



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
July 19, 2018
Village Board Room, 6:00pm

**BOARD OF TRUSTEES
AGENDA**

PLEASE TAKE NOTICE that a meeting of the Village of Bayside Board of Trustees will be held at Bayside Village Hall, 9075 North Regent Road, Bayside, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Committee of the Whole meeting minutes, June 14, 2018.
2. Board of Trustee meeting minutes, June 14, 2018.
3. Board of Trustee meeting minutes, June 27, 2018.
4. Summary of Claims for June 2, through June 30, 2018 in the amount of \$493,199.31.
5. 2019 budget guidelines.
6. Proclamation recognizing August 26, 2018, as Friendship Day.
7. 2017 Capacity, Management, Operation, and Maintenance (CMOM) Plan update.
8. Resolution 18-____, a Resolution of support for a traffic control study at the intersection of Port Washington Road and County Line Road as part of Interstate 43 reconstruction.
9. Ordinance 18-____, an Ordinance to amend Section 104-06 of the Municipal Code to exempt municipal and school projects.
10. Long-term financial plan.

B. Action on:

1. Application for issuance of operator's license request for Rebecca Douglas (Sendiks Fresh2Go), Michael Colt (Sendiks Fresh2Go), Henry Bachmann (Sendiks Fresh2Go), Tyra Grant (Sendiks Fresh2Go), Matthew Oelerich (Sendiks Fresh2Go), Cody King (Sendiks Fresh2Go), Corinne Palmer, (Natural Events), John Korinek (Los Paisa), and Maria Castillo (Los Paisa), which have been approved by the Police Department.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Works Committee

- a. Discussion/action on the June 2018 Department of Public Works Report.
- b. Discussion/action to award Fund for Lake Michigan Grant stormwater ditch improvements on King Road.
- c. Discussion/action on purchase of garbage/recycling chassis and packer.
- d. Discussion/action on purchase of sanitary sewer/stormwater utility pump.
- e. Discussion on Section 104-9 of Municipal Code on stormwater discharge and drainage ditch management.
- f. Discussion/action on Bay Point Road and Hermitage Road lift stations inspection, condition evaluation, and recommendation for upgrades.

2. Finance and Administration Committee

- a. Discussion/action on the June 2018 Finance and Administrative Services Report.
- b. Discussion/action on the June 2018 Financial Statement and Investment Report.
- c. Discussion/action on Ordinance 18-____, an Ordinance to amend Section 35-176 of the Municipal Code with regard to time limitations on the creation of certain noise.
- d. Discussion/action on Resolution 18-____, a Resolution to amend the 2018 Budget to reflect changes in revenues and expenditures.
- e. Discussion/action on Resolution 18-____, a Resolution authorizing a debt agreement between the Sanitary Sewer fund and Police Capital fund.
- f. Discussion/action on agreement for actuarial OPEB valuation of postretirement health benefits.

3. Public Safety Committee

- a. Discussion/action on the June 2018 Police Department Report.
- b. Discussion/action on the June 2018 Communication Center Report.
- c. Discussion/action on Public Safety Communications (Dispatch/RMS) Intergovernmental Agreement.
- d. Discussion/action on North Shore Health Department Intergovernmental Agreement.

4. Intergovernmental Cooperation Council

- 5. **Board of Zoning Appeals**
- 6. **Plan Commission**
- 7. **Architectural Review Committee**
- 8. **Library Board**
- 9. **Community Event Committee**
 - a. Discussion/update on 2018 Village Picnic.
 - b. Discussion/update on 2018 Bayside 5k Run/Walk.
 - c. Discussion/action on 2018 Trick or Treat hours.
 - d. Discussion/action on cancellation of 2018 Fright Night event.
- 10. **North Shore Fire Department**
- 11. **Community Development Authority**

VI. VILLAGE PRESIDENT'S REPORT

VII. VILLAGE MANAGER'S REPORT

VIII. VILLAGE ATTORNEY'S REPORT

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

X. CORRESPONDENCE

XI. MOTION TO ADJOURN TO CLOSED SESSION

- A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session; (Mid Moraine Court).

XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

- A. Action on items in closed session

XIII. ADJOURNMENT

Lynn Galyardt, Director of Finance and Administration

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village may be in attendance in the above stated meeting to gather information; no action will be taken by any other

Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.bay



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
July 19, 2018
Village Board Room, 6:00pm

**BOARD OF TRUSTEES
SUPPLEMENTAL AGENDA**

I. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. **Committee of the Whole meeting minutes, June 14, 2018. Approval is recommended.**
2. **Board of Trustee meeting minutes, June 14, 2018. Approval is recommended.**
3. **Board of Trustee meeting minutes, June 27, 2018. Approval is recommended.**
4. **Summary of Claims for June 2, through June 30, 2018 in the amount of \$493,199.31. Approval is recommended.**
5. **2019 budget guidelines.**

The 2019 budget guidelines will be considered by the Finance and Administration Committee on Wednesday, July 18. The guidelines are approved on an annual basis and guide the budget development process. Approval is recommended.

6. **Proclamation recognizing August 26, 2018, as Friendship Day. Approval is recommended.**
7. **2017 Capacity, Management, Operation, and Maintenance (CMOM) Plan update.**

The 2017 CMOM Plan is included in your packet. The Milwaukee Metropolitan Sewerage District (MMSD) agreed to implement the CMOM Program as part of a Stipulation Agreement with the State of Wisconsin in 2002. As a member of MMSD, Village compliance requires an annual update to our CMOM Plan. Of particular interest, the Village cleaned 18% of the sanitary, inspected 9% of the manholes, completed weekly lift station inspections, and monthly lift station maintenance in 2017. Approval is recommended.

8. **Resolution 18-____, a Resolution of support for additional traffic control at the intersection of Port Washington Road and County Line Road as part of Interstate 43 reconstruction.**

Included in your packet is a resolution of support for a traffic control study at the corner of North Port Washington Road and West County Line Road. The Wisconsin Department of Transportation planned to complete a reconstruction and expansion of Interstate 43, but has delayed the project indefinitely due to a lack of funding at the state level. The Village has received resident requests for additional traffic control at the intersection of North Port Washington Road and West County

Line Road.

The Village of Bayside, City of Mequon, Milwaukee County, and Ozaukee County need to jointly request traffic control and enter an intergovernmental agreement for operation and maintenance funding for traffic control at the intersection at North Port Washington Road and West County Line Road. This does not commit the Village to any action, just requests further study of the intersection. **Approval is recommended.**

9. Ordinance 18-____, an Ordinance to Amend Section 104-06 of the Municipal Code to exempt municipal and school projects.

Currently, the transfer, dumping, or excavation of solid fill in the Village requires a permit. The proposed changes to Municipal Code would exempt municipal and school district projects within Village boundaries from requiring a fill/excavation permit. **Approval is recommended.**

10. Long-term financial plan.

The long-term financial plan will be considered by the Finance and Administration Committee on Wednesday, July 18. Long-term planning provides a financial roadmap for sustaining and improving service delivery and guides policy decisions and prioritization. The strategies and tactics outlined within the long-term financial plan will guide budget development in 2019 and beyond. **Approval is recommended.**

B. Action on:

1. Application for issuance of operator's license request for Rebecca Douglas (Sendiks Fresh2Go), Michael Colt (Sendiks Fresh2Go), Henry Bachmann (Sendiks Fresh2Go), Tyra Grant (Sendiks Fresh2Go), Matthew Oelerich (Sendiks Fresh2Go), Corinne Palmer (Natural Events), John Korinek (Los Paisa), and Maria Castillo (Los Paisa), which have been approved by the Police Department. **Approval is recommended.**

II. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Works Committee

- a. **Discussion/action on the June 2018 Department of Public Works Report.**

Included in your packet is the June 2018 Public Works Report which highlights recent initiatives of the department. Of note, 22 driveway culverts were removed on N Tennyson Drive and E Standish Place, driveway culvert replacement and ditch regrading began on N Sleepy Hollow Road, and 37 trees were planted as part of the Adopt-A-Tree Program. **Approval is recommended.**

- b. **Discussion/action to award Fund for Lake Michigan Grant stormwater ditch improvements on King Road.**

The next step of the Fund for Lake Michigan Grant Phase I is to construct the three (3) stormwater ditch improvements on North King Road. The three (3) prototype ditch designs for construction are a bioswale, bio-retention feature, and rain garden. The low bid has been provided by Villani Landshapers in the amount of \$29,688.33. There is \$15,000 for construction from the Fund for Lake Michigan Phase I Grant. The remaining portion would be funded through MMSD Green Infrastructure Funding. The Village currently has approximately \$53,000 in green infrastructure funds available through MMSD. **Approval is recommended.**

c. Discussion/action on purchase of garbage/recycling chassis and packer.

The Village's automated garbage truck is nearing ten years old and has come to the end of its useful life. Since its introduction, the truck has been operated for nearly 16,000 hours, driven over 100,000 miles and has emptied nearly 1.2 million garbage and recycling cans. Over the course of the past six (6) months, the Public Works staff, led by mechanic Shane Albers, has researched, demoed and evaluated various chassis and packers for this replacement. In total, the staff examined four (4) chassis and four (4) separate packers. This process included evaluating numerous factors, including vehicle construction, composition of materials, durability, ability and cost to maintain, usability, functionality, history and reputation, field demonstrations, costs, interviews with other Public Works departments, and much more. After this exhaustive evaluation, staff is recommending the purchase of an AutoCar ACX64 Class 8 chassis and a 33-cubic yard Labrie chassis.

Once the process identified the recommended vehicle components, bids were solicited. List price for the proposed chassis and packer is \$345,671. The price through a purchasing consortium, the National Joint Purchasing Alliance, was \$298,055.20. Through the direct negotiations, we reached a sales price of \$287,522.32, which is \$58,148.68 below list and \$10,532.88 less than the purchasing consortium. Upon approvals, the chassis and packer would be ordered, and we would anticipate taking possession of the vehicle and becoming operational in early 2019. **Approval is recommended.**

d. Discussion/action on purchase of sanitary sewer/stormwater utility pump.

The attached quotation is for a six (6) inch portable pump that will be utilized at Ellsworth Park for the Indian Creek Stormwater Diversion Project. The pump can be enhanced to an eight (8) inch pump in the case of an extreme weather event. The purpose of the pump is three-fold. First, it will be utilized to pump water from Ellsworth Park to Village Hall. Second, the pumps can also be used within the Sanitary Sewer lift station for preventing sanitary sewer backups. Finally, the pump can be used in any sort of large storm event or in the event of a mechanical failure within our utilities. The equipment can pump between 1,050 to 1,600 gallons per minute.

The quote is municipal pricing through Lincoln Supply Contractors in the amount of the \$43,053.65. This item was budgeted in the coverall project and included as an expenditure in the 2018 utility borrowing. The specifications and operation of the proposed pump have been reviewed and rerecommended by the Village Engineer. **Approval is recommended.**

e. Discussion on Section 104-9 of Municipal Code on stormwater discharge and drainage ditch management.

Currently, Municipal Code prohibits water discharge within ten (10) feet of an adjoining property, thoroughfares, and public rights-of-way. Village staff has on-going challenges with swimming pool, downspout, and sump pump discharge into stormwater ditches in the right-of-way. This leads to water accumulating on adjoining, downstream properties. Additionally, discharge within the annual culvert replacement project area provides added difficulty in landscape restoration. Staff addresses numerous ditch discharge issues on a weekly basis. As it stands presently, we estimate nearly 60% of properties are in violation of the current ordinance.

To rectify this issue, different stormwater ditch designs may be able to be implemented at the expense of the homeowner depending on the circumstance. If an outlet point is nearby, a bioswale may be a feasible solution. If an outlet point is not present, the ditch could be over-excavated with soil amendments to encourage infiltration. The alternative is to let ditches remain wet. The pictures

included in the packet provide an example. One possible suggestion we have is to maintain discharge points ten (10) feet from adjoining property lines and if it comes into the right-of-way, the resident would be required to mitigate impacts on adjoining properties through over-excavation and soil amendments at the resident's expense. Staff is requesting direction on how to address when downspouts, sump pumps, pools, and other features discharge into the right-of-way. This feedback will be incorporated into an ordinance revision that will be brought forward at the next Board of Trustee meeting.

- f. **Discussion/action on Bay Point Road and Hermitage Road lift stations inspection, condition evaluation, and recommendation for upgrades.**

The Bay Point and Hermitage lift stations were constructed in 1992. Due to the age of the facilities and failure at Bay Point lift station in the May storm event, proposed is an overall evaluation of the two lift stations for possible inclusion in the 2019 capital budget. The outcome of the study will be identification of any deficiencies at the lift stations and a recommendation for upgrades. The cost of the proposal for the Village Engineer to perform the inspection, create a condition analysis, and provide recommendations for upgrades is \$8,000. **Approval is recommended.**

2. **Finance and Administration Committee**

- a. **Discussion/action on the June 2018 Finance and Administrative Services Report.**

Included in your packet is the June 2018 Finance and Administrative Services Report which highlights recent initiatives of the department. Of note, average home assessment for those who experienced a change was 3.47%, 80 property owners attended Open Book, and required Wisconsin Retirement System contribution rates for employees and employees will decrease in 2019. **Approval is recommended.**

- b. **Discussion/action on the June 2018 Financial Statement and Investment Report.**

Included in your packet is the June 2018 Financial Statement and Investment Report. **Approval is recommended.**

- c. **Discussion/action on Ordinance 18-____, an Ordinance to Amend Section 35-176 of the Municipal Code with regard to time limitations on the creation of certain noise.**

Currently, Municipal Code provides for noise restrictions between 9:00pm and 7:00am. A recent change in state law prohibits a local government from restricting work on Saturdays and work hours on Saturday must be the same as weekday hours. The proposed change to Municipal Code would allow for the creation of certain noise between 7:00am and 7:00pm Monday through Friday and from 8:00am to 5:00pm on Sundays. **Approval is recommended.**

- d. **Discussion/action on Resolution 18-____, a Resolution to amend the 2018 Budget to reflect changes in revenues and expenditures.**

This is a housekeeping item to allocate funding for 2018 capital expenditures to address operational issues and adjust line items to reflect current spending. **Approval is recommended.**

- e. **Discussion/action on Resolution 18-____, a Resolution authorizing a debt agreement between the Sanitary Sewer fund and Police Capital fund.**

The Village Board approved the purchase and outfitting of two Police squads in the 2018 budget. With the transition in staff, completion of a technology needs assessment, and building space allocation project, additional needs were identified. The Police Department proposes to replace two (2) Chevrolet Tahoes with two (2) Ford Interceptors and the unmarked Ford Crown Victoria with an unmarked Ford Taurus. The two (2) Ford Interceptors would be fully-outfitted Police squads. The Ford Taurus would be unmarked, outfitted on a more limited basis, and function as a supervisor vehicle. The Police Department further proposes to replace the aging body camera system, in-squad camera system, in-squad computer system, and twelve (12) desktop computers. The body and in-squad cameras and video would be replaced with GETAC Camera and Recording Systems.

The total amount of the request is \$166,191.26. Of the \$166,191.26, \$34,732.93 would be paid in 2018 and the remaining \$131,458.33 would be leased from the Sanitary Sewer. The additional monies in the capital fund would be used to address other Police needs. This plan is part of the larger Police Department strategic capital plan. The Village solicited competitive interest rates from traditional lending sources and rates were provided around 5%. In lieu of borrowing at a 5% interest rate, Sanitary Sewer fund balance will be used at a 2% interest rate. Attached is a proposed capital plan and repayment schedule. Leasing the funds from the Sanitary Sewer fund balance is figured into the operational budget, capital budget, and aligns with the long-term financial plan. The Police Department has worked collectively and collaboratively to formulate the funding proposal. **Approval is recommended.**

f. **Discussion/action on agreement for actuarial OPEB valuation of postretirement health benefits.**

Included in your packet is a proposal for actuarial OPEB valuation of postretirement benefits. Actuarial & Health Care Solutions would calculate the liability for OPEB and meet the requirement of Government Accounting Standards Board (GASB) No. 75. The fees for performing the actuarial valuation of postretirement health benefits would be \$3,000. **Approval is recommended.**

3. **Public Safety Committee**

a. **Discussion/action on the June 2018 Police Department Report.**

Included in your packet is the June 2018 Police Department Report which highlights recent initiatives of the department. Of note, there were 592 calls for service, 223 traffic stops, and two (2) candidates for open police officer positions have advanced to the background investigation with intent of offering conditional offers of employment. **Approval is recommended.**

b. **Discussion/action on the June 2018 Communication Center Report.**

Included in your packet is the June 2018 Communication Center Report which highlights recent initiatives of the department. Of note, the Center is working to film a short recruitment video for future vacancies with the assistance of a public relations firm and year-to-date 9-1-1 calls are up 1.7%. Telecommunicator Rebecca Anderson was promoted to Communication Training Officer/Lead Dispatcher position. **Approval is recommended.**

c. **Discussion/action on Public Safety Communications (Dispatch/RMS) Intergovernmental Agreement.**

The Public Safety Communications Intergovernmental Agreement required a few changes in legal terminology, but remains materially the same as the version passed at the May 17 Committee of the Whole and Village Board of Trustee meetings. All communities, with the exception of Whitefish Bay, have passed the agreement. Whitefish Bay will consider the agreement in early August. **Approval is recommended.**

d. Discussion/action on North Shore Health Department Intergovernmental Agreement.

The North Shore Health Department Intergovernmental Agreement required a few changes in legal terminology, but remains materially the same as the version passed at the May 17 Committee of the Whole and Village Board of Trustee meetings. All communities, with the exception of Whitefish Bay, have passed the agreement. Whitefish Bay will consider the agreement in early August. **Approval is recommended.**

- 4. Intergovernmental Cooperation Council – No Report**
- 5. Board of Zoning Appeals – No Report**
- 6. Plan Commission – No Report**
- 7. Architectural Review Committee – No Report**
- 8. Library Board – No Report**
- 9. Community Event Committee**

a. Discussion/update on 2018 Village Picnic.

The Village Picnic will be held on Saturday, September 8, from 2:00 – 7:00pm. Food will be served from 2:00 – 6:00pm to allow time for clean-up. The plastic beer pilsners, similar to last year, will be sold at \$5 each with one (1) free fill. Refills for the pilsner will be \$2. Beer purchases without the pilsner will be \$3. The following items have been reserved:

- Inflatable rock climbing wall
- Inflatable obstacle course
- Two (2) inflatable bounce houses
- Ten (10) inflatable soccer knockers
- Inflatable pool table
- Inflatable hockey rink
- DJ Mike Sherwood through ACA Entertainment
- Usingers will do the grilling
- Tents, tables, and chairs through Canopies
- Portable sink

North Shore Fire/Rescue and the LX Club will be attending the event. The Schlitz Audubon Nature Center and North Shore Health Department have been contacted about attending. Beer Capitol has been contacted about reserving the beer trailer and elected officials have been notified of the date and time.

b. Discussion/update on 2018 Bayside 5k Run/Walk.

The Bayside 5k Run/2 Mile Walk will be held on Friday, September 7, at 6:30pm. There are currently 20 registrants for the event. At the same time last year, there were 15 registrants. Staff will be promoting the run/walk at a Mark Travel event on July 30. Last year, Mark Travel had over 100 participants at the event. Three (3) food trucks are confirmed in Hardwood Café, The Fatty Patty, and The Cupcake-A-Rhee. The movie in the park equipment has been reserved with The Party Company and chip-timing services will be provided by Race Day Events. Both vendors are the same as last year. The Cardinal Stritch Softball Team has verbally agreed to serve as course volunteers.

Next steps include conducting a survey for selecting the movie, confirming volunteers, designing and ordering the race t-shirt, securing items for the race packet, and continuing to promote the event through the Bayside Buzz, social media, flyers, and Village website.

c. Discussion/action on 2018 Trick or Treat hours.

The proposed hours for Trick or Treat are 1:00pm to 4:00pm on Sunday, October 28. This date and timeframe aligns with agreement amongst the Intergovernmental Cooperation Council. **Approval is recommended.**

d. Discussion/action on cancellation of 2018 Fright Night event.

The Ad Hoc Community Events Committee is recommending the cancellation of the 2018 Fright Night event on October 28. There is a Packer game at 3:15pm, which would be in direct conflict with the event hours of 2:00pm – 5:00pm. The Committee also noted that moving the event to a date that does not align with Trick or Treat would require parents to put kids in costumes multiples times, which would negatively impact participation.

Fright Night traditionally is the least-attended community event, which was reflected in the 2017 Community Survey. Further, there are less sponsorship dollars this year in comparison to last year and those funds could be better used for other events. The 2017 Fright Night cost \$2,710 to host, which was 15% of the Village's community event budget. **Approval is recommended.**

10. **North Shore Fire Department – No Report**
11. **Community Development Authority – No Report**

TLA1



Village of Bayside
9075 North Regent Road
Committee of the Whole Meeting Minutes
June 14, 2018

I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:10pm.

President:	Sam Dickman	
Trustees:	Michael Barth	Daniel Muchin
	Robb DeGraff	Margaret Zitzer
	Dan Rosenfeld	Eido Walny

Committee Citizen Members:

Public Safety:	Mort Swerdlow
Public Works:	JoAnn Lutz-excused
Finance & Administration:	

Also Present: Village Manager Andy Pederson
Assistant Village Manager Jake Meshke
Police Chief Doug Larsson
Director of Communications Liane Scharnott
Director of Finance and Administration Lynn Galyardt
Village Attorney Chris Jaekels
There were three people in the audience

II. BUSINESS

A. Public Safety

- 1. Presentation of proclamation recognizing the retirement of Police Sergeant Francesca J Ehler on July 1, 2018 after 25 years of service to the Village.**

Trustee Walny read the proclamation and presented it to Sergeant Francesca Ehler.

- 2. Discussion/recommendation on acceptance of the May 2018 Police Department report.**

Chief Larsson provided an overview of the May 2018 Police Department report noting the department would miss Sergeant Ehler stating all were welcome at her farewell luncheon on July 1. Chief Larsson indicated that three rooms in the police department were undergoing carpet replacement and painting as part of the departments space reallocation project.

Motion by President Dickman, seconded by Trustee Barth, to recommend approval to the Village Board of Trustees on acceptance of the May 2018 Police Department report. Motion carried unanimously.

- 3. Discussion/recommendation on acceptance of the May 2018 Communication Center report.**

Director Scharnott provided an overview of the May 2018 Communication Center report noting the department had two new hires starting June 18 and June 20. The department had worked with the Department of Aging and the North Shore Fire Department to demonstrate the role dispatchers play in responding to dementia patients. Manager Pederson stated the Center would be working with a public relations firm to create a recruitment video for the dispatch

center to help in educating the public and attracting candidates to apply for a dispatching career.

Motion by President Dickman, seconded by Trustee Muchin, to recommend approval to the Village Board of Trustees on acceptance of the May 2018 Communication Center report.

B. Public Works

1. Discussion/recommendation on acceptance of the May 2018 Department of Public Works report.

Manager Pederson provided an overview of the May 2018 Department of Public Works report stating all driveway aprons were marked and cut for the 2018 culvert replacement project with 23 aprons removed on N Sleepy Hollow Road. The Ellsworth Park Pavilion was opened and new toilets, oscillating fans, and vents were installed in the restrooms.

Motion by President Dickman, seconded by Trustee DeGraff, to recommend approval to the Village Board of Trustees on acceptance of the May 2018 Department of Public Works report. Motion carried unanimously.

2. Discussion/update on 2018 Projects:

- **Street Resurfacing and Stormwater Culvert Program**
- **Ravine Slope Stabilization and Sanitary Sewer Protection Project**
- **Indian Creek Stormwater Diversion Project**

Manager Pederson provided an update on the 2018 Projects:

- **Street Resurfacing and Stormwater Culvert Program**

All driveway aprons have been marked and cut. Driveway aprons have been removed on N. Sleepy Hollow Road and on E. Standish Place between N. Lake Drive and N. Bayside Drive. The remaining driveway aprons will be removed the week of June 11. Culvert replacement and ditch regrading is scheduled to begin on N. Sleepy Hollow Road the last week of June. The pre-construction meeting is being scheduled for Mid-July and street resurfacing planned for the middle to end of August.

- **Ravine Slope Stabilization and Sanitary Sewer Protection Project**

The Ravine Lane Stabilization Project will stabilize the ravine and a Village manhole along West Ravine Lane. The ravine has been eroding over time, which has destabilized the manhole. The project has been awarded to WSO Grading and Excavating. A pre-construction meeting has been scheduled for June 21 to cover the project specifics and timelines.

- **Indian Creek Stormwater Diversion Project**

The Indian Creek Watershed Diversion project will bring stormwater from Ellsworth Park to Village Hall, as opposed to going to the 621 Brown Deer Road Pond. This stormwater improvement will ease the strain on the current system and direct water to Lake Michigan instead of Indian Creek. The project has been awarded to WSO Grading and Excavating. A pre-construction meeting has been scheduled for June 21 to cover the project specifics and timelines. Removing the north parking lot at Village Hall will be the first phase of the project and is scheduled to begin the week of June 11.

3. Discussion/recommendation Resolution 18-___, a Resolution regarding The Wisconsin Department of Natural Resources NR 208, 2017 Compliance Maintenance Annual Report.

Manager Pederson stated this resolution was a requirement of the Wisconsin Department of Natural Resources and noted the Village received an "A" grade on the report.

Motion by President Dickman, seconded by Trustee DeGraff, to recommend approval to the Village Board of Trustees on acceptance on Resolution 18-___, a Resolution regarding The Wisconsin Department of Natural Resources NR 208, 2017 Compliance Maintenance Annual Report. Motion carried unanimously.

C. Finance and Administration

1. Discussion/recommendation of the 2018 Bird City Wisconsin Sustained Flight recognition.

Trustee Barth noted this was the ninth consecutive year the Village had been recognized as a Bird City.

Motion by President Dickman, seconded by Trustee Walny, to recommend approval to the Village Board of Trustees on acceptance on of the 2018 Bird City Wisconsin Sustained Flight recognition. Motion carried unanimously.

2. Discussion/recommendation on Committee of the Whole meeting schedule.

President Dickman noted the Committee of the Whole meetings had become redundant as the Committee of the Whole and the Village Board of Trustee meetings were held back to back. The updated Municipal Code provides that the Village Board of Trustees will specify when the Committee of the Whole will meet. The Committee of the Whole and its three (3) subcommittees are kept in place from a structural perspective. Attorney Jaekels stated the Board of Trustees could act on issues without the Committee of the Whole meeting. Trustee DeGraff requested that if an issue needed to be discussed in more detail, a Committee of the Whole, meeting be held in advance of the Board of Trustees meeting.

Motion by Trustee Muchin, seconded by Trustee Rosenfeld, to recommend approval to the Village Board of Trustees on acceptance of the Committee of the Whole meeting on an as needed basis as set by Village Board of Trustees.

3. Discussion/recommendation on acceptance of the May 2018 Finance and Administrative Services report.

Director Galyardt provided an overview of the May 2018 Finance and Administrative Services report noting the Village had received notice the League of Insurance Company would be issuing a \$23,544 property and liability insurance dividend for 2018, employees had switched over to the online MiPay timecard system, and Accurate Appraisal had over 80 residents attend the Open Book.

Motion by Trustee DeGraff, seconded by Trustee Rosenfeld, to recommend approval to the Village Board of Trustees on acceptance of the May 2018 Finance and Administrative Services report. Motion carried unanimously.

4. Discussion/recommendation on acceptance of the May 2018 Financial Statement and Investment report.

Trustee Barth stated expenditure and revenues were in line with the 2018 fiscal year-to-date.

Motion by President Dickman, seconded by Trustee Walny, to recommend approval to the Village Board of Trustees on acceptance of the May 2018 Financial Statement and Investment report. Motion carried unanimously.

5. Discussion/recommendation on Resolution 18-____, a resolution to amend the 2018 Budget to reflect changes in revenues and expenditures.

Trustee Barth noted the Resolution transfers funds from Police and Communication Center salaries to overtime to reflect current staffing levels.

Motion by Trustee Muchin seconded by Trustee DeGraff, to recommend approval to the Village Board of Trustees on acceptance of Resolution 18-____, a resolution to amend the 2018 Budget to reflect changes in revenues and expenditures. Motion carried unanimously.

6. Discussion/recommendation on Ordinance 18-____, an ordinance to section 104-125 of the Municipal Code with regard to fences.

Trustee Barth stated it was proposed that the Village fence code be revised as it was cumbersome and provided difficulty in interpretation and implementation. Current code includes a formulaic combination of solid, 25% open, and 50% open fence. There is also a provision which allows for an openness requirement exception with a two-third vote of the Architectural Review Committee to allow for consistency on one side of the perimeter.

Manager Pederson stated the proposed code is simplified to allow up to fifteen percent of the perimeter of the property to be solid fence with the remaining portion at least 25 percent open. Exceptions for solid fence would remain to provide screening along an adjacent railroad, state highway, interstate highway, county highway, or a commercial parking lot.

Motion by President Dickman, seconded by Trustee DeGraff, to recommend approval to the Village Board of Trustees on acceptance of Ordinance 18-____, an ordinance to amend section 104-125 of the Municipal Code with regard to fences. Motion carried unanimously.

7. Discussion/recommendation of the 2018 Recycling Grant Award.

Trustee Barth noted the Village received \$25,633.94 for the 2018 Recycling Grant Award.

Motion by Trustee DeGraff, seconded by Trustee Walny, to recommend approval to the Village Board of Trustees on of the 2018 Recycling Grant Award. Motion carried unanimously.

III. ANY OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE COMMITTEE

IV. ADJOURNMENT

Motion by Trustee Barth, seconded by Trustee Walny, to adjourn the meeting at 6:36pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Director of Finance and Administration

III A 2



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting Minutes
June 14, 2018

I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:37pm.

ROLL CALL

President: Sam Dickman
Trustees: Michael Barth Daniel Muchin
Robb DeGraff Dan Rosenfeld
Eido Watny Margaret Zitzer

Also Present: Village Manager Andy Pederson
Assistant Village Manager Jake Meshke
Director of Finance and Administration Lynn Galyardt
Police Chief Doug Larsson
Director of Communications Liane Scharnoff
Village Attorney Chris Jaekels
There were three people in the audience

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Committee of the Whole meeting minutes, May 17, 2018.
2. Board of Trustee meeting minutes, May 17, 2018.
3. Summary of Claims for May 1, through June 1, 2018 in the amount of \$161,875.49.
4. Resolution 18-___, a Resolution regarding The Wisconsin Department of Natural Resources NR 208, 2017 Compliance Maintenance Annual Report.
5. Resolution 18-___, a resolution to amend the 2018 Budget to reflect changes in revenues and expenditures.
6. Ordinance 18-___, an ordinance to amend section 104-125 of the Municipal Code with regard to fences.
7. Committee of the Whole meeting schedule.
8. 2018 Recycling Grant award.
9. 2018 Bird City Wisconsin Sustained Flight designation.

B. Acceptance of:

1. May 2018 Reports
 - Police
 - Communication Center
 - Finance and Administration
 - Financial Statement and Investment
 - Department of Public Works

C. Action on:

1. Application for issuance of operator's license request for Rebecca Douglas, (Sendiks Fresh2Go), which has been approved by the Police

Department.

Motion by Trustee DeGraff, seconded by Trustee Barth, to approve the Committee of the Whole meeting minutes May 17, 2018; Board of Trustee meeting minutes, May 17, 2018; Summary of Claims for May 1, through June 1, 2018 in the amount of \$161,875.49; Resolution 18-19, a Resolution regarding The Wisconsin Department of Natural Resources NR 208, 2017 Compliance Maintenance Annual Report; Resolution 18-20, a resolution to amend the 2018 Budget to reflect changes in revenues and expenditures; Ordinance 18-688, an ordinance to amend section 104-125 of the Municipal Code with regard to fences; Committee of the Whole meeting schedule; 2018 Recycling Grant award; 2018 Bird City Wisconsin Sustained Flight designation; Acceptance of May 2018 Reports; Police; Communication Center; Finance and Administration; Financial Statement and Investment; Department of Public Works; an Application for issuance of operator's license request for Rebecca Douglas, (Sendiks Fresh2Go), which has been approved by the Police Department. Trustee DeGraff abstained from approval of operator's license for Rebecca Douglas (Sendiks Fresh2Go). Motion carried unanimously by roll call vote.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Works Committee-No report.
2. Finance and Administration Committee-No report.
3. Public Safety Committee-No report.
4. Intergovernmental Cooperation Council-No report.
5. Board of Zoning Appeals
 - a. Discussion/action on the request for a special exception by Jessica Snyder for the property located at 9445 N Fairway Circle (016-0106) to replace existing solid fence with new fence solid fence extending to include additional portion of back yard of the property contrary to Sec 14-182(1).

Trustee Walny stated the request for approval on the special exception to replace existing solid fence with new fence that is solid on both sides and 25% open in the back extending to include additional portion of back yard had been recommended to the Village Board by the Board of Zoning Appeals.

Motion by Trustee DeGraff, seconded by Trustee Muchin, on approval for on the special exception for the property located at 9445 N Fairway Circle (016-0106) to replace existing solid fence with new fence that is solid on both sides and 25% open in the back extending to include additional portion of back yard of the property contrary to Sec 14-182(1). Motion carried unanimously.

6. Plan Commission

- a. Discussion/action on the request for an amendment to the

Conditional Use Permit for The Mark Travel Corp, 877 W Glencoe Place: Equipment change to remove and replace antennas, remove diplexers and coaxes and add surge protectors, radio heads and hybrid cables.

President Dickman stated the approval of the amendment to the Conditional Use Permit had been approved at the Plan Commission and noted there would be no new equipment added to the tower. Trustee DeGraff requested if an organization was replacing equipment Municipal Code should be changed to allow the Village Manager to grant approval.

Motion by Trustee Muchin, seconded by Trustee Walny, on request for an amendment to the Conditional Use Permit for The Mark Travel Corp, 877 W Glencoe Place: Equipment change to remove and replace antennas, remove diplexers and coaxes and add surge protectors, radio heads and hybrid cables. Motion carried unanimously.

7. Architectural Review Committee-No report.

8. Library Board

Trustee Rosenfeld stated the Library Board had met for the fifth time with HGA regarding the planning session on the renovation of the current Library. The results are to be released at the end of June and the preliminary proposal is a complete rebuild of the existing box at a cost of approximately \$4 million dollars. Trustee Rosenfeld noted he had gone on record stating the Village's position is more information is needed from the Library Board regarding the timing, legitimacy and need for the project. Three communities had already approved the project. Baysides portion of the expense would be approximately \$700,000.

9. Community Event Committee-No report.

10. North Shore Fire Department-No report.

11. Community Development Authority-No report.

VI. VILLAGE PRESIDENT'S REPORT-No report.

VII. VILLAGE MANAGER'S REPORT

Manager Pederson noted the Fourth of July parade route would be altered due to the construction projects at the school. The tanks had been removed at Oscar's Service, repaving of the lot and replacing of the fence would be occurring in the next few weeks.

VIII. VILLAGE ATTORNEY'S REPORT-No report.

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

X. CORRESPONDENCE

XI. MOTION TO ADJOURN TO CLOSED SESSION

A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (BMO Banking) and (Administrative Plan).

Motion by President Dickman, seconded by Trustee Barth, to adjourn to closed session at 6:49pm pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (BMO Banking) and (Administrative Plan). Motion carried unanimously by roll call.

XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

Motion by President Dickman, seconded by Trustee Barth, to reconvene in open session at 7:04pm pursuant to Section 19.85 (2). Motion carried unanimously.

A. Action on items in closed session.

No action was taken or motions made in session.

XIII. ADJOURNMENT

Motion by President Dickman, seconded by Trustee Barth, to adjourn the meeting at 7:05pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Director of Finance and Administration | | July 7, 2018



I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 7:58am.

ROLL CALL

President:	Sam Dickman	
Trustees:	Michael Barth	Daniel Muchin
	Robb DeGraff	Dan Rosenfeld
	Eido Walny-excused	Margaret Zitzer

Also Present: Village Manager Andy Pederson
Director of Finance and Administration Lynn Galyardt
Village Attorney Chris Jaekels
There were no people in the audience

II. PLEDGE OF ALLEGIANCE

III. MOTION TO ADJOURN TO CLOSED SESSION

- A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (Financial Services Agreement).**

Motion by President Dickman, seconded by Trustee Rosenfeld, to adjourn to closed session at 8:00am. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (Financial Services Agreement). Motion carried unanimously by roll call.

IV. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

Motion by Trustee Muchin, seconded by Trustee Rosenfeld, to reconvene in open session at 8:19am pursuant to Section 19.85 (2). Motion carried unanimously.

- A. Action on items in closed session.**

Motion by Trustee Rosenfeld, seconded by Trustee Muchin, to approve the agreement with SB Friedman for financial analysis services. Motion carried unanimously.

V. ADJOURNMENT

Motion by Trustee DeGraff, seconded by Trustee Zitzer, to adjourn the meeting at 8:20am. Motion carried unanimously.

Respectfully submitted,

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SUMMARY OF CLAIMS

June 2, 2018 through June 30, 2018

June 15, 2018	\$	144,943.05
June 22, 2018	\$	14,316.55
June 26, 2018	\$	26,539.46
June 27, 2018	\$	306,950.25
June 28, 2018	\$	450.00
	TOTAL	\$493,199.31

Report Criteria:
Report type: Summary

Check Issue Date	Check Number	Payee	Amount
06/15/2018	34153	ACCURATE APPRAISAL LLC	20,800.00
06/15/2018	34154	AMAZON/SYNCB	2,296.63
06/15/2018	34155	ARLINGTON COMPUTER PRODUCTS	8,974.00
06/15/2018	34156	AT&T	170.05
06/15/2018	34157	AT&T MOBILITY	9.23
06/15/2018	34158	BANCORP BANK	8,122.68
06/15/2018	34159	BUDIAC PLUMBING & HEATING	2,125.00
06/15/2018	34160	COMMUNITY PRINTING INC	529.00
06/15/2018	34161	COURY, J, SWANSON,R, COURY G,	6.00
06/15/2018	34162	DAILEY, ELIZABETH H	613.86
06/15/2018	34163	DAVIS & KUELTHAU S.C.	4,728.11
06/15/2018	34164	DIVERSIFIED BENEFIT SERVICES	225.00
06/15/2018	34165	Election Systems & Software	437.50
06/15/2018	34166	FOERSTER SIGNS	115.00
06/15/2018	34167	FRANK GILLITZER ELECTRIC CO	547.00
06/15/2018	34168	GLENDALE MUNICIPAL COURT	74.00
06/15/2018	34169	GOVTEMPS USA LLC	4,025.00
06/15/2018	34170	H & R SAFETY SOLUTIONS	234.00
06/15/2018	34171	HERBST OIL	5,859.88
06/15/2018	34172	HUMPHREY SERVICE PARTS INC	848.70
06/15/2018	34173	J&H Heating	2,367.50
06/15/2018	34174	KAPUR & ASSOCIATES	10,073.90
06/15/2018	34175	KORR, DAVID	900.00
06/15/2018	34176	LANNON STONE PRODUCTS	2,107.72
06/15/2018	34177	Level (3)	1,743.93
06/15/2018	34178	MATC	34.35
06/15/2018	34179	MILW COUNTY ELECTION COMMISS	394.61
06/15/2018	34180	MILW COUNTY TREAS-MUNIC COUR	1,273.20
06/15/2018	34181	OZAUKEE COUNTY CLERK	132.83
06/15/2018	34182	R&R INSURANCE SERVICES	16,268.00
06/15/2018	34183	RAY HINTZ INC	2,436.42
06/15/2018	34184	RED THE UNIFORM TAILOR	70.99
06/15/2018	34185	SACCOMANDO, DANIEL	1.26
06/15/2018	34186	SAFEBUILT	3,359.31
06/15/2018	34187	SCRUB-A-DUB	3.00
06/15/2018	34188	SECURIAN FINANCIAL GROUP	940.57
06/15/2018	34189	SECURX	53.00
06/15/2018	34190	SMITH, BENJAMIN T	17.86
06/15/2018	34191	SOCCERKNOCKER JOHN FRANCO	1,000.00
06/15/2018	34192	ST LAWRENCE EQUIP. INC	1,455.00
06/15/2018	34193	STATE OF WISCONSIN COURT	2,456.83
06/15/2018	34194	SWEET WATER	7,559.81
06/15/2018	34195	TAYLOR COMPUTER SERVICES INC	18.50
06/15/2018	34196	TOMESCH, HARALD	590.61

Check Issue Date	Check Number	Payee	Amount
06/15/2018	34197	UNEMPLOYMENT INSURANCE	185.63
06/15/2018	34198	VEOLIA ENVIRONMENTAL SERVICES	5,169.65
06/15/2018	34199	VILLAGE OF FOX POINT	11,698.12
06/15/2018	34200	VISUAL IMPRESSIONS INC	292.75
06/15/2018	34201	WELD SPECIALTY SUPPLY CORP.	42.41
06/15/2018	34202	WESTERN CULVERT & SUPPLY	10,691.40
06/15/2018	34203	WISCONSIN DNR-ENVIRONMENTAL	500.00
06/15/2018	34204	WM RECYCLE AMERICA	199.02
06/15/2018	34205	WOOD, MICHAEL	164.23
Grand Totals:			<u>144,943.05</u>

Report Criteria:

Report type: Summary

Report Criteria:
Report type: Summary

Check Issue Date	Check Number	Payee	Amount
06/22/2018	34213	CONVERGED TECHNOLOGY PROFE	13,551.55
06/22/2018	34214	IHOR HOME SERVICES	765.00
Grand Totals:			<u>14,316.55</u>

Report Criteria:
Report type: Summary

Check Issue Date	Check Number	Payee	Amount
06/26/2018	999996201	ADAPTIVE ENTERPRISES	405.00
06/26/2018	999996202	Aramark	406.69
06/26/2018	999996203	ARBOR DAY FOUNDATION	10.00
06/26/2018	999996204	AT&T-5080	1,257.35
06/26/2018	999996205	AUTO PARTS AND SERVICE	94.90
06/26/2018	999996206	BACKGROUNDS ONLINE	91.99
06/26/2018	999996207	BATZNER PEST CONTROL	79.00
06/26/2018	999996208	CARLIN SALES CORP	903.04
06/26/2018	999996209	CONCENTRA	55.00
06/26/2018	999996210	CONSTANT CONTACT	420.00
06/26/2018	999996211	DAILY REPORTER PUBLISHING CO	720.39
06/26/2018	999996212	GLOBAL INDUSTRIES	395.84
06/26/2018	999996213	GRAINGER	78.54
06/26/2018	999996214	HOME DEPOT	29.97
06/26/2018	999996215	HYDRA-SEAL	1,155.40
06/26/2018	999996216	KUJAWA ENTERPRISES INC	3,563.38
06/26/2018	999996217	MILWAUKEE PC	38.98
06/26/2018	999996218	Newman Chevrolet	159.87
06/26/2018	999996219	OFFICE DEPOT	59.90
06/26/2018	999996220	PACK & SHIP LTD	18.55
06/26/2018	999996221	PLYMOUTH LUBRICANTS	578.00
06/26/2018	999996222	POMP'S TIRE SERVICE INC	6.00
06/26/2018	999996223	RECOGNITION SPECIALIST	212.00
06/26/2018	999996224	SHORETEL	776.74
06/26/2018	999996225	SNAP-ON INDUSTRIAL	1,353.28
06/26/2018	999996226	SPECTRUM BUSINESS	3,092.62
06/26/2018	999996227	STREICHER'S	134.00
06/26/2018	999996228	THOMSON REUTERS - WEST	288.44
06/26/2018	999996229	US BANK	2,075.43
06/26/2018	999996230	USA Fire Protection INC	2,502.00
06/26/2018	999996231	VERIZON WIRELESS	238.22
06/26/2018	999996232	WASTE MANAGEMENT OF WI ORCH	5,277.06
06/26/2018	999996233	WAUKESHA COUNTY TECH COLLEG	61.88
Grand Totals:			<u>26,539.46</u>

Report Criteria:
Report type: Summary

Check Issue Date	Check Number	Payee	Amount
06/27/2018	34215	BMO Harris Bank N.A.	26.62
06/27/2018	34216	BUDIAC PLUMBING & HEATING	370.00
06/27/2018	34217	BUELOW VETTER BUIKEMA OLSON V	855.00
06/27/2018	34218	CENTURYLINK	1.71
06/27/2018	34219	DAVIS & KUELTHAU S.C.	5,236.04
06/27/2018	34220	EGGERS IMPRINTS	375.00
06/27/2018	34221	FRANK GILLITZER ELECTRIC CO	400.00
06/27/2018	34222	GOODMAN, J JAY	11.41
06/27/2018	34223	HERBST OIL	6,445.86
06/27/2018	34224	HOUSE OF CORRECTIONS	113.25
06/27/2018	34225	HUMPHREY SERVICE PARTS INC	82.09
06/27/2018	34226	J&H Heating	1,675.00
06/27/2018	34227	KAPUR & ASSOCIATES	5,927.23
06/27/2018	34228	LANNON STONE PRODUCTS	1,136.05
06/27/2018	34229	Level (3)	1,744.05
06/27/2018	34230	MADACC	2.30
06/27/2018	34231	MARCUVITZ, ALAN	123.25
06/27/2018	34232	MID-MORAINÉ MUNICIPAL COURT	439.00
06/27/2018	34233	Milwaukee Metropolitan Sewerage	63,147.31
06/27/2018	34234	NANKIN, SANDY	599.94
06/27/2018	34235	NORTH SHORE FIRE DEPT-4401	203,669.00
06/27/2018	34236	R&R INSURANCE SERVICES	7,352.00
06/27/2018	34237	SCHOESSOW, DALE	476.87
06/27/2018	34238	SCRUB-A-DUB	3.00
06/27/2018	34239	STRAUSS, ALLAN	166.75
06/27/2018	34240	UNITED WAY OF GREATER MILWAUK	40.00
06/27/2018	34241	US BANK	10.50
06/27/2018	34242	WE ENERGIES	6,336.11
06/27/2018	34243	WILLIAMS, SHERMAN	8.91
06/27/2018	34244	WISCONSIN DNR-ENVIRONMENTAL	176.00
Grand Totals:			<u>306,950.25</u>

Report Criteria:
Report type: Summary

Check Issue Date	Check Number	Payee	Amount
06/28/2018	34240	UNITED WAY OF GREATER MILWAUK	40.00-
06/28/2018	34245	GOVERNMENT FINANCE OFFICERS	435.00
06/28/2018	34246	UNITED WAY OF GREATER MILWAUK	20.00
06/28/2018	34247	WILLENSON, ADRIA	35.00
Grand Totals:			<u>450.00</u>



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To: Finance and Administration, Public Safety, and Public Works Committees

RE: 2019 Budget Priorities

Each year, the respective subcommittees and Village Board approve budget guidelines to provide guidance and assist in the development of the annual budget. The proposed 2018 Budget guidelines are outlined below, and include:

Fiscal Integrity

- Implementation of Long Term Financial Plan and updated Debt Service Schedule.
- Compliance with Levy Limits.
- Consider utilization of Fire Department Levy Cap Exemption.
- Compliance with Expenditure Restraint Program.
- Provide financial transparency and accountability.
- Provide personnel programs are implemented in a fiscally responsible manner.
- Maximize financial opportunities through examination of current services and new opportunities for grants and investments.
- Administer taxes, fees, grants and assessments effectively.
- Continued implementation of State health insurance program.

