



Village of Bayside  
9075 N Regent Road  
Board of Trustees Meeting  
October 20, 2022  
Village Board Room, 6:00pm

**BOARD OF TRUSTEES  
Meeting Minutes**

**I. CALL TO ORDER AND ROLL CALL**

President Walny called the meeting to order at 6:00 pm.

**ROLL CALL**

**President:** Eido Walny  
**Trustees:** Mike Barth  
Elizabeth Levins  
Dan Rosenfeld  
Bob Rudman  
Margaret Zitzer - Excused  
Darren Fisher - Excused

**Also Present:** Village Manager Andy Pederson  
Administrative Services Director Rachel A. Safstrom  
Assistant to the Village Manager Leah Hofer  
Village Attorney Chris Jaekels  
Operations Superintendent Shane Albers  
Police Chief Thomas Liebenthal  
Communications Center Director Liane Scharnott  
Communications Center Deputy Director Mandy Majors  
3 Audience members

**II. PLEDGE OF ALLEGIANCE**

**III. CITIZENS AND DELEGATIONS**

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

**IV. CONSENT AGENDA**

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

**A. Approval of:**

1. Summary of Claims for September 15, 2022 through October 12, 2022 in the amount of \$626,140.90.
2. September 2022 Financial Statement.

3. Board of Trustees meeting minutes, September 22, 2022.
4. September 2022 Community Impact Report.
5. Right-of-way License Agreement with 920 E Fairy Chasm Road.
6. Contract Change Order with Payne & Dolan Inc. For 2022 Road Construction Project.
7. Trade-in of existing and of new Stormwater Utility Mini-Excavator.
8. 2022 Bird City Wisconsin Sustainable Flight Status Award.
9. Bulletproof Vest Program grant in the amount of \$1,766.
10. Contract Change Order for 2022 Tennyson Stormwater Project and Clark Dietz Engineering Change Order.
11. Memorandum of Understanding for Law Enforcement Assistance Program Grant.
12. Refer to Plan Commission Request to Rezone 614 W. Brown Deer Road (Tax ID 0239988001) to PUDD1.
13. Refer to Plan Commission Vacation of W. Glencoe Place, west of Brown Deer Road.
14. Resolution 22-22, A Resolution to Participate in North Shore Health Alzheimer's/Dementia Consortium.

Motion by Trustee Barth, seconded by Trustee Levins, to approve: Summary of Claims for September 15, 2022 through October 12, 2022 in the amount of \$626,140.90; September 2022 Financial Statement; Board of Trustees meeting minutes, September 22, 2022; September 2022 Community Impact Report; Right-of-way License Agreement with 920 E Fairy Chasm Road; Contract Change Order with Payne & Dolan Inc. For 2022 Road Construction Project; Trade-in of existing and of new Stormwater Utility Mini-Excavator; 2022 Bird City Wisconsin Sustainable Flight Status Award; Bulletproof Vest Program grant in the amount of \$1,766; Contract Change Order for 2022 Tennyson Stormwater Project and Clark Dietz Engineering Change Order; Memorandum of Understanding for Law Enforcement Assistance Program Grant; Refer to Plan Commission Request to Rezone 614 W. Brown Deer Road (Tax ID 0239988001) to PUDD1; Refer to Plan Commission Vacation of W. Glencoe Place, west of Brown Deer Road; and Resolution 22-22 A Resolution to Participate in North Shore Health Alzheimer's/Dementia Consortium. Motion carried unanimously by roll call vote.

**V. BUSINESS AGENDA**  
**A. COMMITTEE AND COMMISSION REPORTS**

1. **Public Safety Committee**
  - a. Discussion/action on September 2022 Communications Center Report.

Communications Center Director Liane Scharnott provided an overview of the September 2022 Communications Center Report. Of significant note, the Center is one month into the Emergency Medical Dispatching system and it is going well.

Motion by Trustee Barth, seconded by Trustee Rosenfeld, to approve the September 2022 Communications Center Report. Motion carried unanimously.

- b. Discussion/action on September 2022 Police Department Report.

Police Chief Liebenthal provided an overview of the September 2022 Police Department Report. Of significant note, Police Officer Bell is doing very well.

Village Manager Pederson stated the Village Staff and Board received information regarding swatting. Chief Liebenthal explained at least seven schools were affected in the State by swatting today, two in our area.

Motion by Trustee Rudman, seconded by Trustee Barth, to approve the September 2022 Police Department Report. Motion carried unanimously.

**2. Public Works Committee**

- a. Discussion/action on September 2022 Department of Public Works Report.

