



## I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00 pm.

**President:** Sam Dickman  
**Trustees:** Michael Barth  
Robb DeGraff  
Dan Rosenfeld  
Daniel Muchin-excused  
Roger Arteaga-Derenne  
Eido Walny-excused

### Committee Citizen Members:

**Public Safety:** Mort Swerdlow  
**Public Works:** JoAnn Lutz-excused  
**Finance & Administration:**

**Also Present:** Village Manager Andy Pederson  
Village Attorney Chris Jaekels  
Interim Police Chief Doug Larsson  
Assistant Village Manager Jake Meshke  
Director of Finance and Administration Lynn Galyardt  
Director of Communications Liane Scharnott  
There were two people in the audience

## II. BUSINESS

### A. Public Safety

#### 1. Discussion/recommendation on acceptance of the 2017 Communication Center Annual report.

Director Scharnott provided an overview of the Communication Center Annual report noting the Center processed 112,004 phone calls, averaging 12.8 calls per hour, dispatched squads in 24 seconds and dispatched 79,597 calls for service in 2017.

Motion by Trustee Barth, seconded by Trustee Arteaga-Derenne, to recommend approval to the Village Board of Trustees on acceptance of the 2017 Communication Center Annual report. Motion carried unanimously.

#### 2. Discussion/recommendation on acceptance of the January 2018 Police Department report.

Interim Police Chief Larsson provided an overview of the Police Department report noting the department is providing new ways to depict what is happening in the department and requested the Board let him know of anything they would like to see in the report.

Motion by Trustee Barth, seconded by Trustee Arteaga-Derenne, to recommend approval to the Village Board of Trustees on acceptance of the 2017 Police Department report. Motion carried unanimously.

**3. Discussion/recommendation on acceptance of the January 2018 Communication Center report.**

Director Scharnott provided an overview of the Communication Center January report noting staff has completed training on I-43 response; mutual aid in the North Shore, and IT staff continues to work the Baycom and Word Systems to complete the conversion of the dispatch consoles to the digital radio system.

Motion by Trustee Arteaga-Derenne, seconded by Trustee Barth, to recommend approval to the Village Board of Trustees on acceptance of the January 2018 Communication Center report. Motion carried unanimously.

**B. Public Works**

**1. Discussion/recommendation on contract award for the 2018 Sanitary Sewer Rehab Project.**

Manager Pederson stated four contractors bid on the 2018 Sanitary Sewer Rehab Project and the low bid was \$35,370 from Michaels Corporation, which is 21% under budget.

Motion by Trustee Barth, seconded by President Dickman, to recommend approval to the Village Board of Trustees discussion/recommendation on acceptance of the contract award for the 2018 Sanitary Sewer Rehab Project. Motion carried unanimously.

**2. Discussion/recommendation on contract award for the 2018 Street Improvement Project.**

Manager Pederson stated 2 contractors bid on the 2018 Street Improvement Project with the low bid of \$298,837.90 from Payne & Dolan, which is 5% under budget.

Motion by Trustee Barth, seconded by President Dickman, to recommend approval to the Village Board of Trustees discussion/recommendation on acceptance of the contract award for the 2018 Street Improvement Project. Motion carried unanimously.

**3. Discussion/recommendation on acceptance of the 2017 Department of Public Works Annual report.**

This item was tabled.

**4. Discussion/recommendation on acceptance of the January 2018 Department of Public Works report.**

Assistant Manager Meshke provided an overview of the January Department of Public Works report noting crews collected approximately 600 trees and 275 wreaths, completed the Village Hall painting project, and 44 loads of leaves were hauled out of the DPW yard.

Motion by Trustee Barth, seconded by President Dickman, to recommend approval to the Village Board of Trustees discussion/recommendation on acceptance of the January 2018 Department of Public Works report. Motion carried unanimously.

**C. Finance and Administration**

**1. Discussion/recommendation on acceptance of the 2017 Communications Annual report.**

Assistant Manager Meshke stated the Communications Annual report highlights outreach and engagement of the Village communication channels noting the Village's Facebook likes had increased 7.6% and the Bayside Buzz averaged a 42% open rate for the year.

Motion by President Dickman, seconded by Trustee Rosenfeld, to recommend approval to the Village Board of Trustees discussion/recommendation on acceptance of the 2017 Communications Annual report. Motion carried unanimously.

**2. Discussion/recommendation on acceptance of the January 2018 Finance and Administrative Services report.**

Director Galyardt provided an overview of the Finance and Administrative Services report noting tax collections for Milwaukee County were at 79.6% and Ozaukee County was at 77.3%, and there was currently a 1.2% voter turnout for the February 20 Spring Primary.

Motion by President Dickman, seconded by Trustee DeGraff, to recommend approval to the Village Board of Trustees discussion/recommendation on acceptance of the January 2018 Finance and Administrative Services report. Motion carried unanimously.

**3. Discussion/recommendation on acceptance of the January 2018 Financial Statement.**

Trustee Barth noted the expenditure and revenues were in line with the 2018 fiscal year-to-date.

Motion by Trustee Rosenfeld, seconded by Trustee DeGraff, to recommend approval to the Village Board of Trustees discussion/recommendation on acceptance of the January 2018 Financial Statement. Motion carried unanimously.

**4. Discussion/recommendation on Resolution 18-\_\_\_\_, a resolution to amend the 2017 Budget to reflect changes in revenues and expenditures.**

Trustee Barth stated this budget amendment was housekeeping in nature to align budget amounts with actual spending.

Motion by Trustee Arteaga-Derenne, seconded by Trustee DeGraff, to recommend approval to the Village Board of Trustees discussion/recommendation on Resolution 18-\_\_\_\_, a resolution to amend the 2017 Budget to reflect changes in revenues and expenditures. Motion carried unanimously.

**III. ANY OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE COMMITTEE**

**IV. ADJOURNMENT**

Motion by Trustee DeGraff seconded by Trustee Arteaga-Derenne, to adjourn the meeting at 6:15pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Director of Finance and Administration