



I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00pm.

ROLL CALL

President: Sam Dickman
Trustees: Mike Barth
Daniel Muchin
Robb DeGraff
Dan Rosenfeld
Eido Walny
Margaret Zitzer

Public Works Committee Member: JoAnn Lutz
Public Safety Committee Member: Mort Swerdlow

Also Present: Village Manager Andy Pederson
Assistant Village Manager La’Neka Horton
Administrative Services Director Lynn Galyardt
Village Attorney Chris Jaekels
Library Director Susan Draeger-Anderson
Lieutenant Paul Picciolo
Communication Center Supervisor Lonnie Gannett
There was no one in the audience

II. PLEDGE OF ALLEGIANCE

III. PUBLIC HEARING

A. Public Hearing on the 2020 Community Development Block Grant Funds- Proposed 2020 Village of Bayside Projects.

President Dickman read the above notice and called for public discussion at 6:01pm.

Manager Pederson stated the proposed 2020 Community Development Block Grant project was to fund the wages for the Director of the LX Club. No one from the public commented.

President Dickman closed the Public Hearing at 6:02pm.

IV. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. **Board of Trustees meeting minutes, July 18, 2019.**
2. **Summary of Claims for July 5, 2019 through August 2, 2019 in the amount of \$154,349.34.**
3. **Application for issuance of operator’s license request for Sam J. Papermaster, Otto’s Bayside, Jill Wesloski, Otto’s Bayside and Craig R. Kitzrow, Otto’s Bayside, which has been approved by the Police Department.**

- 4. Authorization for Sale of Garbage Truck.**
- 5. Proclamation Recognizing August 25, 2019 as Friendship Circle Day.**

Motion by Trustee Muchin, seconded by Trustee DeGraff, to approve the Board of Trustees meeting minutes, July 18, 2019; Summary of Claims for July 5, 2019 through August 2, 2019 in the amount of \$154,349.34; Application for issuance of operator's license request for Sam J Papermaster, Otto's Bayside, Jill Wesloski, Otto's Bayside and Craig R Kitzrow, Otto's Bayside, which has been approved by the Police Department; Authorization for Sale of Garbage Truck; Proclamation Recognizing August 25, 2019 as Friendship Circle Day. Motion carried unanimously.

V. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

Public Works Committee Member JoAnn Lutz stated not everyone has a computer to request on demand yard waste pick up and would like yard waste to be pick up every two weeks. Manager Pederson stated historically Department of Public Work crews picked up yard waste 13 times per year, and in 2019 an additional three on-demand pickups were added to the calendar. Manager Pederson noted that a yard waste calendar can be picked up at Village Hall or found in the monthly newsletter. Residents can call and have the Village to add their address to the on-demand schedule.

VI. BUSINESS AGENDA

A. Introduction of Department of Public Works employee Jason Fischer and Assistant Village Manager La'Neka Horton.

Manager Pederson introduced Jason Fischer who joined the Department of Public Works on August 5, 2019 and the Department is now fully staffed. Jason spent the last 18 years as a professional mechanic. Manager Pederson stated Jason is excited about this career change and the opportunity to join our team, noting Jason will help work on equipment as well as the role of a Municipal operator.

Manager Pederson introduced La'Neka Horton who joined the Village of Bayside as the Assistant Village Manger. Manager Pederson noted that La'Neka has over 20 years of municipal experience from the City of Milwaukee. La'Neka has a Bachelor's Degree in Business Administration and Master's Degree in Management from Cardinal Stritch and previously served as an adjunct professor at Cardinal Stritch College.

B. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

a. Discussion/action on the July 2019 Police Department Report.

Lieutenant Picciolo provided an overview of the July 2019 Police Department report stating the Presidential motorcade that passed through the Village didn't have any complications and the Secret Service noted the unique road blocks. Lieutenant Picciolo stated car thefts increased in the North Shore, and officers are visible during the hours of 10pm to midnight which resulted in eight arrests in Bayside. An average of 50 open garage doors were found each week and officers are alerting residents. Lieutenant Picciolo stated that Milwaukee County Transit bus stop at Glencoe Place west of Port Washington Road is closed.

Motion by Trustee Barth, seconded by Trustee Zitzer, on acceptance of the July 2019 Police Department Report. Motion carried unanimously.

b. Discussion/action on the July 2019 Communication Center Report.

Supervisor Gannett provided an overview of the July 2019 Communication Center report stating the Communication Center welcomed Samantha Pratt who finished the first phase of training. Supervisor Gannett noted dispatch response time is currently averaging 27 seconds and the staff is working on certification for WILEAG.

