



Village of Bayside  
9075 N Regent Road  
Board of Trustees Meeting  
October 21, 2021

## I. CALL TO ORDER AND ROLL CALL

President Walny called the meeting to order at 6:00pm.

### ROLL CALL

**President:** Eido Walny  
**Trustees:** Mike Barth  
Darren Fisher  
Joshua Roling  
Dan Rosenfeld  
Bob Rudman  
Margaret Zitzer

**Also Present:** Village Manager, Andy Pederson  
Village Attorney, Chris Jaekels  
Assistant to the Village Manager, Leah Hofer  
Deputy Clerk, Amanda Gronemeyer  
Communication Center Director, Liane Scharnott  
Police Chief, Doug Larsson  
Operations Superintendent, Shane Albers  
There were 4 people in the audience.

## II. PLEDGE OF ALLEGIANCE

## III. CITIZENS AND DELEGATIONS

Gerald Feldman, 133 E Glencoe Pl, stated public meetings should be held via Zoom.

## IV. CONSENT AGENDA

### A. Approval of:

1. **Board of Trustees meeting minutes, August 19, 2021 and September 29, 2021.**
2. **Summary of Claims for September 25, 2021 through October 8, 2021 in the amount of \$11,389.31.**
3. **September 2021 Financial Statement.**
4. **September 2021 Community Impact Report.**
5. **Resolution 21-\_\_\_, A Resolution Authorizing the Village of Bayside to file the Urban Forestry Grant Application.**
6. **Grant award from Wisconsin DATCP for Clean Sweep Program for Household Hazardous Waste in the amount of \$5,550.**
7. **Agreement with BS&A Software.**
8. **Ordinance 21-\_\_\_, an Ordinance to Amend Section 122-24(f) of the Municipal Code with Regard to Certificate of Compliance and Inspections Upon Change of Ownership.**
9. **Resolution 21-\_\_\_, a Resolution to amend the 2021 Budget to reflect changes in revenues and expenditures.**
10. **Written Municipal Advisor Client Disclosure with the Village of Bayside for**

**Cobalt Mixed Use Development Proforma Review ("Project" Pursuant to MSRB Rule G-42).**

**11. Written Municipal Advisor Client Disclosure with Village of Bayside for Create TID #1("Project" Pursuant to MSRB Rule G-42).**

Motion by Trustee Barth, seconded by Trustee Rosenfeld, to approve the Board of Trustees meeting minutes, August 19, 2021 and September 29, 2021; Summary of Claims for September 25, 2021 through October 8, 2021 in the amount of \$11,389.31; September 2021 Financial Statement; September 2021 Community Impact Report; Resolution 21-31, A Resolution Authorizing the Village of Bayside to file the Urban Forestry Grant Application; Grant award from Wisconsin DATCP for Clean Sweep Program for Household Hazardous Waste in the amount of \$5,550; Agreement with BS&A Software; Ordinance 21-727, an Ordinance to Amend Section 122-24(f) of the Municipal Code with Regard to Certificate of Compliance and Inspections Upon Change of Ownership; Resolution 21-32, a Resolution to amend the 2021 Budget to reflect changes in revenues and expenditures; Written Municipal Advisor Client Disclosure with the Village of Bayside for Cobalt Mixed Use Development Proforma Review ("Project" Pursuant to MSRB Rule G-42); Written Municipal Advisor Client Disclosure with Village of Bayside for Create TID #1("Project" Pursuant to MSRB Rule G-42). Motin carried unanimously by roll call vote.

**V. BUSINESS AGENDA**

**A. COMMITTEE AND COMMISSION REPORTS**

**1. Public Safety Committee**

**a. Discussion/action on September 2021 Communications Center Report.**

Director Scharnott provided an overview of the September 2021 Communications Center Report noting call volume has increased year-to-date. EMD is scheduled to be implemented in June of 2022. The new mass notification system should be implemented by the end of the year.

Motion by Trustee Barth, seconded by Trustee Roling, to accept the September 2021 Communications Center Report. Motion carried unanimously.

**b. Discussion/action on September 2021 Police Department Report.**

Chief Larsson provided an overview of the September 2021 Police Department Report noting there has been an increase in code enforcement and neighbor concerns, the Ped n' Pedal event was a success, Officer Dills has begun school resource training, and the process to fill the Lieutenant position has begun.

Motion by Trustee Barth, seconded by Trustee Roling, to accept the September 2021 Police Department Report. Motion carried unanimously.

**2. Finance and Administration Committee**

**a. Discussion/action on September 2021 Administrative Services Report.**

Manager Pederson provided an overview of the September 2021 Administrative Services Report noting State Aids had been received, the Bench for Bags will be installed, and Fall Fest was a big success.