Civic Engagement

- Promote effective solutions for timely and relevant communications with residents.
- Enhance customer service methods, policies, and responsiveness.
- Provide Community Event opportunities for residents and continue to expand the community event sponsorship program that supports these events.
- Implement Police and Public Works Departments sector chief programs to promote and enhance civic engagement.

Service Excellence

- Explore enhanced service consolidation and sharing with neighboring communities.
- Maintain public right-of-ways, road reconstruction initiatives, and continued investment and maintenance in sewer and stormwater systems.
- Deploy public safety resources effectively for maximum visibility within the Village.
- Provide effective training, resources, and leadership development for Village staff.
- Further Communication Center usage of advanced technologies, sound and timely quality control review, policy development and implementation, and advanced training measures.
- Building inspections and property maintenance are completed in a timely and thorough manner to maintain property values.
- Internal operations such as human resources, records management, and information technology utilize time saving technology and programs.
- Utilize performance metrics to enhance service delivery through increased efficiency.

Sustainability

- Enhanced implementation of EAB Management Plan.
- Continue to examine ways to effectively collect garbage, recycling and yard waste
- Enhance stormwater capabilities through increased ditch work, repair of cross culverts and increased areas of infiltration. Reduce excess asphalt areas in Village.
- Maintenance of the sewer system to prevent back-ups or overflows. Digitalize all records pertaining to maintenance of sewer systems and infrastructure.
- Implementation of water discharge management program.

III A 6

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

A Proclamation Recognizing August 26, 2018 as Friendship Day

WHEREAS, The Friendship Circle seeks to provide individuals with special needs support, friendship, and inclusion; and

WHEREAS, The Friendship Circle channels the energy of community volunteers to provide impactful programming and meaningful friendships for individuals with a full spectrum of special needs; and

WHEREAS, Walk4Friendship 2018, a 3k walk which raises crucial funds and community awareness for Friendship Circle and children with special needs, is being held in Bayside on August 26, 2018;

NOW, THEREFORE, I, Samuel Dickman, Village President do hereby proclaim August 26, 2018, as

FRIENDSHIP DAY

throughout Village of Bayside and I encourage citizens to attend and participate in the Friendship Circle of Wisconsin programs and activities as well as the annual Walk4Friendship.

Dated this nineteenth day of July, 2018

VILLAGE OF BAYSIDE

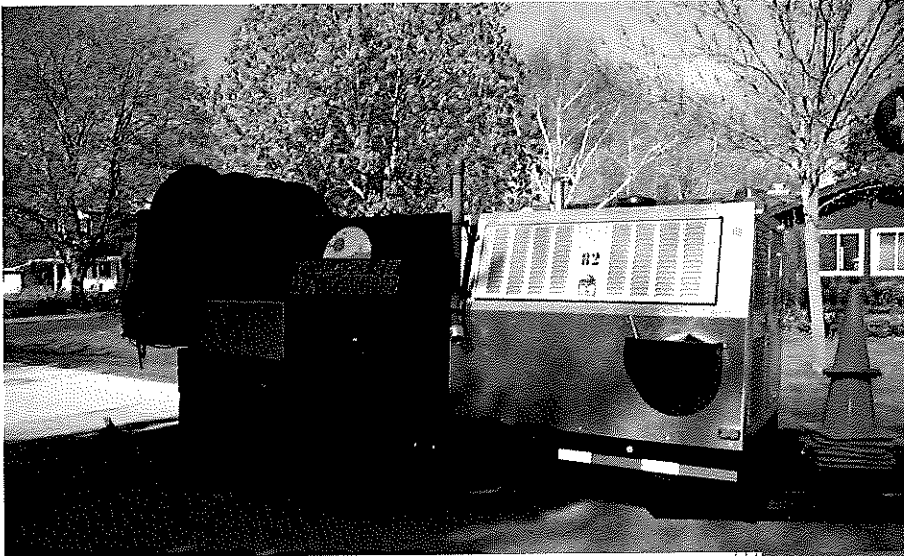
Samuel Dickman, Village President

Attest

Lynn A. Galyardt,
Director of Finance and Administration

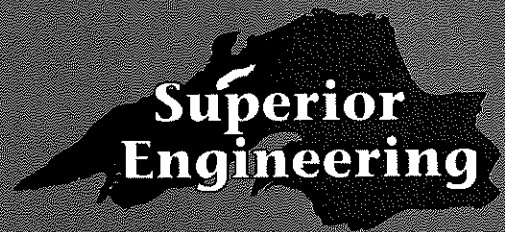
III A 7

VILLAGE OF BAYSIDE
CAPACITY, MANAGEMENT, OPERATIONS & MAINTENANCE
(CMOM) PLAN



Original Prepared By:
Superior Engineering, LLC
S75W13139 Oxford Court
Muskego, WI 53150
(414) 235-9726

Version Modifications:
Jacob Meshke
9075 Regent Road
Bayside, WI 53217
414-206-3912



December 2014

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APPENDIX A – Reference Stipulation - Satellite Municipalities	
APPENDIX B – Reference Stipulation – Milwaukee Metropolitan Sewerage District	
APPENDIX C – Reference Village of Bayside CMOM Strategic Plan January 2008	
APPENDIX D - Overflow Response Plan	
APPENDIX E – List of Forms	
1. Sanitary Sewer Overflow or Bypass Notification Summary Report Form 3400-184. https://dnr.wi.gov/topic/wastewater/documents/3400-184.pdf . (Required 5 Day written)	
2. Monthly Lift Station Inspection Form	
3. Weekly Check List Lift Station Form	
4. Cleaning Form – General	
5. Manhole Inspection Form	
6. Customer Survey Form	
7. Root Cause Failure Analysis Form	
8. MS4 – Notice of Intent Form 3400-191.	
APPENDIX F – Standard Operating Procedures	
1. F-1 Checklist for Manhole BA1-014 (Broadmoor)	

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2. F-2 Checklist for Manhole BA2-113
3. F-3 Checklist for Manhole BA2-137
4. F-4 Checklist for North Lake Drive Outfall

APPENDIX G – Other References

1. Table G-1 Annual Performance Measures - Recommended activities for each year(Rehabilitation, Repair, or Replace activities)
2. Sewer Rehabilitation Map
3. Capital Improvements Plan

Information provided in the appendixes may be revised on as-needed basis to meet the needs of the Village.

APPENDIX H –Not currently used

SECTION 1 - OVERVIEW

1.1 Background and Information

The Village of Bayside, located in Milwaukee County and Ozaukee County, is a satellite municipality served by the Milwaukee Metropolitan Sewer District through multiple Metropolitan Interceptor Sewer (MIS) connections. The Village serves approximately 4,200 people through its sanitary sewer system which consists of 135,169 linear feet of 8-inch to 18-inch diameter sanitary sewers and three (3) lift stations with 2,509 feet of force main.

A Capacity, Management, Operations and Management (CMOM) Plan is required to comply with the Satellite Stipulation between the State of Wisconsin and the Village of Bayside (State of Wisconsin v. Milwaukee Metropolitan Sewerage District, et. al. Case No. 2005-CS-000013) as well as the stipulation entered between the State of Wisconsin and the District (Stipulation – State of Wisconsin v. Milwaukee Metropolitan Sewerage District. Case No. 02-CS-2701). Copies of the applicable portions of the stipulations are included in Appendices A and B, respectively. The overall intent of the Plan is to reduce sanitary sewer overflows (SSOs) in accordance with the regulations.

1.2 CMOM Program Objectives

The Wisconsin Department of Natural Resources (DNR) defines a Capacity, Management, Operations, and Management (CMOM) program that achieves these primary objectives:

1. Ensures that communities have adequate wastewater collection capacity.
2. Improves the operation and performance of the municipal sanitary sewer collection system.
3. Evaluates areas of excessive inflow of precipitation or groundwater into the system.
4. Conducts maintenance and repairs needed to prevent problems.
5. Reduces the frequency and occurrence of sewer overflows and basement backups.
6. Provides more effective public notification when overflows do occur.

In addition to these objectives, an effective CMOM program also:

1. Protects human health including drinking water, swimming, blood-borne pathogens, fishing
2. Protects the local economy by preventing property damage, beach closures, and enhancing the fishing industry
3. Protect infrastructure investment by properly maintaining the sewers to reduce emergency repairs and extend the system life

For further information on the background of a CMOM Plan and components, reference the **CMOM Strategic Plan, January 2008** located in Appendix C.

SECTION 1 - OVERVIEW

1.3 CMOM Program Components

The CMOM Plan includes the following components:

- Section 2 Management Plan
- Section 3 Operation and Maintenance (O&M) Plans
- Section 4 Capacity Plan
- Section 5 Overflow Response Plan (ORP)
- Section 6 Condition Assessment Program
- Section 7 Communications Plan
- Section 8 Audit Plan

1.4 Definitions

For the purpose of this document the following definitions pertain:

1. **CMOM.** Capacity, Management, Operations and Maintenance. A program to efficiently operate and maintain collection system assets to minimize performance failures and overflows.
2. **Collection System** is defined as the Village sanitary sewer system including sanitary sewers, manholes, lift stations and associated equipment.
3. **DNR** is the Wisconsin Department of Natural Resources.
4. **DNR Chapter NR 110** Register May 2001, No. 545 – Sewerage Systems “NR 110”. State of Wisconsin rules for sewerage systems.
5. **District** is the Milwaukee Metropolitan Sewerage District.
6. **Infiltration** definition Wisconsin DNR Chapter NR 110 (see below for NR 110) - means water other than wastewater that enters a sewerage system (including sewer service connections) from the ground through such sources as defective pipes, pipe joints, connections, or manholes. Infiltration does not include, and is distinguished from, inflow.
7. **Inflow** definition from Wisconsin DNR Chapter NR 110 means water other than wastewater that enters a sewerage system (including sewer service connections) from sources such as roof leaders, cellar drains, yard drains, area drains, foundation drains, drains from springs and swampy areas, manhole covers, cross connections between storm sewers and sanitary sewers, catch basins, cooling towers, storm waters, surface runoff, street wash waters, or drainage. Inflow does not include, and is distinguished from, infiltration.
8. **I/I.** Infiltration/Inflow abbreviation.
9. **Sanitary sewer overflow (SSO)** is a condition whereby untreated sewage from the Village sanitary sewerage collection system is discharged into the environment prior to reaching treatment facilities thereby escaping wastewater treatment. It is also considered a discharge of sewerage to waters of State. When caused by rainfall it is

SECTION 1 - OVERVIEW

also known as **wet weather overflow**. **SSO** is also referred to as “confirmed sewage spill”, “sewer overflow,” or “overflow”.

- 10. **Satellite Municipality** is a municipality that is served by the District. The Village of Bayside is considered a satellite municipality.
- 11. **Stipulation**. Satellite Stipulation between the State of Wisconsin and the Village of Bayside. See Table 1-1 for a summary of the Village requirements.
- 12. **Village** is the Village of Bayside.

1.5 Stipulation Summary

As noted previously, the Village’s Stipulation with the State of Wisconsin is included in Appendix A. Some of the general provisions required under the Stipulation are outlined in Table 1-1.

Table 1-1 Stipulation Summary – Village of Bayside			
Section No.	Description	Deadline	Complete
17	Flow Monitoring and Rain Gauges – District	Ongoing by District	Ongoing
18	Enforcement of Sewer Use Ordinances	March 1, 2006	Annually
19	Defects 2010 Limited SSES Study	12/31/2006	Yes
20	Inspect Manholes for Ponding	9/30/2006	Yes
21	Inspect Manholes on a five year basis	6/30/2006	Annually – 20 percent
22	CMOM Plan	6/30/2009	June 2009
26	Plan to eliminate bypassing in sewer basin BA2	12/31/2006	Yes
27	Upgrade all sewer lift stations	12/31/2006	Yes

SECTION 2 - MANAGEMENT PLAN

Modifications to Plan

The Village has continued to maintain the necessary requirements outlined in the previously adopted CMOM plan. For 2014, an audit was completed of the entire CMOM plan.

SECTION 2 - MANAGEMENT PLAN

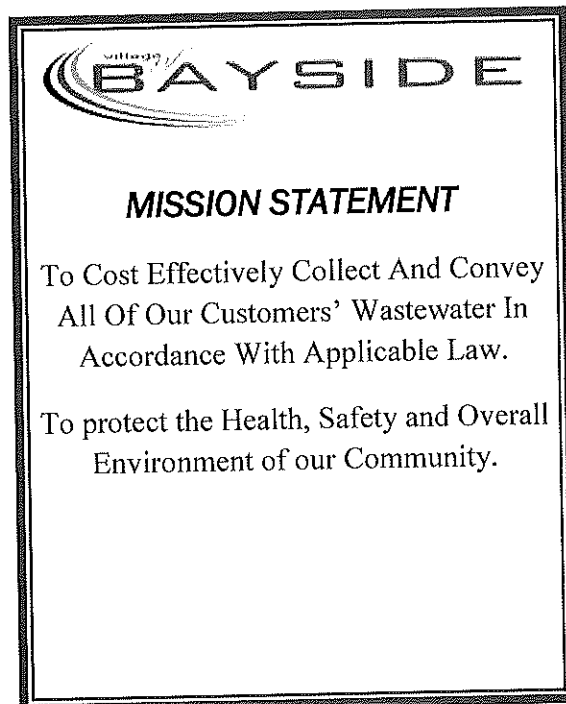
Background and Information

A Management Plan describes the approach that the Village is undertaking to implement their CMOM Plan. The Management Plan consists of the following components.

1. Mission Statement
2. Goals
3. Organization
4. Management of Assets
5. Customer Service
6. Legal Authority
7. Fiscal
8. Data Management
9. Standard Design, Construction and Inspection
10. Training
11. Performance Measurements

1.6 Mission Statement

The Village of Bayside developed a mission statement for their CMOM Program.



SECTION 2 - MANAGEMENT PLAN

2.1. Goals

The Village of Bayside strives for continuing and long term goals. Note that the goals in BOLD are required by District. See Table 2-5 linking goals with performance measures.

1. **Comply with WPDES permit**
2. Minimize the occurrence of problematic overflows
3. **Improve or maintain system reliability**
4. Maintain assets cost-effectively through a rehabilitation and replacement program based on condition assessment
5. Provide first-class customer service
6. **Reduce the potential threat to human health from sewer overflows**
7. **Provide adequate capacity to convey peak flows**
8. **Manage I/I**
9. Protect collection system worker health and safety
10. **Operate a continuous CMOM Program**

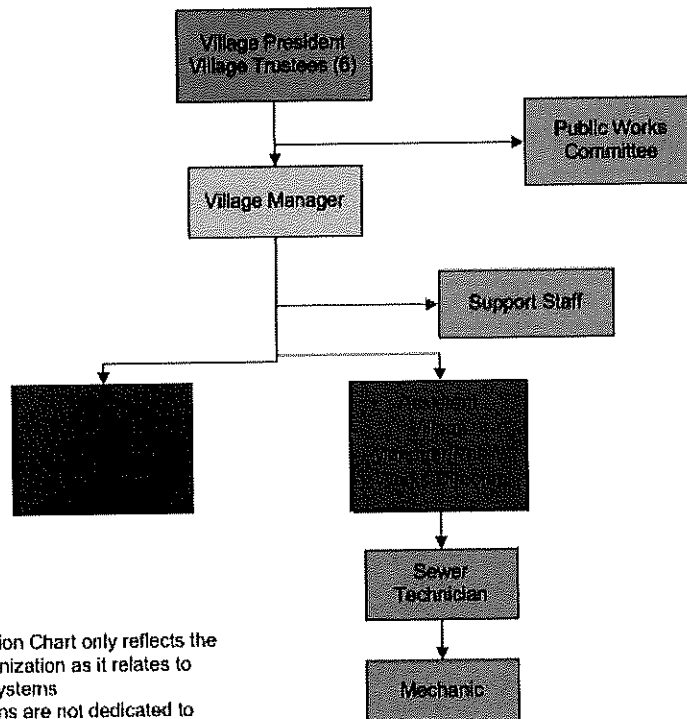
2.2. Organization Structure

The Village owns and operates the wastewater collection system and currently has one half-time person and additional staff equivalent to another half-time person assigned to the Collection System. In order to efficiently execute a CMOM program, it is necessary to identify staff who are responsible to implement the CMOM programs and reporting sanitary sewer overflows. The different program elements are managed as follows: The Village currently uses a consultant for rehabilitation and design services. Other Village staff allocate a percentage of their time for collection systems. See Table 2-1 for Village staff responsibilities and Figure 2-1 for the Organization Chart.

SECTION 2 - MANAGEMENT PLAN

Table 2-1 Village Staff Responsibilities	
Title	Responsibilities
Village Board of Trustees	Elected officials who serve a policy making role for the Village
Village Manager	Reports to the Village Board and manages all personnel, procurement, budget and overall operation of Village activities including the collection system.
Director of Public Works	Responsible for CMOM Program. Is also responsible for the Collection Systems and all other functions of DCUS. Assists in developing projects for O&M and capital projects and financial funding
Director of Finance and Administration	Responsible for financial reporting
Sewer Technician	Responsible for cleaning and inspection of sewers, manholes, and lift stations.
Mechanic	Responsible for maintaining the portable equipment and lift stations, if needed.
Village Staff	As needed

**Figure 2-1
Village of Bayside Organizational Chart- Collection Systems**



Notes:
 1. Organization Chart only reflects the Village Organization as it relates to Collection Systems
 2. All positions are not dedicated to Collections full time

SECTION 2 - MANAGEMENT PLAN

2.3. Management of Assets

Managing assets cost-effectively is a key CMOM program goal.

- 2.3.1. The Village currently uses paper forms to track all activities. An example of each form can be found in Appendix E. The Village reviews and updates these forms on a regular basis. The Village has transitioned to GIS format, and will be documenting everything in this format.
- 2.3.2. Sewer Maps. The Village has updated their sanitary sewer map showing key assets including sewers, manholes and lift stations. In addition, the Village maintains a sewer rehabilitation map identifying assets that were inspected and rehabilitated. The Village has transitioned to GIS format, and will be documenting everything in this format.
- 2.3.3. Operation and Maintenance Programs – See Section 3 for more details.
- 2.3.4. Condition Assessment Program. The Village currently has a program to evaluate on a routine basis the condition of the assets. This assessment is used to budget and plan for upcoming rehabilitation and replacement programs. See Section 6 for more details.
- 2.3.5. Equipment and Spare Parts. To perform routine operations and maintenance, respond to emergencies and prevent sanitary sewer overflows, it is critical to have adequate equipment. In addition, spare parts for certain equipment items have been identified for emergencies. A list of equipment and spare parts that the Village owns and maintains can be found in Table 2-2.
- 2.3.6. The Village has also identified critical structures in their system. These are identified in Table 2-3.

SECTION 2 - MANAGEMENT PLAN

Table 2-2 Village Of Bayside Equipment And Spare Parts				
Description	Mfg/Model	Qty	Capacity	Year Purchased
EQUIPMENT				
Utility Truck	GMC	1		2007
Sewer Jetter – Trailer Mounted	Sewer Equipment of America Model 747-FR2000TV	1	700 Gallon Tank, 600 feet of hose and 500 feet camera cable	2007
Portable Generator	Synergy 50CA	1	58KW	1999
Portable Pump	Honda	4	8-HP; 425 gpm 3-inch	1997

Table 2-3 Critical Infrastructure		
Description	Location	Manhole Number
North Lake Lift Station	9726 North Lake Drive	Not Applicable
Hermitage Lift Station	1440 East Hermitage	Not Applicable
Bay Point Lift Station	1460 East Bay Point Road	Not Applicable
Brown Deer Road Sewer	I-43 East to Seneca	BA2-013 to BA2-005
Manhole BA2-113	Fairy Chasm at Bayside Drive	BA2-113
Manhole BA1-014	9484 Broadmoor Road	BA1-014
Manhole BA2-137	9040 Bayside Drive (Hermitage Overflow)	BA2-137
Manhole BA6-143	9729 North Lake Drive (Lake Drive Overflow)	BA6-143

SECTION 2 - MANAGEMENT PLAN

2.4. Customer Service

How the Village delivers service to its customers is critical for effective CMOM program. The program is monitored based on how quickly can the Village respond and resolve the problem. Tracking these issues is critical to determine problems in the field including problems related to customers laterals (customer obligation) versus Village. The Village has a customer service form and is using this as a tool to address problem areas and ensure that the work is documented.

The Village also has an electronic customer management system in place ***Service Request Tracker*** and is updating this on a regular basis.

The Village website is used to inform their customers of Staff contacts, upcoming projects, ordinances and newsletters. The Village utilizes the use of social media (Facebook, Twitter), as well as weekly email notifications to keep residents informed to pertinent community issues. In addition, an outside vendor produces a monthly, mailed newsletter in which the Village has content. The Village's main goal is to reach as broad of an audience as possible.

See Section 7 Communication Plan for other details related to communications.

2.5. Legal Authority

Legal authority consists of the Village codes and ordinances and the enforcement of codes and ordinances. The Village reviews and updates their ordinances on a regular basis. All ordinances are available on the Village website. The Village currently has the following ordinances:

- 2.5.1. Sewer Use Ordinance – the Village of Bayside.
- 2.5.2. The Municipal code as found in Chapter 102 provides the legal authority for sewer use. The Village has the legal authority to inspect properties for clear water and require homeowners to comply with the ordinance.
- 2.5.3. The Village is committed to enforcing their ordinance to ensure that clear water is not entering the system.
- 2.5.4. The Village will review their ordinance on a periodic basis to modify as necessary revised regulations and to ensure clear water from other sources is not entering the collection system.
- 2.5.5. The Village requires grease traps to be properly maintained.

SECTION 2 - MANAGEMENT PLAN

- 2.5.6. Fats Oil and Grease (FOG) Ordinance. Fats, Oil and Grease coat, congeal, and accumulate in pipes, leading to costly and hazardous flow of grease into laterals, sewers, entering the collection system can accumulate on sewer pipe walls causing blockages and foul odors in the sewer system. The cause of the FOG products is typically from improper management of grease traps in any food preparation places such as restaurants, cafeterias.
- 2.5.7. To prevent blockages in the sewer, the Village performs maintenance cleaning on a regular basis for areas that discharge wastewater from restaurants.
- 2.5.8. The Village continues to inspect grease traps in food preparation places to ensure that grease is not discharged to the sewers.
- 2.5.9. The Village also has an Ordinance regarding proper tree care and Right-of-Way (ROW) Maintenance. This ordinance states that the Village has the right to remove vegetation and trees near sanitary sewers. The Village will continue to enforce this ordinance to ensure proper access to the manholes to maintain the manholes and sewers.
- 2.5.10. The Village also complies with the following:
- Milwaukee Metropolitan Sewerage District rules and regulations
 - The State plumbing code - Wisconsin Administration Code chapter COMM. 82.
 - DNR requirements.

2.6. Fiscal Programs

The Village currently charges a household rate for sewer and the sewer rates are raised to fund the operation and maintenance of the collection system. This rate is reviewed annually and commercial customers are charged based on usage. Some of the factors that the Village uses to review rates are:

- O&M Programs, identified projects based on O&M Programs (see Section 3)
- Capital Projects
- Condition Assessment Programs (see Section 6)
- Recommendations based projects to reduce I/I.

SECTION 2 - MANAGEMENT PLAN

2.7. Data Management

2.7.1. The Village currently uses paper forms to track all maintenance activities including inspection, cleaning, rehabilitation and replacement projects. An example of the forms used can be found in Appendix E. The Village reviews and updates these forms on a regular basis.

2.8. Standard Design, Construction, and inspection

2.8.1. The Village uses a consultant for sewer designs. Standard specification for sewer and water construction in Wisconsin, latest edition is used.

2.9. Training and Education

2.9.1. Safety. The Village uses a consultant to provide safety training on a regular basis.

2.9.2. Equipment and Tools. The Village uses Vendors and equipment manufactures for training.

2.9.3. Professional Training. The Village budgets for employees to attend local training for collection system skills.

2.10. Performance Measurements

2.10.1. The Village has various performance measures that are monitored on a regular basis. These measurements are found in Table 2-4.

2.10.2. These performance measures are based on the following:

- The Stipulation
- District Rules
- DNR Requirements
- Village Goals

2.10.3. An annual review of the performance measures will be done to compare actual versus planned. See Section 8 – Audit for more details.

SECTION 2 - MANAGEMENT PLAN

Table 2-4 Performance Measures					2017 Actual
DESCRIPTION	GOALS**				
SEWERS					
Total Sewer Length in Feet	130,531 feet				
Sewers cleaned (Feet/year – ft/yr)	20%	26,106	ft/yr		18%
Sewers inspected/televised	17%	21,755	ft/yr		10%
Length of Force Main	2508.4 feet				
MANHOLES (MH)					
Number of Manholes in System	640 Manholes				
Manholes inspected	20%	122	MH		9%
REHABILITATION/REPLACEMENT DESCRIPTION					
Numbers of manholes repaired		5%	30 MH		2%
Number of manholes replaced		2%	12 MH		0%
Sewer Rehabilitated (Lined, Grout, Point Repair)		1%	1,300 feet		0%
Sewer Replaced		As Needed	feet		0
LIFT STATIONS					
Lift Station Inspection Frequency (all 3)		52	Weekly		52
Lift Station Inspection Frequency (all 3)		12	Monthly		12
MAINTENANCE ACTIVITIES					As needed
Root Removal		As Needed	feet		0
Smoke Testing		As Needed	%		0
Dye Water Flooding		As Needed	%		0
Flow Monitoring percent of the collection system		As Needed	%		0
TRAINING					
Compliance with Wisconsin Administrative Code 32					
STIPULATION					
Compliance with Tributaries Stipulation (Appendix B - see Note 1)					
REPORTING					
Report per Table 8-1					
Number of basement backups from Village sewers		0			0
Number of basement backups from Private property laterals		0			3
Total number of backups		0			3
Number of Sanitary Sewer Overflows Note 1		0			0
The Village of Bayside "agree[s] that they will encourage and support MMSD's continuing development, implementation, and management of flow monitoring and rain gauge systems and peak flow performance standards." The Village "retains all legal rights to object to and appeal any rules and standards implementing such MMSD activities."					
** See Recommended Annual Performance Measures in Appendix G					

SECTION 2 - MANAGEMENT PLAN

Table 2-5 CMOM Program Goals, Objectives, Regulatory Expectations and Performance Measures				
Program Goals	Objectives	Regulatory Expectations	Performance Measures (PMs)	
1. Comply with the WPDES permit concerning sanitary sewer overflows	Ensure procedures are in place to identify SSOs, report SSOs to the WDNr, and mitigate impacts from the SSOs per the WPDES permit.	Untreated wastewater discharges from the system are a violation of the WPDES permit.	Number of Sanitary Sewer Overflows	
2. Minimize the occurrence of problematic overflows	Ensure procedures are in place including O&M practices to minimize overflows	The WDNr General Permit for SSOs provides specific circumstances under which the WDNr may not take enforcement action against the discharger. These circumstances include situations where the SSO occurred to prevent loss of life, personal injury, or severe property damage.	Inspect sewers, manholes and lift stations Rehabilitate or replace sewers, manholes and lift stations Perform maintenance activities	
3. Maintain assets cost effectively	Ensure preventive maintenance is performed (pump stations, manholes, and sewer pipes) Continue to conduct condition assessments on sewer assets.	State statutes require wastewater rates to include a component for equipment replacement.	Inspect sewers, manholes and lift stations Rehabilitate sewers, manholes and lift stations	

SECTION 2 - MANAGEMENT PLAN

Table 2-5 CMOM Program Goals, Objectives, Regulatory Expectations and Performance Measures

Program Goals	Objectives	Regulatory Expectations	Performance Measures (PMs)
4. Provide first class customer service	Ensure Customer Service program is meeting the Village needs		Number of customer complaints
5. Improve or maintain system reliability	Confirm the existence of any system components that do not function according to established reliability standards.		Inspect Sewers and Manholes Rehabilitate sewers and manholes Perform maintenance activities
6. Reduce the potential threat to human health from sewer overflows	Identify potential overflows <ul style="list-style-type: none"> • Confirm the existence of locations where system overflows could pose a threat to human health. • If such locations exist, develop response measures and investigate alternatives for eliminating the potential threat. 	Overflows from the system are a violation of the WPDES permit, Clean Water Act, and Wisconsin State law.	Reporting PMs Inspect, replace and rehabilitate sewers, manholes and lift stations
7. Provide adequate capacity to convey peak flow	Gain an understanding of the current system's ability to convey peak flows and what steps are necessary to address system inadequacies.	The State would require a System Evaluation/Capacity Assurance Plan for the Village if the evidence shows that the system does not possess the capacity to convey peak flows.	Perform flow monitoring as necessary Rehabilitate and replace sewers, manholes and lift stations

SECTION 2 - MANAGEMENT PLAN

Table 2-5 CMOM Program Goals, Objectives, Regulatory Expectations and Performance Measures

Program Goals	Objectives	Regulatory Expectations	Performance Measures (PMs)
8. Manage infiltration and inflow	<p>Reduce I/I</p> <ul style="list-style-type: none"> • Understand the current level of I/I in the system, the extent to which it poses a threat to the regional or municipal system operation, sources of I/I, and potential remedial measures. • Establish a program to reduce I/I in situations where I/I results in service problems, overflows and building sewer backups. Such performance standards may include those that would prevent I/I from increasing in the future. 	<p>If the State or MMSD determines a SECAP is required of the Village, a component of this plan will include I/I evaluation and reduction.</p>	<p>Inspect sewers and manholes</p> <p>Rehabilitate sewers and manholes</p> <p>Perform maintenance activities</p>
9. Protect collection system worker health and safety	<p>Provide a safe working environment for all employees.</p>		<p>Compliance with WI Administrative Code Comm 32</p>
10. Operate a continuous CMOM Program	<p>Establish procedures for monitoring CMOM Program implementation and initiating program modifications.</p>		<p>Update Plan Yearly</p> <p>Report per Table 8-1</p>

SECTION 3 - OPERATION AND MAINTENANCE PLANS

3.1 Background and Information

Operation and Maintenance (O&M) Programs for the collection system is critical to properly operate and maintain the collection system and to provide recommendations for future rehabilitation and replacement projects. The Village has historically inspected and cleaned sewers and manholes on a routine basis. These inspection programs are necessary to determine structural integrity, root problems, illegal connections, and I/I problems. In addition, several other programs are used on an as-needed basis to maintain the system.

The Village has the following O&M Programs:

1. Inspection of Sewers
2. Inspection of Manholes
3. Inspection of Lift Stations
4. Clear Water Reduction
5. Inspection of Easements
6. Code Compliance
7. Cleaning
8. Smoke Testing
9. Dyed Water Flooding
10. Root Control

3.2 Inspection - Sewers

- 3.2.1 The sewer inspection cycle will be performed initially on a six year cycle. Annually sewers are identified to be inspected. Based on the results of these inspections, the inspection cycle may be revised and future inspections could result in some areas inspected more frequently or less frequently than other areas.
- 3.2.2 Sewer inspections will be done by using a closed-circuit television camera (CCTV).
- 3.2.3 All sewer inspections are documented. A copy of the form used can be found in Appendix E.

SECTION 3 - OPERATION AND MAINTENANCE PLANS

- 3.2.4 The Village uses an internal evaluation documentation (Sanitary Sewer Report) for assessments. If/when an outside contractor is used for CCTV inspection, they are responsible for the deficit report. The Village uses a hired consultant to review and recommend repairs after tape review.
- 3.2.5 Sewer inspections will be used for condition assessment of the sewer. See Section 6 for details. Based on the condition assessment, a recommendation shall be made for future inspections, repairs, rehabilitation or replacement for the collection system.

3.3 Inspection - Manholes

- 3.3.1 The Village of Bayside inspects manholes on a regular basis. **Per the Stipulation, manholes are required to be inspected once every five years or 20 percent per year.**
- 3.3.2 Manhole inspections shall be documented a copy of the form used can be found in Appendix E.
- 3.3.3 Manhole inspections will be used for condition assessment of the manhole. All defects shall be replaced within 18 months in accordance with the Stipulation.
- 3.3.4 Based on the condition assessment, a recommendation shall be made for future inspections, rehabilitation or replacement. See Section 6 for Condition Assessment information.

3.4 Inspection - Lift Stations

- 3.4.1 The Village of Bayside has three lift stations which are inspected on a routine basis. See Table 3-1 for Lift Station Data.
- 3.4.1.1 Weekly checks are done on the lift stations.
- 3.4.1.2 Monthly inspections are performed.
- 3.4.2 Maintenance is performed on the pumps twice a year. Part of this service is contracted out as necessary.

SECTION 3 - OPERATION AND MAINTENANCE PLANS

Table 3-1			
Village Of Bayside Lift Station Information & Related Components			
Description	Bay Point	Hermitage	North Lake Drive
Pump And Force Main Data			
Number of Pumps	2 constant speed	2 constant speed	2 constant speed
Type	Flygt Submersible	Flygt Submersible	Flygt - Submersible
Model	CP-3085.830	CP-3085.830	NP 3102.095 MT
Capacity	80 gpm at 22.5' TDH	80 gpm at 26' TDH	250 gpm at 30' TDH
Force Main	4-inch @ 361 feet	4-inch at 876.4 feet	6-inch at 1271 feet
Generator Data			
Type	Kohler 15 KW	Olympian 15 KW	Cummins 35 KW
Model	15RYG	G15U3-1	GGFD-5773928
Automatic Transfer Switch	Onan - OTCU-70D	Cummins OTECA-5799796	Cummins
Pump Station Alarms			
Low Level Alarm	67.0 inches	73.0 inches	78.3 inches
Pump Shut off level	67.4 inches	73.5 inches	78.8 inches
Lead Pump ON	68.0 inches	74.0 inches	81.8 inches
Lag Pump ON	68.5 inches	74.5 inches	82.3 inches
High level Alarm	69.0 inches	75.0 inches	82.8 inches
Overflow Points (ravines to Lake Michigan)	None at Pump Station	1. Manhole BA2-137; 10-inch overflow	Valved – 8-inch overflow
		2. Manhole BA2-113 Overflow - Surge MH	

SECTION 3 - OPERATION AND MAINTENANCE PLANS

3.5 Clear Water Inspection Program

3.5.1 The Village has a clear water inspection program. The Village and the District performed a Village wide inspection program in 2002 and 2003.

3.5.2 The Village currently has a Pre-Purchase Code Compliance Program where properties are inspected for compliance with the ordinances and codes. The inspection includes a clear water inspection to ensure that downspouts and sump pumps are not connected to the sanitary sewer. The Village also inspects properties where it is suspected that clear water is entering the system. The inspections are documented using a Stormwater Discharge Inspection Form found in Appendix E.

3.5.3 The Village will update their clear water program on a regular basis to prevent I/I from entering the system.

3.6 Inspection of Easements

3.6.1 The Village currently has several types of structures located on easements or private property. It is important to keep easements clear to ensure that access to all manholes is available for maintenance activities and emergencies.

Table 3-2 Easements		
Description	Location	Easements
North Lake Lift Station	9726 North Lake Drive on private road	Yes
Hermitage Lift Station	1440 East Hermitage on private property	Yes
Bay Point Lift Station	1460 East Bay Point Road in Road ROW	Yes
Sanitary Sewer 20,588LF	Various	Yes
Force Main 1,632 LF	Various	TBD
Manholes 104	Various	TBD

3.6.2 There is an on-going inspection program to ensure sewers and manholes are accessible.

SECTION 3 - OPERATION AND MAINTENANCE PLANS

3.7 Code Compliance

- 3.7.1 Properties are inspected for compliance with the ordinances and codes. The Village is committed to enforcing codes.

3.8 Sewer Cleaning Program

- 3.8.1 The Village has a sewer cleaning program to remove debris from the sewers and to prevent blockages and potential sewer backups or SSOs. A copy of the form can be found in Appendix E.
- 3.8.2 The sewer cleaning cycle will be performed initially on a five year cycle. Annually sewers are identified to be cleaned. Based on the results of these inspections, the inspection cycle may be revised and future inspections could result in some areas inspected more frequently or less frequently than other areas.
- 3.8.3 Other areas that may require more frequent cleaning are included in the cleaning schedule.

3.9 Smoke Testing Program

- 3.9.1 Smoke testing is another element that the Village uses to identify sources of I/I and potential defects.
- 3.9.2 On a regular basis, this will be reviewed to determine if smoke testing is recommended.
- 3.9.3 Smoke Testing Procedure
- Notify the Police and Fire Department when performing smoke testing.
 - This testing is not to be performed when the ground is frozen and it prevents the smoke from penetrating the soil and identifying leaks.
 - Typically smoke testing will be contracted out due to the resources and equipment necessary to successfully perform this task.

3.10 Dye Water Flooding

- 3.10.1 Dye Water Flooding is another element that the Village uses to identify sources of I/I.
- 3.10.2 Dye Water will be used on an as-needed basis.

SECTION 3 - OPERATION AND MAINTENANCE PLANS

3.10.3 Dye Water Flooding Guidelines

- Notify the Police and DNR prior to doing dye water flooding to let them know that the water will be colored in the event that it reaches navigable waters.
- This testing should not to be performed when the ground is frozen and it prevents the water from penetrating the soil and identifying leak
- Typically dye water flooding will be contracted out due to the resources and equipment necessary to successfully perform this task.

3.11 Root Control

3.11.1 Root intrusion in collection systems is another source of blockages and overflows. Control of roots will be done in combination with routine cleaning to reduce blockages and overflow.

3.11.2 Root Control will be done on an as-needed basis.

SECTION 4 - CAPACITY PLAN

4.1 Background and Information

The Village is required to have sufficient capacity during dry weather events and to manage peak wet weather flows. This includes identifying areas during wet weather events where excess flow from I/I occurs.

4.2 Capacity

4.2.1 Dry Weather Conditions. The Village has no dry weather capacity restrictions.

4.2.2 Wet Weather Conditions. The Village will continue to reviews flows during wet weather events to reduce I/I. Problems during wet weather events and SSOs are analyzed to determine the root cause of these problems. A root cause failure analysis form is included in Appendix E.

4.2.3 The Village has an on-going inspection program to identify I/I.

4.2.4 The Village is enforcing their ordinances on a continuous basis to ensure that I/I is reduced.

4.3 Field Investigation

4.3.1 The Village performs field investigations on a regular basis to identify I/I, defects and other potential problems. All problems are based on: customer service requests; staff recommendations; or as needed.

4.3.2 Problem areas and overflows are investigated. Overflows are reported – See Section 5 Overflow Response Plan for details.

4.3.3 Observations and recommendations from these field investigations are used to enhance the O&M programs and to provide repair, rehabilitation and replacement recommendations.

4.4 Flow Modeling

4.4.1 The Village currently does not use flow modeling to evaluate the collection system.

4.4.2 Flow modeling may be considered if the Village determines that it is necessary to manage peak wet weather flows.

SECTION 4 - CAPACITY PLAN

4.5 Flow Monitoring

- 4.5.1 The Village will use the District flow monitors to evaluate flows in the system and to evaluate capacity constraints.
- 4.5.2 Additional flow monitoring may be done on a case-by-case basis to identify high I/I areas and to confirm flows in the system.

4.6 I/I Reduction

- 4.6.1 The Village continues to address the reduction of I/I on a regular basis.
- 4.6.2 The Village has a clear water inspection program to inspect clear water connections. See Section 3 for details.
- 4.6.3 Rehabilitation and replacement programs are based on reducing I/I in addition to ensuring that the structural integrity of the assets is maintained.
- 4.6.4 Projects are included in the Village Capital Improvement Program for planning and financing purposes.
- 4.6.5 The Village has completed two PPII reduction programs with the District to help address areas of known I/I issues.

4.7 Peak Flow Performance Standards

Pursuant to the Stipulation between the State of Wisconsin and the Satellite Municipalities, the Village "agree[s] that [it] will encourage and support MMSD's continuing development, implementation, and management of flow monitoring and rain gauge systems and peak flow performance standards." The Village "retains all legal rights to object to and appeal any rules and standards implementing such MMSD Activities." Refer to Table 2-5 and Appendix G-1 for additional information.

SECTION 5 – OVERFLOW RESPONSE PLAN

5.1 Background and Information

An Overflow Response Plan (ORP) is necessary to protect public health and the environment. It provides procedures to respond to overflows, documents work and reports notification to the appropriate parties. The ORP is a standard operating procedure (SOP) and the SOP is included in Appendix D. A summary of the Plan is included in this section.

5.2 Procedure

The Village has procedures that are updated on a regular basis and are included in Appendix C Standard Operating Procedures. These procedures include:

- Overflow Response Plan (ORP). The Village has a standard operating procedure (SOP) to respond to Sanitary Sewer Overflows (SSOs).
- Procedures to address to investigate overflows at specific sites.
- Notify stake-holders of an overflow.
- Investigate lift station failures
- Root cause analysis – investigate and eliminate sewer blockages. See Root Cause Failure Analysis Form in Appendix E.

