



**Village of Bayside  
Plan Commission Meeting  
June 27, 2023  
Village Board Room, 5:00 pm**

**MEETING MINUTES**

**I. CALL TO ORDER AND ROLL CALL**

Chairperson Walny called the meeting to order at 5:30pm.

Chairperson: Eido Walny  
Commissioners: Mike Barth  
Ari Friedman - Excused  
Ed Harris  
Roger Arteaga-Derenne  
Tom Houck  
ARC Chairperson: John Krampf

Also Present: Village Manager Andy Pederson  
Administrative Services Director Rachel Safstrom  
Deputy Clerk/Treasurer Madeline Moltzan  
Village Attorney Christopher Jaekels

**II. PUBLIC HEARING**

**A. The purpose of this hearing is to consider the request for a Conditional Use Permit for Ralyn Tea House at 8824 N. Port Washington Rd.**

Chairperson Walny read the above notice and called for public discussion at 5:00pm.

**1. Public Discussion**

Catherine Dayao stated the request is to open tea house. No public was in attendance to speak.

Closed public discussion at 5:07pm.

**2. Commission Discussion**

Discussion occurred over process of making the drinks and the equipment used.

Closed commission discussion at 5:07pm.

**III. APPROVAL OF MINUTES**

**A. Plan Commission meeting minutes, April 12, 2023.**

Motion by Commissioner Barth, seconded by Commissioner Arteaga-Derenne, to approve the Plan Commission meeting minutes, April 12, 2023. Motion carried unanimously.

**IV. BUSINESS**

**A. Discussion/recommendation on the request for a Conditional Use Permit for Ralyn Tea House at 8824 N. Port Washington Rd.**

Motion by Commissioner Barth, seconded by Commissioner Houck, to recommend the request for a Conditional Use Permit for Ralyn Tea House at 8824 N. Port Washington Rd, contingent on lease approval. Motion carried unanimously.

**V. ADJOURNMENT**

Motion by Commissioner Krampf, seconded by Commissioner Barth to adjourn the meeting at 5:11pm. Motion carried unanimously.

Respectfully submitted,

Madeline Moltzan  
Deputy Clerk/Treasurer