



## I. CALL TO ORDER

Chairperson Roberts called the meeting to order via remote teleconferencing at 6:00pm.

## II. ROLL CALL

Chair: Marisa Roberts  
Members: Elizabeth Levins  
Dan Zitzer  
Tony Aiello  
John Krampf

Trustee Liaison: Mike Barth

Also Present: Assistant to the Village Manager Leah Hofer  
Deputy Clerk Amanda Gronemeyer  
There were five people in the audience.

## III. APPROVAL OF MINUTES

### A. Approval of January 10, 2022 meeting minutes.

Motion by Trustee Barth, seconded by Tony Aiello, to approve the January 10, 2022 meeting minutes. Motion carried unanimously.

## IV. BUSINESS

### A. 225 E Ravine Baye Rd – John Otis

John Otis, property owner, appeared on behalf of the project. There were no neighbors in attendance.

Mr. Otis described the project as a landscaping project. In the back yard, at the edge of the ravine, three wood decks would be created with a step in between two of the decks. The decking would be constructed to accommodate the existing trees. The back yard would include a hot tub and circular seating around a fire pit. There will not be a retaining wall, but some grading will need to be done for the proposed play area and to create a flat area for the deck along the ravine. A shorter fence on the south side of the proposed playground along the edge of the ravine would be erected. There are also plans for an arbor on the southeast corner of the house to give some seclusion from the neighbors. Plans for the front yard include a right-angled stone patio and a stone pathway leading to the front of the house.

Motion by Trustee Barth, seconded by Elizabeth Levins, to approve the project as described and presented in the application. Motion carried unanimously.

### B. 900 W Laramie Ln – Marty Meiners

No one was present to speak on behalf of the project. Janice Bernstein, neighbor, was in attendance.

Motion by Trustee Barth, seconded by Tony Aiello, to table the project for the next meeting.

**C. 9712 N Lake Dr – Erin O'Connor**

Erin O'Connor, property owner, appeared on behalf of the project. There were no neighbors in attendance.

Ms. O'Connor described the project as the replacement of a second story bay window with two vertical side by side windows. Below the two vertical windows a third window would be added to an existing grouping of two windows to create more lighting in the kitchen. To the right of the bay window, a third window would be created to provide a west facing window.

Motion by Trustee Barth, seconded by Elizabeth Levins, to approve the project as described and presented in the application. Motion carried unanimously.

**D. 550 W Laramie Ln – Nick Burris & Lauren Bruggink**

Nick Burris and Lauren Bruggink, contractors, appeared on behalf of the project. There were no neighbors in attendance.

Mr. Burris described the project as a remodel including the modification of two windows and an entryway. The existing recessed entryway would be brought out to the face of the house keeping the same masonry but fixing the architecture. The planter and existing bay window to the left of the front door would be removed. The bay window would be replaced with a fixed awning stacked window. In the back of the house, the existing kitchen window will have to be brought up to accommodate the countertop underneath. The homeowners have decided not to make any changes to the south façade of the house.

Motion by Trustee Barth, seconded by Elizabeth Levins, to approve the project as described and presented in the application. Motion carried unanimously.

**V. ADJOURNMENT**

Motion by Tony Aiello, seconded by Trustee Barth, to adjourn the meeting at 6:23pm. Motion carried unanimously.

Respectfully submitted,

Amanda Gronemeyer  
Deputy Clerk