5.3 Overflow Structures

5.3.1 There are three gravity sewer overflow points in the Village system.

- North Lake Drive Lift Station – 8-inch overflow with a valve which is NORMALLY CLOSED
- Hermitage Lift Station at manhole BA2-137
- Broadmoor manhole BA1-014

5.3.2 As part of the implementation of the CMOM Plan, SOPs are developed to address these overflow points. See Standard Operating Procedures in Appendix F.

5.3.3 In the event of an overflow or an emergency (blocked sewer, collapse, backup, etc.) the SOPs should be followed.

SECTION 5 – OVERFLOW RESPONSE PLAN

5.4 Notification

In the event of an overflow, the Village needs to submit notification to various stakeholders. See emergency contact list in the ORP. These are as follows:

1. Notify Village Manager
2. Verbal or email notification to the DNR within 24 hours notification that an overflow occurred
3. Written overflow report to the DNR within five (5) days. The form can be found on the DNR website and is included in the Appendix E.
4. Email to the Water Supply Utilities that are impacted by the overflow. These notifications are found in the ORP.
5. See Table D-1 in the ORP for notification contacts.

5.5 Weather Forecast

The Village also uses weather forecast to predict wet weather events and melting snow events which can assist in predicating high flows in the system and allows Village staff to be prepared to address potential problems in the collection system. In addition, the District also tracks weather on their website at <https://www.mmsd.com/about-us/weather-center>.

5.6 References

1. See Overflow Response Plan SOP in Appendix D for more details.
2. See SOPs in Appendix F for more details for the following:
 - a. Checklist for Manhole BA2-113 SOP (Bayside & Fairy Chasm)
 - b. Checklist for Manhole BA2-137 SOP (Hermitage Lift Station)
 - c. Checklist for North Lake Lift Station Overflow BA6-143 SOP
 - d. Checklist for Manhole BA1-014 (Broadmoor)
3. Root Cause Failure Analysis Form in Appendix E

SECTION 6 – CONDITION ASSESSMENT PROGRAM

6.1 Background and Information

A Condition Assessment Program involves documentation and inspection of the collection system to assess the condition of the infrastructure. The information gathered during the assessment is used to plan and budget for repair, rehabilitation and replacement of the assets. Also from these assessments, recommendations for additional inspection and cleaning are made. There are several key elements that are part of the Condition Assessment Program:

6.2 Condition Assessment Key Elements

- 6.2.1 The tools listed in Section 3 - Operation and Maintenance Plans will be used for condition assessment. See Section 3 for more details. These tools include but are not limited to inspection, cleaning, smoke testing, dye water flooding and root control.
- 6.2.2 Document inspections from sewers, manholes and lift stations.
- 6.2.3 Data from the inspections is reviewed and evaluated by an experienced person. The condition of the sewers and manholes is assessed and rated via the assessment code. The assessment code used is the Pipeline Assessment and Certification Program (PACP) as provided through the National Association of Sewer Service Companies (NASSCO). Sewer inspections are performed by a consultant.
- 6.2.4 Based on the condition assessment rating, recommendations are made on an on-going basis to repair, rehabilitate, and replace to properly maintain the assets.
- 6.2.5 Analysis of system performance, maintenance history, age materials and structural risk analysis is also used to help prioritize recommendations.

6.3 Condition Assessment Recommendations

- 6.3.1 Recommendations to repair, replace and, rehabilitate the assets are based on the results of the condition assessment.
- 6.3.2 Depending upon the severity of the condition, the recommendations shall be performed by staff or contracted out to a consulting firm.
- 6.3.3 Solutions for repair and rehabilitate will depend up on the condition of the asset, the effectiveness of reducing I/I, and using the appropriate technology for the problem.
- 6.3.4 Recommendations will be used for O&M budgets and CIP.

SECTION 7 - COMMUNICATIONS

7.1 Background and Information

The Village of Bayside communicates with the DNR, District, the District's Contract Operator, the Village Board and their customers on a regular basis. The Village is governed by a Village President and 6 Village Trustees as outlined in the Village Organization Chart in Table 2-2. There is also a Public Works Committee that addresses specific issues related to the sanitary sewer system.

7.2 Methods of Communication

The Village Board meets on a monthly basis to decide administrative issues related to finance, personnel, operations, SSO reduction and elimination, sanitary sewer system improvements and other Village business is discussed. Any SSO events or other capacity issues are presented and discussed at the Board meetings.

Currently, the Village has a web-site, monthly newsletter, and weekly email notifications to communicate projects and programs to their customers. The Village also uses their Citizen Request Management to communicate with their customers.

7.3 CMOM Communication

Topics of discussion related to the CMOM Plan are:

1. Financial Impact to the Village. Is the budget adequate to support initiatives including but not limited to: Capital improvements, operation and maintenance activities, personnel and equipment.
2. Problem areas in the system.
3. Sanitary Sewer Overflows.
4. Communication to stakeholders.
5. Meeting the CMOM Goals
6. Reducing I/I in the system in the most cost-effective way.

7.4 Reporting Methods

As part of the Communications Plan, the Village has reporting requirements to other entities as listed in Table 8-1 and outlined in the Overflow Response Plan. In addition, an annual Communication Plan as required by the District will be submitted including the component items listed above and in the District rules.

SECTION 7 - COMMUNICATIONS

7.5 References

1. Table 8-1 Audit and Reporting Schedule
2. Overflow Response Plan (ORP) in Appendix D.

SECTION 8 - AUDIT PLAN

8.1 Background and Information

A CMOM audit is necessary to ensure that the Plan is properly implemented goals and objectives are met and performances measures are reviewed, evaluated, an updated on a regular basis.

The CMOM Plan provides the framework and documentation to implement the programs that the Village is currently doing. This Plan is meant to be a working document and will be updated as needed.

As part of the Audit the following will be done:

1. Audit and review the CMOM Plan
2. Monitor the Plan
3. Provide recommendations
4. Update the CMOM Plan

8.2 Audit and Review the Plan

8.2.1 Audits shall be done every five years in accordance with the Stipulation. See Table 8-1 for reporting requirements

8.2.2 Review the Plan for the following

8.2.2.1 Goals are applicable to the Village

8.2.2.2 Goals and strategies are applicable and meet the Stipulation, DNR and District requirements.

8.2.2.3 Program elements are applicable and relevant

8.2.2.4 Performance measures are being met. See Table 2-4 for performance measurement

8.2.2.5 Budget is adequate to meet the recommendations from the various CMOM components.

8.3 Monitor the Plan

8.3.1 Monitor the implementation and measure the effectiveness of the program through performance measures.

SECTION 8 - AUDIT PLAN

8.3.2 Annually, review goals and performance measures to measure the program effectiveness.

8.3.3 Submit reports as required by DNR and the District.

8.4 Provide Recommendations

8.4.1 Provide recommendations to revise the performance measures.

8.4.2 Provide recommendation to update the Plan.

8.5 Update the CMOM Plan

8.5.1 Update the CMOM Plan based on the audit, feedback from employees and recommendations.

8.5.2 The audit and Plan update will be documented as shown in Tables 8-2, 8-3 and 8-4

Table 8-1 Audit and Reporting Schedule									
DESCRIPTION	2009	2010	2011	2012	2013	2014	2015	2016	2017
AUDIT									
Develop goals and performance measures	X	X	X	X	X	X	X	X	X
Review actual goals and performance measures	X	X	X	X	X	X	X	X	X
Review and update budget and rates	X	X	X	X	X	X	X	X	X
CMOM Audit						X			
REPORTING SCHEDULE									
District – I/I Report March 1 st	X	X	X	X	X	X	X	X	X
District – Chapter 13 Storm April 30 th	X	X	X	X	X	X	X	X	X
District – Communications Plan	X	X	X	X	X	X	X	X	X
DNR – CMAR Report June 30 th	X	X	X	X	X	X	X	X	X

SECTION 8 - AUDIT PLAN

WNDR – NR 216 Report – March 31 st MS4 Permit	X	X	X	X	X	X	X	X	X
Clean water funding reporting requirements as necessary.	X	X	X	X	X	X	X	X	X
Sanitary Sewer Overflow Notification – See Overflow Response Plan in Appendix D.						X	X	X	X

SECTION 8 - AUDIT PLAN

Table 8-2
CMOM Plan Update Documentation Table

Update No.	Date Submitted	Comments
Ver 2	11/30/2009	Revisions to the Original Plan- Nov 30 th , 2009
Ver 3	2/25/2010	Final Approved April 8 th – submitted to District 2/25/2010
Ver 4	6/30/2011	Submitted to District for Review, June 30, 2011
Ver 5	6/26/2012	Submitted to District for Review, June 26, 2012
Ver 6	6/25/2013	Submitted to District for Review June 25, 2013
Ver 7	6/27/2014	Submitted to District for Review June 27, 2014
Ver 8	6/26/2015	Submitted to District for Review June 26, 2015
Ver 9	6/10/16	Submitted to District for Review June 10, 2016
Ver 10	6/30/2017	Submitted to District for Review June 30, 2017
Ver 11	06/30/2018	Submitted to District for Review June 30, 2018

SECTION 8 - AUDIT PLAN

Table 8-3
Audit and Plan Update Documentation Table

Audit Completed By:	Audit Date:	CMOM Plan Updated By:	Plan Updated Date	Approved By:	Date Approved	Update Number
Village of Bayside Staff	10/13/2014	Rebecca VanRegenmorter	November 2014	Village Board of Trustees	12-18-14	8

Table 8-4 CMOM Plan Distribution List

MANUAL NO.	NAME	ENTITY	DATE
No. 1	Andy Pederson	Village of Bayside	6-30-18
No. 2	Jacob Meshke	Village of Bayside	6-30-18
No. 3	Village of Bayside	Village of Bayside	6-30-18
No. 4 & 5	Micki Klappa-Sullivan	District/260 West Seeboth Milwaukee, WI 53204 MKlappaSullivan@mmsd.com	6-30-18
No. 6	Joan B. Hawley	Superior Engineering, LLC S75W13139 Oxford Court Muskego, WI 53150 joan@superior-eng.com	06-30-18

III A 8

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

RESOLUTION NO: 18-__

A Resolution of Support for a Traffic Control Study at the Intersection of North Port Washington Road and West County Line Road as Part of Interstate 43 Reconstruction

WHEREAS, the Wisconsin Department of Transportation (WisDOT) has developed a plan for the expansion of Interstate 43 between Silver Spring Road in Glendale and WIS 60 in Grafton; and

WHEREAS, the expansion of Interstate 43 will impact traffic flow and number of lanes on North Port Washington Road in Bayside and Mequon; and

WHEREAS, WisDOT's plan of record will eliminate the Interstate 43 off ramp on North Port Washington Road in Bayside; and

WHEREAS, WisDOT has delayed the project indefinitely due to lack of funding at the state level; and

WHEREAS, additional traffic control at the corner of North Port Washington Road and West County Line Road was a point of discussion that has not been included in WisDOT's design schematics; and

WHEREAS, the Village of Bayside, City of Mequon, Milwaukee County, and Ozaukee County would jointly need to request traffic control at the intersection of North Port Washington Road and West County Line Road; and

WHEREAS, the Village of Bayside, City of Mequon, Milwaukee County, and Ozaukee County would need to develop an intergovernmental agreement for operation and maintenance funding for traffic control at the intersection of North Port Washington Road and West County Line Road; and

WHEREAS, the Village of Bayside has received requests from Bayside residents for additional traffic control at the intersection of North Port Washington Road and West County Line Road;

THEREFORE, BE IT RESOLVED, the Village of Bayside requests that WisDOT conduct a traffic control study at the intersection of North Port Washington Road and West County Line Road.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this ___ day of July, 2018.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Lynn A. Galyardt, Director of Finance and
Administration, Village Clerk/Treasurer

III A 9

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

ORDINANCE NO: 18- _____

An Ordinance to Amend Section 104-6 of the Municipal Code
With Regard to Excavation and Transfer of Solid Fill

The Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin does ordain as follows:

Section One: Section 104-6(8) of the Municipal Code is hereby created to read as follows:

(8) Municipal projects, including Village, Fox Point-Bayside Joint School District Number Two, Glendale-River Hills School District, Nicolet Union High School District, and North Shore Fire Department.

Section Two: Severability: In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Three: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Four: This ordinance shall take effect and be in force after its passage and posting pursuant to law.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this _____ day of _____, 2018.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Lynn A. Galyardt, Director of Finance and Administration/Village Clerk

Long-Term Financial Plan, 2018-2023

Village of Bayside

January 29, 2018

“Long term financial planning combines financial forecasting with financial strategizing to identify future challenges and opportunities...Good financial planning does not simply project the status quo “x” number of number of years into the future...Financial planning stimulates discussion about the long-term impact of decisions made today and how the municipality can position itself now to deliver a stable level of essential services.”

- Government Finance Officers Association, Financing the Future

Introduction

- ▶ Financial planning is a comprehensive plan that examines:
 - ▶ Capital and Operating expenditures and revenues
 - ▶ Debt Management
- ▶ Methods to manage the second decade of state imposed tax levies
- ▶ Continuation and receipt of State Expenditure Restraint Program
- ▶ Develop new objectives, policies, targets, and long range model

How to Use

- ▶ Financial planning...
 1. Provides a future roadmap
 2. Identifies areas of opportunity and risk
 3. Guides policy discussion and prioritizing
 4. Develops fiscal policy and budget framework
 5. Benchmarks for improved service delivery
 6. Positively affects bond ratings
 7. Best fiscal practices
 8. All types of strategic decision making
 9. All tax supported capital and operating cost impacts are fully analyzed
 10. Examine a longer framework than the annual budget cycle

Financial History

- ▶ State levy limits continue placing property tax revenue constraints statewide
 - ▶ Second Decade
- ▶ The Village's overall tax levy is \$4,503,713
- ▶ From 2012 to 2017, the overall property tax levy has increased \$108,394 (2.48%)
- ▶ In the last ten years:
 - ▶ Property Taxes have increased 4.15%
 - ▶ Consumer Price Index increased 18.74%
- ▶ Continued levy limits and revenue constraints are anticipated
- ▶ In order to maintain existing service levels with flat or reduced revenues:
 - ▶ Continue pursuit of enhancing efficiencies
 - ▶ Service sharing opportunities

Basis for Evaluation

The long-term financial plan is grounded with the Village's virtues:

- ▶ Vision: Dynamic balance of progressive ideas and traditional values that provides an inviting and premiere community for all.
- ▶ Mission: To be a leader in accountable and innovative public service, striving for the continual enhancement in the quality of the Village.
- ▶ Strategic Values: Fiscal Integrity, Civic Engagement, Service Excellence, and Sustainability.

Documents included in analysis:

- ▶ 2018 operating and capital expenditures
- ▶ State Levy Limits and Expenditure Restraint Program
- ▶ Revenue and expenditure sources and trends
- ▶ Current debt service schedules
- ▶ ICMA Fiscal Analysis
- ▶ 2017 Community Survey results
- ▶ Financial Policies
- ▶ Performance Measures

SWOT Analysis

Strengths

- ▶ Defined vision, mission, and strategic initiatives
- ▶ ICMA analysis of municipal financial indicators
- ▶ Debt service levels and future capacity
- ▶ Historical financial performance and fiscal responsibility

Weaknesses

- ▶ Limited alternative revenue generative and diversification
- ▶ Limited tax base return
- ▶ Reliance on debt under State law to fund capital projects
- ▶ Personnel costs as a percentage of overall expenditures
- ▶ Reliance on third-party revenues

Opportunities

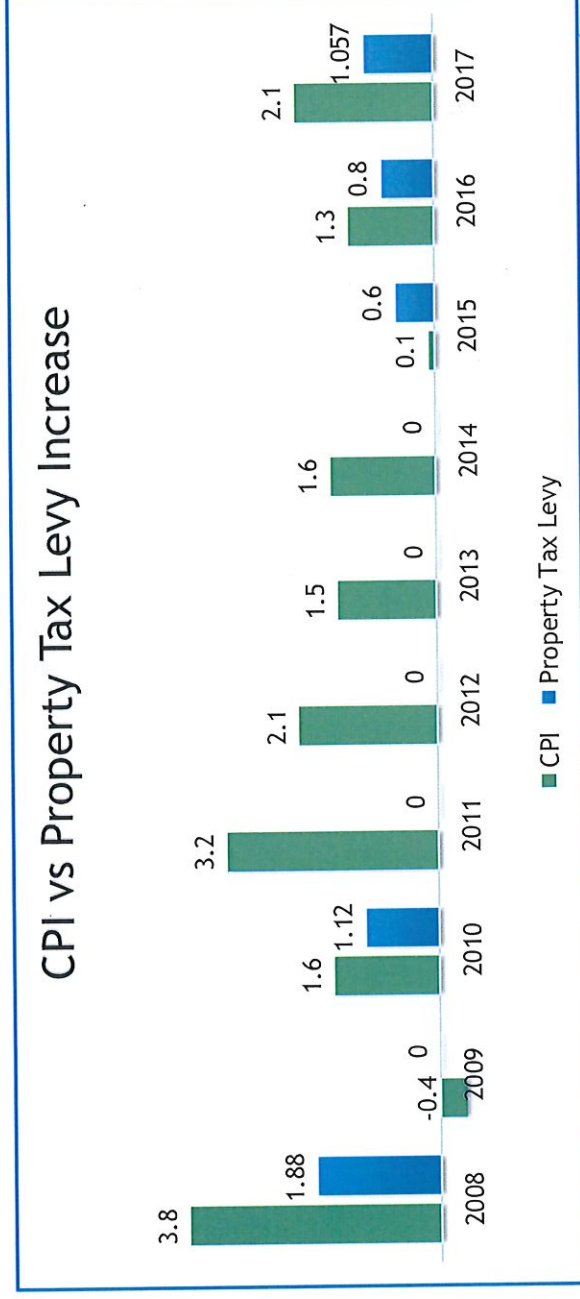
- ▶ Utility cost allocations
- ▶ Explore redevelopment of underutilized commercial properties
- ▶ Seek levy limit cap exemption legislation for public safety consolidated services
- ▶ Utilize special revenue funds to net expenses
- ▶ Additional shared service arrangements

Threats

- ▶ Revenue constraints and levy limits
- ▶ State Expenditure Restraint program funding
- ▶ Future capital infrastructure projects and costs
- ▶ Financial impacts of other taxing jurisdictions
- ▶ Service expectations versus financial ability to maintain services

If No Action is Taken...

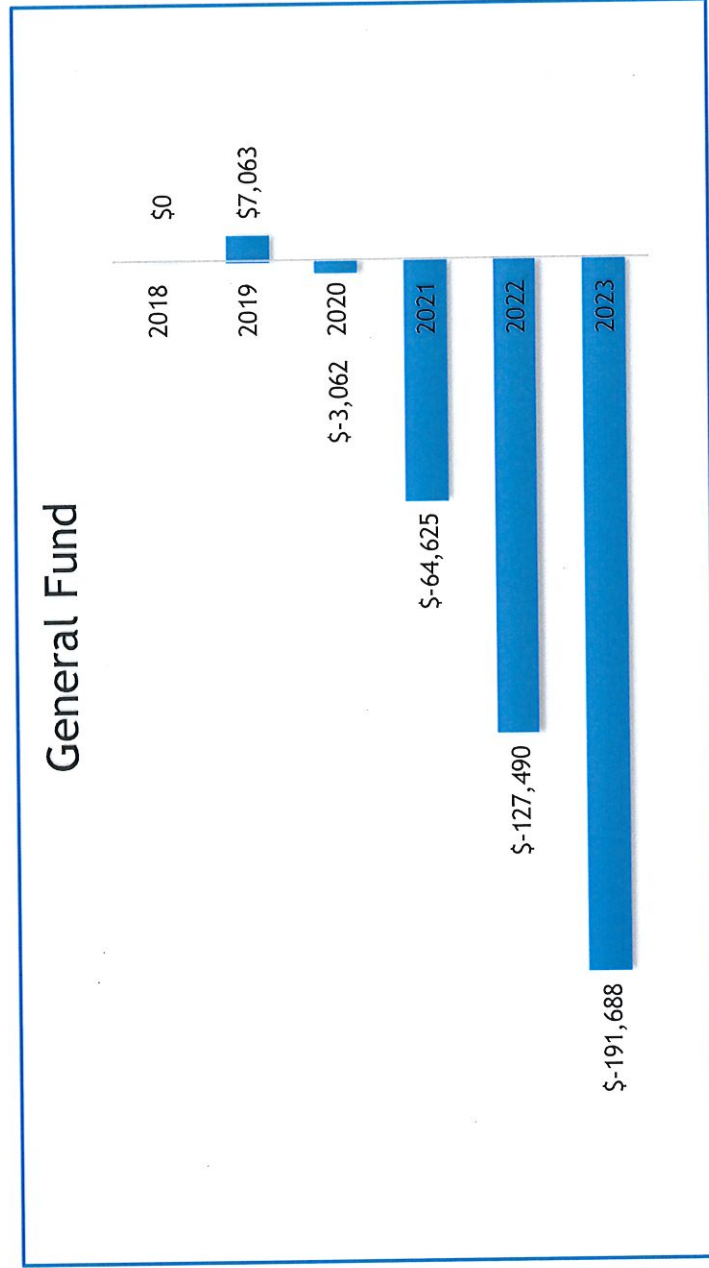
- ▶ Historically, the Consumer Price Index overall will increase at a faster rate than the property tax levy
- ▶ Levy limits and revenue constraints are still anticipated



Key Assumptions

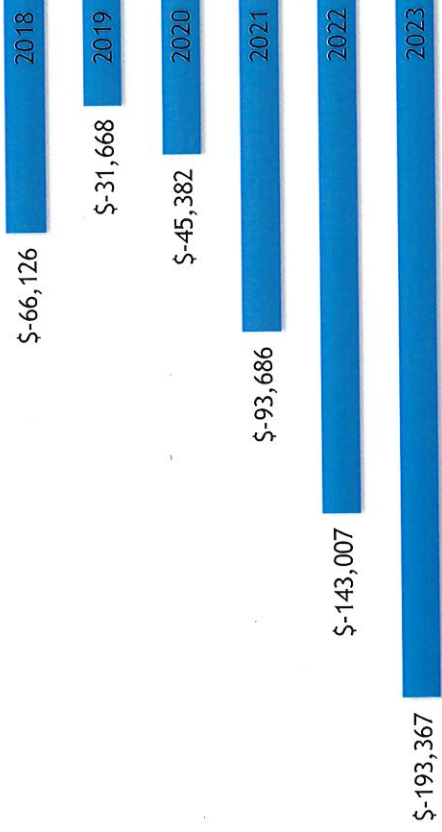
- ▶ 2% annual increase in salaries
- ▶ 3% annual increase in health insurance
- ▶ 1% annual increase in dental insurance
- ▶ 2% annual increase in life and contractual insurance
- ▶ 1.874% annual increase in all other expenditures (CPI)
- ▶ 0.38% annual property tax levy increase based upon past Department of Revenue municipal levy limits

Fund Forecast

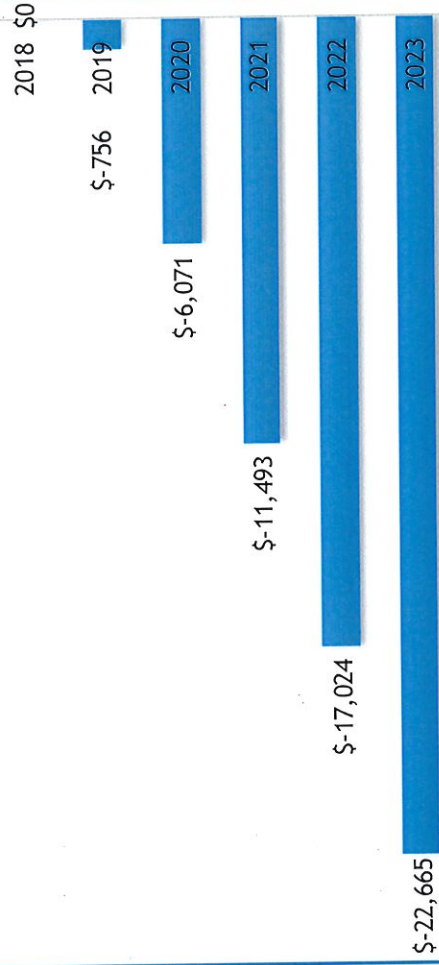


Fund Forecast

Public Communications



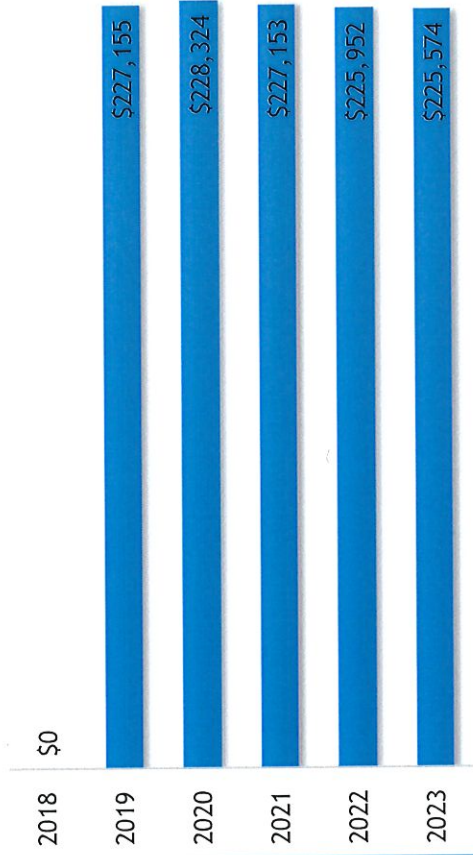
Consolidated Services



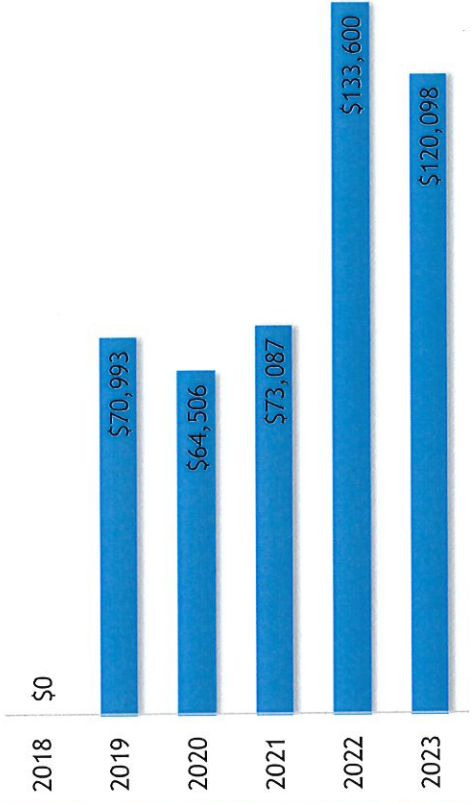
Fund Forecast

Fund Forecast

Stormwater



Sanitary Sewer



Fund Forecast

Financial Considerations by Fund

- ▶ **General Fund**
 - ▶ Implement State Group Health Insurance Plan, surcharge elimination in 2020
 - ▶ Create special revenue fund(s) to net expenses
 - ▶ Police Department retirements, succession plan implementation
 - ▶ Explore additional service consolidations, evaluate service, and labor delivery models
 - ▶ Seek expanded levy limit legislative exemption for public safety expenses
- ▶ **Revenue**
 - ▶ Modify debt service levy calculation method with a 0.25% annual debt service multiplier
 - ▶ Compliance with State Levy Limits and Expenditure Restraint Program
 - ▶ Expansion of tax base through potential redevelopment opportunities
 - ▶ Continued research/application for grant monies
 - ▶ Study future withdrawal from Expenditure Restraint Program
 - ▶ Consider Public Safety Referendum, similar to South Milwaukee

Financial Considerations by Fund

- ▶ Stormwater & Sanitary Sewer Utility
 - ▶ Utility debt service capacity
 - ▶ Allocation of personnel, equipment and infrastructure cost to utilities
 - ▶ Cost sharing program for Sanitary Sewer Private Property inflow & infiltration program
 - ▶ Reallocate service and program areas within utilities
- ▶ Public Safety Communications
 - ▶ Capitalization of leased technology assets
 - ▶ Seek levy limit cap exemption legislation for public safety consolidated services
 - ▶ Revised contract allocation of expenses with member agencies
 - ▶ Seek additional Communications Center member agencies
 - ▶ Communication center lease payment expires in 2021

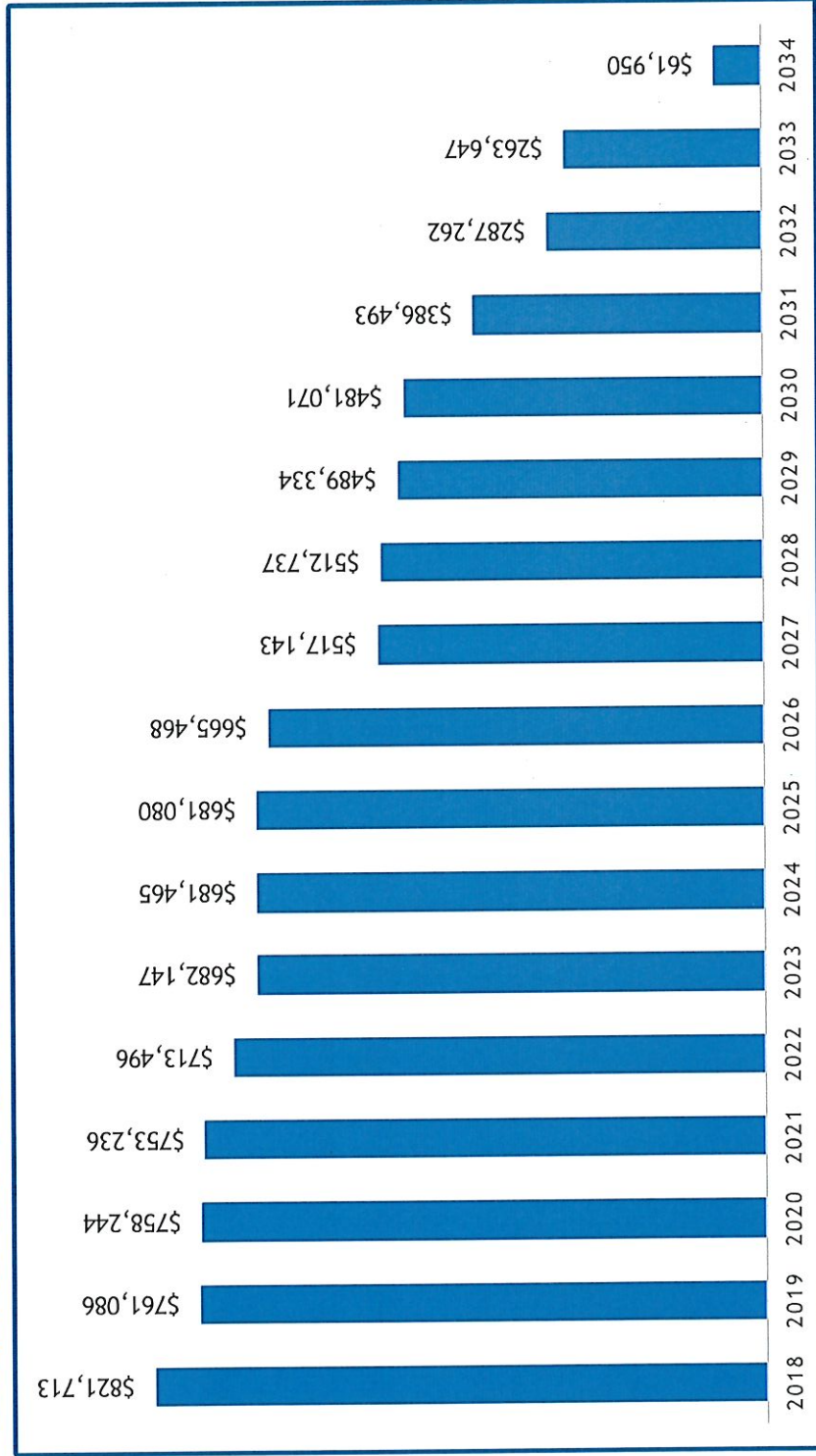
Financial Considerations by Fund

- ▶ Capital Projects
 - ▶ Joint equipment purchasing
 - ▶ Examine debt service capacity
 - ▶ Capitalization of new procurement methods for technology equipment
 - ▶ Defer capital infrastructure projects
- ▶ Consolidated Services
 - ▶ Continue utilization of NSFDFD levy exemption
 - ▶ Continue level NSFDFD debt service payments
 - ▶ Consider NSFDFD equipment and Library capital debt service

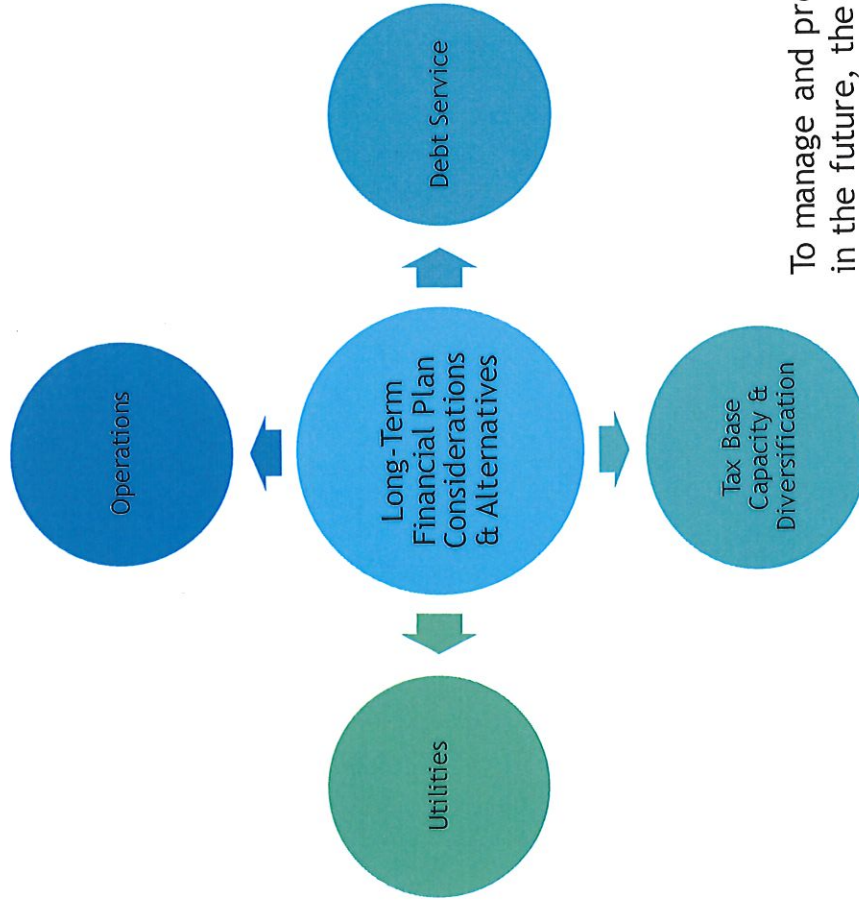
Existing Financial Plan Debt Schedule

- ▶ Debt stabilization fund is to manage enhanced debt service
- ▶ Enter a new phase of debt management in 2019
- ▶ Post 2005 general obligation falls outside State imposed levy limits
- ▶ As of today, the fund balance is \$162,881.67

General Fund Debt Service Schedule

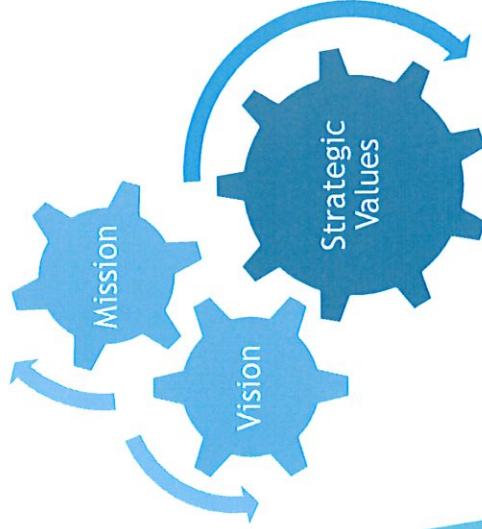


Considerations and Alternatives



To manage and provide financial sustainability for the Village in the future, the financial plan is broken into four areas...

Operations



- ▶ Explore additional service consolidations, evaluate service and labor delivery models
- ▶ Implement Police Department succession plan
- ▶ Evaluate Public Works staffing and labor allocation model
- ▶ Continued research and application for grant monies
- ▶ Negotiate amended Inspection revenue allocation agreement
- ▶ Implement State Group Health Insurance Plan, surcharge elimination in 2020
- ▶ Assimilate represented and non-represented benefits
- ▶ Seek additional Communication Center member agencies
- ▶ Communications center lease payment expires in 2021

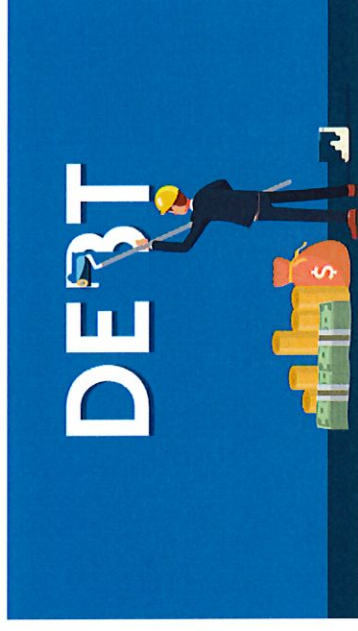
Tax Base Capacity & Diversification



- ▶ Explore redevelopment of underutilized commercial properties
- ▶ Modify debt service levy calculation method with a 0.25% annual debt service multiplier
- ▶ Utilize NSFD levy limit exemption
- ▶ Create special revenue fund(s) to net expenses
- ▶ Seek levy limit cap exemption legislation for public safety consolidated services
- ▶ Study future withdrawal from Expenditure Restraint Program
- ▶ Consider Public Safety Referendum

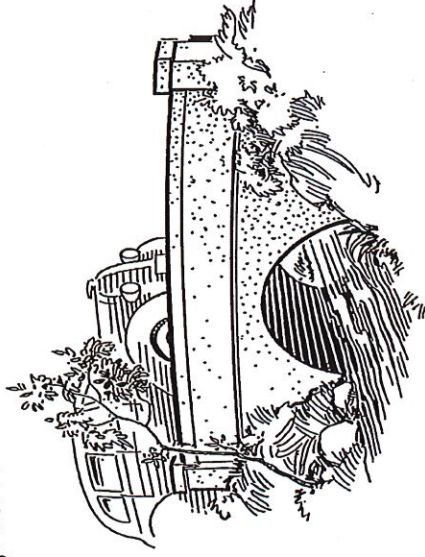
Debt Service

- ▶ Implement long-term capital and infrastructure projects plan in 2018 and 2021
- ▶ Continue level NSFD debt service payments
- ▶ Consider NSFD equipment and Library capital debt service
- ▶ Capitalize new technology equipment procurement
- ▶ Joint equipment purchasing
- ▶ Defer capital infrastructure projects



Utilities

- ▶ Allocate personnel costs within Stormwater fund similar to sanitary sewer fund
- ▶ Transition operations to assist the management of the Stormwater utility (Forestry & Landscaping, Park Operations & Maintenance, Yard Waste, Equipment Rentals, Professional Fees)
- ▶ Develop Sanitary Sewer Private Property inflow & infiltration program sharing program



Conclusion

- ▶ Long-Term financial planning is more than just financial predictions
 - ▶ Guides Village Board on decision making
- ▶ CPI rising faster than the PT Levy
- ▶ CPI is increasing at a staggering rate
- ▶ Operations, Tax Base Capacity, Debt Service, and Utilities are all considerations



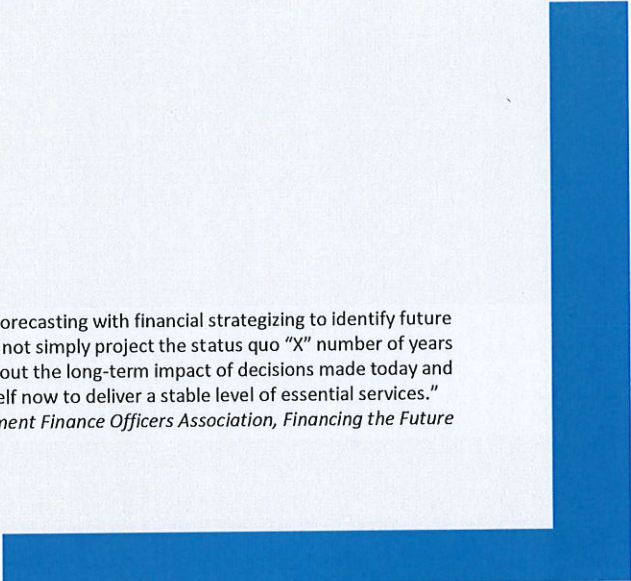
long term financial plan, 2018-2023

village of bayside

january 29, 2018

"Long term financial planning combines financial forecasting with financial strategizing to identify future challenges and opportunities...Good financial planning does not simply project the status quo "X" number of years into the future...Financial planning stimulates discussion about the long-term impact of decisions made today and how the municipality can position itself now to deliver a stable level of essential services."

- *Government Finance Officers Association, Financing the Future*



Long-Term Financial Plan: Introduction

The Village's long-term financial plan will be a comprehensive plan that examines all capital and operating expenditures and revenues and address issues related to debt management. The Plan will also discuss methods to manage the second decade of State imposed Levy Limits and the Village's continuation and receipt of State Expenditure Restraint Program monies.

By developing new objectives, policies, targets and a long range financial planning model that integrates both capital and operating resources, it will guide the Village in maintaining financial sustainability. The advantages of financial planning are plentiful and extend far beyond promoting responsible fiscal practices. Long term financial planning...

1. Provides a future roadmap,
2. Identifies areas of opportunity and risk,
3. Guides policy discussion and prioritization,
4. Develops fiscal policy and budget framework,
5. Benchmarks for improved service delivery, and
6. Positively affects bond ratings

The Village's long-term financial plan is more than just a management tool. It will be used to guide the Village Board on fiscal best practices and all types of strategic decision making. It will also allow staff to articulate, in financial terms, the objectives that the Village should be striving to achieve, and the strategies needed to pursue those objectives. In this regard, all tax supported capital and operating cost impacts are analyzed so that the financial sustainability of the Village can be examined over a longer timeframe than the annual budget cycle.

This long-term financial plan is grounded in the Village's vision, mission and strategic values.

VISION: Dynamic balance of progressive ideas and traditional values that provides an inviting and premiere community for all. **MISSION:** To be a leader in accountable and innovative public service, striving for the continual enhancement in the quality of the Village. **STRATEGIC VALUES** of Fiscal Integrity, Civic Engagement, Service Excellence, and Sustainability

It has also been developed in part based on the following documents included in the annual budget:

1. 2018 operating and capital expenditures,
2. State Levy Limits and Expenditure Restraint Program,
3. Revenue and expenditure sources and trends,
4. Current debt service schedules,
5. ICMA Fiscal Analysis,
6. 2017 Community Survey results,
7. Financial Policies, and
8. Performance Measures

Long-Term Financial SWOT Analysis

A financial SWOT analysis is a dissection of a Village's Strengths, Weaknesses, Opportunities and Threats. A SWOT analysis is an important part of our financial sustainability and focuses on factors we can control factors that we can proactively prepare. A well-constructed SWOT analysis will provide clear insight on these four key factors that will provide the framework for ongoing action plans.

Strengths

- Defined vision, mission, and strategic initiatives.
- ICMA analysis of municipal financial indicators.
- Debt service levels and future capacity.
- Historical financial performance and fiscal responsibility.
- Economic indicators, demographics, and location.

Weaknesses

- Limited alternative revenue generation and diversification.
- Limited tax base expansion.
- Reliance on debt under State law to fund capital projects.
- Personnel costs as a percentage of overall expenditures.
- Reliance on third-party revenues.

Opportunities

- Utility cost allocations.
- Explore redevelopment of underutilized commercial properties.
- Seek levy limit cap exemption legislation for public safety consolidated services.
- Utilize special revenue funds to net expenses.
- Additional shared service arrangements.

Threats

- Revenue constraints and levy limits.
- State Expenditure Restraint program funding.
- Future capital infrastructure projects and costs.
- Financial impacts of other taxing jurisdictions.
- Service expectations versus financial ability to maintain services.

