



I. CALL TO ORDER AND ROLL CALL

President Walny called the meeting to order at 6:00pm via remote teleconferencing.

ROLL CALL

President: Eido Walny
Trustees: Mike Barth
Darren Fisher
Joshua Roling
Bob Rudman
Margaret Zitzer

Also Present: Village Manager Andy Pederson
Police Chief Doug Larsson
Village Attorney Chris Jaekels
Administrative Services Director Lynn Galyardt
Assistant to the Village Manager Leah Hofer
Communications Center Director Liane Scharnott
There were ten people in the audience.

II. PLEDGE OF ALLEGIANCE

III. CITIZENS AND DELEGATIONS

A. Presentation by Dr. Greg Kabara regarding the Nicolet High School Operational Referendum on April 6, 2021.

Manager Pederson introduced Dr. Greg Kabara, Nicolet High School Superintendent, who provided information regarding the Nicolet High School Operational Referendum which will be voted on at the April 6, 2021 Spring Election.

IV. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. **Board of Trustees meeting minutes, February 18, 2021.**
2. **Summary of Claims for February 13, 2021 through March 12, 2021 in the amount of \$474,634.33.**
3. **Memorandum of Understanding between Bayside Police Department and Milwaukee Area Investigative Team.**
4. **Resolution 21-____, A Resolution Authorizing the Village of Bayside to File the Federal Railroad Administration Quiet Zone Affirmation Letter.**
5. **Repair/raze order for 1219 E. Hermitage Road.**

Motion by Trustee Zitzer, seconded by Trustee Fisher, to approve the Board of Trustees meeting minutes, February 18, 2021; Summary of Claims for February 13, 2021 through March 12, 2021 in the amount of \$474,634.33; Memorandum of Understanding between Bayside Police Department and Milwaukee Area Investigative Team; Resolution 21-14, A Resolution Authorizing the Village of Bayside to File the

Federal Railroad Administration Quiet Zone Affirmation Letter; and repair/raze order for 1219 E. Hermitage Road. Motion carried unanimously by roll call vote.

B. Acceptance of:

- 1. February 2021 Financial Statement.**
- 2. February 2021 Community Impact Report.**

Motion by Trustee Barth, seconded by Trustee Zitzer, to accept the February 2021 Financial Statement and February 2021 Community Impact Report. Motion carried unanimously.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Finance and Administration Committee

- a. Discussion/action on Resolution 21-____, A Resolution Awarding the Sale of \$3,345,000 General Obligation Corporate Purpose Bonds, Series 2021A.**

Manager Pederson stated the Village's financial strategy has been to borrow in multi-year increments for capital infrastructure projects to reduce issuance costs. The Village's financial advisor, Ehlers, Inc. has structured the existing and proposed new debt issuances to avoid fluctuations in the annual debt payments moving forward. The second bond refunding addresses the 2014 borrowing for street improvements, stormwater management projects, and sanitary sewer funding. Due to the fact that the bonds are not callable until December 2022, the Village is pursuing a taxable general obligation refunding of these bonds. The amounts of the bonds were reduced at the time of sale, the Series 2021A bonds were reduced from \$3,345,000 to \$3,160,000 and the Series 2021B bonds were reduced from \$3,590,000 to \$3,490,000. The net savings is a total of \$408,845.50.

Motion by Trustee Rudman, seconded by Trustee Zitzer, to approve Resolution 21-15, A Resolution Awarding the Sale of \$3,160,000 General Obligation Corporate Purpose Bonds, Series 2021A. Motion carried unanimously by roll call vote.

- b. Discussion/action on Resolution 21-____, A Resolution Authorizing the Issuance and Sale of \$3,590,000 Taxable General Obligation Refunding Bonds, Series 2021B.**

Motion by Trustee Rudman, seconded by Trustee Zitzer, to approve Resolution 21-16, A Resolution Authorizing the Issuance and Sale of \$3,490,000 Taxable General Obligation Refunding Bonds, Series 2021B. Motion carried unanimously by roll call vote.

- c. Discussion/action on Resolution 21-____, A Resolution Authorizing the Partial Redemption of Special Assessment B Bonds, Series 2013A Dated May 16, 2013 and Special Assessment B Bonds, Series 2015A Dated May 7, 2015.**

Trustee Barth stated this Resolution authorizes the partial redemption of B Bonds for the properties that have prepaid their special assessments. There is \$15,000 to be paid off for 2013 B Bonds and \$75,000 to be paid off for the 2015 B Bonds.

