



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
March 17, 2022
Village Board Room, 6:00pm

VILLAGE BOARD OF TRUSTEES MINUTES

I. CALL TO ORDER AND ROLL CALL

President Walny called the meeting to order at 6:00pm.

ROLL CALL

President: Eido Walny
Trustees: Mike Barth
Darren Fisher - Excused
Joshua Roling – Arrived at 6:05pm
Dan Rosenfeld - Excused
Bob Rudman
Margaret Zitzer

Also Present: Village Manager Andy Pederson
Assistant to the Village Manager Leah Hofer
Village Attorney Chris Jaekels
Operations Superintendent Shane Albers
Police Chief Doug Larsson
Communications Center Director Liane Scharnott
Communications Center Deputy Director Mandy Majors
There were six people in the audience.

II. PLEDGE OF ALLEGIANCE

III. CITIZENS AND DELEGATIONS

A. Proclamation Recognizing Keindel “Koko” Walny for her teams 4th place medal at the US Figure Skating Synchronized Skating National Championships.

President Walny read and presented Keindel “Koko” Walny with the proclamation recognizing her for her teams 4th place medal at the US Figure Skating Synchronized Skating National Championships.

B. Proclamation Recognizing Cassi Hansen as the WIAA All-Around Champion in Girls Gymnastics.

President Walny read and presented Cassi Hansen with the proclamation recognizing her as the WIAA All-Around Champion in Girls Gymnastics.

IV. CONSENT AGENDA

- A. Approval of:
1. Summary of Claims for February 18, 2022 through March 2, 2022 in the amount of \$178,711.48.
 2. February 2022 Financial Statement.
 3. February 2022 Community Impact Report.

4. **Board of Trustees meeting minutes, February 22, 2022.**
5. **Hermitage and Bay Point Lift Station Generator Project – Contractor Change Orders.**
6. **Proclamation Recognizing North Shore Health Department for Their Efforts During COVID-19 Pandemic.**
7. **2021 Tree City USA Growth Award.**
8. **2022-2026 Congestion Mitigation & Air Quality (CMAQ) Program grant award in the amount of \$52,400.**
9. **Resolution No.22-07, Resolution Authorizing the Redemption of the Village's Special Assessment B Bonds, Series 2015A, dated May 7, 2015.**
10. **Resolution No.22-08, Resolution Appointing Bond Trust Services Corporation to serve as Fiscal Agent in Connection with Outstanding Obligations.**
 - a. **General Obligation Fire Department Project Refunding Bonds, Series 2012A, dated April 26, 2012 (the "2012A Bonds")**
 - b. **General Obligation Corporate Purpose Bonds, Series 2014A, dated December 10, 2014 (the "2014A Bonds")**
 - c. **Special Assessment B Bonds, Series 2015A, dated May 7, 2015 (the "2015A Bonds")**
 - d. **General Obligation Promissory Notes, Series 2016A, dated June 29, 2016 (the "2016A Notes")**
 - e. **Taxable General Obligation Refunding Bonds, Series 2021B, dated April 1, 2021 (the "2021B Bonds")**

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve Summary of Claims for February 18, 2022 through March 2, 2022 in the amount of \$178,711.48; February 2022 Financial Statement; February 2022 Community Impact Report; Board of Trustees meeting minutes, February 22, 2022; Hermitage and Bay Point Lift Station Generator Project – Contractor Change Orders; Proclamation Recognizing North Shore Health Department for Their Efforts During COVID-19 Pandemic; 2021 Tree City USA Growth Award; 2022-2026 Congestion Mitigation & Air Quality (CMAQ) Program grant award in the amount of \$52,400; Resolution No.22-07, Resolution Authorizing the Redemption of the Village's Special Assessment B Bonds, Series 2015A, dated May 7, 2015; Resolution No.22-08, Resolution Appointing Bond Trust Services Corporation to serve as Fiscal Agent in Connection with Outstanding Obligations; General Obligation Fire Department Project Refunding Bonds, Series 2012A, dated April 26, 2012 (the "2012A Bonds"); General Obligation Corporate Purpose Bonds, Series 2014A, dated December 10, 2014 (the "2014A Bonds"); Special Assessment B Bonds, Series 2015A, dated May 7, 2015 (the "2015A Bonds"); General Obligation Promissory Notes, Series 2016A, dated June 29, 2016 (the "2016A Notes"); Taxable General Obligation Refunding Bonds, Series 2021B, dated April 1, 2021 (the "2021B Bonds"). Motion carried unanimously by roll call vote.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

- a. **Proclamation Recognizing April 10-16, 2022 as National Public Safety Telecommunications Week.**

The Board thanked the Bayside Communications Center staff for all their hard work 24 hours a day, 7 days a week, 365 days a year.

- b. **Discussion/action on February 2022 Communications Center Report.**

Director Scharnott gave a brief overview of the Communications Center Report. Director Scharnott stated that even though the Center has newer staff, dispatch time has decreased. The Center is planning for Emergency Medical Dispatch implementation which will be completed in Fall 2022. The Center has two more potential hires.

Motion by Trustee Barth, seconded by Trustee Rudman, to approve the February 2022 Communications Center Report.

c. **Discussion/action on February 2022 Police Department Report.**

Chief Larsson gave a brief overview of the Police Department Report. Chief Larsson stated a candidate is on track for an April 4 hire date. Chief Larsson said that there will be a meet and greet at April Board meeting should the hiring requirements be satisfactory. Chief Larsson is completing a survey of the Department culture with results coming forth.

