



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
December 16, 2021
Village Board Room, 6:00pm

**BOARD OF TRUSTEES
AGENDA**

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

IV. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Board of Trustees meeting minutes, November 18, 2021 and December 1, 2021
2. Public Safety Committee meeting minutes, August 19, 2021.
3. Summary of Claims for November 13, 2021 through December 3, 2021 in the amount of \$61,543.42.
4. November 2021 Financial Statement.
5. November 2021 Community Impact Report.
6. Contract with BSI/Smart Spaces for Village Technology Upgrades.
7. 2022 Poll Worker Appointments.
8. North Shore Library Capital Campaign Letter of Agreement with Baker Street Consulting.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

- a. Discussion/action on November 2021 Communications Center Report.
- b. Discussion/action on November 2021 Police Department Report.

2. Finance and Administration Committee

- a. Discussion/action on November 2021 Administrative Services Report.

3. Public Works Committee

- a. Discussion/action on November 2021 Department of Public Works Report.
- b. Discussion/action on Tennyson Drive Stormwater Management Analysis.

4. Intergovernmental Cooperation Council

5. Board of Zoning Appeals

6. Architectural Review Committee

7. Plan Commission

8. Library Board

- a. Discussion/action on the November 2021 Library Report.

9. North Shore Fire Department

10. Community Development Authority

VI. VILLAGE PRESIDENT'S REPORT

VII. VILLAGE MANAGER'S REPORT

VIII. VILLAGE ATTORNEY'S REPORT

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

X. ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.baysidewi.gov)



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
December 16, 2021
Village Board Room, 6:00pm

**BOARD OF TRUSTEES
SUPPLEMENTAL AGENDA NOTES**

- I. CALL TO ORDER AND ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

IV. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

- 1. Board of Trustees meeting minutes, November 18, 2021 and December 1, 2021

Approval is recommended.

- 2. Public Safety Committee meeting minutes, August 19, 2021.

Approval is recommended.

- 3. Summary of Claims for November 13, 2021 through December 3, 2021 in the amount of \$61,543.42.

Approval is recommended.

- 4. November 2021 Financial Statement.

Overall revenues and expenditures are on schedule at this point in 2021. **Approval is recommended.**

- 5. November 2021 Community Impact Report.

Of note, social media reach is up 19% year to date from 2020. **Approval is recommended.**

- 6. Contract with BSI/Smart Spaces for Village Technology Upgrades.

The upgrade will retrofit and expand the technology capabilities currently in the room. The current equipment is roughly 20 years old and no longer works properly. The new equipment will allow for online meetings and recording capabilities. **Approval is recommended.**

- 7. Discussion/action on Poll Worker Appointments for 2022.

Poll worker appointments for 2022 must be approved as required by State Statute. **Approval is recommended.**

8. North Shore Library Capital Campaign Letter of Agreement with Baker Street Consulting.

Attached is a proposal for fundraising for the build out of the North Shore Library. The agreement and the funding of said agreement will be considered by the North Shore Library Board on Thursday. There is no cost to the Village; the Village serves as the fiscal agent for the Library. **Approval is recommended.**

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

a. Discussion/action on November 2021 Communications Center Report.

Of significant note, training staff are working to enhance the training program as the Center has recently hired four new dispatchers. **Approval is recommended.**

b. Discussion/action on November 2021 Police Department Report.

Of significant note, a triennial audit of reports and practices was conducted by the State Department of Justice Juvenile Commission. The Department passed without comments or recommendations; there were no findings. The auditor privately mentioned that the Department is "doing exceedingly well". **Approval is recommended.**

2. Finance and Administration Committee

a. Discussion/action on November 2021 Administrative Services Report.

Of significant note, grant revenue is up 21% year-to-date compared to 2020. Tax bills have been calculated and mailed to residents. **Approval is recommended.**

3. Public Works Committee

a. Discussion/action on November 2021 Department of Public Works Report.

Of significant note, 2,142 piles of leaves were collected during loose leaf collection. The Department has winterized the Ellsworth Park pavilion and prepared the fleet for winter storm maintenance. **Approval is recommended.**

b. Discussion/action on Tennyson Drive Stormwater Management Analysis.

The Public Works Committee will meet prior to the Village Board meeting to make a recommendation regarding the Tennyson Drive Stormwater Management Analysis. **Approval is recommended.**

4. Intergovernmental Cooperation Council
5. Board of Zoning Appeals
6. Architectural Review Committee
7. Plan Commission
8. Library Board

a. Discussion/action on the November 2021 Library Report.

Of significant note, visitors to the library have increased 63% year-to-date compared to 2020.
Approval is recommended.

9. North Shore Fire Department
10. Community Development Authority

- VI. VILLAGE PRESIDENT'S REPORT
- VII. VILLAGE MANAGER'S REPORT
- VIII. VILLAGE ATTORNEY'S REPORT
- IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD
- X. ADJOURNMENT



I. CALL TO ORDER AND ROLL CALL

President Walny called the meeting to order at 6:00pm.

ROLL CALL

President: Eido Walny
Trustees: Mike Barth
Darren Fisher – arrived at 6:26pm
Joshua Roling - excused
Dan Rosenfeld
Bob Rudman
Margaret Zitzer

Also Present: Village Manager, Andy Pederson
Village Attorney, Chris Jaekels
Assistant to the Village Manager, Leah Hofer
Deputy Clerk, Amanda Gronemeyer
Communication Center Director, Liane Scharnott
Police Chief, Doug Larsson
Operations Superintendent, Shane Albers
There were 6 people in the audience.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC HEARING

A. Public Hearing on Proposed 2022 Annual Budget and establishing the 2021 Tax Levy for Operating the Government and Administration of the Village of Bayside.

President Walny opened the public hearing at 6:00pm.

1. Public Discussion

There was no public discussion.

2. Board Discussion

Trustee Barth commended staff on the work done on the 2022 Budget Document.

President Walny closed the Public Hearing at 6:01pm.

IV. CITIZENS AND DELEGATIONS

A. Proclamation Honoring Thomas Dobrowits on Becoming an Eagle Scout.

President Walny read and presented Thomas Dobrowits with the proclamation honoring him for becoming an Eagle Scout.

V. CONSENT AGENDA

A. Approval of:

1. **Board of Trustees meeting minutes, October 21, 2021.**
2. **Summary of Claims for October 9, 2021 through November 12, 2021 in the amount of \$219,929.26.**
3. **October 2021 Financial Statement.**
4. **October 2021 Community Impact Report.**
5. **Agreement with FEI Workforce Resilience for Employee Assistance Program.**
6. **Purchase of 2022 Ford Interceptor Hybrid Utility Vehicle.**
7. **A Resolution to amend the 2021 Budget to reflect changes in revenues and expenditures.**

Motion by Trustee Zitzer, seconded by Trustee Barth, to approve the Board of Trustees meeting minutes, October 21, 2021; Summary of Claims for October 9, 2021 through November 12, 2021 in the amount of \$219,929.26; October 2021 Financial Statement; October 2021 Community Impact Report; Agreement with FEI Workforce Resilience for Employee Assistance Program; Purchase of 2022 Ford Interceptor Hybrid Utility Vehicle; Resolution to amend the 2021 Budget to reflect changes in revenues and expenditures. Motion carried unanimously by roll call vote.

VI. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

- a. **Discussion/action on October 2021 Communications Center Report.**

Director Scharnoff provided an overview of the October 2021 Communications Center Report and introduced Mandy Majors, the new Deputy Director for the Communications Center.

Motion by Trustee Barth, seconded by Trustee Rudman, to accept the October 2021 Communications Center Report. Motion carried unanimously.

- b. **Discussion/action on October 2021 Police Department Report.**

Chief Larsson provided an overview of the October 2021 Police Department Report noting the high intake of unused prescription drugs collected at the Drug Take Back day and throughout the preceding months. Wisconsin leads the nation in prescription drug collection. Chief Larsson noted that an elderly Bayside resident sent money to a location in California and forgot. Officers Dills and Kadulski worked with the woman, UPS, and California investigators to get the \$16,000 back to the woman. Chief Larsson stated there there has been a large increase in fraud cases.

Motion by Trustee Rosenfeld, seconded by Trustee Barth, to accept the October 2021 Police Department Report. Motion carried unanimously.

- c. **Discussion/action on proposal from Priority Dispatch for Emergency Medical Dispatch software.**

Manager Pederson stated that the software is a collaboration with the North Shore Fire Department. Manager Pederson stated that the NSFD Board recently approved the agreement. The total cost of the software proposal is \$148,000 however NSFD would pay \$110,000 which

includes all capital costs. The software has been budgeted for in 2022. The software would be implemented by mid-2022.

Motion by Trustee Barth, seconded by Trustee Rudman, to accept the proposal from Priority Dispatch for Emergency Medical Dispatch software. Motion carried unanimously.

2. Finance and Administration Committee

a. Discussion/action on October 2021 Administrative Services Report.

Assistant to the Village Manager Hofer provided an overview of the October 2021 Administrative Services Report noting the estimated populations for both Milwaukee and Ozaukee counties have been provided to the Village, tax bills are beginning to be calculated, and grant dollars are up 21% year-to-date.

Motion by Trustee Zitzer, seconded by Trustee Rudman, to accept the October 2021 Administrative Services Report. Motion carried unanimously.

b. Discussion/action on Resolution 21-____, a resolution to Re-establish Municipal Voting Wards.

Motion by Trustee Rosenfeld, seconded by Trustee Zitzer, to approve Resolution 21-33, a resolution to Re-establish Municipal Voting Wards. Motion carried unanimously.

c. Discussion/action on Resolution 21-____, a resolution amending Resolution 21-25 revising the fee schedule as referenced by the Village of Bayside Municipal Code.

Motion by Trustee Zitzer, seconded by Trustee Rudman, to approve Resolution 21-34, a resolution amending Resolution 21-25 revising the fee schedule as referenced by the Village of Bayside Municipal Code. Motion carried unanimously.

d. Discussion/action on Resolution 21-____, a resolution adopting the 2022 annual budget and establishing the 2021 tax levy.

Motion by Trustee Rosenfeld, seconded by Trustee Rudman, to approve Resolution 21-35, a resolution adopting the 2022 annual budget and establishing the 2021 tax levy. Motion carried unanimously.

e. Discussion/action on Resolution 21-____, a resolution adopting the 2022 sanitary sewer enterprise budget and establishing the Residential and Commercial Sewer User Fee rates.

Motion by Trustee Rosenfeld, seconded by Trustee Zitzer, to approve Resolution 21-36, a resolution adopting the 2022 sanitary sewer enterprise budget and establishing the Residential and Commercial Sewer User Fee rates. Motion carried unanimously.

f. Discussion/action on Resolution 21-____, a resolution adopting the 2022 stormwater revenue fund budget and establishing the Equivalent Runoff Unit rate.

Motion by Trustee Rudman, seconded by Trustee Zitzer, to approve Resolution 21-37, a resolution adopting the 2022 stormwater revenue fund budget and establishing the Equivalent Runoff Unit rate. Motion carried unanimously.

g. Discussion/action on 2022 Village Financial Policies.

Motion by Trustee Rosenfeld, seconded by Trustee Zitzer, to approve 2022 Village Financial Policies. Motion carried unanimously.

h. Discussion/action on 2022 Village goals, performance measurement, and fiscal analysis.

Motion by Trustee Zitzer, seconded by Trustee Rudman, to approve 2022 Village goals, performance measurement, and fiscal analysis. Motion carried unanimously.

i. Discussion/action on 2022-2043 Capital Improvement Program.

Motion by Trustee Rosenfeld, seconded by Trustee Zitzer, to approve 2022-2043 Capital Improvement Program. Motion carried unanimously.

3. Public Works Committee

a. Discussion/action on October 2021 Department of Public Works Report.

Operations Superintendent Albers provided an overview of the October 2021 Department of Public Works Report noting crack filling was completed using single ply toilet paper, WE Energies is taking down trees in mass quantities to enhance utility reliability, and the Department has worked with the Police Department to relocate the radar sign.

Motion by Trustee Barth, seconded by Trustee Zitzer to accept the October 2021 Department of Public Works Report. Motion carried unanimously.

b. Discussion/action on Contract between Village of Bayside and Kapur & Associates, Inc. for the 2022 Sanitary Sewer Rehabilitation Program Design and Construction Management.

Manager Pederson stated that 2022 will be the fifth and final year of the sewer main cured-in-place pipe lining project in the Village.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve Contract between Village of Bayside and Kapur & Associates, Inc. for the 2022 Sanitary Sewer Rehabilitation Program Design and Construction Management. Motion carried unanimously.

c. Discussion/action on Professional Service Agreement between the Village of Bayside and Clark Dietz, Inc. for Village Engineering Services.

Manager Pederson stated that this agreement with Clark Dietz, Inc. is an engineering retainer agreement with defined engineering responsibilities. Manager Pederson stated that Clark Dietz, Inc. will bid out the road project, perform construction management, assist with the MS4 permit, and will be completing sanitary sewer work in future years for the Village. Manager Pederson stated this agreement is estimated to save approximately \$45,000 in 2022.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve Professional Service Agreement between the Village of Bayside and Clark Dietz, Inc. for Village Engineering Services. Motion carried unanimously.

4. **Intergovernmental Cooperation Council** – No report.
5. **Board of Zoning Appeals** – No report.
6. **Architectural Review Committee** – No report.
7. **Plan Commission** – No report.
8. **Library Board**
 - a. **Discussion/action on the October 2021 Library Report.**

No report was provided.

9. **North Shore Fire Department** – No report.
10. **Community Development Authority** – No report.

VII. VILLAGE PRESIDENT'S REPORT

- A. **Discussion/action on appointment of Thomas Houck to Architectural Review Committee and Board of Zoning Appeals.**

Motion by Mike Barth, seconded by Margaret Zitzer, to approve the appointment of Thomas Houck to Architectural Review Committee and Board of Zoning Appeals. Motion carried unanimously.

VIII. VILLAGE MANAGER'S REPORT

Manager Pederson introduced Rachel Safstrom who will be the new Administrative Services Director beginning in mid-January.

Manager Pederson stated WE Energies is on track to complete tree trimming around powerlines this year.

Manager Pederson stated the home on East Hermitage Road that experienced a fire was razed and the land has been restored;

the property on East Glencoe Place that had the home razed has been sold; and

the home on North Lake Drive that has been approved to be razed has been delayed due to not being able to contact the property owner.

Manager Pederson stated that MMSD will begin sanitary sewer work on Brown Deer Road after the project goes out to bid in early spring.

IX. VILLAGE ATTORNEY'S REPORT

No report.

X. MOTION TO ADJOURN TO CLOSED SESSION

- A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session; (Economic Development)**

Motion by Mike Barth, seconded by Margaret Zitzer to adjourn to closed session at 6:31pm Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session; (Economic Development). Motion carried unanimously by roll call vote.

XI. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

Motion by Trustee Barth, seconded by Trustee Zitzer, to reconvene in open session pursuant to Section 19.85 (2) at 6:43pm. Motion carried unanimously.

- A. Action on items in closed session.**

No action was taken, or motions made in closed session.

XII. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

XIII. ADJOURNMENT

Motion by Trustee Fisher, seconded by Trustee Rosenfeld, to adjourn the meeting at 6:45pm. Motion carried unanimously.

Respectfully submitted,

Leah Hofer, Assistant to the Village Manager



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting Minutes
December 1, 2021
Village Board Room, 6:00pm

I. CALL TO ORDER AND ROLL CALL

President Walny called the meeting to order at 6:00pm.

ROLL CALL

President: Eido Walny
Trustees: Mike Barth
Darren Fisher
Joshua Roling
Dan Rosenfeld
Bob Rudman
Margaret Zitzer

Also Present: Village Manager Andy Pederson
Assistant to the Village Manager Leah Hofer
Village Attorney Chris Jaekels
Administrative Services Director Lynn Galyardt
Police Chief Doug Larsson
Todd Taves, Ehlers, Inc.
Joe Murray, Ehlers, Inc.
There were 38 people in the audience.

II. PLEDGE OF ALLEGIANCE

III. CITIZENS AND DELEGATIONS

Todd Taves, Ehlers, described how a Tax Incremental Financing works. He described the boundaries of the proposed district being discussed.

The following people spoke at the meeting:

Barbara Becker, 9745 N Lake Dr.
Elizabeth Levins, 825 E Donges Rd.
Rita Hulstedt, 9724 N Lake Dr.
Herb Zien, 825 E Donges Rd.
Robert Kohn, 8904 N Port Washington Rd.
Karen Siegel, 9260 N Pelham Pkwy.
Chris Marks, 306 W Ellsworth Ln.
Jeff Wohlfahrt, 1120 E Bay Point Rd.
John Krampf, 9055 N Pelham Pkwy.
Gerald Feldman, 133 E Glencoe Pl.
Shahbaz Shahbazi, 9740 N Lake Dr.
Pam Ringsred, 565 E Glencoe Pl.
Daniel Gabler, 9267 N Lake Dr.
Renee Hampton, 536 Cumberland Ct.
Elizabeth Aelion, 210 W Bergen Ct., Fox Point
Rick Rand, 9458 N Fairway Dr.

