



Village of Bayside
9075 N Regent Road
Public Works Committee
March 16, 2023
Village Board Room, 5:00pm

PUBLIC WORKS COMMITTEE AGENDA

PLEASE TAKE NOTICE that a meeting of the Village Finance & Administration Committee will be held at Bayside Village Hall, 9075 North Regent Road, Bayside, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. CALL TO ORDER and ROLL CALL**
- II. APPROVAL OF MINUTES**
 - A.** Approval of Public Works Committee meeting minutes, November 1, 2022.
- III. BUSINESS**
 - A.** Discussion/presentation on 2022 Department of Public Works Annual Report.
 - B.** Discussion/recommendation on 2023 Pavement Resurfacing Program bid award.
 - C.** Discussion/recommendation on 2023 DPW Green Swale Project bid award.
- IV. ANY OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE COMMITTEE**
- V. ADJOURNMENT**

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village including in particular the Board of Trustees may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.baysidewi.gov)



Village of Bayside
9075 N Regent Road
Public Works Committee Meeting
November 1, 2022
Village Board Room, 6:00pm

PUBLIC WORKS COMMITTEE MINUTES

I. CALL TO ORDER AND ROLL CALL

Chairperson Rudman called the meeting to order at 6:00pm.

ROLL CALL

Chairperson: Bob Rudman
Trustees: Margaret Zitzer
Elizabeth Levins
Penny Goldman
Indalecio Arteaga-Derenne - Absent

Also Present: Village Manager, Andy Pederson
Administrative Services Director Rachel Safstrom
Assistant to the Village Manager, Leah Hofer
Operations Superintendent, Shane Albers
Trustee Barth

II. BUSINESS

- a. Discussion/recommendation on the 2023 proposed budget.
 - i. General Fund
 - ii. Sanitary Sewer Enterprise Fund
 - iii. Stormwater Utility Fund
 - iv. Public Works Capital Fund

Manager Pederson provided an overview of the 2023 Budget document, reviewing the 2022 accomplishments, 2023 goals, performance measurement program and fiscal analysis. Grant revenue applied for year to date is \$5,582,717 and the amount of received year to date is at \$270,871. The proposed 2023 Budget is in compliance with expenditure restraint restrictions and levy limits. Manager Pederson stated the overall property tax levy was proposed to increase by 2.68% from 2021. The full tax levy increase is \$125,245. A portion of the allowable increase is due to the provision allowing the same tax levy increase as the expenditures for the Village's portion of North Shore Fire Rescue budget. The proposed 2022 tax levy is \$4,790,251, the mill rate was proposed to decrease by 11.1% from \$6.74 in 2021 to \$5.99 in 2022.

Manager Pederson stated the Strategic Initiative Implementation and Plan are included in the budget document and there were 15 Village Goals and 45 Objectives established in 2021. He reviewed the key Public Works Accomplishments for in 2022.

Manager Pederson stated in 2022 the Village received several awards including the 2022 Certificate of Excellence from the ICMA.

Manager Pederson provided an overview of the Village Financial Policies. The Village qualified for a State Expenditure Restraint Program and received \$78,786 in State Aid in 2022. Overall budgeted State Aids decreased in 2023.

Manager Pederson stated the fee schedule was recommended to be revised to update the Sanitary Sewer User Fee from \$496 to the 2022 rate of \$505 and Stormwater User Fee from \$244 to \$253 per household. The Commercial Sewer User Fee rate per 1,000 gallons was proposed to be \$4.18. The Proposed 2022 Budget maintains the same level of services and events as in the past.

Motion by Trustee Zitzer, seconded by Trustee Levins, to recommend the Village Board approve the 2023 proposed budget for the General Fund, Sanitary Sewer Enterprise Fund, Stormwater Utility Fund, and Public Works Capital Fund as presented. Motion carried unanimously.

- b. Discussion/recommendation on a resolution adopting the 2023 sanitary sewer enterprise budget and establishing the Residential and Commercial Sewer User Fee rates.

Motion by Trustee Zitzer, seconded by Trustee Levins, to recommend the Village Board approve resolution adopting the 2023 sanitary sewer enterprise budget and establishing the Residential and Commercial Sewer User Fee rates as presented. Motion carried unanimously.

- c. Discussion/recommendation on a resolution adopting the 2023 stormwater revenue fund budget and establishing the Equivalent Runoff Unit rate.

Motion by Trustee Zitzer, seconded by Trustee Levins, to recommend the Village Board approve a resolution adopting the 2023 stormwater revenue fund budget and establishing the Equivalent Runoff Unit rate as presented. Motion carried unanimously.

d. Discussion/recommendation on 2023-2043 Capital Improvement Program.

Motion by Trustee Zitzer, seconded by Trustee Levins, recommend the Village Board approve the 2023-2043 Capital Improvement Program. Motion carried unanimously.

III. ANY OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE COMMITTEE

None

IV. ADJOURNMENT

Motion by Trustee Zitzer, seconded by Trustee Levins, to adjourn the meeting at 6:57 pm. Motion carried unanimously.



