



## I. CALL TO ORDER AND ROLL CALL

President Walny called the meeting to order at 6:00pm via remote teleconferencing.

### ROLL CALL

**President:** Eido Walny  
**Trustees:** Mike Barth  
Darren Fisher  
Joshua Roling  
Bob Rudman  
Margaret Zitzer

**Also Present:** Village Manager Andy Pederson  
Village Attorney Chris Jaekels  
Administrative Services Director Lynn Galyardt  
Public Works Operations Superintendent Shane Albers  
Assistant to the Village Manager Leah Hofer  
Communications Center Director Liane Scharnott  
There was one person in the audience.

## II. PLEDGE OF ALLEGIANCE

## III. CITIZENS AND DELEGATIONS

### A. Presentation from Kim Sebastian from Wisconsin DNR regarding the Village of Bayside Tree City USA award.

Ms. Sebastian presented the Village with its thirteenth consecutive Tree City USA award and acknowledged the Village's efforts in planning and protecting trees in the community. By doing this, the Village has shown its commitment to maintaining a high quality of life for residents. The Village met all four standards of Tree City USA, joining 197 other communities who have also received the award.

## IV. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

### A. Approval of:

1. Board of Trustees meeting minutes, March 18, 2021.
2. Summary of Claims for March 13, 2021 through April 8, 2021 in the amount of \$115,650.47.
3. Proclamation Recognizing April 11-17, 2021 as National Public Safety Telecommunications Week.
4. Proclamation Recognizing May 2-8, 2021 as Municipal Clerks Week.
5. Proclamation Recognizing May 9-15, 2021 as National Police Week.
6. Proclamation Recognizing May 16-22, 2021 as National Public Works Week.
7. Proclamation Recognizing May 16-22, 2021 as Emergency Medical Services Week.
8. Resolution 21- \_\_\_\_, A Resolution of Appreciation for North Shore Health

- Department Director Ann Christiansen.**
- 9. March 2021 Financial Statement.**
- 10. March 2021 Community Impact Report.**
- 11. Municipal Maintenance Easement for 845 Glenbrook Rd, 857 Glenbrook Rd, and 700 Laramie Ln.**

Motion by Trustee Zitzer, seconded by Trustee Roling, to approve Board of Trustees meeting minutes, March 18, 2021; Summary of Claims for March 13, 2021 through April 8, 2021 in the amount of \$115,650.47; Proclamation Recognizing April 11-17, 2021 as National Public Safety Telecommunications Week; Proclamation Recognizing May 2-8, 2021 as Municipal Clerks Week; Proclamation Recognizing May 9-15, 2021 as National Police Week; Proclamation Recognizing May 16-22, 2021 as National Public Works Week; Proclamation Recognizing May 16-22, 2021 as Emergency Medical Services Week; Resolution 21-18, A Resolution of Appreciation for North Shore Health Department Director Ann Christiansen; March 2021 Financial Statement; March 2021 Community Impact Report; and Municipal Maintenance Easement for 845 Glenbrook Rd, 857 Glenbrook Rd, and 700 Laramie Ln. Motion carried unanimously.

**V. BUSINESS AGENDA**

**A. COMMITTEE AND COMMISSION REPORTS**

**1. Finance and Administration Committee**

**a. Discussion/acceptance of Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting.**

Trustee Barth stated this is the tenth year the Village has received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. The Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting recognizes all the work Village staff has done regarding the reporting and tracking of Village finances.

Manager Pederson stated that this is the highest level of financial reporting excellence that a community can receive.

Motion by Trustee Zitzer, seconded by Trustee Roling, to accept Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. Motion carried unanimously.

**b. Discussion/action on March 2021 Administrative Services Report.**

Director Galyardt provided an overview of the March 2021 Administrative Services Report noting the Village received the lottery and gaming credit, completed the Cities and Villages Mutual Insurance Company worker's comp audit, collected taxes, and mailed 798 absentee ballots as of March 31.

Motion by Trustee Fisher, seconded by Trustee Roling, to the accept March 2021 Administrative Services Report. Motion carried unanimously.

**c. Discussion/action on Resolution 21-\_\_\_, A Resolution to amend the 2021 Budget to reflect changes in revenues and expenditures.**

Trustee Barth stated the resolution reflects the expenditures for the Next Gen 911 project.

Motion by Trustee Zitzer, seconded by Trustee Fisher, to approve Resolution 21-19, A Resolution to amend the 2021 Budget to reflect changes in revenues and expenditures. Motion carried unanimously by roll call vote.

**d. Discussion/action on Ordinance 21-\_\_\_, An Ordinance to Repeal and Recreate Section 104-4(n) and to Create Section 104-4(o) of the Municipal Code with Regard to Solar Energy Systems.**

Trustee Barth stated the ordinance relates to the legal requirements and the limits as to what the Village can do regarding solar.

Motion by Trustee Roling, seconded by Trustee Fisher, to approve Ordinance 21-722, An Ordinance to Repeal and Recreate Section 104-4(n) and to Create Section 104-4(o) of the Municipal Code with Regard to Solar Energy Systems. Motion carried unanimously by roll call vote.

**e. Discussion/action on We Energies LED Street Light Conversion.**

Trustee Barth stated that there will be a 23-month payback by converting the streetlights to LEDs.

Motion by Trustee Fisher, seconded by Trustee Roling, to approve the We Energies LED Street Light Conversion. Motion carried unanimously.

**2. Public Works Committee**

**a. Discussion/action on March 2021 Department of Public Works Report.**

Operations Superintendent Albers provided an overview of the March 2021 Department of Public Works Report noting 96 trees had been removed, the launch of the first ever Salt Take Back program, and a trial run for the salt brine pilot program, which proved to be successful.