Motion by Trustee Barth, seconded by Trustee Rosenfeld, on acceptance of the July 2019 Communication Center Report. Motion carried unanimously.

2. Public Works Committee

a. Discussion/action on the July 2019 Department of Public Works Report.

Manager Pederson provided an overview of the July 2019 Department of Public Works report stating that work on the 2019 Ditch and Culvert Project is currently being completed on Tennyson. Brown Deer Road planter beds have been repaired and crews completed stump grinding and landscape restoration on the 150 trees that were removed this year. Manager Pederson noted another 300 infected trees are to be removed in the right of way. Trustee DeGraff questioned the time frame for dead tree removal on a residence property and if grant money is available for the removal of infected trees. Manager Pederson stated the Village Code is 10 days, however myBlue officers are meeting with residents to work on a time frame for removal. Manager Pederson stated We Energies is cutting trees only if the tree is a hazard to the main electric line. If a utility line is private servicing a house, it is up to homeowner to remove tree. Manager Pederson indicated no grant monies are currently available.

Motion by Trustee Barth, seconded by Trustee Walny, on acceptance of the July 2019 Department of Public Works Report. Motion carried unanimously.

b. Discussion/action on Stormwater License Agreements with 9043, 9055 and 9065 North Tennyson.

Manager Pederson stated three homeowners have signed the agreement to utilize their private property for the stormwater project. The license agreements would allow Stormwater flow through underground bioretention and vertical French drain structures, allowing water to flow back into the ground. The excavated areas will hold between 20,000 and 40,000 gallons of water. Manager Pederson noted this project will result in successful stormwater management.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve Stormwater License Agreements with 9043, 9055 and 9065 North Tennyson.

c. Discussion/update on 2019 Capital Projects.

Manager Pederson stated the Sanitary Sewer Rehabilitation Project of approximately 10,000 feet of sewer main, spot repair of the sanitary sewer main on Meadowlark, and 350 feet of stormwater lines underneath east Bay Point and Jonathan Lane extending into the ravine is now complete.

Manager Pederson stated road construction and stormwater management project for both Meadowlark and Tennyson between Hermitage and Fairy Chasm will be resurfaced in 2019. Ditching and culvert work is complete on Meadowlark, and work on Tennyson continues. The Village was awarded a grant in the amount of \$26,000 to assist with stormwater improvements in the area. Formal approval of the grant will be forthcoming at a future meeting. Landscape restoration is scheduled to begin in mid-August with paving tentatively scheduled to begin September 9, 2019.

President Dickman questioned if other areas have laterals in bad repair. Manager Pederson stated there are very few laterals in the Village that don't have issues.

Manager Pederson stated preliminary engineering work is in progress for Lift Station Upgrades.

Manager Pederson stated the HVAC Renovation materials have been ordered and should arrive by late September. The contractor has made minor modifications to the system to enhance functionality and comfortability over the summer. Work is scheduled to begin in October.

3. Finance and Administration Committee

a. Discussion/action on the July 2019 Finance and Administrative Services Report.

Director Galyardt provided an overview of the July 2019 Finance and Administrative Services Report stating the taxes for 2019 is complete, with \$119,405.06 in delinquent taxes. Director Galyardt stated the modification factor for Worker Compensation is down, resulting in a savings for the Village. Director Galyardt stated the net new construction calculation is .232%, which will allow an increase in the 2020 tax levy by the same amount.

Motion by Trustee DeGraff, seconded by President Dickman, on acceptance on the July 2019 Finance and Administrative Services Report. Motion carried unanimously

b. Discussion/action on the July 2019 Financial Statement and Investment Report.

Trustee Barth stated revenue and expenditures are on track, year-to-date.

Motion by Trustee Muchin, seconded by President Dickman, on acceptance on the July 2019 Financial Statement and Investment Report. Motion carried unanimously.

c. Discussion/action on Ordinance 19-_____, an Ordinance to amend section 8.071 of the Municipal Code with regard to sex offender presence and residency.

Trustee Barth stated this ordinance is to clarify that registered sex offenders are not allowed within parks and schools. Attorney Jaekels stated the current ordinance prohibits sex offenders to live near schools or parks.

Motion by Trustee Rosenfeld, seconded by Trustee Zitzer, to approve Ordinance 19-697, an ordinance to amend Section 8.071 of the Municipal Code with regard to sex offender presence and residency. Motion carried unanimously by roll call vote.

d. Discussion/action on Ordinance 19-_____, an Ordinance to amend section 104-4(k) of the Municipal Code with regard to building permits for re-roofing.

Manager Pederson stated the ordinance is to make re-roofing square footage for the purposes of permitting uniform in Municipal Code.

