



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
January 21, 2021
Remote Teleconferencing, 6:00pm

**BOARD OF TRUSTEES
SUPPLEMENTAL AGENDA NOTES**

PLEASE TAKE NOTE: Due to the COVID-19 Pandemic, the Village Board will be meeting via remote teleconferencing at the above noted time and date, at which the following items of business will be discussed and possibly acted upon.

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CITIZENS AND DELEGATIONS

A. Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

1. Introduction of Wisconsin State Assembly 23rd District Representative Deb Andraca.

IV. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Board of Trustees meeting minutes, December 17, 2020.
2. Summary of Claims for December 12, 2020 through January 8, 2021 in the amount of \$356,077.10.
3. Resolution 21-____, a resolution proclaiming the celebration of 2021 Arbor Day in the Village of Bayside.
4. Resolution 21-____, a resolution proclaiming the celebration of 2021 World Migratory Bird Day in the Village of Bayside.
5. Resolution 21-____, a resolution to Authorize the Village of Bayside to Become a Certified Member of Monarch City USA and to Encourage Bayside Residents to Support the Monarch Butterfly Population within the Village of Bayside.
6. Raze Order Report for 550 W. Glencoe Place.
7. Resolution 21-____, a resolution amending Resolution 20-23 revising the Village Fee Schedule as referenced by the Village of Bayside Municipal Code.
8. Coronavirus Emergency Supplemental Grant funds, grant # 16370 in the amount of \$10,000.

B. Acceptance of:

1. December Preliminary 2020 Financial Statement and Investment Report.
2. Discussion/action on December 2020 Administrative Services Report.
3. December 2020 Community Impact Report.

Approval of the consent agenda is recommended.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Works Committee

- a. Proclamation recognizing Public Works Municipal Technician Scott Matusewic for 30 years of service to the Village of Bayside.**
- b. Discussion/action on December 2020 Department of Public Works Report.**

The Department report is included in the packet. Of significant note, the Department hosted the post-holiday recycling event, which yielded 214 cars and over 5,000 pounds of recycling during the three-hour event. In addition, the collected yard waste and additional spoils collected during 2020 were tub ground and removed from the DPW yard to make way for 2021 collections. **Approval is recommended.**

2. Public Safety Committee

- a. Discussion/action on December 2020 Police Department Report.**

The Department report is included in the packet. Of significant note, the Department received a \$10,000 Coronavirus Emergency Supplemental Grant. **Approval is recommended.**

- b. Discussion/update on 2021 capital purchase of replacement police squad vehicle #2104 with hybrid police squad vehicle.**

Included in the 2021 capital budget is the scheduled replacement of police squad #2104. Chief Larsson and his staff conducted research on various vehicle alternatives. Based on the evaluation and in connection with the Village's Strategic Values, Service Excellence and Sustainable Resilience, the department will begin the conversion of the police fleet to a hybrid platform.

While the upfront cost is approximately \$3,000 more than a regular squad vehicle under State contract pricing, the fuel savings far exceeds the initial upfront investment. Based on conversations with other departments who have implemented the hybrid alternative and the dealer that sells the vehicles, the department can expect to double the miles per gallon. For comparison purposes, the average squad gets 9 miles per gallon, while the police hybrid vehicle is anticipated to get 19 miles per gallon. The Department anticipates the ROI within 30,000 miles for use.

The 2021 budget has allocated monies for the acquisition; therefore this item is informational only.

- c. Discussion/action on December 2020 Communication Center Report.**

The Department report is included in the packet. Of significant note, the Department continued its implementation and training for the Next Generation 911 system, which is set to be operational later in 2021. **Approval is recommended.**

3. Finance and Administration Committee

a. Discussion/action on 2020 Administrative Services Annual Report.

The annual report will be forthcoming, highlighting an eventful year in this service area.

b. Discussion/action on Village Comprehensive Plan update process.

The Committee of the Whole discussed the State required mandate to update the comprehensive planning at its meeting on October 15, 2020. The Plan is required to be updated every ten years by the Wisconsin Department of Administration. At that meeting, the Committee expressed a desire to have the comprehensive plan updated by Village staff versus hiring a professional planner to facilitate and produce the update. At the October 15, 2020, the Committee discussed and recognized that a Comprehensive Plan revision, update by Village staff, would be basic and provide a limited scope update to the previous plan, which was developed approximately ten years ago. Staff is currently developing a program plan and timeline for the update. **Direction is requested.**

c. Discussion/action on contract with Arch Electric for the construction of a 111.4 kW-DC photovoltaic system (solar panel array) to be located on Public Works facility.

One of the 2020/2021 Village-wide goals was to explore alternative energy sources for Village facilities. This goal incorporates two of the Village's strategic values, fiscal integrity and sustainable resilience. Staff has been exploring alternatives related to solar energy for Village facilities for approximately eighteen months.

In conducting the analysis, the Village explored various siting alternatives for the solar panels, including Village Hall, cold storage facility, and multiple scenarios on the DPW building. In conversations with both the contractor and WE Energies, the parties have agreed to provide a rule exception to allow the Village to place both solar arrays (DPW and Village Hall) on the DPW flat roof, saving the Village significant money. If the Village were to place separate systems on each facility, the cost of the project would have been \$209,126 and a significantly longer Return-on-Investment (ROI). By negotiating the rule exception, the revised cost is \$168,872, a savings of \$40,254. The project also qualifies for Focus on Energy grants.

The attached contract with Arch Electric includes installing two solar array systems on the DPW flat roof to provide solar energy for both the Department of Public Works facility as well as the Village Hall, Police Department, and Communication Center. The solar array that would power the Public Works facility is anticipated to provide 100% solar power to the DPW facility with a ROI of 9.5 years. The solar array that would power the Village Hall, Police Department, and Communication Center has an ROI of 12.3 years. The ROI on Village Hall is greater due to the increased energy demand at Village Hall and subsequent lower energy rate assigned by WE Energies.

If approved by the Village Board, the project would begin and be completed in the month of February, and the Village would be able to begin the anticipated operational savings on utility bills for a large portion of 2021. Monies have been allocated for building facility projects, such as this, within the respective capital building facility reserve accounts. The anticipated annual operational budget savings is nearly \$15,000 moving forward.

The Village continually explores alternatives to reduce operating costs while at the same time enhancing a sustainable footprint and NetZero energy efforts. This capital investment achieves

both goals. **Approval is recommended.**

4. Intergovernmental Cooperation Council

5. Board of Zoning Appeals

6. Architectural Review Committee

7. Plan Commission

8. Library Board

a. Discussion/action on the December 2020 Library Report.

The report is included within the packet. **Approval is recommended.**

9. North Shore Fire Department

10. Community Development Authority

VI. VILLAGE PRESIDENT'S REPORT

VII. VILLAGE MANAGER'S REPORT

A. Discussion/action on 2020 Village Communications Annual Report.

The annual report will be forthcoming, highlighting an eventful year in this service area.

VIII. VILLAGE ATTORNEY'S REPORT

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

X. ADJOURNMENT

Lynn Galyardt, Administrative Services Director

The Board of Trustees will utilize Zoom videoconferencing software for this meeting. To join the Zoom meeting using a computer or tablet, visit <https://us02web.zoom.us/j/81828181479?pwd=dHM3ZERhNXdwWnQxTnAvYlQ5TFhvZz09>; Meeting ID: 818 2818 1479; Passcode: 508260; 1-312-626-6799. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.baysidewi.gov)