Tony Aiello-alternate-excused
Liz Levins-alternate-excused

Also Present: Administrative Specialist Cindy Baker
There were three people in the audience

III. APPROVAL OF MINUTES

A. Approval of the June 3, 2019 minutes.

Motion by Dan Zitzer, seconded by John Krampf, to approve the June 3, 2019 minutes. Motion carried unanimously.

IV. BUSINESS

**A. 24 feet by 20 feet addition to back of home
8730 N Greenvale Rd
054-0333-001**

Sara Masrin, project supervisor from Sazama Design, appeared on behalf of the project. There were no neighbors in attendance.

The applicant proposes to add an addition to the back of the home for a home library. The building inspector has reviewed the proposal, and the addition complies with the conditions of the Village Code, subject to architectural review. The building inspector noted additional information is required before foundation work can begin, per State of Wisconsin ACI 332-14; Foundation Wall to footing connection, foundation walls – horizontal reinforcement and concrete wall openings.

Ms. Masrin stated that the cedar siding and windows will match the existing material and style on home. There will be a French door and an egress window in the addition to provide more light in the home.

Chairperson Roberts questioned if the roof material on the addition will match the home. Ms. Masrin confirmed it would.

John Krampf noted the addition to the home would look seamless.

Motion by John Krampf, seconded by Chairperson Roberts, to approve the addition, as described and presented in the application. Motion carried unanimously.

**B. 415 feet Porch converting to addition to home
9227 N Tennyson Dr
018-9962-001**

Julie Vaeller, architect from Ruvn Brothers, and Elizabeth Behrendt, homeowner, appeared on behalf of the project. There were no neighbors in attendance.

The applicant proposes to remove the porch at the back of the home and replace it with a foundation and addition that will enlarge the mudroom and kitchen of the existing home.

Dan Zitzer questioned if the addition was one story. Ms. Vaeller stated yes.

Chairperson Roberts questioned if the windows, doors and roof of the addition will match the existing material and style on home. Ms. Vaeller confirmed that it would.

Motion by Dan Zitzer, seconded by John Krampf, to approve the porch addition, as described and presented in the application. Motion carried unanimously.

V. ADJOURNMENT

Motion by Chairperson Roberts, seconded by John Krampf, to adjourn the meeting at 6:16pm. Motion carried unanimously.

Respectfully submitted,

Cindy Baker
Administrative Specialist

Project Proposal

Date 6/6/19
 Property Address 9040 N Iroquois Road
 Zoning C

- | | |
|--|--|
| <input type="checkbox"/> Accessory Structures/Generators | <input type="checkbox"/> New Construction |
| <input type="checkbox"/> Additions/Remodel | <input type="checkbox"/> Play Structures |
| <input type="checkbox"/> Bluff Management | <input type="checkbox"/> Recreational Facilities/Courts |
| <input type="checkbox"/> Commercial Signage | <input type="checkbox"/> Roofs |
| <input type="checkbox"/> Decks/Patios | <input type="checkbox"/> Solar Panels/Skylights |
| <input checked="" type="checkbox"/> Fence | <input type="checkbox"/> Swimming Pools |
| <input type="checkbox"/> Fire Pits | <input type="checkbox"/> Windows/Doors-change exceeds 25% of opening |
| <input type="checkbox"/> Landscaping requiring Impervious Surface/Fill/Excavation Permit | <input type="checkbox"/> Other |

Proposed project details (type of work, size, materials, etc.):

Add connecting fencing to enclose backyard. approximately 40 feet of fence from side of house to property line connecting to existing fence structure. Wood fence, 4 feet high with 3 inch slots between boards.