Long-Term Financial Forecasting

A long-term financial forecast is fundamental to understanding the fiscal vitality and feasibility of the Village's finances, including the

- General Fund,
- Sanitary Sewer Utility,
- Stormwater Utility,
- Public Safety Communications Fund,
- Consolidated Services Fund,
- Capital Fund(s) and
- Long Term Financial Funds.

Accurate and reliable revenue and expenditure projections are essential components in creating a long-term financial outlook. Provided the ever-changing nature of the economy and persistent financial uncertainty, key assumptions were developed to create a foundation for analysis. These key assumptions include:

- 2% annual increase in salaries,
- 3% annual increase in health insurance,
- 1% annual increase in dental insurance,
- 2% annual increase in life and contractual insurance,
- 1.874% annual increase in all other expenditures based upon historic Consumer Price Indices (CPI), and
- .38% annual property tax levy increase based upon past Department of Revenue municipal levy limits.

		2018 Proposed	2019 Projected	2020 Projected	2021 Projected	2022 Projected	2023 Projected
General Fund	Revenue	\$3,552,709	\$3,549,173	\$3,556,776	\$3,564,523	\$3,572,416	\$3,580,457
	Expenses	\$3,552,709	\$3,542,110	\$3,559,838	\$3,629,148	\$3,699,906	\$3,772,145
	Difference	\$0	\$7,063	-\$3,061	-\$64,624	-\$127,490	-\$191,688
Dispatch	Revenue	\$2,317,610	\$2,317,610	\$2,317,610	\$2,317,610	\$2,317,610	\$2,317,610
	Expenses	\$2,383,736	\$2,349,278	\$2,362,992	\$2,411,296	\$2,460,617	\$2,510,977
	Difference	-\$66,125	-\$31,668	-\$45,382	-\$93,686	-\$143,007	-\$193,367
Consolidated Services	Revenue	\$1,065,369	\$1,069,825	\$1,069,825	\$1,069,825	\$1,069,825	\$1,069,825
	Expenses	\$1,065,369	\$1,070,581	\$1,075,896	\$1,081,318	\$1,086,849	\$1,092,490
	Difference	\$0	-\$756	-\$6,071	-\$11,493	-\$17,024	-\$22,665
Stormwater	Revenue	\$529,887	\$529,887	\$529,887	\$529,887	\$529,887	\$529,887
	Expenses	\$529,887	\$302,732	\$301,563	\$302,734	\$303,935	\$304,313
	Difference	\$0	\$227,155	\$228,324	\$227,153	\$225,952	\$225,574
Sanitary Sewer	Revenue	\$987,298	\$912,298	\$912,298	\$912,298	\$912,298	\$912,298
	Expenses	\$987,298	\$841,305	\$847,792	\$839,211	\$778,698	\$792,200
	Difference	\$0	\$70,993	\$64,506	\$73,087	\$133,600	\$120,098

In order to balance the above funds over the next five years, the following alternatives will need to be considered.

Long-Term Financial Considerations by Fund

Revenue

1. Modify debt service levy calculation method with a .25% annual debt service multiplier.
2. Compliance with State Levy Limits and Expenditure Restraint Program.
3. Expansion of tax base through potential redevelopment opportunities.
4. Continued research/application for grant monies.
5. Study future withdrawal from Expenditure Restraint Program.
6. Consider Public Safety Referendum, similar to South Milwaukee.

General Fund

1. Implement State Group Health Insurance Plan, surcharge elimination in 2020.
2. Create special revenue fund(s) to net expenses.
3. Police Department retirements, succession plan implementation.
4. Explore additional service consolidations, evaluate service and labor delivery models.
5. Seek expanded levy limit legislative exemption for public safety expenses.
6. Assimilate represented and non-represented benefits.

Stormwater and Sanitary Sewer Utility

1. Utility debt service capacity.
2. Allocation of personnel, equipment and infrastructure costs to utilities.
3. Cost sharing program for Sanitary Sewer Private Property inflow & infiltration program.
4. Reallocate service and program areas within utilities.

Capital Projects

1. Joint equipment purchasing.
2. Examine debt service capacity.
3. Capitalization of new procurement methods for technology equipment.
4. Defer capital infrastructure projects.

Long-Term Financial Considerations by Fund

Public Safety Communications

1. Capitalization of leased technology assets.
2. Seek levy limit cap exemption legislation for public safety consolidated services.
3. Revised contract allocation of expenses with member agencies.
4. Seek additional Communication Center member agencies.
5. Communication center lease payment expires in 2021.

Consolidated Services

1. Continue utilization of NSFD levy exemption.
2. Continue level NSFD debt service payments.
3. Consider NSFD equipment and Library capital debt service.

Long-Term Financial Levy Limit Projections

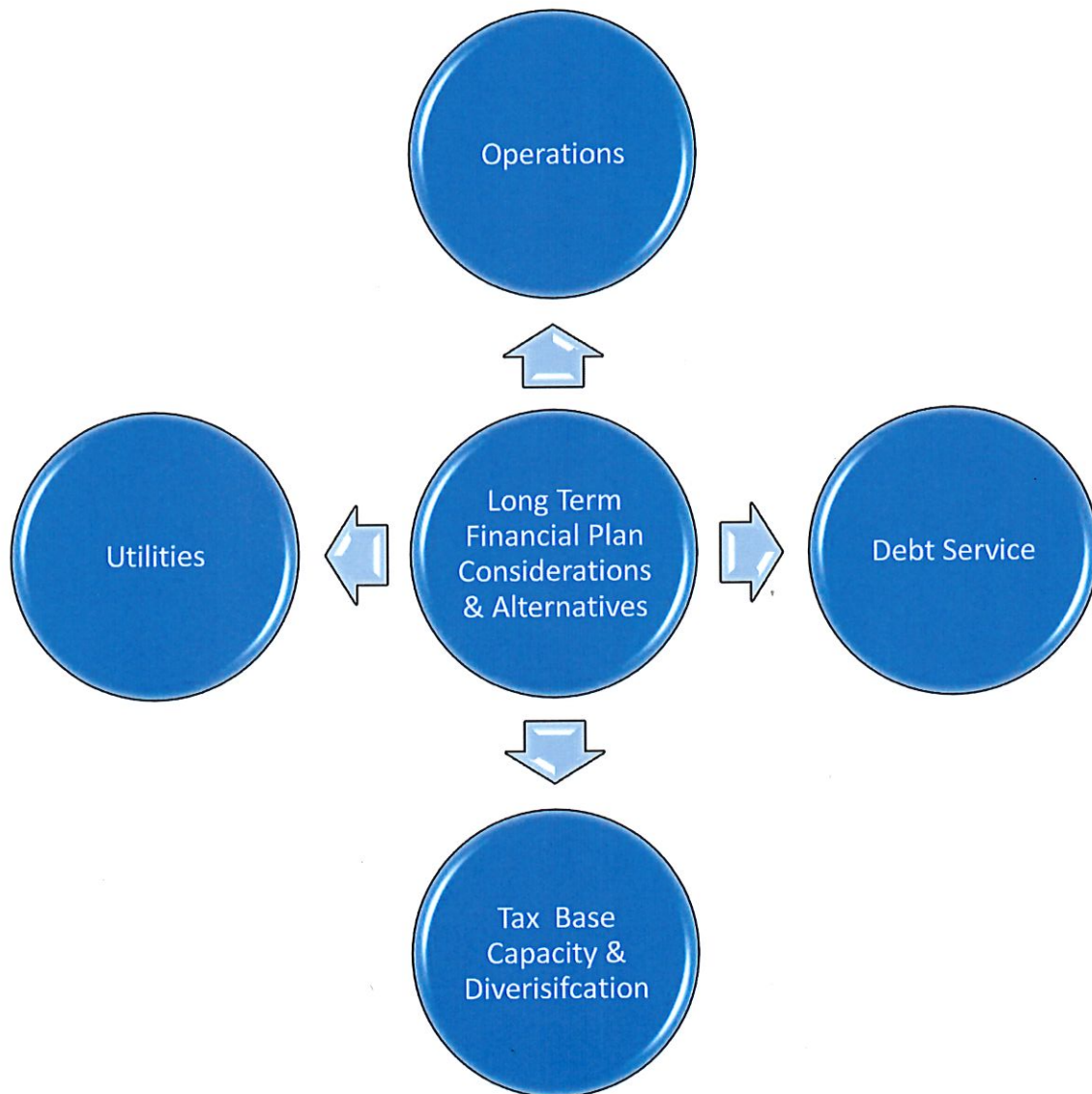
State levy limits continue into their second decade, placing property tax revenue constraints on municipalities statewide. The Village has an overall property tax levy is \$4,503,71. From 2012 to 2017, the overall property tax levy has increased \$108,394 or 2.48% while the Consumer Price Index has increased 5.64%. In the last 10 years, property taxes have increased by 4.15% while the Consumer Price Index has increased by 18.74%.

The Village anticipates continued levy limits and revenue constraints. In order to maintain existing service levels with flat or reduced revenues, the Village will need to continue its pursuit of enhancing efficiencies and service sharing opportunities.

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	
Allowable Levy Limit	\$4,520,313	\$4,548,251	\$4,579,622	\$4,614,047	\$4,650,815	\$4,714,345	
Increase from previous year	\$35,971	\$27,938	\$31,370	\$34,425	\$36,768	\$63,531	
Levy Limit Worksheet							
Section A							
1	Actual levy (not including tax increment)	\$4,484,342	\$4,520,313	\$4,548,251	\$4,579,622	\$4,614,047	\$4,650,815
2	Exclude prior year levy for unreimbursed expenses related to emergency	\$0	\$0	\$0	\$0	\$0	\$0
3	Exclude Levy for new general obligation debt authorized after July 1, 2005	\$20,940	\$40,000	\$50,000	\$62,500	\$78,125	\$97,656
4	Adjusted actual levy (Line 1 minus Lines 2 & 3)	4,463,402	\$4,480,313	\$4,498,251	\$4,517,122	\$4,535,922	\$4,553,158
5	growth plus terminated TID%	4,463,402	\$4,480,313	\$4,498,251	\$4,517,122	\$4,535,922	\$4,553,158
	Net new construction %	0.380%	0.380%	0.380%	0.380%	0.380%	0.380%
6	Net new construction % plus terminated TID % applied to actual levy	\$4,480,363	\$4,497,338	\$4,515,345	\$4,534,287	\$4,553,158	\$4,570,460
7	Levy limit before adjustments (greater of Line 5 or line 6)	\$4,480,363	\$4,497,338	\$4,515,345	\$4,534,287	\$4,553,158	\$4,570,460
8	Total adjustments (from sec D, Line 5)	\$39,950	\$50,913	\$64,277	\$79,760	\$97,656	\$143,885
9	Allowable levy (Sum of lines 7 & 8)	\$4,520,313	\$4,548,251	\$4,579,622	\$4,614,047	\$4,650,815	\$4,714,345
10	Higher levy approved by Special Resolution at a special meeting of town electors						
Section B - Adjustment for Previous Years Unused Levy							
1	Previous allowable levy	\$4,484,342	\$4,520,313	\$4,548,251	\$4,579,622	\$4,614,047	\$4,650,815
2	Previous years actual	\$4,484,342	\$4,520,313	\$4,548,251	\$4,579,622	\$4,614,047	\$4,650,815
3	Previous years unused levy (line 1 minus line 2)	0	0	0	0	0	0
4	Previous actual levy x .015	\$67,265.13	\$67,804.70	\$68,223.77	\$68,694.33	\$69,210.70	\$69,762.22
5	Allowable increase (lesser of line 3 or 4)	\$0	\$0	\$0	\$0	\$0	\$0
Section C							
6	Total unused percentage	0%	0%	0%	0%	0%	0%
7	Previous years actual levy due to valuation factor	\$4,484,342	\$4,520,313	\$4,548,251	\$4,579,622	\$4,614,047	\$4,650,815
8	Allowable increase (line 6 multiplied by line 7)	\$0	\$0	\$0	\$0	\$0	\$0
Section D - adjustments to allowable levy							
		Addition	Addition	Addition	Addition	Addition	Addition
A	Increase for unused levy from previous year						
B	Decrease in debt service levy as compared to prior debt service levy for debt authorized prior to July 1, 2005						
C	Increase in debt service as compared to previous years debt service levy for debt authorized prior to July 1, 2005	\$0.00	\$913.04	\$1,776.95	\$1,635.00	\$0.00	\$0.00
D	increase for rescinded taxes						
E	Debt service levy for general debt authorized after July 1, 2005	\$40,000.00	\$50,000.00	\$62,500.00	\$78,125.00	\$97,656.25	\$122,070.31
F	Increase in levy approved by referendum						
G	Amount Levied to pay unreimbursed expenses related to an emergency						
H	Increase/decreased in costs associated with an intergovernmental cooperation agreement						
I	Adjustment to levy for increase in charges assessed by a joint fire department	\$19,758.42	\$20,153.59	\$20,556.66	\$20,967.79	\$21,387.15	\$21,814.89
J	Adjustment to levy for transfer of services to other governmental units						
K	Adjustment to levy for transfer of services from other governmental units						
L	Adjustment for annexation of land						
M	Adjustment for annexation of land from a town						
N	Lease payment for lease revenue bond issued before July 1, 2005						
O	Levy for shortfall for debt on revenue bond issued or special assessment B bond						
P	Increase in levy for shortfall in general fund due to loss of revenue from sale of water						
Q	Adjustment to levy for adoption of a new fee or fee increase for covered services funded by levy in 2013						
R	Increase for unused levy carryforwarded from prior years (sec C, line 8)						
		\$59,758.42	\$71,066.63	\$84,833.61	\$100,727.79	\$119,043.40	\$143,885.20
S	total adjustments	\$39,950.00	\$50,913.04	\$64,276.95	\$79,760.00	\$97,656.25	\$143,885.20

Long-Term Financial Plan: Considerations and Alternatives

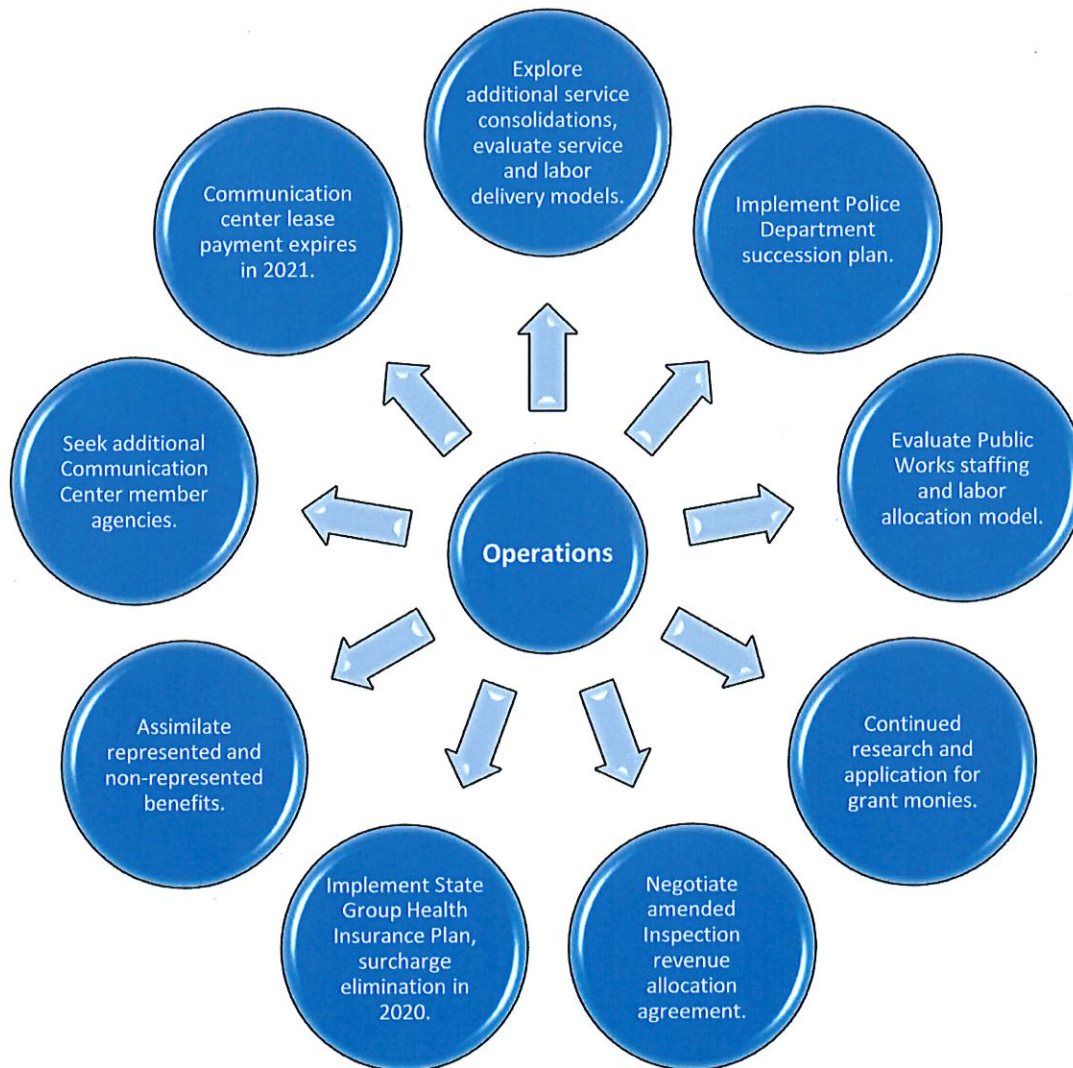
To manage and provide financial sustainability for the Village in the future, the long-term financial plan breaks down the areas of emphasis into four areas: Operations, Debt Service, Tax Base Capacity and Diversification, and Utilities.



Long-Term Financial Plan: Considerations and Alternatives

Operations

1. Explore additional service consolidations, evaluate service and labor delivery models.
2. Implement Police Department succession plan.
3. Evaluate Public Works staffing and labor allocation model.
4. Continued research and application for grant monies.
5. Negotiate amended Inspection revenue allocation agreement.
6. Implement State Group Health Insurance Plan, surcharge elimination in 2020.
7. Assimilate represented and non-represented benefits.
8. Seek additional Communication Center member agencies.
9. Communication center lease payment expires in 2021.



Long-Term Financial Plan: Considerations and Alternatives

Tax Base Capacity and Diversification

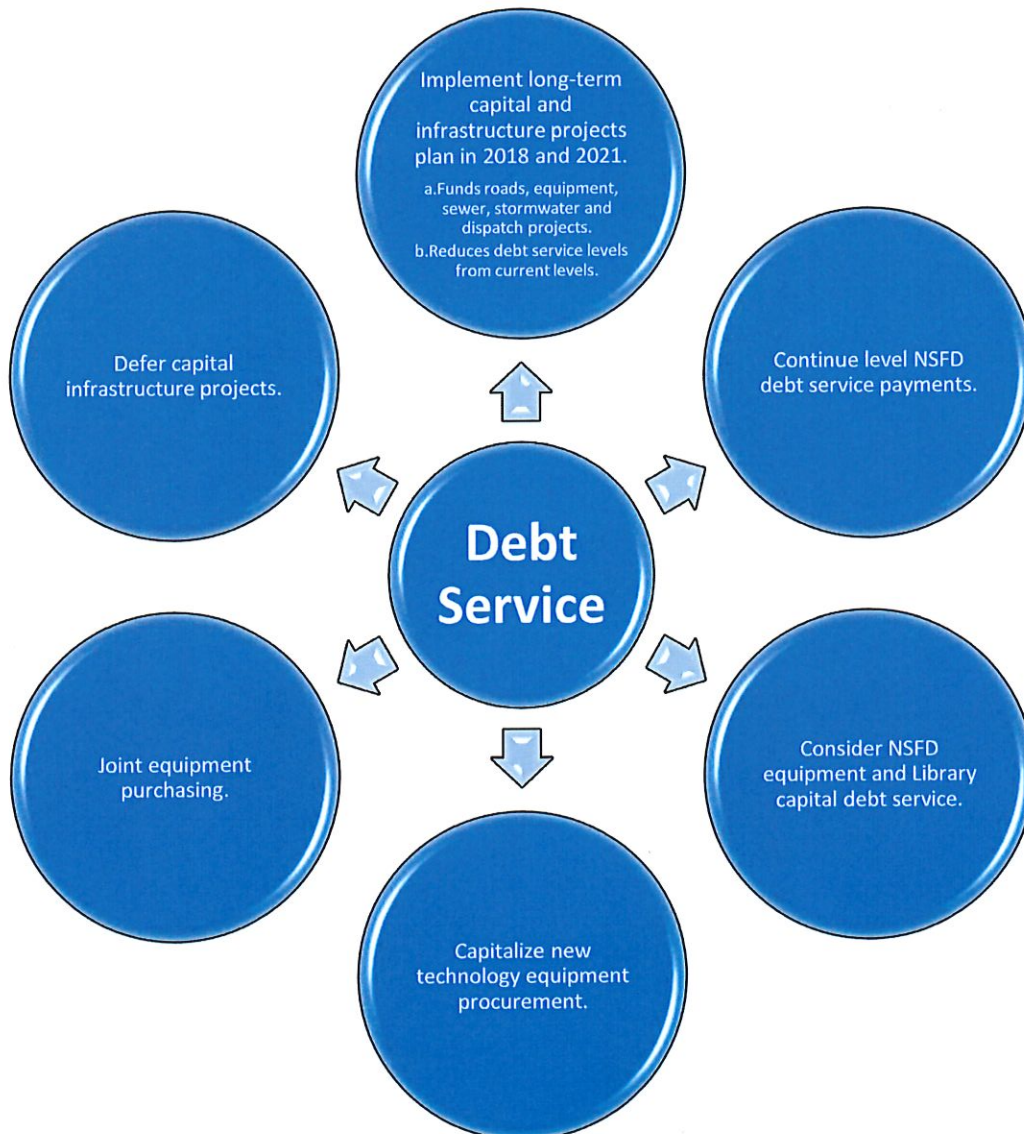
1. Explore redevelopment of underutilized commercial properties.
2. Modify debt service levy calculation method with a .25% annual debt service multiplier.
3. Utilize NSFD levy limit exemption.
4. Create special revenue fund(s) to net expenses.
 - a. Permitting and inspections
 - b. Municipal Court
 - c. Recreation and leisure
 - d. Transportation aids
 - e. GASB 45 contractual obligations
5. Seek levy limit cap exemption legislation for public safety consolidated services.
6. Study future withdrawal from Expenditure Restraint Program.
7. Consider Public Safety Referendum.



Long-Term Financial Plan: Considerations and Alternatives

Debt Service

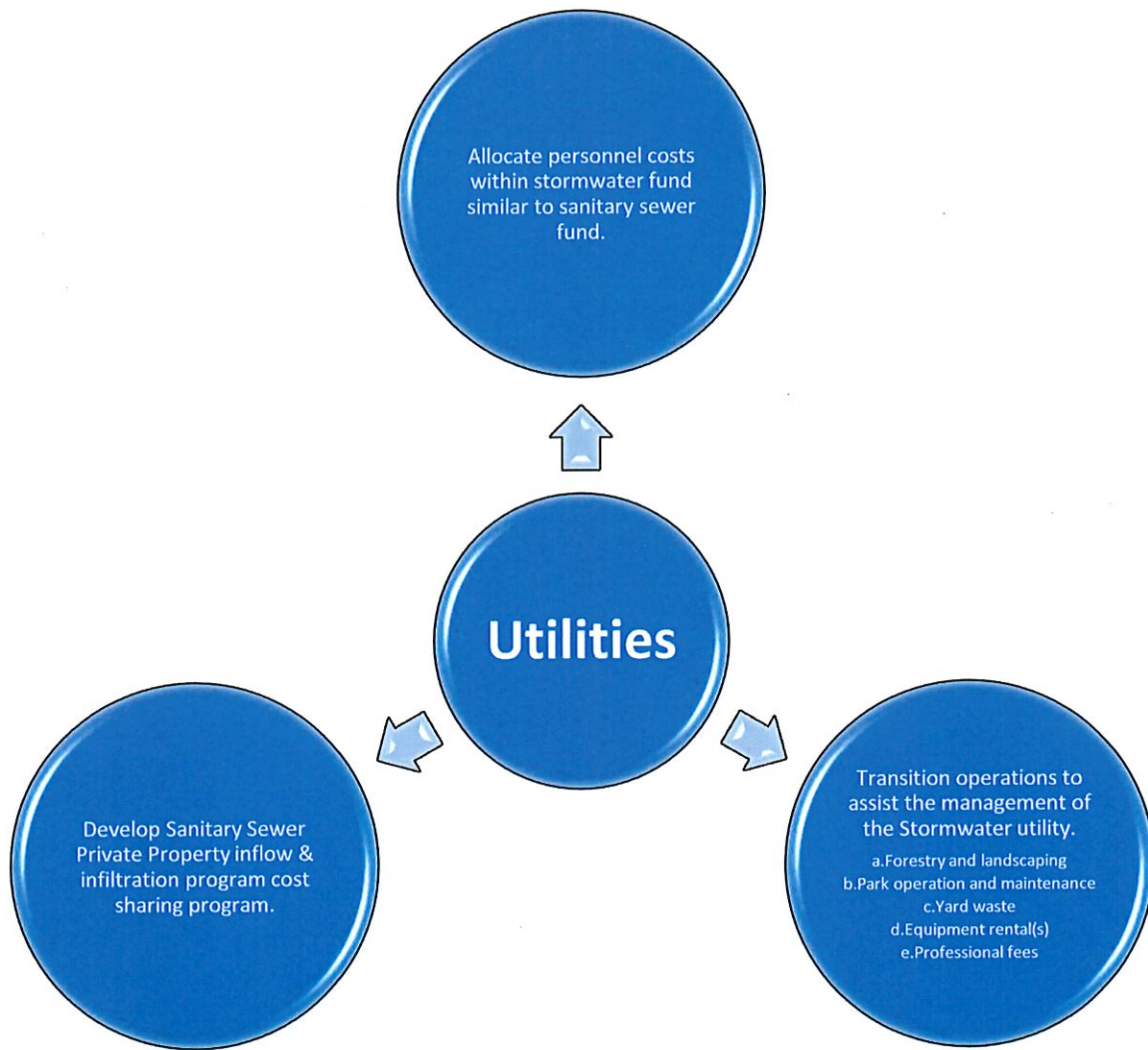
1. Implement long-term capital and infrastructure projects plan in 2018 and 2021.
 - a. Funds roads, equipment, sewer, stormwater and dispatch projects.
 - b. Reduces debt service levels from current levels.
2. Continue level NSFD debt service payments.
3. Consider NSFD equipment and Library capital debt service.
4. Capitalize new technology equipment procurement.
5. Joint equipment purchasing.
6. Defer capital infrastructure projects.



Long-Term Financial Plan: Considerations and Alternatives

Utilities

1. Allocate personnel costs within stormwater fund similar to sanitary sewer fund.
2. Transition operations to assist the management of the Stormwater utility.
 - a. Forestry and landscaping
 - b. Park operation and maintenance
 - c. Yard waste
 - d. Equipment rental(s)
 - e. Professional fees
3. Develop Sanitary Sewer Private Property inflow & infiltration program cost sharing program.





EHLERS
LEADERS IN PUBLIC FINANCE

Debt Service Levy and Rate Impact with Proposed 2018 Financing & Potential 2021 Financing

Existing Debt Only										G.O. Corporate Purpose Bonds										G.O. Bonds, 2021			Levy Change	Debt Tax	Year
Year	Projected Equalized Value ¹	G.O. Debt P & I	Total Abatement Sources	Net Tax Levy for Debt	Net Tax Rate for Debt	Preliminary 2018 Financing Dated 5/10/18			New Offsets			Preliminary 2018 Financing 3/1/2021			New Net Debt Service	Levy Change over Year	Debt Tax Rate	Year							
						Prin (\$/1)	Est. Rate ¹	Interest	Total	Sewer ²	Storm ²	Prin (\$/1)	Est. Rate ¹	Interest					Total						
2018	627,677,500	1,534,627	(7,12,914)	821,713	1.31	150,000	1.70%	76,357	0	(114,171)	(44,658)	821,713		1.31	2018										
2019	630,815,888	1,033,687	(334,088)	699,599	1.11	175,000	1.75%	53,661	226,357	(114,959)	(40,320)	767,126	(54,587)	1.22	2019										
2020	633,969,967	1,018,689	(327,402)	691,297	1.09	180,000	1.85%	50,465	228,661	(118,203)	(39,780)	764,679	(2,447)	1.21	2020										
2021	637,139,817	1,014,199	(326,711)	687,489	1.08	140,000	1.95%	47,435	230,465	(116,303)	(39,210)	759,971	(4,708)	1.19	2021										
2022	640,325,516	1,003,984	(320,561)	683,423	1.07	165,000	2.05%	44,379	187,435	(119,251)	(38,610)	753,876	(6,095)	1.18	2022										
2023	643,527,143	957,606	(325,082)	632,524	0.98	200,000	2.20%	40,488	209,379	(117,020)	(37,973)	747,191	(6,685)	1.16	2023										
2024	646,744,779	760,611	(162,494)	598,118	0.92	210,000	2.30%	35,873	240,488	(114,658)	(37,298)	745,980	(1,211)	1.15	2024										
2025	649,978,503	743,196	(158,439)	584,757	0.90	215,000	2.40%	30,878	245,873	(117,130)	(36,593)	740,230	(5,750)	1.14	2025										
2026	653,228,396	725,781	(154,385)	571,396	0.87	230,000	2.50%	25,423	245,878	(114,435)	(35,858)	739,013	(1,216)	1.13	2026										
2027	656,494,538	534,989	(114,594)	420,395	0.64	240,000	2.55%	19,488	255,423	(121,530)	(35,100)	638,908	(100,106)	0.97	2027										
2028	659,777,010	526,333	(112,868)	413,484	0.63	105,000	2.65%	15,036	259,488			626,884	(12,023)	0.95	2028										
2029	663,075,895	512,293	(109,831)	402,462	0.61	110,000	2.75%	12,133	120,036			630,181	3,296	0.95	2029										
2030	666,391,275	498,253	(106,729)	391,523	0.59	120,000	2.85%	8,910	122,133			618,378	(11,802)	0.93	2030										
2031	669,723,231	409,083	(114,598)	294,484	0.44	120,000	2.95%	5,430	128,910			525,077	(93,302)	0.78	2031										
2032	673,071,847	241,781	(43,850)	197,931	0.29	120,000	3.05%	1,830	125,430			436,627	(88,449)	0.65	2032										
2033	676,437,207	209,750	(42,599)	167,151	0.25	120,000			121,830			398,447	(38,180)	0.59	2033										
2034	679,819,393	103,250	(41,300)	61,950	0.09							167,521	(230,926)	0.25	2034										
2035	683,218,490	0	0	0	0							106,475	(61,046)	0.16	2035										
2036	686,634,582	0	0	0	0							102,175	(4,300)	0.15	2036										
2037	690,067,755	0	0	0	0							0	(102,175)	0.00	2037										
TOTAL		13,341,806	(3,950,263)	9,391,542		2,480,000		467,783	2,947,783	(1,167,659)	(385,398)	1,000,000	376,050												

Notes

¹ Rates on based on 1/15/2018 GO BQ Scale with 2018 G.O. Bonds +0.25% and 2021 GO Notes +1.25%.

² Sewer and Stormwater portions of borrowing have level payments.

MOODY'S

INVESTORS SERVICE

Rating Action: Moody's assigns Aa2 to Bayside, WI's GO Bonds

Global Credit Research - 10 Apr 2018

New York, April 10, 2018 -- Moody's Investors Service has assigned an Aa2 rating to the Village of Bayside, WI's \$2.5 million General Obligation (GO) Corporate Purpose Bonds, Series 2018A. Moody's maintains the Aa2 rating on the city's outstanding GO debt. Post-sale, the city will have \$10.8 million of GO debt outstanding.

RATINGS RATIONALE

The Aa2 rating reflects the village's modestly sized but affluent tax base on the shore of Lake Michigan north of the City of Milwaukee (A1 stable), stable financial operations with healthy reserves, and elevated debt burden with manageable fixed costs.

RATING OUTLOOK

Outlooks are typically not assigned to local governments with this amount of debt.

FACTORS THAT COULD LEAD TO AN UPGRADE

- Significant expansion and diversification of the village's tax base

FACTORS THAT COULD LEAD TO A DOWNGRADE

- Deterioration of the village's tax base and weakening of its demographic profile
- Material decline in liquidity and/or reserves
- Increase in the village's debt burden

LEGAL SECURITY

The bonds are secured by the Village's pledge and authorization to levy a tax unlimited as to rate and amount to pay debt service.

USE OF PROCEEDS

The proceeds of this bond will be used to finance garbage disposal equipment, street improvements and sewer and storm sewer improvements.

PROFILE

The Village of Bayside comprises an area of 2.39 square miles and is located just north of the City of Milwaukee, on the Lake Michigan shoreline.

METHODOLOGY

The principal methodology used in this rating was US Local Government General Obligation Debt published in December 2016. Please see the Rating Methodologies page on www.moody.com for a copy of this methodology.

REGULATORY DISCLOSURES

For ratings issued on a program, series or category/class of debt, this announcement provides certain regulatory disclosures in relation to each rating of a subsequently issued bond or note of the same series or category/class of debt or pursuant to a program for which the ratings are derived exclusively from existing ratings in accordance with Moody's rating practices. For ratings issued on a support provider, this announcement provides certain regulatory disclosures in relation to the credit rating action on the support provider and in relation to each particular credit rating action for securities that derive their credit ratings from the support provider's credit rating. For provisional ratings, this announcement provides certain regulatory

disclosures in relation to the provisional rating assigned, and in relation to a definitive rating that may be assigned subsequent to the final issuance of the debt, in each case where the transaction structure and terms have not changed prior to the assignment of the definitive rating in a manner that would have affected the rating. For further information please see the ratings tab on the issuer/entity page for the respective issuer on www.moodys.com.

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CREDIT OPINION

10 April 2018

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Bayside (Village of) WI

Update to credit analysis

Summary

Bayside's (Aa2) credit profile benefits from a modestly sized but affluent tax base on the shore of Lake Michigan north of the City of Milwaukee (A1 stable) and stable financial operations with healthy reserves. Conversely the village has an elevated debt burden with manageable fixed costs and levy limits restrict revenue raising flexibility.

Credit strengths

- » Affluent demographic profile
- » Tax base location provides residents favorable access to employment centers in Milwaukee and Waukesha Counties

Credit challenges

- » Strict levy limits restrict revenue raising flexibility
- » Small tax base size for the rating category
- » Elevated debt burden

Rating outlook

Outlooks are not typically assigned to local governments with this amount of debt.

Factors that could lead to an upgrade

- » Significant expansion and diversification of the village's tax base

Factors that could lead to a downgrade

- » Deterioration of the village's tax base and weakening of its demographic profile
- » Material decline in liquidity and/or reserves
- » Increase in the village's debt burden

Key indicators

Exhibit 1

Bayside (Village of) WI Economy/Tax Base	2012	2013	2014	2015	2016
Total Full Value (\$000)	\$584,727	\$569,241	\$588,248	\$609,463	\$631,854
Population	4,424	4,384	4,479	4,490	4,428
Full Value Per Capita	\$132,172	\$129,845	\$131,335	\$135,738	\$142,695
Median Family Income (% of USMedian)	174.6%	182.7%	185.2%	181.3%	178.5%
Finances					
Operating Revenue (\$000)	\$4,618	\$4,754	\$4,493	\$4,611	\$4,598
Fund Balance (\$000)	\$1,081	\$1,300	\$1,352	\$1,394	\$1,447
Cash Balance (\$000)	\$1,349	\$1,520	\$1,534	\$1,602	\$1,698
Fund Balance as a % of Revenues	23.4%	27.3%	30.1%	30.2%	31.5%
Cash Balance as a % of Revenues	29.2%	32.0%	34.1%	34.8%	36.9%
Debt/Pensions					
Net Direct Debt (\$000)	\$11,671	\$11,448	\$14,549	\$17,991	\$17,560
3-Year Average of Moody's ANPL (\$000)	\$1,677	\$2,130	\$3,272	\$4,694	\$8,333
Net Direct Debt / Operating Revenues (x)	2.5x	2.4x	3.2x	3.9x	3.8x
Net Direct Debt / Full Value (%)	2.0%	2.0%	2.5%	3.0%	2.8%
Moody's- adjusted Net Pension Liability (3-yr average) to Revenues (x)	0.4x	0.4x	0.7x	1.0x	1.8x
Moody's- adjusted Net Pension Liability (3-yr average) to Full Value (%)	0.3%	0.4%	0.6%	0.8%	1.3%

The table above does not include the most recent debt or valuation figures.

Source: Moody's Investors Service, village's audited financials, US Census Bureau

Profile

The Village of Bayside comprises an area of 2.39 square miles, is located just north of the City of Milwaukee, on the Lake Michigan shoreline, and has approximately 4,400 residents.

Detailed credit considerations

Economy and tax base: modestly sized, affluent tax base located near Milwaukee

We expect the village's tax base to remain stable given modest net new construction and its location that provides residents with favorable access to area employment centers. The modestly sized tax base started to recover in 2014, and has grown about 3.5% annually to reach a 2017 full value of \$654 million. The village is a bedroom community north of Milwaukee with residential properties comprising 88% of 2015 full valuation.

Recently MSI Data LLC, an information technology (IT) company located in area, adding about 100 high paying jobs. This will help bolster the already affluent demographic profile of the community. Median family income in the village is 179% of the U.S. and 174% of the state. At 3.1% in December of 2017, the unemployment rate in Milwaukee County was higher than that the state (2.7%) but lower than the nation (3.9%) during the same time period.

Financial operations and reserves: stable financial profile with healthy reserves

We expect the village's financial profile to remain stable given a history of conservative budgeting and the presence of strong reserves. Each of the last three years there has been a modest draw on Operating Fund (General Fund and Debt Service Fund) reserves. Despite this, the available fund balance has grown each year to reach approximately \$1.5 million, or 31.5% of revenues at the end of fiscal 2016. Village management anticipates a General Fund surplus of \$400,000 for fiscal 2017. This is aided by a 0.8% property tax increase that should bring in a modest, yet positive, \$3,000 annually.

This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the ratings tab on the issuer/entity page on www.moodys.com for the most updated credit rating action information and rating history.

In May of 2012 the village, along with seven of the north suburban Milwaukee villages, opened the Consolidated Dispatch Communication Center (CDCC). The CDCC is run by the Village of Bayside, which recently renewed its 10 year contractual agreement with each village. Contractual costs are based on population, valuation, and dispatch usage. The CDCC has its own special revenue fund, which held \$186,600 at the end of fiscal 2016. At present, the village is holding about 10% of budgeted expenditures in reserves for the Consolidated Dispatch Fund.

LIQUIDITY

In fiscal 2016, the village's net operating cash position across major operating funds (General Fund and Debt Service Fund) was \$1.7 million, or a strong 37% of revenue.

Debt and pensions: elevated debt burden with manageable pension costs

At 2.7% and 5.9% of full value respectively the direct debt burden and overall debt burden are elevated. The direct debt burden is also high at 3.8 times operating revenues. These figures are inclusive of approximately \$4.3 million in assessment debt issued by the village. Although this debt is not secured by the village's GO pledge, we have incorporated it into our debt figures as the payment responsibility still falls on the village residents. Without the assessment debt, the village's net direct debt would be \$13.2 million. This would result in a direct debt burden of 2.0% of full value or 2.9 times operating revenues.

We expect the village's debt profile to remain manageable given limited GO borrowing plans and average principal amortization of 71% of GO debt retired within 10 years. Village management is considering taking on up to \$2.7 million in debt for an economic development fund in the next year or two.

To be conscience of the elevated debt service payments the village is required to pay over the next few years, management has created a Tax Levy Debt Stabilization Fund. When the General Fund reserves rise above 20% of the budgeted General Fund appropriations, the excess is allotted to various funds, with 75% deposited into the Debt Levy Stabilizations Fund. At the end of fiscal 2017 the account held approximately \$210,000.

DEBT STRUCTURE

All of the village's GO debt is fixed rate. Approximately 71% of post-sale principal is scheduled to be repaid within ten years.

DEBT-RELATED DERIVATIVES

The village has no derivative agreements.

PENSIONS AND OPEB

The Village of Bayside participates in the Wisconsin Retirement System (WRS), a statewide cost sharing plan. The village's employer contributions to WRS in fiscal 2016 were \$224,000 or a low 2.6% of the village's fiscal 2016 operating revenue.

Moody's single year adjusted net pension liability (ANPL) for Bayside, under our methodology for adjusting reported pension data, was \$12.2 million in fiscal 2016, a 132% increase from the fiscal 2014 ANPL of \$5.2 million. The increase reflects various factors, including plan asset underperformance relative to plan assumptions, and the decline in the Citi Pension Liability Index rate, which is the market-based discount rate we use to calculate the ANPL. Bayside's ANPL is modest at 2.7x the village's operating revenue and 1.9% of the full value of the village's tax base.

Moody's ANPL reflects the allocation of WRS liabilities to participating employers, which is a required reporting standard under GASB effective fiscal 2015. The ANPL is not intended to replace the village's reported liability information but is used to enhance comparability with other rated entities.

As of January 1, 2014, the most recent actuarial valuation date, OPEB unfunded actuarial accrued liability was approximately \$193,000.

Management and governance: moderate institutional framework

Wisconsin cities have an Institutional Framework score of A, which is moderate. Institutional Framework scores measure a sector's legal ability to increase revenues and decrease expenditures. The sector's major revenue source, property tax revenue, is subject to a cap that restricts cities from increasing their operating property tax levies except to capture amounts represented by net new construction growth. Revenues and expenditures tend to be predictable. Across the sector, fixed and mandated costs are generally high.

Expenditures are somewhat flexible, as collective bargaining is allowed for public safety employees but is curbed for non-public safety employees.

Department of Public Works June 2018 Report

Activity by the Numbers

- Crews removed 22 driveway culverts on N Tennyson Drive and E Standish Place.
- Eight (8) driveway culverts and one (1) cross culvert were replaced on N Sleepy Hollow Road for the Driveway Culvert Replacement Program.
- Three (3) manholes were rehabilitated in the 2018 road project area.
- 60 cars participated in the June Drop-Off Day.
- 37 trees were planted in the Adopt-A-Tree Program.
- Crews collected 904 piles of yard waste through regular, bagged, and on-demand collections.
- 136 service requests were received through Access Bayside.
 - 51 on-demand yard waste collections
 - 16 Village-owned property
 - 15 special pick-ups
 - 10 tree issues

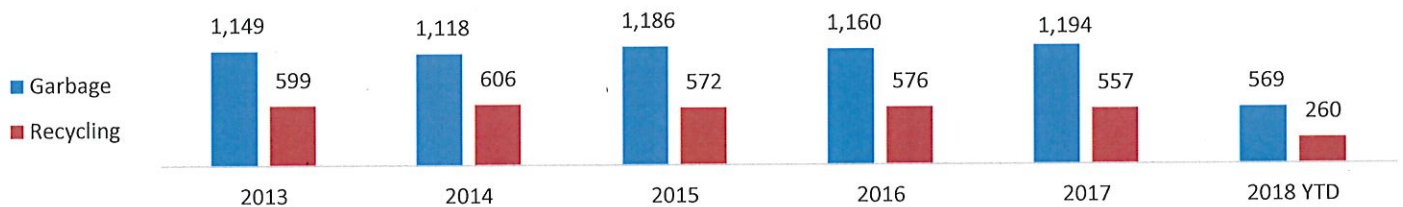
Highlights/Accomplishments

- Crews completed a stormwater ditch improvement at 457 W Laramie Lane and an out of network culvert replacement at 9654 N Wakefield Court.
- The annual Capacity Management, Operation, and Maintenance update for the sanitary sewer system was submitted.
- Cold storage doors were removed and sold as part of an online auction.
- Stump grinding and landscape restoration was completed for the trees removed in the 2018 project.

Stat of the Month

Garbage and recycling tonnage is analyzed to identify trends and promote environmentally-friendly practices. Garbage tonnage has been increasing while recycling tonnage has decreased. Recycling tonnage may be decreasing due to reduced newspaper and magazine subscriptions and recycling of lighter material like plastic containers and cardboard shipping boxes.

