



**I. CALL TO ORDER AND ROLL CALL**

President Walny called the meeting to order at 6:00pm via remote teleconferencing.

**ROLL CALL**

**President:** Eido Walny  
**Trustees:** Mike Barth  
Darren Fisher  
Daniel Muchin  
Bob Rudman  
Margaret Zitzer

**Also Present:** Village Manager Andy Pederson  
Police Chief Doug Larsson  
Administrative Services Director Lynn Galyardt  
Communications Center Director Liane Scharnott  
Operations Superintendent Shane Albers  
There was no one in the audience.

**II. CONSENT AGENDA**

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

**A. Approval of:**

1. **Board of Trustees meeting minutes, June 18, 2020.**
2. **Summary of Claims for June 6, 2020 through June 30, 2020 in the amount of \$316,951.45.**

Motion by Trustee Muchin, seconded by Trustee Zitzer, to approve the Board of Trustees meeting minutes for June 18, 2020, and the Summary of Claims for June 6, 2020 through June 30, 2020, in the amount of \$316,951.45. Motion carried unanimously.

**III. BUSINESS AGENDA**

**A. COMMITTEE AND COMMISSION REPORTS**

1. **Finance and Administration Committee**
  - a. **Discussion/action on June 2020 Administrative Services Report.**

Director Galyardt provided an overview of the June 2020 Administrative Services Report noting the Administrative Services Department mailed out a total of 1,232 absentee ballots, which is approximately 37% of registered voters and open book was also held via phone, with 75 people dialing in however there were no cases brought before the Board of Review.

Motion by Trustee Zitzer, seconded by Trustee Muchin, to accept the June 2020 Administrative Services Report. Motion carried unanimously.

**b. Discussion/acceptance of the 2020 Government Finance Officers Association Distinguished Budget Presentation Award.**

Trustee Barth stated that the Village was awarded the 2020 Government Finance Officers Association Distinguished Budget Presentation Award. The Village has been receiving this award since 2008.

Motion by Trustee Rudman, seconded by Trustee Muchin, to accept the 2020 Government Finance Officers Association Distinguished Budget Presentation Award. Motion carried unanimously.

**c. Discussion/action on Bayside Annual Village Picnic.**

Manager Pederson stated staff had attempted to find a solution to holding a 2020 Annual Picnic however they were unable to safely recommend any type of event due to the proximity of the date to the opening of the school year, the possibility of having to obtain contact tracing should someone come down with COVID-19 at the event, and the event could possible create a hotspot in the North Shore noting the potential negative effects of hosting the picnic outweigh the positive outcomes.

Motion by Trustee Muchin, seconded by Trustee Rudman, to cancel the 2020 Bayside Village Picnic. Motion carried unanimously.

**d. Discussion/action on Bayside Middle School site plan change to include temporary outside tents.**

Manager Pederson stated that Bayside Middle School is proposing to place one or two tents outside to hold classes due to the COVID-19 pandemic noting the tents would be set up outside starting on the first day of school and remain until the end of October. The Bayside Middle School's Plan includes a 20'x30' tent located on the softball field. The tent would have chairs and tables underneath, and it would be used during school hours, not on nights or weekends.

Motion by Trustee Muchin, seconded by Trustee Zitzer, to approve the Bayside Middle School site plan change to include temporary outside tents. Motion carried unanimously.

**2. Public Safety Committee**

**a. Discussion/action on Ordinance 20-\_\_\_\_, an Ordinance to Repeal Section 104-187 and Repeal and Recreate Section 104-177 through 104-186 of the Municipal Code with regard to Vacant Premises.**

Manager Pederson stated that this ordinance changes the municipal code regarding Vacant Premises. It will remove the initial registration fee and clarifies that there will be a single annual recertification fee.

Motion by Trustee Barth, seconded by Trustee Rudman, to approve Ordinance 20-718, an Ordinance to Repeal Section 104-187 and Repeal and Recreate Section 104-177 through 104-186 of the Municipal Code regarding Vacant Premises. Motion carried unanimously.

**b. Discussion/action on Resolution 20-\_\_\_\_, a Resolution Amending Resolution 19-21 revising the fee schedule as referenced by the Village of Bayside Municipal Code.**

Manager Pederson stated that this resolution will remove the Annual Vacant Premises Registration Fee of \$250 from the Village fee schedule. The Annual Vacant Premises Fee in the amount of \$500 will remain on the fee schedule.

Motion by Trustee Muchin, seconded by Trustee Barth, to approve Resolution 20-16, a Resolution Amending Resolution 19-21 revising the fee schedule as referenced by the Village of Bayside Municipal Code. Motion carried unanimously.

**c. Discussion/action on June 2020 Communication Center Report.**

Director Scharnott presented an overview of the June 2020 Communication Center Report noting that at the Communication Center call volume has increased by 10 percent, as activities are beginning to return to normal. Call processing time is down 56 seconds from last month.

Motion by Trustee Muchin, seconded by Trustee Barth, to accept the June 2020 Communication Center Report. Motion carried unanimously.

**d. Discussion/action on June 2020 Police Department Report.**

Chief Larsson presented an overview of the June 2020 Police Department Report noting that the Bayside Police Department has contributed over 200 hours of time to other North Shore Communities in monitoring protesting and civil disturbances. The police officers have continued to keep protests safe, while still giving the community a voice. Chief Larsson stated that he has been reviewing policies concerning use of force, to ensure that it coincides with the best practices around the nation.