***** For Office Use Only *****

Yes	No	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Color photographs showing project location, elevations and surrounding views
<input type="checkbox"/>	<input type="checkbox"/>	Two (2) complete sets of building plans (including elevations and grading)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Survey
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Samples or brochures showing materials, colors and designs
<input type="checkbox"/>	<input type="checkbox"/>	Application Fee <u>60 PD 6/7/2019</u>
<input type="checkbox"/>	<input type="checkbox"/>	Parcel Number <u>022-0083-050</u>
<input type="checkbox"/>	<input type="checkbox"/>	ARC Agenda Date: <u>7-1-2019</u>
<input type="checkbox"/>	<input type="checkbox"/>	Building Permit <u>need to be filled out</u>
<input type="checkbox"/>	<input type="checkbox"/>	Fill Permit
<input type="checkbox"/>	<input type="checkbox"/>	Impervious Surface Permit
<input type="checkbox"/>	<input type="checkbox"/>	Plan Commission/Conditional Use Permit
<input type="checkbox"/>	<input type="checkbox"/>	Tax Key Number
<input type="checkbox"/>	<input type="checkbox"/>	Right-of-Way/Excavation Permit
<input type="checkbox"/>	<input type="checkbox"/>	Variance Required

6/21/2019

Attention:
Village of Bayside, WI
Architecture Review Committee

PROJECT/SITE OWNER:
Michael Graft

PROJECT ADDRESS:
9040 N Iroquois Rd

PROJECT SUMMARY:
40 ft of new fence to connect existing fence structures. Wood fence, 4 ft tall, 3" openings between fence boards.

VILLAGE CODE REVIEW

LENGTH AND FENCE TYPE:

Total property perimeter = 523 ft.

25% open design complies with village code requirements below.

Village code section 14-182 (L): *Fence type. Solid fences may be constructed with a total horizontal linear length not to exceed 15 percent of the total linear feet of the perimeter of the property except as screening along an adjacent railroad, state highway, interstate highway, county highway, or commercial parking lot property. All other permitted fences shall be constructed with at least a 25 percent open design. When proposing a new fence adjacent to a property that already has a fence, the applicant should consider (and the architectural review committee may encourage) matching that fence to achieve a harmonious look. Wood fences shall be unfinished, stained, or oiled and allowed to weather naturally to help them blend into the landscape. Other finishes may be acceptable but are subject to review and approval. The side of the fence facing neighboring properties shall always be a finished and not structural side of the fence. If a fence style contains posts on one side and a more finished side on the other, the more finished side shall face the neighboring property.*

PROPOSED FENCE TYPE AND LENGTH COMPLY

HEIGHT:

PROPOSED HEIGHT COMPLIES

MATERIAL / FINISH:

PROPOSED MATERIAL / FINISH COMPLIES

Dan Hatch, RA
Plans Examiner
dhatch@safebuilt.com

Lynn Galyardt

From: Michael Graft <michael.graft@rsmus.com>
Sent: Thursday, June 6, 2019 10:52 AM
To: Lynn Galyardt
Subject: Fence Permit Application - 9040 N Iroquois Road
Attachments: ARC-application - Graft - 9040 N Iroquois Road.pdf

Hello,

We closed on 9040 N Iroquois Road on Monday and could not be more excited to joined your community!

I spoke with two people at the village office yesterday and they pointed me in the direction to fill out the correct permits for fencing and to include a picture of the type of fence. We are first time homeowners so I apologize if we are missing any information.

Thanks for your help!



