



I. CALL TO ORDER AND ROLL CALL

Chairperson Walny called the meeting to order at 6:00pm via remote teleconferencing.

ROLL CALL

Chairperson: Eido Walny
Commissioners: Mike Barth
Ari Friedman
Edward Harris
Jeff Jubelirer - Excused
John Krampf - Excused
Marisa Roberts

Also present: Village Manager Andy Pederson
Administrative Services Director Lynn Galyardt
Assistant to the Village Manager Leah Hofer
Village Attorney Chris Jaekels
Village Trustee Margaret Zitzer
Dan Rosenfeld
There were two people in the audience.

II. APPROVAL OF MINUTES

A. Plan Commission meeting minutes, March 10, 2021.

Motion by Commissioner Harris, seconded by ARC Chairperson Roberts, to approve the Plan Commission meeting minutes, March 10, 2021. Motion carried unanimously.

III. BUSINESS

A. Discussion/overview of Comprehensive Plan update process

Manager Pederson introduced Vandewalle and Associates Representatives Jackie Mich and Meredith Perks. The Village has retained Vandewalle and Associates to assist with specific sections of the Comprehensive Plan, while Village staff will complete the majority of the chapters.

Mr. Pederson stated the Village's current Comprehensive Plan was initially prepared around 2009-2010 following State legislation that required communities to create Comprehensive Plans. There will be 10 sections of the plan, and the purpose is to set a foundation and vision for the community moving forward. The Comprehensive Plan process is anticipated to be completed in late 2021. Vandewalle and Associates will be completing two sections of the plan, while Village staff will be completing the remaining sections.

Ms. Mich provided a background of their company stating that they are a Wisconsin-based planning firm that has been in business for over 40 years. Vandewalle will examine areas that are appropriate for redevelopment and examine appropriate land uses of the Village.

Ms. Mich provided an overview of the Comprehensive Plan schedule. Following this meeting, Vandewalle staff will start collecting data and preparing for the virtual public meeting while Village staff will begin writing their sections. On April 21, the first virtual public meeting will be held. By summer, there will be an initial rough draft of the plan for the Plan Commission to review.

Following that, there will be a public meeting in the fall for residents to weigh in on the plan. Then, the public hearing will be held in November. Following this public hearing, the Village will be able to adopt the plan.

Ms. Mich stated that State statute requires communities to adopt a public participation plan anytime a Comprehensive Plan is amended, adopted, or updated. The purpose of this plan is to lay out the public input opportunities throughout the process. The Village will be exceeding the minimum requirements for public participation, adding two public meetings prior to the public hearing.

Dan Rosenfeld, stated that it will be important to take into consideration the institutional zoned area of the Village and discuss if the Village will want to keep that zoned as institutional.

B. Discussion/recommendation on Resolution 21-____, a Resolution Recommending the Adoption of a Public Participation Plan for the Update of the Comprehensive Plan

Motion by Commissioner Barth, seconded by Commissioner Harris, to recommend to the Board of Trustees Resolution 21-____, a Resolution Recommending the Adoption of a Public Participation Plan for the Update of the Comprehensive Plan. Motion carried unanimously.

C. Public Comment on Comprehensive Plan

There was no comment.

IV. ANY OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE COMMISSION

Manager Pederson stated that he will send the Commissioners a calendar invite for the April 21 meeting. It is not considered a Plan Commission meeting, but the Commissioners are welcome to attend.

V. ADJOURNMENT

Motion by Commissioner Harris, seconded by Commissioner Barth, to adjourn the meeting at 6:23pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt
Administrative Services Director