



I. CALL TO ORDER AND ROLL CALL

President Walny called the meeting to order at 6:00 pm.

ROLL CALL

President: Eido Walny
Trustees: Mike Barth
Darren Fisher
Joshua Roling
Dan Rosenfeld - excused
Bob Rudman
Margaret Zitzer

Also Present: Village Manager Andy Pederson
Village Attorney, Chris Jaekels
Lester Maresh Fellow, Gina Vlach
Communications Center Director, Liane Scharnott
Police Chief, Doug Larsson
There were four people in the audience.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC HEARING

A. In the matter of 2022 Community Development Block Grant Funds-Proposed 2022 Village of Bayside Projects.

Manager Pederson stated that the 2022 Community Development Block Grant Funds is an annual matter and is used to help fund the LX Club that is shared with the Village of Fox Point. Manager Pederson stated that the funding is in the amount of \$6,000.

B. In the matter of special charge for current services under §66.0627 Wis. Stats. To be assessed on the property located at 420 West Fairy Chasm Road for repair/replacement of a culvert belonging to the property and located in the Village right-of-way.

Manager Pederson stated that the homeowner has been contacted numerous times of the issue with the culvert. Manager Pederson stated that every time it rains, the area floods because water does not flow through the culvert at 420 West Fairy Chasm Road, due to it being deteriorated. Manager Pederson stated that this action would allow DPW to go in and fix the culvert, and that the special charge would be retroactively billed back to the homeowner.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.



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A. Presentation from Jay Feiker, MMSD Project Manager, and Karen Baker from Bay Ridge Consulting on the Ellsworth Park Pollinator Garden.

Manager Pederson stated the Village has been working with Jay Feiker and Karen Baker to receive a grant from MMSD for work to create a pollinator garden in Ellsworth Park.

Karen Baker, from Bay Ridge Consulting, stated Green Summer is more than just a rain barrel project. Ms. Baker discussed the role, mission, and vision for Green Summer and went over the details of the plan for the pollinator garden at Ellsworth Park. She also invited the Board to their event on September 14 from 5-7pm, where they will have a workshop teaching about the pollinator garden and rain garden at Ellsworth Park.

Trustee Fisher questioned if plants will be available at the event. Ms. Baker stated yes, they will have some plants available as well.

B. Presentation/action on a Proclamation Recognizing the Schlitz Audubon Nature Center for their 50th Anniversary.

President Walny read the proclamation.

Helen Boomsma, Executive Director of the Schlitz Audubon Nature Center, stated that the Audubon's priority is to remain accessible and advance their work with at risk populations.

Jeff Wohlfahrt, 1120 E Bay Point Road, thanked DPW for an outstanding job this past week following both the rain and subsequent windstorm in addressing the damage. He stated that the frontline crew work was outstanding the night of the storm and the following days and hopes that the Village can find a way to recognize those who did such a phenomenal job.

Manager Pederson provided an update on the storm and the Village's response.

V. CONSENT AGENDA

Approval of:

- 1. Board of Trustees meeting minutes, August 9, 2021.**
- 2. Summary of Claims for July 8, 2021 through August 6, 2021 in the amount of \$246,961.74.**
- 3. July 2021 Financial Statement.**
- 4. July 2021 Community Impact Report.**
- 5. Agreement for a State-Let Highway Project for I-43 North South Freeway from Bender Rd to Brown Deer Rd.**
- 6. Agreement for a State-Let Highway Project for I-43 North South Freeway at W County Line Rd Interchange.**
- 7. Maintenance Agreement for I-43 North South Freeway from Bender Rd to W County Line Interchange.**
- 8. Ordinance No: 21 724. Ordinance to Amend Section 104-125(k) of the Municipal Code With Regard to Fences.**
- 9. Ordinance No: 21 725. Ordinance to Amend Section 104-50 of the Municipal Code With Regard to Demolition Permits.**
- 10. Agreement for Current Planning Services 2021-2022 with Vandewalle & Associates, Inc.**

Motion by Trustee Rudman, seconded by Trustee Zitzer to approve the Board of Trustees meeting minutes, August 9, 2021; summary of claims for July 8, 2021 through August 6, 2021 in the amount of \$246,961.74; July 2021 Financial Statement; July 2021 Community Impact Report; agreement

for a State-Let Highway Project for I-43 North South Freeway from Bender Rd to Brown Deer Rd; agreement for a State-Let Highway Project for I-43 North South Freeway at W County Line Rd Interchange; maintenance agreement for I-43 North South Freeway from Bender Rd to W County Line Interchange; Ordinance No: 21 724 an Ordinance to Amend Section 104-125(k) of the Municipal Code With Regard to Fences; Ordinance No: 21 725 an Ordinance to Amend Section 104-50 of the Municipal Code With Regard to Demolition Permits; and agreement for Current Planning Services 2021-2022 with Vandewalle & Associates, Inc. Motion carried unanimously.

