



## Well Operation Renewal Permit

### Well Operation Renewal Permit Check List

To renew your well operation permit, the following items must be submitted to the Village of Bayside:

- A completed well operation renewal permit form (backside of this sheet).
  - Must indicate what the well will be used for.
  - Must be signed and dated.
- Safe water sample results by a certified laboratory, may not be more than one year prior to application date. The water sample must be tested for Coliform Bacteria and E Coli.
  - Must clearly state that the well conforms to Wisconsin Administrative Code NR 812.
  - Must provide contact information for the laboratory.

Permit fee (\$75)

- Checks must be made out to the "Village of Bayside".
- Cash or checks may be either mailed or dropped in the depository box at Village Hall.
- Pay online with credit card.

The State of Wisconsin Department of Natural Resources (DNR) mandates that municipalities create a private well ordinance that requires private wells to be abandoned once municipal water is available and hooked up to the property. However, the DNR does allow for continued uses such as for car washing and lawn watering if the proper steps are taken and a well operation permit is obtained. The well operators permit must be obtained within 1 year after connecting to municipal water and is good for 5 years. A renewal for the permit may be made, provided that the owner reapplies for the permit prior to the five-year expiration date. If renewal does not occur, then the well must be abandoned according to Wisconsin DNR Regulations.



Owner's Name: \_\_\_\_\_

Address of Well: \_\_\_\_\_

Owner Phone Number: \_\_\_\_\_ Owner Email: \_\_\_\_\_

What is the intended use of the well water? (Check all that apply)

- Vehicle Washing
- Lawn Watering
- Garden Watering
- Other \_\_\_\_\_

The applicant recognizes the following:

- The granting of this permit does not mean that the Village of Bayside has determined the well or water taken from it is safe or in conformity with any rules and regulations thereon.
- The Village of Bayside is not responsible for the maintenance of the well, or for informing the owner of new or existing regulations pertaining thereto.
- The Village of Bayside assumes no liability in regards to monitoring the well or the water taken from it.
- Well and pump installation meet the requirements of chapter NR812 Wis. Adm. Code and a well constructor's report is on file with the department of natural resources, or certification of the acceptability of the well has been granted by the private water supply section of the department of natural resources.

Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions of Bayside Municipal Code and any special conditions attached hereto, and any plans, details, or notes attached hereto and made a part thereof. Failure to comply with any regulations and/or conditions in this permit will make the permit null and void.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

***For Office Use Only:***

ITEM	<input checked="" type="checkbox"/>	DETAILS
House # and Street		
Laboratory Certified Safe Water Test Result (not more than one year prior to application date)		Date of Test Result ____ / ____ / <u>202</u> ____
\$75 Permit Fee Paid		Date Paid ____ / ____ / <u>202</u> ____
Previous Permit Issue Date		____ / ____ / 20____

Application:

- Approved
- Not Approved

Village Manager or Designee: \_\_\_\_\_ Date of Issuance: \_\_\_\_ / \_\_\_\_ / 202\_\_\_\_