IV. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Plan Commission

- a. Discussion/action on Resolution 21-____, a Resolution Creating Tax Incremental District No. 1, Approving its Project Plan, and Establishing its Boundaries.**

Trustee Fisher addressed concerns related to intent and civility in the process.

Attorney Jaekels addressed conflict of interest concerns that were raised.

Motion by Trustee Fisher, seconded by Trustee Barth, to approve Resolution 21-38, a Resolution Creating Tax Incremental District No. 1, Approving its Project Plan, and Establishing its Boundaries. Motion carried by roll call vote.

- b. Discussion/action on Development Agreement Between Village and Property Owner/Developer Regarding Tax Incremental District No. 1.**

Attorney Jaekels recited the proposed the motion as: 'Motion to authorize the Village President to execute the proposed Development Agreement between the Village and the Property Owner/Developer in a final form after consultation with the Village Manager, Financial Consultant, and Attorney.

Motion by Trustee Barth, seconded by Trustee Fisher to approve.

Trustee Roling made a motion to amend the primary motion as follows:

- 2. Article II A.2. to state that the requirements of Article I A. have been satisfied;
- 3. Article II A.2.a. and b. to state that Final MRO Payment Date shall be the earlier of December 31, 2042 or date all principal and interest on the MRO bonds is paid in full; and
- 4. Article II A.2. and Exhibit F amended to eliminate certification of completion and to provide for the termination of the MRO Bond and the Agreement upon Developer's determination that it will not be able to satisfy Village's preconditions under Article III and Article XI A.

Trustee Roling noted that the \$4.5 million would be used for traffic and pedestrian needs and that the Village pushed back so that the project is only funded by increment from new development. If the developer doesn't make the money, they don't get paid.

All three amendments were agreed to by Trustee Barth and Trustee Fisher.

Trustee Barth highlighted the Village's communication efforts in this process and that the process has been very transparent. Trustee Barth clarified that Bayshore TIF in Glendale is not structured the same way that the proposed Bayside TIF would be performed. Trustee Barth discussed the need to avoid any risk to the Village with the proposed TIF. Trustee Barth said he would oppose anything that created risk.

Trustee Rosenfeld stated he has heard from dozens of residents that they would like to see the proposed area put to work in a mixed-use plan. Trustee Rosenfeld stated that the Village has approved guidelines that require businesses and buildings to come back to the Village Board for approval and will address the proposed uses, designs, density, and other considerations. Trustee Rosenfeld stated that property values will rise, and it is likely that there will be reinvestment in the business on the other corners of the intersection of Brown Deer Road and Port Washington Road. Trustee Rosenfeld stated that the Village will hold the developers to a high standard.

Trustee Zitzer stated it has been a joy and privilege to live and serve for Bayside. Trustee Zitzer stated that she appreciates the input of residents and partnerships in this process. Trustee Zitzer emphasized that the proposed location is the best and only location for this project that will eventually diversify the tax base. Trustee Zitzer indicated that a TIF is a tool and there is no risk to the Village. The Village should encourage a high-quality investment in our community, and it would be extremely valuable to have the library in Bayside as a place for children to learn and grow. Trustee Zitzer stated that the proposal is a matter of quality of life.

Attorney Jaekels described the approval process each business or building would have to go through for consideration and approval.

President Walny thanked the trustees and Village staff for their efforts in this process.

Motion by Trustee Barth, seconded by Trustee Fisher, to authorize the Village President to execute the proposed Development Agreement between the Village and the Property Owner/Developer, as amended, in a final form after consultation with the Village Manager, Financial Consultant, and Village Attorney. Motion carried unanimously by roll call vote.

V. ADJOURNMENT

Motion by Trustee Barth, seconded by Trustee Roling, to adjourn the meeting at 7:17pm. Motion carried unanimously.

Respectfully submitted,

Leah Hofer, Assistant to the Village Manager



Village of Bayside
9075 N Regent Road
Public Safety Committee Meeting Minutes
August 19, 2021
Village Board Room, 5:00pm

I. CALL TO ORDER AND ROLL CALL

Chairperson Zitzer called the meeting to order at 5:02 pm.

Chairperson: Margaret Zitzer
Committee Members: Mike Barth
Darren Fisher
Roy Dietsch-excused

Also present: Village Manager, Andy Pederson
Police Chief, Doug Larsson
Lester Maresh Fellow, Gina Vlach
Mark & Laurie Pasch

II. BUSINESS

1. Discussion/action on Appeal by Mark Pasch Ltd. on false alarms Pursuant to Section 11-29(f) of the Municipal Code.

Trustee Zitzer requested that Chief Larsson provide information about the incidents in question.

Chief Larsson explained that the ordinance states that there is a fine associated with false alarms beyond the first one. He stated that the first alarm was in March with subsequent false alarms on June 14th and July 29th.

Manager Pederson stated that the threshold used is that, if a call is made to dispatch indicating that it is a false alarm before resources are deployed, then the fee may not be assessed. All three of the false alarms had resources deployed. Manager Pederson stated that false alarms are a common occurrence in the Village.

Trustee Fisher asked for Chief Larsson to explain the protocol after the first alarm.

Chief Larsson stated that a letter is sent to the property owner and this occurrence is recorded in their records.

Trustee Zitzer asked if the most recent alarms were user error. Mr. Mark Pasch stated that he is not sure. Mr. Pasch stated that he contacted the alarm company and they came out and tested the alarm after the first alarm. Mr. Pasch stated that the second person of contact was the Police Department should he not be available and he did not know that until recently. He has since had the Police Department removed from the list of contacts.

Trustee Barth questioned if there is nothing wrong with the alarm, then doesn't it have to be user error. Mr. Pasch stated that the company stated that it could be due to power surges. Mr. Pasch stated the company was out July 16 and they still stated that the system was ok.

Manager Pederson stated that in the past, that other situations like this, the business owner may be able to recoup some of the fee cost from the alarm company.

Trustee Fisher asked what remedy Mr. Pasch is seeking. Mr. Pasch stated that the fine for the false alarm is far too excessive. Mr. Pasch stated he is willing to pay something, but that he feels that it is simply too high.

Trustee Zitzer clarified that two fees are being appealed.

Motion by Trustee Fisher, seconded by Trustee Barth to waive the second false alarm fee but uphold the third false alarm fee.

Motion by Trustee Fisher, seconded by Trustee Barth, to amend to waive the third false alarm fee but uphold the second false alarm fee. Motion carried unanimously.

Motion by Trustee Fisher, seconded by Trustee Barth, to adjourn the meeting at 5:25pm. Motion carried unanimously.

Respectfully submitted,

Gina Vlach, Lester Maresh Fellow

SUMMARY OF CLAIMS

November 13, 2021 through December 3, 2021

November 24, 2021 \$61,543.42

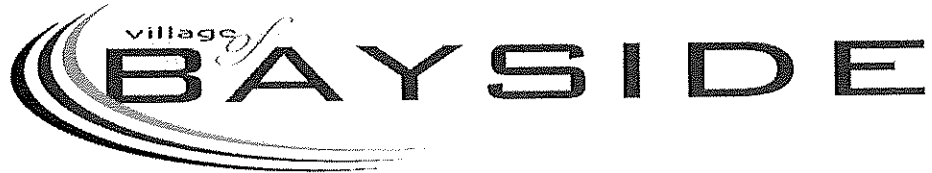
TOTAL \$61,543.42

Report Criteria:

Report type: Summary

Check.Check number = {<} 40000

Check Issue Date	Check Number	Payee	Amount
11/24/2021	37386	ACCUTEMP MECHANICAL	2,029.41
11/24/2021	37387	ALADTEC INC	2,889.00
11/24/2021	37388	AMAZON/SYNCB	1,303.00
11/24/2021	37389	BAKER & TAYLOR	5,556.47
11/24/2021	37390	BATZNER PEST CONTROL	79.00
11/24/2021	37391	BREEZY HILL NURSERY INC	3,131.00
11/24/2021	37393	CONCENTRA	71.00
11/24/2021	37394	CUMMINS NPOWER LLC	292.18
11/24/2021	37395	DELTA DENTAL	326.48
11/24/2021	37396	EBSCO INDUSTRIES INC.	5,432.13
11/24/2021	37397	Election Systems & Software	200.00
11/24/2021	37398	Graphicolor	547.78
11/24/2021	37399	GREATAMERICA FINANCIAL SERVIC	133.00
11/24/2021	37400	GUETZKE & ASSOCIATES INC.	394.80
11/24/2021	37401	HERBST OIL	4,551.74
11/24/2021	37402	HUMPHREY SERVICE PARTS INC	1,120.96
11/24/2021	37403	Kanopy Inc	141.00
11/24/2021	37404	KAPUR & ASSOCIATES	796.50
11/24/2021	37405	KUJAWA ENTERPRISES INC	5,987.50
11/24/2021	37406	LIESENER SOILS INC	1,700.00
11/24/2021	37407	MILWAUKEE COUNTY FEDERATED LI	1,530.27
11/24/2021	37408	Mitel	384.25
11/24/2021	37409	NORTH SHORE BANK	2,478.08
11/24/2021	37410	PACKERLAND RENT-A-MAT INC.	124.76
11/24/2021	37411	PREMIUM WATERS INC.	82.39
11/24/2021	37412	PROFESSIONAL ID CARDS INC.	11.50
11/24/2021	37413	RMC LLC	466.00
11/24/2021	37414	UniFirst Corporation	22.53
11/24/2021	37415	VILLAGE OF BROWN DEER	500.00
11/24/2021	37416	VILLAGE OF FOX POINT	14,058.79
11/24/2021	37417	WAUKESHA COUNTY TECH COLLEG	175.00
11/24/2021	37418	We Energies	1,541.00
11/24/2021	37419	XYLEM WATER SOLUTIONS USA INC	3,485.90
Grand Totals:			61,543.42



NOVEMBER 2021

FINANCIAL STATEMENT

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>TAXES</u>					
10-41100 PROPERTY TAXES	.00	3,226,561.00	3,226,561.00	.00	100.0
10-41300 INTEREST ON DELINQUENT TAXES	.00	11,493.07	12,000.00	506.93	95.8
10-41500 PAYMENT IN LIEU OF TAXES	.00	46,402.21	46,533.00	130.79	99.7
TOTAL TAXES	.00	3,284,456.28	3,285,094.00	637.72	100.0
<u>INTERGOVERNMENTAL</u>					
10-43210 COMMUNITY DEVELOPMENT BLOC	.00	.00	5,598.00	5,598.00	.0
10-43225 PUBLIC SAFETY COMMUNICATION	.00	97,488.00	97,488.00	.00	100.0
10-43235 NORTH SHORE LIBRARY REVENUE	.00	19,521.00	19,521.00	.00	100.0
10-43410 STATE SHARED REVENUES	51,251.78	60,296.21	60,296.00	.21-	100.0
10-43415 VIDEO SERVICE PROVIDER AID	.00	14,470.35	7,330.00	7,140.35-	197.4
10-43510 RECYCLING GRANT	.00	25,769.91	25,676.00	93.91-	100.4
10-43530 EXEMPT COMPUTER AID	.00	15,159.62	15,160.00	.38	100.0
10-43535 PERSONAL PROPERTY AID	.00	1,737.78	1,737.00	.78-	100.0
10-43540 STATE TRANSPORTATION AIDS	.00	389,990.87	412,020.00	22,029.13	94.7
10-43545 ST 32 HIGHWAY AIDS	.00	16,984.94	16,954.00	30.94-	100.2
10-43555 INTERGOVERNMENTAL GRANT	.00	18,137.50	10,000.00	8,137.50-	181.4
10-43600 EXPENDITURE RESTRAINT	.00	78,900.05	78,900.00	.05-	100.0
TOTAL INTERGOVERNMENTAL	51,251.78	738,456.23	750,680.00	12,223.77	98.4
<u>LICENSES & PERMITS</u>					
10-44100 OPERATORS LICENSE	.00	990.00	1,000.00	10.00	99.0
10-44120 LIQUOR LICENSE	.00	3,165.00	2,900.00	265.00-	109.1
10-44140 CIGARETTE LICENSE	.00	300.00	200.00	100.00-	150.0
10-44210 BICYCLE LICENSE	50.00	60.00	.00	60.00-	.0
10-44220 ANIMAL LICENSES	12.00	1,188.11	1,750.00	561.89	67.9
10-44300 CABLE FRANCHISE FEES	10,576.75	57,331.19	65,000.00	7,668.81	88.2
10-44415 ARC APPLICATION FEES	.00	2,640.00	2,000.00	640.00-	132.0
10-44420 OCCUPANCY PERMITS	.00	400.00	250.00	150.00-	160.0
10-44435 TRANSIENT MERCHANT PERMIT	.00	.00	300.00	300.00	.0
10-44460 BUILDING PERMITS	13,141.64	103,323.51	65,000.00	38,323.51-	159.0
10-44480 VACANT PROPERTY FEE	1,000.00	2,000.00	.00	2,000.00-	.0
10-44495 EXCAVATION/RIGHT OF WAY/PRIVL	550.00	7,550.00	15,000.00	7,450.00	50.3
10-44525 FILL PERMIT	.00	1,820.00	.00	1,820.00-	.0
10-44530 RUMMAGE SALE PERMITS	15.00	330.00	120.00	210.00-	275.0
10-44535 DUMPSTER PERMITS	260.00	5,035.00	2,000.00	3,035.00-	251.8
10-44540 SIGN PERMITS	.00	1,140.00	500.00	640.00-	228.0
10-44545 RAIN BARREL	.00	75.00	.00	75.00-	.0
10-44550 CONDITIONAL USE APPLICATION	.00	1,200.00	300.00	900.00-	400.0
10-44555 BOARD OF ZONING APPEALS FEES	(500.00)	2,500.00	500.00	2,000.00-	500.0
10-44560 TREE PROGRAM	.00	12,450.00	5,000.00	7,450.00-	249.0
10-44570 SPECIAL EVENT PERMITS	.00	490.00	50.00	440.00-	980.0
TOTAL LICENSES & PERMITS	25,105.39	203,987.81	161,870.00	42,117.81-	126.0

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>FINES & FORFEITURES</u>					
10-45100 FINES & FORFEITURES-NSMC	1,727.17	39,300.48	40,000.00	699.52	98.3
10-45105 FINES & FORFEITURES-BAYSIDE SD	928.80	928.80	.00	928.80-	.0
10-45125 NOTARY/FINGER	1.00	168.00	100.00	68.00-	168.0
TOTAL FINES & FORFEITURES	2,656.97	40,397.28	40,100.00	297.28-	100.7
<u>PUBLIC CHARGES FOR SERVICES</u>					
10-46110 PROPERTY STATUS REVENUE	550.00	6,050.00	4,000.00	2,050.00-	151.3
10-46120 PUBLICATION FEES	.00	250.00	175.00	75.00-	142.9
10-46125 MISC SERVICE FEE-NOTARY/FINGER	.00	51.00	.00	51.00-	.0
10-46130 DATA SALES	122.50	1,339.84	550.00	789.84-	243.6
10-46150 BRICK DONATIONS	.00	10,800.00	.00	10,800.00-	.0
10-46310 SPECIAL PICKUPS	858.00	13,132.93	8,000.00	5,132.93-	164.2
10-46315 MULCH DELIVERIES	.00	6,972.00	4,800.00	2,172.00-	145.3
10-46330 WELL PERMIT/ABANDONMENT FEES	150.00	4,300.00	.00	4,300.00-	.0
10-46400 EQUIPMENT RENTAL- SEWER FUND	.00	20,000.00	20,000.00	.00	100.0
10-46415 EQUIPMENT RENTAL- STORMWATER	.00	20,000.00	20,000.00	.00	100.0
10-46710 PARK FACILITY RENTAL & PROGRA	.00	1,946.00	800.00	1,146.00-	243.3
10-46715 PUBLIC WORKS SERVICE REVENUE	(100.00)	5,060.70	300.00	4,760.70-	1686.9
10-46740 COMMUNITY EVENT DONATIONS	1,482.18	1,482.18	.00	1,482.18-	.0
TOTAL PUBLIC CHARGES FOR SERVI	3,062.68	91,384.65	58,625.00	32,759.65-	155.9
<u>MISCELLANEOUS REVENUE</u>					
10-48100 INTEREST	4,713.22	77,300.18	110,000.00	32,699.82	70.3
10-48120 REALIZED/UNREALIZED GAIN/LOSS	(6,669.68)	(87,622.50)	.00	87,622.50	.0
10-48200 MISCELLANEOUS REVENUE	13.00	4,688.37	500.00	4,188.37-	937.7
10-48210 COPIES	.00	.00	150.00	150.00	.0
10-48215 INTERGOVERNMENTAL REVENUE	.00	22,253.17	.00	22,253.17-	.0
10-48220 FALSE ALARM FEES	80.00	2,045.00	5,000.00	2,955.00	40.9
10-48230 RECYCLING PROCEEDS	4,915.57	23,792.92	500.00	23,292.92-	4758.6
10-48240 CREDIT CARD REVENUE	1,853.61	9,163.83	7,000.00	2,163.83-	130.9
10-48310 EQUIPMENT SALE PROCEEDS	.00	15,938.30	.00	15,938.30-	.0
10-48500 DONATIONS	.00	9,607.17	10,000.00	392.83	96.1
TOTAL MISCELLANEOUS REVENUE	4,905.72	77,166.44	133,150.00	55,983.56	58.0
TOTAL FUND REVENUE	86,982.54	4,435,848.69	4,429,519.00	6,329.69-	100.1

