



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting Minutes
February 22, 2022
Village Board Room, 6:00pm

I. CALL TO ORDER AND ROLL CALL

President Walny called the meeting to order at 6:00pm.

ROLL CALL

President: Eido Walny
Trustees: Mike Barth
Darren Fisher
Joshua Roling
Dan Rosenfeld - **Excused**
Bob Rudman
Margaret Zitzer

Also Present: Village Manager, Andy Pederson
Village Attorney, Chris Jaekels
Director of Administrative Services, Rachel Safstrom
Assistant to the Village Manager Leah Hofer
Communications Center Director, Liane Scharnott
Communications Center Deputy Director, Mandy Majors
Police Chief, Doug Larsson
Operations Superintendent, Shane Albers

II. PLEDGE OF ALLEGIANCE

III. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

- A. Presentation from Superintendent Dr. Greg Kabara on 2022 Nicolet Union High School Referendum.

Dr. Kabara gave a brief presentation regarding the 2022 Nicolet Union High School Referendum. Dr. Kabara stated different opportunities for the community to learn about the facts regarding the referendum. A fact sheet was provided to the Village Board in order to have information regarding the referendum; however, it is requested that all questions be directed to the School District. The information sheet highlights facility upgrades and impact on the tax levy for residents.

Three needs, safety security, learning systems and building spaces. There are nine points highlighted for capital projects. The sheet does identify the tax impact for residents.

- B. Presentation from Superintendent Dr. Jeff Dellutri on 2022 Fox Point-Bayside School District Referendum.

Dr. Dellutri gave a brief presentation on the 2022 Fox Point-Bayside School District Referendum. Dr. Dellutri distributed a fact sheet for the Village Board to review. The projects were originally delayed as the district reviewed the possibility of the consolidation of districts. Questions

regarding the referendum should be directed to the School District.

IV. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Summary of Claims for January 21, 2022 through February 9, 2022 in the amount of \$301,697.10.
2. January 2022 Financial Statement.
3. January 2022 Community Impact Report.
4. Right-of-way License Agreement with 301 W Ravine Baye Rd.
5. Right-of-way License Agreement with 850 E Bay Point Rd.
6. Board of Trustees meeting minutes, December 16, 2021 and January 20, 2022.
7. Resolution 22-02, A Resolution Proclaiming the Celebration of Arbor Day in the Village of Bayside.
8. Resolution 22-03, A Resolution Proclaiming the Celebration of World Migratory Bird Day in the Village of Bayside.
9. Resolution 22-04, A Resolution to Encourage Bayside Residents to Support the Monarch Butterfly Population within the Village of Bayside.
10. Resolution 22-05, A Resolution Authorizing the Village of Bayside to file the Transportation Alternatives Program (TAP) Grant.
11. Resolution 22-06, A Resolution Authorizing the Village of Bayside to file the Urban Forestry Grant Application.

Motion by Trustee Zitzer, seconded by Trustee Barth, to approve Summary of Claims for January 21, 2022 through February 9, 2022 in the amount of \$301,697.10; January 2022 Financial Statement; January 2022 Community Impact Report; Right-of-way License Agreement with 301 W Ravine Baye Rd; Right-of-way License Agreement with 850 E Bay Point Rd; Board of Trustees meeting minutes, December 16, 2021 and January 20, 2022; Resolution 22-02, A Resolution Proclaiming the Celebration of Arbor Day in the Village of Bayside; Resolution 22-03, A Resolution Proclaiming the Celebration of World Migratory Bird Day in the Village of Bayside; Resolution 22-04, A Resolution to Encourage Bayside Residents to Support the Monarch Butterfly Population within the Village of Bayside; Resolution 22-05, A Resolution Authorizing the Village of Bayside to file the Transportation Alternatives Program (TAP) Grant; and Resolution 22-06, A Resolution Authorizing the Village of Bayside to file the Urban Forestry Grant Application. Motion carried unanimously by roll call vote.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

- a. Swearing in/introduction of Lieutenant Gina Kleeba.

Chief Larsson informed the Village Board Officer Gina Kleeba has been selected to be the newest Lieutenant for the Police Department. Chief Larsson reviewed the process of promotion. Officer Kleeba came out as a top candidate. Administrative Services Director Safstrom administered the oath of office. The Village Board congratulated Lieutenant Kleeba and look forward to working with her.

- b. Discussion/action on January 2022 Communications Center Report.

Director Scharnott gave a brief overview of the Communication Center Report. The BCC Supervisors toured the Wauwatosa Dispatch Center to observe the Emergency Medical Dispatching. Deputy Director Majors scheduled participant interviews for the Strategic Plan.

Motion by Trustee Fisher, seconded by Trustee Barth to approve the January 2022 Communications Center Report. Motion carried unanimously.

c. Discussion/action on 2021 Communications Center Annual Report.

Director Scharnott provided an overview of the Communication Center annual report noting the Intrado NG911 phone system installation, the implementation of Text to 911 and various trainings. The Center has seen an overall increase in calls with non-emergency calls increasing 58% over 2020.

Director Foscatto stated the IT department deployed new cloud-based camera and door control system in Bayside, upgraded production servers in Glendale, migrated Shorewood to O365, and established the North Shore IT Steering Committee.

Motion by Trustee Barth, seconded by Trustee Fisher, to accept the 2021 Communication Center Annual Report. Motion carried unanimously.

d. Discussion/action on January 2022 Police Department Report.