Motion by Trustee Zitzer, seconded by Trustee Rudman, to accept the September 2021 Administrative Services Report. Motion carried unanimously.

**b. Discussion/acceptance of the Interstate Renewable Energy Council and ICMA's SolSmart Gold Designation.**

Manager Pederson stated the award is presented to communities based on their solar readiness, ease of access, and attitude toward solar in general. As a Grow Solar partner, the Village had a high proposal rate from residents requesting solar installations.

Motion by Trustee Zitzer, seconded by Trustee Roling, to accept the Interstate Renewable Energy Council and ICMA's SolSmart Gold Designation. Motion carried unanimously.

**c. Discussion/acceptance of International City County Management Certificate of Excellence in Performance Management.**

Trustee Barth noted that although this is another year the Village has received this award, it is a testament to staff and the hard work they put in year round.

Motion by Trustee Rosenfeld, seconded by Trustee Roling, to accept the International City County Management Certificate of Excellence in Performance Management. Motion carried unanimously.

**d. Discussion/acceptance of Wisconsin Healthy Community Bronze Designation.**

Manager Pederson stated that the Village received this designation in 2018 for a three-year period and the Village recently received the renewal of this designation.

Motion by Trustee Rosenfeld, seconded by Trustee Zitzer, to accept the Wisconsin Healthy Community Bronze Designation. Motion carried unanimously.

**3. Public Works Committee**

**a. Discussion/Presentation by Steve Hoff on Department of Transportation I-43 Expansion project.**

Manager Pederson introduced Steve Hoff, Project Manager for WisDOT Southeast Region.

Mr. Hoff stated he has been working with the Village on this project for 7-10 years. He provided changes to the area and general timelines of the project including the County Line Road interchange going from a half interchange to full interchange. Preparation will continue through the end of 2021. County Line Road construction will begin in early 2022 with 2022-2024 being three years of heavy construction in the area.

**b. Discussion/action on September 2021 Department of Public Works Report.**

Operations Superintendent Albers provided an overview of the September 2021 Department of Public Works Report noting the stormwater project was completed with 31 driveway culverts replaced and 38,000 feet of ditch work completed. The Ellsworth Park parking lot lines were repainted and the pollinator garden at the park is being watered regularly.

Motion by Trustee Rosenfeld, seconded by Trustee Zitzer, to accept the September 2021 Department of Public Works Report. Motion carried unanimously.

**c. Discussion/update on 2021 capital projects.**

Operations Superintendent Albers noted the Storm Sewer Rehabilitation project has been completed along with shouldering along the project. The lift station project is nearing completion with punch list items remaining. The road reconstruction project has been completed. The sanitary and storm sewer CIPP rehabilitation project has been completed by Visu-Sewer.

- 4. Intergovernmental Cooperation Council – No report.**
- 5. Board of Zoning Appeals – No report.**
- 6. Architectural Review Committee – No report.**
- 7. Plan Commission – No report.**
- 8. Library Board**

**a. Discussion/action on the September 2021 Library Report.**

Trustee Zitzer noted Alyssa Pisarski, the previous Interim Director, will be leaving in November. The Library Board discussed fundraising and the quick turnaround needed. 2022 budget revisions and the holiday schedule were tabled until the next Library Board meeting.

Motion by Trustee Barth, seconded by Trustee Roling, to accept the September 2021 Library Report. Motion carried unanimously.

- 9. North Shore Fire Department – No report.**
- 10. Community Development Authority – No report.**

**VI. VILLAGE PRESIDENT'S REPORT – No report.**

**VII. VILLAGE MANAGER'S REPORT**

Manager Pederson introduced Amanda Gronemeyer, Deputy Clerk. An update was provided on the We Energies tree trimming noting there are now 42 crews in the Village and they are chipping most of what they are trimming.

**VIII. VILLAGE ATTORNEY'S REPORT – No report.**

**IX. MOTION TO ADJOURN TO CLOSED SESSION**

Motion by Trustee Barth, seconded by Trustee Zitzer, to adjourn to closed session at 6:42pm Pursuant to Section 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Recruitment). Motion carried unanimously by roll call vote.

**X. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)**

Motion by Trustee Barth, seconded by Trustee Zitzer, to reconvene in open session pursuant to Section 19.85 (2) at 6:58pm. Motion carried unanimously.

**A. Action on items in closed session.**

No action was taken, or motions made in closed session.

**XI. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

None.

**XII. ADJOURNMENT**

Motion by Trustee Zitzer, seconded by Trustee Roling, to adjourn the meeting at 6:59pm. Motion carried unanimously.

Respectfully submitted,

Leah Hofer