



I. CALL TO ORDER AND ROLL CALL

President Walny called the meeting to order at 6:04pm via remote teleconferencing.

ROLL CALL

President: Eido Walny
Trustees: Mike Barth
Darren Fisher
Daniel Muchin
Bob Rudman
Margaret Zitzer

Also Present: Village Manager Andy Pederson
Police Chief Doug Larsson
Village Attorney Chris Jaekels
Administrative Services Director Lynn Galyardt
Communications Center Director Liane Scharnott
Operations Superintendent Shane Albers
IT Director Rich Foscatto
Interim Library Director Alyssa Pisarski
Milwaukee County Supervisor Liz Sumner
Intern Rebecca Ellenbecker
Municipal Technician Charlie Radke
There were two people in the audience.

II. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. **Board of Trustees meeting minutes, August 20, 2020.**
2. **Summary of Claims for August 15, 2020 through October 2, 2020 in the amount of \$468,619.56.**
3. **Reimbursement to North Shore Health Department for COVID-19 CARES Act eligible expenses in the amount of \$3,446.52.**
4. **Reimbursement to the North Shore Fire Department for COVID-19 CARES Act eligible expenses in the amount of \$713.77.**
5. **Submission of the Wisconsin Department of Agriculture, Trade, and Consumer Protection Household Hazardous Waste and Prescription Drug Collection Grant submission.**

Motion by Trustee Barth, seconded by Trustee Fisher, to approve the Board of Trustees meeting minutes, August 20, 2020; the Summary of Claims for August 15, 2020 through October 2, 2020 in the amount of \$468,619.56; the reimbursement to the North Shore Health Department for COVID-19 CARES Act eligible expenses in the amount of \$3,446.52; reimbursement to the North Shore Fire Department for the COVID-19 CARES Act eligible expenses in the amount of \$713.77; and the submission of the Wisconsin Department of Agriculture, Trade, and Consumer Protection Household Hazardous Waste and Prescription Drug Collection Grant submission. Motion carried

unanimously.

B. Acceptance of:

1. Wisconsin Department of Natural Resources Sanitary Sewer 2020 Compliance Maintenance Annual Report

Motion by Trustee Barth, seconded by Trustee Zitzer, to accept the Wisconsin Department of Natural Resources Sanitary Sewer 2020 Compliance Maintenance Annual Report. Motion carried unanimously.

III. BUSINESS AGENDA

A. Introduction of Milwaukee County Supervisor Liz Sumner.

President Walny introduced Milwaukee County Supervisor Liz Sumner. Supervisor Sumner stated she was also a Fox Point Trustee and encouraged the Village Board to contact her if she can be of assistance. Trustee Zitzer stated she had sent an email to her regarding pedestrian controlled cross walks on Brown Deer Road and had not heard any response back. Supervisor Sumner stated there was nothing planned going forward at this time.

B. Introduction of Department of Public Works Technician Charlie Radke.

President Walny introduced Department of Public Works Technician Charlie Radke. Charlie Radke stated he had started six or seven weeks ago and was enjoying everything he had been assigned to do so far, noting Operations Superintendent Shane Albers and Village Manager Pederson were great to work for.

Operations Superintendent Albers welcomed Charlie noting Charlie brings a great deal of machine operation experience to the team.

C. Committee and Commission Reports

1. Public Safety Committee

a. Discussion/Action on a Proclamation for Appreciation for NSFD Fire Commission Member Philip Santacroce for his Contributions to the Village of Bayside during his 13 years of Service.

Trustee Zitzer stated Phil Santacroce previously served on the Public Works Committee as well as served on the North Shore Fire Commission for the past 13 years. Phil recently stepped down from the North Shore Fire Commission. This proclamation recognizes his years of service and commitment to the Village of Bayside.

Motion by Trustee Barth, seconded by Trustee Rudman, to approve the Proclamation for Appreciation for NSFD Fire Commission Member Philip Santacroce for his Contributions to the Village of Bayside during his 13 years of service. Motion carried unanimously.

b. Recognize/accept Information Technology Director Rich Foscatto as PSAPs' Finest Award Winners, 2020 Innovator of the Year.

Trustee Zitzer congratulated Information Technology Director Rich Foscatto on his award. Manager Pederson stated IT Director Foscatto's commitment, dedication, and approach to Information Technology has provided the Village with significant benefit and tremendous innovation in the way

we conduct business and the way we service residents in the various municipalities we service in the North Shore noting the team that he has hired brings experience and is able to simplify the way the Centers technology is set up. Communications Center Director Scharnott noted this was a well-deserved recognition and award.

c. Discussion/action on October 31, 2020 Trick or Treat schedule.