Michael Graft

22-0083

Plat No. M11 48-76

PERCOLATION TESTS
LAND CONSULTANT
SEWER & WATER DESIGN
SUBDIVIDING

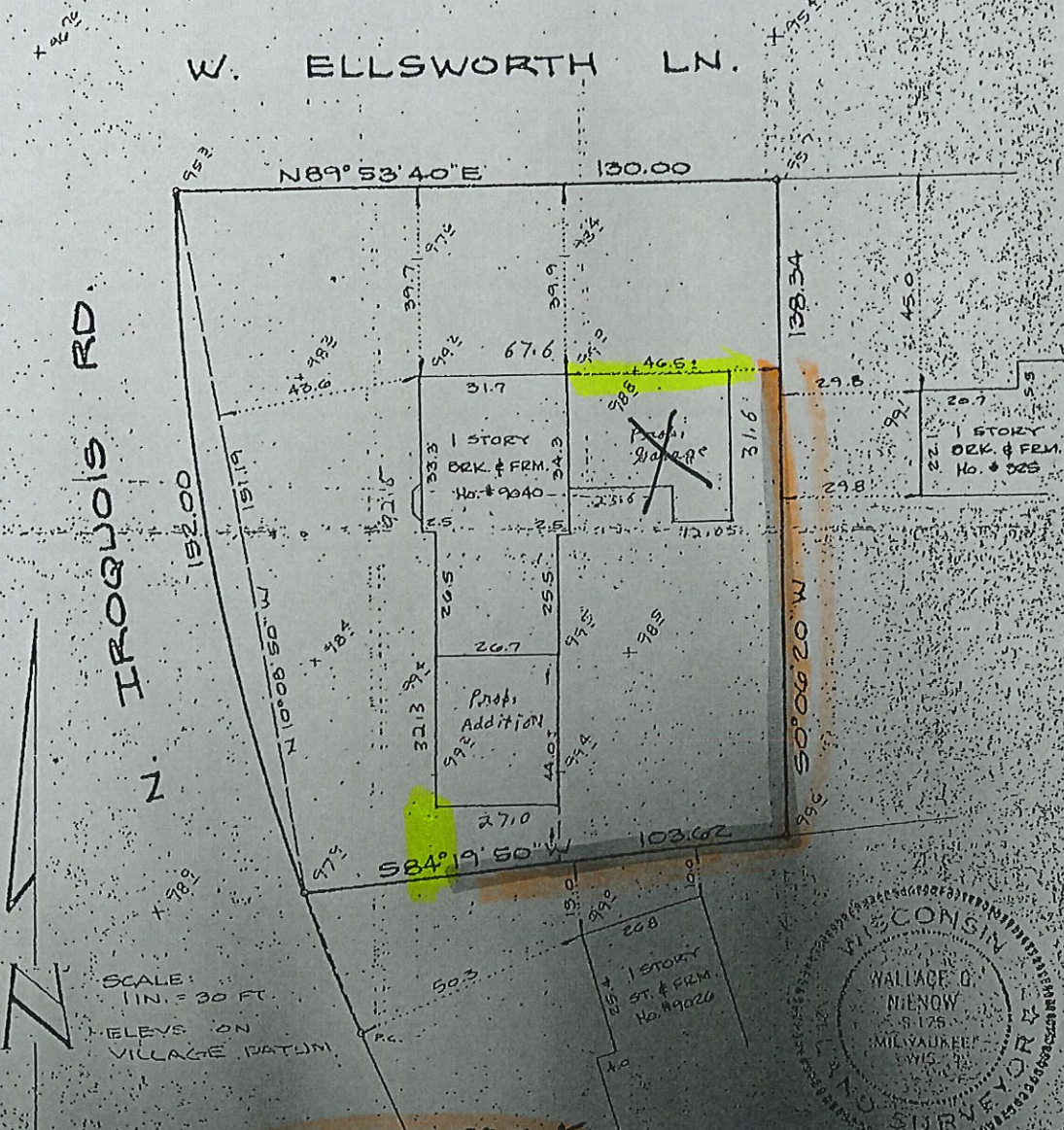
W. G. NIENOW ENGINEERING ASSOC.
CONSULTING ENGINEERS - SURVEYORS
1743 W. GREEN TREE ROAD MILWAUKEE, WIS.
TEL: 351-1620

WALLACE G. NIENOW, P.E., L.S.
ASSOCIATES
KENNETH B. WESTERN, P.E.
CARL R. RAHMIG, P.E.

PLAT OF SURVEY

PREPARED FOR David Stevens

DESCRIPTION OF PROPERTY Lot 9 in Block 2 of BAYPORT ESTATES, a subdivision located in the Southeast 1/4 of Section 5, Town 8 North, Range 22 East, in the Village of Bayside, Milwaukee County, Wisconsin.



- CURRENT FENCE
- PROPOSED FENCE

AFFIDAVIT:

I hereby certify that I have made a survey on June 7, 1975, and that the location of the 1-story oak & elm house on above described property is correctly shown on the above plat.

Wallace Nienow

STATE OF WISCONSIN
COUNTY OF MILWAUKEE

I, Wallace Nienow, Surveyor, do hereby certify that I have made a survey of the above described property and that the above plat is a true representation of said survey.