Garbage and Recycling Tonnage Collected



Month Ahead

- Driveway Culvert Replacement Program – driveway and cross culvert replacement and ditch regrading.
- Finalize capital and operating budget requests for 2019.
- Place new speed limit signs around Bayside Middle School.
- Prepare Ellsworth Park and parade route for the 4th of July.
- Complete regular yard waste collection, bagged yard waste collection, and host July Drop-Off Day.

Picture of the Month



Culvert Replacement

IA16

VILLANI LANDSHAPERS

N59 W14397 Bobolink Ave
Menomonee Falls, WI 53051
Phone: 262-252-4541
Fax: 262-252-4524

Proposal No.182014

*Prepared for
Jeremy Schwartz*

*By
Paul Villani*



Billing Address:

Kapur & Associates
7711 North Port Washington Road
Milwaukee, WI 53217

414-351-6668

Site Address:

Bayside - Flow Path '18
7711 North Port Washington Road
Milwaukee, WI 53217

Description of Materials and Work to be Performed:

Excavation & Haul Away

Excavate approx. 240 cubic yards of spoils out of 4 locations - per landscape drawings
Haul all material off site
Includes all machine time, operator time, quad axels, and dumping fees

Sub Total for Excavation & Haul Away: \$6,628.29

Install Bio-swale, Rain Garden, & Soil Amendments

After excavation is complete
Install
1 - bio-swale
2 - soil amendment
1 - Rain Garden
Per specs.
Includes all engineered soil, 6" pipe, topsoil, mulch, double washed stone, seed, and straw mat
No tax included

Sub Total for Install Bio-swale, Rain Garden, & Soil Amendments: \$23,060.04

Total: \$29,688.33

Villani Landshapers reserves the right to re-bid any proposals that are not accepted within 30 days of the bid date listed above. Landshapers shall, upon request, provide to the Property Manager/Owner, or their designated representative, evidence of the following insurance coverage: Workman's Compensation, General Liability and Property Damage Liability. Landshapers shall have no liability for any damages not specifically covered by its insurance carrier. Landshapers reserves the right to add a fuel surcharge to this contract at anytime without notice. Time and Material not listed above will be an extra charge. The contractor reserves the right to add a surcharge for any material cost increases at any time.

All work will be completed in a workmanlike manner according to standard industry practices. Any alteration or deviation from the above specifications, except as noted herein, will be performed only upon the customers' written order, and will become a modification of the charges of this contract. Contractor is fully covered by insurance and affidavits will be supplied if desired. The contractor will do his utmost to maintain the performance schedules outlined in this contract, but the contractor cannot be held responsible for delay in performance due to exceptional weather conditions, acts of God or delay caused by other companies or unforeseen factors, i.e. buried utilities. The contractor shall not be liable for damages not covered by his liability insurance.

Alterations / deviations to contract if applicable:

Initials of Landshapers Representative: _____

Initials of Property Manager: _____

TERMS:

- One third of the total price is due with the signing of this contract
- One third of the total price is due upon the project start.
- One third of the total price is due upon project completion.

Interest of 1.5% per month may be charged on delinquent balances.

Other Conditions: _____

ACCEPTANCE OF PROPOSAL:

The above price(s), specifications, and conditions are satisfactory and hereby accepted. Villani Landshapers Lawn & Landscape Maintenance Inc., is authorized to do the work specified. I understand and agree to the terms and conditions listed on this proposal and that this proposal becomes a legally binding contract upon acceptance.

Authorized
Signature: _____
Representative: Villani Landshapers

Date: _____

Authorized
Signature: _____

Date: _____

Print As Signed Above: _____



WSO Grading & Excavating LLC
 121 Highview Drive
 Cedarburg, WI 53012-2603
 414-429-1002
 wsollc@hotmail.com

ESTIMATE

ADDRESS

Village of Bayside.
 9075 North Regent Road
 Bayside, WI 53217

ESTIMATE # 2565

DATE 06/08/2018

EXPIRATION DATE 10/08/2018

WORKSITE

Bayside

DESCRIPTION	QTY	UNIT PRICE	TOTAL
BIO - SWALE			
205.0100 Excavation Common	27	33.00	891.00
625.0105 Topsoil	205	5.50	1,127.50
627.0200 Mulching	205	1.00	205.00
628.2006 Erosion Matting	205	2.25	461.25
628.7504 Temporary Ditch Check	1	90.00	90.00
629.0210 Fertilizer Type B	0.20	100.00	20.00
630.0140 Seeding Mixture No. 40	4	7.00	28.00
SPV.1000 Engineered Soil WDNR 100	15	100.00	1,500.00
SPV .1001 #2 Double Washed Stone	13	36.00	468.00
SPV41.04 PVC Perforated Storm Sewer Pipe	102	23.00	2,346.00
.....			
SOIL AMENDMENT			
205.0100 Excavation Common	145	33.00	4,785.00
625.0105 Topsoil	770	5.50	4,235.00
627.0200 Mulching	770	1.00	770.00
628.2006 Erosion Mat Urban Class I, Type A	770	2.25	1,732.50
628.7504 Temporary Ditch Check	2	90.00	180.00
629.0210 Fertilizer Type B	0.50	100.00	50.00
630.0140 Seeding Mixture No. 40	14	7.00	98.00
SPV.1000 Engineered Soil WDNR 100	43	100.00	4,300.00
SPV .1001 #2 Double Washed Stone	170	36.00	6,120.00
.....			
RAIN GARDEN			
205.0100 Excavation Common	60	33.00	1,980.00
625.0105 Topsoil	120	5.50	660.00

DESCRIPTION	QTY	UNIT PRICE	TOTAL
627.0200 Mulching	120	1.00	120.00
628.2006 Erosion Mat Urban Class I, Type A	120	2.25	270.00
628.1504 Silt Fence	90	3.75	337.50
629.0210 Fertilizer Type B	0.10	100.00	10.00
630.0140 Seeding Mixture No. 40	2	7.00	14.00
SPV.1000 Engineered Soil WDNR 100	20	100.00	2,000.00
SPV.1005 Plantings	1	800.00	800.00
TOTAL			\$35,598.75

Accepted By

Accepted Date

V A 1 C

STEPP

Equipment Company

QUOTATION

N58 W14810 SHAWN CIRCLE MENOMONEE FALLS, WI 53051
PHONE #262-252-5500 FAX #262-252-5519

DATE: June 28, 2018

QUOTATION No. 10940

THE VILLAGE OF BAYSIDE
ATTN: SHANE ALBERS - FLEET TECHNICIAN
9075 NORTH REGENT ROAD
BAYSIDE, WISCONSIN 53217

In response to your inquiry, we submit the following quotation:

QUANTITY	DESCRIPTION	PRICE
1	<p>2018 LABRIE 33 CUBIC YARD AUTOMIZER RIGHT HAND SINGLE STRAEM UNIT INSTALLED ON A CUSTOMER SUPPLIED DIESEL CHASSIS DELIVERED TO LABRIE COMPANY - ST. NICOLAS, QUEBEC.</p> <p>THE ABOVE UNIT TO INCLUDE THE FOLLOWING ITEMS:</p> <ul style="list-style-type: none"> * Twelve Foot Long Reach Lift Arm with Optional Spill Shield Installed. * Hardox 450 Steel Liners - Hopper Floor and Lower Side Walls and Body Floor. * Electric Over Hydraulic Body Control Valve for T/Gate, Pack/Eject and Body Lift * Heavy Duty Hydraulic Crusher Panel and Heavy-Duty Lift Arm. * Clean Out Tools Installed on Labrie Body to Include, Broom, Shovel, and Hoe. * Safety Vision Camera System with a 7 Inch Color Monitor. Cameras to be Installed Left Hand Inside Hopper, Left Hand Mirror and Tailgate Center. * LED Light Package in Upper Light Bar to Include an Additional Red Central Brake Light, and Stop, and Tail Lights and Four Alternating Upper and Lower Amber Flashing Lights and Two Amber Flashing Lights on Body Front. * Two Work Lights to be Installed Inside L/Side Hopper and R/Hand Side Rail. * Aluminum Tool Box 24 Inch X 24 Inch X 24 Inch Frame Mounted. * Low Hydraulic Oil Level Alarm. * Cart Counter Display Installed. * Retainer Teeth Installed Under Breaker Bar. * Auxiliary Joystick Under Right Hand Seat and Rocker Switch Arm Controls. * Two Additional Back Up Lights Installed on Side of Labrie Unit. * Unit to be Washed, Cleaned, Primed and Two to Three Coats of Urethane Enamel Applied to the Labrie Unit. - Please Specify Paint Color Code. * Denison TD6 Dual Vane Pump for all Hydraulic Operations at Engine Idle. * Five Pound Fire Extinguisher (ANSI), First Aid Kit, Conspicuity Tape (ANSI) and Triangle Safety Kit (ANSI). * One Year Complete Hydraulics and Body Warranty. * Parts and Service Manuals - CD Format, Operator's Manual Paperback Format. * Pre-Deliver Labrie Unit, Lubricate Unit, Check Hydraulic Pressures and Operate Unit for Proper Operation. * This Quote is Valid for Thirty Days. Thank You Very Much - Charlie 	<p style="text-align: right; color: red; font-weight: bold;">Direct</p> <p style="text-align: right; color: red; font-weight: bold;">\$132,178.00</p>
<p>TERMS: 15 Days Net</p>	<p>F.O.B. Chassis to be delivered to Labrie Company</p>	<p>EST. SHIPPING DATE: 65 Days after chassis arrival.</p>

CHARLIE HOEPFNER

Client: Stapp Equipment Company Wisconsin
Contact: Charlie Hoepfner
Address: N58 W14810 Shawn Circle
Menomonee Falls, WI, 53051, USA
Phone/Fax: 1-262-252-5500 / 1-262-252-5519
Distributor: Stapp Equipment - Wisconsin (M)

User: Bayside Village (13875ARev1)
Contact: _____
Address: _____
Phone/Fax: /
Price List: Distributor 2017

Shipping address if different from above:

Stapp Equipment Menomonee Falls, WI for PDI

DESCRIPTION		Price
Model:	AUTOMIZER RIGHT-HAND	Capacity: 33 (27+6) c.y. - YRHS0276
Chassis MFR:		110 370\$
Engine:	Model: TBC	Axle: 6 x 4
Transmission:	Cab:	Aux. Axle: No
Driving config at del.:		
Chassis dealer:	Supplied by customer	S/N:
Contact email:	To be confirmed	WD #:
Other:		Availability:
Cab color:	Factory supplied	Body color: One color included
Chassis color:	Black	Paint scheme:
Cart type:		Match Cab: YES
Position:		Cart make:
Additional Manuals:	0	Capacity:
Configurative features:		
BCPH0100	Crusher Panel (Panel width will vary according to arm or body configuration)	3 550\$
AGRA0110	Heavy Duty Arm & Grabber "32 to 95 gal."	3 000\$
Lifting arm option:		
AAAC0150	Auxiliary arm controls: RH-slide- in-cab (Mini-joystick style)	890\$
AGCD0110	Grabber counting device: counts number of carts dumped	240\$
AGSS0100	Spill shield: installed behind grabber	330\$
Hydraulic options:		
HHWK0100	Alarm for low hydraulic oil level & hydraulic oil temperature	880\$
Electrical options:		
EBCV0100	Body control valve: electric-over-hydraulic	980\$
Lighting options:		
LBLR0125	Back up lights: Qty 2 additional on mid-body rubrails - 4" LED type	580\$
LAF0150	Lights: amber- alternating- flashing 4" LED in front-of-body	510\$
LSLA0120	Light: amber strobe 6" Whelen L10 in center of tailgate: in-cab switch - Qty 1	450\$
AUL-1	Location: LH-side hopper (1)	0\$
AUL-4	Location: RH-side rail (4)	0\$
LLPA0110	Multifunction Lights Package: Multifunction round-4- amber lights (4). Oval 6 center brake light-red- in upper tailgate (1). Round brake lights- 4- red- in upper tailgate light bar (2)	940\$
LWLK0125	Work light kit: dual- in-cab single manual switch - 4" LED type	580\$
Camera options:		
AU-4	Hopper LH-side (4)	0\$
AU-15	Mirror L-H side (15)	0\$
AU-1	Tailgate center 2/3 (1)	0\$
CCST0136	Triple Safety Vision: 6.8" LCD monitor. Includes heater- auto-switcher & shutter	4 840\$
Body options:		
BSFL0120	Body floor liner: 0.160" Hardox 450 steel - full length	2 300\$
BCOT0100	Clean out tools (broom- hoe & shovel kit including brackets; installed at front-of-body)	270\$
BHWS0100	Hopper floor liner: 0.250" Hardox 450 steel	970\$
BHSL0100	Hopper side wall liners: 4mm Hardox 450 steel	720\$
BRTB0100	Retainer teeth under breaker bar	390\$
Chassis options:		
CCTB0100	Toolbox: Aluminium- chassis-mounted- size: 24" x 24" x 24" (Location TBD- depending on space availability- Additional charges may apply if chassis components need to be relocated)	1 400\$
Paint options:		
PCBP0100	Body: 1 Color Base Coat/Clear Coat Body Paint (Includes bolt-on parts painted body color)	1 910\$
Non standard options:		
2018-6003	In cab remote rocker switch control for Right Hand	1 350\$
2018-7219	Electrical, Protective rubber cover for multiplex switch packs	90\$
Note:		
(Optional (Not Included)		
\$1,010 net Extra for second color (1 separation only)		

Terms:	Body: Net 30 days Chassis: Net on delivery for release of MSO Interest fees on past due account of 1.5% per month (18% annual) Price list subject to change at all times due to the steel price index. (This pricing is valid for 30 days.)	Total (body): 137 540,00\$ 2% discount: 2 750,80\$ Total net (body): 134 789,20\$ Total (chassis):
Weight distribution:	Quotes and pricing are subject to changes pending on WD analysis which can alter specs. Upon receipt of PO and chassis specs WD will be conducted and confirmation of acceptance will be issued.	Total net: 134 789,20\$
Delivery:	90 days AR chassis (Freight may vary at time of delivery.)	FOB Monomonee Falls, WI 2 890,00\$ Fuel Surcharge 0,00\$ Total net(unit): 137 679,20\$
Taxes:	Extra	
		Number of units: 1 Grand total: 137 679,20\$ Currency: US \$

NJPA

ACX64 Class 8

Autocar Sales Managers
NA

Prepared By : Andy Schulze
atschulze@autocartruck.com

Prepared For : X X
CITY OF BAYSIDE, WI

Thursday, July 5, 2018 12:33:04 PM EST

Direct purchase
See Page 8

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07/05/2018

Customer Checklist

To ensure timely processing of your vehicle purchase, please complete the following checklist by _____.

_____ 1. CREDIT APPLICATION

_____ 2. TAX STATEMENTS, LAST THREE YEARS

_____ 3. DOWN PAYMENT

_____ 4. INSURANCE INFORMATION

AGENCY _____

POLICY NUMBER _____

AGENT (WITH PHONE #) _____

_____ 5. TRADE-IN INFORMATION

TITLE _____

REMOVE PERSONAL ITEMS, TOOLS, ETC _____

_____ 6. _____

Thank you.

07/05/2018

Chassis Specification

		Description	Front Weight	Rear Weight	Price
AUTOCAR TRUCKS					
O	ENG0001	ENGINEERING GROUP IDENTIFIER	AUTOCAR ENGINEERING	0	0
O	5000002	CAB SHELL	SINGLE RIGHT HAND DRIVE CAB	0	0
O	100U001	CUSTOMER TYPE	MUNICIPAL	0	0
SOLUTION					
O	C04006	BODY COMPANY	LABRIE	0	0
O	C02004	BODY TYPE	AUTOMATED SIDE LOADER	0	0
O	C070001	FUEL SYSTEM TYPE	DIESEL	0	0
O	C002015	TRUCK TYPE (WRENCH CODE)	ASL, LABRIE, WB 210, NO AUX AXLE, DIESEL, WITH SERVICE HOIST	0	0
O	C06908	BODY STYLE	PEND PAC ALLEY GATOR	0	0
O	C05030	TOTAL BODY CAPACITY - BODY/HOPPER	30 YARD	0	0
O	C090003	AXLE QUANTITY	3 AXLE	0	0
O	C080001	REAR SUSPENSION TYPE	STD/BEAM TYPE REAR SUSPENSION	0	0
O	C01003	APPLICATION	REFUSE - LANDFILL	0	0
O	C03003	TERRITORY	CENTRAL	0	0
O	D010200	FRONT GAWR	20000 LBS	0	0
O	D020460	REAR GAWR	46000 LBS	0	0
O	D100660	GVWR	66000 LBS	0	0
ENGINE					
O	1010075	ENGINE ASSY	ISX12 '13 350HP / 2100RPM / 1450 LB-FT, CUMMINS	1,027	0
ENGINE EQUIP					
O	122002	PTO-ENGINE FRONT	ADAPTER FOR SPICER 1350	40	-9
O	1290004	ENGINE ELECTRONICS	CUMMINS 500K COMMUNICATION	0	0
O	4380013	FILTER-FUEL, CHASSIS MOUNTED	DAVCO 382 FILTER W/ 12V HEAT & H2O PROBE	5	1
O	170025	FILTER-FUEL, ENGINE MOUNTED	CUMMINS SPIN-ON FILTER	-5	0
O	1760001	ENGINE OIL SAMPLING PROVISION	ENGINE OIL SAMPLING PORT	1	0
O	2300007	MUFFLER SYSTEM	HORZ DPF W/ LH VERTICAL SCR	10	0

O	2390001	UREA DELIVERY SYSTEM	OVER-FENDER MTD., RH SIDE, 10 GAL. CAPACITY	0	0
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TRANSMISSION

O	26A2000	TRANSMISSION SHIFT	FUEL SENSE BASIC	0	0
		SCHEDULE / FUEL SENSE			
O	2700028	TRANSMISSION	ALLISON 4500 SERIES,6- SPEED	384	59
O	2900004	TRANSMISSION OIL	TRANS FLUID WITH	1	0
		FILL/CHECK	DIPSTICK AND THREADED OIL SAMPLE PORT		
O	300013	DRIVESHAFT-MAIN	SPICER 1810HD HALF ROUND	5	10

FRONT AXLE

S	3700002	FRONT AXLE	MERITOR MFS-20 STEER AXLE, 20000# CAPACITY	0	0
O	3710003	FRONT SUSPENSION	10200 LB TAPER LEAF REDUCED RIDE HEIGHT, 22000 LB GROUND CAPACITY	-90	5
O	371T01	SUSPENSION, FRONT AUX	AUX LOAD CUSHION	10	0
O	7510001	BRAKES-FOUNDATION, FRONT AXLE	MERITOR 16.5X7" QP REFUSE BRAKE	29	0
O	383107	STEERING GEAR	INTEGRAL POWER STEERING W/LEFT HAND RAM	0	0

REAR AXLE

O	330444	REAR DRIVE AXLE-SINGLE & TANDEM	MERITOR RT46-160 46,000 LB	0	430
O	331538	REAR DRIVE AXLE RATIO	5.38	0	0
O	3500004	REAR SUSPENSION	HENDRICKSON HMX-460 SUSP @ 54" AS	0	0
O	7610001	BRAKES-FOUNDATION, REAR AXLE	MERITOR 16.5X8.62" QP REFUSE BRAKE	0	42

BRAKES

O	741048	BRAKE CONTROL SYSTEM	BENDIX ABS WITH FULL TRACTION CONTROL 6S/4M	0	0
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CHASSIS

S	400210	WHEELBASE	210 INCHES	0	0
O	402080	FRAME-REAR OVERHANG	80"	36	-123
O	4680010	GUARD-OIL PAN	ENGINE OIL PAN GUARD - ALUMINUM	49	-6
O	8742000	WIRING, BODY INTERFACE	RP 170 COMPLIANT	0	0
O	4470003	LH FUEL TANK SPACERS	LH FUEL TANK SPACED 2", DROPPED 2"	7	5
O	4280003	DRILLING FUEL TK SUPT- LEFT	FUEL TANK LHS LOCATION - SPEC DRIVEN	0	0
O	436015	FUEL LINES	SAE J1402A1 WIRE BRAIDED	0	0

O	8120007	BATTERY BOX	STEEL BOX W/ ALUM LID, 3 BATTERY, LHS	-10	0
O	8160007	BATTERY BOX SPACERS	BATTERY BOX SPACED 4", DROPPED 0"	7	2
O	8090003	BATTERY BOX DRILLING	BATTERY BOX LOCATION - SPEC DRIVEN	0	0
O	810092	BATTERY	3 JOHNSON CONTROL 31ECL 12V 2850CCA	7	3
O	8140003	BATTERY SHUT-OFF SWITCH	SHUTOFF W/ LOCKOUT & EMERGENCY JUMPER STUDS	5	2
O	7090003	AIR TANK DRILLING	AIR TANKS LOCATION SPEC DRIVEN	0	0
O	715T003	AIR RESERVOIR DRAIN SYSTEM	CENTRAL MANIFOLD W/ PETCOCKS	2	2
O	7100008	AIR DRYER DRILLING	AIR DRYER MTD OUTSIDE RAIL, RHS, SPEC DRIVEN	0	0

CAB EXTERIOR

O	4510005	STEP-CAB ACCESS, CAB MOUNTED	SINGLE SELF CLEANING CAB ENTRANCE STEP	-6	0
O	5120001	POWER WINDOWS	DUAL INTERNAL REGULATOR POWER WINDOWS	4	0
O	622C201	MIRROR PANE QUANTITY	SINGLE PANE MIRROR	0	0
O	6220017	MIRRORS-DUAL WEST COAST	MIRROR, BLACK, HTD, REMOTE W / LWR HTD CONVEX	0	0
O	6180002	DOWN VIEW MIRRORS	SINGLE DOWN VIEW MIRROR, LH SIDE	0	0
O	661002	CAB TILT MECHANISM-C.O.E.	HYDRAULIC TILT WITH AIR ASSIST	20	0

CAB INTERIOR

O	3810002	STEERING COLUMN	TILT AND TELESCOPIC STEERING COLUMN	0	0
O	5200001	SEAT-DRIVER	BOSTROM 910 HIGH BACK, AIR RIDE	4	0
O	5210004	SEAT-PASSENGER	BOSTROM T900F MID-BACK, FIXED TYPE	0	0
O	5220002	SEAT BELTS-DRIVER	THREE POINT RETRACTABLE, BRIGHT ORANGE COLOR	0	0
O	5230002	SEAT BELTS-PASSENGER	THREE POINT RETRACTABLE, BRIGHT ORANGE COLOR	0	0
O	5260001	SEAT INSERT	GREY CORDURA	0	0

CAB CLIMATE CONTROL

O	612001	AIR CONDITIONER CONDENSER	STANDARD (RADIATOR MOUNTED)	0	0
---	--------	---------------------------	-----------------------------	---	---

LIGHTING

O	8520001	LAMPS-PARKING	CORNER MARKER LAMP WIRED TO BATTERY SHUT OFF	1	0
---	---------	---------------	--	---	---

RADIO/MISC

O	5090001	KEY & LOCK SETS- IGN/DOORS	2 ADDITIONAL KEYS PER TRUCK (4 TOTAL)	1	0
O	5900008	RADIO	AM/FM/WB/MP3/CD/USB/BLU ETOOTH	13	-4
O	5910002	ANTENNA/POWER SUPPLY	ANTENNA - ROOF MOUNTED	0	0
O	596005	RADIO SPEAKERS	2 DUAL CONE SPEAKERS	0	0
O	962003	FIRE EXTINGUISHER	DRY TYPE ABC 5LB. CAP MTD. IN CAB	2	0

FRONT TIRES / WHEELS

O	9050037	WHEELS-DISC FRONT	22.5x9.0" ALUMINUM HP, 3.12" INSET, ALCOA #893657 LVI FINISH	-94	0
---	---------	-------------------	--	-----	---

OTHERS

O	9720005	CERTIFICATION- EMISSIONS	COMPLIES WITH 2013 U.S. EMISSIONS	0	0
---	---------	-----------------------------	--------------------------------------	---	---

SUB TOTALS

BASE WEIGHT	10,431	6,154
FACTORY OPTION WEIGHT	1,478	392
DISTRIBUTOR OPTION WEIGHT	0	0

TOTALS

TOTAL WEIGHT (LB)	11,909	6,546	18,455
-------------------	--------	-------	--------

07/05/2018

Quote Summary

Values are in U.S. Dollar

<i>EQUIPMENT</i>	<i>EACH</i>	<i>TOTAL</i>
ACX64 Class 8	\$152,644.32	\$305,288.63
SINGLE RIGHT HAND DRIVE CAB		
QUANTITY	2	
ADDITIONAL PURCHASED COVERAGES	\$0.00	\$0.00
EPA SURCHARGE	\$0.00	\$0.00
ADDITIONAL PRICE ADJUSTMENT	\$0.00	\$0.00
FACTORY CONTRACT MODIFICATION	\$0.00	\$0.00
OUTSIDE CONTRACT FREIGHT	\$0.00	\$0.00
MISC/ORDER CHANGE FEES	\$750.00	\$1,500.00
ADDITIONAL SURCHARGE	\$0.00	\$0.00
NORTH AMERICAN FREIGHT VIA DESIGNATED SHIPPER	\$1,950.00	\$3,900.00
TOTAL EQUIPMENT PRICE	\$155,344.32	\$310,688.63
<i>OTHER CHARGES</i>	<i>EACH</i>	<i>TOTAL</i>
FET AMOUNT TOTAL	\$0.00	\$0.00
STATE TAX/OTHER FEES	\$0.00	\$0.00
TOTAL QUOTE	\$155,344.32	\$310,688.63

Dealer Signature

Customer Signature

Date

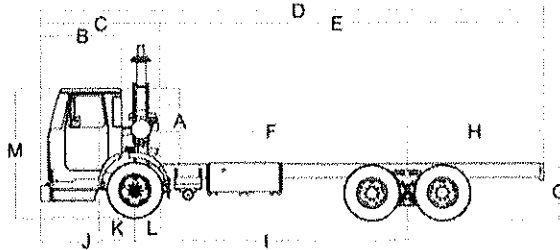
Date

- By signing the Quote Summary, Customer approves the information contained in the Quote, subject to final approval by Autocar. Autocar endeavors to provide but does not guarantee error-free Quotes. All price quotations are for informational purposes only, and prices are subject to change without notice. Final prices will be reflected on the invoice for the Autocar chassis or on a document expressly evidencing Autocar's intent to be bound. Autocar may substitute comparable components for those listed on any quote. Estimates of unloaded weight distribution are provided for informational purposes only, are not guaranteed by Autocar and do not take into account vehicle application, body type or other modifications. Autocar is not responsible for modifications to the Autocar chassis after shipment from the Autocar assembly plant. Modifications by body builders and other upfitters or converters may void the Autocar limited warranty in whole or in part.

- Autocar will deliver the Autocar chassis to the designated agent for delivery.

07/05/2018

Dimensions



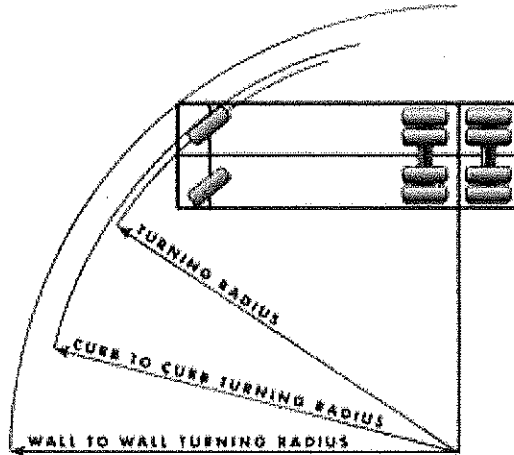
	Dimension(ft)	Description
A	59.00	CAB HEIGHT
B	62.00	BUMPER TO BACK OF CAB
C	94.00	EFFECTIVE BUMPER TO BACK OF CAB
D	361.00	OVERALL LENGTH
E	267.00	EFFECTIVE CAB TO END OF FRAME
F	187.00	EFFECTIVE CAB TO REAR AXLE
G	42.95	UNLADEN FRAME HEIGHT
H	80.00	OVERHANG
I	210.00	WHEELBASE
J	71.00	BUMPER TO FRONT AXLE
K	-24.00	DRIVER CENTER OF GRAVITY
L	23.00	EFFECTIVE FRONT AXLE TO BACK
M	101.95	OVERALL HEIGHT
N	0.00	FRONT FRAME EXTENSION

SPECIFICATION SUMMARY

Model	ACX64 Class 8
Engine	ISX12 '13 350HP / 2100RPM / 1450 LB-FT, CUMMINS
Transmission	ALLISON 4500 SERIES,6-SPEED
Rear Axle	MERITOR RT46-160 46,000 LB
Rear Axle Ratio	5.38
Rear Tire	11R22.5H

07/05/2018

Turning Radius



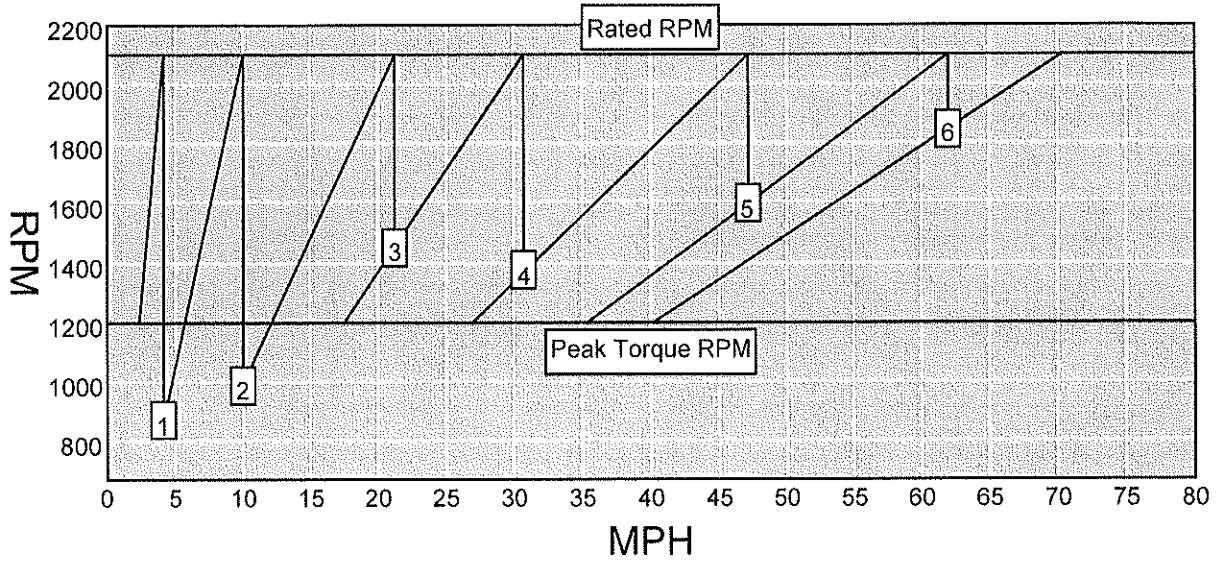
	Dimension(ft)	Description
A	35.37	TURNING RADIUS
B	72.86	CURB TO CURB TURNING DIAMETER
C	79.01	WALL TO WALL TURNING DIAMETER

SPECIFICATION SUMMARY

Model	
Engine	ISX12 '13 350HP / 2100RPM / 1450 LB-FT, CUMMINS
Transmission	ALLISON 4500 SERIES,6-SPEED
Rear Axle	MERITOR RT46-160 46,000 LB
Rear Axle Ratio	5.38
Rear Tire	11R22.5H

07/05/2018

Shift Chart



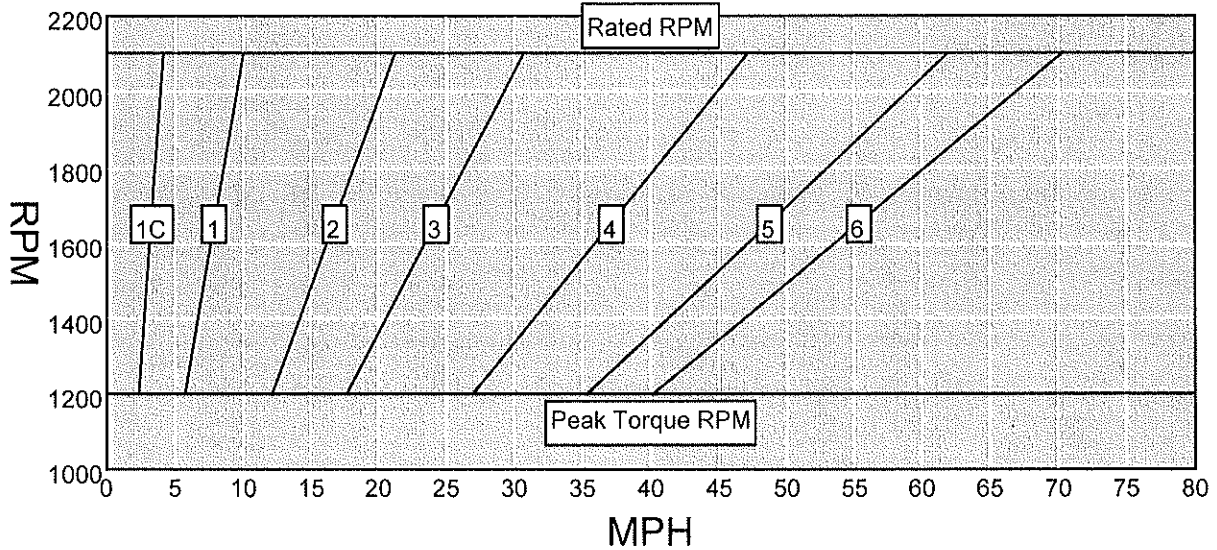
Gear	Trans. Ration	Rear Axle Ration	Overall Reduction	% Split	MPH	RPM After Shift
1C	11.37	5.38	61.2	0.0	4.1	0
1	4.70	5.38	25.3	141.9	10.0	868
2	2.21	5.38	11.9	112.7	21.3	987
3	1.53	5.38	8.2	44.4	30.8	1,453
4	1.00	5.38	5.4	53.0	47.1	1,372
5	0.76	5.38	4.1	31.6	62.0	1,596
6	0.67	5.38	3.6	13.4	70.3	1,851

SPECIFICATION SUMMARY

Model	ACX64 Class 8
Engine	ISX12 '13 350HP / 2100RPM / 1450 LB-FT, CUMMINS
Rated Power	350 HP @ 2100 RPM
Peak Torque	1450 LB-FT @ 1200
Transmission	ALLISON 4500 SERIES,6-SPEED
Rear Axle	MERITOR RT46-160 46,000 LB
Rear Axle Ratio	5.38
Rear Tire	11R22.5H
Tire Revolution	0

07/05/2018

Operating Range



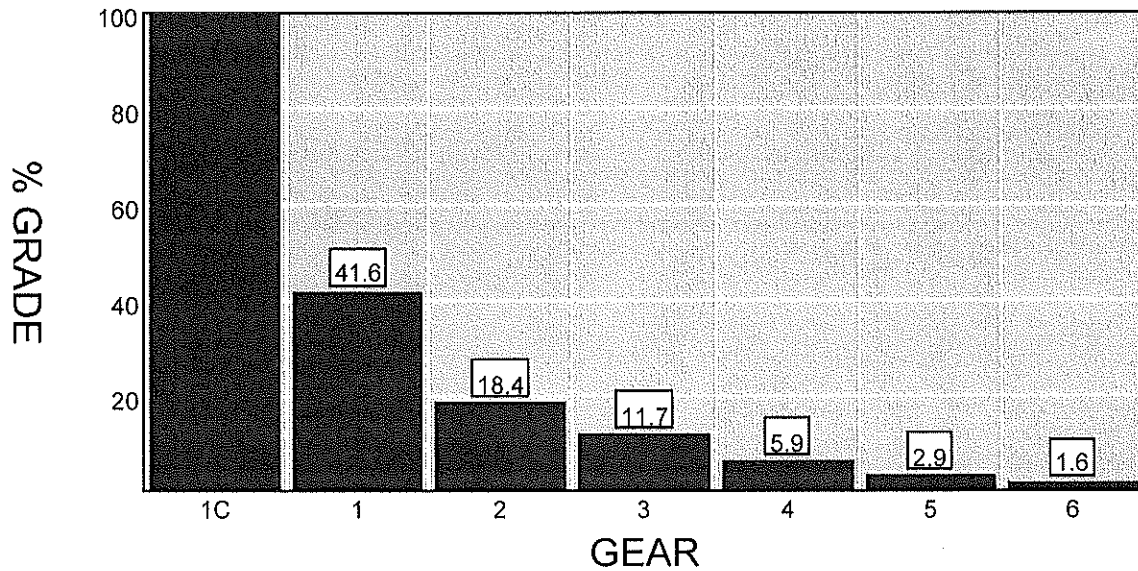
Gear	Trans. Ratio	Rear Axle Ratio	Minimum MPH	Maximum MPH
1C	11.37	5.38	2.4	4.1
1	4.70	5.38	5.7	10.0
2	2.21	5.38	12.2	21.3
3	1.53	5.38	17.6	30.8
4	1.00	5.38	26.9	47.1
5	0.76	5.38	35.4	62.0
6	0.67	5.38	40.2	70.3

SPECIFICATION SUMMARY

Model	ACX64 Class 8
Engine	ISX12 '13 350HP / 2100RPM / 1450 LB-FT, CUMMINS
Rated Power	350 HP @ 2100 RPM
Peak Torque	1450 LB-FT @ 1200
Transmission	ALLISON 4500 SERIES,6-SPEED
Rear Axle	MERITOR RT46-160 46,000 LB
Rear Axle Ratio	5.38
Rear Tire	11R22.5H
Tire Revolution	0

07/05/2018

Gradeability



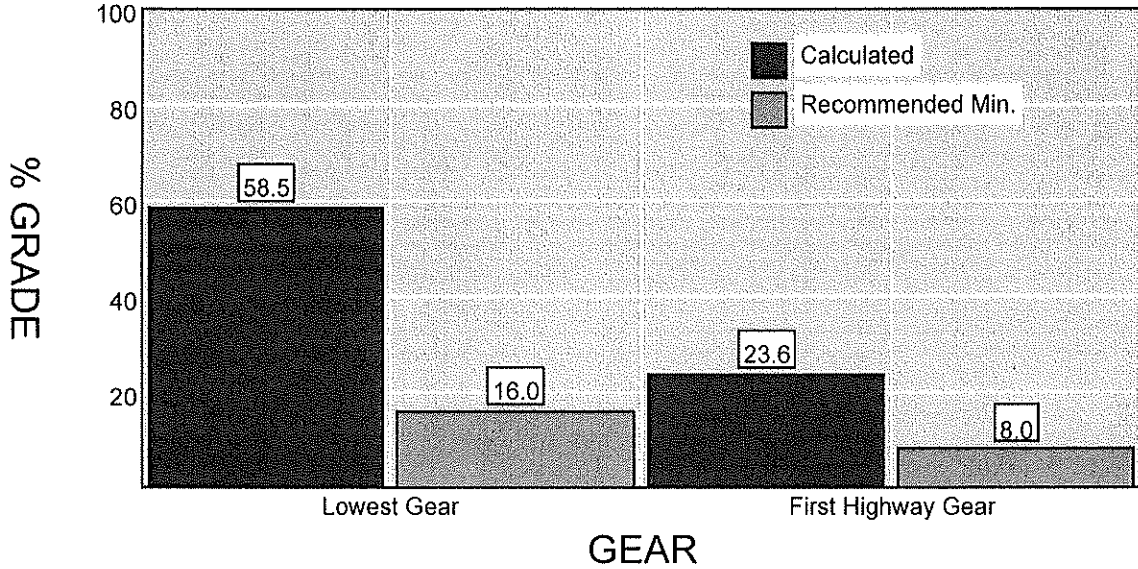
Gear	Trans. Ratio	Rear Axle Ratio	Overall Reduction	Peak Torque	Wheel HP	MPH	Maximum Grade%
IC	11.37	5.38	61.2	1,450.0	279.6	2.4	102.3
1	4.70	5.38	25.3	1,450.0	279.6	5.7	41.6
2	2.21	5.38	11.9	1,450.0	279.6	12.2	18.4
3	1.53	5.38	8.2	1,450.0	279.6	17.6	11.7
4	1.00	5.38	5.4	1,450.0	279.6	26.9	5.9
5	0.76	5.38	4.1	1,450.0	279.6	35.4	2.9
6	0.67	5.38	3.6	1,450.0	279.6	40.2	1.6

SPECIFICATION SUMMARY

Model	ACX64 Class 8
Engine	ISX12 '13 350HP / 2100RPM / 1450 LB-FT, CUMMINS
Peak Torque	1450 LB-FT @ 1200
Transmission	ALLISON 4500 SERIES,6-SPEED
Rear Axle	MERITOR RT46-160 46,000 LB
Rear Axle Ratio	5.38
Rear Tire	11R22.5H
Tire Revolution	0
GVW/GCV	0
Surface	Concrete

07/05/2018

Startability



Gear	Application	Recommended Minimum Grade %	Calculated Grade %
Lowest Gear	City	12.0	n/a
	On Highway	16.0	58.5
	On-Off Highway	18.0	n/a
	Off Highway	20.0	n/a
First Highway Gear		0.0	n/a
	All Applications	8.0	23.6

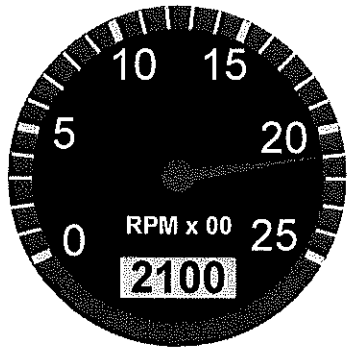
"SPECIFICATION SUMMARY"

Model	ACX64 Class 8
Engine	ISX12 '13 350HP / 2100RPM / 1450 LB-FT, CUMMINS
Clutch Torque	800 LB-FT 600 RPM
Transmission	ALLISON 4500 SERIES,6-SPEED
Rear Axle	MERITOR RT46-160 46,000 LB
Rear Axle Ratio	5.38
Rear Tire	11R22.5H
Tire Radius	0
GVW/GCV	0
Surface	Concrete
Terrain	On Highway

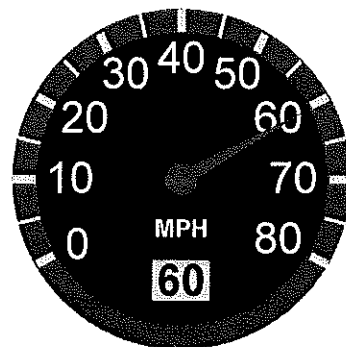
07/05/2018

Top Speed

Speed At Maximum RPM



RPM At 60MPH



	MPH	RPM
Top Speed	70.3	2,100
Cruise Speed	60.0	1,791
Minimum Of Engine Range	36.8	1,100
Maximum Of Engine Range	70.3	2,100
Minimum Of Economy Range	46.9	1,400
Maximum Of Economy Range	56.9	1,700

SPECIFICATION SUMMARY

Model	ACX64 Class 8
Engine	ISX12 '13 350HP / 2100RPM / 1450 LB-FT, CUMMINS
Transmission	ALLISON 4500 SERIES,6-SPEED
Rear Axle	MERITOR RT46-160 46,000 LB
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Tire Revolution	0

07/05/2018

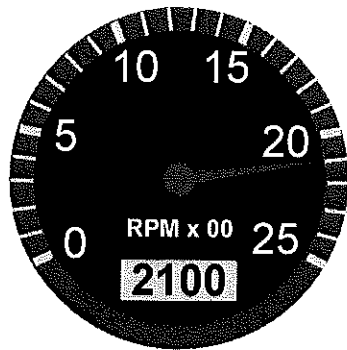
GAWR, GVWR & Tire Pressure

GVW Rating – 66,000#			
Front GAWR	20,000#	Rear GAWR	46,000#
Front Suspension	22,000#	Rear Suspension	46,000#
Front Wheels	20,000#	Rear Wheels	59,100#
Front Tire Size And Tread	20,400#	Rear Tire Size And Tread	48,000#
Front Brakes	20,000#	Rear Brakes	46,000#
Front Axle	20,000#	Rear Axle	46,000#
PSI			
Front PSI	130.0	Rear PSI	105.0

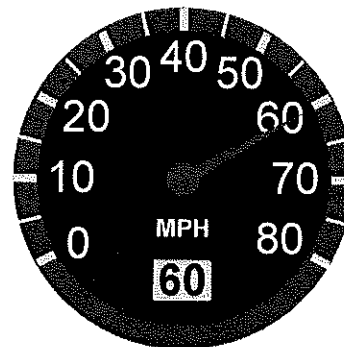
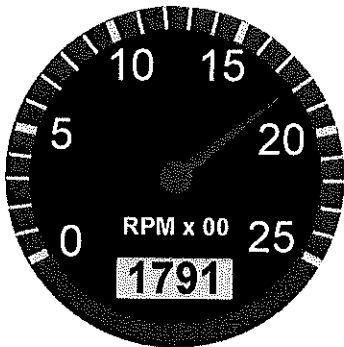
Top Speed

07/05/2018

Speed At Maximum RPM



RPM At 60MPH



	MPH	RPM
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07/05/2018

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GVW Rating – 66,000#			
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Front PSI	130.0	Rear PSI	105.0



KAID

P. O. Box 270168
 11111 W. Hayes Avenue
 Milwaukee, WI 53227
 Phone: (414) 541-1327
 Toll Free: 800-242-1255
 Fax: (414) 541-3603
 www.lincolncontractorssupply.com

PROPOSAL FROM BRAD ETZEL 262-573-7498

**TO: Village of Bayside
 9075 N Regent Road
 Bayside, WI
 Attention: Shane Albers**

Date: 5/24/2018

Valid for: 15 Days

WE PROPOSE THE FOLLOWING EQUIPMENT SUBJECT TO CONDITIONS NOTED BELOW:

QTY	Description	Unit	Extension	Net Amount
1	Godwin CD150- Diesel Powered 6" Auto Priming Pump	ea.	36,426.75	\$ 36,426.75
	60HP Isuzu FT4 Diesel- Operating RPM 1000-2200			
	Peak Flow of 2080GPM			
	Realistic Flow- 40' TDH and 15' Suction Lift= 1050GPM at			
	1400RPM / 1500GPM @ 1600RPM (with 8" pipe)			
	3" Solids Handling			
	Auto Priming up to 28' Lift			
	Over 24 HR runtime on tank of fuel @ 1800RPM or less			
	Oil Bathed Mechanical Seal for Indefinite dry running			
	1 Year Warranty			
	2 Year free rental replacement pump			
2	8" 90 Degree Elbow w/ Bauer Fittings	ea.	430.50	\$ 861.00
2	8"x20' Black Rubber Suction Hose w/ Bauer Fittings	ea.	1,050.50	\$ 2,101.00
1	8" Male Bauer X Flange Fitting	ea.	435.50	\$ 435.50
1	8" Female Bauer X Flange Fitting	ea.	325.25	\$ 325.25
2	8" to 6" Bauer Adapters	ea.	\$ 310.50	\$ 621.00
			Shipping	TBD
			Sub-Total	\$40,770.50
			Plus Sales Tax	\$2,283.15
			Total	\$43,053.65

CONDITIONS: The prices and terms on this quotation are not subject to verbal changes or other agreements unless agreed in writing by The Home Office of the Seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Purchaser agrees to accept either overage or shortage, not in excess of ten percent to be charged for pro-rata. Purchaser assumes liability for patent and copyright infringement when goods are made to Purchaser's specifications. When quotation specifies material to be furnished by the Purchaser, ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production. Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller. All rental rates quoted are for an 8 hour work day, 40 hour work week and a 160 hour month. Additional hours will be charged at 1-1/2 times the quoted monthly rate for a two shift operation and at 2 times the quoted monthly rate for a 3 shift operation.