Motion by Trustee Zitzer, seconded by Trustee Fisher, to accept the March 2021 Department of Public Works Report. Motion carried unanimously.

**b. Discussion/action on agreement with Clark Dietz, Inc. to complete the WDNR Urban Nonpoint Source Planning grant and update the Stormwater Management Plan.**

Manager Pederson stated the Village last updated the Stormwater Management Plan in 2009. The Village has solicited quotes from multiple firms and interviewed them and are recommending Clark Dietz. The plan will consist of computer modeling and determining whether the Village meets pollutant reduction goals by the DNR and EPA. The proposal is at \$51,300, which is lower than the \$80,000 the Village was expecting for the project. The Village is applying for a grant and will hear back by October. Most of the work will be done in 2022, with the Board adopting the plan in early 2023.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the agreement with Clark Dietz, Inc. to complete the WDNR Urban Nonpoint Source Planning grant and update the Stormwater Management Plan. Motion carried unanimously.

**c. Discussion/action on Resolution 21-\_\_\_, A Governmental Responsibility Resolution for Runoff Management Grants.**

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve Resolution 21-20, A Governmental Responsibility Resolution for Runoff Management Grants. Motion carried unanimously by a roll call vote.

**d. Discussion/update on 2021 capital projects.**

Manager Pederson stated the lift station projects are carrying over into 2021. The lift stations should

be operational within the next couple of weeks.

The public meeting was held for the 2021 road projects, where four residents attended. Residents are currently paying for their culvert replacements. The project is set to begin in early June and go past Labor Day.

Arch Electric has started work on the side of the DPW building and are hoping to begin the installation of solar panels at the end of April or early May.

**3. Public Safety Committee**

**a. Discussion/action on March 2021 Police Department Report.**

Manager Pederson provided an overview of the March 2021 Police Department Report noting the union ratified the collective bargaining agreement, the Village is working on identifying why citation revenue is low, and additional enforcement is starting to occur. Chief Larsson is initiating a home inspection program that will do home security assessments for residents and advise them on how to increase the safety around their home.

Motion by Trustee Barth, seconded by Trustee Fisher, to accept the March 2021 Police Department Report. Motion carried unanimously.

**b. Discussion/action on March 2021 Communication Center Report.**

Director Scharnott provided an overview of the March 2021 Communication Center Report noting that call volume is down, training is being provided for staff, and a smart board was installed in the Communications Center as part of a grant and will be useful in the training program. Brittany Jelenc, the new Deputy Director of Communications started.

Motion by Trustee Fisher, seconded by Trustee Barth, to accept the March 2021 Communication Center Report. Motion carried unanimously.

**4. Intergovernmental Cooperation Council – No report.**

**5. Board of Zoning Appeals – No report.**

**6. Architectural Review Committee – No report.**

**7. Plan Commission**

**a. Discussion/action on Resolution 21-\_\_\_, A Resolution Recommending the Adoption of a Public Participation Plan for the Update of the Comprehensive Plan.**

Manager Pederson stated that the Village has retained Vandewalle and Associates to assist with the update of the Comprehensive Plan. A public meeting will be held on Wednesday, April 21. The Village Board is required to adopt a public participation plan as part of the Comprehensive Plan process, as mandated by the State.

Motion by Trustee Barth, seconded by Trustee Roling, to approve Resolution 21-21, A Resolution Recommending the Adoption of a Public Participation Plan for the Update of the Comprehensive Plan. Motion carried unanimously by a roll call vote.

**8. Library Board**

**a. Discussion/action on the March 2021 Library Report.**

Trustee Zitzer provided an overview of the March 2021 Library Report noting a new Library Director will start on April 26. There will be a summer adult program outside of Ellsworth Park and money was received to help the library buy some of their wish list items.

Motion by Trustee Fisher, seconded by Trustee Rudman, to accept the March 2021 Library Report. Motion carried unanimously.

**9. North Shore Fire Department**-No report.

**10. Community Development Authority**-No report.

## **VI. VILLAGE PRESIDENT'S REPORT**

### **A. Discussion/action on Village Committee and Commission appointments.**

President Walny noted that there was some shifting of committee and commission appointments.

Motion by Trustee Fisher, seconded by Trustee Barth, to approve Village Committee and Commission appointments. Motion carried unanimously.

## **VII. VILLAGE MANAGER'S REPORT**

Manager Pederson stated the Village was contacted by 1840 Brewing Company in Bay View. They will be hosting a beer garden at Ellsworth Park in May, June, July, and August. The Village will possibly include them in the picnic this upcoming September. They are tentatively scheduled to host a beer garden on May 21, June 5, July 17, August 14, and September 25. In lieu of paying the rental fee, they have agreed to provide beer and live music for the Village picnic.

Manager Pederson provided an overview of the State of the Village. The State of the Village has demographic information and recognitions from the year. This includes highlights of the Village, such as joining the Municipal Court and the myBlue Neighborhood Mediation Program. The Police Department drove a total of 112,881 miles, the Village removed 225 trees, and the Communications Center answered over 100,000 calls. The impacts of COVID-19 are also included, the new strategic plan, and the list of 2021 events.

Saturday, April 17, is the Village's Clean Up Day. The Village is anticipating a high turnout.

## **VIII. VILLAGE ATTORNEY'S REPORT**- No report.

## **IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

## **X. ADJOURNMENT**

Motion by Trustee Barth, seconded by Trustee Zitzer, to adjourn the meeting at 6:48 pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Administrative Services Director