Motion by Trustee Barth, seconded by Trustee Muchin, to accept the June 2020 Police Department Report. Motion carried unanimously.

**3. Public Works Committee**

**a. Discussion/action on June 2020 Department of Public Works Report.**

Manager Pederson provided an overview of the June 2020 Department of Public Works Report stating that this is the third week in a row that Village recycling has been contaminated, causing the Village to pay an extra land fill cost per ton. The 2020 stormwater improvement project has begun. The work started on Fairy Chasm, and it will continue in numerous phases in the months to come.

Motion by Trustee Barth, seconded by Trustee Zitzer, to accept the June 2020 Department of Public Works Report. Motion carried unanimously.

**b. Discussion/update on 2020 Capital Projects.**

Manager Pederson stated five bids for the Hermitage and Bay Point Road lift station project were received with the lowest bid for the building construction being \$156,410 from Wil-Surge Electric. The total project cost for the building, controls and SCADA is \$226,310.

Manager Pederson noted stormwater contractors will potentially start the week of August 3 with the road contractors potentially start after Labor Day.

Manager Pederson stated streets for this project are being selected based on the Pavement Surface Evaluation and Rating (PASER) system. The Village will be completing culvert replacements and ditch regrading along the road to address stormwater issues.

Manager Pederson noted the sanitary sewer lateral lining project has been delayed due to COVID-19 but is expected to take place sometime over the summer. The pre-construction meeting was held on June 18.

**c. Discussion/action on Milwaukee Metropolitan Sewage District Sanitary Sewer Project on Brown Deer Road.**

Manager Pederson stated the Milwaukee Metropolitan Sewage District (MMSD) has completed a Planning Study for District owned infrastructure on Brown Deer Road between Bayside Garden Center and Regent Road. MMSD is considering replacing aged infrastructure in the area. The proposal is a 24-inch pipe that would have a vertical drop into a 72-inch pipe.

Manager Pederson noted MMSD is using Kapur and Associates as their engineering firm, so the Village will have to find a different engineer to make sure what is being recommended is accurate.

No motions were made.

**d. Discussion/action on Bay Point Road and Hermitage Road lift station bid opening.**

Manager Pederson stated the lowest bidder for the Bay Point Road and Hermitage Road was WIL-Surge Electric, with a base bid for the building construction of \$156,410 and Energenecs has been approved to perform the lift station controls and SCADA by the Village in the bid amount of \$69,900 with the combined total cost of the project is \$226,310.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the Bay Point Road and Hermitage Road lift station bid opening. Motion carried unanimously.

**4. Intergovernmental Cooperation Council-**No report.

**5. Board of Zoning Appeals-** No report.

**6. Architectural Review Committee-** No report.

**7. Plan Commission**

**a. Discussion/action on the request for a Conditional Use Permit for The Essential Hair Studio at 8850 N Port Washington Road.**

President Walny stated that this request was approved by the Plan Commission.

Motion by Trustee Muchin, seconded by Trustee Barth, to approve a Conditional Use Permit for The Essential Hair Studio at 8850 N Port Washington Road. Motion carried unanimously.

**8. Library Board**

**a. Discussion/action on the June 2020 Library Report.**

Trustee Zitzer stated that the Bayside Library Board had met and determined the Village of Bayside book drop located in River Point Shopping Center would be removed as it takes 69 minutes a week for staff to collect the books.

Motion by Trustee Barth, seconded by Trustee Rudman, to accept the June 2020 Library Report. Motion carried unanimously.

**9. North Shore Fire Department-No Report.**

**10. Community Development Authority-No Report.**

**IV. VILLAGE PRESIDENT'S REPORT**

President Walny stated he received inquiries regarding a mask requirement in the Village and noted at this time there is no plan to require masks.

**V. VILLAGE MANAGER'S REPORT**

**A. Discussion/acceptance on Community Impact Report.**

Manager Pederson provided an overview of the Community Impact Report noting it highlights key metrics measuring the Village's performance and impact to the community.

Manager Pederson stated that the Village is encouraging people to vote absentee and noted the Routes to Recovery Grant submittal totaling \$70,000 had been submitted.

Motion by Trustee Barth, seconded by Trustee Zitzer, to accept the Community Impact Report. Motion carried unanimously.

**VI. VILLAGE ATTORNEY'S REPORT**

Attorney Jaekels stated he is looking into the legalities of requiring masks to be worn when residents are out in the Village.

**XII. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

**XIII. MOTION TO ADJOURN TO CLOSED SESSION**

**A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session; (Labor Negotiations) and (North Shore Library Services Agreement).**

Motion by Trustee Muchin, seconded by Trustee Barth, to adjourn to closed session at 7:02pm

pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session; (Labor Negotiations) and (North Shore Library Services Agreement). Motion carried unanimously by roll call vote.

**XIV. RECONVENE IN OPEN SESSION PURSUANT TO SECTION 19.85 (2)**

Motion by Trustee Muchin, seconded by Trustee Barth, to reconvene in open session at 7:18pm pursuant to section 19.85 (2). Motion carried unanimously.

**A. Action on items from closed session.**

No action was taken, or motions made.

**XV. ADJOURNMENT**

Motion by Trustee Muchin, seconded by Trustee Barth, to adjourn the meeting at 7:19pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt  
Administrative Services Director