



Village of Bayside  
9075 N Regent Road  
Public Safety Committee  
March 8, 2023  
Village Board Room, 4:30pm

## **PUBLIC SAFETY COMMITTEE AGENDA**

**PLEASE TAKE NOTICE** that a meeting of the Village Finance & Administration Committee will be held at Bayside Village Hall, 9075 North Regent Road, Bayside, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

**I. CALL TO ORDER and ROLL CALL**

**II. APPROVAL OF MINUTES**

- A.** Public Safety Committee meeting minutes, November 1, 2022 and February 9, 2023.

**III. BUSINESS**

- A.** Discussion/action on Appeal by Lake Drive Baptist Church on false alarms Pursuant to Section 11-29(f) of the Municipal Code.

**IV. ANY OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE COMMITTEE**

**V. ADJOURNMENT**

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village including in particular the Board of Trustees may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website ([www.baysidewi.gov](http://www.baysidewi.gov))



Village of Bayside  
9075 N Regent Road  
Public Safety Committee  
November 1, 2022 Minutes  
4:00 pm  
Village Hall Board Room

## PUBLIC SAFETY COMMITTEE MEETING MINUTES

### I. CALL TO ORDER AND ROLL CALL

Chairperson Zitzer called the meeting to order at 4:02 p.m.

**Chairperson:** Margaret Zitzer  
**Committee Members:** Mike Barth  
Matthew Buerosse  
Darren Fisher -Absent  
Jamieson Krampf – (arrived 4:15 p.m.)

**Also Present:** Village Manager Andy Pederson  
Administrative Services Director Rachel A. Safstrom  
Assistant to the Village Manager Leah Hofer  
Police Chief Thomas Liebenthal  
Communications Center Director Liane Scharnott  
Operations Assistant Emma Baumgartner

### II. BUSINESS

- A.** Discussion/recommendation on the 2023 proposed budget.
1. General Fund
  2. Public Safety Communications Fund
  3. Public Safety Capital Fund
  4. Public Safety Communications Capital Fund

Manager Pederson provided an overview of the 2023 Budget document, reviewing the 2022 accomplishments, 2023 goals, performance measurement program and fiscal analysis. Grant revenue applied for year to date is \$5,582,717 and the amount of received year to date is at \$270,871. The proposed 2023 Budget is in compliance with expenditure restraint restrictions and levy limits. Manager Pederson stated the overall property tax levy was proposed to increase by 2.68% from 2021. The full tax levy increase is \$125,245. A portion of the allowable increase is due to the provision allowing the same tax levy increase as the expenditures for the Village's portion of North Shore Fire Rescue budget. The proposed 2022 tax levy is \$4,790,251, the mill rate was proposed to decrease by 11.1% from \$6.74 in 2021 to \$5.99 in 2022.

Manager Pederson stated the Strategic Initiative Implementation and Plan are included in the budget document and there were 15 Village Goals and 45 Objectives established in 2021. He reviewed the key Safety Accomplishments for Public Safety in 2022.

Manager Pederson stated in 2022 the Village received several awards including the 2022 Certificate of Excellence from the ICMA.

Manager Pederson provided an overview of the Village Financial Policies. The Village qualified for a State Expenditure Restraint Program and received \$78,786 in State Aid in 2022. Overall budgeted State Aids decreased in 2023.

Mr. Krampf stated the Police Department has done an excellent job of increasing their availability in the community as well as improving the communications on public safety issues. Manager Pederson briefly reviewed the new Code Red program that allows staff to isolate emergency communications when necessary to specific locations.

Motion by Trustee Barth, seconded by Mr. Buerosse to recommend the Village Board approve the 2023 proposed budget for the General Fund, Public Safety Communications Fund, Public Safety Capital Fund, and the Public Safety Communications Capital Fund as presented. Motion carried unanimously.

**B. Discussion/recommendation on 2023-2043 Capital Improvement Program.**

Manager Pederson reviewed the 2023 Capital Improvement Program. The full 20-year program was included in the budget. The Police Department replaces one squad per year and has a total of five squads.

Motion by Trustee Barth, seconded by Mr. Buerosse, recommend the Village Board approve the 2023-2043 Capital Improvement Program. Motion carried unanimously.

**III. ANY OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE COMMITTEE**

None

**IV. ADJOURNMENT**

Motion by Trustee Barth, seconded by Mr. Buerosse, to adjourn the meeting at 5:04 p.m. Motion carried unanimously.



Village of Bayside  
9075 N Regent Road  
Public Safety Committee  
February 9, 2023 Minutes  
4:00 pm  
Village Hall Board Room

## PUBLIC SAFETY COMMITTEE MEETING MINUTES

### I. CALL TO ORDER AND ROLL CALL

Chairperson Zitzer called the meeting to order at 4:02 p.m.

