



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
February 9, 2023
Village Board Room, 6:00pm

**BOARD OF TRUSTEES
Meeting Minutes**

I. CALL TO ORDER AND ROLL CALL

President Walny called the meeting to order at 6:00 pm.

ROLL CALL

President: Eido Walny
Trustees: Mike Barth
Elizabeth Levins
Dan Rosenfeld - Excused
Bob Rudman
Margaret Zitzer
Darren Fisher

Also Present: Village Manager Andy Pederson
Administrative Services Director Rachel A. Safstrom
Assistant to the Village Manager Leah Hofer
Village Attorney Chris Jaekels
Operations Superintendent Shane Albers
Police Chief Thomas Liebenthal
Communications Center Director Liane Scharnott
Director of Information Technology Rich Foscatto
Communications Center Deputy Director Mandy Majors
Deputy Clerk/Treasurer Madeline Moltzan
North Shore Fire Chief Robert Whitaker
19 Audience members

II. PLEDGE OF ALLEGIANCE

III. CITIZENS AND DELEGATIONS

None.

IV. CONSENT AGENDA

A. Approval of:

1. January 2023 Financial Statement.
2. Board of Trustees meeting minutes, December 15, 2022.
3. Summary of Disbursements for December 5, 2022 through February 2, 2023 in the amount of \$1,601,884.32.
4. 2023 Adopt-A-Tree Program.
5. December 2022 Communications Center, Police Department, Department of Public Works, Community Impact, and Administrative Services Reports.

6. January 2023 Communications Center, Police Department, and Community Impact Reports.
7. Agreement for the Operation of the North Shore Municipal Court.
8. Purchase of 100 garbage carts from Toter, Inc.
9. Resolution 23-01, A Resolution Proclaiming the Celebration of Arbor Day in the Village of Bayside.
10. Resolution 23-02, A Resolution Proclaiming the Celebration of World Migratory Bird Day in the Village of Bayside.
11. Resolution 23-03, A Resolution to Encourage Bayside Residents to Support the Monarch Butterfly Population within the Village of Bayside.
12. Resolution 23-04, A Resolution Authorizing the Village of Bayside to file the Urban Forestry Grant Application.
13. Resolution 23-05, A Resolution Recognizing May as "No Mow May" and suspending the Enforcement of Municipal Code Section 104-153(c).

Trustee Zitzer requested to amend the December 15 Meeting Minutes, to remove the library report, as there was no report.

Motion by Trustee Barth, seconded by Trustee Zitzer to approve: January 2023 Financial Statement; Board of Trustees meeting minutes as amended, December 15, 2022; Summary of Disbursements for December 5, 2022 through February 2, 2023 in the amount of \$1,601,884.32; 2023 Adopt-A-Tree Program; December 2022 Communications Center, Police Department, Department of Public Works, Community Impact, and Administrative Services Reports; January 2023 Communications Center, Police Department, and Community Impact Reports; Agreement for the Operation of the North Shore Municipal Court; Purchase of 100 garbage carts from Toter, Inc; Resolution 23-01, A Resolution Proclaiming the Celebration of Arbor Day in the Village of Bayside; Resolution 23-02, A Resolution Proclaiming the Celebration of World Migratory Bird Day in the Village of Bayside; Resolution 23-03, A Resolution to Encourage Bayside Residents to Support the Monarch Butterfly Population within the Village of Bayside; Resolution 23-04, A Resolution Authorizing the Village of Bayside to file the Urban Forestry Grant Application; and Resolution 23-05, A Resolution Recognizing May as "No Mow May" and suspending the Enforcement of Municipal Code Section 104-153(c). Motion carried unanimously.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

- a. Presentation/acceptance on 2022 Communications Center Annual Report.

Communications Center Director Liane Scharnott provided an overview of the 2022 Communications Center Annual Report. Emergency Medical Dispatch was deployed, saving at least two lives. The Department is in the midst of upgrades in preparation to deploy Next Gen 911. The Code Red emergency notification system has been implemented. North Shore Technology Services has been working to increase cyber security and stabilize Brown Deer. Discussion occurred over Code Red and emergency notification protocols.

