



## I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00 pm.

### ROLL CALL

**President:** Sam Dickman  
**Trustees:** Michael Barth Daniel Muchin  
Robb DeGraff Dan Rosenfeld  
Eido Walny-excused Margaret Zitzer

**Also Present:** Village Manager Andy Pederson  
Police Chief Doug Larsson  
Director of Communications Liane Scharnott  
Director of Finance and Administration Lynn Galyardt  
Assistant Village Manager Jake Meshke  
Village Attorney Chris Jaekels  
There were two people in the audience

## II. PLEDGE OF ALLEGIANCE

## III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

### A. Approval of:

1. Board of Trustee meeting minutes, August 16, 2018.
2. Summary of Claims for August 4, 2018 through September 4, 2018 in the amount of \$289,912.49.

### B. Action on:

1. Application for issuance of operator's license request for Joshua W Kary, Otto's Bayside, Nathan Severson, Otto's Bayside, Charles Strunk, Otto's Bayside, Andrew Jesswein, Otto's Bayside.

Motion by Trustee Muchin, seconded by Trustee DeGraff, to approve the Board of Trustee meeting minutes, August 16; 2018. Summary of Claims for August 4, 2018 through September 4, 2018 in the amount of \$289,912.49; Acceptance on an Application for issuance of operator's license request for Joshua W Kary, Otto's Bayside, Nathan Severson, Otto's Bayside, Charles Strunk, Otto's Bayside, Andrew Jesswein, Otto's Bayside; which have been approved by the Police Department. Motion carried unanimously by roll call vote.

## IV. CITIZENS AND DELEGATIONS

None.

## V. BUSINESS AGENDA

### A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

**a. Introduction of Police Officer Randy Santarelli.**

Chief Larsson introduced Officer Randy Santarelli who previously served as a police officer with the Wisconsin State Fair Park Police. Officer Santarelli graduated from the Gateway Technical College Basic Law Enforcement Program in 2016 and earned his Baccalaureate Degree in Sociology (2016) from University of Wisconsin - Whitewater.

**b. Introduction of Lieutenants Cory Fuller and Paul Picciolo.**

Chief Larsson introduced the recently-promoted Lieutenants Cory Fully and Paul Picciolo. Lieutenant Fuller previously acted as the Midnight Shift Commander. Lieutenant Picciolo was the Afternoon Shift Commander. Both Lieutenants have been with the Village since 2012.

**c. Presentation of the Public Safety Answering Point Director of the Year Award to Director Scharnott by Lori Walker of Word Systems on behalf of NICE.**

Lori Walker of Word Systems, a partner of NICE, presented the Public Safety Answering Point Director of the Year Award to Director Scharnott. Director Scharnott earned this award for her outstanding contributions to the field of public safety, innovative thinking, and improving public safety and service to the community.

**d. Recognition of the Village as the third Safest City in Wisconsin and 21<sup>st</sup> Safest City in the Nation by SafeWise.**

Manager Pederson stated that SafeWise ranked the Village as the third safest community in Wisconsin and 21<sup>st</sup> safest community in the country based on the FBI crime report. Trustee DeGraff questioned if rankings were separated by community size. Manager Pederson stated that rankings are not distinguished by community size.

**e. Discussion/action on the August 2018 Police Department Report.**

Chief Larsson provided an overview of the August 2018 Police Department Report stating there were 404 calls for service, staff participated in the Mark Travel Family Night, and Officer Bunting joined the Police Department.

Motion by Trustee DeGraff, seconded by Trustee Zitzer, on acceptance of the August 2018 Police Department Report. Motion carried unanimously.

**f. Discussion/action on the August 2018 Communication Center Report.**

Director Scharnott provided an overview of the August 2018 Communication Center Report stating she will serve as Chair for the Milwaukee County Special 9-1-1 Committee, non-emergency calls were down 3.2%, and emergency calls were up 3.9% in comparison to last year.

Motion by Trustee Muchin, seconded by Trustee Rosenfeld, on acceptance of the August 2018 Communication Center Report. Motion carried unanimously.

**2. Public Works Committee**

**a. Discussion/action on the August 2018 Department of Public Works Report.**

Manager Pederson provided an overview of the August 2018 Department of Public Works Report stating 41 driveway culverts and six (6) cross culverts were replaced as part of the 2018 Driveway

Culvert Replacement Project, crews collected 767 piles of yard waste, and annual generator preventative maintenance was completed at the sanitary sewer lift stations.

