



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
September 22, 2022
Village Board Room, 6:00pm

**BOARD OF TRUSTEES
Meeting Minutes**

I. CALL TO ORDER AND ROLL CALL

President Walny called the meeting to order at 6:00 pm.

ROLL CALL

President: Eido Walny
Trustees: Mike Barth
Elizabeth Levins
Dan Rosenfeld
Bob Rudman
Margaret Zitzer
Darren Fisher - Excused

Also Present: Village Manager Andy Pederson
Administrative Services Director Rachel A. Safstrom
Assistant to the Village Manager Leah Hofer
Deputy Clerk/Treasurer Madeline Moltzan
Village Attorney Chris Jaekels
Operations Superintendent Shane Albers
Police Chief Thomas Liebenthal
Communications Center Director Liane Scharnott
Communications Center Deputy Director Mandy Majors
Police Officer Zachary Bell
12 Audience members

II. PLEDGE OF ALLEGIANCE

III. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

IV. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Summary of Claims for August 11, 2022 through September 14, 2022 in the

- amount of \$359,715.
- 2. August 2022 Financial Statement.
- 3. Board of Trustees meeting minutes, August 11, 2022.
- 4. August 2022 Community Impact Report.
- 5. Right-of-way License Agreement with 8580 N Fielding Road.
- 6. Raze/repair order for 9121 N. Tennyson Drive.
- 7. Purchase of 2023 Ford Police Interceptor Utility AWD.
- 8. Grant award from Wisconsin DATCP for Household Hazardous Waste Clean Sweep Program in the amount of \$6,000.
- 9. Grant award from Wisconsin DATCP for Rx Allocation Clean Sweep Program in the amount of \$3,100.
- 10. Resolution 22-17, A Resolution to Amend the 2022 Annual Program Budget.
- 11. Resolution 22-18, A Resolution Authorizing the Village of Bayside to file the Urban Forestry Grant Application.
- 12. Proclamation Honoring Chief Douglas Larsson for 48 Years of Law Enforcement Service.
- 13. Proclamation Honoring Bryan Herbst for 34 Years of Service.
- 14. State of Wisconsin Department of Military Affairs Public Safety Answering Point NextGen9-1-1 Services Wisconsin Participation Agreement.

Motion by Trustee Barth, seconded by Trustee Zitzer to approve: Summary of Claims for August 11, 2022 through September 14, 2022 in the amount of \$359,715; August 2022 Financial Statement; Board of Trustees meeting minutes, August 11, 2022; August 2022 Community Impact Report; Right-of-way License Agreement with 8580 N Fielding Road; Raze/repair order for 9121 N. Tennyson Drive; Purchase of 2023 Ford Police Interceptor Utility AWD; Grant award from Wisconsin DATCP for Household Hazardous Waste Clean Sweep Program in the amount of \$6,000; Grant award from Wisconsin DATCP for Rx Allocation Clean Sweep Program in the amount of \$3,100; Resolution 22-17, A Resolution to Amend the 2022 Annual Program Budget; Resolution 22-18, A Resolution Authorizing the Village of Bayside to file the Urban Forestry Grant Application; Proclamation Honoring Chief Douglas Larsson for 48 Years of Law Enforcement Service; Proclamation Honoring Bryan Herbst for 34 Years of Service; and State of Wisconsin Department of Military Affairs Public Safety Answering Point NextGen9-1-1 Services Wisconsin Participation agreement. Motion carried unanimously by roll call vote.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

- a. Swearing In of Police Officer Zachary Bell.

Zachary Bell joined the Bayside Police Department on Tuesday, September 6. Officer Bell completed the Police Academy through Milwaukee Area Technical College. He also has prior law enforcement experience with the City of Kenosha Police Department. Administrative Services Director Safstrom gave the oath to the new Police Officer Zachary Bell.

- b. Discussion/action on Proclamation Recognizing Bayside Communication Center Telecommunicator Jordan Trevisan for Life Saving Efforts.

On July 27, 2022, Bayside Communication Center Telecommunicator Jordan Trevisan answered a call of a 2-year-old who was not breathing and did not have a pulse after a near-drowning experience. Due to Jordan's immediate action and recognizing the severity of the medical emergency, the 2-year-old's life was saved.

Motion by Trustee Barth, seconded by Trustee Rudman, to approve the Proclamation Recognizing Bayside Communication Center Telecommunicator Jordan Trevisan for Life Saving Efforts. Motion carried unanimously.

- c. Discussion/action on August 2022 Communications Center Report.

Communications Center Director Liane Scharnott provided an overview of the August 2022 Communications Center Report. Of significant note, the Center has been training and preparing the Emergency Medical Dispatching system that went live on September 21, 2022.

