



**I. CALL TO ORDER**

Chairperson Roberts called the meeting to order via remote teleconferencing at 6:00pm.

**II. ROLL CALL**

Chair: Marisa Roberts  
Members: Elizabeth Levins  
Dan Zitzer  
Tony Aiello - Excused  
John Krampf - Excused

Trustee Liaison: Mike Barth

Also Present: Assistant to the Village Manager Leah Hofer  
There were four people in the audience.

**III. APPROVAL OF MINUTES**

**A. Approval of June 21, 2021 meeting minutes.**

Motion by Trustee Barth, seconded by Dan Zitzer, to approve the June 21, 2021 meeting minutes. Motion carried unanimously.

**IV. BUSINESS**

**A. 8680 N Manor Ct – Amy Brown**

Amy Brown, property owner, appeared on behalf of the project. There were no neighbors in attendance.

Ms. Brown described the project as the installation of 322 linear feet of 4-foot high cedar fence with 3 gates, 8-feet, 4-feet, and 5-feet respectively.

Motion by Trustee Barth, seconded by Elizabeth Levins, to approve the project as described and presented in the application. Motion carried unanimously.

**B. 400 Brown Deer Rd – US Bank**

Jerry Hauppa, contractor, appeared on behalf of the project. There were no neighbors in attendance.

Mr. Hauppa described the project as the tear off of the existing roof and metal gutters and the installation of a new roof, gutter system, and metal accents.

Motion by Dan Zitzer, seconded by Elizabeth Levins, to approve the project as described and presented in the application. Motion carried unanimously.

**C. 8541 N Pelham Pkwy – Tom Piepiora**

Tom Piepiora, property owner, appeared on behalf of the project. There were not neighbors in

attendance.

Mr. Piepiora described the project as the installation of a 4-foot dog eared cedar picket fence on both side yards and a black aluminum fence along the rear yard for greater visibility.

Motion by Trustee Barth, seconded by Dan Zitzer, to approve the project as described and presented in the application. Motion carried unanimously.

**D. 8855 N Port Washington Rd – Rebecca Davis**

Nobody appeared on behalf of the Bayside Village Apartments.

The Committee suggested a two-month extension.

Motion by Trustee Barth, seconded by Elizabeth Levins to approve the two-month extension of the temporary sign at Bayside Village Apartments. Motion carried unanimously.

**V. ADJOURNMENT**

Motion by Trustee Barth, seconded by Elizabeth Levins to adjourn the meeting at 6:19pm. Motion carried unanimously.

Respectfully submitted,

Leah Hofer  
Assistant to the Village Manager