VI. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

a. Presentation/discussion on Next Generation 911 (Text to 911) Program Implementation.

Director Scharnott provided highlights to the Text to 911 Program, stating that the staff is fully trained, and noted some of the pros and cons of the program, and how they are going to approach the marketing campaign to address those concerns.

Trustee Roling questioned the risk of text messaging lines maxing out the number of lines available at the Dispatch Center. Director Scharnott stated that she runs a monthly line analysis and will monitor the usage of Text to 911, but does not anticipate an issue.

b. Discussion/action on July 2021 Communications Center Report.

Director Scharnott provided an overview of the July 2021 Communications Center report noting all staff is trained on Text to 911 and had the opportunity to practice using the system as well as sending in the text themselves. She stated that she met with the City of Wauwatosa to discuss backup operations at their Dispatch Center and that this agreement would provide mutual backup and noted she is currently exploring EMD dispatching that would help to provide medical information to callers in emergencies.

Motion by Trustee Rudman, seconded by Trustee Fisher, to accept the July 2021 Communications Center Report. Motion carried unanimously.

c. Discussion/action on July 2021 Police Department Report.

Chief Larsson provided an overview of the July 2021 Police Department Report noting the Police Department's received their new electric car. Chief Larsson stated each sector officer has to do a half hour of soft enforcement in their sector each day and noted a potential change in enforcement strategy following some concerns about Police presence within myBlue sectors. Chief Larsson presented brochures to the Village Board about the Bayside Mediation Center, stating that the officers already had training with the mediation center.

Motion by Trustee Barth, seconded by Trustee Roling, to accept the July 2021 Police Department Report. Motion carried unanimously.

d. Discussion/recommendation on Work Order with OnSolve, LLC and Bayside Communication Center for Critical Communications Program.

Manager Pederson stated that, in response to the Public Safety issue on June 17, Director Scharnott and Assistant to the Village Manager Leah Hofer had interviewed 5 or 6 different firms to provide mass communications during emergencies. Manager Pederson noted that most of the systems they interviewed required people to sign up to receive communications, however, the recommended company is able to obtain the phone numbers in a geographic area, has the most robust program, and was the most cost-effective program. Manager Pederson stated that there would be an annual agreement that would provide service for the entire North Shore and will replace an existing platform that Bayside Communication Center uses to notify employees.

Motion by Trustee Barth, seconded by Trustee Fisher, to approve the work order with OnSolve, LLC and Bayside Communications Center for Critical Communications Program. Motion carried unanimously.

2. Finance and Administration Committee

- a. Discussion/action on special charge for current services under §66.0627 Wis. Stats. to be assessed on the property located at 420 West Fairy Chasm Road for repair/replacement of a culvert belonging to the property and located in the Village right-of-way.**

Trustee Fisher questioned what the legal responsibility is for the property owner. Manager Pederson stated that the property owners are responsible for the driveway culvert.

Motion by Trustee Zitser, seconded by Trustee Rudman, to approve the special charge for current services under §66.0627 Wis. Stats. to be assessed on the property located at 420 West Fairy Chasm Road for repair/replacement of a culvert belonging to the property and located in the Village right-of-way. Motion carried unanimously.

- b. Discussion/action on July 2021 Administrative Services Report.**

Manager Pederson stated that building permits are up and GFOA Comprehensive Annual Financial Report was submitted.

Motion by Trustee Fisher, seconded by Trustee Roling, to accept the July 2021 Administrative Services Report. Motion carried unanimously.

- c. Discussion/acceptance of the 2021 Government Finance Officers Distinguished Budget Presentation Award.**

Motion by Trustee Fisher, second by Trustee Roling, to accept the 2021 Government Finance Officers Distinguished Budget Presentation Award. Motion carried unanimously.

- d. Discussion/action authorizing submittal of the 2022 Community Development Block Grant application.**

Motion by Trustee Zitser, seconded by Trustee Roling, authorizing the submittal of the 2022 Community Development Block Grant application. Motion carried unanimously.

