



**I. CALL TO ORDER**

Chairperson Dickman called the meeting to order at 4:30pm.

**II. ROLL CALL**

Chair: Max Dickman  
Members: Dan Rosenfeld - Excused Barry Chaet  
Amy Krier  
Ben Minkin

Also Present: Director of Finance and Administration Lynn Galyardt  
Attorney Christopher Jaekels  
There were two people in the audience

**III. PUBLIC HEARING**

- A. The purpose of the public hearing is to consider the request for a variance by Heidi Dondlinger, for the property located at 1250 E Brown Deer Road (020-0135-000) to install an outside staircase within 10 feet of the property line, contrary to Section 125.**

Chairperson Dickman provided an update on the procedures for the meeting process, read the above meeting notice, and called for public discussion at 4:30pm.

**1. Public Discussion**

Heidi Dondlinger, 1250 E Brown Deer Road, stated the request for a variance was needed due to the north door being inaccessible without a staircase. Original design plan had a sidewalk and retaining wall and the wall would have prevented water from flowing properly, negatively impacting the neighboring property.

**2. Board Discussion**

Chairperson Dickman stated the only property effected was the neighbor to the north who has stated they were in agreement with the staircase and noted it would be a hardship to request them to do anything else.

Chairperson Dickman closed the public hearing at 4:36pm.

**IV. APPROVAL OF MINUTES**

- A. June 14, 2018 Board of Zoning Appeals Public Hearing and Meeting.**

Motion by Barry Chaet, seconded by Amy Krier, to accept the June 14, 2018 Board of Zoning Appeals Public Hearing and Meeting minutes. Motion carried unanimously

**V. BUSINESS**

- A. Discussion/recommendation on request for a variance by Heidi Dondlinger, for the property located at 1250 E Brown Deer Road (020-0135-000) to install an outside staircase within 10 feet of the property line, contrary to Section 125.**

Motion by Barry Chaet, seconded by Ben Minkin, to approve the request for a variance by Heidi Dondlinger, for the property located at 1250 E Brown Deer Road (020-0135-000) to install an outside staircase within 10 feet of the property line, contrary to Section 125 due to the physical limitations of the property as a retaining wall would cause adverse conditions for the neighboring property. Motion carried unanimously.

**VI. ANY OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD**

**VII. ADJOURNMENT**

Motion by Chairperson Dickman, seconded by Amy Krier, to adjourn the meeting at 4:40pm. Motion carried unanimously .

Respectfully submitted,

Lynn Galyardt, Director of Finance and Administration | | June 3, 2020