



**Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
December 15, 2022
Village Board Room, 6:00pm**

**BOARD OF TRUSTEES
Meeting Minutes**

I. CALL TO ORDER AND ROLL CALL

President Walny called the meeting to order at 6:00 pm.

ROLL CALL

President: Eido Walny
Trustees: Mike Barth
Elizabeth Levins
Dan Rosenfeld - Excused
Bob Rudman
Margaret Zitzer
Darren Fisher

Also Present: Village Manager Andy Pederson
Administrative Services Director Rachel A. Safstrom
Village Attorney Chris Jaekels
Public Works Operations Superintendent Shane Albers
Police Chief Thomas Liebenthal
Communications Center Director Liane Scharnott
Communications Center Deputy Director Mandy Majors
Deputy Clerk/Treasurer Madeline Moltzan
Village Attorney Chris Jaekels
Village Engineer Brandon Flunker
Police Lieutenant Gina Kleeba
North Shore Fire Chief Robert Whitaker
North Shore Health Department Director Becky Rowland
Police Officer Frankie Russel Jr.
Police Officer Cory Fuller
North Shore Library Director Rhonda Gould
25 Audience members

II. PLEDGE OF ALLEGIANCE

III. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

IV. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Summary of Claims for November 10, 2022 through December 5, 2022 in the amount of \$481,024.54.
2. November 2022 Financial Statement.
3. Board of Trustees meeting minutes, November 17, 2022.
4. November 2022 Community Impact Report.
5. Finance & Administration Committee meeting minutes for November 10, 2021, February 9, 2022, and June 20, 2022.
6. Public Works Committee meeting minutes for June 2, 2022.
7. Public Safety Committee meeting minutes for April 20, 2022.
8. Amend the zoning of Tax Key 0239988001 located at 614 W. Brown Deer Road from "D" Business District to Planned Unit Development District Number One (PUDD1).
9. Resolution 22-27, Resolution to Vacate and Discontinue Certain Portions of Glencoe Place In The Village of Bayside.
10. Certified Survey Map for part of vacated W. Glencoe Place and lands located in the Southeast ¼ of the Southwest ¼ and the Southwest ¼ of the Southeast ¼ of Section 5, Township 8 North, Range 22 East, in the Village of Bayside, Milwaukee County, Wisconsin, formerly Tax Keys 0229970000, 0229984000, 0229985002, 0239988001, 0239990002, 0229990020, and Outlet 1 of West Glencoe Place.
11. Resolution 22-28, A Resolution to Amend the 2022 Annual Program Budget.

Motion by Trustee Fisher, seconded by Trustee Zitzer, to approve: Summary of Claims for November 10, 2022 through December 5, 2022 in the amount of \$481,024.54; November 2022 Financial Statement; Board of Trustees meeting minutes, November 17, 2022; November 2022 Community Impact Report; Finance & Administration Committee meeting minutes for November 10, 2021, February 9, 2022, and June 20, 2022; Public Works Committee meeting minutes for June 2, 2022; Public Safety Committee meeting minutes for April 20, 2022; Amend the zoning of Tax Key 0239988001 located at 614 W. Brown Deer Road from "D" Business District to Planned Unit Development District Number One (PUDD1); Resolution 22-27, Resolution to Vacate and Discontinue Certain Portions of Glencoe Place In The Village of Bayside; Certified Survey Map for part of vacated W. Glencoe Place and lands located in the Southeast ¼ of the Southwest ¼ and the Southwest ¼ of the Southeast ¼ of Section 5, Township 8 North, Range 22 East, in the Village of Bayside, Milwaukee County, Wisconsin, formerly Tax Keys 0229970000,

0229984000, 0229985002, 0239988001, 0239990002, 0229990020, and Outlet 1 of West Glencoe Place; and Resolution 22-28, A Resolution to Amend the 2022 Annual Program Budget. Motion carried unanimously.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

- a. Swearing In of Police Officer Frankie Russell Jr.

Chief Liebenthal introduced Frankie Russell Jr., who joined the Bayside Police Department on Wednesday, December 7. Officer Russell has prior experience in criminal justice as a Correctional Officer for Racine County and as a Police Officer for the Village of Sturtevant.