Motion by Trustee Rosenfeld, seconded by Trustee Zitzer, to approve Ordinance 19-698, an ordinance to amend Section 104-4(k) of the Municipal Code with regard to building permits for re-roofing. Motion carried unanimously by roll call vote.

e. Discussion/action on Resolution 19-_____, a Resolution amending Resolution 19-15 revising the fee schedule as referenced by the

Village of Bayside Municipal Code.

Trustee Barth stated the fee schedule would include a \$25 processing fee for monies collected for other police agencies.

Motion by Trustee Muchin, seconded by Trustee Zitzer, to approve Resolution 19-18, a Resolution amending Resolution 19-15 revising the fee schedule as referenced by the Village of Bayside Municipal Code. Motion carried unanimously by roll call vote.

f. Discussion/action authorizing submittal of the 2020 Community Development Block Grant application.

Trustee Barth stated this is for the reimbursement of expenses related to the employment of the part-time LX Club Coordinator. Trustee Barth noted this request is similar as in past years.

Motion by President Dickman, seconded by Trustee DeGraff, to approve the 2020 Community Development Block Grant application submittal. Motion carried unanimously.

4. Intergovernmental Cooperation Council-No report.

5. Board of Zoning Appeals-No report.

6. Architectural Review Committee

a. Discussion/action on Ordinance 19-____, an Ordinance to amend Section 104-125(1) of the Municipal Code with regard to fence type.

Trustee DeGraff stated this clarifies the calculation of openness of a fence based on actual constructed area, not what could be constructed. For example, Village Code allows a 6-foot fence. Applicants have submitted 4-foot solid fence and have been able to count the height between 4 and 6 feet as open. This ordinance would require only the area constructed to be counted as open.

Motion by President Dickman, seconded by Trustee Zitzer, to approve Ordinance 19-699, an ordinance to amend Section 104-125(1) of the Municipal Code with regard to fence type. Motion carried unanimously by roll call vote.

7. Plan Commission

a. Discussion/action on amended Conditional Use Permit for 8989 N Port Washington Road to replace and upgrade equipment on existing cell tower.

Motion by Trustee Muchin, seconded by Trustee Zitzer.

8. Library Board

a. Discussion/action on the July 2019 Library Report.

Susan Draeger-Anderson provided an overview of the July 2019 Library Report, stating the summer reading program is finishing up for the year and plans for renovation for the library is moving forward.

Motion by Trustee Barth, seconded by Trustee Zitzer, on acceptance on the July 2019 Library Report. Motion carried unanimously.

9. Community Event Committee

a. 5K

Director Galyardt stated the Village has 151 participants signed up for the Village of Bayside 5K/2mile run/walk.

b. Village Picnic

Director Galyardt stated food will be available from 2pm-6pm. Director Galyardt noted winners of the Emotionally Intelligent Sign contest will be announced at 4pm.

10. North Shore Fire Department-No report.

11. Community Development Authority-No report.

VI. VILLAGE PRESIDENT'S REPORT-No report.

VII. VILLAGE MANAGER'S REPORT-No report.

Manager Pederson stated that the Milwaukee County Transit System bus route changed and now ends at the Brown Deer Park-N-Ride and this was an administrative decision by The Milwaukee County Transit System. Manager Pederson stated Elizabeth Residence has expressed a safety concern as there isn't a sidewalk for their employees on Brown Deer Road, from the Park-N-Ride into Bayside. Manger Pederson is meeting with the Milwaukee County Transit System.

Manager Pederson stated Sweet Water is bringing 70-100 volunteers from Miller-Coors to help with two projects; clear cut along the railroad track by Regent Rd and fish creek by Ravine Bay. The clearing will be completed by September 6 before the Bayside 5K.

VIII. VILLAGE ATTORNEY'S REPORT-No report.

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

None.

X. CORRESPONDENCE

Attorney Jaekels stated former Village President, Trustee and Village Attorney, Tom Dought, passed away on August 9, 2019 at the age of 87.

XI. MOTION TO ADJOURN TO CLOSED SESSION

A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session (Intergovernmental Services Agreement and Professional Services Agreement).

Motion by President Dickman, seconded by Trustee Barth, to adjourn to closed session at 6:46pm pursuant to Section 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session (Intergovernmental Services

Agreement and Professional Services Agreement). Motion carried unanimously by roll call vote.

XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

Motion by President Dickman, seconded by Trustee Barth, to reconvene in open session at 7:07pm pursuant to Section 19.85 (2). Motion carried unanimously.

A. Action on items in closed session.

None.

XIII. ADJOURNMENT

Motion by President Dickman, seconded by Trustee Zitzer, to adjourn the meeting at 7:10pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Administrative Services Director