



Village of Bayside  
9075 N Regent Road  
Board of Trustees Meeting  
November 16, 2023  
Village Board Room, 6:00pm

**BOARD OF TRUSTEES  
Meeting Minutes**

**I. CALL TO ORDER AND ROLL CALL**

Chair Barth called the meeting to order at 6:00 pm.

**ROLL CALL**

**President:** Eido Walny **Via Zoom**  
**Trustees:** Mike Barth  
Elizabeth Levins- Excused  
Kelly Marrazza  
Dan Rosenfeld -Excused  
Bob Rudman  
Margaret Zitzer - Excused

**Also Present:** Village Manager Andy Pederson  
Administrative Services Director Rachel Safstrom  
Village Attorney Chris Jaekels  
Police Chief Thomas Liebenthal  
Communications Center Director Liane Scharnott

**II. PLEDGE OF ALLEGIANCE**

**III. CITIZENS AND DELEGATIONS**

None

**IV. CONSENT AGENDA**

**Approval of:**

- A. October 2023 Financial Statement.
- B. Board of Trustees meeting minutes for October 19, 2023.
- C. Summary of Disbursements for October 11, 2023, through November 7, 2023 in the amount of \$328,948.21.
- D. October 2023 Community Impact Report.
- E. Green Tier Legacy Community 10-Year Award.
- F. 2024 Village Financial Policies.
- G. 2024 Village goals, performance measure, and fiscal analysis.
- H. 2024-2044 Capital Improvement Program.
- I. Resolution 23-21, a resolution amending Resolution 23-11 revising the fee schedule as referenced by the Village of Bayside Municipal Code.
- J. Purchase of a Public Works Patrol Truck.
- K. Memorandum of Understanding for Information Technology Services for North Shore Health Department.
- L. Contract Change Order with Property Solutions Contracting, LLC for Green Swale.

Motion by Trustee Rudman, seconded by Trustee Marrazza, to approve: October 2023 Financial Statement; Board of Trustees meeting minutes for October 19, 2023; Summary of Disbursements for October 11, 2023, through November 7, 2023 in the amount of \$328,948.21; October 2023 Community Impact Report; Green Tier Legacy Community 10-Year Award; 2024 Village Financial Policies; 2024 Village goals, performance measure, and fiscal analysis; 2024-2044 Capital Improvement Program; Resolution 23-21, a resolution amending Resolution 23-11 revising the fee schedule as referenced by the Village of Bayside Municipal Code; Purchase of a Public Works Patrol Truck; Memorandum of Understanding for Information Technology Services for North Shore Health Department; Contract Change Order with Property Solutions Contracting, LLC for Green Swale. Motion carried unanimously.

**V. BUSINESS AGENDA**

**A. COMMITTEE AND COMMISSION REPORTS**

**1. Public Works Committee**

**a. Discussion/action on October 2023 Department of Public Works Report.**

There was a consensus of the Board to postpone this item to the December Meeting

**2. Public Safety Committee**

**a. Discussion/action on October 2023 Communications Center Report.**

There was a consensus of the Board to postpone this item to the December Meeting

**b. Discussion/action on October 2023 Police Department Report.**

There was a consensus of the Board to postpone this item to the December Meeting

**c. Discussion/action on Chapter DMA 2 PSAP Grant Program Award.**

There was a consensus of the Board to postpone this item to the December Meeting

**3. Finance and Administration Committee**

**a. Discussion/action on October 2023 Administrative Services Report.**

There was a consensus of the Board to postpone this item to the December Meeting

**b. Discussion/action on Resolution 23-18, a resolution adopting the 2024 sanitary sewer enterprise budget and establishing the Residential and Commercial Sewer User Fee rates.**

Chair Barth commended Manager Pederson and Village Staff on the work putting together the 2024 Annual Program Budget.

Motion by Trustee Marrazza, seconded by Trustee Rudman, to approve Resolution 23-18 adopting the 2024 sanitary sewer enterprise budget and establishing the Residential and Commercial Sewer User Fee rates. Motion carried unanimously by roll call vote.

**c. Discussion/action on Resolution 23-19, a resolution adopting the 2024 stormwater revenue fund budget and establishing the Equivalent Runoff Unit rate.**

Motion by Trustee Marrazza, seconded by Trustee Rudman, to approve Resolution 23-19 adopting the 2024 stormwater revenue fund budget and establishing the Equivalent Runoff Unit rate. Motion carried unanimously by roll call vote.

d. **Discussion/action on Resolution 23-20, a resolution adopting the 2024 annual budget and establishing the 2023 tax levy.**

Motion by Trustee Marrazza, seconded by Trustee Rudman, to approve Resolution 23-20 adopting the 2024 annual budget and establishing the 2023 tax levy. Motion carried unanimously by roll call vote.

**VI. VILLAGE PRESIDENT'S REPORT**

No report.

**VII. VILLAGE MANAGER'S REPORT**

No report.

**VIII. VILLAGE ATTORNEY'S REPORT**

No report.

**IX. ADJOURNMENT**

Motion by Trustee Rudman, seconded by Trustee Marrazza, to adjourn the meeting at 6:03 p.m. Motion carried unanimously.