Motion by Trustee Rudman, seconded by Trustee Fisher, to approve the 2022 Communications Center Annual Report. Motion carried unanimously.

- b. Presentation/acceptance on 2022 Police Department Annual Report.

Police Chief Liebenthal provided an overview of the 2022 Police Department Annual Report. Highlights include four new employees, with two officers promoted to Lieutenant. The Department is focusing on community engagement, including events like Coffee with a Cop and myBlue Night Out. There is one hybrid squad car that is performing admirably and the second hybrid squad car expected was delayed to 2023. Two officers have been certified field training officers and the Department is committed to professional development for all officers. Discussion occurred over School Resource Officers and hybrid squad cars.

Motion by Trustee Barth, seconded by Trustee Rudman, to approve the 2022 Police Department Annual Report. Motion carried unanimously.

- c. Presentation/recognition of Mandy Majors for completing the Cities and Villages Mutual Insurance Company Emerging Leadership Program.

Trustee Zitzer presented Communications Center Deputy Director Mandy Majors an award for completing the Cities and Villages Mutual Insurance Company Emerging Leadership Program.

2. Public Works Committee

- a. Discussion/action on January 2023 Department of Public Works Report.

Operations Superintendent Shane Albers provided an overview of the January 2023 Department of Public Works Report. The Department welcomed Municipal Technician Josh Rupnow to the team. The crew began the tree trimming project, which will be the focus through March.

Motion by Trustee Fisher, seconded by Trustee Barth, to approve the January 2023 Department of Public Works Report. Motion carried unanimously.

3. North Shore Health Department

No report.

4. North Shore Fire Department

- a. Presentation/acceptance 2022 North Shore Fire Department Annual Report.

North Shore Fire Department Chief Whitaker presented the 2022 North Shore Fire Department Annual Report. The Department is accredited through the Center for Fire Accreditation International. Calls for service have doubled over the last 25 years. Emergency Medical Dispatch (EMD) was implemented in fall 2022, and about one fifth of calls for service are for patient transport. The Department is focusing on professional development to help with employee retention. Station 82 in Glendale was approved for replacement and will include administrative offices, fleet maintenance facilities, and North Shore Health Department. Discussion occurred on the increasing cost of Fire Trucks, Ambulances, and the accreditation process.

Motion by Trustee Zitzer, seconded by Trustee Barth, to accept the 2022 North Shore Fire Department Annual Report. Motion carried unanimously.

5. Finance and Administration Committee

- a. Discussion/action on January 2023 Administrative Services Report.

Administrative Services Director Safstrom provided an overview of the January 2023 Administrative Services Report. Of significant note, preparation for the Spring Primary Election commenced including poll worker training.

Motion by Trustee Fisher, seconded by Trustee Rudman, to approve the January 2022 Administrative Services Report. Motion carried unanimously.

6. Board of Zoning Appeals

No report.

7. Architectural Review Committee

No report.

8. Plan Commission

No report.

9. Library Board

No report.

VI. VILLAGE PRESIDENT'S REPORT

President Walny reported that he had a meeting with State Representative Deb Andraca. The State is encouraging consolidation and is interested in using Bayside as a model for successful consolidation. Next month, President Walny is meeting with Gwen Moore. He also spoke with Compass Reality, a new business in the One North development who is excited to come to Bayside.

VII. VILLAGE MANAGER'S REPORT

Village Manager Pederson spoke on the State's proposed increase to shared revenue. Bayside receives less shared revenue than received over 20 years ago. The inaugural Citizens Academy was held on February 8.

VIII. VILLAGE ATTORNEY'S REPORT

No report.

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

Trustee Levins began a presentation. Attorney Jaekels, stated that the material brought up was not pertaining to material noticed on the agenda, and an unnoticed topic cannot be discussed.

X. ADJOURNMENT

Motion by Trustee Barth, seconded by Trustee Zitzer, to adjourn the meeting at 6:58 p.m. Motion carried unanimously.