Motion by Trustee Barth, seconded by Trustee Rosenfeld, on acceptance of the August 2018 Department of Public Works Report. Motion carried unanimously.

**b. Discussion/action on Milwaukee Metropolitan Sewerage District Green Solutions Funding Agreement G98005P14.**

Manager Pederson stated the Milwaukee Metropolitan Sewerage District Green Solutions Funding Agreement was for \$10,000 to be used to construct the prototype stormwater ditches on King Road. The Green Solutions Funds were supplemental to the remaining monies from the Fund for Lake Michigan Grant.

Motion by Trustee Muchin, seconded by Trustee Barth, on acceptance on the Milwaukee Metropolitan Sewerage District Green Solutions Funding Agreement G98005P14. Motion carried unanimously.

**c. Discussion/update on current impacts of Emerald Ash Borer.**

Manager Pederson stated there has been a significant increase in the impacts of the Emerald Ash Borer (EAB). The Village cuts down between 70 and 80 trees per year. Manager Pederson stated that there are 128 trees that have been identified as needing immediate removal in the public right-of-way. The trees have become more brittle over time and create a public safety hazard.

Manager Pederson stated that taking down 128 trees and replacing with saplings will create a noticeable change in the landscape of the community. Manager Pederson noted that ash trees on private property are being impacted as well. Attorney Jaekels stated that documented dead trees on private property can put the homeowner's insurance at risk if no action is taken.

**d. Discussion/update on 2018 capital projects.**

- **Ravine Lane Slope Stabilization and Manhole Protection Project**

Manager Pederson stated the Ravine Lane Stabilization Project would stabilize the ravine and a Village-owned manhole along West Ravine Lane. The ravine has been eroding over time, which has destabilized the manhole and put it in jeopardy. The project has been awarded to WSO Grading and Excavating. The project was scheduled to begin at the end of September and conclude in early November, pending weather.

- **2018 Driveway Culvert Replacement and Street Resurfacing Project**

Manager Pederson stated that the driveway culvert replacement and stormwater ditch regrading portion of the project has been completed. Crews replaced 41 driveway culverts and six (6) cross culverts. Paving was underway. Shoulder material was expected to begin the week of September 10 and landscape restoration was expected to begin the week of September 17.

- **Fund for Lake Michigan Grant Stormwater Management Project**

Manager Pederson stated that Villani Landshapers delayed the start date to the week of September 10 to complete the prototype stormwater ditch construction on North King Road due to weather. It was estimated to be an eight (8) day project. The prototype stormwater ditch

designs would be a bioswale, rain garden, and bio-retention feature. The construction of the prototype ditch designs would conclude the first phase of the Fund for Lake Michigan Grant. The first phase of the project included an engineered flow path model of the Pelham-Heath neighborhood, resident social mapping, neighborhood meetings, education and outreach, and the design and construction of the prototype stormwater ditches.

- **Ellsworth Park Diversion Project**

Manager Pederson stated that the Ellsworth Park Diversion project would bring stormwater from Ellsworth Park to Village Hall, as opposed to going to the 621 Brown Deer Road Pond. The stormwater improvement would ease the strain on the current system and direct water to Lake Michigan instead of Indian Creek. The project was awarded to WSO Grading and Excavating. The north parking lot at Village Hall was removed and underground stormwater pipe was installed up to N King Road. The remaining steps in the project included enlarging the stormwater pond north of Village Hall, regrading ditches on the south side of Ellsworth Lane between N Regent Road and N King Road, replacing culverts, and installing underground stormwater pipe from N King Road to Ellsworth Park. Streets were anticipated to be repaved by September 22.

### **3. Finance and Administration Committee**

#### **a. Discussion/action on the August 2018 Finance and Administrative Services Report.**

Director Galyardt provided an overview of the August 2018 Finance and Administrative Services Report stating the Village received the \$110,704.55 payment for delinquent taxes from Milwaukee County, the Fall Partisan Primary Election was held, and the Community Development Block Grant and Recycling Grant applications were submitted.

Motion by President Dickman, seconded by Trustee DeGraff, on acceptance of the August 2018 Finance and Administrative Services Report. Motion carried unanimously.

#### **b. Discussion/action on the August 2018 Financial Statement and Investment Report.**

Trustee Barth stated that expenses are on track for this time of year.