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GENERAL GOVERNMENT</u>					
10-51000-110 WAGES FT	20,464.99	220,574.69	236,083.00	15,508.31	93.4
10-51000-117 HEALTH INSURANCE BUYOUT	166.68	1,833.48	2,000.00	166.52	91.7
10-51000-119 DENTAL INSURANCE BUYOUT	11.32	124.52	208.00	83.48	59.9
10-51000-120 TRUSTEE WAGES	700.00	7,200.00	8,400.00	1,200.00	85.7
10-51000-125 ELECTION WAGES	.00	1,629.90	3,000.00	1,370.10	54.3
10-51000-130 ELECTIONS SUPPLIES	200.00	3,108.55	3,800.00	691.45	81.8
10-51000-150 WISCONSIN RETIREMENT SYSTEM	838.20	14,649.59	15,017.00	367.41	97.6
10-51000-151 SOCIAL SECURITY	2,435.70	18,669.82	20,402.00	1,732.18	91.5
10-51000-152 LIFE INSURANCE	73.19	823.97	796.00	-27.97	103.5
10-51000-153 HEALTH INSURANCE	588.93	18,142.09	17,393.00	-749.09	104.3
10-51000-154 DENTAL INSURANCE	64.37	509.51	362.00	-147.51	140.8
10-51000-180 RECRUITMENT	62.95	626.72	351.00	-275.72	178.6
10-51000-208 LEGAL SERVICES-MISC	10,009.66	5,786.66	2,000.00	7,786.66	(289.3)
10-51000-210 CONTRACTUAL SERVICES	99.80	14,189.38	13,379.00	-810.38	106.1
10-51000-211 LEGAL COUNSEL - CONTRACTED	4,084.17	44,309.53	58,583.00	14,273.47	75.6
10-51000-214 AUDIT SERVICES	.00	15,229.37	18,743.00	3,513.63	81.3
10-51000-217 PUBLIC HEALTH SERVICES	.00	21,843.75	29,395.00	7,551.25	74.3
10-51000-219 ASSESSOR SERVICES	.00	24,900.00	24,900.00	.00	100.0
10-51000-221 TELECOMMUNICATIONS	243.73	2,676.12	2,614.00	-62.12	102.4
10-51000-225 COMPUTER SUPPORT	.00	.00	1,000.00	1,000.00	.0
10-51000-226 BENEFIT ADMINISTRATIVE FEES	.00	125.96	200.00	74.04	63.0
10-51000-229 BANKING FEES	435.18	5,000.01	4,200.00	-800.01	119.1
10-51000-230 MATERIALS & SUPPLIES	179.88	1,950.74	2,002.00	51.26	97.4
10-51000-238 FINANCIAL ADVISING SERVICES	.00	5,400.00	6,000.00	600.00	90.0
10-51000-300 ADMINISTRATIVE	48.69	102.50	800.00	697.50	12.8
10-51000-310 OFFICE SUPPLIES	592.73	2,272.86	3,537.00	1,264.14	64.3
10-51000-311 POSTAGE	.00	3,592.75	3,600.00	7.25	99.8
10-51000-321 DUES & SUBSCRIPTIONS	295.00	3,617.54	6,430.00	2,812.46	56.3
10-51000-322 TRAINING, SAFETY & CERTS	159.00	3,447.76	8,255.00	4,807.24	41.8
10-51000-323 WELLNESS	.00	.00	1,000.00	1,000.00	.0
10-51000-324 PUBLICATIONS/PRINTING	.00	409.25	410.00	.75	99.8
10-51000-350 EQUIPMENT REPLACEMENT	.00	.00	2,000.00	2,000.00	.0
10-51000-390 PUBLIC RELATIONS	.00	.00	100.00	100.00	.0
10-51000-500 CONTINGENCY	.00	.00	50,000.00	50,000.00	.0
10-51000-501 COVID 19 CONTINGENCY	.00	50,855.12	89,554.00	38,698.88	56.8
10-51000-510 GENERAL LIABILITY	.00	39,158.69	43,307.00	4,148.31	90.4
10-51000-511 AUTO LIABILITY	.00	4,427.00	5,606.00	1,179.00	79.0
10-51000-512 BOILER INSURANCE	.00	708.00	708.00	.00	100.0
10-51000-513 WORKERS COMPENSATION	.00	47,718.18	50,523.00	2,804.82	94.5
10-51000-515 COMMERCIAL CRIME POLICY	.00	125.24	166.00	40.76	75.5
10-51000-516 PROPERTY INSURANCE	.00	7,099.07	7,418.00	318.93	95.7
10-51000-517 PUBLIC OFFICIAL BONDS	.00	7,399.07	9,816.00	2,416.93	75.4
10-51000-591 MUNICIPAL CODE	.00	.00	4,000.00	4,000.00	.0
TOTAL GENERAL GOVERNMENT	21,734.85	588,664.07	758,058.00	169,393.93	77.7
<u>MUNICIPAL COURT</u>					
10-51200-210 CONTRACTUAL SERVICES	.00	5.00	.00	-5.00	.0
TOTAL MUNICIPAL COURT	.00	5.00	.00	-5.00	.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>POLICE</u>						
10-52100-110	WAGES FT	76,161.67	931,017.30	1,108,010.00	176,992.70	84.0
10-52100-111	OVERTIME	509.37	11,716.48	30,000.00	18,283.52	39.1
10-52100-116	HOLIDAY PAY	.00	.00	36,286.00	36,286.00	.0
10-52100-117	HEALTH INSURANCE BUYOUT	.00	.00	12,600.00	12,600.00	.0
10-52100-118	SHIFT DIFFERENTIAL PAY	150.00	5,676.00	7,326.00	1,650.00	77.5
10-52100-119	DENTAL INSURANCE BUYOUT	18.88	207.68	680.00	472.32	30.5
10-52100-150	WISCONSIN RETIREMENT SYSTEM	8,284.82	100,369.27	122,031.00	21,661.73	82.3
10-52100-151	SOCIAL SECURITY	5,985.88	72,594.22	91,673.00	19,078.78	79.2
10-52100-152	LIFE INSURANCE	66.61	853.63	855.00	1.37	99.8
10-52100-153	HEALTH INSURANCE	8,002.71	102,244.65	155,107.00	52,862.35	65.9
10-52100-154	DENTAL INSURANCE	109.15	1,442.32	2,705.00	1,262.68	53.3
10-52100-209	HOUSE OF CORRECTION FEES	.00	.00	751.00	751.00	.0
10-52100-210	CONTRACTUAL SERVICES	596.57	29,896.48	34,142.00	4,245.52	87.6
10-52100-211	LEGAL COUNSEL-CONTRACTED	2,011.29	18,572.61	24,897.00	6,324.39	74.6
10-52100-213	LEGAL COUNSEL-PERSONNEL	.00	895.50	1,000.00	104.50	89.6
10-52100-215	MADACC	.00	1,952.24	1,952.24	.00	100.0
10-52100-221	TELECOMMUNICATIONS	441.20	6,857.47	5,195.00	-1,662.47	132.0
10-52100-225	COMPUTER SUPPORT SERVICES	.00	.00	5,000.00	5,000.00	.0
10-52100-226	BENEFIT ADMINISTRATIVE FEES	.00	1,580.11	1,586.00	5.89	99.6
10-52100-230	MATERIALS & SUPPLIES	125.11	8,910.24	14,356.00	5,445.76	62.1
10-52100-231	FLEET MAINTENANCE	.00	6,084.55	7,000.00	915.45	86.9
10-52100-310	OFFICE SUPPLIES	.00	204.27	1,000.00	795.73	20.4
10-52100-311	POSTAGE	.00	738.45	800.00	61.55	92.3
10-52100-321	DUES & SUBSCRIPTIONS	.00	455.00	990.00	535.00	46.0
10-52100-322	TRAINING, SAFETY & CERTIFICATI	1,741.00-	771.06-	4,000.00	4,771.06	(19.3)
10-52100-323	AMMUNITION	.00	1,141.00	1,600.00	459.00	71.3
10-52100-330	UNIFORM SUPPLIES	11.23	4,838.67	6,500.00	1,661.33	74.4
10-52100-333	MEDICAL SUPPLIES	.00	.00	50.00	50.00	.0
10-52100-340	FUEL MAINTENANCE	1,408.53	16,399.55	17,407.76	1,008.21	94.2
10-52100-519	GASB 45 OBLIGATIONS	.00	46,334.00	46,334.00	.00	100.0
	TOTAL POLICE	102,142.02	1,370,210.63	1,741,834.00	371,623.37	78.7
<u>NORTH SHORE FIRE DEPT</u>						
10-52200-224	NORTH SHORE FIRE DEPARTMENT	.00	864,506.00	864,506.00	.00	100.0
10-52200-376	FIRE INSURANCE DUES	.00	22,253.17	.00	-22,253.17	.0
	TOTAL NORTH SHORE FIRE DEPT	.00	886,759.17	864,506.00	-22,253.17	102.6
<u>BUILDING INSPECTION</u>						
10-52400-110	WAGES FT	.00	20,000.00	20,000.00	.00	100.0
10-52400-250	BUILDING INSPECTIONS	6,537.12	41,228.73	35,750.00	-5,478.73	115.3
	TOTAL BUILDING INSPECTION	6,537.12	61,228.73	55,750.00	-5,478.73	109.8

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT OF PUBLIC WORKS</u>					
10-53000-110 WAGES FT	21,757.61	263,102.71	303,960.00	40,857.29	86.6
10-53000-111 OVERTIME	.00	4,859.16	5,200.00	340.84	93.5
10-53000-112 WAGES PT	.00	40.86	.00	-40.86	.0
10-53000-150 WISCONSIN RETIREMENT SYSTEM	1,428.63	19,348.10	20,057.00	708.90	96.5
10-53000-151 SOCIAL SECURITY	1,656.05	22,311.52	23,574.00	1,262.48	94.6
10-53000-152 LIFE INSURANCE	63.31	776.70	557.00	-219.70	139.4
10-53000-153 HEALTH INSURANCE	6,567.91	101,030.11	91,315.00	-9,715.11	110.6
10-53000-154 DENTAL INSURANCE	141.92	2,182.98	1,903.00	-279.98	114.7
10-53000-200 FACILITY MAINTENANCE & SUPPLIE	1,877.38	91,755.77	94,283.59	2,527.82	97.3
10-53000-201 CLEANING & JANITORIAL SERVICES	832.84	9,375.15	11,400.00	2,024.85	82.2
10-53000-202 HVAC MAINTENANCE	2,029.41	2,029.41	4,200.00	2,170.59	48.3
10-53000-210 CONTRACTUAL SERVICES	4,594.46	38,852.85	38,727.00	-125.85	100.3
10-53000-216 ENGINEERING	.00	5,387.00	20,000.00	14,613.00	26.9
10-53000-220 UTILITIES	2,024.09	33,086.71	52,952.86	19,866.15	62.5
10-53000-221 TELECOMMUNICATIONS	150.44	1,826.33	2,300.00	473.67	79.4
10-53000-226 BENEFIT ADMINISTRATIVE FEES	.00	91.94	114.00	22.06	80.7
10-53000-230 MATERIALS & SUPPLIES	4,589.79	227.11	5,092.54	4,865.43	4.5
10-53000-231 FLEET MAINTENANCE	2,537.93	26,160.67	31,163.00	5,002.33	84.0
10-53000-233 TOOLS	.00	1,188.47	1,515.47	327.00	78.4
10-53000-310 OFFICE SUPPLIES	.00	18.07	150.00	131.93	12.1
10-53000-321 DUES & SUBSCRIPTIONS	.00	93.47	525.00	431.53	17.8
10-53000-322 TRAINING, SAFETY & CERTIFICATI	.00	1,150.98	1,934.53	783.55	59.5
10-53000-330 UNIFORM SUPPLIES	50.00	869.21	1,800.00	930.79	48.3
10-53000-334 WINTER OPERATIONS	.00	19,505.51	40,000.00	20,494.49	48.8
10-53000-340 FUEL MAINTENANCE	3,143.21	22,708.46	22,216.41	-492.05	102.2
10-53000-350 EQUIPMENT REPLACEMENT	.00	5,342.83	6,200.00	857.17	86.2
10-53000-360 EQUIPMENT RENTAL	.00	8,685.00	8,685.00	.00	100.0
10-53000-370 TIPPING FEES	5,803.47	73,345.20	71,000.00	-2,345.20	103.3
10-53000-377 YARD WASTE TUB GRINDING	.00	.00	8,500.00	8,500.00	.0
10-53000-390 PUBLIC RELATIONS	.00	30.13	100.00	69.87	30.1
10-53000-400 STREET MAINTENANCE	.00	3,707.75	7,700.00	3,992.25	48.2
10-53000-450 SIGNAGE	.00	1,945.14	2,000.00	54.86	97.3
10-53000-460 FORESTRY & LANDSCAPING	.00	4,883.78	6,815.00	1,931.22	71.7
10-53000-465 TREE DISEASE MITIGATION	.00	17,047.14	17,047.14	.00	100.0
TOTAL DEPARTMENT OF PUBLIC WO	50,068.87	782,966.22	902,987.54	120,021.32	86.7
<u>NORTH SHORE LIBRARY</u>					
10-55100-227 NORTH SHORE LIBRARY	.00	160,277.00	160,277.00	.00	100.0
TOTAL NORTH SHORE LIBRARY	.00	160,277.00	160,277.00	.00	100.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PARKS</u>					
10-55200-110 WAGES FT	1,600.00	1,600.00	5,200.00	3,600.00	30.8
10-55200-151 SOCIAL SECURITY	122.40	122.40	398.00	275.60	30.8
10-55200-210 CONTRACTUAL SERVICES	.00	54.93	.00	-54.93	.0
10-55200-230 MATERIALS & SUPPLIES	.00	507.46	507.46	.00	100.0
10-55200-235 COMMUNITY EVENTS	.00	16,790.20	15,000.00	-1,790.20	111.9
TOTAL PARKS	1,722.40	19,074.99	21,105.46	2,030.47	90.4
<u>DEPARTMENT 59242</u>					
10-59242-900 TRANSFER OUT	.00	46,000.00	46,000.00	.00	100.0
TOTAL DEPARTMENT 59242	.00	46,000.00	46,000.00	.00	100.0
TOTAL FUND EXPENDITURES	182,205.26	3,915,185.81	4,550,518.00	635,332.19	86.0
NET REVENUE OVER EXPENDITURES	95,222.72-	520,662.88	120,999.00-	-641,661.88	430.3

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>INTERGOVERNMENTAL</u>					
20-43210 INTERGOVERNMENTAL GRANTS	.00	1,958.79	.00	-1,958.79	.0
TOTAL INTERGOVERNMENTAL	.00	1,958.79	.00	-1,958.79	.0
<u>PUBLIC CHARGES FOR SERVICES</u>					
20-46410 RESIDENTIAL SEWER	.00	792,608.00	795,088.00	2,480.00	99.7
20-46420 COMMERCIAL SEWER	14,954.85	93,858.69	100,000.00	6,141.31	93.9
20-46425 POLICE LEASE REVENUE	.00	34,230.00	34,230.00	.00	100.0
20-46450 SEWER INTERGOVERNMENTAL REV	.00	11,709.00	.00	-11,709.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	14,954.85	932,405.69	929,318.00	-3,087.69	100.3
<u>MISCELLANEOUS REVENUE</u>					
20-48100 INTEREST	7.29	91.85	.00	-91.85	.0
TOTAL MISCELLANEOUS REVENUE	7.29	91.85	.00	-91.85	.0
TOTAL FUND REVENUE	14,962.14	934,456.33	929,318.00	-5,138.33	100.6

