



I. CALL TO ORDER AND ROLL CALL

President Walny called the meeting to order at 6:00pm via remote teleconferencing.

ROLL CALL

President: Eido Walny
Trustees: Mike Barth
Darren Fisher
Daniel Muchin
Bob Rudman
Margaret Zitzer

Also Present: Village Manager Andy Pederson
Police Chief Doug Larsson
Village Attorney Chris Jaekels
Administrative Services Director Lynn Galyardt
Communications Center Director Liane Scharnott
Assistant to the Village Manager Leah Hofer
Operations Superintendent Shane Albers
There were three people in the audience.

II. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. **Board of Trustees meeting minutes, July 16, 2020.**
2. **Summary of Claims for July 1, 2020 through August 14, 2020 in the amount of \$280,483.50.**

Motion by Trustee Zitzer, seconded by Trustee Barth, to approve the Board of Trustees meeting minutes for July 16, 2020 and the Summary of Claims for July 1, 2020 through August 14, 2020 in the amount of \$280,483.50. Motion carried unanimously.

III. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

a. Discussion/action on July 2020 Police Department Report.

Chief Larsson provided an overview of the July 2020 Police Department Report noting he was one of three speakers who represented law enforcement strategies when dealing with community expectations at the Transforming Local Government Conference. Cities and Villages Mutual Insurance awarded the police department a grant to replace four tasers and stated activity is up.

Motion by Trustee Barth, seconded by Trustee Rudman, to approve the July 2020 Police Department Report. Motion carried unanimously.

b. Discussion/acceptance on Outstanding Achievement in Local Government Innovation Award from the Alliance for Innovation for myBlue Program.

Manager Pederson stated the Alliance for Innovation awarded the Village Police Department the Outstanding Achievement in Local Government Innovation Award from the Alliance for Innovation for the myBlue Program noting the Alliance received over 100 applications and the Village of Bayside was one of eight selected.

Motion by Trustee Barth, seconded by Trustee Muchin, to approve the Outstanding Achievement in Local Government Innovation Award from the Alliance for Innovation for myBlue Program. Motion carried unanimously.

c. Discussion/action on July 2020 Communication Center Report.

Director Scharnott presented an overview of the July 2020 Communication Center Report noting BCC has developed a timeline for implementation of Next Gen 911 and phone system upgrade being completed in June 2021, two telecommunicators will become Certified trainers and traffic stops are up and call volume has increased

Motion by Trustee Rudman, seconded by Trustee Barth, to approve the July 2020 Communication Center Report. Motion carried unanimously.

d. Discussion/action on Agreement with Intrado Corporation for Phone and Next Generation 911 Services, Software, and Equipment for the Bayside Communications Center.

Manager Pederson stated the Wisconsin Department of Military Affairs/Office of Emergency Communications awarded Bayside Communications Center federal funding through the Wisconsin NextGen 911 Reimbursement Grant Program. This grant will significantly impact the Center by upgrading the phone system and adding additional NextGen capabilities such as text to 911.

The first-year cost is \$242,393.77 with the federal funds to be received in the amount of \$130,166.26 and the remaining project amount of local funds required is \$112,227.51. The Village of Bayside went through the bidding process and determined the agreement with Intrado Corporation was the most beneficial to the center.

Motion by Trustee Muchin, seconded by Trustee Rudman, to approve the Agreement with Intrado Corporation for Phone and Next Generation 911 Services, Software, and Equipment for the Bayside Communications Center. Motion carried unanimously.

e. Discussion/update from North Shore Health Department on COVID-19 Pandemic.

This item was tabled.

f. Discussion/action on Resolution 20-____, a Resolution to Extend the Declaration of Public Health Emergency in Response to the COVID-19 Corona Virus.

Manager Pederson stated this resolution extends the current public health emergency until the public emergency conditions no longer exist or until the resolution is revoked. The Village previously declared the public health emergency on March 17, extended the public health emergency on May 13 and June 18 where it was extended until October 1, 2020.

Motion by Trustee Barth, seconded by Trustee Rudman, to approve Resolution 20-17, a Resolution to Extend the Declaration of Public Health Emergency in Response to the COVID-19 Corona Virus. Motion carried unanimously.

2. Finance and Administration Committee

a. Discussion/action on July 2020 Administrative Services Report.

Director Galyardt provided an overview of the July 2020 Administrative Services Report noting the Comprehensive Annual Financial Report was completed and submitted to the Government Finance Officers Association Award program. Trustee Barth commended staff on having been awarded \$257,000 in grant revenue.

Motion by Trustee Zitzer, seconded by Trustee Rudman, to approve the July 2020 Administrative Services Report. Motion carried unanimously.

b. Discussion/action on July 2020 Financial Statement.

Trustee Barth stated revenue and expenditures are on track, year-to-date and noted the Village had set aside funds for a COVID-19 contingency fund to offset any further costs related to the pandemic.

Motion by Trustee Rudman, seconded by Trustee Zitzer, to approve the July 2020 Financial Statement. Motion carried unanimously.

c. Discussion/acceptance of International City County Management Certificate of Excellence in Performance Management.

Trustee Barth stated the Village has been awarded with the International City/County Management Certificate of Excellence in Performance Management. Manager Pederson noted this is the tenth year the Village has received this award, and Bayside is one of approximately 30 municipalities in the country to receive the award.

