



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
December 15, 2022
Village Board Room, 6:00pm

SUPPLEMENTAL AGENDA NOTES

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PUBLIC HEARING

- A. Public Hearing on Discontinuance and Vacation for a Portion of West Glencoe Place.**

IV. CITIZENS AND DELEGATIONS

V. CONSENT AGENDA

A. Approval of:

- 1. Summary of Claims for November 10, 2022 through December 5, 2022 in the amount of \$481,024.54.**
- 2. November 2022 Financial Statement.**

Included in the packet is the November 2022 Financial Statement. Revenues and expenditures are on track year-to-date. **Approval is recommended.**

- 3. Board of Trustees meeting minutes, November 17, 2022.**
- 4. November 2022 Community Impact Report.**

Included in the packet is the November 2022 Community Impact Report. Of significant note, building permits year-to-date have exceeded 600, an 88% increase compared to 2021.

Approval is recommended.

- 5. Finance & Administration Committee meeting minutes for November 10, 2021, February 9, 2022, and June 20, 2022.**
- 6. Public Works Committee meeting minutes for June 2, 2022.**
- 7. Public Safety Committee meeting minutes for April 20, 2022.**

Items 5-7 are housekeeping measures. **Approval is recommended.**

- 8. Amend the zoning of Tax Key 0239988001 located at 614 W. Brown Deer Road from "D" Business District to Planned Unit Development District Number One (PUDD1).**

The applicant has requested a zoning map amendment to change the zoning of Tax Key No. 0239988001 located at 614 W. Brown Deer Road from "D" Business District to Planned Unit

Development District Number One (PUDD 1). Due to Interstate 43 reconstruction, this property will become functionally obsolete. As part of the I-43 project, the Brown Deer Road access to the property will be removed and only current adjacent landowners would have access to the property.

Village Planner Jackie Mich of Vandewalle and Associates reviewed the proposal and determined it is consistent with the "Planned Mixed Use" land use category recommended by the Future Land Use Map. **Approval is recommended.**

9. Resolution 22-27, Resolution to Vacate and Discontinue Certain Portions of Glencoe Place In The Village of Bayside.

The included resolution proposes to vacate the existing portion of Glencoe Place west of Port Washington Road to the adjacent landowners. Vacation of the right-of-way would require adjacent landowners to reconstruct and maintain the road, both capital and operationally. **Approval is recommended.**

10. Certified Survey Map for part of vacated W. Glencoe Place and lands located in the Southeast 1/4 of the Southwest 1/4 and the Southwest 1/4 of the Southeast 1/4 of Section 5, Township 8 North, Range 22 East, in the Village of Bayside, Milwaukee County, Wisconsin, formerly Tax Keys 0229970000, 0229984000, 0229985002, 0239988001, 0239990002, 0229990020, and Outlet 1 of West Glencoe Place.

The proposed Certified Survey Map combines six parcels which are currently configured in a hap-hazard fashion into two functional properties.

Items 8-10 were reviewed and unanimously recommended by the Plan Commission on November 30, 2022. **Approval is recommended.**

11. Resolution 22-28, A Resolution to Amend the 2022 Annual Program Budget.

The proposed amendment is necessary to reflect fiscal year-end housekeeping amendments and addresses inflation related to fuel, overtime in the dispatch center and police department due to staffing vacancies, grants, and Milwaukee Metropolitan Sewerage District usage charges. The 2022 budget remains balanced. **Approval is recommended.**

VI. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee
a. Swearing In of Police Officer Frankie Russell Jr.

Frankie Russell Jr. joined the Bayside Police Department on Wednesday, December 7. Officer Russell has prior experience in criminal justice as a Correctional Officer for Racine County and as a Police Officer for the Village of Sturtevant. Welcome Officer Russell!

b. Discussion/action on A Proclamation Recognizing the Exemplary Service of Bayside Communications Telecommunicator, Paige Moss.

Bayside Communications Center Dispatcher, Paige Moss, responded quickly and diligently to initiate the Emergency Medical Dispatching Protocol Instruction to provide lifesaving instruction

to the caller who assisted a patient in cardiac distress. **Approval is recommended.**

c. Discussion/action on November 2022 Communications Center Report.

Included in the packet is the November 2022 Communications Center Report. Of significant note, active threat training was conducted in-house, in preparation for a large-scale North Shore training in 2023. **Approval is recommended.**

d. Discussion/action on November 2022 Police Department Report.

Included in the packet is the November 2022 Police Department Report. Of significant note, Officers Bunting and Dills are now Field Training Officers for the Department. **Approval is recommended.**

2. Public Works Committee

a. Discussion/action on November 2022 Department of Public Works Report.