Operations Superintendent Shane Albers provided an overview of the September 2022 Department of Public Works Report. He spoke on the stormwater/culvert project. There have been about 8,150 feet of ditching completed and 38 culverts replaced. He also announced the department is certified to train drivers for CDL certification. Trustee Barth questioned how long training takes. Mr. Albers indicated 6-8 months for certification.

Motion by Trustee Levins, seconded by Trustee Barth, to approve the September 2022 Department of Public Works Report. Motion carried unanimously.

- b. Discussion/update on 2022 Capital Projects.

Operations Superintendent Shane Albers provided a status overview of the 2022 Capital Projects.

**2022 Stormwater and Road Project:** Ditching and driveway culvert work is nearly complete. Restoration will be occurring next week and may need some follow-up completion in the Spring.

**Sanitary Sewer Lining:** This project is almost completed. Currently the manhole covers are being repaired.

**Tennyson Stormwater Management Infrastructure Project:** Work has begun and is anticipated to be completed by mid-November. As always, work is weather dependent.

**East Bayside Sanitary Sewer Relief System:** This project is on schedule. The scope of work includes extending the relief sewer to the intersection of Fairy Chasm Road and Tennyson Drive to address persistent sewer capacity issues in the area.

**Brown Deer Road Sanitary Sewer Infrastructure Study:** The Board of Trustees approved the workplan at the June 23 Board of Trustees meeting. The workplan includes identifying sewer capacity restrictions and developing engineered solutions to address the restrictions in the 8-block area bound by Brown Deer Road, Krause Place, Iroquois Road, and Navajo Road. The scope of work includes creating a computer model of the sewers in the area.

**Public Right-of-way Tree Removal:** Tree removal work is now completed. Stump grinding will occur over the winter, weather permitting.

**3. North Shore Health Department**

No report.

**4. North Shore Fire Department**

No report.

**5. Finance and Administration Committee**

- a. Discussion/action on September 2022 Administrative Services Report.

Administrative Services Director Safstrom provided an overview of the current voting statics for the November 8 General Election. Currently 850 ballots have been mailed and 450 have been returned.

Motion by Trustee Rudman, seconded by Trustee Rosenfeld, to approve the September 2022 Administrative Services Report. Motion carried unanimously.

**6. Board of Zoning Appeals**

No report.

**7. Architectural Review Committee**

No report.

**8. Plan Commission**

No report.

**9. Library Board**

- a. Discussion/action on September 2022 North Shore Library Report.

Village Manager Pederson stated the Library Board met this morning and they approved the 2023 Budget. The Friends of the North Shore Library are holding a book sale.

Motion by Trustee Barth, seconded by Trustee Rudman, to approve the September 2022 North Shore Library Report. Motion carried unanimously.

**VI. VILLAGE PRESIDENT'S REPORT**

President Walny stated he attended an event at the Brown Deer Fire Station to welcome new recruitments as well as celebrate two retirements. President Walny also commended staff on the efforts for clean-up day as well as the efforts for the Village Picnic.

**VII. VILLAGE MANAGER'S REPORT**

Village Manager Pederson stated Port Washington Road is set to close on Friday evening between Fairy Chasm and County Line Road. I-43 will also be closed this evening. There is a watermain break in the North Shore East Subdivision on Fairway Drive. Approximately 97 homes are affected. Mequon Water Utility will coordinate the efforts to fix the break.

Manager Pederson gave a brief overview of the 2022 Beer Garden Series. The dates for 2023 are set and there will be three winter beer garden dates. Information will be sent to the Board soon.

The November Village Board meeting will have a review of a waste contract as the current contract with Waste Management has expired and they do not wish to continue at the current rates. It is anticipated there will be a large increase in costs for both garbage and recycling disposal.

**VIII. VILLAGE ATTORNEY'S REPORT**

No report.

**IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

**X. MOTION TO ADJOURN TO CLOSED SESSION**

Motion by Trustee Barth, seconded by Trustee Levins, to convene to closed session pursuant to Section 19.85 (1) (f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (Potential Notice of Claim). Motion carried unanimously.

A closed session of approximately 16 minutes was held where the Village Board discussed potential notice of claim.

Motion by President Walny, seconded by Trustee Barth, to reconvene to open session and regular order of business. Motion carried unanimously.

**XI. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)**

A. Action on items in closed session.

Motion by President Walny, seconded by Trustee Barth, to authorize Village Manager Pederson to retain Attorney John Fuchs for the matter that was discussed in closed session. Motion carried unanimously.

**XII. ADJOURNMENT**

Motion by Trustee Rosenfeld, seconded by Trustee Rudman, to adjourn the meeting at 6:33 p.m. Motion carried unanimously.