Motion by Trustee Barth, seconded by Trustee Rudman, to approve the February 2022 Police Department Report.

2. Finance and Administration Committee

a. **Discussion/action on February 2022 Administrative Services Report.**

Manager Pederson gave a brief overview of the Administrative Services Report noting that transfer from BMO to Schwab is nearly complete. The February election was held with nearly a 19% turnout and staff is preparing for the April election.

Motion by Trustee Zitzer, seconded by Trustee Roling, to approve the February 2022 Administrative Services Report. Motion carried unanimously.

b. **Discussion/action on 2021 Administrative Services Annual Report.**

Manager Pederson provided an overview of the 2021 Administrative Services Annual Report noting delinquent tax payments reached a historic low in 2021.

Motion by Trustee Zitzer, seconded by Trustee Rudman, to approve the 2021 Administrative Services Annual Report.

c. **Discussion/action on 2022 Community Events Sponsorship Program.**

Manager Pederson provided an overview of the 2022 Community Events Sponsorship Program noting that the donations are used to host events such as Fall Fest, Five and Wine, and 4th of July parade.

Motion by Trustee Zitzer, seconded by Trustee Roling, to approve the 2022 Community Events Sponsorship Program.

3. Public Works Committee

a. **Discussion/action on February 2022 Department of Public Works Report.**

Operations Superintendent Albers provided an overview of the February 2022 Department of

Public Works Report noting that ash tree removal has been the main focus of the Department. Garbage and recycling numbers are both down, reflecting those of pre-COVID-19.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the February 2022 Department of Public Works Report.

b. **Discussion/action on 2021 Department of Public Works Annual Report.**

Operations Superintendent Albers provided an overview of the 2021 Department of Public Works Annual Report noting yard waste collection hours had increased 31.7% from 2020, likely due to the large wind storms the Village experienced.

Motion by Trustee Barth, seconded by Trustee Rudman, to approve the 2021 Department of Public Works Annual Report.

c. **Discussion/action on the 2022 Pavement Resurfacing Program bid award.**

Manager Pederson stated the engineer amended the bid total to \$407,123 based on a change to the original bid. Manager Pederson stated the bid is below the budgeted amount of \$520,000.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the 2022 Pavement Resurfacing Program bid award.

d. **Discussion/action on the 2022 Sanitary Sewer Rehabilitation Project bid award.**

Manager Pederson stated the bid came in over what was expected, but due to inflation, prices will not decrease in the foreseeable future. Due to contractor staffing shortages, final work will not be completed until winter of 2023.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the 2022 Sanitary Sewer Rehabilitation Project bid award.

e. **Presentation/recognition of Shane Albers for completing the Cities and Villages Mutual Insurance Company Emerging Leadership Program.**

Manager Pederson stated that the Cities and Villages Mutual Insurance Company provides the highest quality training for members. Operations Superintendent Albers completed twelve classes through the Emerging Leadership Program.

4. Intergovernmental Cooperation Council

5. Board of Zoning Appeals

a. **Discussion/action on the request for a special exception by Rebecca and Seth Wahlberg, for the property located at 516 E Bay Point Rd, contrary to Section 125-90(b)(4) and Section 125-3(f)(2).**

The Board of Zoning Appeals recommended the approval for a special exception by Rebecca and Seth Wahlberg, for the property located at 516 E Bay Point Rd, contrary to Section 125-90(b)(4) and Section 125-3(f)(2) to the Village Board of Trustees on March 17, 2022.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the request for a special exception by Rebecca and Seth Wahlberg, for the property located at 516 E Bay Point Rd, contrary to section 125-90(b)(4) and Section 125-3(f)(2).

6. Architectural Review Committee

7. Plan Commission

8. Library Board

a. Discussion/action on February 2022 Library Report.

Trustee Zitzer stated the Library Board met the morning of March 17, 2022. The Library Board discussed budget issues they need to take care of and saw renderings of the new library space in draft form. The Library Selection Committee will be interviewing two candidates for Library Director later in March.

9. North Shore Fire Department

10. Community Development Authority

VI. VILLAGE PRESIDENT'S REPORT

President Walny stated a press release had announced that Bud Selig and Marianne Lubar will be chairing the North Shore Library Fundraising Campaign. President Walny also stated that it has been announced that the developers of the project have donated the core and shell of the building to the library in the estimated amount of \$4,000,000.

VII. VILLAGE MANAGER'S REPORT

Manager Pederson stated the first Recycling Day will be held this Saturday. Manager Pederson stated that MMSD is going out to bid for the Brown Deer Road sanitary sewer project within the coming weeks. Manager Pederson stated that staff met with the Department of Transportation to discuss I-43 project impacts on Bayside.

VIII. VILLAGE ATTORNEY'S REPORT

Attorney Jaekels stated that the Village will be hearing updates on two lawsuits in the coming weeks.

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

X. MOTION TO ADJOURN TO CLOSED SESSION

Motion by Trustee Roling, seconded by Trustee Zitzer to convene in closed session Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session (Cell Tower Lease). Motion carried unanimously by roll call vote at 6:58pm.

XI. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

Motion by Trustee Barth, seconded by Trustee Roling to reconvene to open session and regular order of business. Motion carried unanimously at 7:11pm.

A. Action on items in closed session. – None.

XII. ADJOURNMENT

Motion by Trustee Barth, seconded by Trustee Zitzer, to adjourn the meeting at 7:12pm.

Respectfully submitted,

Leah Hofer
Assistant to the Village Manager