Motion by Trustee Muchin, seconded by Trustee Zitzer, on acceptance of the August 2018 Financial Statement and Investment Report. Motion carried unanimously.

#### **c. Discussion/action on Resolution 18-\_\_\_\_, a Resolution authorizing a debt agreement between the Sanitary Sewer Fund and Police Capital Fund.**

Trustee Barth stated the Village Board previously approved \$166,191.26 for two (2) Ford Interceptors, unmarked Ford Crown Victoria, to replace the aging body camera system, in-squad camera system, in-squad computer system, and twelve (12) desktop computers.

After the original resolution to approve the lease was passed, the prices for equipment was \$5,490.26 less than the original request. The funding request of \$160,701 reflected lowered pricing.

Motion by Trustee DeGraff, seconded by Trustee Muchin, on acceptance on Resolution 18-25, a Resolution authorizing a debt agreement between the Sanitary Sewer Fund and Police Capital Fund Motion carried unanimously by roll call vote.

- 4. **Intergovernmental Cooperation Council**-No report.
- 5. **Board of Zoning Appeals**-No report.
- 6. **Plan Commission**
  - a. **Discussion/action on the request for a Conditional Use Permit for Bina's Bakery, LLC, DBA Nothing Bundt Cakes at 383 W Brown Deer Road, (053-9995-003).**

Trustee DeGraff stated that the facility would be strictly carry-out for Bundt cakes and have approximately 20 employees.

Motion by Trustee DeGraff, seconded by Trustee Muchin, on acceptance on for a Conditional Use Permit for Bina's Bakery, LLC, DBA Nothing Bundt Cakes at 383 W Brown Deer Road, (053-9995-003). Motion carried unanimously.

- 7. **Architectural Review Committee**-No report.
- 8. **Library Board**

Trustee Rosenfeld stated that all had received the 2019 North Shore Library operating budget and capital plan request. Manager Pederson stated that a date had not been set for Library Director Susan Draeger-Anderson to present to the Village Board of Trustees on the capital plan request.

Trustee Rosenfeld stated that he and Manager Pederson met with Library Director Susan Draeger-Anderson and the Library Board President Kurt Glaisner to discuss the library facility study.

- 9. **Community Event Committee**
  - a. **Discussion/update of 2018 5k and Village Picnic.**

Trustee Rosenfeld congratulated staff on well-run events and stated the last-minute location change to Village Hall was well-received. Manager Pederson stated there were many positive comments and a list of improvements being reviewed for next year.

Trustee Muchin clarified that the Village Picnic time of 2:00-7:00pm was appropriate. Manager Pederson stated that ending food service at 6:00pm provided logistical issues, but additional time to clean-up at the end of the night.

- 10. **North Shore Fire Department**-No report.
- 11. **Community Development Authority**-No report.

**VII. VILLAGE PRESIDENT'S REPORT**

- A. **Appointment of a representative of the Village of Bayside to the Joint Review Board.**

President Dickman appointed Trustee Zitzer to the Joint Review Board.

**VIII. VILLAGE MANAGER'S REPORT**

Manager Pederson stated that Open Pantry would be going to the Architectural Review Committee for a significant remodel project. Manager Pederson stated that Milwaukee County was proposing an ordinance that would require municipalities to take their own cellular 9-1-1 calls. Manager Pederson stated that this ordinance would not impact Bayside as the Bayside Communications Center already takes cellular 9-1-1 calls. Manager Pederson stated there were upcoming public meetings on an Ellsworth Park eastern border improvement and North Shore East cul-de-sac renovation project.

**IX. VILLAGE ATTORNEY'S REPORT**-No report

**X. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

None.

**XI. CORRESPONDENCE**

None.

**XII. MOTION TO ADJOURN TO CLOSED SESSION**

- A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session; (Intergovernmental Agreement with City of Glendale for Information Technology Services; Mid Moraine Court).**

Motion by President Dickman, seconded by Trustee Barth, to adjourn to closed session at 6:47pm pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session; (Intergovernmental Agreement with City of Glendale for Information Technology Services; Mid Moraine Court).

**VI. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)**

Motion by President Dickman, seconded by Trustee Rosenfeld, to reconvene in open session at 7:10pm pursuant to Section 19.85 (2). Motion carried unanimously.

**XIII. ADJOURNMENT**

Motion by President Dickman, seconded by Trustee Rosenfeld, to adjourn the meeting at 7:10 pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Director of Finance and Administration | | October 21, 2018