



I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00pm.

President: Sam Dickman
Trustees: Michael Barth Daniel Muchin
Robb DeGraff Roger Arteaga-Derenne
Dan Rosenfeld -excused Eido Walny

Committee Citizen Members:

Public Safety: Mort Swerdlow
Public Works: JoAnn Lutz
Finance & Administration:

Also Present: Village Manager Andy Pederson
Assistant Village Manager Jake Meshke
Officer Paul Picciolo
Director of Finance and Administration Lynn Galyardt
Director of Communications Liane Scharnott
Village Attorney Chris Jaekels
There was one person in the audience

II. BUSINESS

A. Public Works

1. Discussion/recommendation on proclamation recognizing the retirement of Municipal Technician Rich Hauser and recognition and dedication of Hauser Gardens.

President Dickman presented a proclamation to Department of Public Works Municipal Technician Rich Hauser recognizing him for his service 21 years of service and thanking him for his dedication and hard work. Municipal Technician Rich Hauser thanked the Village Board of Trustees and the residents of Bayside for all they have done for him throughout his career.

Motion by Trustee Barth, seconded by Trustee DeGraff, to recommend approval to the Village Board of Trustees on acceptance on proclamation recognizing the retirement of Municipal Technician Rich Hauser and recognition and dedication of the Hauser Gardens. Motion carried unanimously.

2. Proclamation recognizing May 21-27, 2018 as National Public Works Week.

Manager Pederson stated May 21-27 is Nation Public Works week. Manager Pederson recognized the Department of Public Works for all they do and noted the department has a total of 87 collective years of service to the Village.

3. Discussion/recommendation on acceptance of the March 2018 Department of Public Works report.

Manager Pederson provided an overview of the March report noting the 2018 driveway culvert project analysis has been completed and identified 45 culverts for replacement, 14 mailboxes were repaired as a result of damage sustained during winter operations, and crews cleaned 14,200 feet of sanitary sewer main for the 2018 televising project.

Motion by Trustee Barth, seconded by Trustee Walny, to recommend approval to the Village Board of Trustees on acceptance of the March 2018 Department of Public Works report. Motion carried unanimously.

4. Discussion/recommendation on temporary construction easements with 1010 W Ravine Lane and 969 W Jonathan Lane.

Manager Pederson stated two temporary easements 1010 W Ravine Land and 969 W Jonathan Lane will provide access for the Village to complete the manhole and ravine stabilization project along West Ravine Lane.

Motion by Trustee Barth, seconded by Trustee Artega-Derenne, to recommend approval to the Village Board of Trustees on acceptance on the temporary construction easements with 1010 W Ravine Land and 969 W Jonathan . Motion carried unanimously.

5. Discussion/recommendation on controlled burn at 621 Pond and Indian Creek between Brown Deer Road and Village southern boundary.

Manager Pederson stated the Village is working with the Schlitz Audubon Nature Center and the North Shore Fire Department to coordinate a controlled burn the week of April 16 at the 621 Pond and Indian Creek. The burn will remove blockage and debris hindering the stormwater flow and create an environment for re-growth in the area.

Motion by Trustee DeGraff, seconded by Trustee Walny, to recommend approval to the Village Board of Trustees on controlled burn at 621 Pond and Indian Creek between Brown Deer Road and Village southern boundary. Motion carried unanimously.

6. Discussion/update on 2018 Capital Projects.

Manager Pederson provided an update on the Capital Projects noting there had been a public meeting to provide information regarding the culvert program. 45 culverts have been identified as needing replacement. The work will begin with driveway cuts at the end of April or beginning of May. The road repaving project is anticipated to take place in August.

The cured-in-place pipe lining project for the sanitary sewer system is being is scheduled to begin before the end of April.

The Ravine Lane Stabilization Project and Indian Creek Watershed Diversion Project will both go out for bid in early May. The Ravine Lane Stabilization Project will stabilize the ravine and a Village-owned manhole along West Ravine Lane. The ravine has been eroding over time, which has destabilized the manhole and put it in jeopardy. The Indian Creek Watershed Diversion project will bring stormwater from Ellsworth Park to Village Hall, as opposed to going to the 621 Brown Deer Road Pond. This stormwater improvement will ease the strain on the current system and direct water to Lake Michigan instead of Indian Creek.