Milwaukee, Wis. June 7, 1975
Wallace Nienow

Project Proposal

Date 6/7/19
 Property Address 9255 N. TULUSH LN
 Zoning B

- | | |
|--|--|
| <input checked="" type="checkbox"/> Accessory Structures/Generators | <input type="checkbox"/> New Construction |
| <input type="checkbox"/> Additions/Remodel | <input type="checkbox"/> Play Structures |
| <input type="checkbox"/> Bluff Management | <input type="checkbox"/> Recreational Facilities/Courts |
| <input type="checkbox"/> Commercial Signage | <input type="checkbox"/> Roofs |
| <input type="checkbox"/> Decks/Patios | <input type="checkbox"/> Solar Panels/Skylights |
| <input type="checkbox"/> Fence | <input type="checkbox"/> Swimming Pools |
| <input type="checkbox"/> Fire Pits | <input type="checkbox"/> Windows/Doors-change exceeds 25% of opening |
| <input type="checkbox"/> Landscaping requiring Impervious Surface/Fill/Excavation Permit | <input type="checkbox"/> Other |

Proposed project details (type of work, size, materials, etc.):

8' x 20' PLASTIC SIDED

***** For Office Use Only *****

Yes	No	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Color photographs showing project location, elevations and surrounding views
<input type="checkbox"/>	<input type="checkbox"/>	Two (2) complete sets of building plans (including elevations and grading)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Survey
<input type="checkbox"/>	<input type="checkbox"/>	Samples or brochures showing materials, colors and designs
<input type="checkbox"/>	<input type="checkbox"/>	Application Fee <u>\$60.00 pd 6/7/19</u>
<input type="checkbox"/>	<input type="checkbox"/>	Parcel Number
<input type="checkbox"/>	<input type="checkbox"/>	ARC Agenda Date: <u>7-1-2019</u>
<input type="checkbox"/>	<input type="checkbox"/>	<u>Building Permit</u>
<input type="checkbox"/>	<input type="checkbox"/>	Fill Permit
<input type="checkbox"/>	<input type="checkbox"/>	Impervious Surface Permit
<input type="checkbox"/>	<input type="checkbox"/>	Plan Commission/Conditional Use Permit
<input type="checkbox"/>	<input type="checkbox"/>	Tax Key Number <u>017-0093.000</u>
<input type="checkbox"/>	<input type="checkbox"/>	Right-of-Way/Excavation Permit
<input type="checkbox"/>	<input type="checkbox"/>	Variance Required

6/21/2019

Attention:
Village of Bayside, WI
Architecture Review Committee

PROJECT/SITE OWNER: Thomas Story PROJECT ADDRESS: 9255 N Thrush Lane	PROJECT SUMMARY: New plastic shed, 8' x 20' in rear yard. Shed finish materials will match existing house.
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Shed location complies with setback requirements.

Reviewer believes this project complies with the following Village Code sections:

104-2(a)(2) Architectural Review Committee: *Construction and renovation should be made so that exterior architectural appearance shall be substantially consistent with structures already constructed in the immediate neighborhood, or with the character of the applicable district.*

NEW SHED LOCATION COMPLIES WITH VILLAGE CODE.

