



I. CALL TO ORDER

President Walny called the meeting to order at 4:05pm.

President: Eido Walny
Trustees: Michael Barth
Darren Fisher-arrived at 4:45pm
Daniel Muchin
Robert Rudman
Margaret Zitzer

Committee Citizen Members:

Public Works:
Finance & Administration:
Public Safety: Matthew Buerosse - excused

Also Present: Village Manager Andy Pederson
Assistant to the Village Manager Leah Hofer
Police Chief Doug Larsson
Communications Center Director Liane Scharnott
Administration Services Director Lynn Galyardt
Operations Superintendent Shane Albers
IT Director Rich Foscatto-arrived at 4:40pm
There was no one in the audience.

II. BUSINESS

- A. Discussion/recommendation on the 2020 proposed budget.**
- 1. General Fund**
 - 2. Sanitary Sewer Enterprise Fund**
 - 3. Stormwater Utility Fund**
 - 4. Public Safety Communications Fund**
 - 5. Long Term Financial Services Fund**
 - 6. Public Safety Capital Fund**
 - 7. Public Works Capital Fund**
 - 8. Administrative Capital Fund**
 - 9. Public Safety Communications Capital Fund**

Manager Pederson provided an overview of the 2021 Budget document, reviewing the 2020 accomplishments, 2021 goals, performance measurement program and fiscal analysis. Grant revenue applied for year to date is \$381,199.86 and the amount of received year to date is at \$105,085.70. The proposed 2021 Budget is in compliance with expenditure restraint restrictions and levy limits. Manager Pederson stated the overall property tax levy was proposed to increase by 0.20% from 2020. The full \$7,610 levy increase is due to North Shore Fire Rescue budget increase. The proposed 2021 tax levy is \$4,614,188, the mill rate was proposed to decrease by 0.65% from \$6.96 in 2019 to \$6.91 in 2020.

Manager Pederson stated the Strategic Initiative Implementation and Plan are included in the budget document and there were 16 Village Goals established in 2020 and 75.45% of the year is completed and 31.25% of the goals are over 75% complete.

Manager Pederson stated in 2020 the Village received several awards including the 2020 Certificate of Excellence from the ICMA.

Manager Pederson provided an overview of the Village Financial Policies. The Village qualified for a State Expenditure Restraint Program and received \$79,944 in State Aid in 2020 and is anticipated to receive \$78,900 in 2021.

Manager Pederson stated the fee schedule was recommended to be revised to update the Sanitary Sewer User Fee from \$490 to the 2021 rate of \$496 and Stormwater User Fee from \$238 to \$244 per household. The Commercial Sewer User Fee rate per 1,000 gallons was proposed to be \$4.18. The Proposed 2021 Budget maintains the same level of services and events as in the past.

Motion by Trustee Barth, seconded by Trustee Fischer, to recommend approval to the Village Board of Trustees on acceptance of the 2021 proposed budget. Motion carried unanimously.

B. Discussion/recommendation on Resolution 20-_____, a resolution amending Resolution 20-16 revising the fee schedule as referenced by the Village of Bayside Municipal Code.

Motion by Trustee Barth, seconded by Trustee Zitzer, to recommend approval to the Village Board of Trustees on Resolution 20-_____, a resolution amending Resolution 20-16 revising the fee schedule as referenced by the Village of Bayside Municipal Code. Motion carried unanimously.

C. Discussion/recommendation on Resolution 20-_____, a resolution adopting the 2021 annual budget and establishing the 2020 tax levy.

Motion by Trustee Barth, seconded by Trustee Zitzer, to recommend approval to the Village Board of Trustees on Resolution 20-_____, a resolution adopting the 2021 annual budget and establishing the 2020 tax levy. Motion carried unanimously.

D. Discussion/recommendation on Resolution 20-_____, a resolution adopting the 2021 sanitary sewer enterprise budget and establishing the Residential and Commercial Sewer User Fee rates.

Motion by Trustee Barth, seconded by Trustee Zitzer, to recommend approval to the Village Board of Trustees on Resolution 20-_____, a resolution adopting the 2021 sanitary sewer enterprise budget and establishing the Residential and Commercial Sewer User Fee rates. Motion carried unanimously.

E. Discussion/recommendation on Resolution 20-_____, a resolution adopting the 2021 stormwater revenue fund budget and establishing the Equivalent Runoff Unit rate.

Motion by Trustee Barth, seconded by Trustee Zitzer, to recommend approval to the Village Board of Trustees on Resolution 20-_____, a resolution adopting the 2021 stormwater revenue fund budget and establishing the Equivalent Runoff Unit rate. Motion carried unanimously.

F. Discussion/recommendation on 2021 Village Financial Policies.

Manager Pederson stated there were no changes to the Village Financial Policies.

Motion by Trustee Barth, seconded by Trustee Zitzer, to recommend approval to the Village Board of Trustees on 2021 Village Financial Policies. Motion carried unanimously.

G. Discussion/recommendation on 2021 Village goals, performance measure, and fiscal analysis.

Motion by Trustee Fisher, seconded by Trustee Rudman, to recommend approval to the Village Board of Trustees on 2021 Village goals, performance measure, and fiscal analysis. Motion carried unanimously.

H. Discussion/recommendation on 2021-2027 Capital Improvement Program.

Motion by Trustee Rudman, seconded by Trustee Fisher, to recommend approval to the Village Board of Trustees on 2021-2027 Capital Improvement Program. Motion carried unanimously.

The Committee discussed changing the November 19, 2020 Board of Trustee meeting from an in-person meeting to a virtual meeting in lieu of the current situation related to the COVID 19 pandemic and it was determined the meeting would be virtual.

III. MOTION TO ADJOURN TO CLOSED SESSION

A. Pursuant to Section 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Performance Evaluation).

Motion by President Walny, seconded by Trustee Barth, to adjourn to closed session at 5:20pm pursuant to Section 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Performance Evaluation). Motion carried unanimously by roll call vote.

IV. RECONVENE IN OPEN SESSION PURSUANT TO SECTION 19.85 (2)

Motion by Trustee Fisher, seconded by Trustee Barth, to reconvene in open session at 5:50pm pursuant to section 19.85(2). Motion carried unanimously by roll call vote.

A. Action on items from closed session.

Trustee Barth provided a summary of the Village Manager 2020 performance evaluation.

V. ADJOURNMENT

Motion by Trustee Fisher, seconded by Trustee Barth, to adjourn the meeting at 5:53pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt
Administrative Services Director
December 21, 2020