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GENERAL SEWER</u>					
20-51000-110 WAGES FT	6,645.60	118,858.60	123,597.00	4,738.40	96.2
20-51000-111 OVERTIME	.00	937.49	900.00	-37.49	104.2
20-51000-117 HEALTH INSURANCE BUYOUT	41.66	458.26	500.00	41.74	91.7
20-51000-119 DENTAL INSURANCE BUYOUT	3.78	41.58	54.00	12.42	77.0
20-51000-150 WISCONSIN RETIREMENT SYSTEM	442.60	3,757.52	8,404.00	4,646.48	44.7
20-51000-151 SOCIAL SECURITY	502.67	4,198.23	9,566.00	5,367.77	43.9
20-51000-152 LIFE INSURANCE	15.80	190.86	263.00	72.14	72.6
20-51000-153 HEALTH INSURANCE	827.61	8,668.65	21,741.00	13,072.35	39.9
20-51000-154 DENTAL INSURANCE	18.66	211.46	453.00	241.54	46.7
20-51000-210 CONTRACTUAL SERVICES	24.36	215,212.07	274,993.00	59,780.93	78.3
20-51000-214 AUDIT SERVICES	.00	3,031.65	3,525.00	493.35	86.0
20-51000-216 ENGINEERING	796.50	12,241.86	34,678.00	22,436.14	35.3
20-51000-220 UTILITIES	501.83	10,386.44	10,423.24	36.80	99.7
20-51000-221 TELECOMMUNICATIONS	.00	152.50	214.00	61.50	71.3
20-51000-226 BENEFIT ADMINISTRATIVE FEES	.00	20.79	23.00	2.21	90.4
20-51000-230 MATERIALS & SUPPLIES	.00	2,019.63	2,000.00	-19.63	101.0
20-51000-231 FLEET MAINTENANCE	.00	1,117.19	1,500.00	382.81	74.5
20-51000-232 LIFT STATION MAINTENANCE	3,485.90	4,601.43	6,126.76	1,525.33	75.1
20-51000-233 TOOLS	.00	247.40	1,500.00	1,252.60	16.5
20-51000-234 DIGGERS HOTLINE	.00	1,782.40	2,000.00	217.60	89.1
20-51000-311 POSTAGE	.00	300.00	400.00	100.00	75.0
20-51000-322 TRAINING, SAFETY & CERTIFICATI	.00	297.00	2,286.00	1,989.00	13.0
20-51000-340 FUEL MAINTENANCE	.00	3,200.00	3,200.00	.00	100.0
20-51000-350 EQUIPMENT REPLACEMENT	.00	1,000.00	1,000.00	.00	100.0
20-51000-360 EQUIPMENT RENTAL-GENENERAL FU	.00	20,000.00	20,000.00	.00	100.0
20-51000-510 GENERAL LIABILITY INSURANCE	.00	1,769.62	2,134.00	364.38	82.9
20-51000-513 WORKERS COMPENSATION	.00	1,649.26	1,652.00	2.74	99.8
20-51000-515 COMMERCIAL CRIME POLICY	.00	8.30	11.00	2.70	75.5
20-51000-516 PROPERTY INSURANCE	.00	2,789.10	2,914.00	124.90	95.7
20-51000-801 CAPITAL PROJECTS	292.16	32,801.82	320,331.00	287,529.18	10.2
TOTAL GENERAL SEWER	12,595.47	451,951.11	856,389.00	404,437.89	52.8
<u>DEPRECIATION</u>					
20-53000-700 DEPRECIATION	.00	.00	3,138.00	3,138.00	.0
TOTAL DEPRECIATION	.00	.00	3,138.00	3,138.00	.0
<u>DEBT</u>					
20-58100-617 PRINCIPAL REDEMPTION - CWFL	.00	.00	80,806.00	80,806.00	.0
20-58100-618 PRINCIPAL REDEMPTION - BOND	.00	.00	173,750.00	173,750.00	.0
20-58100-621 INTEREST - BOND	.00	54,236.73	48,426.00	-5,810.73	112.0
20-58100-626 INTEREST-CLEAN WATER FUND LOA	.00	6,964.19	6,964.00	-.19	100.0
TOTAL DEBT	.00	61,200.92	309,946.00	248,745.08	19.8

VILLAGE OF BAYSIDE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

SANITARY SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>AMORTIZATION OF DEBT</u>						
20-58291-226	BOND ISSUANCE FEES	.00	39,446.38	.00	-39,446.38	.0
	TOTAL AMORTIZATION OF DEBT	.00	39,446.38	.00	-39,446.38	.0
	TOTAL FUND EXPENDITURES	12,595.47	552,598.41	1,169,473.00	616,874.59	47.3
	NET REVENUE OVER EXPENDITURES	2,366.67	381,857.92	240,155.00-	-622,012.92	159.0

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
22-43210 INTERGOVERNMENTAL GRANTS	.00	.00	40,000.00	40,000.00	.0
TOTAL SOURCE 43	.00	.00	40,000.00	40,000.00	.0
<u>PUBLIC CHARGES FOR SERVICES</u>					
22-46405 RESIDENTIAL STORMWATER	.00	386,862.00	384,178.00	-2,684.00	100.7
22-46425 COMMERCIAL STORMWATER	16,143.98	115,577.83	154,449.00	38,871.17	74.8
22-46430 RIGHT-OF-WAY MANAGEMENT	100.00	15,400.00	10,000.00	-5,400.00	154.0
TOTAL PUBLIC CHARGES FOR SERVI	16,243.98	517,839.83	548,627.00	30,787.17	94.4
<u>OTHER FINANCING SOURCES</u>					
22-49100 PROCEEDS OF LONG-TERM DEBT	.00	310,000.00	.00	-310,000.00	.0
22-49120 PROCEEDS OF PREMIUM	.00	10,890.00	.00	-10,890.00	.0
TOTAL OTHER FINANCING SOURCES	.00	320,890.00	.00	-320,890.00	.0
TOTAL FUND REVENUE	16,243.98	838,729.83	588,627.00	-250,102.83	142.5

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
22-53000-110 WAGES FT	11,925.85	125,539.82	123,597.00	-1,942.82	101.6
22-53000-111 OVERTIME	.00	1,321.38	900.00	-421.38	146.8
22-53000-117 HEALTH INSURANCE BUYOUT	41.66	458.26	500.00	41.74	91.7
22-53000-119 DENTAL INSURANCE BUYOUT	3.78	41.58	54.00	12.42	77.0
22-53000-150 WISCONSIN RETIREMENT SYSTEM	801.91	6,293.17	8,404.00	2,110.83	74.9
22-53000-151 SOCIAL SECURITY	883.32	6,995.28	9,566.00	2,570.72	73.1
22-53000-152 LIFE INSURANCE	30.04	225.61	263.00	37.39	85.8
22-53000-153 HEALTH INSURANCE	3,432.02	18,807.08	21,741.00	2,933.92	86.5
22-53000-154 DENTAL INSURANCE	74.89	415.01	453.00	37.99	91.6
22-53000-210 CONTRACTUAL SERVICES	83.16	8,575.31	9,536.00	960.69	89.9
22-53000-214 AUDIT SERVICES	.00	1,531.99	1,654.00	122.01	92.6
22-53000-216 ENGINEERING	2,644.60	15,193.28	62,164.00	46,970.72	24.4
22-53000-220 UTILITY EXPENSES	36.00	1,025.88	2,400.00	1,374.12	42.8
22-53000-221 TELECOMMUNICATIONS	.00	.00	100.00	100.00	.0
22-53000-226 BENEFIT ADMINISTRATIVE FEES	.00	13,822.27	23.00	-13,799.27	60096.8
22-53000-230 MATERIALS & SUPPLIES	.00	5,313.05	5,306.00	-7.05	100.1
22-53000-231 FLEET MAINTENANCE	.00	3,000.00	3,000.00	.00	100.0
22-53000-232 LIFT STATION MAINTENANCE	.00	500.00	2,000.00	1,500.00	25.0
22-53000-322 TRAINING, SAFETY & CERTIFICATI	.00	50.00	1,000.00	950.00	5.0
22-53000-327 CULVERT MATERIALS	81.69	16,298.98	15,493.00	-805.98	105.2
22-53000-328 LANDSCAPING MATERIALS	7,212.50	26,470.43	34,894.00	8,423.57	75.9
22-53000-329 EXCAVATION AND DISPOSAL	.00	.00	12,600.00	12,600.00	.0
22-53000-340 FUEL MAINTENANCE	.00	2,500.00	2,500.00	.00	100.0
22-53000-350 EQUIPMENT REPLACEMENT	.00	50,259.52	62,000.00	11,740.48	81.1
22-53000-360 EQUIPMENT RENTAL	.00	21,700.00	21,700.00	.00	100.0
22-53000-510 GENERAL LIABILITY INSURANCE	.00	2,182.30	2,634.00	451.70	82.9
22-53000-513 WORKERS COMPENSATION	.00	1,617.10	1,620.00	2.90	99.8
22-53000-515 COMMERCIAL CRIME POLICY	.00	8.30	11.00	2.70	75.5
22-53000-516 PROPERTY INSURANCE	.00	2,707.72	2,829.00	121.28	95.7
22-53000-801 CAPITAL PROJECTS	.00	124,411.99	163,331.00	38,919.01	76.2
TOTAL DEPARTMENT 53000	27,251.42	457,265.31	572,273.00	115,007.69	79.9
TRANSFER TO OTHER FUND					
22-59200-900 ADMINISTRATIVE/TRANSFER TO	.00	64,430.00	64,430.00	.00	100.0
TOTAL TRANSFER TO OTHER FUND	.00	64,430.00	64,430.00	.00	100.0
TOTAL FUND EXPENDITURES	27,251.42	521,695.31	636,703.00	115,007.69	81.9
NET REVENUE OVER EXPENDITURES	11,007.44-	317,034.52	48,076.00-	-365,110.52	659.4

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

PUBLIC SAFETY COMMUNICATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
26-41100	.00	297,783.00	297,783.00	.00	100.0
	.00	297,783.00	297,783.00	.00	100.0
<u>SOURCE 46</u>					
26-46220	6,525.00	270,266.37	266,538.00	-3,728.37	101.4
	6,525.00	270,266.37	266,538.00	-3,728.37	101.4
<u>INTERGOVERNMENT REVENUE</u>					
26-47130	.00	2,084,486.72	2,084,484.00	-2.72	100.0
	.00	2,084,486.72	2,084,484.00	-2.72	100.0
<u>MISCELLANEOUS REVENUE</u>					
26-48100	.00	70,789.03	53,025.00	-17,764.03	133.5
	.00	70,789.03	53,025.00	-17,764.03	133.5
	6,525.00	2,723,325.12	2,701,830.00	-21,495.12	100.8

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

PUBLIC SAFETY COMMUNICATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PUBLIC SAFETY COMMUNICATIONS</u>					
26-51000-110 WAGES FT	100,446.05	1,066,547.27	1,457,249.00	390,701.73	73.2
26-51000-111 OVERTIME	9,504.47	74,137.90	80,000.00	5,862.10	92.7
26-51000-116 HOLIDAY PAY	375.27	16,262.19	30,902.00	14,639.81	52.6
26-51000-117 HEALTH INSURANCE BUYOUT	458.33	6,999.92	7,500.00	500.08	93.3
26-51000-119 DENTAL INSURANCE BUYOUT	37.76	422.91	997.00	574.09	42.4
26-51000-150 WISCONSIN RETIREMENT SYSTEM	7,853.87	77,646.57	105,850.00	28,203.43	73.4
26-51000-151 SOCIAL SECURITY	7,255.06	82,888.47	120,551.00	37,662.53	68.8
26-51000-152 LIFE INSURANCE	185.57	2,098.62	2,550.00	451.38	82.3
26-51000-153 HEALTH INSURANCE	24,687.18	260,111.95	392,087.00	131,975.05	66.3
26-51000-154 DENTAL INSURANCE	466.49	5,430.15	7,157.00	1,726.85	75.9
26-51000-180 RECRUITMENT	1,557.57	6,607.51	4,920.20	-1,687.31	134.3
26-51000-200 FACILITY MAINTENANCE & SUPPLIE	138.00	16,609.39	16,682.07	72.68	99.6
26-51000-201 CLEANING & JANITORIAL SERVICES	967.62	10,523.73	11,183.00	659.27	94.1
26-51000-210 CONTRACTUAL SERVICES	159.38	7,322.99	8,353.00	1,030.01	87.7
26-51000-213 LEGAL COUNSEL-PERSONNEL	.00	.00	1,000.00	1,000.00	.0
26-51000-214 AUDIT SERVICES	.00	1,531.99	1,654.00	122.01	92.6
26-51000-220 UTILITIES	296.92	16,652.51	24,240.00	7,587.49	68.7
26-51000-221 TELECOMMUNICATIONS	2,485.17	93,049.22	115,642.00	22,592.78	80.5
26-51000-225 COMPUTER SUPPORT SERVICES	.00	924.00	3,500.00	2,576.00	26.4
26-51000-226 BENEFIT ADMINISTRATIVE FEES	.00	401.96	479.00	77.04	83.9
26-51000-230 MATERIALS & SUPPLIES	606.01	5,450.45	5,000.00	-450.45	109.0
26-51000-236 LICENSING & MAINTENANCE	2,889.00	150,787.78	175,368.00	24,580.22	86.0
26-51000-310 OFFICE SUPPLIES	.00	396.73	1,800.00	1,403.27	22.0
26-51000-311 POSTAGE	.00	500.00	500.00	.00	100.0
26-51000-321 DUES & SUBSCRIPTIONS	20.00	2,813.00	3,000.00	187.00	93.8
26-51000-322 TRAINING, SAFETY & CERTIFICATI	.00	2,551.60	3,000.00	448.40	85.1
26-51000-500 CONTINGENCY	.00	.00	12,227.93	12,227.93	.0
26-51000-510 GENERAL LIABILITY	.00	4,740.14	5,228.00	487.86	90.7
26-51000-513 WORKERS COMPENSATION	.00	2,395.52	2,400.00	4.48	99.8
26-51000-515 COMMERCIAL CRIME POLICY	.00	70.16	93.00	22.84	75.4
26-51000-516 PROPERTY INSURANCE	.00	3,162.11	3,230.00	67.89	97.9
TOTAL PUBLIC SAFETY COMMUNIC	160,389.72	1,919,036.74	2,604,343.20	685,306.46	73.7
<u>TRANSFER TO OTHER FUND</u>					
26-59217-900 ADMINISTRATIVE/TRANSFER TO	.00	97,488.00	97,488.00	.00	100.0
TOTAL TRANSFER TO OTHER FUND	.00	97,488.00	97,488.00	.00	100.0
TOTAL FUND EXPENDITURES	160,389.72	2,016,524.74	2,701,831.20	685,306.46	74.6
NET REVENUE OVER EXPENDITURES	153,864.72-	706,800.38	1.20-	-706,801.58	589000

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>TAXES</u>						
30-41100	PROPERTY TAXES	.00	792,089.00	792,089.00	.00	100.0
	TOTAL TAXES	.00	792,089.00	792,089.00	.00	100.0
<u>LICENSES & PERMITS</u>						
30-44350	CELL TOWER FEES	4,054.66	22,233.79	23,031.00	797.21	96.5
	TOTAL LICENSES & PERMITS	4,054.66	22,233.79	23,031.00	797.21	96.5
<u>INTERGOVERNMENT REVENUE</u>						
30-47111	FOX POINT REVENUE	.00	159,705.00	14,705.00	-145,000.00	1086.1
30-47115	B SERIES ADMIN FEE	.00	14,525.00	14,525.00	.00	100.0
	TOTAL INTERGOVERNMENT REVENUE	.00	174,230.00	29,230.00	-145,000.00	596.1
<u>MISCELLANEOUS REVENUE</u>						
30-48100	INTEREST	.00	690.06	.00	-690.06	.0
30-48200	MISC REVENUE	.00	5,172.50	.00	-5,172.50	.0
30-48300	NSFD	.00	170,515.00	170,515.00	.00	100.0
	TOTAL MISCELLANEOUS REVENUE	.00	176,377.56	170,515.00	-5,862.56	103.4
<u>OTHER FINANCING SOURCES</u>						
30-49100	PROCEEDS OF LONG-TERM DEBT	.00	4,148,176.41	.00	-4,148,176.41	.0
30-49120	PROCEEDS OF PREMIUM	.00	76,953.39	.00	-76,953.39	.0
30-49250	TRANSFER FROM STORMWATER FUN	.00	64,430.00	64,430.00	.00	100.0
	TOTAL OTHER FINANCING SOURCES	.00	4,289,559.80	64,430.00	-4,225,129.80	6657.7
	TOTAL FUND REVENUE	4,054.66	5,454,490.15	1,079,295.00	-4,375,195.15	505.4

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEBT</u>					
30-58100-215 MADACC	.00	2,011.95	2,583.00	571.05	77.9
30-58100-226 BENEFIT ADMINISTRATIVE FEES	.00	19,064.18	1,400.00	-17,664.18	1361.7
30-58100-595 PAYMENT TO ESCROW AGENT	.00	57,251.37	.00	-57,251.37	.0
30-58100-611 NSFD STATION #5	.00	160,000.00	160,000.00	.00	100.0
30-58100-612 FOX POINT/RIVER HILLS DISPATCH	.00	2,352.50	34,833.00	32,480.50	6.8
30-58100-614 UNFUNDED LIABILITY PRINCIPAL	.00	26,000.00	26,000.00	.00	100.0
30-58100-616 2011 GENERAL OBLIGATION	.00	975,200.00	76,250.00	-898,950.00	1279.0
30-58100-618 PRINCIPAL- 2014 BOND	.00	125,000.00	330,000.00	205,000.00	37.9
30-58100-619 2016 GENERAL OBLIGATION	.00	.00	125,000.00	125,000.00	.0
30-58100-620 2018 GENERAL OBLIGATION	.00	70,000.00	70,000.00	.00	100.0
30-58100-621 INTEREST ON BOND	.00	156,758.92	196,465.00	39,706.08	79.8
30-58100-623 UNFUNDED LIABILITY INTEREST	.00	4,465.55	4,466.00	.45	100.0
TOTAL DEBT	.00	1,598,104.47	1,026,997.00	-571,107.47	155.6
TOTAL FUND EXPENDITURES	.00	1,598,104.47	1,026,997.00	-571,107.47	155.6
NET REVENUE OVER EXPENDITURES	4,054.66	3,856,385.68	52,298.00	-3,804,087.68	7373.9