February 28, 2023

Andy Pederson
Village Manager
Village of Bayside
9075 N Regent Rd
Bayside, WI 53217

Re: 2023 Pavement Resurfacing Program

Dear Andy,

The 2023 Pavement Resurfacing Program bids were publicly opened on February 22, 2023. Three responsive bids were received. The low bid was submitted by Stark Pavement Corp out of Brookfield, WI for \$293,735.00.

We recommend that Stark Pavement Corp. be awarded the Project in the amount of \$293,735.00.

Sincerely,

Clark Dietz, Inc.

Brandon Flunker, PE, CFM

BAYSIDE 2023 PAVEMENT RESURFACING PROGRAM				BID DATE:	2/22/2023	2:00 PM						
BASE BID ITEMS				ENG ESTIMATE		Stark Pavement Corp		Payne & Dolan Corp		Wolf Paving		
Item Number	Bid Items	Unit	QTY	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
1.00	Pavement Removal by Milling & Base Reconstruction	SY	9500	\$ 4.95	\$ 47,025.00	\$ 3.90	\$ 37,050.00	\$ 5.25	\$ 49,875.00	\$ 4.50	\$ 42,750.00	
2.00	(HMA PAVEMENT 3 LT 58-28 S) Binder Course 2.25" (Final Thickness)	TON	1350	\$ 66.00	\$ 89,100.00	\$ 74.50	\$ 100,575.00	\$ 72.10	\$ 97,335.00	\$ 72.00	\$ 97,200.00	
3.00	(HMA PAVEMENT 4 LT 58-28 S) Surface Course 1.75" (Final Thickness)	TON	1050	\$ 75.00	\$ 78,750.00	\$ 75.00	\$ 78,750.00	\$ 85.50	\$ 89,775.00	\$ 80.00	\$ 84,000.00	
4.00	(HMA PAVEMENT 4 LT 58-28 S) Driveways (30 Driveways)	TON	180	\$ 80.00	\$ 14,400.00	\$ 112.00	\$ 20,160.00	\$ 122.50	\$ 22,050.00	\$ 120.00	\$ 21,600.00	
5.00	3/4" Dense Graded Base Aggregate - Shouldering	TON	500	\$ 38.50	\$ 19,250.00	\$ 34.00	\$ 17,000.00	\$ 40.00	\$ 20,000.00	\$ 32.00	\$ 16,000.00	
6.00	Crushed Aggregate Stone Base Materials	TON	800	\$ 17.00	\$ 13,600.00	\$ 30.00	\$ 24,000.00	\$ 20.00	\$ 16,000.00	\$ 26.00	\$ 20,800.00	
7.00	Excavation Below Subgrade - as directed By the Engineer	CY	400	\$ 20.00	\$ 8,000.00	\$ 20.00	\$ 8,000.00	\$ 25.00	\$ 10,000.00	\$ 36.00	\$ 14,400.00	
8.00	Restoration (Topsoil, HydroSeed, Mulch, and Fertilizer)	SY	200	\$ 12.00	\$ 2,400.00	\$ 18.25	\$ 3,650.00	\$ 25.00	\$ 5,000.00	\$ 19.00	\$ 3,800.00	
9.00	Preparation for 1 ft Wide Shouldering	LF	2600	\$ 5.00	\$ 13,000.00	\$ 1.75	\$ 4,550.00	\$ 3.00	\$ 7,800.00	\$ 2.40	\$ 6,240.00	
				\$	285,525.00	Total Base Bid	\$ 293,735.00	Total Base Bid	\$ 317,835.00	Total Base Bid	\$ 306,790.00	



February 28, 2023

Andy Pederson
Village Manager
Village of Bayside
9075 N Regent Rd
Bayside, WI 53217

Re: 2023 DPW Green Swale Project

Dear Andy,

The 2023 DPW Green Swale Project bids were publicly opened on February 22, 2023. Four responsive bids were received. The Village has a specific budget for the green swale project of \$80,000. Contractors were required to provide a linear footage/unit price for the bioswale. The contractor who provided the most linear footage for the total price of \$80,000 was Property Solutions Contracting for 1455 linear feet of bioswale.

We recommend that Property Solutions Contracting be awarded the Project to build 1455 linear footage in the amount of \$80,000.

Sincerely,

Clark Dietz, Inc.

Brandon Flunker, PE, CFM

BAYSIDE 2023 DPW Green Swale Project			BID DATE:	2/22/2023	2:00 PM
BASE BID ITEMS				ENG ESTIMATE	
Item Number	Bid Items	Unit	QTY	Unit Price	Total Price
SPV.0090.01*	GRADING AND INSTALLATION OF BIOSWALE (INCLUDES CLEARING, GRUBBING, AND RESTORATION)	LF	762	\$ 105.00	\$ 80,000.00
			\$	80,000.00	

<i>All-Ways Contractors</i>			<i>Workman Enterprises</i>			<i>C.W. Purpero</i>			<i>Property Solutions Contracting</i>		
QTY	Unit Price	Total Price	QTY	Unit Price	Total Price	QTY	Unit Price	Total Price	QTY	Unit Price	Total Price
918	\$ 87.15	\$80,000.00	533	\$ 150.00	\$80,000.00	714	\$ 112.00	\$80,000.00	1455	\$ 55.00	\$80,000.00
\$ 80,000.00			\$ 80,000.00			\$ 80,000.00			\$ 80,000.00		