Dan Hatch, RA
Plans Examiner
dhatch@safebuilt.com

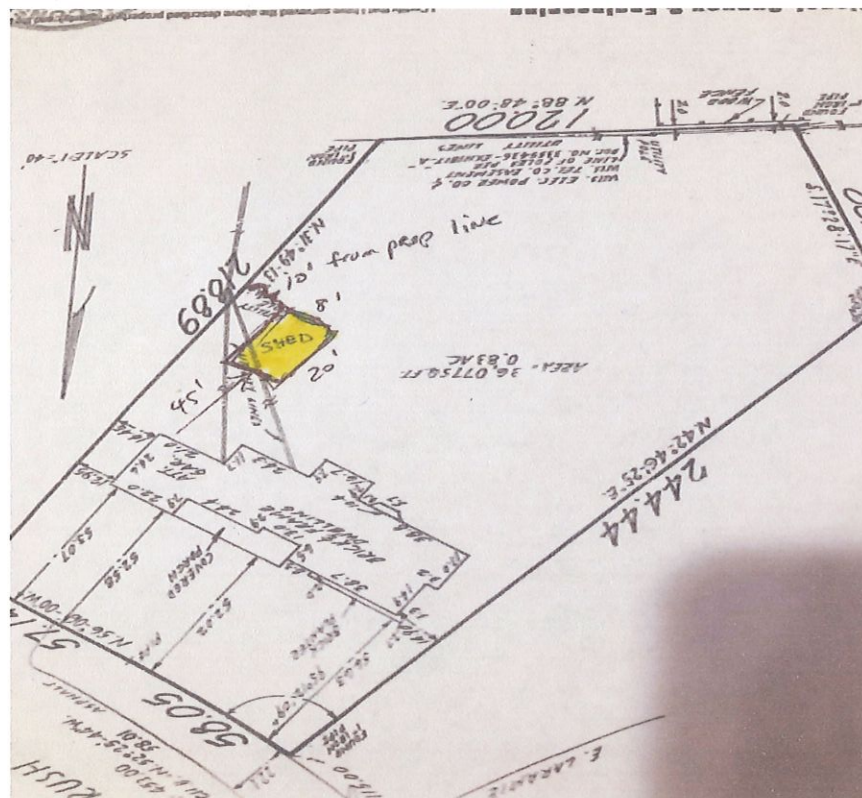


Color matches nicely – style similar





Location will be 10' from property line



Project Proposal

Date 06 / 15 / 19 | Property Address 8900 N Malibu Dr.

Zoning

C

- | | |
|--|--|
| <input type="checkbox"/> Accessory Structures/Generators | <input type="checkbox"/> New Construction |
| <input type="checkbox"/> Additions/Remodel | <input type="checkbox"/> Play Structures |
| <input type="checkbox"/> Bluff Management | <input type="checkbox"/> Recreational Facilities/Courts |
| <input type="checkbox"/> Commercial Signage | <input type="checkbox"/> Roofs |
| <input type="checkbox"/> Decks/Patios | <input type="checkbox"/> Solar Panels/Skylights |
| <input checked="" type="checkbox"/> Fence | <input type="checkbox"/> Swimming Pools |
| <input type="checkbox"/> Fire Pits | <input type="checkbox"/> Windows/Doors-change exceeds 25% of opening |
| <input type="checkbox"/> Landscaping requiring Impervious Surface/Fill/Excavation Permit | <input type="checkbox"/> Other |

Project description as it should appear on the agenda: New cedar wood fence in backyard.

Proposed project details (type of work, size, materials, etc.): Installing a new fence in backyard.

Fence will be made of cedar and will be slightly more than 4ft tall. Fence is going to be similar in

style to existing fence installed in 2018. Fence proposed will have at least 25% opening

total fence length approx 277' - 10" - see email

***** For Office Use Only *****

Yes	No	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Color photographs showing project location, elevations and surrounding views
<input type="checkbox"/>	<input type="checkbox"/>	Two (2) complete sets of building plans (including elevations and grading)
<input type="checkbox"/>	<input type="checkbox"/>	Survey
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Samples or brochures showing materials, colors and designs
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Fee
<input type="checkbox"/>	<input type="checkbox"/>	New Plan Review
<input type="checkbox"/>	<input type="checkbox"/>	ARC Agenda Date: <u>7-1-2019</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Permit
<input type="checkbox"/>	<input type="checkbox"/>	Fill Permit
<input type="checkbox"/>	<input type="checkbox"/>	Impervious Surface Permit
<input type="checkbox"/>	<input type="checkbox"/>	Plan Commission/Conditional Use Permit
<input type="checkbox"/>	<input type="checkbox"/>	Erosion Control Permit
<input type="checkbox"/>	<input type="checkbox"/>	Right-of-Way/Excavation Permit
<input type="checkbox"/>	<input type="checkbox"/>	Variance Required

022-0246.000

6/21/2019

Attention:
Village of Bayside, WI
Architecture Review Committee

PROJECT/SITE OWNER: Clark Anderson PROJECT ADDRESS: 8900 N Malibu Dr	PROJECT SUMMARY: 277' ft of new fence. Wood fence, 4 ft tall, 2.5" openings between fence boards. 25% open design.
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VILLAGE CODE REVIEW

LENGTH AND FENCE TYPE:

Total property perimeter = 490 ft.

25% open design complies with village code requirements below.