President Walny stated the Village Board should not endorse children going door to door. Trustee Zitzer stated the Board had received a letter from a local doctor who requested the Board cancel trick-or-treating due to the pandemic and noted many of the North Shore Communities are cancelling. Trustee Rudman stated if all the communities in the area cancel their trick-or-treating hours and the Village of Bayside did not, it potentially would encourage people from other communities to then come to Bayside.

President Walny stated the North Shore Health Department Director was concerned about groups of children going out together and noted she had recommended against in-person trick-or-treating this year.

Manager Pederson stated the Village of Bayside is now at a critical level with 16 new cases of COVID-19. Chief Larsson stated his department would staff according to what the community wanted.

Attorney Jaekels stated the Village of Whitefish Bay was encouraging neighbors to have private groups of people going to their neighbor's house instead of going door to door.

Motion by Trustee Fisher, seconded by Trustee Barth, to follow the Centers for Disease Control and Prevention guidelines to not set Trick-or-Treat hours this year and discourage group gatherings considering the current status of the COVID-19 pandemic. Motion carried unanimously.

d. Discussion/action on August and September 2020 Police Department Report.

Chief Larsson provided an overview of the August and September 2020 Police Department reports noting shift picks have been made by the Lieutenants with Lieutenant Miller on the day shift, Lieutenant Fuller will be on the afternoon shift and Lieutenant Picciolo will be on midnights. The new officers have all passed their probationary period and were doing well. Chief Larsson stated officers were in Wauwatosa to assist with the protesters and noted staff was utilizing the CVMIC training program and thanked the Board for switching to the new insurance.

Motion by Trustee Rudman, seconded by Trustee Barth, to approve the August and September 2020 Police Department Report. Motion carried unanimously.

e. Discussion/action on August and September 2020 Communication Center Report.

Director Scharnott provided an overview of the August and September Communication Center reports noting call volume was down, staff was working on shift picks for 2021 and was also utilizing CVMIC for training dispatchers. Call processing time is continuing to trend down as COVID-19 protocols continue to be implemented.

Motion by Trustee Fisher, seconded by Trustee Barth, to approve the August and September 2020 Communication Center Report. Motion carried unanimously.

2. Finance and Administration Committee

a. Discussion/action on Resolution 20-___, A Resolution Authorizing the partial redemption of General Obligation Corporate Purpose Bonds, Series 2011A, dated November 23, 2011.

Trustee Barth stated this resolution is to authorize the partial redemption of River Hills portion of the General Obligation Corporate Purpose Bonds. It is the result of the Village of River Hills pre-paying their portion of the remaining monies owed to the Village of Bayside for the debt issuance in 2011 for the construction of the Bayside Communication Center.

Motion by Trustee Fisher, seconded by Trustee Barth, to approve Resolution 20-18, A Resolution Authorizing the partial redemption of General Obligation Corporate Purpose Bonds, Series 2011A, dated November 23, 2011. Motion carried unanimously by roll call vote.

b. Discussion/action of Resolution 20-___, A Resolution Authorizing the particle Redemption of Special Assessment B Bonds, Series 2013A dated May 16, 2013 and Special Assessment B Bonds, Series 2015A, dated May 7, 2015.

Trustee Barth noted this resolution is in regard to the pre-payment by property owners for the municipal water projects in 2013 and 2015. The resolution requires the Village Board to approve this in order for the bond holders to be repaid based on monies that have been received from property owners for the pre-payments. Currently, this resolution authorizes the pre-pay for a total of \$55,000 of the 2015 B bonds as well as \$10,000 for the 2013 B bonds.

Motion by Trustee Muchin, seconded by Trustee Zitzer, to approve Resolution 20-19, A Resolution Authorizing the particle Redemption of Special Assessment B bonds, Series 2013A dated May 16, 2013 and Special Assessment B Bonds, Series 2015A, dated May 7, 2015. Motion carried unanimously by roll call vote.

c. Discussion/action on August and September 2020 Administrative Services Report.

Director Galyardt provided an overview of the August and September 2020 Administrative Services Reports noting there had been 65 new voter registrations in the past week and absentee ballot requests were over 65%. Most well operation permits had been returned noting there were only 35 still outstanding.