Motion by Trustee Zitzer, seconded by Trustee Fisher, to approve Resolution 21-17, A Resolution Authorizing the Partial Redemption of Special Assessment B Bonds, Series 2013A Dated May 16, 2013 and Special Assessment B Bonds, Series 2015A Dated May 7, 2015. Motion carried unanimously by roll call vote.

d. Discussion/update on Village Investment portfolio by BMO Global Asset Management.

Joseph Olson, the BMO Director of Client Relationship Management and Village account manager, provided an update on the Village's investment portfolio.

e. Discussion/action on February 2021 Administrative Services Report.

Director Galyardt provided an overview of the February 2021 Administrative Services Report stating the 2021 Spring Primary was held with a total of 548 voters, which is a 15.46% voter turnout and noted 20% of registered voters have been mailed an absentee ballot for the April 6 Spring Election. Delinquent property tax notices were sent out to 41 property owners.

Motion by Trustee Fisher, seconded by Trustee Roling, to accept February 2021 Administrative Services Report. Motion carried unanimously.

f. Discussion/action on Ellsworth Park Brick Donation Program.

Trustee Barth stated the Ellsworth Park Brick Donation Program will assist in raising money for the new playground equipment at Ellsworth Park. Manager Pederson indicated the program had been previously conducted.

Motion by Trustee Zitzer, seconded by Trustee Roling, to approve Ellsworth Park Brick Donation Program. Motion carried unanimously.

2. Public Works Committee

a. Discussion/action on February 2021 Department of Public Works Report.

Manager Pederson provided an overview of the February 2021 Department of Public Works Report stating the department had built an apparatus to apply salt brine to assist in pre-salting and tested it on some Village streets prior to the last snow fall. The crew also moved approximately 75 truckloads of snow to better prepare for possible flooding.

Motion by Trustee Barth, seconded by Trustee Zitzer, to accept February 2021 Department of Public Works Report. Motion carried unanimously.

b. Discussion/action on contract award for the 2021 Street Improvement Program.

Manager Pederson stated that bids were accepted to resurface Fairy Chasm Road and noted the Department of Public Works will be completing the storm water management portion of the project. The 2021 Street Improvement Program was budgeted at \$220,050 and the lowest bidder was Payne & Dolan, Inc., with a bid amount of \$195,495. It was noted the public meeting will be held on March 25 at 6:00 pm

Motion by Trustee Barth, seconded by Trustee Roling, to approve the contract award to Payne & Dolan, Inc., in the amount of \$195,495 for the 2021 Street Improvement Program. Motion carried unanimously.

c. Discussion/action on contract award for the 2021 Sanitary and Storm Sewer Rehabilitation Project.

Manager Pederson stated the Village will be using a cured-in-place pipe (CIPP) to repair the existing pipelines noting the 2021 Sanitary and Storm Sewer Rehabilitation Project was budgeted at \$290,940.

The lowest bidder was Visu-Sewer, Inc., which came in with a bid amount of \$263,451.

Motion by Trustee Zitzer, seconded by Trustee Rudman, to approve the contract award to Visu-Sewer, Inc., in the amount of \$263,451 for the 2021 Sanitary and Storm Sewer Rehabilitation Project. Motion carried unanimously.

d. Discussion/action on contract award for the Storm Sewer Rehabilitation Project at Glenbrook Road and Laramie Ravine outfall.

Manager Pederson stated the Storm Sewer Rehabilitation Project at Glenbrook Road and Laramie Ravine outfall was budgeted at \$79,180. The lowest bidder was Buteyn-Peterson Construction Company with a bid amount of \$81,575.

Motion by Trustee Zitzer, seconded by Trustee Roling, to approve the contract award to Buteyn-Peterson Construction Company in the amount of \$81,575 for the Storm Sewer Rehabilitation Project at Glenbrook Road and Laramie Ravine outfall. Motion carried unanimously.

3. Public Safety Committee

a. Discussion/action on February 2021 Police Department Report.

