



I. CALL TO ORDER AND ROLL CALL

President Walny called the meeting to order at 6:00pm via remote teleconferencing.

ROLL CALL

President: Eido Walny
Trustees: Mike Barth
Darren Fisher
Joshua Roling
Dan Rosenfeld
Bob Rudman
Margaret Zitzer

Also Present: Village Manager Andy Pederson
Village Attorney Chris Jaekels
Assistant to the Village Manager Leah Hofer
Administrative Services Director Lynn Galyardt
Public Works Operations Superintendent Shane Albers
Communications Center Director Liane Scharnott
There was one person in the audience.

II. PLEDGE OF ALLEGIANCE

III. CITIZENS AND DELEGATIONS

- A. Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

IV. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. **Board of Trustees meeting minutes, April 15, 2021.**
2. **Summary of Claims for April 9, 2021 through May 7, 2021 in the amount of \$548,343.21.**
3. **April 2021 Financial Statement.**
4. **April 2021 Community Impact Report.**
5. **Raze/repair order 550 E Glencoe Place.**

Motion by Trustee Zitzer, seconded by Trustee Barth, to approve Board of Trustees meeting minutes, April 15, 2021; Summary of Claims for April 9, 2021 through May 7, 2021 in the amount of \$548,343.21; April 2021 Financial Statement; April 2021 Community Impact Report; and Raze/repair order 550 E Glencoe Place. Motion carried unanimously.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

a. Discussion/action on April 2021 Communication Center Report.

Director Scharnott provided an overview of the April 2021 Communication Center Report noting the number of calls are up by 7%, dispatch call handling time has been reduced due to not having to ask the additional COVID-19 questions from each caller and telecommunicator Paige Moss has been promoted to a trainer position.

Motion by Trustee Rosenfeld, seconded by Trustee Barth, to accept the April 2021 Communication Center Report. Motion carried unanimously.

b. Discussion/introduction of Brittany Jelenc, Deputy Communications Director (Bayside Communications Center).

Director Scharnott introduced Brittany Jelenc, the new Deputy Communications Director, noting that she is a welcome addition and brings an extensive background in dispatch and public safety services to the Center.

c. Discussion/action on April 2021 Police Department Report.

Chief Larsson provided an overview of the April 2021 Police Department report noting Lieutenant Miller has brought in many revenue grants, training hours have increased due to virtual training options, the union contract has been signed and traffic stops have increased 16% year-to-date.

Motion by Trustee Rosenfeld, seconded by Trustee Barth, to accept the April 2021 Police Department Report. Motion carried unanimously.

d. Discussion/action on myBlue Neighbor Mediation Program partnership with Mediation and Restorative Justice Center, A Program of Wisconsin Community Services, Inc.

Chief Larsson stated it is the mission of the myBlue Program to mediate concerns amongst residents and this program offered by the Mediation and Restorative Justice Center would assist people to create their own mutually agreeable solution with the assistance of a trained, impartial third-party mediator.

Manager Pederson stated the vetting process would go through the myBlue program and is an avenue to assist facilitate dialogue between the residents with the cost for each session being \$50.

President Walny stated he was the former president of the Wisconsin Association of Mediators and noted the person who would be the head of the program was a very well respected person.

Motion by Trustee Fisher, seconded by Trustee Barth, to accept the myBlue Neighbor Mediation Program partnership with Mediation and Restorative Justice Center, A Program of Wisconsin Community Services, Inc. Motion carried unanimously.

2. Public Works Committee

a. Discussion/action on April 2021 Department of Public Works Report.

Manager Pederson provided an overview of the April 2021 Department of Public Works report noting the first Clean Up Day was hosted since Fall of 2019 with 336 residents participating. The event was a

success with the volume of materials collected not being a large amount however, attendance was up.