Motion by Trustee Rudman, seconded by Trustee Zitzer, to approve the August and September 2020 Administrative Services Report. Motion carried unanimously.

d. Discussion/action on August and September 2020 Financial Statement.

Trustee Barth stated 2020 has been a significantly challenging year with regard to municipal budgets throughout the country as they relate to the COVID-19 pandemic, significant weather events, and protests. Based on the actions that the Village Board has previously taken to create a COVID-19 contingency fund to mitigate any enhanced expenses and reduced revenues, it is anticipated that the Village will end 2020 with a balanced net position and will continue to monitor the expenses and revenues very closely and utilize the COVID-19 contingency fund with discretion.

Motion by Trustee Muchin, seconded by Trustee Zitzer, to approve the August and September 2020 Financial Statement. Motion carried unanimously.

3. Public Works Committee

a. Discussion/action on August and September 2020 Department of Public Works Report.

Operations Superintendent Albers provided an overview of the August and September 2020 Department of Public Works Report noting Public Works completed the 2020 stormwater management project which included ditching and culvert replacement on Fairy Chasm, Lake Drive, Bay Point, and Manor Circle. The 2020 capital projects are nearing completion. The Department also continues with normal collections of garbage, recycling, yard waste and has just started the fall loose leaf collection. Garbage continues to be up significantly as more people are staying home as a result of the COVID-19 pandemic. We also have seen a significant increase in overall yard waste volume in 2020. The Recycling Days continue to be very popular throughout 2020 and we have added an October 17 Recycling Day to the calendar to help residents dispose of their excess recycling materials.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the August and September 2020 Department of Public Works Report. Motion carried unanimously.

b. Discussion/update on 2020 Capital Projects.

Manager Pederson stated the 2020 Capital Projects are wrapping up on time and on budget. Lift station colors had been decided and construction of the foundations for the lift station and generator pads are scheduled to be completed prior to the arrival of winter. The buildings, components, and monitoring systems will then be installed over the winter.

c. Discussion/action on Milwaukee Metropolitan Sewerage District Sanitary Sewer Project on Brown Deer Road.

Trustee Muchin stated the Milwaukee Metropolitan Sewerage District was proposing to replace the current pipes with 24 inch to 27 inch pipes and after five years the Village would take ownership. The standard is based on 1990 storm event which was largest sanitary event recorded. Velocity is based on pitch of pipe and elevation difference between existing elevation and proposed elevation. Existing capacity is 3 pipes totaling 25 inches, with several 45 degree turns. With removal of 8-inch pipe from west, 17 inches of pipe will feed new pipe, eliminating numerous 45 degree turns in pipe.

The elevations of the sewer are the following:
Existing Rim elevation at Regent/ Brown Deer Road = 91.37
Existing 10-inch sewer (at Regent) = 74.20
Proposed 24-inch sewer elevation = 64.16

Motion by Trustee Fisher, seconded by Trustee Barth, to approve the Milwaukee Metropolitan Sewerage District Sanitary Sewer Project on Brown Deer Road provided the District addresses the private property laterals. Motion carried unanimously.

4. Intergovernmental Cooperation Council

President Walny stated the Intergovernmental Cooperation Council held a press conference regarding the CARES act.

5. Board of Zoning Appeals

- a. **Discussion/recommendation on the request for a special exception by Colin White, for the property located at 1400 E. Bay Point Road, to install a 150KV Generac backup generator in a location that is forward of the rear yard line, contrary to Section 104-4 (f).**

Trustee Barth stated the request for a special exception was recommend for approval by the Board of Zoning Appeals due to the placement of the generator in the rear of the property would be placing the generator on the patio and noted the neighbors have agreed with the location of the placement.

Motion by Trustee Rudman, seconded by Trustee Fisher, to approve the request for a special exception by Colin White, for the property located at 1400 E. Bay Point Road, to install a 150 KV Generac backup generator in a location that is forward of rear yard line, contrary to Section 104-4 (f). Motion carried unanimously.

6. Architectural Review Committee-No Report.

7. Plan Commission

- a. **Discussion/referral of Conditional Use Permit for sale of Community Based Residential Facility at 8820 N Rexleigh Drive to Saber Group Homes to the Plan Commission for recommendation.**

Attorney Jaekels stated the Board of Trustees is referring this item to the Plan Commission.

Motion by Trustee Barth, seconded by Trustee Muchin, to refer a Conditional Use Permit for sale of Community Based Residential Facility at 8820 N Rexleigh Drive to Saber Group Homes to the Plan Commission for recommendation. Motion carried unanimously.