Motion by Trustee Barth, seconded by Trustee Rudman to approve the August 2022 Communications Center Report. Motion carried unanimously.

- d. Discussion/action on August 2022 Police Department Report.

Police Chief Liebenthal provided an overview of the August 2022 Police Department Report. Of significant note, Police Officer Cranny completed his field training and has been assigned to midnight shift, and Police Officer Metanova has accepted a position with the Federal Bureau of Investigation.

Motion by Trustee Rudman, seconded by Trustee Barth to approve the August 2022 Police Department Report. Motion carried unanimously.

2. Public Works Committee

- a. Discussion/action on August 2022 Department of Public Works Report.

Operations Superintendent Shane Albers provided an overview of the August 2022 Department of Public Works Report. He spoke on the stormwater/culvert project. There have been about 5,000 feet of ditching completed and 20 culverts replaced.

Motion by Trustee Barth, seconded by Zitzer, to approve the August 2022 Department of Public Works Report. Motion carried unanimously.

- b. Discussion/action on Green Solutions Funding Agreement G980005P111: Bayside Village Hall Bioswale.

Village Manager Pederson introduced Green Solutions Funding Agreement G980005P111: Bayside Village Hall Bioswale. The agreement outlines a green infrastructure project between the Village and Milwaukee Metropolitan Sewerage District to clean the ditch along the west side of the Village Hall property from the Public Works building to Fairy Chasm Road and construct a bioswale in the area. This item was previously budgeted and will now be funded through a grant in the amount of \$98,637.

Motion by Trustee Barth, seconded by Trustee Levins, to approve the Green Solutions Funding Agreement G980005P111: Bayside Village Hall Bioswale. Motion carried unanimously.

- a. Discussion/update on 2022 Capital Projects.

Operations Superintendent Shane Albers provided a status overview of the 2022 Capital Projects.

2022 Stormwater and Road Project: The crew began marking and cutting driveway and cross culverts the week of July 11. Ditching and driveway culvert work began the week of July 18. The crew removed driveway approaches and built ramps for residents the week of July 25. The crew will continue to perform culvert replacements and ditching through the end of September. Milling and repaving is scheduled to start October 3. As always, work is weather dependent.

Sanitary Sewer Lining: Cleaning and televising began the week of August 29. Lining work began the week of September 12. There are approximately 10,000 feet of main line and approximately 60 manholes.

Tennyson Stormwater Management Infrastructure Project: The bid opening was held and was approved by the Board of Trustees at the August 18 Board of Trustees meeting. Site preparation will begin September 22 with road work starting around September 29. Work will continue through October and be completed by mid-November. As always, work is weather dependent.

East Bayside Sanitary Sewer Relief System: The Board of Trustees approved the design and construction services proposal at the June 23 Board of Trustees meeting. The scope of work includes extending the relief sewer to the intersection of Fairy Chasm Road and Tennyson Drive to address persistent sewer capacity issues in the area.

Brown Deer Road Sanitary Sewer Infrastructure Study: The Board of Trustees approved the workplan at the June 23 Board of Trustees meeting. The workplan includes identifying sewer capacity restrictions and developing engineered solutions to address the restrictions in the 8-block area bound by Brown Deer Road, Krause Place, Iroquois Road, and Navajo Road. The scope of work includes creating a computer model of the sewers in the area.

Public Right-of-way Tree Removal: The Village has contracted with Wallace Tree and Landscape, Inc. to remove an additional 108 trees within public right-of-way that have a yellow ribbon around them. Roughly half of the trees have been removed and the contractor is back in the Village to remove the second half. The project should be complete by the end of next week. Discussion occurred on the Adopt-A-Tree program and right of way trees.

3. North Shore Health Department

No report.

4. North Shore Fire Department

- a. Discussion/action on Resolution 22-19, A Resolution Approving the 2023 North Shore Fire Department Fees for Service Schedule.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve Resolution 22-19, A Resolution Approving the 2023 North Shore Fire Department Fees for Service Schedule. Motion carried unanimously.

- b. Discussion/action on Resolution 22-20, In the Matter of Authorizing an Exception to the Levy Limits for Charges for the North Shore Fire Department Pursuant to 2005 Wisconsin Act 484.

Motion by Trustee Bath, seconded by Trustee Zitzer, to Authorize an Exception to the Levy Limits for Charges for the North Shore Fire Department Pursuant to 2005 Wisconsin Act 484.

5. Finance and Administration Committee

- a. Discussion/action on August 2022 Administrative Services Report.