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

POLICE CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
40-41100	.00	71,480.00	71,480.00	.00	100.0
40-41130	.00	28,711.00	28,711.00	.00	100.0
TOTAL TAXES	.00	100,191.00	100,191.00	.00	100.0
<u>INTERGOVERNMENTAL</u>					
40-43210	.00	10.00	750.00	740.00	1.3
40-43215	.00	.00	10,500.00	10,500.00	.0
TOTAL INTERGOVERNMENTAL	.00	10.00	11,250.00	11,240.00	.1
TOTAL FUND REVENUE	.00	100,201.00	111,441.00	11,240.00	89.9

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

POLICE CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
40-91000-801 CAPITAL PROJECTS	.00	69,491.00	75,711.00	6,220.00	91.8
40-91000-802 CAPITAL LEASE	.00	34,230.00	34,230.00	.00	100.0
40-91000-803 CAPITAL EQUIPMENT	.00	2,715.97	3,000.00	284.03	90.5
TOTAL CAPITAL PROJECTS	.00	106,436.97	112,941.00	6,504.03	94.2
TOTAL FUND EXPENDITURES	.00	106,436.97	112,941.00	6,504.03	94.2
NET REVENUE OVER EXPENDITURES	.00	6,235.97-	1,500.00-	4,735.97	(415.7)

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>TAXES</u>						
41-41100	PROPERTY TAXES	.00	50,000.00	50,000.00	.00	100.0
	TOTAL TAXES	.00	50,000.00	50,000.00	.00	100.0
<u>INTERGOVERNMENTAL</u>						
41-43540	STATE TRANSPORTATION AID	.00	37,548.00	37,548.00	.00	100.0
	TOTAL INTERGOVERNMENTAL	.00	37,548.00	37,548.00	.00	100.0
<u>PUBLIC CHARGES FOR SERVICES</u>						
41-46320	GARBAGE CONTAINER & FEES	357.50	7,876.28	.00	-7,876.28	.0
	TOTAL PUBLIC CHARGES FOR SERVI	357.50	7,876.28	.00	-7,876.28	.0
<u>OTHER FINANCING SOURCES</u>						
41-49100	PROCEEDS OF LONG-TERM DEBT	.00	1,015,000.00	.00	-1,015,000.00	.0
41-49120	PROCEEDS OF PREMIUM	.00	54,939.58	.00	-54,939.58	.0
	TOTAL OTHER FINANCING SOURCES	.00	1,069,939.58	.00	-1,069,939.58	.0
	TOTAL FUND REVENUE	357.50	1,165,363.86	87,548.00	-1,077,815.86	1331.1

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
41-91000-226 BENEFIT ADMINISTRATIVE FEES	.00	25,545.51	.00	-25,545.51	.0
41-91000-801 CAPITAL PROJECTS	.00	9,779.88	200,000.00	190,220.12	4.9
41-91000-803 CAPITAL EQUIPMENT	.00	.00	12,016.00	12,016.00	.0
TOTAL CAPITAL PROJECTS	.00	35,325.39	212,016.00	176,690.61	16.7
TOTAL FUND EXPENDITURES	.00	35,325.39	212,016.00	176,690.61	16.7
NET REVENUE OVER EXPENDITURES	357.50	1,130,038.47	124,468.00-	-1,254,506.47	907.9

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
42-41100 PROPERTY TAXES	.00	125,602.00	125,602.00	.00	100.0
TOTAL TAXES	.00	125,602.00	125,602.00	.00	100.0
<u>OTHER FINANCING SOURCES</u>					
42-49210 TRANSFER FROM GENERAL FUND	.00	46,000.00	46,000.00	.00	100.0
TOTAL OTHER FINANCING SOURCES	.00	46,000.00	46,000.00	.00	100.0
TOTAL FUND REVENUE	.00	171,602.00	171,602.00	.00	100.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
42-91000-519 GASB 45 OBLIGATIONS	2,792.62	28,605.00	136,717.00	108,112.00	20.9
42-91000-801 CAPITAL PROJECTS	3,189.41	66,823.78	59,487.00	-7,336.78	112.3
42-91000-803 CAPITAL EQUIPMENT	.00	.00	75,000.00	75,000.00	.0
TOTAL CAPITAL PROJECTS	<u>5,982.03</u>	<u>95,428.78</u>	<u>271,204.00</u>	<u>175,775.22</u>	<u>35.2</u>
TOTAL FUND EXPENDITURES	<u>5,982.03</u>	<u>95,428.78</u>	<u>271,204.00</u>	<u>175,775.22</u>	<u>35.2</u>
NET REVENUE OVER EXPENDITURES	<u>5,982.03-</u>	<u>76,173.22</u>	<u>99,602.00-</u>	<u>-175,775.22</u>	<u>76.5</u>

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

ARPA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
43-43700 ARPA GRANT FUNDS	.00	226,816.76	226,817.00	.24	100.0
TOTAL SOURCE 43	.00	226,816.76	226,817.00	.24	100.0
TOTAL FUND REVENUE	.00	226,816.76	226,817.00	.24	100.0

VILLAGE OF BAYSIDE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

ARPA FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
43-51000-803	ARPA EQUIPMENT	.00	.00	226,817.00	226,817.00	.0
	TOTAL DEPARTMENT 51000	.00	.00	226,817.00	226,817.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	226,817.00	226,817.00	.0
	NET REVENUE OVER EXPENDITURES	.00	226,816.76	.00	-226,816.76	.0

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

PUBLIC SAFETY COMM CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
46-41100	.00	21,962.00	21,962.00	.00	100.0
	.00	21,962.00	21,962.00	.00	100.0
<u>SOURCE 43</u>					
46-43210	.00	131,197.55	.00	-131,197.55	.0
	.00	131,197.55	.00	-131,197.55	.0
<u>INTERGOVERNMENTAL REVENUE</u>					
46-47110	.00	153,735.07	153,735.00	-.07	100.0
	.00	153,735.07	153,735.00	-.07	100.0
	.00	306,894.62	175,697.00	-131,197.62	174.7

VILLAGE OF BAYSIDE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

PUBLIC SAFETY COMM CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT 91000</u>					
46-91000-801 CAPITAL PROJECTS	.00	140,318.31	155,211.51	14,893.20	90.4
46-91000-803 CAPITAL EQUIPMENT	.00	32,297.82	51,000.00	18,702.18	63.3
TOTAL DEPARTMENT 91000	.00	172,616.13	206,211.51	33,595.38	83.7
TOTAL FUND EXPENDITURES	.00	172,616.13	206,211.51	33,595.38	83.7
NET REVENUE OVER EXPENDITURES	.00	134,278.49	30,514.51-	-164,793.00	440.1

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>LIBRARY FUND</u>					
50-47400 JOINT LIBRARY RECEIVABLES	.00	950,595.14	953,032.00	2,436.86	99.7
50-47410 LIBRARY COPY FEES	290.78	2,499.63	10,000.00	7,500.37	25.0
50-47420 LIBRARY FINES	792.90	11,453.43	27,000.00	15,546.57	42.4
50-47430 NET LENDER REVENUE	.00	169.00	175.00	6.00	96.6
50-47440 MISC REVENUE	1,969.18	3,752.38	.00	-3,752.38	.0
50-47450 LOST BOOK REVENUE	99.93	2,038.20	5,000.00	2,961.80	40.8
50-47500 DONATIONS	.00	21.96	250.00	228.04	8.8
TOTAL LIBRARY FUND	3,152.79	970,529.74	995,457.00	24,927.26	97.5
TOTAL FUND REVENUE	3,152.79	970,529.74	995,457.00	24,927.26	97.5

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
50-50230-900 WIS RETIREMENT UNFUNDED PAYME	.00	.00	14,058.79	14,058.79	.0
TOTAL DEPARTMENT 50230	.00	.00	14,058.79	14,058.79	.0

GENERAL LIBRARY

50-61000-110 LIBRARY DIRECTOR SALARY	5,893.20	71,716.38	82,868.00	11,151.62	86.5
50-61000-120 SALARIES-OTHER LIBRARY STAFF	34,190.86	362,942.38	529,655.00	166,712.62	68.5
50-61000-150 WISCONSIN RETIREMENT	1,936.04	19,217.96	26,594.00	7,376.04	72.3
50-61000-151 SOCIAL SECURITY	3,011.36	33,032.14	46,950.00	13,917.86	70.4
50-61000-152 LIFE INSURANCE	15.12	114.75	120.00	5.25	95.6
50-61000-153 HEALTH INSURANCE	4,785.89	61,173.83	100,476.00	39,302.17	60.9
50-61000-154 DENTAL INSURANCE	75.50	702.14	.00	-702.14	.0
50-61000-155 UNFUNDED LIABILITY-WRS	14,058.79	14,058.79	.00	-14,058.79	.0
50-61000-156 UNEMPLOYMENT	.00	.00	4,000.00	4,000.00	.0
50-61000-210 CONTRACTUAL SERVICES	.00	19,521.00	19,521.00	.00	100.0
50-61000-218 LEGAL FEES	.00	.00	2,500.00	2,500.00	.0
50-61000-221 ELECTRIC	2,254.83	25,009.07	33,530.00	8,520.93	74.6
50-61000-222 TELEPHONE	737.05	4,640.23	4,650.00	9.77	99.8
50-61000-223 WATER/SEWER	160.28	1,646.80	2,850.00	1,203.20	57.8
50-61000-227 SYSTEM EXPENSE	130.18	43,836.31	46,357.00	2,520.69	94.6
50-61000-230 MAINTENANCE	1,679.50	19,593.85	36,500.00	16,906.15	53.7
50-61000-233 EQUIPMENT MAINTENANCE	133.00	10,620.41	10,634.00	13.59	99.9
50-61000-310 SUPPLIES	3,333.30	18,545.96	18,800.00	254.04	98.7
50-61000-311 POSTAGE	61.93	114.66	600.00	485.34	19.1
50-61000-321 DUES-EDUCATIONAL	.00	135.51	1,200.00	1,064.49	11.3
50-61000-322 STAFF TRAINING	884.11	3,162.92	3,390.00	227.08	93.3
50-61000-323 PROMO & ADVERTISING	458.20	1,281.34	1,350.00	68.66	94.9
50-61000-345 MILEAGE	.00	.00	700.00	700.00	.0
50-61000-399 BANK SERVICE FEE	.00	.00	100.00	100.00	.0
50-61000-500 CONTINGENCY	.00	.00	36,486.00	36,486.00	.0
50-61000-501 SALES TAX EXPENSE	.00	169.11	500.00	330.89	33.8
50-61000-510 INSURANCE AND BONDING	.00	.00	1,400.00	1,400.00	.0
50-61000-513 WORKERS COMP INSURANCE	.00	247.94	1,350.00	1,102.06	18.4
50-61000-535 LEASE/CONDO FEES	.00	.00	23,139.00	23,139.00	.0
50-61000-811 REFERENCE-SERIALS	5,817.49	6,595.47	8,497.21	1,901.74	77.6
50-61000-812 ADULT BOOKS	1,893.40	20,222.50	21,000.00	777.50	96.3
50-61000-813 JUVENILE BOOKS	1,626.01	15,833.09	16,500.00	666.91	96.0
50-61000-815 NONPRINT MEDIA	984.48	6,705.84	8,200.00	1,494.16	81.8
50-61000-830 ADULT PROGRAMS	.00	524.11	2,000.00	1,475.89	26.2
50-61000-835 LOST BOOKS	357.40	1,405.79	5,000.00	3,594.21	28.1
TOTAL GENERAL LIBRARY	84,477.92	762,770.28	1,097,417.21	334,646.93	69.5

DEPARTMENT 61060

50-61060-900 TRANSFER OUT	.00	100,000.00	100,000.00	.00	100.0
TOTAL DEPARTMENT 61060	.00	100,000.00	100,000.00	.00	100.0

VILLAGE OF BAYSIDE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

LIBRARY FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>%</u>
TOTAL FUND EXPENDITURES	<u>84,477.92</u>	<u>862,770.28</u>	<u>1,211,476.00</u>	<u>348,705.72</u>	<u>71.2</u>
NET REVENUE OVER EXPENDITURES	<u>81,325.13-</u>	<u>107,759.46</u>	<u>216,019.00-</u>	<u>-323,778.46</u>	<u>49.9</u>

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

LIBRARY CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>OTHER FINANCING SOURCES</u>					
60-49250 TRANSFER FROM OPERATING FUND	.00	100,000.00	100,000.00	.00	100.0
TOTAL OTHER FINANCING SOURCES	.00	100,000.00	100,000.00	.00	100.0
TOTAL FUND REVENUE	.00	100,000.00	100,000.00	.00	100.0
NET REVENUE OVER EXPENDITURES	.00	100,000.00	100,000.00	.00	100.0

Village of Bayside Community Impact Report November 2021

PUBLIC MEETINGS/EVENTS



56
↑ **64%**

POLICE VISIBILITY



92,551
↓ **10%**

DISPATCH TIME



42 secs
→ **0%**

GRANT \$ AWARDED



\$434,644.55
↑ **21%**

GARBAGE TONS YTD



1,209
↑ **4%**

DIVERSION RATE



26%
↓ **5%**

WEB SITE VISITS



55,793
↑ **11%**

BOND RATING



Aa

MYBLUE CONTACTS



213
↑ **432%**

DISPATCH CALLS



106,381
↑ **13%**

FUND BALANCE



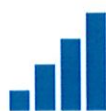
29%
→ **0%**

RECYCLING TONS YTD



428
↓ **16%**

ACCESS BAYSIDE REQUESTS



2,398
↑ **16%**

SOCIAL MEDIA REACH



390,782
↑ **19%**

ACCREDITATION



Police
Fire
Dispatch

GFOA EXCELLENCE



Since
2008

GFOA CAFR



Since
2011

ICMA CPM EXCELLENCE



Since
2012

TREE CITY USA



Since
2008

BIRD CITY USA



Since
2010

BUZZ OPEN RATE



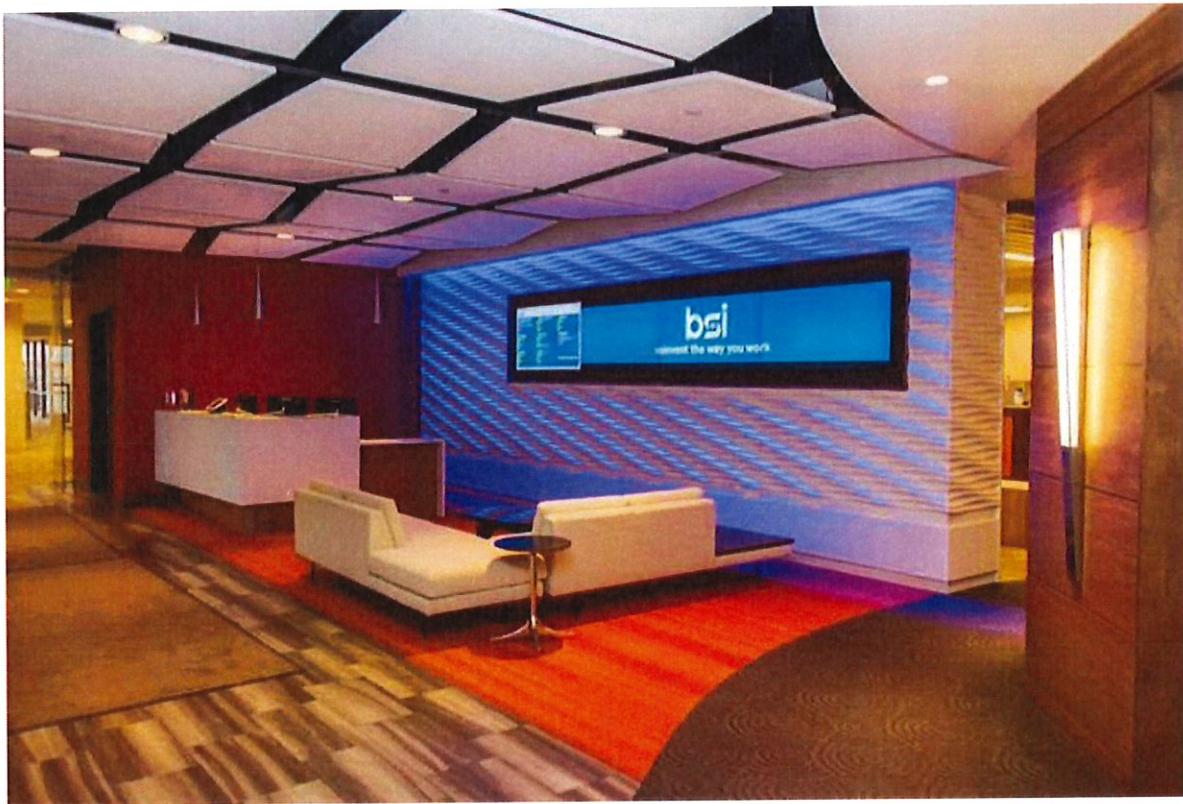
55%
↓ **4%**

*Metrics compared to 2020 YTD

Village Boardroom

Village of Bayside

9075 Regent Road
Bayside, Wisconsin 53217 United States
1-414-206-3925



Presented By:



Smart Spaces

W222 N630 Cheaney Rd
Waukesha, WI 53186 United States
262-955-6400
www.smartspaceswi.com

Modified: 12/9/2021

Revision: 2

Location Summary

Village of Bayside: Village Boardroom

\$32,923.01

Smart Spaces will install (1) new 85" High Dynamic Range commercial grade display wall mounted on the west wall of the village boardroom. In addition there will be (1) new 75" Ultra High-Definition commercial grade display that will be mounted on a mobile cart that can be used in the village boardroom or can be rolled out for use in the lobby. There will be a USB camera mounted to the back wall to capture the members of the village boardroom. An OFE supplied small form factor PC will be used for soft Codec video conferencing. (2) HDMI wall plates will be installed for in room presentation, exact location TBD by the client. (10) wireless boundary microphones will be supplied for each of the council members and (1) handheld microphone will be supplied for use by the audience during question-and-answer sessions. In addition there will be (3) hard-wired microphones (1) handheld microphone and (2) gooseneck microphones including bases with mute switches. A solid state/cd recorder with a 128 GB memory card to capture the audio of the boardroom meetings. This recorder has the ability to upload and or download from a server so the client can store all the meetings on their server. All power and data and structural backing necessary will be provided by others.