Village code section 14-182 (L): *Fence type. Solid fences may be constructed with a total horizontal linear length not to exceed 15 percent of the total linear feet of the perimeter of the property except as screening along an adjacent railroad, state highway, interstate highway, county highway, or commercial parking lot property. All other permitted fences shall be constructed with at least a 25 percent open design. When proposing a new fence adjacent to a property that already has a fence, the applicant should consider (and the architectural review committee may encourage) matching that fence to achieve a harmonious look. Wood fences shall be unfinished, stained, or oiled and allowed to weather naturally to help them blend into the landscape. Other finishes may be acceptable but are subject to review and approval. The side of the fence facing neighboring properties shall always be a finished and not structural side of the fence. If a fence style contains posts on one side and a more finished side on the other, the more finished side shall face the neighboring property.*

PROPOSED FENCE TYPE AND LENGTH COMPLY

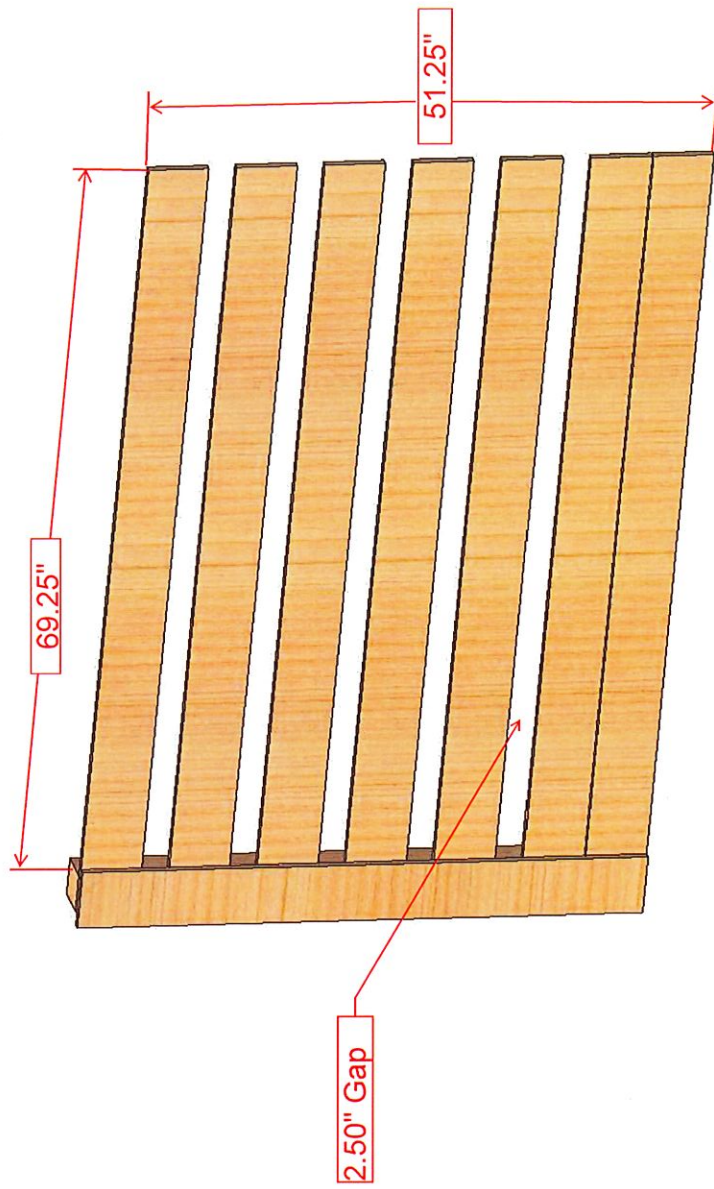
HEIGHT:

PROPOSED HEIGHT COMPLIES

MATERIAL / FINISH:

PROPOSED MATERIAL / FINISH COMPLIES

Dan Hatch, RA
Plans Examiner
dhatch@safebuilt.com






Utility Pole

The image shows a dense thicket of green trees and bushes. A utility pole is visible in the upper right, with power lines stretching across the scene. A red line is drawn vertically along the pole, and another red line is drawn diagonally across the lower half of the image, intersecting the vertical one. A third red line is drawn horizontally across the middle of the image, intersecting the diagonal one. These lines likely represent a proposed fence or boundary. The foreground is filled with various green plants, including some purple flowers in the bottom right corner.