Chief Larsson briefly reviewed the January report. One Officer candidate was advanced to background check and written assessment. A conditional offer of employment is planned later this week.

Motion by Trustee Barth, seconded by Trustee Fisher to approve the January 2022 Police Department Report. Motion carried unanimously.

e. Discussion/action on 2021 Police Department Annual Report.

Chief Larsson provided an overview of the Police Department annual report noting code enforcements increased and arrests made decreased. Traffic stops increased by 8%, My Blue contacts increased by 46% and personal crimes decreased by 50%.

Motion by Trustee Barth, seconded by Trustee Roling, to accept the 2021 Police Department Annual Report. Motion carried unanimously.

2. Finance and Administration Committee

a. Discussion/action on January 2022 Administrative Services Report.

Director of Administrative Services Safstrom reviewed the January 2022 report highlighting the successful February election was recently completed.

Motion by Trustee Zitzer, seconded by Trustee Fisher to approve the January 2022 Administrative Services Report. Motion carried unanimously.

b. Discussion/action on 2021 State of the Village Report.

Village Manager Pederson briefly reviewed the 2021 State of the Village highlighting the solar project and the significant reduction in costs for energy that has been realized.

Motion by Trustee Fisher, seconded by Trustee Zitzer, to approve the 2021 State of the Village Report. Motion carried unanimously.

c. Discussion/action on 2021 Communications Annual Report.

Assistant to the Village Manager Hofer reviewed the Communications Report. The Village uses various online social media platforms as well as the electronic newsletter and North Shore Neighbors publication. There were 616,565 total unique interactions which is a 16% increase over 2020.

Motion by Trustee Rudman, seconded by Trustee Zitzer, to approve the 2021 Communications Annual Report. Motion carried unanimously.

d. Discussion/action on recommendation of Dana Investment Advisors for Village Investment Management Services.

Trustee Barth gave a brief update related to the ending of the relationship the Village has with BMO bank for investment services. The Village received 10 proposals for investment services and interviewed two. DANA Investment Advisors was successful in obtaining the recommendation and the fees will not be increasing from what the Village traditionally has paid. Attorney Jaekels has reviewed the contract.

Motion by Trustee Fisher, seconded by Trustee Zitzer, to approve the recommendation of Dana Investment Advisors for the Village Investment Management Services. Motion carried unanimously.

e. Discussion/action on 2021 Green Tier Legacy Communities Annual Report.

Motion by Trustee Fisher, seconded by Trustee Zitzer, to approve the recommendation 2021 Green Tier Legacy Communities Annual Report. Motion carried unanimously.

3. Public Works Committee

a. Discussion/action on January 2022 Department of Public Works Report.

Operations Superintendent Albers stated January was unique month with very few weather events. This has given the crew an opportunity to assist with the preparations for Village Hall and Dispatch Center renovations. Mr. Albers also stated the new playground equipment has been delivered.

Motion by Trustee Barth, seconded by Trustee Fisher, to approve the January 2022 Department of Public Works Report. Motion carried unanimously.

b. Discussion/action on myCrew Mailbox Replacement Program.

Manager Pederson reviewed the proposed program. This program is not for mailboxes knocked down from snow removal. This is for a new mailbox that the residents may be in disrepair. The \$200 covers the cost of time and materials.

Motion by Trustee Barth, seconded by Trustee Fisher, to approve the myCrew Mailbox Replacement Program. Motion carried unanimously.

4. Intergovernmental Cooperation Council – No Report.

5. Board of Zoning Appeals – No Report.

- 6. **Architectural Review Committee** – No Report.
- 7. **Plan Commission** – No Report.
- 8. **Library Board**
 - a. Discussion/action on January 2022 Library Report.

Trustee Zitzer stated the Library Board met last week. They approved the annual report. Moving forward, the meetings will be both virtual and in-person.

- 9. **North Shore Fire Department** – No Report.
- 10. **Community Development Authority** – No Report.

VI. VILLAGE PRESIDENT'S REPORT No Report.

VII. VILLAGE MANAGER'S REPORT

Village Manager Pederson stated the home at 8855 N Lake drive has been demolished. The Code Red program is live and operational. Brown Deer Road reconstruction is scheduled for 2027-2030. The Wisconsin Department of Transportation will fund the project.

Mr. Pederson commended the staff of the BCC on the response to the incident in Brown Deer. The team response was professional and exceptionally executed.

VIII. VILLAGE ATTORNEY'S REPORT – No Report

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD - No Report

X. MOTION TO ADJOUR TO CLOSED SESSION

Motion by Trustee Zitzer, seconded by Trustee Barth to convene to closed session Pursuant to Section 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (No Bayside TIF) and Pursuant to Section 19.85 (1) (f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (Police Department) Motion carried unanimously by a roll call vote.

A closed session of approximately 26 minutes was held in which the Village Board discussed potential litigation (No Bayside TIF) and Police Department Investigation

XI. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

Motion by Trustee Fisher, seconded by Trustee Zitzer to re-convene to open session and regular order of business. Motion carried unanimously.

- A. Action on items in closed session. – None

XII. ADJOURNMENT

Motion by Trustee Barth, seconded by Trustee Fischer, to adjourn the meeting at 7:48 pm.
Motion carried unanimously.

Respectfully submitted,

Rachel A. Safstrom
Administrative Services Director