7. Discussion/recommendation on the Veolia Household Hazardous Waste Collection Services Agreement.

Manager Pederson stated the funds to collect the Household Hazardous Waste were coming

from a \$5,245 grant from the Department of Natural Resources and the collection would occur on April 21, 2018 at Clean Up Day.

Motion by Trustee Arteaga-Derenne, seconded by Trustee Barth, to recommend approval to the Village Board of Trustees on the Veolia Household Hazardous Waste Collection Services Agreement. Motion carried unanimously.

8. Discussion/recommendation on Ordinance 18-____, an Ordinance to create Chapter 14, Section 11 of the Municipal Code with regard to the application and sale of coal tar sealant products.

Manager Pederson stated this was a model ordinance which was approved by the Intergovernmental Cooperation Council. Brown Deer, Glendale, Shorewood, and Whitefish Bay have already adopted this ordinance. This is a stormwater measure to prevent the coal tar sealant materials from running off during rain events.

Motion by Trustee Barth, seconded by Trustee Arteaga-Derenne, to recommend approval to the Village Board of Trustees on Ordinance 18-____, an Ordinance to create Chapter 12, Section 11 of the Municipal Code with regard to the application and sale of coal for sealant products. Motion carried unanimously.

9. Discussion/recommendation on Resolution 18-____, a resolution to apply to the Fund for Lake Michigan for Phase II of the Pelham Heath Flooding and Water Quality Project

Manager Pederson stated the Village is in the final stage of the first \$75,000 grant project and this resolution would authorize staff to apply for another \$75,000 stormwater grant from the Fund for Lake Michigan to build on the current project's momentum and move to Phase II. Phase II would continue resident outreach and education, assist with financing the implementation of stormwater improvements, and create a model to be used throughout the Village and southeastern Wisconsin.

Motion by Trustee Barth, seconded by Trustee Walny, to recommend approval to the Village Board of Trustees on Resolution 18-____, a resolution to apply to the Fund for Lake Michigan for Phase II of the Pelham Heath Flooding and Water Quality Project. Motion carried unanimously.

10. Discussion/recommendation on Resolution 18-____, a resolution authorizing the Village of Bayside to file for the Wisconsin Regional Planning Commission and Department of Natural Resources Great Lakes Basin Tree Planting Grant Program.

Manager Pederson note this resolution would authorize Village staff to apply for a \$20,000 tree planting grant through the Wisconsin DNR and Bay-Lake Regional Planning Commission. This project would finance the planting of 100 trees and further the Village's Adopt-A-Tree Program where trees are planted in public rights-of-way and then cared for by residents.

Motion by Trustee Arteaga-Derenne, seconded by Trustee Walny, to recommend approval to the Village Board of Trustees on Resolution 18-____, a resolution authorizing the Village of Bayside to file for the Wisconsin Regional Planning commission and Department of Natural Resources Great Lake Basin Tree Planting Grant Program. Motion carried unanimously.

B. Public Safety

1. Discussion/recommendation on acceptance of the March 2018 Police Department report.

Manager Pederson provided an overview of the March Police Department report noting the department had 253 calls for service and 7 accident investigations.

Motion by Trustee Barth, seconded by Trustee Arteaga-Derenne, to recommend approval to the Village Board of Trustees on the acceptance of the March 2018 Police Department report. Motion carried unanimously.

2. Discussion/recommendation on acceptance of the March 2018 Communication Center report.

Director Scharnott provided an overview of the March Communication Center report noting that National Telecommunicators Week is April 8-14, the Center had participated in the University of Wisconsin Milwaukee Criminal Justice Job Fair and call time to dispatch a vehicle were at 28 seconds.

Motion by Trustee Arteaga-Derenne, seconded by Trustee Muchin, to recommend approval to the Village Board of Trustees on the acceptance of the March 2018 Communication report. Motion carried unanimously.

3. Discussion/recommendation on proclamation recognizing May 13-19, 2018 as National Police Week.

Manager Pederson noted May 13 to 19 is National Police Week. Officer Picciolo accepted the proclamation on behalf of the department.

Motion by Trustee Muchin, seconded by Trustee Barth, to recommend approval to the Village Board of Trustees on proclamation recognizing May 13-19, 2018 as National Police Week. Motion carried unanimously.