Motion by Trustee Zitzer, seconded by Trustee Muchin, to accept the International City County Management Certificate of Excellence in Performance Management. Motion carried unanimously.

3. Public Works Committee

a. Discussion/action on July 2020 Department of Public Works Report.

Director Albers provided an overview of the July 2020 Department of Public Works Report noting staff had installed a vertical pipe on Tennyson Drive to be used to help prevent localized flooding, work on the 2020 Stormwater Improvement Project has progressed into the fifth and sixth phases being completed on Fairy Chasm Road, and the Village had been notified that recycling this week had been 25% contaminated and was rejected by Waste Management and placed in the landfill.

Motion by Trustee Barth, seconded by Trustee Rudman, to approve the July 2020 Department of Public Works Report. Motion carried unanimously.

b. Discussion/update on 2020 Capital Projects.

Manager Pederson provided an update on the 2020 Capital Projects noting the lift station bids were opened on July 7, 2020. The low bidder was WIL-Surge Electric in the amount of \$156,410. The previously approved price from Energenecs for the lift station controls and SCADA upgrade is \$69,900. The pre-construction meeting has been held, with construction anticipated to begin this fall.

The Village portion of the Road/Stormwater project is in the fifth and sixth stages. The stormwater contractors are near completion with their work in the area. The road contractors are scheduled to start immediately after Labor Day. Streets for this project are selected based on the Pavement Surface Evaluation and Rating (PASER) system. The Village is completing culvert replacements and ditch regrading along the road project to address stormwater issues.

The sanitary sewer mainline lining project has been delayed due to COVID-19 but is expected to start within the coming weeks.

The mainline televising project has started which is taking place in the southwest portion of the Village, south of Fairy Chasm Road, west of the tracks, north of Brown Deer Road, and east of Port Washington Road.

c. Discussion/action on Ordinance 20- _____, an Ordinance to Create Section 38-2 of the Municipal Code with Regard to the Placement of Waste Materials for Village Collection.

Manager Pederson stated the Village currently does not have an Ordinance regulating the placement of waste materials for Village collection and noted this ordinance states that all garbage carts, recycling carts, yard waste, or other refuse must be placed in front of or on the property from which the material was generated or on portions of the Village right-of-way adjacent to the property.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve Ordinance 20-719, an Ordinance to Create Section 38-2 of the Municipal Code with Regard to the Placement of Waste Materials for Village Collection. Motion carried unanimously.

d. Discussion/action on Agreement with Wallace Tree and Landscape to remove trees within public right-of-way.

Manager Pederson stated the Department of Public Works had attempted to remove the trees before the COVID-19 pandemic. The agreement with Wallace Tree and Landscape is to remove an additional 72 trees within public right-of-way. The Village no longer has the rented equipment to take down these trees and has experienced further deterioration of Ash trees this year. The work is expected to begin within the next few months. The cost for removal is slightly under \$25,000.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the Agreement with Wallace Tree and Landscape to remove trees within public right of way. Motion carried unanimously.

- 4. Intergovernmental Cooperation Council-No report.**
- 5. Board of Zoning Appeals-No report.**
- 6. Architectural Review Committee**

Manager Pederson stated the Architectural Review Committee met and approved the \$2 million-dollar LaMacchia building renovations noting their parking lots would also be redone.

7. Plan Commission-No report.

8. Library Board

a. Discussion/action on the July 2020 Library Report.

Manager Pederson noted the City of Glendale had submitted their intent to withdraw from the North Shore Library after that meeting and had placed a Resolution for approval on their upcoming Common Council meeting agenda causing the hiring process to be placed on hold.

Motion by Trustee Barth, seconded by Trustee Muchin, to approve the July 2020 Library Report. Motion carried unanimously.

10. North Shore Fire Department – No report.

11. Community Development Authority- No report.

IV. VILLAGE PRESIDENT'S REPORT

A. Discussion/action on appointing Matthew Buerosse to the Public Safety Committee and the Board of Review.

Matthew Buerosse stated he was the owner of the Cheel Restaurant in Thiensville and was looking forward to getting involved in the Village's committees.

Motion by Trustee Barth, seconded by Trustee Muchin, to approve the appointment Matthew Buerosse to the Public Safety Committee and the Board of Review. Motion carried unanimously.

V. VILLAGE MANAGER'S REPORT

A. Discussion/acceptance on July 2020 Community Impact Report.

Manager Pederson stated the July 2020 Community Impact Report highlights the key metrics for all departments and noted it was a challenging year and thanked staff for their work on the August Election.

Motion by Trustee Barth, seconded by Trustee Zitzer, to accept the July 2020 Community Impact Report. Motion carried unanimously.

VI. VILLAGE ATTORNEY'S REPORT

No report.

XII. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

XIII. MOTION TO ADJOURN TO CLOSED SESSION

A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of

public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session; (Police Labor Negotiations).

There was no closed session.

XIV. RECONVENE IN OPEN SESSION PURSUANT TO SECTION 19.85 (2)

A. Action on items from closed session.

XV. ADJOURNMENT

Motion by Trustee Zitzer, seconded by Trustee Fisher, to adjourn the meeting at 6:43pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Administrative Services Director