**Chairperson:** Margaret Zitzer  
**Committee Members:** Mike Barth  
Jamieson Krampf  
Matthew Buerosse - Excused  
Darren Fisher - (arrived 4:07)

**Also Present:** Village Manager Andy Pederson  
Administrative Services Director Rachel A. Safstrom  
Assistant to the Village Manager Leah Hofer  
Deputy Clerk/Treasurer Madeline Moltzan  
Police Chief Thomas Liebenthal  
Communications Center Director Liane Scharnott  
Communications Center Deputy Director Mandy Majors  
North Shore Fire Department Fire Chief Robert Whitaker

### II. BUSINESS

#### A. Presentation/action on 2022 North Shore Fire Department Annual Report

North Shore Fire Department Chief Whitaker presented the report. The department is accredited through the Center for Fire Accreditation International. Calls for service have doubled over the last 25 years. Emergency Medical Dispatch (EMD) was implemented in fall 2022, and about one fifth of calls for service are for patient transport. The department is focusing on professional development to help with employee retention. Station 82 in Glendale was approved for replacement, and will include administrative offices, fleet maintenance facilities, and North Shore Health Department. Discussion occurred on the increasing cost of Fire Trucks, and Ambulances, and the accreditation process.

Motion to accept the 2022 North Shore Fire Department Report by Trustee Fischer, seconded by Trustee Barth. Motion carried unanimously.

#### B. Presentation/action on 2022 Bayside Communications Center Annual Report.

Communication Center Director Liane Scharnott presented the 2022 Bayside Communications Center Report. Emergency Medical Dispatch was deployed, saving at least two lives. The department is in the midst of upgrades in preparation to deploy Next Gen 911. The Code Red emergency notification system has been implemented. North Shore Technology Services has

been working to increase cyber security and stabilize Brown Deer. Discussion Occurred over Code Red, and emergency notification protocols.

Motion to accept the 2022 Bayside Communications Center Annual Report by Trustee Barth, seconded by Trusteed Fisher. Motion carried unanimously.

**C. Presentation/action on the 2022 Police Department Annual Report.**

Police Chief Liebenthal gave the 2022 Police Department Annual Report. Highlights include 4 new employees, and two officers were promoted to Lieutenant. The department is focusing on community engagement, including events like Coffee with a Cop and My Blue Night Out. There is one hybrid squad car that is performing admirably and the second hybrid squad car expected was delayed to 2023. Two officers have been certified field training officers, and the department is committed to professional development for all officers. Discussion occurred over School Resource Officers, and hybrid squad cars.

Motion to accept the 2022 Police Department Annual Report by Trustee Fisher, seconded by Trustee Barth. Motion carried unanimously.

**III. ANY OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE COMMITTEE**

None

**IV. ADJOURNMENT**

Motion by Trustee Barth, seconded by Trustee Fisher, to adjourn the meeting at 5:09 p.m. Motion carried unanimously.



# POLICE DEPARTMENT BAYSIDE, WISCONSIN

To: Andy Pederson, Village Manager

From: Thomas Liebenthal, Chief of Police

Date: December 19, 2022

Re: Lake Drive Baptist Church False Alarms October 8, 2022, and October 20, 2022

On Thursday, October 20, 2022, police officers from Bayside responded to two "burglar" alarms at Lake Drive Baptist Church, located at 877 N Lake Drive. The first alarm call took place at 12:34 pm. Officer Janssen responded to the alarm and made contact with a landscaping company on site. The alarm was found to be false as defined under Village ordinance 11-29 (a). Service charges were imposed as defined by Village ordinance 11-29(c).

Later that same, Officer Dills responded there at 4:59 pm for an alarm coming from the southeast door. Officer Dills checked the building and found all exterior entry points were secure. The alarm was found to be false as defined under Village ordinance 11-29 (a). Service charges were imposed as defined by Village ordinance 11-29(c).

This was the third alarm call at this location for this year. The first took place on October 8, 2022, at 1:27 pm. In that call, Officer Janssen responded to an alarm coming from the southeast door. Officer Janssen checked the building and found all exterior entry points were secure. The alarm was found to be false as defined under Village ordinance 11-29 (a), and a warning was issued in accordance with Village ordinance 11-29 (b).



# INVOICE

9075 N. Regent Rd. - Bayside, WI 53217  
414.206.3915

LAKE DRIVE BAPTIST CHURCH  
877 N LAKE DR  
BAYSIDE, WI 53217

Invoice Nbr:	2200001189
Invoice Date:	11/08/2022
Customer ID:	049
Service Date:	10/08/2022
Invoice Amt:	\$0.00
Due Date:	11/23/2022
Amt. Remitted:	\$ _____



\*\*\* RETURN UPPER PORTION WITH YOUR PAYMENT \*\*\*

DESCRIPTION OF SERVICE	AMOUNT
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FALSE ALARMS - 1ST FALSE BURGLAR 22 WARNING ONLY	\$0.00
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WARNING ONLY - 1ST FALSE BURGLAR ALARM IN 2022  
10/08/2022 @ 13:27:31  
\*THIS IS ONLY A WARNING-A SECOND FALSE ALARM WILL RESULT IN  
A CHARGE: SEE SECTIONS 11-29 THRU 11-33 OF MUNICIPAL CODE  
\*APPEALS MUST BE MADE WITHIN 30 DAYS OF INVOICE DATE

INVOICE TOTAL:	\$0.00
CREDITS APPLIED:	\$0.00
PAYMENTS APPLIED:	\$0.00
<b>INVOICE BALANCE:</b>	<b>\$0.00</b>

Remit and make Check Payable to:  
Village of Bayside  
9075 N. Regent Rd.  
Bayside, WI 53217

A finance charge of 1.5% may be added if not paid promptly.