Manager Pederson stated the crew has begun the springtime preparation at the park, all trees scheduled to be removed for 2021 have been removed, and the stumps have been ground. The adopt a tree program will be implemented on June 7. Manager Pederson stated the department, along with the neighboring communities, is having a difficult time attracting seasonal workers for the summer.

Motion by Trustee Barth, seconded by Trustee Zitzer, to accept the April 2021 Department of Public Works Report. Motion carried unanimously.

b. Discussion/update on 2021 capital projects.

Manger Pederson stated the lift stations at Hermitage Rd. and Bay Point Rd. are primarily finished with construction. The internal controls at the Bay Point lift station are completed and fully functioning. The Hermitage lift station should be completed in the following weeks. Landscaping and site work would be completed in late spring/early summer.

The anticipated ditching and stormwater work for the 2021 Road Project is on schedule to begin in June. Road paving will begin in late August/early September. The stormwater management pre-construction meeting will be held in the near future.

3. Finance and Administration Committee

a. Discussion/action on April 2021 Administrative Services Report.

Director Galyardt provided an overview of the April 2021 Administrative Services report noting Accurate Appraisal had completed the 2021 assessment data collection and assessment change notices were to be mailed on May 21, 2021, delinquent property tax notices were sent out and the total delinquent amount was significantly lower than in 2020 and the liquor license notices were sent out to the various businesses that currently hold licenses and all have returned their applications except for Los Paisa.

Motion by Trustee Zitzer, seconded by Trustee Rudman, to accept the April 2021 Administrative Services Report. Motion carried unanimously.

b. Discussion/action on Resolution 21-____, A Resolution to Rescind Declaration of Public Health Emergency in Response to the COVID-19, Coronavirus.

Trustee Barth stated this resolution rescinds the declaration that is currently in effect and removes the mask requirement policy in Village buildings. Manager Pederson noted the Village never had a mask mandate for the Village as a whole. Trustee Rosenfeld commended Village Staff for their work during the pandemic.

Motion by Trustee Roling, seconded by Trustee Rudman, to approve Resolution 21-22, A Resolution to Rescind Declaration of Public Health Emergency in Response to the COVID-19, Coronavirus. Motion carried unanimously.

c. Discussion/action on Resolution 21-____, a Resolution to Authorize the Sale and Consumption of Fermented Malt Beverages in Village Parks Under Section 125.06(6) Wis. Stats.

Trustee Barth stated this resolution permits the operation of outdoor beer gardens for 2021 with 1840 Brewing as well as at the Village Picnic, Five and Wine, and Movie in the Park events.

Motion by Trustee Zitzer, seconded by Trustee Fisher, to approve Resolution 21-23, a Resolution to Authorize the Sale and Consumption of Fermented Malt Beverages in Village Parks Under Section 125.06(6) Wis. Stats. Motion carried unanimously.

d. Discussion/action on purchase of playground equipment from MidStates Recreation and Boland Recreation LLC. for Ellsworth Park.

Trustee Barth stated this resolution would authorize the purchase of playground equipment for Ellsworth Park.

Manager Pederson noted the current equipment has seen its useful life and is recommended that the Village purchase the equipment from Boland Recreation and MidStates Recreation. The equipment is free-standing play structures and adult exercise equipment. The Village has received discounts from both vendors. The installation would be performed through a public-private partnership with DPW and volunteers in a community build. There is an opportunity to utilize grant revenue for the purchase. Anticipated installation is currently planned for September.

Motion by Trustee Fisher, seconded by Trustee Rudman, to approve the purchase of playground equipment from MidStates Recreation and Boland Recreation LLC. for Ellsworth Park. Motion carried unanimously.

e. Discussion/action on scheduling Independence Day Parade, Village Picnic, Bayside Five and Wine, and Movie in the Park.

Manager Pederson stated the Independence Day Parade was modified in 2020 and was conducted as a car parade. Given the conditions of the COVID-19 pandemic at that time, the Village received positive feedback about the driving parade. Most municipalities who have chosen to hold an Independence Day parade in 2021 have planned to expand their route to allow for greater distancing. Due to the area restrictions in the Village, it is suggested to continue the car parade in 2021 and return to the normal parade format in 2022.