Village of Bayside: Equipment Rack

\$13,833.95

Smart Spaces will provide a rack to hold all the required equipment. This equipment rack will be in the closet adjacent to the village boardroom. All power and data required at the rack location will be provided by others.

Grand Total:

\$46,756.96

Village of Bayside: Village Boardroom

Smart Spaces will install (1) new 85" High Dynamic Range commercial grade display wall mounted on the west wall of the village boardroom. In addition there will be (1) new 75" Ultra High-Definition commercial grade display that will be mounted on a mobile cart that can be used in the village boardroom or can be rolled out for use in the lobby. There will be a USB camera mounted to the back wall to capture the members of the village boardroom. An OFE supplied small form factor PC will be used for soft Codec video conferencing. (2) HDMI wall plates will be installed for in room presentation, exact location TBD by the client. (10) wireless boundary microphones will be supplied for each of the council members and (1) handheld microphone will be supplied for use by the audience during question-and-answer sessions. In addition there will be (3) hard-wired microphones (1) handheld microphone and (2) gooseneck microphones including bases with mute switches. A solid state/cd recorder with a 128 GB memory card to capture the audio of the boardroom meetings. This recorder has the ability to upload and or download from a server so the client can store all the meetings on their server. All power and data and structural backing necessary will be provided by others.

Displays



- 1 **Samsung Pro AV BE75T-H**
BET series 75" TV



- 1 **Sony FWD85X81CH/AL**
85" 3840x2160 4K LED 16/7, 1 year warranty

Mounts



- 1 **Chief PFCUB**
Large Flat Panel Mobile AV Cart

* Price Includes Accessories



- 1 **Peerless-AV ST680**
Universal tilt wall mount for 60" to 98" screen

Video Switching/Distribution



- 2 **Crestron Electronics HD-RXC-101-C-E**
DM Lite HDMI over CATx Receiver w/IR & RS-232, Surface Mount



- 2 **Crestron Electronics HD-TX-101-C-1G-E-*T**
DM Lite - HDMI® over CATx Transmitter, Wall Plate, Black Textured



- 1 Crestron Electronics CBL-HD-6
Crestron certified HDMI interface cable, 6 feet

- 4 **D - Shielded Plenum**
Single Shielded CAT6 - plenum rated



- 150 Liberty AV 24-4P-P-L6SH-BLK
Black Category 6 F/UTP EN series 23 AWG 4 pair shielded cable - Plenum rated



- 2 Liberty AV CAT6 Shielded Connector
RJ45 Cat6/6A 10Gig shielded connector

Video Conferencing

* Price Includes Accessories

Presented By: Smart Spaces

Project Name: Village Boardroom

Project No.: S1216

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12/9/2021

Attachment 1



- 1 **Aver CAM520 Pro2**
Professional class USB PTZ camera for all meeting room



- 1 Aver PTDIN8PT1
AVer RS-232 Din8 to D-Sub 9 cable for PTZ310, PTZ330



- 1 SnapAV B-USB3-AB-1M
Binary USB 3.0 A (Male) to B (Male) cable, 1 meter (3.28 feet)



- 1 **Crestron Electronics USB-EXT-2-LOCAL**
USB over Category Cable Extender, Local
[Just Released]



- 1 **Crestron Electronics USB-EXT-2-REMOTE-1G-***
USB over Category Cable Extender Wall Plate, Remote, Black or White



- 1 **OFE Small Form Factor PC**
customer provided mini pc



- 1 Crestron Electronics CBL-HD-6
Crestron certified HDMI interface cable, 6 feet

* Price Includes Accessories

Attachment 1



- 1 Liberty AV E-USBAB-15
15' Economy molded USB 2.0 A Male to B Male cable

Mic System



- 2 **Shure MX400DP**
Microflex desktop base for MX405, MX410 and MX415 modular gooseneck microphone



- 2 **Shure MX415/C**
MX415 Cardioid Microflex Modular Gooseneck Microphones.



- 1 **Shure MXW2/SM58**
Handheld wireless microphone transmitter



- 10 **Shure MXW6/C**
Boundary wireless microphone transmitter with cardioid pickup.



- 1 **Shure MXWAPT4**
Four channel access point transceiver



- 50 Liberty AV 24-4P-L6SH-BLK
Black Category 6 F/UTP EN series 23 AWG 4 pair shielded cable

* Price Includes Accessories

Presented By: Smart Spaces

Project Name: Village Boardroom

Project No.: S1216

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12/9/2021

Attachment 1



- 1 SnapAV WP-PC-CAT6-7FT-BLK
Wirepath Cat 6 7 feet ethernet patch cable, black



- 1 **Shure MXWAPT8**
Eight channel access point transceiver



- 50 Liberty AV 24-4P-L6SH-BLK
Black Category 6 F/UTP EN series 23 AWG 4 pair shielded cable



- 1 SnapAV WP-PC-CAT6-7FT-BLK
Wirepath Cat 6 7 feet ethernet patch cable, black



- 1 **Shure MXWNCS4**
Networked charging station - 4 port



- 1 SnapAV WP-PC-CAT6-7FT-BLK
Wirepath Cat 6 7 feet ethernet patch cable, black



- 1 **Shure MXWNCS8**
Networked charging station - 8 port

* Price Includes Accessories

Presented By: Smart Spaces

Project Name: Village Boardroom

Project No.: S1216

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12/9/2021

Attachment 1



- 1 SnapAV WP-PC-CAT6-7FT-BLK
Wirepath Cat 6 7 feet ethernet patch cable, black



- 1 **Shure SM58S**
Vocal microphone with on/off switch



- 1 Shure C25E
Triple-flex microphone cable, XLR connector on end, black, 25 feet

Audio Recording



- 1 **Tascam SS-CDR250N**
SOLID STATE RECORDER WITH NETWORKING, DUAL SD, CDR



- 1 SanDisk EXTREME PRO MEMORY CARD
Designed for SD devices, the 128GB Extreme PRO UHS-I SDXC Memory Card from SanDisk has a capacity of 128GB, is compatible with the UHS-I bus, and features a speed class rating of V30, which guarantees minimum write speeds of 30 MB/s.

Audio



- 1 **Crestron Electronics AMP-X300**
X Series Amplifier

Speakers

- 5 **OFE Ceiling Speakers**
Installation of Owner Furnished Ceiling Speakers

* Price Includes Accessories

Presented By: Smart Spaces

Project Name: Village Boardroom

Project No.: S1216

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12/9/2021

1 **OFE Ceiling Speakers**
Installation of Owner Furnished Ceiling Speakers

- 50 Windy City Wire 14-02P-BLK
14 AWG 2 Conductor Bare Copper, Non-Shielded Plenum UL
Listed (UL) CL3P [Black]



Control

1 **Crestron Electronics CP4**
4-Series Control System



1 **Crestron Electronics TS-770-**-S**
7" table top touch screen, black or white smooth



- 100 Crestron Electronics DM-CBL-8G-P-SP1000
DigitalMedia 8G cable, plenum



- 1 Crestron Electronics PWE-4803RU
Power over ethernet injector, universal 100-250 Volts AC



Network

1 **Cisco SG250-26HP-K9-NA**
26-Port Gigabit PoE Smart Switch



Surge Protection

* Price Includes Accessories

Presented By: Smart Spaces

Project Name: Village Boardroom

Project No.: S1216

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12/9/2021

Attachment 1



- 1 **SnapAV WB-200-CE-4**
Wattbox mounted power conditioner, 4-outlet - 2160J, EMI/RFI filtration, coaxial, ethernet



- 1 SnapAV WB-PWR-360-6FT-BLK
WattBox 360 rotating male power cord - 90 degree angle - 3 prong IEC socket 6 foot (black)



- 1 **SnapAV WB-200-CE-4**
Wattbox mounted power conditioner, 4-outlet - 2160J, EMI/RFI filtration, coaxial, ethernet



- 1 SnapAV WB-PWR-360-10FT-BLK
WattBox 360 rotating male power cord - 90 degree angle - 3 prong IEC socket 10 foot (black)

* Price Includes Accessories

Presented By: Smart Spaces

Project Name: Village Boardroom

Project No.: S1216

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12/9/2021

Village of Bayside: Equipment Rack

Smart Spaces will provide a rack to hold all the required equipment. This equipment rack will be in the closet adjacent to the village boardroom. All power and data required at the rack location will be provided by others.

Video Switching/Distribution



- 1 **Crestron Electronics HD-MD402**
4x2 4K60 4:2:0 AV Switcher



- 2 **Crestron Electronics HD-RX-101-C-E**
DM Lite – HDMI® over CATx Receiver, Surface Mount



- 1 Crestron Electronics CBL-HD-6
Crestron certified HDMI interface cable, 6 feet

Mic System



- 1 **Biamp TesiraFORTE DAN VT**
Digital audio server, 12 analog input, 8 analog output, include acoustic echo cancellation (AEC) technology on all 12 input



- 1 SnapAV B-USB2-AB-2M
Binary reversible USB 2.0 A (Male) to B (Male) cable, 2 meter (6.56 feet)



- 1 SnapAV WP-PC-CAT6-5FT-BLK
Wirepath Cat 6 5 feet ethernet patch cable, black

* Price Includes Accessories

Presented By: Smart Spaces

Project Name: Village Boardroom

Project No.: S1216

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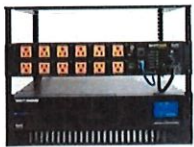
12/9/2021

Attachment 1

Surge Protection



- 1 **Middle Atlantic PDT-1620C-NS**
PD THIN,1-20A,16OUT,CORD



- 1 **WattBox WB-OVRC-UPS-1100-1**
WattBox® UPS Battery Pack for IP Power Conditioners | 1100 VA

Racking



- 2 **Middle Atlantic BR1**
Brush grommet panel, 1 space



- 1 **Middle Atlantic CBS-MRK-26**
CASTER BASE FOR MRK 26DP



- 1 **Middle Atlantic MRK-3726**
37SP/26D MULTIBAY MRK



- 1 **Middle Atlantic MW-10FT-FC**
Integrated fan top for WRK, MRK, DRK, VRK, VMRK series rack, one 10" fan



- 1 **Middle Atlantic PFD-37**
37SP PLEXI FRONT DOOR

* Price Includes Accessories

Presented By: Smart Spaces

Project Name: Village Boardroom

Project No.: S1216

Page 12 of 19

12/9/2021

Attachment 1



- 1 **Middle Atlantic SPN-37-267**
PR BLK 37SP SDS FOR 26-27



- 2 **Middle Atlantic SS**
Sliding shelf



- 1 **Middle Atlantic U1V**
1 Space vented rackshelf

Labor

* Price Includes Accessories

Presented By: Smart Spaces

Project Name: Village Boardroom

Project No.: S1216

Page 13 of 19

12/9/2021

Attachment 1

* Price Includes Accessories

Presented By: Smart Spaces

Project Name: Village Boardroom

Project No.: S1216

Page 14 of 19

12/9/2021

Attachment 1

Project Summary

Equipment:	\$35,189.86
Installation Labor:	\$5,567.10
Programming Labor:	\$1,800.00
Project Management Labor:	\$1,320.00
Design and Engineering Labor:	\$2,880.00
Grand Total:	\$46,756.96

* Price Includes Accessories

Presented By: Smart Spaces

12/9/2021

Project Name: Village Boardroom

Project No.: S1216

Page 15 of 19

Contract

Presented By:

Modified: 12/9/2021

Revision: 2



Village Boardroom

Smart Spaces

W222 N630 Cheaney Rd
Waukesha, WI 53186 United States
262-955-6400
www.smartspaceswi.com

Village of Bayside

9075 Regent Road
Bayside, Wisconsin 53217 United States
1-414-206-3925

Terms and Conditions

Signature of proposal or receipt of customer purchase order binds client to the following terms and conditions.

Peace of Mind SMART SPACES AV Warranty

- All work is warranted by SMART SPACES to be free from defects in materials or workmanship for a period of twelve (12) months from date of delivery /or substantial completion, or for the length of manufacturers stated warranty (whichever is longest, for parts only, labor is for 12 months only). No agent or representative of SMART SPACES is authorized to make any additional representations or warranties unless in writing and made part of these terms and conditions of sale.

System Design Goals

There are two primary principles which determine the content of your system.

- First, we create a system design that precisely matches your individual needs and wants for video, sound and styling.
- Second, we make every attempt to insure that the system is as easy to operate as possible so it will be used and enjoyed more often than a system that is complicated and difficult to use.
- With this in mind, we have recommended a combination of components that will provide the highest level of performance with a minimum amount of user operation. You are assured of receiving the maximum value for your investment.

Optimum Performance and Seamless Integration

- Your system has been carefully engineered to blend with the architecture and interior decor of your home or office, while providing the best possible performance. Our system designer will work with yours or BSI's architect (if part of contract scope), interior decorator, builder or cabinetmaker to assure that the system installation meets their and your aesthetic requirements.

Installation, Services and Responsibilities

- Supervise all phases of the installation
- Review blueprints of equipment cabinetry, for proper dimensions, ventilation and wire management.
- Coordinate work performed by other trades, such as electrical service requirements, carpentry. etc.
- Exclusions: Not included in the scope of work unless called for in Attachment 1, or included in a separate SMART SPACES construction/electrical contract:
 - All conduits, high voltage, wiring panels, breakers, relays, boxes, receptacles, etc.
 - Concrete saw cutting and/or core drilling
 - Fire wall, ceiling, roof and floor penetration
 - Necessary gypsum board replacement and/or repair
 - Necessary ceiling tile or T-bar modifications, replacements and/or repair
 - Structural support of equipment *SMART SPACES is not responsible for building related vibrations
 - All millwork (moldings, trim, cut outs, etc.)
 - Patching and Painting
 - Permits (unless specifically provided for and identified within the contract)
 - Unless otherwise stated the pricing in this agreement does not include prevailing wage or union labor
 - Unless specifically noted lifts and scaffolding are not included.

End User Training Included

- Equipment and system overview
- Equipment operation and function
- Equipment start up, stop, and shut down
- Equipment automatic and manual operation
- Discussion and documentation relating to control system operation
- Discussion and documentation relating to system processor and its control applications
- Powering up, powering down AV system via control system
- Manual operation of display systems, audio system and all other related components

Assumptions

- The room(s) match(es) the drawings provided
- Site preparation by the Customer and their contractors includes electrical and data placement per SMART SPACES specification, if

Contract

SMART SPACES is not providing electrical and data placements.

- Customer communication of readiness will be considered accurate and executable by SMART SPACES project manager.
- If Customer furnished equipment and existing cabling is to be used, SMART SPACES assumes that these items are in good working condition at this time and will integrate into the designed solution. Any repair, replacement and/or configuration of these items that may be necessary will be made at an additional cost.
- All Network configurations including IP addresses are to be provided, operational and functional before SMART SPACES integration begins. SMART SPACES will not be responsible for testing the LAN connections.
- Cable or Satellite drops must be in place with converter boxes operational before the completion of integration. Any delay resulting in extra work caused by late arrival of these items will result in a change order for time and materials.
- A documented Change Control process will be used when possible - the Customer will have an assigned person with the authority to communicate/approve project Field Directed Change Orders and Contract Change Orders.