Administrative Services Director Rachel Safstrom administered the oath of office. Chief Liebenthal spoke on Officer Russell's qualifications and achievements.

- b. Discussion/action on A Proclamation Recognizing the Exemplary Service of Bayside Communications Telecommunicator, Paige Moss.

Trustee Zitzer recited the proclamation, stating Bayside Communications Center Dispatcher, Paige Moss, responded quickly and diligently to initiate the Emergency Medical Dispatching Protocol Instruction to provide lifesaving instruction to the caller who assisted a patient in cardiac distress.

Village Manager Pederson added that this possible due to the recently implemented Emergency Medical Dispatch (EMD).

Motion by Trustee Barth, seconded by Trustee Fisher, to approve the Proclamation Recognizing the Exemplary Service of Bayside Communications Telecommunicator, Paige Moss. Motion carried unanimously.

- c. Discussion/action on November 2022 Communications Center Report.

Communications Center Director Liane Scharnott provided an overview of the November 2022 Communications Center Report. Of significant note, active threat training was conducted in-house, in preparation for a large-scale North Shore training in 2023. Active Threat Training is also in the planning stages.

Motion by Trustee Barth, seconded by Trustee Fisher, to approve the November 2022 Communications Center Report. Motion carried unanimously.

- d. Discussion/action on November 2022 Police Department Report.

Police Chief Liebenthal provided an overview of the November 2022 Police Department Report. Of significant note, Officers Bunting and Dills are now Field Training Officers for the Department. Police Officer Bell also finished field training on November 20.

Motion by Trustee Levins, seconded by Trustee Fisher, to approve the November 2022 Police Department Report. Motion carried unanimously.

2. Public Works Committee

- a. Discussion/action on November 2022 Department of Public Works Report.

Public Works Operations Superintendent Shane Albers provided an overview of the November 2022 Department of Public Works Report. Of significant note, the new fuel management system was activated for the Village and North Shore Fire Department vehicles. Operations Superintendent Albers also indicated that loose leaf collection had been completed for the year.

Motion by Trustee Levins, seconded by Trustee Fisher, to approve the November 2022 Department of Public Works Report. Motion carried unanimously.

- b. Discussion/update on 2022 Capital Projects.

Operations Superintendent Shane Albers provided a status overview of the 2022 Capital Projects.

Sanitary Sewer Lining: This project is near completed. As the remaining manholes are being repaired.

Tennyson Stormwater Management Infrastructure Project: Work is near completion with punch list items remaining for spring.

East Bayside Sanitary Sewer Relief System: The Village Engineer is currently completing their analysis of the work.

Brown Deer Road Sanitary Sewer Infrastructure Study: The Board of Trustees approved the workplan at the June 23 Board of Trustees meeting. The workplan includes identifying sewer capacity restrictions and developing engineered solutions to address the restrictions in the 8- block area bound by Brown Deer Road, Krause Place, Iroquois Road, and Navajo Road. The scope of work includes creating a computer model of the sewers in the area. The Village Engineer is currently completing their analysis.

Public Right-of-way Tree Removal: Tree removal work, with the exception of a few contracted trees, is now completed. Stump grinding will occur over the winter, weather permitting.

3. North Shore Health Department

- a. Discussion/action on Agreement for Public Health Services.

North Shore Health Department Becky Rowland stated the revised North Shore Health Department Agreement in part addresses the consolidation of the current Brown Deer and Shorewood Health Department locations into one Glendale location as part of the larger North Shore Fire Station project in Glendale. The updated agreement revises the funding formula and is primarily net neutral in cost for Bayside.

Attorney Jaekels stated he has reviewed the agreement and Manager Pederson stated that the agreement would be beneficial to the Village.

Motion by Trustee Zitzer, seconded by Trustee Fisher, to approve the Agreement for Public Health Services. Motion carried unanimously.

4. North Shore Fire Department

- a. Discussion/action on Resolution 22-29, Resolution Confirming Obligation to Contribute to North Shore Fire Department's Budget to Pay Debt Service on Bonds Issued by the City of Glendale on Behalf of the North Shore Fire Department.

Chief Whitaker spoke on Resolution 22-29 identifying the upcoming process and timeline for completion of the remodeled station.

