



I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00 pm.

President: Sam Dickman
Trustees: Michael Barth Daniel Muchin-excused
Robb DeGraff-excused Roger Arteaga-Derenne
Dan Rosenfeld Eido Walny

Committee Citizen Members:

Public Safety: Mort Swerdlow-excused
Public Works: JoAnn Lutz-excused
Finance & Administration:

Also Present: Village Manager Andy Pederson
Village Attorney Chris Jaekels
Interim Police Chief Doug Larsson
Assistant Village Manager Jake Meshke
Director of Finance and Administration Lynn Galyardt
Director of Communications Liane Scharnott
There was one person in the audience

II. BUSINESS

A. Public Safety

1. Introduction of Police Officer Philip Nawrocki and Interim Police Chief Doug Larsson.

Interim Police Chief Larsson and Officer Nawrocki were introduced, stating they were both happy to be a part of the Bayside Police Department.

2. Discussion/recommendation on acceptance of the December 2017 Communication Center report.

Director Scharnott provided an overview of the December report noting interviews for the third shift supervisor were held, staff is working to complete the conversion to the digital radio system and call volume was down approximately .1% from 2016.

Motion by Trustee Walny, seconded by Trustee Rosenfeld, to recommend approval to the Village Board of Trustees on acceptance of the December 2017 Communication Center report. Motion carried unanimously.

3. Discussion/recommendation on acceptance of the December 2017 Police Department report.

Interim Chief Larsson provided an overview of the December report noting 37.6 pounds of drugs were collected, interviews with police officers were conducted, and officers had driven 266 this month. Trustee Arteaga-Derenne stated residents appreciate the officers being visible in the community.

Motion by Trustee Rosenfeld, seconded by Trustee Arteaga-Derenne, to recommend approval to the Village Board of Trustees on acceptance of the December 2017 Police Department report. Motion carried unanimously.

B. Public Works

1. Discussion/recommendation on acceptance of the December 2017 Department of Public Works report.

Assistant Manager Meshke provided an overview of the December report noting 123 trees were identified for removal, 119 cars participated in the Holiday Drop-Off Day and garbage tonnage was up 3% from last year. Trustee Barth questioned how many trees were being replaced. Manager Pederson stated the Village did not receive the Urban Forestry Grant to pay for the replenishing of the trees for this year.

Motion by Trustee Arteaga-Derenne, seconded by President Dickman, to recommend approval to the Village Board of Trustees discussion/recommendation on acceptance of the December 2017 Department of Public Works report. Motion carried unanimously

2. Discussion/recommendation on Resolution 18-____, a resolution proclaiming the celebration of International Migratory Bird Day in the Village of Bayside.

Assistant Manager Meshke stated this was an annual reoccurring resolution declaring the importance of migratory birds to the Village and part of the Bird City, USA application.

Motion by President Dickman, seconded by Trustee Barth, to recommend approval to the Village Board of Trustees discussion/recommendation on Resolution 18-____, a resolution proclaiming the celebration of International Migratory Bird Day in the Village of Bayside. Motion carried unanimously.

3. Discussion/recommendation on Resolution 18-____, a resolution proclaiming the celebration of 2018 Arbor Day in the Village of Bayside.

Assistant Manager Meshke stated this was an annual reoccurring resolution declaring the importance of trees to the Village and part of the Tree City , USA application.

Motion by President Dickman, seconded by Trustee Walny, to recommend approval to the Village Board of Trustees discussion/recommendation on Resolution 18-____, a resolution proclaiming the celebration of 2018 Arbor Day in the Village of Bayside. Motion carried unanimously.

4. Discussion/recommendation on Resolution 18-____, a resolution authorizing the Village of Bayside to file the Urban Forestry Grant.

Assistant Manager Meshke noted this resolution authorizes the Village to file the Urban Forestry Grant. Village's request is \$25,000.

Motion by Trustee Barth, seconded by Trustee Rosenfeld, to recommend approval to the Village Board of Trustees discussion/recommendation on Resolution 18-____, a resolution authorizing the Village of Bayside to file the Urban Forestry Grant. Motion carried unanimously.

C. Finance and Administration

1. Presentation on the BMO Trust Investment Portfolio by Joseph Olson of BMO Global Asset Management.

Joseph Olson of BMO Global Asset Management provided an update on the Villages investment portfolio noting it is difficult to earn a high yield on short term investments, however interest rates are starting to rise. President Dickman stated banks were paying a higher interest rate than what was being received in the Trust portfolio. Mr. Olson stated he would look into ways the Village could earn an increased rate.

2. Discussion/recommendation on acceptance of the December 2017 Finance and Administrative Services report.

Director Galyardt provided an overview of the December report noting BakerTilly was onsite the week of December 6 to begin the preliminary 2017 audit and the Department of Revenue has stated Wisconsin Act 68 impacts how property assessments can be determined.

Motion by President Dickman, seconded by Trustee Walny, to recommend approval to the Village Board of Trustees discussion/recommendation on acceptance of the December 2017 Finance and Administration Services report. Motion carried unanimously.

3. Discussion/recommendation on acceptance of the Preliminary 2017 Financial Statement and Investment report.

Trustee Barth noted the expenditures in line with the 2017 fiscal year-to-date and that revenues were up slightly for the year.

Motion by President Dickman, seconded by Trustee Walny, to recommend approval to the Village Board of Trustees discussion/recommendation on acceptance of the Preliminary 2017 Financial Statement and Financial Statement and Investment report. Motion carried unanimously.

4. Discussion/recommendation on Resolution 18-____, a resolution to amend the 2018 Budget to reflect changes in revenues and expenditures.

Trustee Barth stated this resolution establishes Fund 23 for the Community Development Authority Fund and moves GASB 45 funds to the Administrative Services Capital Fund.

Motion by President Dickman, seconded by Trustee Walny, to recommend approval to the Village Board of Trustees discussion/recommendation on Resolution 18-____, a resolution to amend the 2018 Budget to reflect changes in revenues and expenditures. Motion carried unanimously.

III. ANY OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE COMMITTEE

IV. ADJOURNMENT

Motion by Trustee Walny seconded by Trustee Barth, to adjourn the meeting at 6:30pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Director of Finance and Administration