Delays

- If delivery cannot be made as scheduled (due to non-SMART SPACES related conditions) buyer will pay any applicable warehousing and redelivery charges. The product will be made available for inspection at the designated storage facility and will be invoiced according to original schedule and payment terms.
- Rescheduling and redeployment of BSI technicians due to unacceptable site preparation may cause scheduling delays and Customer will be charged a re-mobilization fee to offset the lost time due to the lack of readiness.

Safety & Storage

- Purchaser agrees to furnish a safe place for storage of BSI supplies and equipment as well as all furnishings and materials, described herein. In addition, supply without cost; necessary light, heat, power, elevator service and a safe environment for SMART SPACES and its associates. SMART SPACES associates shall be informed by the owner of all hazardous substances which they may come in contact with at the site.
- The site shall be clean, clear and free of debris prior to commencement of work. Adequate facilities for off-loading, staging, moving and handling shall be provided.
- After arrival at site, any loss or damages by weather, fire or other elements, other trades, or buyers' personnel, shall be the responsibility of the buyer. On drop shipments not installed by SMART SPACES, client is responsible to receive, unload, inspect, deliver and install the product. Client must notify SMART SPACES, in writing, of any claim for damages to goods within 2 days of drop ship delivery, to be eligible for filing a freight claim. In the event of damages SMART SPACES reserves the right to repair damaged product or replace the item as deemed appropriate by SMART SPACES.

Asbestos/Mold

- In the event it shall be determined or found during the course of SMART SPACES performance of this contract that there is asbestos or mold in the area of the work being so performed, it is understood and agreed that SMART SPACES shall discontinue its work until such time as the asbestos or mold is removed by owner and/or general contractor with whom this contract is being made. In the event the asbestos or mold is not so removed or other suitable arrangements are not made, this contract shall then terminate and SMART SPACES shall then be paid for the work performed by it up to the time of the termination of its performance. SMART SPACES shall not be responsible for the removal, cost of removal or the cost of any construction delays which shall be caused, incurred and/or sustained by reason of the presence of asbestos or mold on the subject premises.
- After asbestos containing materials or mold has been removed by a qualified abatement contractor, the owner shall provide SMART SPACES with a written air clearance sample results (as determined by laboratory analysis) that are no greater than 0.01 fibers per cubic centimeter as analyzed by phase contrast microscopy or as accepted by EPA transmission electron microscopy clearance standard.

Changes

- All change orders or proposals for additional work must be signed before work will commence. No credit allowance shall be made for alterations, unless such credit or allowance has been agreed to by SMART SPACES in writing.
- All additions, amendments, or changes of any manner whatsoever, subsequent to this contract, shall be now and at all times subject to the provisions, restrictions, limitations, conditions and remedies provided for in this contract, whether or not such orders, additions, amendments or changes be evidenced by further writings.
- In the event a cancellation must be made after this proposal is approved and submitted by the purchaser to SMART SPACES, it is understood and agreed that SMART SPACES will be paid for materials ordered, all stock inventory and all work already accomplished on the project to date of cancellation, as well as all manufacturer cancellation/change penalties.

Terms of Payment

- 50% due at time of order for projects under \$250,000. For projects over \$250,000, 1/3 due at order, 1/3 due at receiving of product, and the final 1/3 due at project completion.
- All invoices due within 30 days of receipt. 2.5% interest will be charged on all delinquent payments.

Contract

Payment Schedule	Amount	Due Date
Initial Deposit	\$23,378.48	
Final	\$23,378.48	

Client: Andy Pederson

Date:

Contractor: Smart Spaces

Date:

Poll worker Appointments 2022

Chief Inspectors:

Leah Hofer

Election Inspectors and Tabulators

John Tianen

Lesly Tianen

Margaret Zitzer

Marisa Roberts

Kathy Housiaux

Tara Clark

Bill Finke

Jennifer Slowinski

Sean Clark

Candace Burger

Julia Pandl

Bonne Dick

Gil Roson

Elizabeth Colacino

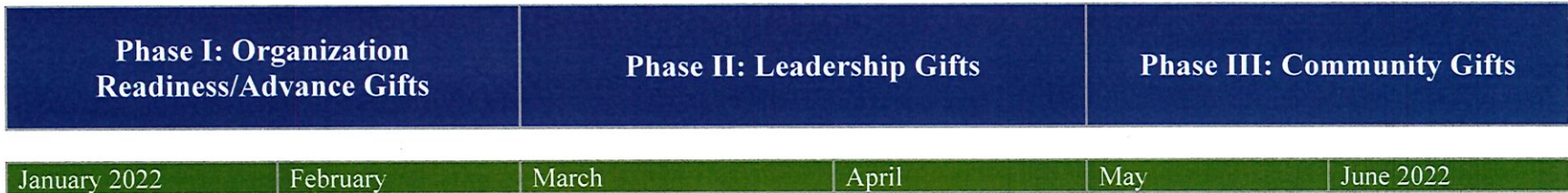


Capital Campaign Overview

NORTH SHORE LIBRARY
Proudly serving the communities of Bayside, Fox Point, Glendale and River Hills!

December 10, 2021

North Shore Public Library 6-Month Capital Campaign Program with Overlapping Phases



Phase I: Organization Readiness & Advance Gifts



Phase II: Leadership Gifts (4 months overlapping)



Phase III: Community Gifts



North Shore Public Library Capital Campaign Activities by Phase

This chart reflects some of the key Capital Campaign Program activities corresponding with each of its phases. Ideally, approximately 80-90% of the dollar goal should be secured by the time Phase III begins. The Community Gifts Phase is also intended to be a prime time for promoting all of the services and benefits of the North Shore Public Library.

Phase I: Organization Readiness/Advance Gifts	Phase II: Leadership Gifts	Phase III: Community Gifts
<ul style="list-style-type: none"> • Strategy and positioning refinement • Campaign Plan and Guide/Benchmarks • Recruit Campaign Steering Committee • Recruit Campaign Committee • Action Team development and mobilization • Campaign administration, procedures, and materials • Case Statement and graphics • Naming opportunities and recognition tools • Volunteer training materials and Interest Survey • Volunteer training and coaching • Build prospective donor list(s) • Individual prospect research • Secure advance gifts • Foundation prospect research • Opportunity scan and actions 	<ul style="list-style-type: none"> • Complete recruitment of the Campaign Committee • Inaugural Meeting of Campaign Committee • Internal kick-off • Conduct the internal campaign • Prospect list(s) refinement • Assignments and team building • Approach strategies • Call schedules • Presentation materials / proposals • Personal calls and presentations • Secure Leadership Gifts and Major Gifts • Grantsmanship (national and local) • Prepare for the general community-wide campaign • Opportunity scan and actions 	<ul style="list-style-type: none"> • Launch the general community-wide campaign in the service communities • Public kick-off (highly visible) • Continue Leadership Gift activities • Continue to secure Major Gifts • Secure General Gifts • Media promotions • Special events • Public activities • Direct mail • Grantsmanship • Opportunity scan and actions • Wrap-up campaign – secure goal • Create Post-Campaign Plan • Celebrate!

Roles and Responsibilities

Campaign Committee Members

- Serve as volunteer leaders in the roles of chief fundraisers, ambassadors, and storytellers for the campaign.
- Assist North Shore Public Library in realizing its fundraising goals.
- Provide insights and recommendations on the general advancement of the campaign.
- Assist in identifying and evaluating Prospective Leadership and Major Gift donors.
- Conduct assigned personal solicitations as may be necessary and appropriate or assist the campaign in other productive ways.
- Assist the Campaign Committee and the BSCG Campaign Director in making key solicitations and presentations as appropriate.
- Make a personal financial commitment to the campaign.
- Serve for the duration of the campaign.

Estimated Meeting Schedule

- As needed.

Estimated Time Commitment

- Approximately 4-6 hours per month – Phase II - Leadership Gifts
- Very limited time commitment – Phase III - Community Gifts

Roles and Responsibilities

Campaign Director and BSCG Consultants

- Create strategies/timetable/assignments for the Phase I positioning stage of cultivation and education of key individuals.
- Design the plan for conducting the Capital Campaign Program.
- Create the “campaign office” and campaign administrative functions.
- Provide consulting service on all aspects of organizing, planning, structuring, administering, and completing the campaign in a timely and efficient manner.
- Provide guidance on overall strategies, techniques, and methods of fundraising.
- Direct the implementation of the fundraising plan and related series of action steps.
- Assist in developing campaign goals and strategies.
- Create a recommended Scale of Giving Chart for all solicitation activity and a Donor Recognition Society.
- Prepare and write the copy and text for the Case for Support and all associated campaign graphics.
- Prepare the campaign budget, timetable, and schedule of activity.
- Facilitate organizing the campaign leadership and staff to carry out the plan and adhere to the scheduled sequence of events, benchmarks, and milestones.
- Provide BSCG support with list development and list management.
- Conduct research on select potential donors. Manage rating and screening processes.
- Assist in organizing solicitation teams and creating approach strategies.
- Accompany the campaign leadership, staff and campaign volunteers on select calls and presentations to Leadership and Major Gift Prospective Donors.
- Conduct select solicitation calls as the Campaign Director and Campaign Staff
- Assist in key solicitation calls and presentations with the Campaign Committee Members.
- Prepare all training materials and conduct all fundraising training.
- Conduct orientation sessions for organizational staff, leaders, and appropriate volunteers.
- Design and create all campaign administrative systems and procedures.
- Create campaign logs and manuals.
- Prepare communication pieces, reports, press releases, proposals and sample letters.
- Create the pledge tracking and contact system.
- Facilitate planning all campaign-related activities.
- Monitor and report on campaign progress. Adjust campaign plans and activities to address changing circumstances.
- Attend all key meetings.
- Act as coach/advisor to the primary municipalities, Foundation, and the campaign volunteers on all aspects of conducting and implementing the campaign.
- Create a post-program follow-up plan.



December 10, 2021

Mr. Eido Walny, Esq.
President
Village of Bayside
9075 North Regent Road
Bayside, WI 53217

RE: Capital Campaign Letter of Agreement

Dear President Walny:

Thank you for considering this proposal to provide our services to conduct the Capital Campaign Program for the proposed new North Shore Public Library. This library proudly serves the municipalities of Bayside, Fox Point, Glendale, and River Hills Wisconsin. We look forward to the opportunity to assist with ensuring that this vitally important new library resource becomes a reality. It will undoubtedly serve these communities well for many years into the future. To this purpose, I am submitting this Letter of Agreement to outline our proposal and to formalize our assignment. We are prepared to begin our work on this project immediately upon approval of this agreement.

Baker Street Consulting Group (BSCG) will serve as Campaign Director and consultants, providing direct staffing support and experienced counsel to help the Village of Bayside (the Village) and the North Shore Public Library Foundation, Inc. (the Foundation) reach their fundraising goal for completing the new library. The campaign will adhere to best practices and be conducted in a manner that exhibits a positive reflection upon the Village, Foundation, library, and the municipalities it serves. We will provide Baker Street's major gift experience, direction, and personal staffing assistance to assure a positive and productive campaign.

The details and costs associated with Baker Street Consulting Group serving as Campaign Director and consultants for the Capital Campaign Program are herein contained. Appropriate refinements may occur after further discussion in order to implement the program in the most effective, tailored manner. However, no material change to this agreement will become effective unless in writing by the Village of Bayside.

Following is an outline of the Scope of the Project, timeline, budget, and details related to our assignment.

Scope of Project

The scope of the project will encompass the following activities to be completed by Baker Street Consulting Group working in cooperation with the Village, the Foundation, and the municipalities with an interest in this project:

- Provide Baker Street’s leadership and resources to organize and direct the campaign and see to its most favorable implementation and outcome.
- Develop the Campaign Plan (January 2022 – July 2022).
- Offer creative ideas and thoughtful strategies to position the library for the campaign, attracting community leaders, and securing the campaign’s short-term and long-range goals.
- Assist in providing input to identify and recruit a Campaign Committee and with organizing and mobilizing the campaign volunteer structure.
- Oversee and assist with implementation of the Campaign Plan for conducting the campaign and make refinements from time to time to meet emerging circumstances and opportunities.
- Monitor all appropriate aspects of the Capital Campaign Program for the maximum benefit to the library.
- Provide all necessary volunteer training, including creating fundraising training materials and conducting selective coaching sessions.
- Organize and support Solicitation Teams and assist with appropriate follow-up activity.
- Assist with the process of creating a list of potential individual, corporate, and foundation Leadership/Major Gift Donors.
- Work with volunteers to develop Approach Strategies for major donor prospects.
- Work with volunteers to create proposals for lead gift and major gift presentations. Assist in meeting with “prospective” donors as needed.
- Organize, train, and prepare Solicitation Teams to secure gift/pledge commitments within the time period of the campaign.
- Assist in developing and refining the Naming Opportunities for the project as may be necessary.
- Assist with creation, and overall implementation necessary, of an appropriate Donor Recognition Program.
- Coordinate the development of any campaign materials, e.g., PowerPoint Presentations, Talking Points, etc. that will assist in presenting a compelling campaign story.
- Assist with drafting and submitting proposals to select foundations.
- Create presentation materials and write letters/proposals in support of fundraising calls and presentations as needed.
- Assist campaign volunteers in conducting the campaign to ensure best practices by national standards.

- Assist in planning and preparing materials and agendas relating to campaign meetings.
- Organize and lead all committee and planning meetings as necessary.
- Attend campaign functions as necessary.
- Assist in making select key presentations and securing gifts necessary to reach the campaign dollar goal.
- Provide timely activity/progress reports to the Campaign Committee.

Time Frame and Progress Review

This agreement will encompass the aforementioned services provided by Baker Street Consulting Group, for a six-month (6) period of time in order to begin implementing the campaign.

Baker Street will make the necessary and appropriate changes in order to update the Campaign Plan. Among other details, it should contain a recommended budget, reference to a specific activities schedule, strategies, assignments of tasks, fundraising milestones, and deliverable products associated with campaign administration.

Service Fees and Expenses

Baker Street Consulting Group will perform the activities described above, and any other consulting services as necessary, in order to effectively direct this campaign to a successful conclusion.

Due to current circumstances, this campaign will operate on an expedited timetable, but it will nonetheless contain all of the required resources and expected components of a first-class campaign experience and program. Our services will begin in January 2022 and continue through June 2022 at a rate of \$16,500 per month. The total cost for professional services will be \$99,000.

Baker Street's fees represent 2.47% of the \$4 million campaign goal. The American Association of Fundraising Counsel guidelines recommend a cost to conduct a capital campaign should not exceed 12% of the campaign goal. Baker Street's preliminary cost estimates are far below the national cost estimates for capital campaigns.

Our project-related expenses (travel), if incurred, should not exceed \$1,400 per month and will be billed monthly at cost along with our professional services fee invoice. Payment for professional fees is requested to be paid in the following manner and schedule:

Upon Signing of Agreement	\$ 16,500
February 15, 2022	\$ 16,500
March 15, 2022	\$ 16,500
April 15, 2022	\$ 16,500
May 15, 2022	\$ 16,500
June 15, 2022	\$ 16,500
Total Fees	\$99,000

Consulting Team

The Campaign Director assigned to this project by Baker Street Consulting Group is Jim Radford, President. He will be assisted by Amy Johnson, Senior Consultant, and Zach Radford, Senior Consultant. Our experienced team will provide direct leadership and comprehensive administrative support to the Capital Campaign Program. The Village will have the right of acceptance or refusal of any consultants assigned by Baker Street to work on the campaign. BSCG agrees that there will be no change in this assignment without the prior approval of the Village. Baker Street's References from similar projects are attached as *Exhibit A*. A sample of other Capital Campaign Programs conducted by Baker Street is included as *Exhibit B*.

Cancellation or Suspension

Either party identified in this Letter of Agreement may cancel or suspend the Agreement, with or without cause, with thirty (30) days' written notice. In this event, professional fees will be pro-rated to the date of cancellation or suspension of this Agreement. Please see our Standard Terms and Conditions attached as *Exhibit C*.

Again, President Walny, thank you for the confidence you and the Village of Bayside are placing in Baker Street Consulting Group for this important project. Assuming this Letter of Agreement is acceptable, please sign and return one copy along with the initial installment of \$16,500. We look forward to being of service to the wonderful communities served by the North Shore Public Library and stand ready to begin our work immediately upon your approval of this agreement.