- e. Discussion/update on Ellsworth Park Brick Donation Program and Playground Project.**

Manager Pederson stated 50 bricks were purchased, equating to just over \$10,000 and noted the bricks are expected to arrive between late September and early October. Manager

Pederson noted the playground equipment delivery has been delayed until October 11 and stated the goal is to still get it installed this year through a community build.

President Walny question if the number of bricks purchased met the anticipated brick sales. Manager Pederson stated the amount exceeded expectations.

f. Discussion/action on Resolution 21-27, a Resolution to amend the 2021 Budget to reflect changes in revenues and expenditures.

Motion by Trustee Fisher, seconded by Trustee Rudman, to approve Resolution 21-27, a Resolution to amend the 2021 Budget to reflect changes in revenues and expenditures. Motion carried unanimously by roll call vote.

g. Discussion/update on Village Fall Fest.

Manager Pederson highlighted the details of the one-day event.

3. Public Works Committee

a. Discussion/action on July 2021 Department of Public Works Report.

Manager Pederson stated 5.5 inches of rain fell on a Saturday night followed by a windstorm later that same week, provided an update on the delivery of yard waste bins with a future roll out, and stated that the volume of waste on the drop off day was very high.

Motion by Trustee Fisher, seconded by Trustee Barth, to approve the July 2021 Department of Public Works Report. Motion carried unanimously.

b. Discussion/update on 2021 capital projects.

Manager Pederson stated that the lift stations worked well during the power outages.

Manager Pederson stated that the closure of Fairy Chasm Road had to be delayed and paving would be completed the week after Labor Day. Solar panels continue to provide significant amount of power. The projects on Glenbrook and Laramie were delayed slightly due to the storm, but would be proceeding.

c. Discussion/action on Wisconsin Department of Natural Resources MS4 stormwater management study update agreement with Clark Dietz.

Manager Pederson stated that, as part of the MS4 joint permit with the seven North Shore municipalities, the Village is required to conduct an update to its stormwater management plan. Clark Dietz was the low bid and recommended for approval.

Motion by Trustee Fisher, seconded by Trustee Barth, to approve the Wisconsin Department of Natural Resources MS4 stormwater management study update agreement with Clark Dietz. Motion carried unanimously.

4. Intergovernmental Cooperation Council-No report.

5. Board of Zoning Appeals-No report.

6. **Architectural Review Committee**-No report.
7. **Plan Commission**-No report.
8. **Library Board**
 - a. **Discussion/action on the July 2021 Library Report.**

Trustee Zitzer stated the Finance Committee met and the new Library Director is going to meet with Manager Pederson and Director Galyardt to streamline the budget and get the library's budget in line with what Bayside practices. The budget will be presented to the Library Board next week. Four zoo passes are available for people to check-out. Trustee Zitzer noted that the Library would be returning to normal hours, starting September 7.

Motion by Trustee Barth, seconded by Trustee Rudman, to approve the July 2021 Library Report. Motion carried unanimously.

1. **North Shore Fire Department**-No report.
2. **Community Development Authority**-No report.

VII. VILLAGE PRESIDENT'S REPORT-No report.

VIII. VILLAGE MANAGER'S REPORT

Manager Pederson stated the razing of the Glencoe Place house started this week and it was found that the foundation needs to come out as well. He noted the owners are not going to rebuild and will be selling the lot.

Manager Pederson stated the Hermitage raze order was approved and is working with the contractor; noting there was no written documentation of utility disconnect which might delay the process. Manager Pederson stated the 30-day order on the Lake Drive house is about to expire with no progress on the house.

Manager Pederson stated he would be meeting with Communications Center Director Scharnoff and Deb Andraca to discuss 911 levy limit exemption and noted the Plan Commission meeting for August 24 will be rescheduled in September.

IX. VILLAGE ATTORNEY'S REPORT-No report.

X. MOTION TO ADJOURN TO CLOSED SESSION

- A. **Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session (North Shore Library; Personnel).**

Motion by Trustee Barth, seconded by Trustee Roling, to adjourn to closed session at 7:00pm Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session; (North Shore Library). Motion carried unanimously by roll call vote.

XI. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

Motion by Mike Barth, seconded by Margaret Zitzer to reconvene in open session pursuant to Section 19.85 (2) at 7:22 pm. Motion carried unanimously by roll call vote.

A. Action on items in closed session.

No action was taken, or motions made in closed session.

XII. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

None

XIII. ADJOURNMENT

Motion by Mike Barth, seconded by Margaret Zitzer, to adjourn at 7:23 pm. Motion carried unanimously.

Respectfully submitted,

Gina Vlach, Lester Maresh Fellow