Included in the packet is the November 2022 Department of Public Works Report. Of significant note, the new fuel management system was activated for the Village and North Shore Fire Department vehicles. **Approval is recommended.**

b. Discussion/update on 2022 Capital Projects.

Sanitary Sewer Lining: Lining 10,000 feet of main line sanitary sewer is complete and the repair of approximately 60 manholes is near completion.

Tennyson Stormwater Management Infrastructure Project: The project is near completion. Outstanding punch list items are being addressed. The project will be completed with Spring restoration of disturbed areas.

East Bayside Sanitary Sewer Relief System: The Board of Trustees approved the design and construction services proposal at the June 23 Board of Trustees meeting. The scope of work includes extending the relief sewer to the intersection of Fairy Chasm Road and Tennyson drive to address persistent sewer capacity issues in the area. The project is currently being engineered and is anticipated to be bid in early 2023.

Brown Deer Road Sanitary Sewer Infrastructure Study: The Board of Trustees approved the workplan at the June 23 Board of Trustees meeting. The workplan includes identifying sewer capacity restrictions and developing engineered solutions to address the restrictions in the 8-block area bound by Brown Deer Road, Krause Place, Iroquois Road, and Navajo Road. The scope of work includes creating a computer model of the sewers in the area.

Public Right-of-way Tree Removal: The contractor has 6 remaining trees for removal. The contractor has been contacted and will come back to complete the removal. The Village DPW is currently stump grinding and will continue over the winter, weather permitting.

3. North Shore Health Department

a. Discussion/action on Agreement for Public Health Services.

Included in the packet is a memorandum from Health Director, Becky Rowland. This Agreement in part addresses the consolidation of the current Brown Deer and Shorewood Health Department locations into one Glendale location as part of the larger North Shore Fire Station

project in Glendale. The updated agreement revises the funding formula and is primarily net neutral in cost for Bayside. **Approval is recommended.**

- 4. North Shore Fire Department**
 - a. Discussion/action on Resolution 22-29, Resolution Confirming Obligation to Contribute to North Shore Fire Department's Budget to Pay Debt Service on Bonds Issued by the City of Glendale on Behalf of the North Shore Fire Department.**
 - b. Discussion/action on Resolution 22-30, A Resolution Approving a "Single or Multi-Year Capital" Budget for Glendale Station 82 Project.**

Attached are memorandums from Fire Chief Robert Whitaker regarding the reconstruction of the North Shore Fire Station in Glendale. The Resolutions address the remodel of Glendale Fire Station that has been in the planning since 2016 as part of the North Shore Fire Department's Long-Range Planning Committee. The Fire Department Board of Directors has recommended the resolutions back to the seven communities and each community needs to adopt the resolutions in order to move forward. The anticipated costs of both the North Shore Fire Department and North Shore Health Department have been planned and incorporated into the Village's Long-Term Financial Plan. If approved, the City of Glendale will be conducting the proposed financing. **Approval is recommended.**

- 5. Finance and Administration Committee**
 - a. Discussion/action on November 2022 Administrative Services Report.**

Included in the packet is the November 2022 Administrative Services Report. Of significant note, the 2022 General Election was held with a 77% voter turnout. **Approval is recommended.**

- 6. Board of Zoning Appeals**
- 7. Architectural Review Committee**
- 8. Plan Commission**
 - a. Discussion/action on OneNorth "Building C" site and building plan on lot 1 of proposed Certified Survey Map.**

Included in the packet is the OneNorth "Building C" site and building plan. Proposed uses of "Building C" would include the North Shore Library, residential units, and a small amount a retail.

- b. Discussion/action on Library/Apartment/Small Scale Retail Building Development Public Improvement Agreement on lot 1 of proposed Certified Survey Map.**
- c. Discussion/action on Site Development Phase Public Improvement Agreement.**

The attached agreements outline the necessary review processes, and developer responsibilities, and applicable regulatory requirements. The agreements were previously approved by the Village Board and now come before the Village Board for final review.

Items 8a.-c. were reviewed and recommended unanimously by the Plan Commission on

November 30, 2022. **Approval is recommended.**

- 9. Library Board**
 - a. Discussion/action on November 2022 North Shore Library Report.**

VII. VILLAGE PRESIDENT'S REPORT

VIII. VILLAGE MANAGER'S REPORT

IX. VILLAGE ATTORNEY'S REPORT

X. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

XI. MOTION TO ADJOURN TO CLOSED SESSION

- A.** Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session. (Dispatching Services) (Teamsters 200 – Police Union)
- B.** Pursuant to Section 19.85 (1) (f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (Notice of Potential Claim)

XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

- A.** Action on items in closed session.

XIII. ADJOURNMENT