TO CONFIRM ORDER, SIGN AND RETURN ACCEPTANCE COPY. BY: _____

ORIGINAL QUOTATION



APPLETON | EAU CLAIRE | MADISON | MKE NORTH | MKE SOUTH | OSHKOSH | RACINE | WAUKESHA | WAUSAU

CUSTOMER POLICY:

Return Policy

Lincoln Contractors Supply, Inc. guarantees our customers the right to return any product purchased from us, for any reason, in its original condition within 30 days of the date of sale. Products returned after 30 days, that cannot be resold as new, may be subject to a restocking charge.

Rental Satisfaction Guarantee

Lincoln Contractors Supply, Inc. guarantees its customers complete satisfaction with the performance of any piece of equipment rented from us. If any piece of equipment fails to perform as expected, for any reason, a mutually agreed upon adjustment will be made in the accrued rental charges to ensure our customer's satisfaction.

Service Warranty

Lincoln Contractors Supply, Inc. warrants the parts and workmanship performed by our Service Technicians on our customer's equipment. LCS will pick up any equipment that it has repaired which is not performing satisfactorily and return the equipment to the customer's job upon completion of the follow-up repairs. Loaner equipment will be furnished at NO CHARGE during the follow-up repairs, will be delivered to the customer's job site, and picked up when follow-up repairs are completed.

Loaner Policy

Lincoln Contractors Supply, Inc. supplies loaners for all new equipment while under manufacturer's warranty being repaired. These loaners are restricted to the length of the repair. Loaner equipment kept after the repair is completed will be converted to rental. We will notify you when the repair of your equipment is completed and allow two working days for you to return our loaner and pick up your repaired equipment. After the two day period, we will start charging rent on our equipment. Customers without an approved LCS account will be required to leave a deposit on the loaner, which will be refunded (less any rental due) when our equipment is returned.

www.SHOP **LCS** ONLINE.com

LCS LINCOLN CONTRACTORS SUPPLY, INC.
A WISCONSIN Company Since 1956!

Brad Etzel (262) 573-7498 Cell
Product Specialist brade@lcswi.com

11111 W. Hayes Avenue • Milwaukee, WI 53227
(414) 541-1327 • (800) 242-1255 • FAX (414) 541-3603

MAIN & CORPORATE

INDUSTRY ALLIANCE FABRIC RENTS

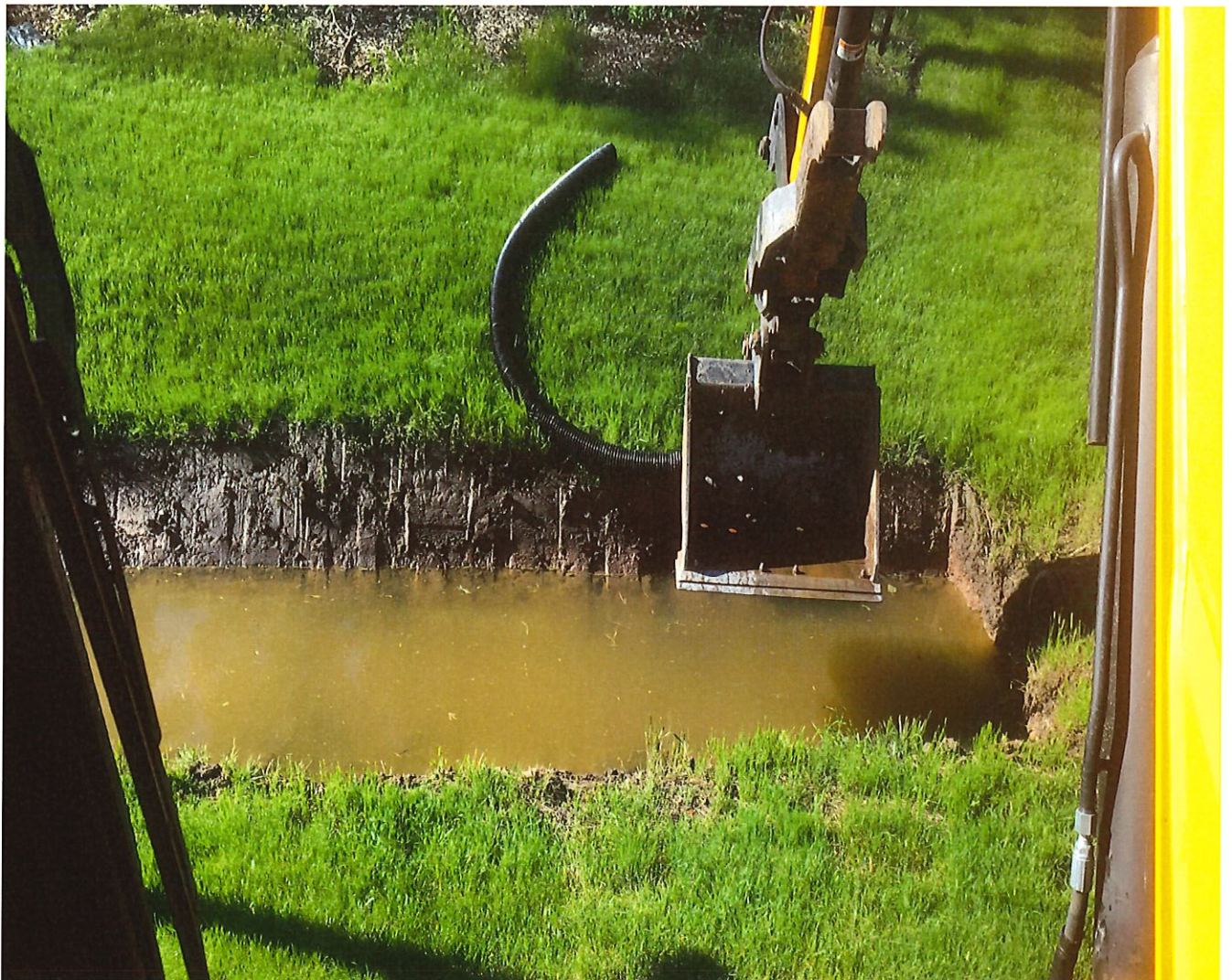


IA1e

Sec. 104-9. - Drainage.

No sump pump, downspout, catchbasin, drain tile, or swimming pool, hot tub, or spa drain outfall, including temporary extensions added thereto, may direct water within ten feet of adjoining properties or otherwise affect drainage on adjoining properties, including, but not limited to, federal, state, county and village owned properties, thoroughfares and rights-of-way.

(Code 1997, § 14-9; Ord. No. 07-573, § 1, 12-6-2007; Ord. No. 10-03, § 1, 5-6-2010)





**ENGINEERING AGREEMENT BETWEEN
VILLAGE OF BAYSIDE, WISCONSIN
AND
KAPUR & ASSOCIATES, INC.
FOR
BAY POINT ROAD AND HERMITAGE ROAD LIFT STATIONS INSPECTION,
CONDITION EVALUATION AND RECOMMENDATION FOR UPGRADES**


We are pleased that the Village of Bayside has selected Kapur & Associates, Inc. to submit this proposal to perform the professional engineering services for the referenced project.

The total amount of engineering agreement for two lift stations inspection, condition evaluation, recommendation for upgrades and cost estimate is lump sum fee - \$8,000.00

Receipt of a signed copy of this document will constitute an executed agreement.

For Kapur & Associates, Inc.,

For the Village of Bayside,

By: 
Yuriy Amelyan, P.E.,
Associate

By: _____
Andrew K. Pederson,
Village Manager

Date: 6 - 27 - 2018

Date: _____

**ENGINEERING AGREEMENT BETWEEN
VILLAGE OF BAYSIDE, WISCONSIN
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FOR
BAY POINT ROAD AND HERMITAGE ROAD LIFT STATIONS INSPECTION,
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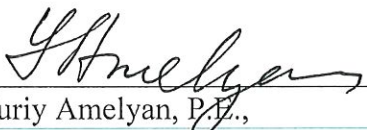
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For Kapur & Associates, Inc.,

For the Village of Bayside,

By: 
Yuriy Amelyan, P.E.,
Associate

By: _____
Andrew K. Pederson,
Village Manager

Date: 6 - 27 - 2018

Date: _____

Finance and Administration June 2018 Report

Activity by the Numbers

- The Village received notification of a premium audit credit from the League of Wisconsin Municipalities Mutual Insurance company in the amount of \$9,596.
- The required Wisconsin Retirement System contribution rates for employers and employees will decrease in 2019 from 6.7% to 6.55% for general employees and from 10.7% to 10.55% for police.
- There were 45 delinquent Milwaukee County property tax notices sent out totalling \$181,636.97 in unpaid delinquent tax. This time last year there were 52 notices sent totalling \$308,063.90.
- The Village received the projected insurance mod analysis for 2019-2020. The Worker's Compensation experience mod is going up to 1.13. The current mod is 1.09.

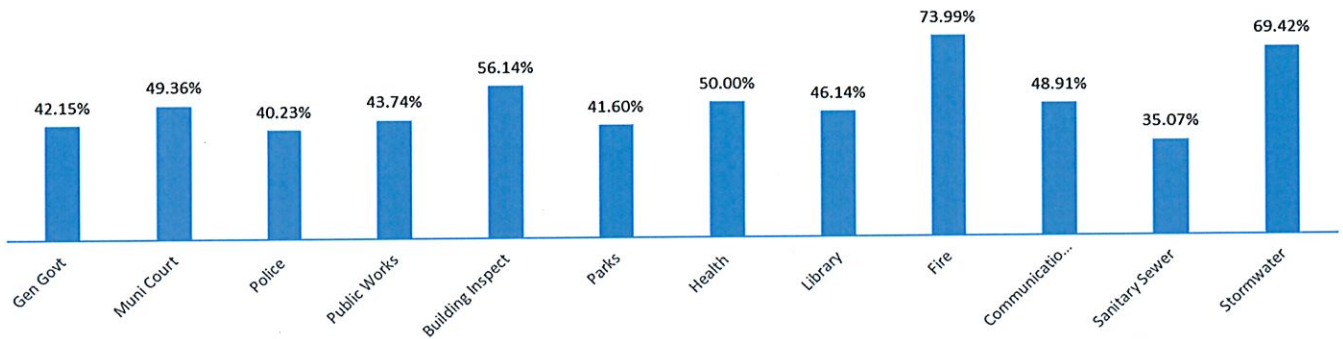
Finance and Administration Highlights

- Absentee voting for the August 14, 2018 Primary Election has begun.
- Open book was held on June 11. Approximately 80 property owners attended. The average assessment increase for this year was 3.47%. Currently there is one resident that has filed an objection form. Accurate Appraisal continues to work with residents up until the Board of Review date.

Month Ahead

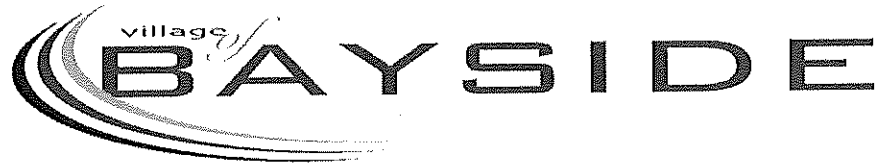
- Prepare the closing Tax Settlement documents for both Milwaukee and Ozaukee County.
- Board of Review to be held on July 17.
- Processing absentee ballots for the August 14, 2018 Election.

Percentage of 2018 Budget Spent



Revenues					
	2018 YTD	2017 YTD	2018 vs. 2017	2018 Budget	Trending
General Fund	\$2,644,263.49	\$2,595,636.07	1.9%	\$3,552,709	74%
Sanitary Sewer	\$815,448.70	\$807,801.97	0.9%	\$987,298	83%
Stormwater	\$457,356.70	\$420,474.89	8.8%	\$529,887	86%
Consolidated Dispatch	\$1,384,060.08	\$1,679,620.05	-17.6%	\$2,317,610	60%
Expenditures					
	2018 YTD	2017 YTD	2018 vs. 2017	2018 Budget	Trending
General Fund	\$1,833,996.85	\$1,526,615.84	20.1%	\$3,892,156	47%
Sanitary Sewer	\$346,239.92	\$290,265.95	19.3%	\$987,298	35%
Stormwater	\$367,825.43	\$30,738.75	1096.6%	\$529,887	69%
Consolidated Dispatch	\$1,232,569.09	\$1,239,533.56	-0.6%	\$2,519,858	49%

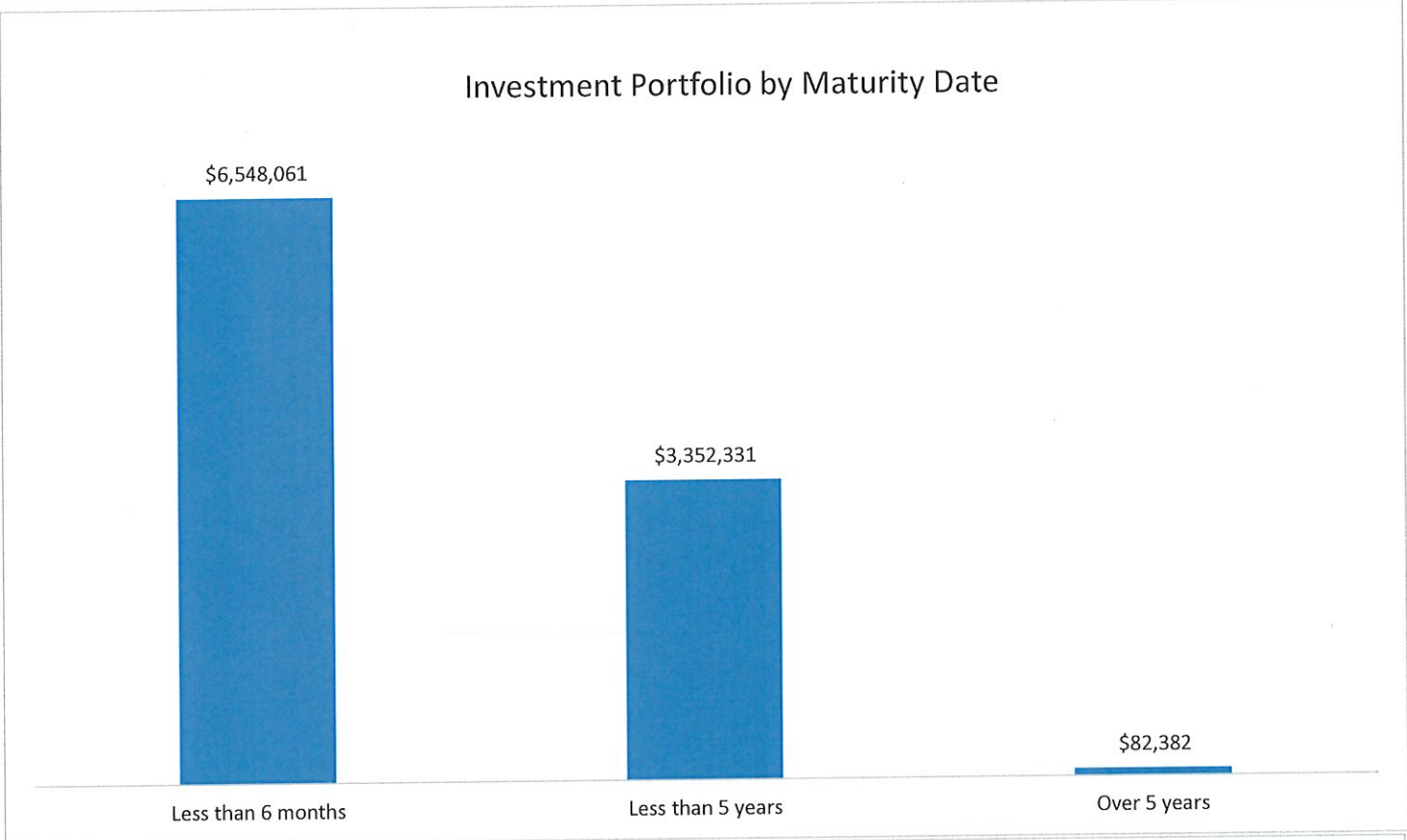
IA26



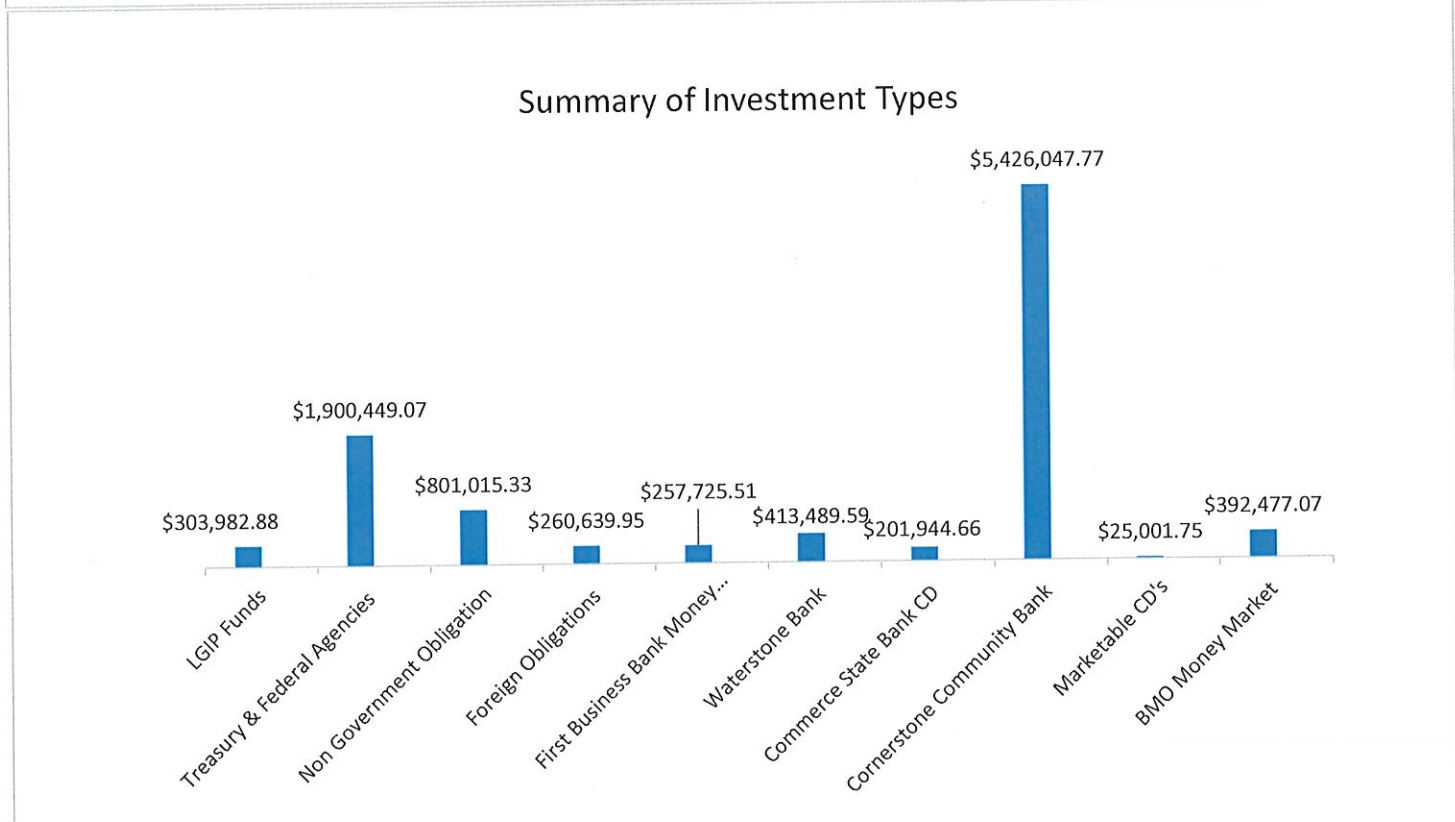
JUNE 2018

**FINANCIAL STATEMENT
and
INVESTMENT REPORT**

Investment Portfolio by Maturity Date



Summary of Investment Types



Village of BaySide
Monthly investment returns

2018

	January	February	March	April	May	June	Annualized
	EOM Balance	EOM Balance	EOM Balance	EOM Balance	EOM Balance	EOM Balance	Return Average
Investment							
Comerstone Community Bank	712,172.55	289,551.35	425,889.68	350,887.10	440,866.48	440,866.48	0.00%
CWFL Reserve	73,450.19	73,464.28	14.09	50.83	73,628.92	73,628.92	0.25%
Money Market	128,950.15	128,989.72	39.57	104.29	129,317.92	129,317.92	0.40%
Fees							
First Business Bank	257,190.75	257,190.75	118.11	118.11	257,423.75	257,423.75	0.45%
Fees							
Waterstone Bank	135,557.81	135,732.19	10.41	10.41	145,653.36	145,653.36	1.84%
Fees	3.00	3.00	3.00	3.00	3.00	3.00	0.00%
Money Market	10,016.01	10,016.78	0.77	0.77	10,017.63	10,017.63	0.10%
CD-23 month	244,643.09	244,920.76	257.67	257.67	245,153.73	245,153.73	1.24%
Commerce State Bank CD	200,000.00	200,000.00	-	-	201,944.66	201,944.66	1.30%
LGIP General	301,892.00	302,206.55	324.55	324.55	302,604.31	302,604.31	1.35%
LGIP Sewer	4.23	4.23	-	-	4.24	4.24	1.40%
LGIP Road Reserve	9.76	9.76	0.01	0.01	9.81	9.81	1.55%
Trust Investment	10,449,177.99	7,594,990.35	2,766.94	2,766.94	7,877,136.55	7,877,136.55	1.28%
Fees							
Non Cash Asset Transaction fee			(426.90)	(426.90)			
Fees			(294.02)	(294.02)			
Total investment portfolio	\$ 12,513,074.53	\$ 9,237,076.72	\$ 10,093.13	\$ 10,093.13	\$ 7,466,357.36	\$ 7,466,357.36	0.78%
Investment							
Comerstone Community Bank	425,889.68	350,887.10	440,866.48	350,887.10	440,866.48	440,866.48	0.00%
CWFL Reserve	73,479.38	73,550.21	50.83	50.83	73,628.92	73,628.92	0.25%
Money Market	129,040.26	129,144.55	104.29	104.29	129,317.92	129,317.92	0.40%
Investment Portfolio							
Fees							
First Business Bank	257,423.75	257,423.69	99.94	99.94	257,593.68	257,593.68	0.45%
Fees							
Waterstone Bank	145,653.36	148,780.68	12.22	12.22	157,797.46	157,797.46	0.00%
Fees	3.00	3.00	3.00	3.00	3.00	3.00	0.00%
Money Market	10,017.63	10,018.45	0.82	0.82	10,019.30	10,019.30	0.10%
CD-23 month	245,153.73	245,153.73	258.19	258.19	245,662.04	245,662.04	1.24%
Commerce State Bank CD	201,944.66	201,944.66	-	-	201,944.66	201,944.66	1.30%
LGIP General	302,604.31	303,036.71	431.40	431.40	303,500.48	303,500.48	1.73%
LGIP Sewer	4.24	4.25	0.01	0.01	4.26	4.26	1.80%
LGIP Road Reserve	9.81	9.82	0.01	0.01	9.84	9.84	1.80%
Trust Investment	7,877,136.55	6,574,517.18	11,062.15	11,062.15	3,386,294.25	3,386,294.25	1.66%
Fees			(426.17)	(426.17)			
Non Cash Asset Transaction fee			(170.63)	(170.63)			
Total investment portfolio	\$ 9,666,357.36	\$ 9,810.59	\$ 9,810.59	\$ 9,810.59	\$ 10,945,078.57	\$ 10,945,078.57	0.88%
Investment							
Comerstone Community Bank	440,866.48	31,541.10	79.19	79.19	31,541.10	31,541.10	0.00%
CWFL Reserve	129,502.15	184.23	184.23	184.23	184.23	184.23	2.00%
Money Market	4,824,138.04	8,036.50	8,036.50	8,036.50	8,036.50	8,036.50	2.00%
Investment Portfolio							
Fees							
First Business Bank	257,725.51	131.8	131.8	131.8	257,725.51	257,725.51	0.77%
Fees							
Waterstone Bank	157,807.43	12.97	12.97	12.97	157,807.43	157,807.43	0.10%
Fees							
Money Market	10,020.12	0.82	0.82	0.82	10,020.12	10,020.12	0.10%
CD-23 month	245,662.04	515.35	515.35	515.35	245,662.04	245,662.04	2.25%
Commerce State Bank CD	201,944.66	201,944.66	-	-	201,944.66	201,944.66	1.30%
LGIP General	303,968.78	468.30	468.30	468.30	303,968.78	303,968.78	1.88%
LGIP Sewer	4.26	0.01	0.01	0.01	4.26	4.26	1.88%
LGIP Road Reserve	9.84	0.02	0.02	0.02	9.84	9.84	1.88%
Trust Investment	3,386,294.74	5,101.65	5,101.65	5,101.65	3,386,294.74	3,386,294.74	1.86%
Fees							
Non Cash Asset Transaction fee			(373.03)	(373.03)			
Fees			(763.82)	(763.82)			
Total investment portfolio	\$ 9,989,485.15	\$ 13,262.19	\$ 13,262.19	\$ 13,262.19	\$ 9,989,485.15	\$ 9,989,485.15	1.39%
Total investment portfolio	\$ 9,989,485.15	\$ 13,262.19	\$ 13,262.19	\$ 13,262.19	\$ 9,989,485.15	\$ 9,989,485.15	1.39%

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>TAXES</u>					
10-41100 PROPERTY TAXES	187,878.59	1,961,544.59	2,419,136.00	457,591.41	81.1
10-41300 INTEREST - DELINQUENT TAXES	4,219.97	10,398.69	12,000.00	1,601.31	86.7
10-41500 PILOT PAYMENT	31,837.56	31,837.56	42,366.00	10,528.44	75.2
TOTAL TAXES	223,936.12	2,003,780.84	2,473,502.00	469,721.16	81.0
<u>INTERGOVERNMENTAL</u>					
10-43210 CDBG	.00	5,518.00	5,598.00	80.00	98.6
10-43220 COURT REVENUE	.00	21,472.50	42,945.00	21,472.50	50.0
10-43225 DISPATCH ADMINISTRATIVE CHARG	.00	92,435.00	92,435.00	.00	100.0
10-43410 STATE SHARED REVENUES	.00	.00	60,324.00	60,324.00	.0
10-43510 RECYCLING GRANT	.00	25,633.94	25,645.00	11.06	100.0
10-43530 EXEMPT COMPUTER AID	.00	.00	14,801.00	14,801.00	.0
10-43540 STATE TRANSPORTATION AIDS	.00	231,631.46	402,837.00	171,205.54	57.5
10-43545 ST 32 HIGHWAY AIDS	.00	8,482.68	16,873.00	8,390.32	50.3
10-43555 INTERGOVERNMENTAL GRANT	.00	1,500.00	.00	1,500.00	.0
10-43600 EXPENDITURE RESTRAINT	.00	.00	88,308.00	88,308.00	.0
TOTAL INTERGOVERNMENTAL	.00	386,673.58	749,766.00	363,092.42	51.6
<u>LICENSES & PERMITS</u>					
10-44100 OPERATORS LICENSE	220.00	660.00	1,300.00	640.00	50.8
10-44120 LIQUOR LICENSE	.00	3,000.00	2,400.00	600.00	125.0
10-44140 CIGARETTE LICENSE	.00	300.00	300.00	.00	100.0
10-44220 ANIMAL LICENSES	33.70	1,165.12	1,500.00	334.88	77.7
10-44300 CABLE FRANCHISE FEES	.00	38,064.04	72,000.00	33,935.96	52.9
10-44415 ARC APPLICATION FEES	300.00	1,620.00	2,580.00	960.00	62.8
10-44420 OCCUPANCY PERMITS	.00	140.00	.00	140.00	.0
10-44425 ADMINISTRATIVE FEE	.00	5,479.25	19,400.00	13,920.75	28.2
10-44435 TRANSIENT MERCHANT PERMIT	.00	170.00	300.00	130.00	56.7
10-44460 BUILDING PERMITS	8,479.26	28,781.67	48,500.00	19,718.33	59.3
10-44480 VACANT PROPERTY FEE	.00	250.00	.00	250.00	.0
10-44495 EXCAVATION PERMIT	1,300.00	4,650.00	8,500.00	3,850.00	54.7
10-44530 RUMMAGE SALE PERMITS	20.00	80.00	220.00	140.00	36.4
10-44535 UNENCLOSED STORAGE	.00	60.00	.00	60.00	.0
10-44540 SIGN PERMITS	75.00	290.00	700.00	410.00	41.4
10-44550 CONDITIONAL USE APPLICATION	300.00	300.00	300.00	.00	100.0
10-44555 BOARD OF ZONING APPEALS FEES	.00	2,560.00	.00	2,560.00	.0
10-44560 TREE PROGRAM	.00	3,700.00	.00	3,700.00	.0
10-44570 SPECIAL EVENT PERMIT REVENUE	100.00	200.00	1,200.00	1,000.00	16.7
TOTAL LICENSES & PERMITS	10,827.96	91,470.08	159,200.00	67,729.92	57.5

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>FINES & FORFEITURES</u>					
10-45100 FINES & FORFEITURES	1,699.39	25,932.49	60,000.00	34,067.51	43.2
10-45120 COURT SERVICE FEE	50.00	300.00	625.00	325.00	48.0
10-45125 DOCUMENTATION SERVICE FEE	.00	370.00	650.00	280.00	56.9
10-45600 COURT CASE RE-OPENING FEES	25.00	25.00	75.00	50.00	33.3
TOTAL FINES & FORFEITURES	1,774.39	26,627.49	61,350.00	34,722.51	43.4
<u>PUBLIC CHARGES FOR SERVICES</u>					
10-46110 PROPERTY STATUS REVENUE	640.00	2,840.00	2,000.00	840.00-	142.0
10-46120 PUBLICATION FEES	.00	175.00	175.00	.00	100.0
10-46130 DATA SALES	50.00	275.00	500.00	225.00	55.0
10-46135 POLICE UNIFORM	.00	.00	100.00	100.00	.0
10-46310 SPECIAL PICK-UPS	1,055.00	3,822.00	8,000.00	4,178.00	47.8
10-46315 MULCH DELIVERY	414.00	5,104.50	5,500.00	395.50	92.8
10-46320 GARBAGE CONTAINER & FEES	55.00	2,019.40	2,500.00	480.60	80.8
10-46330 WELL PERMIT/ABANDONMENT FEES	.00	50.00	250.00	200.00	20.0
10-46400 EQUIPMENT RENTAL SEWER FUND	.00	15,000.00	15,000.00	.00	100.0
10-46415 EQUIPMENT RENTAL STORMWATER	.00	10,000.00	10,000.00	.00	100.0
10-46710 FACILITIES RENTAL	293.00	591.00	700.00	109.00	84.4
10-46715 DPW SERVICES REVENUE	90.00	260.00	500.00	240.00	52.0
TOTAL PUBLIC CHARGES FOR SERVI	2,597.00	40,136.90	45,225.00	5,088.10	88.8
<u>MISCELLANEOUS REVENUE</u>					
10-48100 INTEREST	5,285.88	65,643.10	48,466.00	17,177.10-	135.4
10-48110 UNREALIZED GAIN/LOSS	(3,364.97)	(28,795.28)	.00	28,795.28	.0
10-48120 REALIZED GAIN/LOSS	(312.16)	5,316.95	.00	5,316.95-	.0
10-48200 MISCELLANEOUS REVENUE	189.56	2,374.42	500.00	1,874.42-	474.9
10-48210 COPIES	80.50	518.99	500.00	18.99-	103.8
10-48220 FALSE ALARM FEES	100.00	650.00	1,200.00	550.00	54.2
10-48230 RECYCLING PROCEEDS	131.70	708.57	2,000.00	1,291.43	35.4
10-48260 INSURANCE AWARDS/DIVIDENDS	23,544.00	46,299.89	.00	46,299.89-	.0
10-48310 EQUIPMENT SALE PROCEEDS	2,380.96	2,857.96	11,000.00	8,142.04	26.0
TOTAL MISCELLANEOUS REVENUE	28,035.47	95,574.60	63,666.00	31,908.60-	150.1
TOTAL FUND REVENUE	267,170.94	2,644,263.49	3,552,709.00	908,445.51	74.4

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GENERAL GOVERNMENT</u>					
10-51000-109 SALARIES	18,520.04	98,477.23	236,514.00	138,036.77	41.6
10-51000-112 SALARIES PT	1,478.68	1,574.68	.00	-1,574.68	.0
10-51000-117 HEALTH INS BUYOUT	404.16-	620.87	900.00	279.13	69.0
10-51000-119 DENTAL INS BUYOUT	48.68-	48.60	118.00	69.40	41.2
10-51000-120 TRUSTEE SALARIES	700.00	4,200.00	8,400.00	4,200.00	50.0
10-51000-125 ELECTION SALARIES	.00	2,435.70	5,400.00	2,964.30	45.1
10-51000-130 ELECTIONS	964.94	2,849.21	4,803.00	1,953.79	59.3
10-51000-150 WRS EMPLOYER	1,244.23	7,378.29	18,191.00	10,812.71	40.6
10-51000-151 SOCIAL SECURITY	1,567.43	8,756.95	21,492.00	12,735.05	40.8
10-51000-152 LIFE INSURANCE	76.20	525.52	922.00	396.48	57.0
10-51000-153 HEALTH INSURANCE	1,651.89	12,013.02	43,860.00	31,846.98	27.4
10-51000-154 DENTAL INSURANCE	27.08	115.66	1,019.00	903.34	11.4
10-51000-180 RECRUITMENT	.00	69.95	.00	-69.95	.0
10-51000-208 LEGAL SERVICES-MISC	678.50	1,371.00	2,000.00	629.00	68.6
10-51000-210 CONTRACT SERVICES	454.54	3,178.69	12,625.00	9,446.31	25.2
10-51000-211 LEGAL SERVICES	7,315.46	25,040.34	57,840.00	32,799.66	43.3
10-51000-213 LEGAL - LABOR NEGOTIATIONS	.00	.00	1,000.00	1,000.00	.0
10-51000-214 AUDIT SERVICES	.00	10,062.00	18,063.00	8,001.00	55.7
10-51000-219 ASSESSOR	20,800.00	27,200.00	32,000.00	4,800.00	85.0
10-51000-221 COMMUNICATIONS EXPENSE	200.52	736.46	3,340.00	2,603.54	22.1
10-51000-223 VHALL COMPUTER SUPPORT	.00	.00	1,000.00	1,000.00	.0
10-51000-226 BENEFIT ADMINISTRATIVE FEES	140.50	956.15	1,360.00	403.85	70.3
10-51000-229 FINANCIAL SERVICES	373.03	2,547.78	8,000.00	5,452.22	31.9
10-51000-230 MATERIALS & SUPPLIES	536.98	1,052.91	2,000.00	947.09	52.7
10-51000-300 ADMINISTRATIVE	.00	.00	800.00	800.00	.0
10-51000-310 OFFICE SUPPLIES	217.27	2,111.19	4,000.00	1,888.81	52.8
10-51000-311 POSTAGE	.00	2,604.71	2,700.00	95.29	96.5
10-51000-321 DUES & SUBSCRIPTIONS	.00	2,239.28	3,918.00	1,678.72	57.2
10-51000-322 TRAINING, SAFETY & CERTS	1,031.21	5,362.81	6,000.00	637.19	89.4
10-51000-323 WELLNESS AND RECOGNITION	212.00	412.00	1,000.00	588.00	41.2
10-51000-324 PUBLICATIONS/PRINTING	.00	.00	100.00	100.00	.0
10-51000-500 CONTINGENCY	.00	.00	50,000.00	50,000.00	.0
10-51000-509 POLLUTION LIABILITY INSURANCE	.00	.00	904.00	904.00	.0
10-51000-510 GENERAL LIABILITY	4,173.93	10,780.93	20,370.00	9,589.07	52.9
10-51000-511 AUTO LIABILITY	5,636.30	8,162.62	19,096.00	10,933.38	42.8
10-51000-512 BOILER INSURANCE	.00	.00	779.00	779.00	.0
10-51000-513 WORKERS COMPENSATION	6,572.00	34,391.00	59,859.00	25,468.00	57.5
10-51000-515 COMMERCIAL CRIME POLICY	.00	1,467.46	1,865.00	397.54	78.7
10-51000-516 PROPERTY INSURANCE	.00	534.45	7,817.00	7,282.55	6.8
10-51000-517 MISC PUBLIC OFFICIALS	2,330.97	6,227.08	14,334.00	8,106.92	43.4
10-51000-591 MUNICIPAL CODE	.00	2,233.44	8,250.00	6,016.56	27.1
TOTAL GENERAL GOVERNMENT	76,450.86	287,737.98	682,639.00	394,901.02	42.2

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>MUNICIPAL COURT</u>					
10-51200-110 SALARIES FT	3,966.40	23,798.41	51,555.00	27,756.59	46.2
10-51200-113 JUDGE FEES	900.00	1,800.00	3,600.00	1,800.00	50.0
10-51200-150 WRS EMPLOYER	265.74	1,594.45	3,454.00	1,859.55	46.2
10-51200-151 SOCIAL SECURITY	328.17	1,709.04	3,944.00	2,234.96	43.3
10-51200-152 LIFE INSURANCE	4.45	31.15	72.00	40.85	43.3
10-51200-153 HEALTH INSURANCE	2,192.42	15,346.94	26,309.00	10,962.06	58.3
10-51200-154 DENTAL INSURANCE	36.30	254.10	436.00	181.90	58.3
10-51200-208 SPECIAL PROSECUTORIAL SERVICES	37.00	2,467.00	5,000.00	2,533.00	49.3
10-51200-210 CONTRACT SERVICES	.00	5,679.29	5,620.00	-59.29	101.1
10-51200-211 LEGAL SERVICES	1,933.19	7,732.76	22,989.00	15,256.24	33.6
10-51200-310 OFFICE SUPPLIES	.00	24.53	500.00	475.47	4.9
10-51200-311 POSTAGE	.00	500.00	500.00	.00	100.0
10-51200-321 DUES & SUBSCRIPTIONS	.00	162.14	200.00	37.86	81.1
10-51200-322 TRAINING, SAFETY & CERTS	.00	109.87	230.00	120.13	47.8
10-51200-325 JUDICIAL EDUCATION	.00	700.00	899.00	199.00	77.9
10-51200-513 WORKERS COMP	.00	.00	120.00	120.00	.0
TOTAL MUNICIPAL COURT	9,663.67	61,909.68	125,428.00	63,518.32	49.4

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>POLICE</u>					
10-52100-110 SALARIES FT	73,518.67	421,677.50	951,812.00	530,134.50	44.3
10-52100-111 OVERTIME	7,943.58	59,685.85	100,000.00	40,314.15	59.7
10-52100-116 HOLIDAY PAY	.00	287.28	36,807.00	36,519.72	.8
10-52100-117 HEALTH INS BUYOUT	.00	.00	3,000.00	3,000.00	.0
10-52100-118 SHIFT DIFFERENTIAL PAY	200.00	250.00	7,000.00	6,750.00	3.6
10-52100-119 DENTAL INS BUYOUT	.00	.00	87.00	87.00	.0
10-52100-150 WRS EMPLOYER	7,788.89	48,085.64	121,680.00	73,594.36	39.5
10-52100-151 SOCIAL SECURITY	6,014.78	34,158.83	85,898.00	51,739.17	39.8
10-52100-152 LIFE INSURANCE	101.93	808.65	2,267.00	1,458.35	35.7
10-52100-153 HEALTH INSURANCE	10,175.98	89,040.19	255,480.00	166,439.81	34.9
10-52100-154 DENTAL INSURANCE	181.08	1,316.85	3,871.00	2,554.15	34.0
10-52100-180 RECRUITMENT	.00	13,478.48	13,478.00	-.48	100.0
10-52100-209 HOC FEES	113.25	113.25	1,000.00	886.75	11.3
10-52100-210 CONTRACT SERVICES	309.36	9,103.77	26,406.00	17,302.23	34.5
10-52100-213 LEGAL - LABOR NEGOTIATIONS	855.00	6,521.50	5,667.00	-854.50	115.1
10-52100-215 MADACC	.00	566.88	1,160.00	593.12	48.9
10-52100-221 COMMUNICATIONS EXPENSE	407.28	1,847.07	5,845.00	3,997.93	31.6
10-52100-225 POLICE COMPUTER SUPPORT	.00	290.00	5,000.00	4,710.00	5.8
10-52100-230 MATERIALS & SUPPLIES	3,014.09	5,357.43	8,150.00	2,792.57	65.7
10-52100-231 VEHICLE MAINTENANCE	237.55	4,241.31	8,000.00	3,758.69	53.0
10-52100-310 OFFICE SUPPLIES	.00	298.62	1,500.00	1,201.38	19.9
10-52100-311 POSTAGE	.00	530.65	500.00	-30.65	106.1
10-52100-321 DUES & SUBSCRIPTIONS	.00	892.14	1,352.00	459.86	66.0
10-52100-322 TRAINING, SAFETY & CERTS	616.23	2,678.05	4,375.00	1,696.95	61.2
10-52100-323 AMMUNITION	.00	39.98	1,500.00	1,460.02	2.7
10-52100-330 CLOTHING/EMPLOYEE EXPENSES	70.99	7,119.89	7,050.00	-69.89	101.0
10-52100-333 MEDICAL SUPPLIES	.00	154.20	1,000.00	845.80	15.4
10-52100-340 FUEL MAINTENANCE/MOTOR/LUBE	1,914.01	10,756.37	25,000.00	14,243.63	43.0
10-52100-350 EQUIPMENT REPLACEMENT	.00	.00	104,100.00	104,100.00	.0
10-52100-518 POLICE PROFESSIONAL LIABILITY	3,205.36	6,780.22	15,862.00	9,081.78	42.8
10-52100-519 GASB 45 OBLIGATIONS	.00	25.00	.00	-25.00	.0
TOTAL POLICE	116,668.03	726,105.60	1,804,847.00	1,078,741.40	40.2
<u>BUILDING INSPECTION</u>					
10-52400-110 SALARIES FT	.00	20,000.00	20,000.00	.00	100.0
10-52400-250 BUILDING INSPECTIONS	3,359.31	15,733.89	43,650.00	27,916.11	36.1
TOTAL BUILDING INSPECTION	3,359.31	35,733.89	63,650.00	27,916.11	56.1