4. Discussion/recommendation on proclamation recognizing May 20-26, 2018 as Emergency Medical Services Week.

Trustee Walny stated this proclamation recognizes Emergency Medical Services Week.

Motion by Trustee Muchin, seconded by Trustee Arteaga-Derenne, to recommend approval to the Village Board of Trustees on proclamation recognizing May 20-26, 2018 as Emergency Medical Services Week. Motion carried unanimously.

5. Discussion/recommendation on proclamation recognizing April as National 911 Education Month.

Manager Pederson stated this proclamation recognizes April as National 911 Education Month and noted the Communication Center receives more than 25,000 911 calls and dispatches vehicles in an average time of 24 seconds compared to when the Center opened and they were dispatching in a minute and 32 seconds.

Motion by President Dickman, seconded by Trustee Barth, to recommend approval to the Village Board of Trustees on proclamation recognizing April as National 911 Education Month. Motion carried unanimously.

6. Discussion/recommendation on Milwaukee County Hazard Mitigation Plan.

Manager Pederson noted all communities in Milwaukee County must adopt the plan to be

eligible to apply for grant funding from FEMA.

Motion by Trustee Arteaga-Derenne, seconded by Trustee Muchin, to recommend approval to the Village Board of Trustees on Milwaukee County Hazard Mitigation Plan. Motion carried unanimously.

C. Finance and Administration

1. Discussion/update on sale of \$2,480,000 General Obligation Corporate Purpose Bonds, Series 2018A.

Manager Pederson stated the closing for the Bond Sale would be in early May. There were 4 bids, with BOK Financial Services coming in with a true interest cost of 2.8%, .20% less than the presale estimates. The issue was downsized by \$40,000.

2. Discussion/recommendation on acceptance of the 2017 State of the Village.

Trustee Barth noted the 2017 State of the Village shows the accomplishments of the Village departments and acknowledged the work that staff had done.

Motion by President Dickman seconded by Trustee Arteaga-Derenne, to recommend approval to the Village Board of Trustees on acceptance of the 2017 State of the Village. Motion carried unanimously.

3. Discussion/recommendation on proclamation recognizing Village Trustee Roger Arteaga-Derenne for his contributions to the Village of Bayside.

Trustee Barth read the proclamation and the Committee acknowledged the work that Trustee Arteaga-Derenne had accomplished during his term as Village Trustee.

Motion by Trustee DeGraff, seconded by Trustee Muchin, to recommend approval to the Village Board of Trustees on proclamation recognizing Village Trustee Roger Arteaga-Derenne for his contributions to the Village of Bayside. Motion carried unanimously with Trustee Arteaga-Derenne abstaining.

4. Discussion/recommendation on acceptance of the March 2018 Finance and Administrative Services report.

Director Galyardt provided an overview of the March report noting over \$179,000 was received from the Department of Revenue for the lottery and gaming credit, the April 3 Election was held with a 49.89% voter turnout and auditors had completed the 2017 fieldwork.

Motion by Trustee DeGraff, seconded by Trustee Muchin, to recommend approval to the Village Board of Trustees on acceptance of the March 2018 Finance and Administrative Services report. Motion carried unanimously.

5. Discussion/recommendation on acceptance of the March 2018 Financial Statement and Investment report.

Trustee Barth stated expenditure and revenues were in line with the 2018 fiscal year-to-date.

Motion by President Dickman, seconded by Trustee Arteaga-Derenne, to recommend approval to the Village Board of Trustees on acceptance of the March 2018 Financial Statement and Investment report. Motion carried unanimously.

6. Discussion/recommendation on Ordinance 18-___, an Ordinance Adopting and Enacting a New Code for the Village of Bayside, Wisconsin; Providing for the Repeal of Certain Ordinances not Included Therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending such Code; and Providing when such Code and this Ordinance Shall Become Effective.

Trustee Barth stated this ordinance adopts the recodification, which is a legal review of the Village municipal code and does not make significant policy changes. Attorney Jaekels stated the last time this was done was 20 years ago.