# INVOICE

9075 N. Regent Rd. - Bayside, WI 53217  
414.206.3915

LAKE DRIVE BAPTIST CHURCH  
877 N LAKE DR  
BAYSIDE, WI 53217

Invoice Nbr:	2200001190
Invoice Date:	11/08/2022
Customer ID:	049
Service Date:	10/20/2022
Invoice Amt:	\$310.00
Due Date:	11/23/2022
Amt. Remitted:	\$ _____



\*\*\* RETURN UPPER PORTION WITH YOUR PAYMENT \*\*\*

DESCRIPTION OF SERVICE	AMOUNT
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FALSE ALARMS - 2ND FALSE BURGLAR ALARM "22

\$310.00

2ND FALSE BURGLAR ALARM IN 2022  
10/20/2022 @ 12:34:02  
\*APPEALS MUST BE MADE WITHIN 30 DAYS OF INVOICE DATE

INVOICE TOTAL:	\$310.00
CREDITS APPLIED:	\$0.00
PAYMENTS APPLIED:	\$0.00
<b>INVOICE BALANCE:</b>	<b>\$310.00</b>

Remit and make Check Payable to:  
Village of Bayside  
9075 N. Regent Rd.  
Bayside, WI 53217

A finance charge of 1.5% may be added if not paid promptly.





# INVOICE

9075 N. Regent Rd. - Bayside, WI 53217  
414.206.3915

LAKE DRIVE BAPTIST CHURCH  
877 N LAKE DR  
BAYSIDE, WI 53217

Invoice Nbr:	2200001191
Invoice Date:	11/08/2022
Customer ID:	049
Service Date:	10/20/2022
Invoice Amt:	\$360.00
Due Date:	11/23/2022
Amt. Remitted:	\$ _____

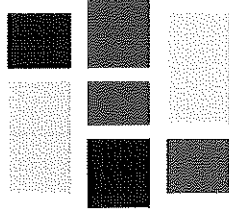


\*\*\* RETURN UPPER PORTION WITH YOUR PAYMENT \*\*\*

DESCRIPTION OF SERVICE	AMOUNT
FALSE ALARMS - 3RD FALSE BURGLAR ALARM IN "22	\$360.00
3RD FALSE BURGLAR ALARM IN 2022 10/20/2022 @ 16:59:22 *APPEALS MUST BE MADE WITHIN 30 DAYS OF INVOICE DATE	
<b>INVOICE TOTAL:</b>	\$360.00
<b>CREDITS APPLIED:</b>	\$0.00
<b>PAYMENTS APPLIED:</b>	\$0.00
<b>INVOICE BALANCE:</b>	<b>\$360.00</b>

Remit and make Check Payable to:  
Village of Bayside  
9075 N. Regent Rd.  
Bayside, WI 53217

A finance charge of 1.5% may be added if not paid promptly.



# LAKE DRIVE BAPTIST CHURCH

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November 23, 2022

Village Manager  
Village of Bayside  
9075 N. Regent Road  
Bayside, WI 53217

Dear Village Manager,

The purpose of this letter is to appeal the charges that Lake Drive Baptist Church have been billed by the Village of Bayside.

We have received two invoices for false alarms on October 20, 2022. These invoices are #2200001190 dated 11/8/2022 for \$310.00 and #2200001191 dated 11/8/2022 for \$360.00. A total of \$670.00.

On October 27, 2022, Midwest Security Systems came to repair the faulty issues with our system. We take full responsibility for neglecting to repair our alarm system in a timely manner.

In addition, we neglected to update our list of those who needed to be notified when the alarm is activated. We have since informed Midwest Security Systems of the proper people. Again, we take full responsibility for these notifications being incorrect.

Our desire is to be a good neighbor in our community.

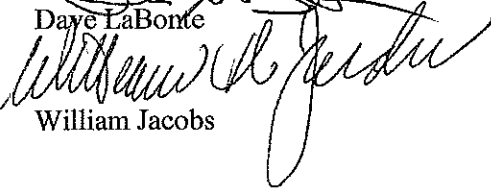
In conclusion, we are asking for your mercy to waive the \$670.00 of charges to Lake Drive Baptist Church.

Sincerely,

Deacons

  
Martin Maas

  
Daye LaBonte

  
William Jacobs

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8777 N. Lake Drive Milwaukee, WI 53217  
414.352.4740 • info@lakedrivebaptist.net  
www.lakedrivebaptist.net