



I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00pm.

ROLL CALL

President: Sam Dickman
Trustees: Mike Barth
Daniel Muchin
Robb DeGraff
Dan Rosenfeld-excused
Eido Walny-excused
Margaret Zitzer

Public Works Committee Member: JoAnn Lutz-excused
Public Safety Committee Member: Mort Swerdlow-excused

Also Present: Village Manager Andy Pederson
Police Chief Doug Larsson
Administrative Services Director Lynn Galyardt
Communications Center Director Liane Scharnott
Village Attorney Chris Jaekels
Library Director Susan Draeger-Anderson

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

- 1. Board of Trustees meeting minutes, May 16, 2019 and June 25, 2019.**
- 2. Summary of Claims for June 15, 2019 through July 5, 2019 in the amount of \$439,984.11.**

Motion by Trustee DeGraff, seconded by Trustee Muchin, to approve the Board of Trustees meeting minutes, May 16, 2019 and June 25, 2019 and the Summary of Claims for June 15, 2019 through July 5, 2019 in the amount of \$439,984.11. Motion carried unanimously.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

None.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

a. Discussion/action on the June 2019 Police Department Report.

Chief Larsson provided an overview of the June 2019 Police Department report stating new officers are working diligently noting the officers apprehended suspects regarding auto break-ins. Chief Larsson stated the number of code enforcement offences are up.

Motion by Trustee Barth, seconded by Trustee Muchin, on acceptance of the June 2019 Police Department Report. Motion carried unanimously.

b. Discussion/action on the June 2019 Communication Center Report.

Director Scharnott provided an overview of the June 2019 Communication Center report stating Jamie Adams had been hired, a new uniform policy is being implemented and additional fire training is being conducted. Director Scharnott noted dispatch response time is currently averaging 24 seconds.

Manager Pederson complimented Chief Larsson and Director Scharnott on the organization of the Presidential motorcade event that drove through Bayside, noting approximately 200 hours of staff time was consumed by the event.

Motion by Trustee Muchin, seconded by Trustee Barth, on acceptance of the June 2019 Communication Center Report. Motion carried unanimously.

c. Discussion/update on myBlue Night Out on August 8 from 6pm to 8pm.

Chief Larsson stated the plan for the event is simple and will include the Library and other agencies. The event location will be at Village Hall with tours, games, food and activities for attendees.

2. Public Works Committee

a. Discussion/action on the June 2019 Department of Public Works Report.

Manager Pederson provided an overview of the June 2019 Department of Public Works report stating 150 stumps have been ground, 253 more public trees are recommended to be removed and 724 public trees are to be watched for possible Emerald Ash Borer infestation. The Village received a grant that allows for 100 trees to be planted. A new Department of Public Works employee is scheduled to start August 5, 2019. Manager Pederson stated two sinkholes, one Ellsworth and the other on Fairy Chasm, were resolved. Trustee DeGraff questioned if grant funding is available for tree removal caused by the Emerald Ash Borer. Manager Pederson stated monies are not currently available.

Motion by Trustee Barth, seconded by Trustee Zitzer, on acceptance of the June 2019 Department of Public Works Report. Motion carried unanimously.

b. Discussion/update on 2019 Capital Projects.

Manager Pederson stated the Tennyson Road project is on schedule and the Fund for Lake Michigan Grant will allow vertical French drains for better water infiltration. Manger Pederson noted paving for the roads and Ellsworth Park parking lot will begin on September 9, 2019; the HVAC system upgrade is scheduled for late September; and the storm and sewer main lining will soon be completed.

3. Finance and Administration Committee

a. Discussion/action on the June 2019 Finance and Administrative Services Report.

Director Galyardt provided an overview of the June 2019 Finance and Administrative Services Report stating Open Book and Board of Review were held with no one presenting a case for the Board of Review. Director Galyardt stated tax collection continues with \$1.5 million in school credits to be received in July.

Motion by Trustee Muchin, seconded by President Dickman, on acceptance on the June 2019 Finance and Administrative Services Report. Motion carried unanimously

b. Discussion/action on the June 2019 Financial Statement and Investment Report.

Trustee Barth stated revenue and expenditures are on track, year-to-date, noting interest revenue has increased due to the change in the investment strategy.

Motion by President Dickman, seconded by Trustee Zitzer, on acceptance on the June 2019 Financial Statement and Investment Report. Motion carried unanimously.

c. Discussion/action on Resolution 19-____, a Resolution to amend the 2019 Budget to reflect changes in revenues and expenditures.

Trustee Barth stated this resolution mainly was a housekeeping in nature.

Motion by President Dickman, seconded by Trustee Muchin, to approve Resolution 19-17, a Resolution to amend the 2019 Budget to reflect changes in revenues and expenditures. Motion carried unanimously by roll call vote.

a. Discussion/action on 2020 Budget Guidelines.

Trustee Barth stated these guidelines are similar to last years.

Motion by Trustee DeGraff, seconded by Trustee Muchin, to approve the 2020 Budget Guidelines. Motion carried unanimously.

4. Intergovernmental Cooperation Council-No report.

5. Board of Zoning Appeals-No report.

6. Architectural Review Committee

- a. **Discussion/recommendation on Ordinance 19___, an ordinance to amend Section 104-4(g) of the Municipal Code with regard to Accessory Structures.**

Trustee Barth stated this ordinance was recommended by the Architectural Review Committee and requires sheds to aesthetically match the main structure.

Motion by Trustee Muchin, seconded by Trustee Zitzer, to approve Ordinance 19-696, an ordinance to amend Section 104-4(g) of the Municipal Code with regard to Accessory Structures. Motion carried unanimously by roll call vote.

- 7. **Plan Commission**-No report.

- 8. **Library Board**

- a. **Discussion/action on the June 2019 Library Report.**

Susan Draeger-Anderson provided an overview of the June 2019 Library Report, stating the Library is busy with 800 children in the Summer reading program. Ms. Draeger-Anderson stated LYFT is offering free rides to the Library which has been designated as a cooling center during hot weather.

- 9. **Community Event Committee**

- a. **5K**

Trustee Zitzer stated the 5K needs to be advertised and promoted. Manager Pederson noted there are currently 35 registrants and 50 more from Apple Leisure Group.

- b. **Village Picnic**

Director Galyardt stated the planning for the picnic continues with new Pilsner glasses being ordered.

- 10. **North Shore Fire Department**-No report.

- 11. **Community Development Authority**-No report.

VI. **VILLAGE PRESIDENT'S REPORT**-No report.

VII. **VILLAGE MANAGER'S REPORT**-No report.

VIII. **VILLAGE ATTORNEY'S REPORT**-No report.

IX. **MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

None.

X. **CORRESPONDENCE**

None.

XI. MOTION TO ADJOURN TO CLOSED SESSION

- A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session (Intergovernmental Services Agreement).**

Motion by Trustee Muchin, seconded by Trustee Barth, to adjourn to closed session at 6:30pm pursuant to Section 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session (Intergovernmental Services Agreement). Motion carried unanimously by roll call vote.

XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

Motion by Trustee DeGraff, seconded by Trustee Zitzer, to reconvene in open session at 6:47pm pursuant to Section 19.85 (2). Motion carried unanimously.

- A. Action on items in closed session.**

No action was taken, or motions made.

XIII. ADJOURNMENT

Motion by Trustee DeGraff, seconded by President Dickman, to adjourn the meeting at 6:48pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Administrative Services Director