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT OF PUBLIC WORKS</u>						
10-53000-110	SALARIES FT	25,271.06	174,046.37	345,338.00	171,291.63	50.4
10-53000-111	OVERTIME	.00	2,001.18	5,006.00	3,004.82	40.0
10-53000-112	SALARIES PT	888.00	888.00	.00	-888.00	.0
10-53000-117	HEALTH INSURANCE BUYOUT	.00	.00	1,450.00	1,450.00	.0
10-53000-119	DENTAL INS BUYOUT	18.15	90.75	158.00	67.25	57.4
10-53000-150	WRS EMPLOYER	1,546.84	10,100.54	21,304.00	11,203.46	47.4
10-53000-151	SOCIAL SECURITY	1,870.69	12,164.93	25,727.00	13,562.07	47.3
10-53000-152	LIFE INSURANCE	53.12	568.81	593.00	24.19	95.9
10-53000-153	HEALTH INSURANCE	7,105.75	53,663.73	108,947.00	55,283.27	49.3
10-53000-154	DENTAL INSURANCE	117.60	764.98	1,803.00	1,038.02	42.4
10-53000-200	BUILDING MAINTENANCE/SUPPLIES	1,949.07	9,488.96	20,000.00	10,511.04	47.4
10-53000-201	CLEANING SERVICES	805.80	5,072.30	11,500.00	6,427.70	44.1
10-53000-202	HVAC MAINTENANCE	1,516.50	1,516.50	4,200.00	2,683.50	36.1
10-53000-210	CONTRACT SERVICES	3,563.38	8,261.00	32,304.00	24,043.00	25.6
10-53000-220	UTILITY EXPENSES	3,688.38	21,673.73	62,000.00	40,326.27	35.0
10-53000-221	COMMUNICATIONS EXPENSE	354.42	1,498.23	3,252.00	1,753.77	46.1
10-53000-230	MATERIALS & SUPPLIES	1,985.45	3,989.67	5,150.00	1,160.33	77.5
10-53000-231	VEHICLE MAINTENANCE	2,188.44	12,851.63	35,600.00	22,748.37	36.1
10-53000-233	TOOLS	1,353.28	1,353.28	2,500.00	1,146.72	54.1
10-53000-310	OFFICE SUPPLIES	19.39	127.15	150.00	22.85	84.8
10-53000-321	DUES & SUBSCRIPTIONS	10.00	192.14	1,035.00	842.86	18.6
10-53000-322	TRAINING, SAFETY & CERTS	472.00	1,028.59	4,000.00	2,971.41	25.7
10-53000-330	CLOTHING/EMPLOYEE EXPENSES	526.75	1,701.75	2,000.00	298.25	85.1
10-53000-334	SALT/SAND/ICE REMOVAL	.00	16,136.05	30,780.00	14,643.95	52.4
10-53000-340	FUEL MAINTENANCE/MOTOR/LUBE	8,828.27	11,749.75	27,000.00	15,250.25	43.5
10-53000-360	EQUIPMENT RENTAL - GEN FUND	.00	2,756.00	3,600.00	844.00	76.6
10-53000-370	TIPPING FEES	5,652.08	23,255.94	65,000.00	41,744.06	35.8
10-53000-377	YARD WASTE	.00	.00	7,000.00	7,000.00	.0
10-53000-400	ASPHALT MAINTENANCE & REPAIRS	.00	189.99	1,700.00	1,510.01	11.2
10-53000-401	CRACK SEALING & STRIPING	.00	1,875.00	6,000.00	4,125.00	31.3
10-53000-450	SIGNAGE & TRAFFIC SAFETY	.00	340.28	2,000.00	1,659.72	17.0
10-53000-460	FORESTRY/LANDSCAPE MAINTENAN	210.15	451.17	5,000.00	4,548.83	9.0
10-53000-465	TREE DISEASE MITIGATION	.00	.00	25,000.00	25,000.00	.0
10-53000-590	ANIMAL MANAGEMENT PROGRAM	.00	.00	1,200.00	1,200.00	.0
TOTAL DEPARTMENT OF PUBLIC WO		69,994.57	379,798.40	868,297.00	488,498.60	43.7
<u>PARKS</u>						
10-55200-110	SALARIES FT	200.00	2,200.00	5,200.00	3,000.00	42.3
10-55200-151	SOCIAL SECURITY	15.30	168.30	398.00	229.70	42.3
10-55200-230	MATERIALS & SUPPLIES	711.83	896.28	2,000.00	1,103.72	44.8
10-55200-435	BASEBALL FIELD	.00	.00	250.00	250.00	.0
TOTAL PARKS		927.13	3,264.58	7,848.00	4,583.42	41.6

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT 59242</u>						
10-59242-900	TRANSFER OUT	.00	339,446.72	339,446.72	.00	100.0
	TOTAL DEPARTMENT 59242	.00	339,446.72	339,446.72	.00	100.0
	TOTAL FUND EXPENDITURES	277,063.57	1,833,996.85	3,892,155.72	2,058,158.87	47.1
	NET REVENUE OVER EXPENDITURES	9,892.63-	810,266.64	339,446.72-	-1,149,713.36	238.7

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2018

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PUBLIC CHARGES FOR SERVICES</u>					
20-46210 INTERGOVERNMENTAL GRANTS	.00	.00	75,000.00	75,000.00	.0
20-46410 RESIDENTIAL SEWER	1,440.00	761,224.82	770,880.00	9,655.18	98.8
20-46420 COMMERCIAL SEWER	13,527.06	46,340.37	141,418.00	95,077.63	32.8
20-46430 SEWER CONNECTION FEE	.00	7,500.00	.00	-7,500.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	14,967.06	815,065.19	987,298.00	172,232.81	82.6
<u>MISCELLANEOUS REVENUE</u>					
20-48100 INTEREST	79.19	383.51	.00	-383.51	.0
TOTAL MISCELLANEOUS REVENUE	79.19	383.51	.00	-383.51	.0
TOTAL FUND REVENUE	15,046.25	815,448.70	987,298.00	171,849.30	82.6

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GENERAL SEWER</u>					
20-51000-110 SALARIES FT	6,549.93	70,205.26	137,040.00	66,834.74	51.2
20-51000-111 OVERTIME	.00	.00	244.00	244.00	.0
20-51000-117 HEALTH INS BUYOUT	350.00	350.00	350.00	.00	100.0
20-51000-119 DENTAL INS BUYOUT	40.00	40.00	40.00	.00	100.0
20-51000-150 WRS EMPLOYER	435.46	3,327.90	9,232.00	5,904.10	36.1
20-51000-151 SOCIAL SECURITY	487.20	3,697.94	10,571.00	6,873.06	35.0
20-51000-152 LIFE INSURANCE	11.80	98.30	248.00	149.70	39.6
20-51000-153 HEALTH INSURANCE	809.56	8,696.08	31,046.00	22,349.92	28.0
20-51000-154 DENTAL INSURANCE	13.30	143.30	587.00	443.70	24.4
20-51000-210 MMSD USAGE CHARGES	63,147.31	131,929.57	241,534.00	109,604.43	54.6
20-51000-212 CONTRACT SERVICES	1,400.00	1,943.71	5,846.00	3,902.29	33.3
20-51000-214 AUDIT SERVICES	.00	3,500.00	3,500.00	.00	100.0
20-51000-216 ENGINEERING	14,628.14	33,464.05	32,943.00	-521.05	101.6
20-51000-220 UTILITY EXPENSES	524.36	2,591.41	7,000.00	4,408.59	37.0
20-51000-221 COMMUNICATIONS EXPENSE	21.93	117.19	750.00	632.81	15.6
20-51000-226 BENEFIT ADMINISTRATIVE FEES	19.50	126.93	170.00	43.07	74.7
20-51000-230 MATERIALS & SUPPLIES	2,169.00	4,347.21	3,600.00	-747.21	120.8
20-51000-232 SEWER MAINTENANCE	2,715.00	8,235.82	14,550.00	6,314.18	56.6
20-51000-233 TOOLS	.00	.00	3,500.00	3,500.00	.0
20-51000-234 DIGGERS	.00	.00	3,500.00	3,500.00	.0
20-51000-311 POSTAGE	.00	400.00	400.00	.00	100.0
20-51000-322 TRAINING, SAFETY & CERTS	.00	741.33	3,000.00	2,258.67	24.7
20-51000-340 FUEL MAINTENANCE/MOTOR/LUBE	.00	.00	3,200.00	3,200.00	.0
20-51000-350 EQUIPMENT REPLACEMENT	.00	.00	47,417.00	47,417.00	.0
20-51000-360 EQUIPMENT RENTAL - GEN FUND	.00	15,000.00	15,000.00	.00	100.0
20-51000-510 GENERAL LIABILITY	680.96	1,432.38	3,351.00	1,918.62	42.7
20-51000-513 WORKERS COMPENSATION	.00	1,916.00	1,916.00	.00	100.0
20-51000-515 COMMERCIAL CRIME POLICY	.00	108.87	144.00	35.13	75.6
20-51000-516 PROPERTY INSURANCE	.00	216.71	3,071.00	2,854.29	7.1
20-51000-813 INFRASTRUCTURE & REPAIRS	9,310.65	10,255.65	62,424.00	52,168.35	16.4
TOTAL GENERAL SEWER	103,314.10	302,885.61	646,174.00	343,288.39	46.9
<u>DEPRECIATION</u>					
20-53000-700 DEPRECIATION	.00	.00	5,341.00	5,341.00	.0
TOTAL DEPRECIATION	.00	.00	5,341.00	5,341.00	.0
<u>DEBT</u>					
20-58100-617 PRINCIPAL REDEMPTION - CWFL	.00	.00	75,334.00	75,334.00	.0
20-58100-618 PRINCIPAL REDEMPTION - BOND	.00	.00	213,686.00	213,686.00	.0
20-58100-621 INTEREST - BOND	.00	9,656.84	34,262.00	24,605.16	28.2
20-58100-626 INTEREST-CLEAN WATER FUND LOA	.00	6,696.01	12,501.00	5,804.99	53.6
TOTAL DEBT	.00	16,352.85	335,783.00	319,430.15	4.9

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>AMORTIZATION OF DEBT</u>					
20-58291-226 BOND ISSUANCE FEES	.00	27,001.46	.00	-27,001.46	.0
TOTAL AMORTIZATION OF DEBT	.00	27,001.46	.00	-27,001.46	.0
TOTAL FUND EXPENDITURES	103,314.10	346,239.92	987,298.00	641,058.08	35.1
NET REVENUE OVER EXPENDITURES	88,267.85-	469,208.78	.00	-469,208.78	.0

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
22-43210 INTERGOVERNMENTAL GRANTS	.00	25,000.00	.00	-25,000.00	.0
TOTAL SOURCE 43	.00	25,000.00	.00	-25,000.00	.0
<u>PUBLIC CHARGES FOR SERVICES</u>					
22-46405 RESIDENTIAL STORMWATER	668.50	350,689.30	353,567.00	2,877.70	99.2
22-46425 COMMERCIAL STORMWATER	18,074.21	52,405.15	139,442.00	87,036.85	37.6
22-46430 RIGHT-OF-WAY MANAGEMENT	100.00	23,480.00	36,878.00	13,398.00	63.7
TOTAL PUBLIC CHARGES FOR SERVI	18,642.71	426,574.45	529,887.00	103,312.55	80.5
<u>OTHER FINANCING SOURCES</u>					
22-49100 PROCEEDS OF LONG-TERM DEBT	.00	455,000.00	.00	-455,000.00	.0
22-49120 PROCEEDS OF PREMIUM	.00	2,356.70	.00	-2,356.70	.0
TOTAL OTHER FINANCING SOURCES	.00	457,356.70	.00	-457,356.70	.0
TOTAL FUND REVENUE	18,642.71	908,931.15	529,887.00	-379,044.15	171.5

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
22-53000-110 SALARIES FT	4,571.75	25,933.56	63,168.00	37,234.44	41.1
22-53000-111 OVERTIME	.00	.00	750.00	750.00	.0
22-53000-112 SALARIES PT	177.35	177.35	.00	-177.35	.0
22-53000-117 HEALTH INS BUYOUT	300.00	300.00	300.00	.00	100.0
22-53000-119 DENTAL INS BUYOUT	33.00	33.00	33.00	.00	100.0
22-53000-150 WRS EMPLOYER	315.05	1,148.98	4,293.00	3,144.02	26.8
22-53000-151 SOCIAL SECURITY	345.19	1,299.61	4,927.00	3,627.39	26.4
22-53000-152 LIFE INSURANCE	8.89	32.65	125.00	92.35	26.1
22-53000-153 HEALTH INSURANCE	1,860.24	4,931.05	22,981.00	18,049.95	21.5
22-53000-154 DENTAL INSURANCE	30.78	81.49	380.00	298.51	21.4
22-53000-210 CONTRACT SERVICES	.00	303.22	365.00	61.78	83.1
22-53000-214 AUDIT SERVICES	.00	1,594.00	1,594.00	.00	100.0
22-53000-216 ENGINEERING	7,538.88	21,881.65	35,100.00	13,218.35	62.3
22-53000-220 UTILITY EXPENSES	119.41	603.18	2,400.00	1,796.82	25.1
22-53000-221 COMMUNICATIONS EXPENSE	.00	.00	500.00	500.00	.0
22-53000-226 BOND ISSUANCE FEES	19.50	12,171.69	170.00	-12,001.69	7159.8
22-53000-230 MATERIALS & SUPPLIES	472.00	2,827.11	1,000.00	-1,827.11	282.7
22-53000-327 CULVERT MATERIALS	13,935.17	14,237.77	28,000.00	13,762.23	50.9
22-53000-328 LANDSCAPING MATERIALS	692.89	692.89	28,000.00	27,307.11	2.5
22-53000-329 DITCH MAINTENANCE	500.00	500.00	20,392.00	19,892.00	2.5
22-53000-340 FUEL MAINTENANCE/MOTOR/LUBE	.00	.00	2,500.00	2,500.00	.0
22-53000-342 CONSTRUCTION MATERIALS	13,140.23	18,498.73	45,000.00	26,501.27	41.1
22-53000-350 EQUIPMENT REPLACEMENT	513.50	513.50	7,845.00	7,331.50	6.6
22-53000-360 EQUIPMENT RENTAL - GEN FUND	.00	10,000.00	10,000.00	.00	100.0
TOTAL DEPARTMENT 53000	43,629.83	117,761.43	279,823.00	162,061.57	42.1
TRANSFER TO OTHER FUND					
22-59200-900 TRANSFER OUT	.00	250,064.00	250,064.00	.00	100.0
TOTAL TRANSFER TO OTHER FUND	.00	250,064.00	250,064.00	.00	100.0
TOTAL FUND EXPENDITURES	43,629.83	367,825.43	529,887.00	162,061.57	69.4
NET REVENUE OVER EXPENDITURES	24,987.12	541,105.72	.00	-541,105.72	.0

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2018

COMM DEVELOPMENT AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
23-48200 MISCELLANEOUS REVENUE	.00	25,000.00	25,000.00	.00	100.0
TOTAL SOURCE 48	.00	25,000.00	25,000.00	.00	100.0
TOTAL FUND REVENUE	.00	25,000.00	25,000.00	.00	100.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

COMM DEVELOPMENT AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
23-51000-230 MATERIALS & SUPPLIES	.00	.00	25,000.00	25,000.00	.0
TOTAL DEPARTMENT 51000	.00	.00	25,000.00	25,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	25,000.00	25,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	25,000.00	.00	-25,000.00	.0

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2018

PUBLIC SAFETY COMMUNICATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>TAXES</u>						
26-41100	PROPERTY TAXES	.00	281,484.00	281,484.00	.00	100.0
	TOTAL TAXES	.00	281,484.00	281,484.00	.00	100.0
<u>INTERGOVERNMENT REVENUE</u>						
26-47130	DISPATCH OPERATIONAL REVENUE	70,929.51	1,071,050.83	1,970,149.00	899,098.17	54.4
	TOTAL INTERGOVERNMENT REVENUE	70,929.51	1,071,050.83	1,970,149.00	899,098.17	54.4
<u>MISCELLANEOUS REVENUE</u>						
26-48100	CONSOLIDATED SERVICE BILLINGS	17,649.39	31,525.25	65,977.00	34,451.75	47.8
	TOTAL MISCELLANEOUS REVENUE	17,649.39	31,525.25	65,977.00	34,451.75	47.8
	TOTAL FUND REVENUE	88,578.90	1,384,060.08	2,317,610.00	933,549.92	59.7

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

PUBLIC SAFETY COMMUNICATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PUBLIC SAFETY COMMUNICATIONS</u>					
26-51000-110 SALARIES	94,739.67	517,006.30	1,194,840.00	677,833.70	43.3
26-51000-111 OVERTIME	7,166.32	41,663.45	95,277.00	53,613.55	43.7
26-51000-116 HOLIDAY PAY	1,405.84	1,405.84	29,816.00	28,410.16	4.7
26-51000-117 HEALTH INS BUYOUT	708.33	4,083.31	12,000.00	7,916.69	34.0
26-51000-119 DENTAL INS BUYOUT	58.08	337.59	1,394.00	1,056.41	24.2
26-51000-150 WRS EMPLOYER	6,176.70	35,363.34	88,436.00	53,072.66	40.0
26-51000-151 SOCIAL SECURITY	7,607.92	41,282.45	101,999.00	60,716.55	40.5
26-51000-152 LIFE INSURANCE	157.32	913.87	1,896.00	982.13	48.2
26-51000-153 HEALTH INSURANCE	19,531.34	137,423.62	271,735.00	134,311.38	50.6
26-51000-154 DENTAL INSURANCE	176.34	1,678.66	3,877.00	2,198.34	43.3
26-51000-156 HEALTH REIMBURSEMENT ACCOUNT	.00	83.33	.00	-83.33	.0
26-51000-180 RECRUITMENT	146.99	751.29	.00	-751.29	.0
26-51000-200 BUILDING MAINTENANCE/SUPPLIES	4,251.20	6,852.91	7,505.00	652.09	91.3
26-51000-201 CLEANING SERVICES	561.00	2,805.00	7,754.00	4,949.00	36.2
26-51000-210 CONTRACT SERVICES	.00	15,549.65	21,572.00	6,022.35	72.1
26-51000-213 LABOR LEGAL SERVICES	.00	1,445.50	1,000.00	-445.50	144.6
26-51000-214 AUDIT SERVICES	.00	1,594.00	1,594.00	.00	100.0
26-51000-216 LICENSING & MAINTENANCE	16.04	115,441.19	134,421.00	18,979.81	85.9
26-51000-220 UTILITIES	2,003.96	10,281.10	28,000.00	17,718.90	36.7
26-51000-221 COMMUNICATIONS EXPENSE	8,188.31	48,877.71	114,388.00	65,510.29	42.7
26-51000-225 COMPUTER SERVICES	.00	24,260.00	61,543.00	37,283.00	39.4
26-51000-226 BENEFIT ADMINISTRATIVE FEES	45.50	296.15	1,700.00	1,403.85	17.4
26-51000-230 MATERIALS & SUPPLIES	549.00	3,223.87	5,600.00	2,376.13	57.6
26-51000-310 OFFICE SUPPLIES	.00	306.70	1,800.00	1,493.30	17.0
26-51000-311 POSTAGE	.00	400.00	500.00	100.00	80.0
26-51000-321 DUES & SUBSCRIPTIONS	.00	57.15	500.00	442.85	11.4
26-51000-322 TRAINING, SAFETY & CERTS	.00	2,260.00	5,000.00	2,740.00	45.2
26-51000-351 EQUIPMENT MAINTENANCE	22,525.55	117,797.08	213,425.00	95,627.92	55.2
26-51000-500 CONTINGENCY	.00	.00	5,000.00	5,000.00	.0
26-51000-510 GENERAL LIABILITY	1,020.48	2,686.52	7,285.00	4,598.48	36.9
26-51000-513 WORKERS COMPENSATION	.00	2,896.00	2,896.00	.00	100.0
26-51000-515 COMMERCIAL CRIME POLICY	.00	791.67	1,049.00	257.33	75.5
26-51000-516 PROPERTY INSURANCE	.00	318.84	3,621.00	3,302.16	8.8
TOTAL PUBLIC SAFETY COMMUNIC	177,035.89	1,140,134.09	2,427,423.00	1,287,288.91	47.0
<u>TRANSFER TO OTHER FUND</u>					
26-59217-900 ADMINISTRATIVE (DISPATCH)	.00	92,435.00	92,435.00	.00	100.0
TOTAL TRANSFER TO OTHER FUND	.00	92,435.00	92,435.00	.00	100.0
TOTAL FUND EXPENDITURES	177,035.89	1,232,569.09	2,519,858.00	1,287,288.91	48.9
NET REVENUE OVER EXPENDITURES	88,456.99-	151,490.99	202,248.00-	-353,738.99	74.9

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2018

CONSOLIDATED SERVICES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
28-41110 PROPERTY TAX NORTH SHORE HLTH	.00	27,697.00	27,697.00	.00	100.0
28-41120 PROPERTY TAX NORTH SHORE LIBRA	.00	174,149.00	174,149.00	.00	100.0
28-41130 PROPERTY TAX NORTH SHORE FIRE	.00	842,575.00	842,575.00	.00	100.0
TOTAL TAXES	.00	1,044,421.00	1,044,421.00	.00	100.0
<u>INTERGOVERNMENTAL</u>					
28-43520 STATE FIRE INSURANCE	.00	.00	20,948.00	20,948.00	.0
TOTAL INTERGOVERNMENTAL	.00	.00	20,948.00	20,948.00	.0
TOTAL FUND REVENUE	.00	1,044,421.00	1,065,369.00	20,948.00	98.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

CONSOLIDATED SERVICES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>HEALTH DEPARTMENT</u>					
28-51000-217 PUBLIC HEALTH SERVICES	.00	13,848.50	27,697.00	13,848.50	50.0
TOTAL HEALTH DEPARTMENT	.00	13,848.50	27,697.00	13,848.50	50.0
<u>NORTH SHORE FIRE & RESCUE</u>					
28-52200-224 NORTH SHORE FIRE DEPT	201,199.00	603,597.00	804,794.00	201,197.00	75.0
28-52200-228 NORTH SHORE FIRE CAPITAL	2,470.00	35,312.00	37,781.00	2,469.00	93.5
28-52200-376 FIRE INSURANCE DUES	.00	.00	20,948.00	20,948.00	.0
TOTAL NORTH SHORE FIRE & RESCU	203,669.00	638,909.00	863,523.00	224,614.00	74.0
<u>LIBRARY</u>					
28-55100-225 CAPITAL	.00	.00	20,787.00	20,787.00	.0
28-55100-227 NORTH SHORE LIBRARY	11,698.12	80,358.09	153,362.00	73,003.91	52.4
TOTAL LIBRARY	11,698.12	80,358.09	174,149.00	93,790.91	46.1
TOTAL FUND EXPENDITURES	215,367.12	733,115.59	1,065,369.00	332,253.41	68.8
NET REVENUE OVER EXPENDITURES	215,367.12-	311,305.41	.00	-311,305.41	.0

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
30-41100 PROPERTY TAXES	.00	737,894.00	737,894.00	.00	100.0
TOTAL TAXES	.00	737,894.00	737,894.00	.00	100.0
<u>LICENSES & PERMITS</u>					
30-44350 CELL TOWER FEES	1,919.24	11,432.36	21,716.00	10,283.64	52.6
TOTAL LICENSES & PERMITS	1,919.24	11,432.36	21,716.00	10,283.64	52.6
<u>INTERGOVERNMENT REVENUE</u>					
30-47100 RIVER HILLS REVENUE-DISPATCH	.00	.00	21,253.00	21,253.00	.0
30-47111 FOX POINT REVENUE	.00	.00	15,455.00	15,455.00	.0
30-47115 B SERIES ADMIN FEE	.00	18,792.00	18,792.00	.00	100.0
TOTAL INTERGOVERNMENT REVENUE	.00	18,792.00	55,500.00	36,708.00	33.9
<u>MISCELLANEOUS REVENUE</u>					
30-48300 NSFD	.00	9,097.50	178,195.00	169,097.50	5.1
TOTAL MISCELLANEOUS REVENUE	.00	9,097.50	178,195.00	169,097.50	5.1
<u>OTHER FINANCING SOURCES</u>					
30-49120 PROCEEDS OF PREMIUM	.00	36,580.47	.00	-36,580.47	.0
30-49250 TRANSFER FROM STORMWATER FUN	.00	250,064.00	250,064.00	.00	100.0
TOTAL OTHER FINANCING SOURCES	.00	286,644.47	250,064.00	-36,580.47	114.6
TOTAL FUND REVENUE	1,919.24	1,063,860.33	1,243,369.00	179,508.67	85.6

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEBT</u>					
30-58100-215 MADACC	.00	400.58	2,583.00	2,182.42	15.5
30-58100-226 BENEFIT ADMINISTRATIVE FEES	.00	700.00	700.00	.00	100.0
30-58100-611 NSFD STATION #5	.00	.00	160,000.00	160,000.00	.0
30-58100-612 FOX POINT/RIVER HILLS DISPATCH	.00	5,853.75	36,708.00	30,854.25	16.0
30-58100-614 UNFUNDED LIABILITY PRINCIPAL	.00	20,000.00	20,000.00	.00	100.0
30-58100-618 PRINCIPAL REDEMPTION - BOND	.00	103,664.00	856,314.00	752,650.00	12.1
30-58100-621 INTEREST - BOND	.00	36,221.29	205,832.00	169,610.71	17.6
30-58100-623 UNFUNDED LIABILITY INTEREST	.00	7,825.55	7,826.00	.45	100.0
TOTAL DEBT	.00	174,665.17	1,289,963.00	1,115,297.83	13.5
TOTAL FUND EXPENDITURES	.00	174,665.17	1,289,963.00	1,115,297.83	13.5
NET REVENUE OVER EXPENDITURES	1,919.24	889,195.16	46,594.00-	-935,789.16	1908.4

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2018

POLICE CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>INTERGOVERNMENTAL</u>					
40-43210 INTERGOVERNMENTAL GRANTS	.00	377.50	.00	-377.50	.0
40-43215 POLICE REVENUE	.00	5,000.00	.00	-5,000.00	.0
TOTAL INTERGOVERNMENTAL	.00	5,377.50	.00	-5,377.50	.0
TOTAL FUND REVENUE	.00	5,377.50	.00	-5,377.50	.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

POLICE CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
40-91000-804 DPS - CAPITAL EQUIPMENT	.00	800.00	33,784.00	32,984.00	2.4
TOTAL CAPITAL PROJECTS	.00	800.00	33,784.00	32,984.00	2.4
TOTAL FUND EXPENDITURES	.00	800.00	33,784.00	32,984.00	2.4
NET REVENUE OVER EXPENDITURES	.00	4,577.50	33,784.00-	-38,361.50	13.6

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
41-41100 PROPERTY TAXES	.00	2,780.00	2,780.00	.00	100.0
TOTAL TAXES	.00	2,780.00	2,780.00	.00	100.0
<u>INTERGOVERNMENTAL</u>					
41-43540 STATE TRANSPORTATION AID	.00	.00	64,440.00	64,440.00	.0
41-43545 STH 32 CONNECTING HIGHWAY AI	.00	.00	93.00	93.00	.0
TOTAL INTERGOVERNMENTAL	.00	.00	64,533.00	64,533.00	.0
<u>PUBLIC CHARGES FOR SERVICES</u>					
41-46320 GARBAGE CONTAINER & FEES	.00	510.00	.00	-510.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	.00	510.00	.00	-510.00	.0
<u>MISCELLANEOUS REVENUE</u>					
41-48100 INTEREST	.00	.06	.00	-.06	.0
41-48260 INSURANCE AWARDS/DIVIDENDS	.00	22,365.00	.00	-22,365.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	22,365.06	.00	-22,365.06	.0
<u>OTHER FINANCING SOURCES</u>					
41-49100 PROCEEDS OF LONG-TERM DEBT	.00	965,000.00	.00	-965,000.00	.0
41-49120 PROCEEDS OF PREMIUM	.00	2,028.75	.00	-2,028.75	.0
TOTAL OTHER FINANCING SOURCES	.00	967,028.75	.00	-967,028.75	.0
TOTAL FUND REVENUE	.00	992,683.81	67,313.00	-925,370.81	1474.7

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>CAPITAL PROJECTS</u>						
41-91000-226	BENEFIT ADMINISTRATIVE FEES	.00	25,545.51	.00	-25,545.51	.0
41-91000-803	DPW - CAPITAL EQUIPMENT	8,122.68	42,594.73	4,700.00	-37,894.73	906.3
41-91000-813	ROAD CONSTRUCTION/PAVING	588.00	11,777.35-	.00	11,777.35	.0
	TOTAL CAPITAL PROJECTS	8,710.68	56,362.89	4,700.00	-51,662.89	1199.2
	TOTAL FUND EXPENDITURES	8,710.68	56,362.89	4,700.00	-51,662.89	1199.2
	NET REVENUE OVER EXPENDITURES	8,710.68-	936,320.92	62,613.00	-873,707.92	1495.4

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2018

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>SOURCE 46</u>					
42-46740 COMMUNITY EVENT DONATIONS	1,060.00	19,590.00	10,000.00	-9,590.00	195.9
TOTAL SOURCE 46	1,060.00	19,590.00	10,000.00	-9,590.00	195.9
<u>OTHER FINANCING SOURCES</u>					
42-49210 TRANSFER FROM GENERAL FUND	.00	339,446.72	339,446.72	.00	100.0
TOTAL OTHER FINANCING SOURCES	.00	339,446.72	339,446.72	.00	100.0
TOTAL FUND REVENUE	1,060.00	359,036.72	349,446.72	-9,590.00	102.7

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
42-91000-235 COMMUNITY EVENTS	1,498.95	5,182.36	10,000.00	4,817.64	51.8
42-91000-519 GASB 45 OBLIGATIONS	8,558.49	56,922.28	66,180.00	9,257.72	86.0
42-91000-824 CAPITAL EQUIPMENT	.00	.00	8,200.00	8,200.00	.0
TOTAL CAPITAL PROJECTS	<u>10,057.44</u>	<u>62,104.64</u>	<u>84,380.00</u>	<u>22,275.36</u>	<u>73.6</u>
TOTAL FUND EXPENDITURES	<u>10,057.44</u>	<u>62,104.64</u>	<u>84,380.00</u>	<u>22,275.36</u>	<u>73.6</u>
NET REVENUE OVER EXPENDITURES	<u>8,997.44-</u>	<u>296,932.08</u>	<u>265,066.72</u>	<u>-31,865.36</u>	<u>112.0</u>

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2018

PUBLIC SAFETY COMM CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>SOURCE 41</u>					
46-41100 PROPERTY TAXES	.00	17,997.00	17,997.00	.00	100.0
TOTAL SOURCE 41	.00	17,997.00	17,997.00	.00	100.0
<u>INTERGOVERNMENTAL REVENUE</u>					
46-47110 DISPATCH CAPITAL REVENUE	.00	125,965.51	125,966.00	.49	100.0
TOTAL INTERGOVERNMENTAL REVE	.00	125,965.51	125,966.00	.49	100.0
TOTAL FUND REVENUE	.00	143,962.51	143,963.00	.49	100.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2018

PUBLIC SAFETY COMM CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT 91000</u>					
46-91000-815 DISPATCH CAPITAL TECHNOLOGY	.00	4,197.00-	205,500.00	209,697.00	(2.0)
TOTAL DEPARTMENT 91000	.00	4,197.00-	205,500.00	209,697.00	(2.0)
TOTAL FUND EXPENDITURES	.00	4,197.00-	205,500.00	209,697.00	(2.0)
NET REVENUE OVER EXPENDITURES	.00	148,159.51	61,537.00-	-209,696.51	240.8

VAZC

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

ORDINANCE NO: 18- _____

**An Ordinance to Amend Section 35-176 of the Municipal Code
With Regard to Time Limitations on the Creation of Certain Noise**

The Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin does ordain as follows:

Section One: Section 35-176 of the Municipal Code is hereby amended to delete the phrase "between the hours of 9:00 p.m. and 7:00 a.m." and replace it with the phrase "before 8:00 a.m. on Sundays, after 5:00 p.m. on Sundays, before 7:00 a.m. Monday through Saturday, or after 7:00 p.m. Monday through Saturday."

Section Two: Severability: In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Three: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Four: This ordinance shall take effect and be in force after its passage and posting pursuant to law.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this _____ day of _____, 2018.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Lynn A. Galyardt, Director of Finance and Administration/Village Clerk

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

RESOLUTION NO: 18-_____

A Resolution to amend the 2018 Budget to reflect changes in revenues and expenditures.

WHEREAS, Resolution 17-21, a resolution adopting the 2018 annual budget and establishing the 2017 tax levy, was adopted on November 16, 2017;

WHEREAS, the Village of Bayside finds it necessary to amend the General Fund, Sanitary Sewer Fund, Stormwater Utility Fund, Community Development Fund, Public Safety Communication Fund, Police Capital Fund, and the Public Works Capital Fund;

General Fund				
Account Name	Account Number	Budgeted Amount	Amended Budget	Increase/Decrease
Salaries-Full Time	10-51000-109	\$236,514	\$232,514	-\$4,000
Salaries - Part-Time	10-51000-112	\$0	\$4,000	\$4,000
DPW Salaries-Full Time	10-53000-110	\$344,338	\$344,450	-\$888
DPW Salaries-Part Time	10-53000-112	\$0	\$888	\$888
Police Salaries	10-52100-110	\$951,812	\$941,932	-\$9,880
GASB OPEB Study	10-52100-521	\$0	\$3,000	\$3,000
Police Recruitment	10-52100-180	\$13,478	\$16,478	\$3,000
Police Legal Labor Negotiations	10-52100-213	\$5,667	\$6,522	\$855
Police Clothing	10-52100-330	\$7,050	\$10,050	\$3,000
Gasb 45 Obligations	10-52100-519	\$0	\$25	\$25
Municipal Court Contract Services	10-51200-210	\$5,620	\$5,679	\$59
Municipal Court Office Supplies	10-51200-310	\$500	\$441	-\$59
Transfer to Fund 23	10-59223-900	\$0	\$20,000	\$20,000
Contingency	10-51000-500	\$50,000	\$30,000	-\$20,000
Sanitary Sewer Fund				
Account Name	Account Number	Budgeted Amount	Amended Budget	Increase/Decrease
Use of Bond Proceeds-Fund Balance	20-34000	\$0	\$178,845	-\$178,845
Salaries	20-51000-110	\$137,040	\$136,884	-\$156
Overtime	20-51000-111	\$244	\$400	\$156
Engineering	20-51000-216	\$32,843	\$33,465	\$622
Materials and Supplies	20-51000-230	\$3,600	\$4,348	\$748
Bond Issuance Fees	20-58291-226	\$0	\$27,001	\$27,001
Diggers	20-51000-234	\$3,500	\$2,130	-\$1,370
Equipment Replacement	20-51000-350	\$47,417	\$67,803	\$20,386
Transfer to Fund 40	20-59240-900	\$0	\$131,458	\$131,458
Stormwater Utility Fund				
Account Name	Account Number	Budgeted Amount	Amended Budget	Increase/Decrease
Right-of Way Management	22-46430	\$36,878	\$23,480	-\$13,398
Culvert Materials	22-53000-230	\$28,000	\$14,602	-\$13,398
Proceeds of Long-Term Debt	22-49100	\$0	\$455,000	\$455,000
Proceeds of Premium	22-49120	\$0	\$2,357	\$2,357
Intergovernmental Grant	22-43210	\$0	\$25,000	\$25,000
Use of Bond Proceeds-Fund Balance	22-34000	\$0	\$32,430	-\$32,430
Bond Issuance Fees	22-53000-226	\$170	\$12,215	\$12,045
Equipment Replacement	22-53000-350	\$7,845	\$28,230	\$20,385
Salaries - Part Time	22-53000-112	\$0	\$2,000	\$2,000
Salaries - Full Time	22-53000-110	\$63,168	\$61,168	-\$2,000
Materials & Supplies	22-53000-230	\$1,000	\$2,827	\$1,827
Construction Materials	22-53000-342	\$45,000	\$43,173	-\$1,827
Community Development Authority				
Account Name	Account Number	Budgeted Amount	Amended Budget	Increase/Decrease
Transfer from General Fund	23-49210	\$0	\$20,000	\$20,000
Materials and Supplies	23-51000-230	\$25,000	\$45,000	\$20,000
Public Safety Communications				
Account Name	Account Number	Budgeted Amount	Amended Budget	Increase/Decrease
Salaries	26-51000-110	\$1,194,840	\$1,193,642	-\$1,198
Recruitment	26-51000-180	\$0	\$752	\$752
Labor Legal Services	26-51000-213	\$1,000	\$1,446	\$446
Police Capital Fund				
Account Name	Account Number	Budgeted Amount	Amended Budget	Increase/Decrease
Transfer from Sanitary Sewer Fund	40-49220	\$0	\$131,458	\$131,458
Capital Equipment	40-91000-804	\$32,984	\$164,442	\$131,458
DPW Capital Fund				
Account Name	Account Number	Budgeted Amount	Amended Budget	Increase/Decrease
Proceeds of Long-Term Debt	41-49100	\$0	\$965,000	\$965,000
Proceeds of Premium	41-49120	\$0	\$2,029	\$2,029
Use Bond Proceeds -Fund balance	41-34000	\$0	\$661,578	-\$661,578
Bond Issuance Fees	41-91000-226	\$0	\$25,546	\$25,546
Capital Equipment	41-91000-803	\$4,700	\$330,117	\$325,417
Road Construction/Paving	41-91000-813	\$0	\$310,615	\$310,615

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TRUSTEES, that it hereby amends the General Fund Sanitary Sewer Fund, Stormwater Utility Fund, Community Development Fund, Public Safety Communication Fund, Police Capital Fund, and the Public Works Capital Fund;

PASSED AND ADOPTED by the Village Board of the Village of Bayside this ____ day of July, 2018.

VILLAGE OF BAYSIDE

Samuel D. Dickman,
Village President

Attest:

Lynn Galyardt
Director of Finance and Admin/Clerk/Treasurer

IV Aze

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

RESOLUTION NO: 18-____

**Resolution Authorizing a Debt Agreement between the Sanitary Sewer fund
and the Police Capital Fund**

WHEREAS, the police department has requested the acquisition of police vehicles, body cameras and computer equipment in the amount of \$166,191.26;

WHEREAS, \$34,732 will be paid for out of 2018 budget and remainder amount of \$131,458.33 will be a lease from the Sanitary Sewer Fund;

WHEREAS, through leasing, the Village can more cost effectively implement these purchase into every day operations;

WHEREAS, the Sanitary Sewer fund has sufficient financial resources to loan the funds to the Police Capital fund;

WHEREAS, the inter-fund borrowing from the Sanitary Sewer fund to the Police Capital fund will enhance the fund balance of the sewer fund;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin, that there shall be issued, a debt agreement between the Sanitary Sewer fund and the Police Capital fund in the amount of \$131,458.33 to purchase police squads and equipment (see addendum A).

PASSED AND ADOPTED by the Village Board of the Village of Bayside this _____ day of July, 2018.

VILLAGE OF BAYSIDE

Samuel D. Dickman,
Village President

Attest:

Lynn A. Galyardt, Director of
Finance and Administration
Village Clerk/Treasurer

Addendum A

Lease number	Description	Amount	Term	2021	2022	2023	2024	2025
1	2 Ford Utility SUV	\$ 60,472.00	4 years					
2	1 Ford Interceptor Sedan	\$ 22,998.00	5 years					
3	Body Cameras and misc items	\$ 45,319.85	8 years					
4	Lights	\$ 27,401.41	4 years					
5	Desktop Computers	\$ 10,000.00	4 years					
	Total	\$ 166,191.26						
		\$ (34,732.93)						
		\$ 131,458.33						

Interest rate % 2%

	2019	2020	2021	2022	2023	2024	2025
Lease number 1	15,420.36	15,420.36	15,420.36				
Lease number 2	4,691.59	4,691.59	4,691.59	4,691.59			
Lease number 3	5,778.28	5,778.28	5,778.28	5,778.28	5,778.28	5,778.28	5,778.28
Lease number 4	6,987.36	6,987.36	6,987.36				
Lease number 5	2,550.00	2,550.00	2,550.00				
Lease total per year	\$ 35,427.59	\$ 35,427.59	\$ 35,427.59	\$ 10,469.87	\$ 5,778.28	\$ 5,778.28	\$ 5,778.28

Total Lease Principal 131,458.33
 Total Lease Interest 2,629.17
 \$134,087.49

IV A 2 F

This letter provides a description of services provided by Actuarial & Health Care Solutions, LLC (AHCS) related to the valuation of the Village of Bayside (Village) liability for other post-employment benefits. The valuation will be prepared with a valuation date of January 1, 2018.

SERVICES TO BE PROVIDED

Services to be provided by AHCS include the following:

1. Provide the Village with a detailed list of information needed by AHCS to perform the valuation.
2. Work with Village staff to select assumptions for use in the calculations.
3. We will review the actuarial assumptions with you and discuss their general effect on the actuarial valuation. We will document the actuarial assumptions selected by you and the rationale for using them.
4. Perform the calculations necessary to determine the liability for the OPEB benefits.
5. Will provide the information necessary to meet the requirements of GASB 75.
6. Financial statement disclosure information will be provided for fiscal years ending December 31, 2018 and December 31, 2019 using the results of the January 1, 2018 actuarial valuation and standard roll-forward techniques.
7. Discuss by conference call the actuarial study to address conclusions found in the valuation reports.

All valuations will be completed in accordance with Governmental Accounting Standards Board (GASB) Statement No. 75, and with all applicable Actuarial Standards of Practice (ASOP's).

FEES

Professional fees for performing the actuarial valuation of the postretirement health benefits would be \$3,000 for the OPEB valuation.

Our fees assume all data is accurate and complete and provided in readily usable computer format.

Our fees are all-inclusive - there will be no additional charges for out-of-pocket or miscellaneous expenses. However, material changes to the covered group or benefit provisions, change in the applicable GASB standard, or any other changes requiring additional actuarial valuation work are beyond the scope of the above valuation fees. Any and all additional work will be done at the hourly rate of \$255 and advance approval by the Village will be obtained before commencing such work requiring additional fees.

If you have any questions, please call me at (262) 408-5101. We look forward to assisting the Village in this regard.