The Village has begun planning a modified event for the Village Picnic which is scheduled to take place on September 25. The Picnic will be held from 2pm to 7pm with food being served from 2pm to 6pm and drinks from 2pm to 9pm. The Movie in the Park will become the Movie on the Sled Hill and will begin at 7:15pm. Lawn games and other events have also been planned to take place throughout the day. Staff has run into logistical and vendor issues due to availability. Staff is seeking approval of the above timelines for events to allow for more in-depth planning.

The Five and Wine, previously known as the 5K and 2-mile walk, will start at 4pm in front of Village Hall and end in front of Village Hall. Routes are still being determined as there is a conflict with the Schlitz Audubon Nature Center and we cannot utilize their property for the route.

Motion by Trustee Fisher, seconded by Trustee Roling, to accept scheduling Independence Day Parade, Village Picnic, Bayside Five and Wine, and Movie in the Park. Motion carried unanimously.

4. Intergovernmental Cooperation Council – No report.

5. Board of Zoning Appeals

a. Discussion/action on the request for a special exception by Matthew and Claire Evans, for the property located at 309 E Fairy Chasm Road, to construct an 8'x10' shed that will encroach into the rear yard setback, contrary to Section 125-91(b)(5).

Manager Pederson stated this request is to replace an existing shed and noted the Board of Zoning Appeals unanimously recommended the approval of the project at their May 5, 2021, meeting.

Motion by Trustee Barth, seconded by Trustee Fisher, to approve the request for a special exception by Matthew and Claire Evans, for the property located at 309 E Fairy Chasm Road, to construct an 8'x10' shed that will encroach into the rear yard setback, contrary to Section 125-91(b)(5). Motion carried unanimously.

6. Architectural Review Committee – No report.

7. Plan Commission

a. Discussion/action on the request for a Conditional Use Permit for R Design at 333 W Brown Deer Road Suite #10 for an interior design office/studio.

President Walny stated this is a request for a design studio.

Motion by Trustee Zitzer, seconded by Trustee Fisher, to approve the request for a Conditional Use Permit for R Design at 333 W Brown Deer Road Suite #10 for an interior design office/studio. Motion carried unanimously.

8. Library Board

a. Discussion/action on the April 2021 Library Report.

Trustee Zitzer stated on May 5, 2021, the Finance Committee met and resolved several issues with regard to creating a capital fund using fund balance, rectifying the non-residency refunding due to the various communities, as well as the formula calculating what is owed by each community using fund balance to reimburse the communities.

Manager Pederson commended Trustee Zitzer for her efforts to resolve these issues.

Library Director Annie Bahringer stated she has been enjoying her time so far at the library.

Motion by Trustee Barth, seconded by Trustee Fisher, to accept the April 2021 Library Report. Motion carried unanimously.

9. North Shore Fire Department-No report.

10. Community Development Authority-No report.

VI. VILLAGE PRESIDENT'S REPORT

A. Discussion/action on appointment to Village committees.

President Walny stated this agenda item was to appoint Joe Ellner to the Community Development Authority. Trustee Fisher endorsed Mr. Ellner.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the appointment to Village committees. Motion carried unanimously.

VII. VILLAGE MANAGER'S REPORT

Manager Pederson stated the Beer Garden will be held on Friday with the weather predicted to be over 80 degrees.

VIII. VILLAGE ATTORNEY'S REPORT

Attorney Jaekels stated the approval of the resolution regarding the sale of liquor at the Beer Garden event is to add a second layer as to who can serve alcohol at the event.

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

None

X. ADJOURNMENT

Motion by Trustee Fisher, seconded by Trustee Barth, to adjourn the meeting at 6:50pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Administrative Services Director