8. Library Board

- a. **Discussion/action on the August and September 2020 Library Report.**

Manager Pederson introduced Interim Library Director Alyssa Pisarski. Trustee Zitzer stated the Library Board of Directors met and discussed the updates from the municipalities.

Interim Library Director Pisarski stated she had worked at the North Shore Library for six years prior to being appointed to Interim Director and noted the library is expanding their hours and have won the Library Innovation Award for the second year in a row.

Motion by Trustee Barth, seconded by Trustee Rudman, to approve the August and September 2020 Library Report. Motion carried unanimously.

9. North Shore Fire Department

- a. **Discussion/action on Resolution 20-____, A Resolution Approving the Metro Milwaukee Fire/Emergency Services Mutual Aid Agreement.**

President Walny noted this resolution would approve the Metro Milwaukee Fire/Emergency Services Mutual Aid Agreement.

Motion by Trustee Muchin, seconded by Trustee Barth, to approve Resolution 20-20, A Resolution Approving the Metro Milwaukee Fire/Emergency Services Mutual Aid Agreement. Motion carried unanimously.

b. Discussion/action on Resolution 20-____, A Resolution in the Matter of Authorizing an Exception to the Levy Limits for Changes for the North Shore Fire Department Pursuant to 2005 Wisconsin Act 484.

Manager Pederson stated this resolution which requires passage by all seven North Shore communities allowing the opportunity for each member municipality of the North Shore Fire Department to exclude increases from the joint fire department on their levy limit worksheet. Passage of the resolution does not commit the Village to utilizing the exemption, it just provides the option. Many of the municipalities, including Bayside have previously used this exemption. It is anticipated that if the member municipalities approve this resolution in 2020, Bayside would utilize the exemption again in 2021.

Motion by Trustee Muchin, seconded by Trustee Barth, to approve Resolution 20-21, A Resolution in the Matter of Authorizing an Exception to the Levy Limits for Changes for the North Shore Fire Department Pursuant to 2005 Wisconsin Act 484. Motion carried unanimously.

c. Discussion/action on Resolution 20-____, A Resolution Approving the 2021 North Shore Fire Department Fees for the Service Schedule.

President Walny noted the resolution in the packet has been approved by the North Shore Fire Department Board of Directors.

Motion by Trustee Zitzer, seconded by Trustee Muchin, to approve Resolution 20-22, A Resolution Approving the 2021 North Shore Fire Department Fees for the Service Schedule. Motion carried unanimously.

10. Community Development Authority-No report.

IV. VILLAGE PRESIDENT'S REPORT

A. Appointment of Josh Rolling to Community Development Authority and Board of Review.

President Walny stated Josh Rolling was interested in getting involved with the Village and recommended appointing him to the Community Development Authority and Board of Review.

Motion by Trustee Barth, seconded by Trustee Zitzer, to appoint Josh Rolling to the Community Development Authority and Board of Review. Motion carried unanimously.

V. VILLAGE MANAGER'S REPORT

A. Discussion/acceptance of August and September 2020 Community Impact Report.

Manager Pederson noted the reports are in the packet for your review. The demolition permit for the 707 E Glencoe Place building has not been received, however the project is anticipated to move forward. Saturday is a recycling day event is being held from 9-11:30 am, and absentee in-person voting starts on Tuesday, October 20, 2020.

Motion by Trustee Muchin, seconded by Trustee Zitzer, to accept the August and September 2020 Community Impact Report. Motion carried unanimously.

VI. VILLAGE ATTORNEY'S REPORT

No report.

XII. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

XIII. MOTION TO ADJOURN TO CLOSED SESSION

- A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session; (North Shore Library).**

Motion by Trustee Muchin, seconded by Trustee Zitzer, to adjourn to closed session at 7:00pm Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session; (North Shore Library) Motion carried unanimously by roll call vote.

XIV. RECONVENE IN OPEN SESSION PURSUANT TO SECTION 19.85 (2)

Motion by Trustee Zitzer, seconded by Trustee Barth, to reconvene in open session at 7:44pm pursuant to section 19.85 (2). Motion carried unanimously.

- A. Action on items from closed session.**

No action was taken, or motion made.

XV. ADJOURNMENT

Motion by Trustee Fisher, seconded by Trustee Muchin, to adjourn the meeting at 7:45pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Administrative Services Director