Motion by Trustee DeGraff, seconded by Trustee Muchin, to recommend approval to the Village Board of Trustees on Ordinance 18-___, an Ordinance Adopting and Enacting a New Code for the Village of Bayside, Wisconsin; Providing for the Repeal of Certain Ordinances not included Therein; Providing a Penalty of the Violation Thereof; Providing for the Manner of Amending such Code; and Providing when such Code and this Ordinance Shall Become Effective. Motion carried unanimously.

7. Discussion/recommendation on Professional Services Agreement with SAFEbuilt Wisconsin, LLC.

Trustee Barth stated this contract revises how permit revenue is divided between SAFEbuilt, the Village's contracted building inspection company and the Village. Manager Pederson noted under the proposed agreement SAFEbuilt will receive 55% of the permit fee and the Village will receive the remaining 45% as opposed to the current agreement, SAFEbuilt gets 90% of the revenue for a permit and the Village gets the remaining 10% plus an administrative fee equivalent to 40% of the permit fee.

Motion by Trustee DeGraff, seconded by Trustee Muchin, to recommend approval to the Village Board of Trustees on Professional Services Agreement with SAFEbuilt Wisconsin, LLC. Motion carried unanimously.

8. Discussion/recommendation on Resolution 18-___, a resolution amending resolution 17-20 revising the fee schedule as referenced by the Village of Bayside Municipal Code.

Manager Pederson stated this resolution updates the building department section of the Villages fee schedule, eliminates the current administrative fee and is based on an analysis of the surrounding communities and the South East Wisconsin Building Inspection Association.

Motion by Trustee DeGraff, seconded by Trustee Muchin, to recommend approval to the Village Board of Trustees on Resolution 18-___, a resolution amending resolution 17-20 revising the fee schedule as reference by the Village of Bayside Municipal Code with an implementation date of May 1, 2018. Motion carried unanimously.

9. Discussion/recommendation on Cornerstone Community Bank Insured Cash Sweep (ICS) Investment product.

Trustee Barth noted Cornerstone Community Bank would act as a clearing house for investment opportunities, no service fees would be charged, the funds are fully insured and the Village will receive more competitive interest rates.

Motion by Trustee DeGraff, seconded by Trustee Arteaga-Derenne, to recommend approval to the Village Board of Trustees on Cornerstone Community Bank Insured Cash Sweep (ICS)

Investment product. Motion carried unanimously.

10. Discussion/recommendation on Resolution 18-____, a resolution to amend the 2017 Budget to reflect changes in revenues and expenditures.

Trustee Barth stated this resolution was housekeeping in nature and transferred budgeted monies into established designated funds.

Motion by President Dickman, seconded by Trustee Arteaga-Derenne, to recommend approval to the Village Board of Trustees on Resolution 18-____, a resolution to amend the 2017 Budget to reflect changes in revenues and expenditures. Motion carried unanimously.

11. Discussion/recommendation on Resolution 18-____, a resolution to amend the 2018 Budget to reflect changes in revenues and expenditures.

Trustee Barth noted this resolution reflects carryover of items budgeted in the Bayside Communications Center budget in 2017 that will be purchased in 2018.

Motion by Trustee DeGraff, seconded by Trustee Walny, to recommend approval to the Village Board of Trustees on Resolution 18-____, a resolution to amend the 2018 Budget to reflect changes in revenues and expenditures. Motion carried unanimously.

12. Discussion/recommendation on proclamation recognizing May 6-12, 2018 as Municipal Clerks Week.

Trustee Barth stated this proclamation recognizes clerks and specifically Lynn Galyardt for administering elections, financial management, building permits, community event coordination, Board of Review and property tax payment collection, and human resources.

Motion by Trustee DeGraff, seconded by Trustee Arteaga-Derenne, to recommend approval to the Village Board of Trustees on proclamation recognizing May 6-12, 2018 as municipal Clerks Week. Motion carried unanimously.

III. ANY OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE COMMITTEE

JoAnn Lutz questioned the times that solicitors could go door to door in the Village as someone knocked on her door at 7:45pm. Manager Pederson stated the hours were from 9:00am to 8:00pm and should anyone have any concerns regarding transient merchants, they should call the police department immediately.

IV. ADJOURNMENT

Motion by President Dickman seconded by Trustee DeGraff, to adjourn the meeting at 6:45pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Director of Finance and Administration