Administrative Services Director Safstrom provided an overview of the August 2022 Administrative Services Report. The Partisan Primary Election was held with a 45.15% voter turnout and 52 new registered voters.

Motion by Trustee Rudman, seconded by Trustee Zitzer, to approve the August 2022 Administrative Services Report. Motion carried unanimously.

- b. Resolution 22-21, Resolution Authorizing the Partial Redemption of Special Assessment B Bonds, Series 2013A Dated May 16, 2013 and Special Assessment B Bonds, Series 2015A Dated May 7, 2015.

Village Manager Pederson provided a brief overview of Resolution 22-21, Resolution Authorizing the Partial Redemption of Special Assessment B Bonds, Series 2013A Dated May 16, 2013 and Special Assessment B Bonds, Series 2015A Dated May 7, 2015. This resolution is in regard to the pre-payment by property owners for the municipal water projects in 2013 and 2015. The resolution requires the Village Board to approve this in order for the bond holders to be repaid based on monies that have been received from property owners for the pre-payments.

Motion by Trustee Levins, seconded by Trustee Zitzer, to approve Resolution 22-21, Resolution Authorizing the Partial Redemption of Special Assessment B Bonds, Series 2013A Dated May 16, 2013 and Special Assessment B Bonds, Series 2015A Dated May 7, 2015. Motion carried unanimously.

- c. Discussion/action on Information Technology Services Agreement with Village of Brown Deer.

Village Manager Pederson outlined the Information Technology services the Bayside IT Department will provide to the Village of Brown Deer for a 3-year contract. The agreement outlines 1,040 hours of work annually with additional payment for any amount of hours over 1,040 hours. Discussion occurred over whether the Village has compacity to take on more work, and on travel expenses for IT employees.

Motion by Trustee Zitzer, seconded by Trustee Rudman, to approve the Information Technology Services Agreement with Village of Brown Deer. Motion carried unanimously.

- d. Discussion/action on Information Technology Services Agreement with Village of Shorewood.

Village Manager Pederson reviewed the Information Technology Services Agreement with Village of Shorewood. The agreement is for full-time Information Technology service provided by the Bayside IT Department to the Village of Shorewood for a 3-year contract with a 2-year renewal beginning January 1, 2023. Discussion occurred on preparedness for cyber emergencies.

Motion by Trustee Zitzer, seconded by Trustee Rudman, to approve the Information Technology Services Agreement with Village of Shorewood. Motion carried unanimously.

6. Board of Zoning Appeals

- a. Discussion/action on the request for a special exception by Katie and Derreck Rose for a fence at the property located at 824 E Hermitage Rd, contrary to Section 104-125(c).

Motion by Trustee Zitzer, seconded by Trustee Barth to approve the request for a special exception by Katie and Derreck Rose for a fence at the property located at 824 E Hermitage Rd, contrary to Section 104-125(c). Motion carried unanimously.

- b. Discussion/action on the request for a special exception by Colin and Jenny White for a fence at the property located at 1400 E Bay Point Rd, contrary to Section 104-125(j).

Village President Eido Walny introduced the request for a special exception by Colin and Jenny White for a fence at the property located at 1400 E Bay Point Rd, contrary to Section 104-125(j). Discussion occurred over the color of the granite, and how it would fit with the character of the Village.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the request for a special exception by Colin and Jenny White for a fence at the property located at 1400 E Bay Point Rd, contrary to Section 104-125(j). Motion carried 5-1 (Trustee Levins – Nay).

- c. Discussion/action on the request for a special exception by Kathleen and Thomas Roozen for a fence at the property located at 9126 N Meadowlark Ln, contrary to Section 104-125(k).

No action at this time as the Board of Zoning Appeals tabled the request for a special exception by Kathleen and Thomas Roozen for a fence at the property located at 9126 N Meadowlark Ln, contrary to Section 104-125(k) for 30 days.

7. Architectural Review Committee

No report.

8. Plan Commission

No report.

9. Library Board

- a. Discussion/action on August 2022 North Shore Library Report.

Trustee Zitzer provided an update on various items for the North Shore Library highlighting the Sunday hours and the book sale scheduled in October.

VI. VILLAGE PRESIDENT'S REPORT

President Eido Walny thanked staff and volunteers for the work to date on Fall Fest.

VII. VILLAGE MANAGER'S REPORT

Village Manager Andy Pederson spoke on what will be at Fall Fest and the work being done to prepare.

VIII. VILLAGE ATTORNEY'S REPORT

No report.

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

X. ADJOURNMENT

Motion by Trustee Barth, seconded by Trustee Zitzer, to adjourn the meeting at 6:35 p.m. Motion carried unanimously.