Accepted By:

Date:

Police Department June 2018 Report

Activity by the Numbers

- 592 Calls for Service
- 118 Business Checks were conducted
- 24 Crime Prevention Notices issued
- 3 Code Violations noted
- 24 Assists to Fire Department
- 14 Assists to Agencies
- 11 criminal arrests
- 4 Accident / Crash Investigated
- 91 Reports written
- 9,083 patrol miles
- 223 Traffic Stops
- 93 traffic violations cited:
 - 74 citations
 - 16 Warnings issued
- Court Activity (not aggregated)
 - 70 hearings conducted
 - Fines levied \$7,295.60
 - Fines paid \$2,469.10
 - Fines outstanding \$4,826.59

Highlights/Accomplishments

- Interviewed 12 candidates over 2 days for the position of police officer; 2 have advanced background check with the intent of tendering a conditional offer of employment
- Five police officers have expressed interest in and have the appropriate prerequisites for participating in the lieutenant promotional process
- Two police officers attended the funeral of Milwaukee Officer Irvine
- Police vehicle and in-car equipment acquisition plan was finalized and sent to Village Manager for comments and approval
- Completed the room transitions as the facility is being re-mapped for use
- Chief and staff met with director of North Shore Health Department
- Chief conducted table-top planning sessions with Schlitz Audubon Center; topic was dealing with unwanted persons
- Chief met with residents of Bayshore Condominiums at their manual meeting
- Chief attended regular meeting of North Shore Chiefs, Milwaukee County Law Enforcement Executives, and Wisconsin Law Enforcement Accreditation Group
- Staff met with WisDOT to coordinate incident management training; hosted here
- Chief attended Share point training
- Chief worked with Village Manager on access management revisions (including re-key of building)

Month Ahead

- Chief will continue to work with Schlitz Audubon Center in tabletop exercises focusing on dealing with unwanted subjects
- Lieutenants will undergo leadership potential assessments
- 2019 Budget development continues
- Chief will work with Village Manager to assess invitation to join Mid-Moraine Court System
- New officers expected to begin onboarding process by end of month

Picture of the Month



Police Squad

Communications Center June 2018 Report

Highlights/Accomplishments:

- BCC telecommunicator Rebecca Andersen was promoted to CTO/Lead, assigned to third shift.
- BCC telecommunicators Taylor Reed and Tyler Glaser are working on training as CTO's
- BCC is working to film a short recruitment video with the assistance of a PR firm. The video will feature resident telecommunicators as well as North Shore Chiefs.
- Call of the month was a retail theft in Shorewood at Metro Market. Subject concealed alcohol and abruptly put it back when she realized loss prevention were following her. She was stopped by police and subsequently arrested on outstanding warrants.

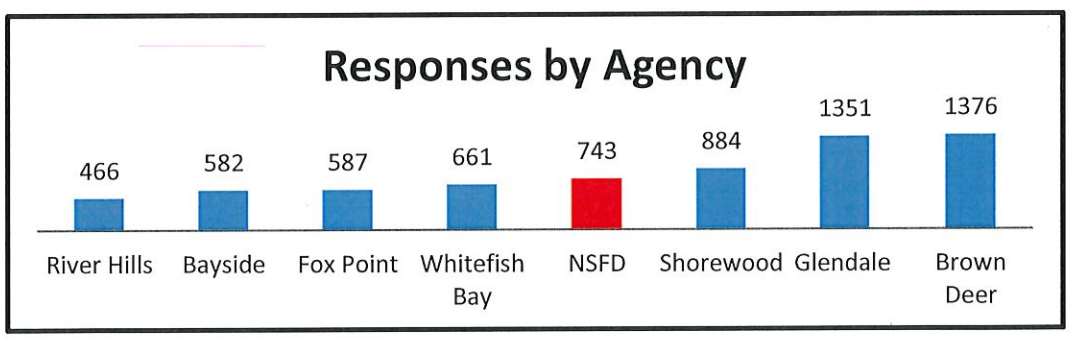
Metrics:

Metric	Measurement	Actual
Dispatch Time	Time to Dispatch Vehicle	29 seconds
Dispatch Call Review	Call Reviews	Pending
Department Accreditation	Departments	In Progress

Call Type	Month	2018 YTD	2017 YTD	YTD Change
911	2,275	12,596	12,389	+1.7%
Non-Emergency	7,772	40,484	42,347	-4.4%
Total	10,047	53,080	54,736	-3.0%

Top 5 Response Types:

1. Traffic Stop
2. Vacation/Business Check
3. Request for Police
4. Suspicious Activity
5. Advanced Life Support



Priorities for Next Month:

- June training NOAA weather radios and emergency weather notification.
- BCC staff will be completing SharePoint training
- New hire Brian McDonough will be starting as a telecommunicator with BCC

Picture of the Month



GLPD K9 Boomer and PO Guse

V A 3c

**PUBLIC SAFETY COMMUNICATIONS
SERVICES AGREEMENT**

VILLAGE OF BAYSIDE

AND

VILLAGES OF BROWN DEER, FOX POINT, RIVER HILLS, SHOREWOOD,
WHITEFISH BAY; CITY OF GLENDALE; AND NORTH SHORE FIRE DEPARTMENT

PUBLIC SAFETY COMMUNICATIONS SERVICES AGREEMENT

This Agreement is an Intergovernmental Cooperation Agreement pursuant to Sec. 66.0301, Wis. Stats., by and between the Village of Bayside (hereinafter referred to as Bayside) and the City of Glendale; Villages of Brown Deer, Fox Point, River Hills, Shorewood, and Whitefish Bay; and the North Shore Fire Department (hereinafter referred to as "Member Agencies").

Whereas, the Parties to the Agreement have found it advisable to engage in the provision of a unified public safety answering point (PSAP), communications operation, and public safety records management system (hereinafter referred to as public safety communications) and

Whereas, the governing bodies of the Parties have therefore approved a Plan and Funding for the Bayside Communications Center (BCC), and

Whereas, Bayside and the Member Agencies have operated and funded the Bayside Communication Center (BCC) since 2011, and

Whereas, Bayside and the Member Agencies have operated and funded a joint Public Safety Records Management System (RMS) since 2012, and the initial RMS Agreement required renegotiated terms and successor agreement in 2018, and

Whereas, Bayside and the Member Agencies have mutually benefited, both financially and through the provision of services, and

Whereas, Bayside and the Member Agencies desire to continue the operation and funding of the joint dispatch center and public safety records management system, and

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein, it is agreed by and between Bayside and Member Agencies as follows:

DURATION

The initial term of the Agreement shall begin on June 1, 2018 for 10 years and shall automatically renew for five-year periods thereafter. During the initial or any subsequent term, a Member Agency may notify BCC of its intent to withdraw for any reason whatsoever from the Agreement or not to renew the Agreement with at least three (3) years advance written notice prior to the end of a term.

SCOPE OF SERVICES

Bayside shall provide emergency dispatching services, computer aided dispatch, and records management system services to member Agencies. Bayside shall purchase, install, and maintain infrastructure, technology, and connectivity necessary to provide services associated directly with the joint public safety communications operation, inclusive of dispatch, computer aided dispatch, and records management systems. Bayside will manage, operate, and administer the personnel and operations of the BCC.

Member Agencies shall establish, maintain and manage the integrity of their Agency assets through wireless digital assistant connectivity and clients. Agencies shall not make any changes on subscriber units that would negatively impact the functionality or delivery of dispatch, computer aided dispatch, records management systems, and mobile communications, unless it is unanimously agreed upon by Bayside and member Agencies to change standards affecting public safety communication services provided by the BCC. Bayside shall provide quarterly financial statements to Member Agencies.

MUTUAL ASSISTANCE

Bayside and Member Agencies acknowledge that by the establishment of BCC by Bayside and its use by Bayside and the Member Agencies, Bayside and the Member Agencies are engaging in Mutual Assistance; and the BCC and Member Agencies will abide by the terms of the Law Enforcement Mutual Aid Agreement,
~~as set forth in Sec. 66.0313 Wis. Stats.~~

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OPERATIONS ADVISORY COMMITTEE

The Operations Advisory Committee (OAC) shall be composed of the Police Chief of Bayside, the Police or Fire Chief of each Member Agency, and the Communications Center Director. The OAC is advisory in nature and shall discuss and provide input and recommendations on operational and procedural matters that enhance the service delivery, efficiency and consistency in operation, usage, and relationship between the BCC and Member Agencies. Meetings of the OAC shall be held not less frequently than once each calendar quarter, and otherwise at the call of the Bayside Communications Center Director or upon the written request of a least two OAC members.

Bayside and each Member Agency shall appoint a Records Management System Administrator to serve as a liaison for technology related issues to enhance the uniformity, administration, and efficiency in the delivery of public safety services. Bayside and each Member Agency shall appoint a member to serve on the Public Safety Communications Policy Advisory Committee (PAC) to enhance the uniformity, administration, and efficiency in the delivery of public safety services.

CHARGES

Bayside and Member Agencies shall pay an Operating Cost Allocation related to the public safety communications operation as set forth in Appendix A. Annual Operating Cost Budget increases shall not exceed the average of the previous year's Member Agencies public safety (Police and Fire) collective bargaining agreement wage settlements, plus one percent (1%) for operational and personnel costs within the BCC. Bayside and Member Agencies, through written consent, may increase the budgeted allocation beyond the applicable annual increase limit. Bayside shall provide Member Agencies with its Annual Operating and Capital Cost Budget and Member Agency Cost Allocation by September 15 each year.

Should a significant community specific event occur or be requested by Bayside or a Member Agency served by the BCC, and the BCC incurs additional costs related to the event, Bayside or the Member Agency involved shall be responsible for any additional costs incurred. Member

agencies should inform the BCC of a community event, construction, or such activities that may impact the BCC at least 96 hours in advance.

A designated Capital Reserve Fund shall be established and funded annually as set forth in Appendix B. This Fund shall be used for current, anticipated, unforeseen, or future major capital purchases, or for debt service of capital purchases. BCC will include an annual report of capital fund related activities.

PAYMENTS

Payments shall be made fifteen (15) days prior to the last day of the first, fourth, seventh, and tenth month of the year. Capital contributions shall be due and payable by Member Agencies by January 31, annually, or on a case by case, through written mutual agreement, by Bayside and the Member Agency.

If a Member Agency fails to pay in full any payment to be made by it as provided by this Agreement on the due date, Member Agencies shall be indebted to Bayside for the payment due, plus interest at an annual percentage rate of eighteen percent (18%), from the due date until full payment. In the event Bayside or any Member Agency commences legal action regarding payments due under this Agreement, the prevailing party in such action shall be entitled to its costs, disbursements, and reasonable attorney's fees.

CONFIDENTIALITY

The parties to this Agreement consent to access of their respective municipal records by each agency or to a third party provided that access to confidential law enforcement records or other records recognized as confidential or exempt from disclosure under the Wisconsin Public Records law is restricted to authorized law enforcement, fire department personnel or employees or agents of the parties for bonafide purposes and any information received is held as confidential to the extent allowed under the Wisconsin Public Records Law.

PARTICIPATION

Should additional parties not currently under contract with Bayside nor members of the North Shore Fire Department, contract for the services of the BCC, contribute assets, capital, revenue, or personnel, or make any other contribution which reduces the cost to the BCC for its services, a credit shall be issued to the Member Agencies in an amount to be negotiated. The credit shall be the reasonable estimated amount of the pro-rata cost savings of such contribution both for a reduction in on-going Operating Costs Allocation and Operating Cost Budget as well as a credit against any Capital Reserve Fund balance already contributed by Member Agencies.

WARRANTIES AND DAMAGES

Bayside and Member Agencies agree that there are no warranties, express or implied, by this Agreement or otherwise, as to the service and as to any parts of any systems design, program, implementation, modification or other service provided by Bayside. There is no implied warranty of merchantability or fitness for a particular purpose. There is no warranty of any other kind. Nothing herein is intended to limit or preclude any claims Bayside or Member Agencies may have against any third parties, including manufacturers, sellers, dealers, repairers,

service providers, installers or others, nor shall this provision be construed as relating to, or defining in any way, liability as to third parties.

In the event that, despite the disclaimer of warranties above, a court of competent jurisdiction determines Bayside to be liable to Member Agencies in any way under this Agreement or pursuant to any other cause of action, the amount of recoverable damages shall be limited to a pro rata refund of Operating Costs and Capital Reserves paid by Member Agencies to Bayside during the preceding twelve (12) months.

THIRD PARTY LIABILITY

It is expressly understood by and between the parties that each party shall be responsible, in the event of a claim, or judgment by a court of competent jurisdiction, for liability to a third party, to the extent liability of the party shall be found. Nothing in this Agreement shall be construed to limit the right of contribution of either party against the other in the event of liability to a third party. This Agreement is intended to be solely between the Parties hereto and its terms shall not be construed to add, supplement, or grant any rights, benefits or privileges of any kind whatsoever to any third party or parties.

MAINTENANCE, SERVICE, REPAIRS

Member Agencies acknowledge that Bayside may from time to time render certain systems inoperative for service, repairs, alterations, upgrades, etc. and in doing so the Member Agencies service may be interrupted. Bayside will make every effort to notify Member Agencies prior to said down time and provide for alternate methods of providing service for critical systems.

Member Agencies also acknowledge that systems may become inoperative on their own for any number of reasons and Bayside shall only be held responsible for contacting appropriate service companies as soon as reasonably possible after receipt of the request for service and/or maintenance from Member Agencies.

Should any Member Agency terminate the Agreement, it shall be obligated for its share of any debt service (principal and interest) incurred while that Party was under the Agreement, unless such debt is assumed by another Party or some third person or entity. This section shall not apply to any new debt incurred during the withdrawal notice period.

The fact that a Member Agency is paying or is required to pay on debt service (principal and interest) incurred while that Member Agency was a member of BCC shall not entitle a terminated Member Agency after termination to any of the services provided by BCC.

DISPUTE RESOLUTION

The Parties agree that in the event of any dispute over the terms, performance, or administration of this Agreement they will submit first to mediation by a single mediator. In any litigation thereafter will entitle the substantially prevailing party shall be entitled to its attorneys' fees and costs.

AMENDMENTS

Any amendments to this Agreement or any exhibit hereto shall be approved by the governing bodies of Bayside and all Member Agencies. Any additions of product or service recommended by the OAC resulting in a financial impact shall be approved by the chief executive officer of each Member Agency prior to procurement

HOLD HARMLESS

~~Any uninsured liability, costs of damages for personal injury, property damage, or any other loss of whatever nature incurred by the BCC or any Party by reason of services provided by the BCC shall be the liability of the BCC, subject to the contributions of the Parties herein described. Any such uninsured liability, costs, or damage shall be paid proportionately by each of the Parties in accordance with the Operating Cost Allocation in Appendix A, notwithstanding the political jurisdiction in which such injury, loss, or damage occurs, through contributions by such Parties to the Operating Cost Budget, or if such operating budget is insufficient, through additional contributions to the BCC made proportionately by the Member Agencies in accordance with Appendix A.~~

ASSIGNMENT

Neither party may assign this Agreement.

SEVERABILITY

If any provision of this Agreement shall be held or declared invalid, illegal, or unenforceable under any law applicable thereto, such provision shall be deemed deleted from this Agreement without impairing or prejudicing the validity, legality, and enforceability of the remaining provisions hereof.

INSURANCE

Bayside shall procure and maintain during the term of this Agreement insurance to cover this operation. Such insurance shall include, but not be limited to property, workers compensation, general and auto liability, energy systems, errors and omissions, and employee dishonesty insurance coverage. Such ~~insurance~~ Liability Policies shall name each of the Member Agencies as an additional insured.

WISCONSIN LAW

This Agreement is to be interpreted in accordance with the laws of the State of Wisconsin.

NO WAIVER OF IMMUNITIES

Nothing in this Agreement shall constitute a waiver in whole or in part, of any immunities of Bayside or the Member Agencies under § 893.80 Wis. Stats. or any other statutory or common law.

ACKNOWLEDGMENT

Member Agency acknowledge by the signature of its duly authorized representative below that Member Agency or its authorized agent has read and understands all the terms and conditions of this Agreement as set forth herein, and Member Agency fully understands that Bayside is a provider of equipment and service and not an insurer, and Member Agency agree to be bound by such terms and conditions.

ENTIRE AGREEMENT

This document, including any and all attachments, unless specified as illustrative, constitutes the entire Agreement between Bayside and Member Agencies on this subject matter and is intended as a final expression of the Agreement of the parties and the complete and exclusive statement of the terms of the Agreement. All prior and collateral understandings, Agreements and promises with respect thereto are merged herein. No provision of this Agreement shall be deemed waived, amended or modified by either party unless such waiver, amendment or modification is in writing signed by the party sought to be bound by the waiver, amendment or modification.

This Agreement is not binding unless approved in writing by an Authorized Representative of Bayside. In the event of failure of approval, the only liability of Bayside shall be to return to Member Agencies the amount, if any, paid to Bayside upon signing of this Agreement. This Agreement supercedes and voids any previously existing agreement between Bayside and any of its Member Agencies.

PRESUMPTIONS

This Agreement is the result of negotiations between the Parties, each of whom was represented by counsel. No Party may claim or enjoy any presumption with regard to the interpretation of this Agreement based on its draftsmanship.

AUTHORITY

The Undersigned represent and warrant that they are duly authorized to enter into this Agreement on behalf of the respective Parties.

VILLAGE OF BAYSIDE

By: _____ DATE: _____
Samuel D. Dickman, Village President

By: _____ DATE: _____
Lynn A. Galyardt, Village Clerk

CITY OF GLENDALE

By: _____ DATE: _____
Bryan Kennedy, Mayor

By: _____ DATE: _____
Karen L. Couillard, City Clerk

VILLAGE OF BROWN DEER

By: _____ DATE: _____
Carl Krueger, Village President

By: _____ DATE: _____
Jill Kenda-Lubetski, Village Clerk

VILLAGE OF FOX POINT

By: _____ DATE: _____
Douglas Frazer, Village President

By: _____ DATE: _____
Kelly Meyer, Village Clerk

VILLAGE OF RIVER HILLS

By: _____ DATE: _____
J. Stephen Anderson, Village President

By: _____ DATE: _____
Chris Lear, Village Clerk

VILLAGE OF SHOREWOOD

By: _____ DATE: _____
Allison Rozek, Village President

By: _____ DATE: _____
Sara Bruckman, Village Clerk

VILLAGE OF WHITEFISH BAY

By: _____ DATE: _____
Julie Siegel, Village President

By: _____ DATE: _____
Jennifer Amereit, Village Clerk

NORTH SHORE FIRE DEPARTMENT

By: _____ DATE: _____

Bryan Kennedy, President

By: _____ DATE: _____
Carl Krueger, Secretary



APPENDIX A: Operating Cost Allocation

For the fiscal year 2018, Bayside and Member Agency billings to the BCC total \$2,251,633. Member Agencies shall pay the following allocation of the annual budgeted operational charges (Operating Cost Allocation):

	2018	2019	2020	2021	2022
Bayside	12.50%	12.50%	12.50%	12.50%	12.50%
Brown Deer	17.74%	17.75%	17.75%	17.75%	17.75%
Fox Point	12.60%	12.55%	12.55%	12.55%	12.50%
Glendale	17.11%	17.25%	17.40%	17.55%	17.75%
River Hills	6.34%	6.45%	6.45%	6.45%	6.50%
Shorewood	15.82%	16.00%	16.25%	16.50%	16.75%
Whitefish Bay	17.88%	17.50%	17.10%	16.70%	16.25%

Future year's costs shall be determined by the conditions specified in the Agreement (Charges). Percentages in years 2023 and beyond shall be the same as 2022.

APPENDIX B: Capital Reserve Fund

For the purposes of this Agreement:

- Bayside and Member Agency Contributions to the BCC Capital Reserve Fund shall be:
 - 2018: \$143,962.79
 - 2019: \$157,326.27
 - 2020: \$172,387.39
- Member Agencies shall pay the following allocation of the annual budgeted capital reserve charges:

	2018	2019	2020	2021	2022
Bayside	12.50%	12.50%	12.50%	12.50%	12.50%
Brown Deer	17.74%	17.75%	17.75%	17.75%	17.75%
Fox Point	12.60%	12.55%	12.55%	12.55%	12.50%
Glendale	17.11%	17.25%	17.40%	17.55%	17.75%
River Hills	6.34%	6.45%	6.45%	6.45%	6.50%
Shorewood	15.82%	16.00%	16.25%	16.50%	16.75%
Whitefish Bay	17.88%	17.50%	17.10%	16.70%	16.25%

- After 2020, the annual capital fund allocation shall increase by the same percentage as the operating budget as outlined in the Agreement. Percentages in years 2023 and beyond shall be the same as 2022.

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**AGREEMENT FOR PUBLIC HEALTH SERVICES
NORTH SHORE HEALTH DEPARTMENT**

VILLAGE OF BROWN DEER

AND

VILLAGES OF BAYSIDE, FOX POINT, RIVER HILLS, SHOREWOOD, WHITEFISH BAY; CITY OF GLENDALE;

**AGREEMENT FOR PUBLIC HEALTH SERVICES
NORTH SHORE HEALTH DEPARTMENT**

This Agreement is an Intergovernmental Cooperation Agreement pursuant to Sec. 66.0301, Wis. Stats., by and between the Village of Brown Deer (hereinafter referred to as Brown Deer) and the City of Glendale; Villages of Bayside, Fox Point, River Hills, Shorewood, and Whitefish Bay (hereinafter referred to as "Member Agencies").

WHEREAS, Section 251.02 (2). of the Wisconsin Statutes specifically states that "In a county with a population of 500,000 or more, the governing body of each city or village shall establish a local health department that meets the requirements of this chapter (251) or shall contract with the local health department of another city or village in the county to have that local health department provide services"; and,

WHEREAS, Section 251.03 (1) of the Wisconsin Statutes provides for the creation of a local board of health; and,

WHEREAS, Section 251.04 of the Wisconsin Statutes prescribes the duties and powers of a local board of health that includes, but does not limit, assuring a maintenance level of at least a "Level 2", as defined in Section 251.05 (2)(a) of the Wisconsin Statutes; and,

WHEREAS, Section 251.05 (3) of the Wisconsin Statutes further requires a local health department to: (a) regularly and systematically collect, assemble, analyze and make available information on the health of the community, including statistics on health status, community health needs and epidemiologic and other studies of health problems; (b) develop public health policies and procedures for the community; (c) involve key policymakers and the general public in determining a set of high priority public health services and assure these services to every member of the community; and, (d) submit data, as requested, to the local public health data system established by the department; and,

Whereas, Brown Deer and the Member Agencies have operated and funded a joint local health department since 2012, and

Whereas, Brown Deer and the Member Agencies have mutually benefited, both financially and through the provision of services, and

Whereas, Brown Deer and the Member Agencies desire to continue the operation and funding of the North Shore Health Department, and

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein, it is agreed by and between Brown Deer and Member Agencies as follows:

SCOPE OF CONTRACT

This Agreement supersedes and replaces all prior agreements for joint-local health department services, excepting that any provision of a previous agreement which is not specifically covered or amended by this Agreement shall remain in full force and effect, specifically, without limitation by enumeration

herein, prior provisions relating to the organizational and governance structure of the North Shore Health Department.

DURATION

The initial term of the Agreement shall be for 10 years and shall automatically renew for five-year periods thereafter. During the initial or any subsequent term, a Member Agency may notify the NSHD of its intent to withdraw for any reason whatsoever from the Agreement or not to renew the Agreement with at least three (3) years advance written notice prior to the end of a term.

SCOPE OF SERVICES

Brown Deer, on behalf of the North Shore Health Department, shall supply the following local public health services to all municipalities signatory to this agreement:

- A. Local Board of Health to discharge the powers, duties, and statutory obligations in accordance with Chapter 251 of the Wisconsin Statutes and DHS 140 of the Wisconsin Administrative Code for a Level II or Level III health department. Such services include, but are not limited to, public health nursing services, prevention and control of communicable disease and other disease, promotion of health and abatement or removal of human health hazards and selected objectives consistent with *Healthier People in Wisconsin: A Public Health Agenda for Year 2020* and DHS 140.04 and 140.05 of the Wisconsin Administrative Code. General public health services are more fully set forth in Appendix A.
- B. Local Health Officer to provide Level II or Level III public health services, with qualifications and duties of said local public health officer as prescribed in Section 251.06 of the Wisconsin Statutes and to discharge the duties of said office in accordance with Section 251.06 (3) of the Wisconsin Statutes.
- C. Submit on behalf of the North Shore Department grant proposals to State, Federal, or other agencies to assist in defraying costs of providing services herein.
- D. Perform any other and further activities as may be necessary and proper to provide public health services.
- E. A Medical Officer who is the medical advisor and is licensed to practice medicine and surgery by the State of Wisconsin shall be appointed by the Board of Health for a two-year term.
- F. Upon approval and execution of this agreement, the above-named municipalities agree that public health services will be performed in each of the municipalities by the "North Shore Health Department". In providing such services under this agreement, the employees of the North Shore Health Department will be employees of Brown Deer and will perform under the Director, (local health officer) who will work under the general direction of the Chief Administrative Officer in each North Shore municipality party to this agreement, or his/her designee in his/her municipality.

BOARD OF HEALTH

The North Shore Board of Health shall be composed of a representative appointed by each municipality for a two-year term, and members of the Board of Health will be authorized to carry out the duties and functions as specified in Section 251.04 of the Wisconsin Statutes.

The Board shall ensure that the Department provides all services required by Chapter 251 of the Wisconsin State Statutes and DHS 140 of the Wisconsin Administrative Code for a Level II or Level III health department.

CHARGES

Brown Deer and Member Agencies shall pay an Operating Cost Allocation related to the North Shore Health Department as set forth in Appendix B. Annual Operating Cost Budget increases shall not exceed the average of the previous year's Member Agencies public safety (Police and Fire) collective bargaining agreement wage settlements, plus one percent (1%). Brown Deer and Member Agencies, through written consent, may increase the budgeted allocation beyond the applicable annual increase limit. Brown Deer shall provide Member Agencies with its Annual Operating Cost Allocations by September 15 each year.

Should a significant community specific public health event or emergency occur or be requested by Brown Deer or a Member Agency served by the NSHD, and the NSHD incurs additional costs, Brown Deer or the Member Agency involved shall be responsible for any additional costs incurred.

LEGAL REPRESENTATION

The Village of Brown Deer's municipal attorney will serve as the default legal counsel for the North Shore Health Department for general questions and legal issues that impact the entire jurisdiction. Fees for legal counsel will be paid for by the North Shore Health Department as part of their Administrative Charges paid to the Village of Brown Deer. If there is a need for enforcement actions in Brown Deer or a specific Member Agency, the municipal attorney for the impacted municipality will be consulted by the North Shore Health Department, and representation and all attorney's fees and costs regarding representation shall be paid for by the specific municipality.

PAYMENTS

Payments to the North Shore Health Department for Operative Costs shall be made fifteen (15) days prior to the last day of the first, fourth, seventh, and tenth month of the year.

if a Member Agency fails to pay in full any payment to be made by it as provided by this Agreement on the due date, Member Agencies shall be indebted to Brown Deer for the payment due, plus interest at an annual percentage rate of eighteen percent (18%) , from the due date until full payment. In the event Brown Deer or any Member Agency commences legal action regarding payments due under this Agreement, the prevailing party in such action shall be entitled to its costs, disbursements, and reasonable attorney's fees.

THIRD-PARTY LIABILITY

It is expressly understood by and between the parties that each party shall be responsible, in the event of a claim, or judgment by a court of competent jurisdiction, for liability to a third-party, to the extent

liability of the party shall be found, and shall be responsible for all costs and fees attendant with the defense or settlement of such a claim. Nothing in this Agreement shall be construed to limit the right of contribution of either party against the other in the event of liability to a third-party. This Agreement is intended to be solely between the Parties hereto and its terms shall not be construed to add, supplement, or grant any rights, benefits or privileges of any kind whatsoever to any third-party or parties.

DISPUTE RESOLUTION

The Parties agree that in the event of any dispute over the terms, performance, or administration of this Agreement they will submit first to mediation by a single mediator. In any litigation thereafter will entitle the substantially prevailing party shall be entitled to its attorneys' fees and costs.

AMENDMENTS

Any amendments to this Agreement or any exhibit hereto shall be approved by the governing bodies of Brown Deer and all Member Agencies.

ASSIGNMENT

No party may assign this Agreement.

SEVERABILITY

If any provision of this Agreement shall be held or declared invalid, illegal, or unenforceable under any law applicable thereto, such provision shall be deemed deleted from this Agreement without impairing or prejudicing the validity, legality, and enforceability of the remaining provisions hereof.

INSURANCE

Brown Deer shall procure and maintain during the term of this Agreement insurance to cover this operation. Such insurance shall include, but not be limited to property, workers compensation, energy systems, errors and omissions, and employee dishonesty insurance coverage. Such [Liability Policies](#) shall name each of the Member Agencies as an additional insured.

WISCONSIN LAW

This Agreement is to be interpreted in accordance with the laws of the State of Wisconsin.

NO WAIVER OF IMMUNITIES

Nothing in this Agreement shall constitute a waiver in whole or in part, of any immunities of Brown Deer or the Member Agencies under § 893.80 Wis. Stats. or any other statutory or common law.

ACKNOWLEDGMENT

Member Agency acknowledge by the signature of its duly authorized representative below that Member Agency or its authorized agent has read and understands all the terms and conditions of this Agreement as set forth herein, and Member Agency fully understands that Brown Deer is a provider of equipment and service and not an insurer, and Member Agency agree to be bound by such terms and conditions.

ENTIRE AGREEMENT

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Any uninsured liability, costs of damages for personal injury, property damage, or any other loss of whatever nature incurred by the NSHD or any Party by reason of services provided by the NSHD shall be the liability of the NSHD, subject to the contributions of the Parties herein described. Any such uninsured liability, costs, or damage shall be paid proportionately by each of the Parties in accordance with the Operating Cost Allocation in Appendix A, notwithstanding the political jurisdiction in which such injury, loss, or damage occurs, through contributions by such Parties to the Operating Cost Budget, or if such operating budget is insufficient, through additional contributions to the NSHD made proportionately by the Member Agencies in accordance with Appendix A.¶

Deleted: insurance

This document, including any and all attachments, unless specified as illustrative, constitutes the entire Agreement between Brown Deer and Member Agencies on this subject matter, except as specifically set forth under Scope of Services, and is intended as a final expression of the Agreement of the parties and the complete and exclusive statement of the terms of the Agreement. All prior and collateral understandings, Agreements and promises with respect thereto are merged herein. No provision of this Agreement shall be deemed waived, amended or modified by either party unless such waiver, amendment or modification is in writing signed by the party sought to be bound by the waiver, amendment or modification.

This Agreement is not binding unless approved in writing by an Authorized Representative of Brown Deer. In the event of failure of approval, the only liability of Brown Deer shall be to return to Member Agencies the amount, if any, paid to Brown Deer upon signing of this Agreement. This Agreement supersedes and voids any previously existing agreement between Brown Deer and any of its Member Agencies, except as specified herein.

PRESUMPTIONS

This Agreement is the result of negotiations between the Parties, each of whom was represented by counsel. No Party may claim or enjoy any presumption with regard to the interpretation of this Agreement based on its draftsmanship.

AUTHORITY

The Undersigned represent and warrant that they are duly authorized to enter into this Agreement on behalf of the respective Parties.

VILLAGE OF BAYSIDE

By: _____ DATE: _____
Samuel D. Dickman, Village President

By: _____ DATE: _____
Lynn A. Galyardt, Village Clerk

CITY OF GLENDALE

By: _____ DATE: _____
Bryan Kennedy, Mayor

By: _____ DATE: _____
Karen L. Couillard, City Clerk

VILLAGE OF BROWN DEER

By: _____ DATE: _____

Carl Krueger, Village President

By: _____ DATE: _____
Jill Kenda-Lubetski, Village Clerk

VILLAGE OF FOX POINT

By: _____ DATE: _____
Douglas Frazer, Village President

By: _____ DATE: _____
Kelly Meyer, Village Clerk

VILLAGE OF RIVER HILLS

By: _____ DATE: _____
J. Stephen Anderson, Village President

By: _____ DATE: _____
Tammy LaBorde, Village Clerk

VILLAGE OF SHOREWOOD

By: _____ DATE: _____
Allison Rozek, Village President

By: _____ DATE: _____
Sara Bruckman, Village Clerk

VILLAGE OF WHITEFISH BAY

By: _____ DATE: _____
Julie Siegel, Village President

By: _____ DATE: _____
Jennifer Amerell, Village Clerk

APPENDIX A

North Shore Health Department Services for the 7 North Shore Communities

General Provisions

Board of Health:

- Representation from each community.
- Participation in program evaluation and staff selection process.
- Carry out powers and duties specified in WI State Statute, Chapter 251.04.

Finances:

- Budget management and preparation with Board of Health.
- Village of Brown Deer as fiscal agent for the Department.
- Annual budget presentation to Village of Brown Deer and any requesting municipalities.

Grant Management:

- Negotiating and completing grant objectives.
- Completing required annual grant reports.
- Submitting grant expenditure reports and managing grant funds.

Health Department Level:

- Maintain minimum Level II status as outlined in WI State Statute, Chapter 251 and WI Administrative Code, DHS 140.

Location:

- 2 locations at the existing facilities in Shorewood and Brown Deer.

Partnerships:

- Collaborating with other community departments, school systems, healthcare facilities, businesses and senior and other community organizations.
- Serve on local, regional, county, or state coalitions related to North Shore community health improvement initiatives.

Program/Service Development:

- Public health programs and services developed according to needs as identified by a North Shore Community Health Assessment and North Shore Community Health Improvement Plan and Department of Health Services Administrative Rule, 140.

Program/Service Evaluation:

- Communities will have opportunities for continued evaluation of programs and services. North Shore Health Department will maintain a Performance Management System for tracking and reporting on department programs and services.

North Shore Health Department Services and Programs (in alphabetical order),

as of 2018

Animal Bites to Humans (WI State Statute, Chapter 95.21 – Animal Health):

Quarantine dogs and cats after bites to humans in communities with local rabies control programs.

Collect and submit animal specimens for rabies testing.

Provide information to the public on health effects of animal bites.

Attend vicious animal hearings as requested by police.

Beach Water Testing (Grant from WI Department of Natural Resources):

Test water from Atwater, Klode, and Doctors Park beaches during swimming season.

Post test results at the beaches and on wibeaches.com.

Close and reopen beaches to wading and swimming as necessary.

Blood Pressure Checks (Administrative Code, DHS 140 – Public Health Nursing Services):

By appointment at either location.

Monthly blood pressure clinics throughout North Shore.

Cholesterol/Triglyceride/Glucose Screening (WI Administrative Code, DHS 140 – Public Health Nursing Services):

By appointment during monthly scheduled cholesterol clinics at both locations. Includes discussion of results with a public health nurse.

Communicable Disease Control (WI State Statute, Chapter 252 – Communicable Disease):

Active surveillance of community schools, daycares and nursing homes. Receiving and analyzing communicable disease reports from these sources.

Follow-up on communicable diseases according to state protocols.

Report disease outbreaks to the community via newsletters and the websites.

Provide antituberculosis medications to TB infected residents and doing directly observed therapy as required.

Home/school/business visits as necessary for disease prevention and control.

Community Events (WI Administrative Code, DHS 140 - Services to Promote Health):

Participate in public health-related community events throughout North Shore.

Community Health Assessment (WI Administrative Code, DHS 140, Public Health Nursing Services)

Participate in or lead a collaborative process resulting in a comprehensive community health assessment.

Community Health Improvement Initiatives (Priorities identified as part of Community Health Improvement Planning Process, WI Administrative Code, DHS 140). Example priorities include:

- Injury Prevention
- Chronic Disease Prevention and Control
- Mental Health and Wellness
- Substance Abuse
- Other Emerging Public Health Priorities

Emergency Preparedness (WI State Statute, Chapter 323 - Emergency Management; CDC and WI Department of Health Services Grant Funding):

Attend regional and statewide planning and training sessions and exercises.

Provide information to the public on preparing for disasters and emergencies.

24 hour on-call availability of health department personnel via a cell phone number available to North Shore Fire/Rescue, community officials and police departments. Number available through Bayside Communications Center.

Flu Clinics (WI Administrative Code, DHS 140 – Public Health Nursing Services):

At varying locations throughout the North Shore.

Food Safety and Recreational Licensing (WI State Statute, Chapter 97.41 – Retail Food: WI Administrative Code, DHS 140)

Health Education and Information (WI Administrative Code, DHS 140 – Public Health Nursing Services, Services to Promote Health):

Available from a public health nurse by phone or by visiting either location.

Posted on community websites and social media.

Printed educational materials available by request.

Prepare community newsletter articles as requested.

Home Visits (WI Administrative Code, DHS 140 – Public Health Nursing Services):

Provide home visits for newborns, elderly, or others with health concerns or reportable communicable diseases.

Provide home visits when referred by health care providers and fire and police departments.

Human Health Hazard Investigation (WI State Statute, Chapter 254.55 – Human Health Hazards; WI Administrative Code, DHS 140):

Follow-up on referrals or concerns from public.

Immunization Program (WI Administrative Code, DHS 140 - Public Health Nursing Services, Grant funding from WI Department of Health Services):

Offer two immunization clinics per month at the Shorewood location, two clinics per month at the Brown Deer location, one clinic per month at the North Shore Library.

Immunizations provided based on guidelines by the CDC and WI Department of Health Service's Vaccine for Children Program.

Access and update the statewide immunization database.

Assure compliance with Wisconsin Student Immunization Law.

Lead Screening and Prevention (WI State Statute, Chapter 254.152, Toxic Substances, Lead Poisoning, Grant funding from WI Department of Health Services):

Consultation and referral for families with a child with elevated blood lead levels.

HEPA vacuum rental for lead particle cleanup.

Maternal and Child Health (WI Administrative Code, DHS 140 - Public Health Nursing Services, Grant funding from WI Department of Health Service)

Priorities determined based on Maternal and Child Health Block Grant to DHS. Priorities in 2018 include suicide prevention and support for breastfeeding in workplaces and childcare settings.

Referrals for free mammograms and Pap tests for qualifying women through a State-funded program.

Mosquito (West Nile Virus) Surveillance (WI Administrative Code, DHS 140 – Conduct Environmental Health Program):

Test ditches and catchbasins for mosquito larvae in communities using larvicide, per requirements of DNR permit.

Provide public information on mosquito control and personal protection.

APPENDIX B: Operating Cost Allocation

For the fiscal year 2018, Brown Deer and Member Agency billings to the North Shore Health Department total. Member Agencies shall pay the following allocation of the annual budgeted operational charges (Operating Cost Allocation):

	Current - 2018	2019	2020	2021	2022	2023
Bayside	5.86%	5.82%	5.79%	5.75%	5.72%	5.68%
Brown Deer	28.14%	27.03%	25.91%	24.80%	23.68%	22.57%
Fox Point	6.08%	6.73%	7.38%	8.03%	8.68%	9.32%
Glendale	14.42%	15.33%	16.24%	17.15%	18.06%	18.97%
River Hills	2.06%	2.10%	2.14%	2.18%	2.22%	2.26%
Shorewood	28.69%	27.47%	26.24%	25.02%	23.79%	22.57%
Whitefish Bay	14.75%	15.52%	16.30%	17.07%	17.85%	18.62%

Future year's costs shall be determined by the conditions specified in the Agreement (Charges). Percentages in years 2024 and beyond shall be assessed based on the funding formula in 2023.

V A 9a

September 8, 2018 Picnic

Completed:

Inflatables reserved from KC Inflatables and SoccerKnockers

- Rock Climbing wall with staffing
- 40' Obstacle Course
- Two 15' X 15' Bounce Houses
- 10 Soccer Kicker balls
- Pool table
- Hockey Rink

Reserved tents, tables and chairs from Canopies.

Reserved portable sink.

Reserved corn roaster to be delivered and picked up.

DJ Mike Sherwood has been reserved through ACA Entertainment.

Users confirmed they will be able to grill.

Schlitz Audubon Nature Center and North Shore Health Department about attending.

Attendance confirmed:

- North Shore Fire Rescue
- LX Club

Beer Capitol has been contacted regarding reserving the Beer Trailer.

Letters have been sent notifying elected officials of the date and time.

V A9d



Village of Bayside
9075 North Regent Road
Ad Hoc Community Event Committee Meeting Minutes
June 19, 2018

I. CALL TO ORDER AND ROLL CALL

Chairperson Rosenfeld called the meeting to order at 5:00pm.

Roll Call

Committee Members:
Chairperson Dan Rosenfeld-left at 5:30pm
John Krampf
Erin LeMoine
Michelle Walny
Adria Willenson-arrived at 5:15pm
Margaret Zitzer
Sandy Byrne-Alternate-absent
Randall Bauter-Alternate-absent
Robb DeGraff-Alternate-absent

Also present: Village Manager Andy Pederson
Director of Finance and Administration Lynn Galyardt
Assistant Village Manager Jake Meshke
Daniel Muchin

II. CALL TO ORDER AND ROLL CALL

II. BUSINESS

1. Approval of the February 12, 2018 meeting minutes.

Motion by John Krampf, seconded by Erin LeMoine, to approve the February 12, 2018 meeting minutes. Motion carried unanimously.

2. Discussion/update on fundraising status.

The Committee discussed the fundraising status. Currently \$19,500 has been raised in 2018. John Krampf stated next year the fundraising committee needed to begin fundraising earlier in the year to enable the Committee to complete the fund-raising goal. The Committee needed to determine who would be contacting each organization or person on the sponsorship list in January. The Board of Trustees would need to determine who they would be contacting at that time as well. The Committee needed to have a specific list of talking points that each committee member states to establish consistency. The list of food items needed for the picnic needs to be provided to the Committee in January so they knew what items are needed for the picnic. Chairperson Rosenfeld requested the fund raising be ongoing.

3. Discussion on 2018 Village Picnic planning.

The Committee determined the cost for beer will be \$3 per glass. Attendees who purchase a Village of Bayside mug for \$5 will receive one free beverage and refills will be \$2. The Committee discussed the time that food would be served and determined food would be

served from 2-6pm and the picnic would be held from 2-7pm to allow for volunteers and staff to begin clean up before dusk. The Committee discussed volunteers for the end of the picnic clean-up and determined a list of volunteers would be set for the clean-up time frame.

Manager Pederson stated the 5k walk run only had 4 participants registered and requested the Committee start promoting sign ups.

4. Discussion on 2018 Fall Fest.

The Committee discussed discontinuing the Fright Night event and determined they would recommend to the Village Board of Trustees the Fall Fest event scheduled for October 28 from 2-5pm and the Fright Night event would be cancelled for this year. The Committee stated the Packer Game start time of 3:15pm was a direct conflict with the previously determined time frame of 2-5pm and noted attendance would be minimal. The Committee discussed having a Fright Night event on a different day and determined parents would not want to have to dress their children up on multiple days due to school events. The Committee noted trick-or-treat participants had been minimal in the past and were concerned the Fright Night event would be a waste of time and sponsorship funds because past attendance has been low, it is the lowest rated community event according to the 2017 Community Survey, there are less sponsorship dollars than last year, last year's event cost \$2,710 which was 15% of the Village's budget for events, it is the lowest.

5. Discussion on 2019 Arts Event.

Margaret Zitzer and Adria Willenson presented their ideas regarding an Arts Event focusing on Bayside Artists to be held at Ellsworth Park in June of 2019. John Krampf suggested all North Shore artists be allowed to display art. Margaret Zitzer suggested applicants pay \$50 and enter a request to set up a tent to display their art and a jury determines who is allowed to display. Manager Pederson questioned how long the event would last and how many people were expected to attend. Adria Willenson stated she would like a two-day event and anticipated 200 people would attend. The Committee discussed the Art Event and determined they would contact Schlitz Audubon Nature Center to attempt to partner with them to hold the event as the Nature Center had held similar events in the past and a table would be set up at the Village Picnic and 5k events in an attempt to determine residents interest in an Arts event.

III. ADJOURNMENT

Motion by Erin LeMoine, seconded by Margaret Zitzer, to adjourn the meeting at 6:18pm.
Motion carried unanimously.

Lynn Galyardt, Director of Finance and Administration | | July 11, 2018