Sincerely,



Jim Radford
President
Baker Street Consulting Group

Accepted for the Village of Bayside

Signature

Date

Printed Name

Title

Exhibit A

References for Baker Street Consulting Group

Contact	Result
<p>Ms. Christy Ross Library Director Brandon Public Library 116 East Main Street Brandon, WI 53919 Phone: (920)346-2350 Email: ross@brandonlibrary.net</p>	<p>Study and successful capital campaign to raise \$500,000 to renovate their library building. The campaign raised \$750,000.</p>
<p>Ms. Carol C. Staszkiwicz Former Vice President, Foundation Advancement <i>Evergreen Foundation, Inc.</i> 1130 North Westfield Street Oshkosh, WI 54902 Phone: (920) 379-5244 Email: bcstas@new.it.com</p>	<ol style="list-style-type: none"> 1. Study and 35th Anniversary Campaign for new Wellness Center. Exceeded \$1.5 million goal. 2. Study and campaign for facilities expansion and renovation surpassing \$2.5 million campaign goal on an \$8 million project.
<p>Ms. Jennifer Endres Way Library Director <i>Oregon Public Library</i> 256 Brook St. Oregon, WI 53575 Phone: (608) 835-6268 Email: jway@oregonlibrary.org</p>	<p>Completed feasibility study to determine community dollar goal for a new library. Raised \$2.5 million from the community to compliment \$10 million contributed by the Village of Oregon to build a \$12.5 million library.</p>
<p>Mr. Bryan McCormick Library Director <i>Hedberg Public Library</i> 316 S. Main St. Janesville, WI 53545 Phone: (608) 758-6600 Email: BMCormick@Hedbergpubliclibrary.org</p>	<p>Study and campaign for modernizing and remodeling library facility. Successfully reached \$1.7 million goal. Received \$300,000 challenge grant from Janesville Foundation and \$300,000 from the Batterman Foundation. The City of Janesville is contributing \$1.1 million to this project.</p>
<p>Ms. Jeanne Carpenter Campaign Volunteer <i>Oregon Public Library</i> 114 Main Street Oregon, WI 53575 Phone: (608) 358-7837 Email: jeanne@fireflycoffeehouse.com</p>	<p>Ms. Carpenter served as a volunteer on the Study Committee and Campaign Steering Committee for the Oregon Public Library Capital Campaign (listed above). She is also the former President of the Oregon Village Board of Trustees.</p>

Exhibit B

Our Track Record Highlights: Among Our Capital Campaigns

Client	Community Details	Important Considerations
Cedar Community	West Bend, WI	Goal: \$3.5 million Raised: \$4.5 million New World Class Alzheimer's Facilities
Evergreen Foundation #1	Oshkosh, WI	Goal: \$2 million Raised: \$2+ million goal New Wellness Center and Renovation
Evergreen Foundation #2	Oshkosh, WI	Goal: \$3 million Raised: \$2.5 million (underway) Extensive Care Campus Improvements
Fort Memorial Hospital Foundation	Ft. Atkinson, WI	Goal: \$3 million Raised: \$3.2 million New \$40 million Replacement Hospital
Great Circle	Statewide in many small towns & metro St. Louis	Goal: \$15 million Raised: \$21.5 million Many Facilities Improvements
Winneshiek County Memorial Hospital	Fond du Lac, WI Decorah, IA	Goal: \$2 million Raised: \$2.7 million Hospital Renovation - ER
Operation Food Search	St. Louis, MO	Goal: \$5 million Raised: \$7 million New Major Facility to End Childhood Hunger
Oshkosh Community YMCA	Oshkosh, WI	Goal: \$12 million Raised: \$13 million Renovation Downtown & New YMCA
St. Bronislava's Catholic Church	Plover, WI	Goal: \$2.5 million Raised: \$3 million New Church
St. Louis Public Library	St. Louis, MO	Goal: \$15 million Raised: \$20 million Major \$70 million Renovation
St. Monica's Senior Living	Racine, WI	Goal: \$1.5 million Raised: \$1.4 million New Alzheimer's Unit
St. Patrick Center	St. Louis, MO	Goal: \$8 million Raised: \$13 million Became National Homeless Center Model

Exhibit C

Standard Terms and Conditions

The following terms are incorporated into any Agreement between Baker Street Consulting Group (the “Firm”) and the Village of Bayside (the Village) as (the “Client”) identified in the Agreement.

1. **Execution and Delivery.** If the Agreement is executed by the Client and returned to the Firm more than thirty-days (30) after its execution by the Firm, the Firm reserves the right to reconsider the Agreement.
2. **Time-based Fees.** The fees specified in the Agreement are based on the time projected to complete the specified contracted services. It is anticipated that the projected time will be adequate. If additional time should be required to complete the services, the Firm reserves the right to propose revising the attached Agreement, provided, however, that no such revision shall become effective without the prior approval of the Client. Any changes requested by the Client from the services specified in the Agreement shall be subject to additional fees to be negotiated between the Client and the Firm.
3. **Personnel Assigned.** While it is anticipated that there will be no change in the Firm members involved, the Firm reserves the right to change the consultant(s) servicing the Client under the Agreement. The Client reserves the right to request a change in consulting personnel assigned to the project by the Firm.
4. **Non-employment.** Neither the Client nor the Firm will recruit, hire, contract or consult for a fee with any member of the other organization during the term of this Agreement nor for six (6) months following its termination, without the prior written agreement of the other party.
5. **Expenses/Support Services.** Unless specifically provided otherwise in the Agreement, the Client will reimburse the Firm for all reasonable expenses (such as travel, meals and lodging) actually incurred by the Firm’s staff members in connection with providing services under the Agreement and for all reasonable, and pre-approved, costs incurred by the Firm for support services, such as word processing, copying and graphic design.
6. **Terms of Payment.** Unless specifically provided otherwise in the Agreement, invoices will be issued monthly in advance during the term of the Agreement. Fees for each month shall be billed and invoiced as of the last day of the month to which such fees relate. Invoice amounts not paid within thirty (30) will accrue a late charge of 2% per Billing Period on the past due amount.
7. **Termination or Suspension.** The Agreement is subject to cancellation or suspension by either party upon thirty (30) days’ written notice. In the event of cancellation, the Client will continue to be responsible for all fees and actual expenses incurred under the Agreement for 30 days following receipt by either party of such notice.
8. **Services of Client Personnel.** The Client will make available at its expense the project-related services of any employees or representatives of the Client provided for in the Agreement.
9. **Ownership of Personal Notes and Study Questionnaires.** The Firm reserves the right of ownership of all confidential personal notes and study questionnaires created during study projects. They will not be shared with the Client in their original form.
10. **Liability.** The Firm will perform its services under the Agreement in accordance with prevailing standards of quality and professionalism in the fund-raising consulting field. The Firm does not guarantee the success of fund-raising efforts. The Firm has no authority to act on behalf of Client or otherwise bind client. The Firm and its employees are not eligible for any of the personnel benefits of the Client and are responsible for their own taxes and benefits.
11. **Firm as Independent Contractor.** The Firm is rendering services under the Agreement as an independent contractor and not as an agent or employee of the Client.
12. **Force Majeure.** The Firm’s performance under the Agreement will be excused without liability when prevented by strike, act of God, governmental action, accident or any other condition beyond its reasonable control.
13. **Indemnity.** Firm will indemnify, defend and hold harmless the Client, Client’s officers, directors, employees, representatives, volunteers and clients for claims, losses, damages, costs and expenses including attorney and expert fees and court costs arising out of, or in connection with, the negligent acts or omissions or willful misconduct of the Firm, the Firm’s employees or representatives or any other party for whom the Firm is responsible.



NORTH SHORE LIBRARY

Proudly serving the communities of Bayside, Fox Point, Glendale and River Hills!

**North Shore Public Library
Preliminary Scale of Giving to Raise \$4 Million**

	Gift Range	No. of Gifts Needed	Totaling		Cumulative	
Leadership Gifts	\$500,000	2	\$1,000,000			
	\$250,000	2	\$500,000			
	\$100,000	5	\$500,000			
	\$75,000	6	\$450,000			
			\$2,000,000	50%	\$2,000,000	50%
Major Gifts	\$50,000	10	\$500,000			
	\$25,000	15	\$375,000			
	\$20,000	20	\$400,000			
	\$10,000	20	\$200,000			
			\$1,475,000	37%	\$3,475,000	87%
Community Gifts	\$2,000 to \$9,999	50+	\$300,000			
	\$1,000 to \$1,999	75+	\$175,000			
	Under \$1,000	100+	\$50,000			
			\$525,000	13%	\$4,000,000	100%
Grand Total					\$4,000,000	



Bayside Communications Center November 2021

Highlights / Accomplishments

- BCC Trainers met to discuss training protocol for new hires and ways to enhance the training program. CTO's will be working on uniform trainer binders and resources as well as a designated space for trainers to store materials and supplies.
- BCC welcomes new hire Eric Poulsen and Ruben Pieper to the team. Eric has a background as a EMT and EMD certified dispatcher, while Ruben has completed a criminal justice degree and is interested in learning about a career in dispatching. Welcome to the team!
- BCC Supervisor Reed and Deputy Director Majors met with NSFD Assistant Chief Harris and BC Carlson to discuss fire reviews and ways to enhance training for NSFD and BCC staff.
- BCC Staff are currently completing performance reviews and working on SMART goals for 2022.

PHONE CALLS



106,381
↑ 13%

911 CALLS



2,482
↑ 7%

CALL REVIEWS



98%
↑ 0%

POLICE CALLS



64,982
↑ 4%

FIRE CALLS



9,353
↑ 21%

ALS CALLS



2,665
↑ 4%

REQUEST FOR POLICE



2,664
↑ 8%

TRAFFIC STOPS



17,410
↑ 11%

911 HANG UPS



3,546
↑ 28%

ANSWER TIME



4 Sec
94.74%

DISPATCH TIME



42 Sec
↑ 0%

ACCREDITATION



Highlights / Accomplishments

- A triennial audit of reports and practices was conducted by the State Department of Justice Juvenile Commission. The Department passed without comments or recommendations; there were no findings. The auditor privately mentioned that the Department is "doing exceedingly well", which has been relayed to the rank and file.
- Chief Larsson facilitated the first meeting of the revived Operations Advisory Committee. The committee consisted of representative from BCC, and the police and fire departments. The committee is charged with ensuring positive communications that simplifies service delivery in a standardized manner. The committee established its mission and set 5 goals for itself. The committee reports to the North Shore Chiefs of Police.
- The Village was notified that it will be receiving \$2,080.00 from the state for training reimbursement costs.
- Lieutenant Fuller successfully completed the three-week State Department of Justice leadership course.
- TMJ4 featured Officer Gina Kleeba in a story about playoff ticket scams and a theft that occurred in June involving "Cash App" and Bucks playoff tickets. The story was a warning to consumers.
- With one hybrid in the fleet, a preliminary review of fuel consumption indicates the average "miles per gallon" for non-hybrid gas-only vehicles is 14 MPG while the hybrid is getting 22 MPG – a 57% increase in fuel economy. The hybrid has been in use since mid-July.

REPORTS WRITTEN



CALLS FOR SERVICE



ASSIST AGENCIES



TRAFFIC STOPS



CITATIONS



WARNINGS



MILES PATROLLED



CRIME PREVENTION



ARRESTS



CODES ENFORCED



ORDINANCES








ACCREDITATION



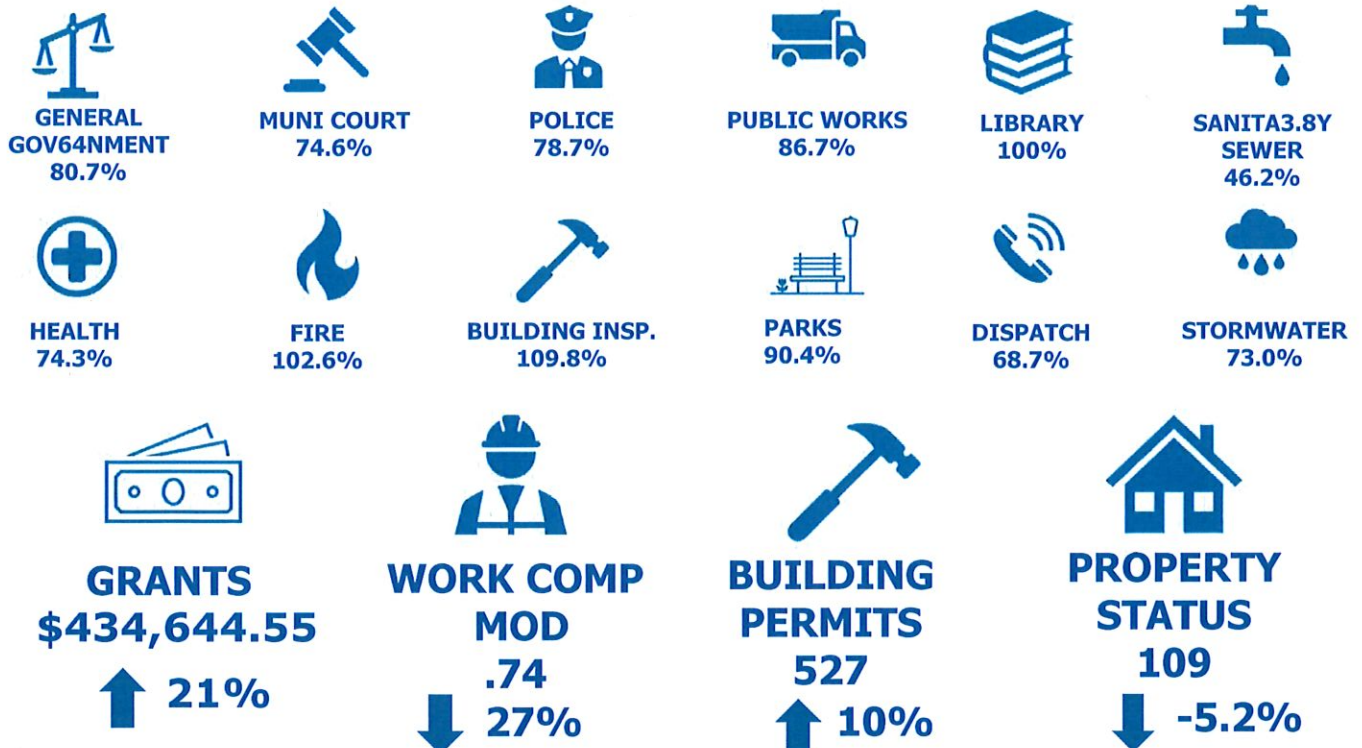
*Metric compared to 2020 YTD

Highlights / Accomplishments

- The tax bills for both Milwaukee County and Ozaukee County have been calculated.
- The WI Dept of Revenue 2021 Municipal Levy Limit Worksheet was completed and submitted to the State.
- Lottery and gaming credit information was received. For the Milwaukee County Fox Point/Nicolet Schools and Ozaukee County the credit will be \$345.70 which is a \$118.08 increase from last year. The Ozaukee County Fox Point/Nicolet credit will be the same \$345.70 (a \$118.08 increase from last year). Milwaukee County Maple Dale/Nicolet lottery credit will be \$329.30, a \$108.94 increase from last year.

	GENERAL FUND	SANITARY SEWER	STORM WATER	DISPATCH CENTER	NORTH SHORE LIBRARY
R E V E X P					
	100%/86%	100%/47%	142%/82%	100%/75%	97%/69%

PERCENTAGE OF 2021 BUDGET SPENT



*Metrics compared to 2020 YTD



Department of Public Works November 2021

Highlights / Accomplishments

- The DPW crew spent the majority of the month collecting loose leaves. To date, 2,142 piles of leaves have been collected producing 104 loads which is approximately 1,560 yards of leaves removed from Village streets.
- The annual sewer jetting project was started working towards the annual goal of 26,000 feet of mains cleaned.
- The Department started transition from the fall to winter season. Packing away items that can freeze, winterizing the Ellsworth Park pavilion and readying the village fleet for winter storm maintenance.
- The Department crew members took part in an urban tree management class and participated in a Salt Wise presentation on brine application and equipment among many other specialized training opportunities.
- Final items were properly recycled that were collected on the various Village held recycling and cleanup day events. Light bulbs, batteries, paint, eyeglasses, ink cartridges and cell phones were all distributed to the end recyclers.
- Final asphalt spoils from this year's road and stormwater project were hauled out to a free dump site. Planning for the 2022 stormwater project is underway.

GARBAGE TONS YTD



RECYCLING TONS YTD



DIVERSION RATE



YARD WASTE COLLECTION STOPS



YARDS OF YARD WASTE COLLECTED



RECYCLING DAY PARTICIPANTS



SEE CLICK FIX REQUESTS CLOSED



MULCH DELIVERIES



YARDS OF MULCH DELIVERED



SEWER MAIN CLEANED



CULVERTS REPLACED



TREES REMOVED





North Shore Library November 2021

Highlights / Accomplishments

- **Virtual Food Drive:** The library raised \$200 for the Hunger Task Force this month!
- **Mary Nohl and the Witch’s House Event:** 16 people attend the library’s author talk from Barbara Manger, author of *Mary Nohl, Inside and Outside*. Barbara’s book explores the life of local artist Mary Nohl, her work, and her house, “The Witch’s House”, a well-known landmark in Fox Point.
- **Share Shed Visibility:** Some Share Shed items have been moved to a more visible location and we have noticed patron interest in board games on display.
- **Take & Make Kits:** Our Kits have been extremely popular! We make about 50 kits every month and every month we run out!
- **Family Fun Night:** We had 10 families join in the fun! We made 40 fun activity kits, and everyone had the opportunity to take one.
- **Virtual Story Time:** Our story time is still virtual, but we have had consistent attendance and participation.

Percentages reflect comparison to 2020 numbers.