Proposed
fence on
north side



Proposed
Fence
south side

A photograph of a well-maintained garden. In the foreground is a large, vibrant green lawn. Behind the lawn is a dense garden bed filled with various green plants, including hostas and ferns. In the background, there is a thick wall of trees and shrubs, including a large weeping tree on the right. A horizontal red line is drawn across the middle of the image, just above the garden bed. A red arrow points from a text box to this line.

Proposed
fence on
east side



Utility pole

8909 N Malibu
(Neighboring
Property)

New fence
extends
12'-3" from
house

Connecting
fence/gate
to existing
fence

Existing
Fence built
2018



8909 N Malibu
(Neighboring
Property)



North side
fence

East side
fence

South side
Fence

Cindy Baker

From: clarkanderson@baysidewi.gov
Sent: Tuesday, June 18, 2019 1:41 PM
To: Cindy Baker
Subject: Re: ARC Submission for New Fence

Cindy yes the new fence is indicated in red, sorry. The total length of fence will be approximately 277'-10". Please let me know if you need anything else.

Thank you,

Clark Anderson

On Tue, Jun 18, 2019 at 7:45 AM Cindy Baker <cbaker@baysidewi.gov> wrote:

Hi Clark,

Please submit the \$60 application fee online. Can you please tell me what the total length of the new fence will be and is the new fence indicated in red on the survey?

Thank you.

Respectfully,

Cindy Baker

Administrative Specialist

Village of Bayside

9075 N Regent Rd

Bayside, WI 53217

Ph: 414-206-3915 ext 3936

Fax: 414-351-8819

<http://www.baysidewi.gov>

Are you signed up for the [BaysideBuzz?](#)

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

ORDINANCE NO: 19-_____

**An Ordinance to Amend Section 104-4(g) of the Municipal Code
With Regard to Accessory Structures**

The Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin does ordain as follows:

Section One: Section 104-4(g) of the Municipal Code is hereby deleted and recreated to read as follows: "An accessory structure which allows for human entry or for storage of more than two cubic yards shall substantially match the main structure on the property in architecture and color."

Section Two: Severability: In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Three: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Four: This ordinance shall take effect and be in force after its passage and posting pursuant to law.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this _____ of June, 2019.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Lynn A. Galyardt, Administrative Services
Director

Sec. 104-4. - Accessory structures.

(a) In any residential district in addition to the principal structure, a detached or attached garage and also additional accessory structures shall be permitted. On any shoreland lot in addition to the principal structure and a detached or attached garage, a boathouse not to exceed 500 square feet and additional accessory structures shall be permitted.

(b) An accessory structure shall not exceed 15 feet in height. An accessory structure need not be permanently fixed to the ground to constitute a structure or building under chapter 125 of this Code if it remains in one location for more than 20 days, weighs more than 75 pounds, or is larger than 48 cubic feet.

(c) Any other structures or changes to a property that affect the exterior appearance of the property, as deemed appropriate by the building inspector, shall result in review by the architectural review committee.

(d) An accessory structure shall require a building permit. Building permits for construction or alteration of accessory structures shall also require approval of the architectural review committee.

(e) The building inspector shall have the authority to order the repair or removal of the structure at any time if it is in disrepair or a nuisance affecting the value of abutting properties. If the owner shall fail to repair or remove the structure, the village shall have the right to do so and charge the expense of removal or repair to the subject property as a special assessment.

(f) Except as provided herein, the construction or placement of all accessory structures must comply with the rear and side yard setbacks provided by the zoning ordinances as applicable to structures. All accessory structures shall be located to the rear of the extended rear line of the residence located upon the lot, and with respect to corner residences, shall be located behind the extended rear line and the extended side line adjacent to the street of the residence located on the lot.

(g) An accessory structure which allows for human entry or for storage of more than two cubic yards shall have a wood, metal, concrete or masonry support structure and shall substantially match the main structure on the property in architecture and color. ~~The accessory structure does not need to match the main structure exactly in terms of finish materials, and grade of finish, in order to substantially match the main structure.~~