Motion by Trustee Levins, seconded by Trustee Barth, to approve Resolution 22-29, Resolution Confirming Obligation to Contribute to North Shore Fire Department's Budget to Pay Debt Service on Bonds Issued by the City of Glendale on Behalf of the North Shore Fire Department. Motion carried unanimously by roll call vote.

- b. Discussion/action on Resolution 22-30, A Resolution Approving a "Single or Multi-Year Capital" Budget for Glendale Station 82 Project.

The Resolution addresses the remodel of Glendale Fire Station that has been in the planning since 2016 as part of the North Shore Fire Department's Long-Range Planning Committee. The Fire Department Board of Directors has recommended the resolutions back to the seven communities and each community needs to adopt the resolutions in order to move forward. The anticipated costs of both the North Shore Fire Department and North Shore Health Department have been planned and incorporated into the Village's Long-Term Financial Plan. If approved, the City of Glendale will be conducting the proposed financing.

Motion by Trustee Barth, seconded by Trustee Zitzer, to Resolution 22-30, A Resolution Approving a "Single or Multi-Year Capital" Budget for Glendale Station 82 Project. Motion carried unanimously.

5. Finance and Administration Committee

- a. Discussion/action on November 2022 Administrative Services Report.

Administrative Services Director Safstrom provided an overview of the November 2022 Administrative Services Report. Of significant note, the 2022 General Election was held with a 77% voter turnout.

Motion by Trustee Levins, seconded by Trustee Zitzer, to approve the November 2022 Administrative Services Report. Motion carried unanimously.

6. Board of Zoning Appeals

No report.

7. Architectural Review Committee

No report.

8. Plan Commission

- a. **Discussion/action on OneNorth “Building C” site and building plan on lot 1 of proposed Certified Survey Map.**

Chad Griswald from Rinka, gave a presentation on the architecture, and building materials for the presentation. Discussion Occurred on the size of units, and how the development would fit with the character of the Village.

Trustee Levins expressed concern with the architecture of the facility and indicated the design was tacky. President Walny, Trustee Zitzer, Trustee Barth, and Trustee Fisher applauded the design.

Motion by Trustee Barth, seconded by Trustee Fisher, to approve OneNorth “Building C” site and building plan on lot 1 of proposed Certified Survey Map. Motion carried 5-1, Trustee Levins dissenting.

- b. **Discussion/action on Library/Apartment/Small Scale Retail Building Development Public Improvement Agreement on lot 1 of proposed Certified Survey Map.**

Attorney Jaekels reviewed the agreements presented. The Plan Commission unanimously recommended the agreements be passed by the Village Board.

Motion by Trustee Zitzer, seconded by Trustee Fisher, to approve Library/Apartment/Small Scale Retail Building Development Public Improvement Agreement on lot 1 of proposed Certified Survey Map. Motion carried 5-1, Trustee Levins dissenting.

c. Discussion/action on Site Development Phase Public Improvement Agreement.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve Site Development Phase Public Improvement Agreement. Motion carried 5-1, Trustee Levins dissenting.

9. Library Board

No Report.

VI. VILLAGE PRESIDENT'S REPORT

No Report.

VII. VILLAGE MANAGER'S REPORT

Manager Pederson provided an update on the MMSD sewer reconstruction project on Brown Deer Road.

VILLAGE ATTORNEY'S REPORT

No Report.

VIII. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

No Report.

IX. MOTION TO ADJOURN TO CLOSED SESSION

Motion by Trustee Barth, seconded by Trustee Zitzer, to convene to Closed Session pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session. (Dispatching Services) (Teamsters 200 – Police Union) and Section 19.85 (1) (f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (Notice of Potential Claim). Motion carried unanimously.

A closed session of approximately 57 minutes was conducted where the Village Board discussed dispatching services, Police Union contract and potential notice of claim.

X. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

Motion by Trustee Barth, seconded by Trustee Zitzer, to re-convene to open session and regular order of business. Motion carried unanimously.

A. Action on items in closed session.

Motion by Trustee Zitzer, seconded by Trustee Fisher, to authorize the Village Manager to execute the side letter discussed upon ratification from the Police Union. Motion carried unanimously.

XI. ADJOURNMENT

Motion by Trustee Fisher, seconded by Trustee Rudman, to adjourn the meeting at 7:44 p.m. Motion carried unanimously.