Chief Larsson provided an overview of the February 2021 Police Department Report noting the department's long term commitment to training continues. The Lieutenants were among the first of Bayside officers to attend a series of ongoing training workshops on using de-escalation tactics when confronted with violent or aggressive behavior.

Motion by Trustee Fisher, seconded by Trustee Barth, to accept February 2021 Police Department Report. Motion carried unanimously.

b. Discussion/action on February 2021 Communication Center Report.

Director Scharnott provided an overview of the February 2021 Communication Center Report noting the Center is taking an active approach on training for 2021 and calls had increased this year, however police calls had decreased. Director Scharnott will be attending the Executive Leadership Conference through the National Center for Missing and Exploited Children.

Motion by Trustee Roling, seconded by Trustee Barth, to accept February 2021 Communication Center Report. Motion carried unanimously.

4. Intergovernmental Cooperation Council – No report.

5. Board of Zoning Appeals

a. Discussion/action on the request for a special exception by White Oaks Apartments, LLC, for the property located at 9009 N White Oak Lane, to build a 3-story apartment, contrary to Section 125-98(e)8.

Manager Pederson stated the building under consideration had a fire in 2019, and this proposal is to rebuild the structure. The Board of Zoning Appeals had unanimously recommended approval for the request for a special exception.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the request for a special exception by White Oaks Apartments, LLC, for the property located at 9009 N White Oak Lane, to build a 3-story apartment, contrary to Section 125-98(e)8.

6. Architectural Review Committee – No report.

7. Plan Commission

- a. Discussion/action on proposed Seventh Amendment to 1978 Development Agreement between the Village and Bayside Woods Company Partnership regarding White Oaks Apartment, to construct a replacement apartment building at 9009 N White Oak Lane.**

Manager Pederson stated that the proposal for White Oaks Apartment has gone before the Architectural Review Committee, the Board of Zoning Appeals, and the Plan Commission. There have been two public hearings with no public comment from the community.

Motion by Trustee Barth, seconded by Trustee Rudman, to approve the Seventh Amendment to the 1978 Development Agreement between the Village and Bayside Woods Company Partnership regarding White Oaks Apartment, to construct a replacement apartment building at 9009 N White Oak Lane. Motion carried unanimously.

8. Library Board

- a. Discussion/action on the February 2021 Library Report.**

Trustee Zitzer provided an overview of the February 2021 Library Report noting the Library had reopened on February 8, there had been a donation to allow for the purchase of two new AWE early literacy computer stations and the Board had requested the Fiscal Agent invoice the communities monthly versus quarterly.

Motion by Trustee Barth, seconded by Trustee Rudman, to accept the February 2021 Library Report. Motion carried unanimously.

- 9. North Shore Fire Department-No report.**

- 10. Community Development Authority-No report.**

VI. VILLAGE PRESIDENT'S REPORT- No report.

VII. VILLAGE MANAGER'S REPORT

Manager Pederson provided an update on the COVID-19 pandemic metrics noting that 38% of the Bayside community had received at least one dose of the vaccine.

- A. Discussion/update on 2021 Community Events Calendar.**

Manager Pederson stated planning for the upcoming 2021 community events has started noting the first event is the April 17 Clean Up Day. Goodwill and Verlo are not able to attend the event. The Department of Public Works employees that have been vaccinated will assist residents in unloading.

The Village is working to plan the annual picnic and 5k, coordinating the event around other conflicts, such as Summerfest.

VIII. VILLAGE ATTORNEY'S REPORT- No report.

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

X. MOTION TO ADJOURN TO CLOSED SESSION

A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (Lease/Conditional Use Permit Agreements).

Motion by Trustee Zitzer, seconded by Trustee Fisher, to adjourn to closed session at 7:30pm pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (Lease/Conditional Use Permit Agreements). Motion carried unanimously by roll call vote.

XI. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

Motion by Trustee Zitzer, seconded by Trustee Barth, to reconvene in open session at 8:17pm pursuant to Section 19.85(2). Motion carried unanimously.

A. Action on items in closed session.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the cellular tower lease agreement between the Village of Bayside and Cellco Partnership, doing business as Verizon Wireless, subject to final review by the Village Attorney and executed by the Village President. Motion carried unanimously.

XII. ADJOURNMENT

Motion by Trustee Fisher, seconded by Trustee Rudman, to adjourn the meeting at 8:18pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Administrative Services Director