



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
January 18, 2024
Village Board Room, 6:00pm

MEETING AGENDA

PLEASE TAKE NOTICE that a meeting of the Bayside Village Board will be held at the Village Hall of the Village of Bayside, 9075 N. Regent Road, Bayside, Wisconsin in addition to virtually. Public can access this meeting of the Village Board by phone or by computer. The phone number is: **+1 312 626 6799**. The Zoom Meeting code is: **861 4392 6750** and the Passcode is: **020461**. Persons desiring to speak in the remote format during Agenda Item IV, Citizens, and Delegations, should register twenty-four hours in advance by calling (414) 206-3915. The following items of business will be discussed and possibly acted upon:

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

IV. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

Approval of:

- A. Board of Trustees meeting minutes for December 14, 2023.
- B. December 2023 Financial Statement.
- C. Summary of Disbursements for December 2, 2023, through January 11, 2024 in the amount of \$1,038,215.56.
- D. Agreement with Wachtel Tree Science Inc. for 2024 Public Tree Inventory.
- E. December 2023 Community Impact Report.
- F. Police Department General Order 4301.
- G. Resolution 24-01, A Resolution Proclaiming the Celebration of Arbor Day in the Village of Bayside.
- H. Resolution 24-02, A Resolution Proclaiming the Celebration of World Migratory Bird Day in the Village of Bayside.
- I. Resolution 24-03, A Resolution to Encourage Bayside Residents to Support the Monarch Butterfly Population within the Village of Bayside.
- J. Resolution 24-04, A Resolution Authorizing the Village of Bayside to file the Urban Forestry Grant Application.
- K. Resolution 24-05, A Resolution Recognizing May as "No Mow May" and suspending the Enforcement of Municipal Code Section 104-153(c).
- L. Resolution 24-06, A Resolution Recognizing International Holocaust Remembrance Day in the Village of Bayside.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Finance and Administration Committee

- a. Presentation on Bayside/North Shore Versiti Blood Drive program.
- b. Discussion/action on December 2023 Administrative Services Report.

- c. Presentation of 2023 Administrative Services Annual Report.
- d. Discussion/action on Ordinance 24-750, An Ordinance to Repeal and Recreate Section 104-47 of the Municipal Code with Regard to the Issuance of Building Permits.
- e. Discussion/action on Ordinance 24-751, An Ordinance to Repeal and Recreate Chapter 104, Article VII (Section 104-177-186) of the Municipal Code with Regard to Vacant Premises.

2. Public Works Committee

- a. Discussion/action on December 2023 Department of Public Works Report.
- b. Discussion/action on 2024 Road and Stormwater Management Project modification.

3. Public Safety Committee

- a. Discussion/action on December 2023 Communications Center Report.
- b. Discussion/action on December 2023 Police Department Report.

4. Architectural Review Committee

- a. Discussion/action of One North PUDD1 Master Signage Plan.

II. VILLAGE PRESIDENT'S REPORT

III. VILLAGE MANAGER'S REPORT

IV. VILLAGE ATTORNEY'S REPORT

IX. MOTION TO ADJOURN TO CLOSED SESSION

- A.** Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session. (Dispatching Services Agreement)
- B.** Pursuant to Section 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Manager)

X. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

- A.** Action on items in closed session.

V. ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.baysidewi.gov)



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
January 18, 2024
Village Board Room, 6:00pm

SUPPLEMENTAL AGENDA NOTES

- I. CALL TO ORDER AND ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. CITIZENS AND DELEGATIONS
- IV. CONSENT AGENDA

Approval of:

- A. Board of Trustees meeting minutes for December 14, 2023.
- B. December 2023 Financial Statement.
- C. Summary of Disbursements for December 2, 2023, through January 11, 2024 in the amount of \$1,038,215.56.
- D. Agreement with Wachtel Tree Science Inc. for 2024 Public Tree Inventory.

The Village has been awarded a Wisconsin DNR grant for urban forestry management in the amount of \$25,000, enabling the Village to conduct a comprehensive public tree inventory of all village-owned trees. This initiative aims to formulate plans for the maintenance, removal, and enhancement of the urban forest, building upon the last tree inventory and plan conducted in 2018. The grant covers the cost of the tree inventory, which is conducted every five years, and includes the development of a new urban forestry management plan. The project is scheduled to take place from March to August, involving approximately 5000 trees. The results of the tree inventory will then be uploaded into the Village's GIS system. Attached is a proposal for Wachtel Tree Sciences to perform the tree inventory. Wachtel has previously provided forestry management and inventory services for the Village. **Approval is recommended.**

- E. December 2023 Community Impact Report.

Included in the packet is the December 2023 Community Impact Report. Of significant note, 636 total building permits were pulled in 2023, surpassing the yearly goal of 400. **Approval is recommended.**

- F. Police Department General Order 4301.

General Order #4301 addresses police uniforms. **Approval is recommended.**

- G. Resolution 24-01, A Resolution Proclaiming the Celebration of Arbor Day in the Village of Bayside.

The attached resolution designates April 26, 2024 to observe Arbor Day in the Village of Bayside and encourages citizens to support efforts to plant and maintain trees. **Approval is recommended.**

- H. Resolution 24-02, A Resolution Proclaiming the Celebration of World Migratory Bird Day in the Village of Bayside.

The attached resolution designates May 11, 2024 to observe World Migratory Bird Day in the Village of Bayside and

encourages citizens to support efforts to protect and conserve migratory birds and their habitats in our community. **Approval is recommended.**

I. Resolution 24-03, A Resolution to Encourage Bayside Residents to Support the Monarch Butterfly Population within the Village of Bayside.

The attached resolution designates May 4, 2024 to observe National Start Seeing Monarchs Day in the Village of Bayside and encourages citizens to support efforts to plant and maintain butterfly habitat. **Approval is recommended.**

J. Resolution 24-04, A Resolution Authorizing the Village of Bayside to file the Urban Forestry Grant Application.

The attached resolution authorizes the Village to submit a request to the Wisconsin DNR for a grant in the amount of \$25,000 for work in the Village's urban forest for FY2025. **Approval is recommended.**

K. Resolution 24-05, A Resolution Recognizing May as "No Mow May" and suspending the Enforcement of Municipal Code Section 104-153(c).

The attached resolution recognizes May as "No Mow May" in the Village of Bayside and encourages citizens to support pollinators and their habitat. The Resolution would suspend enforcement of the Village Code for long grass during May, as long as the property registers by May 5, 2024. The program was successful last year, with over 30 properties participating. **Approval is recommended.**

L. Resolution 24-06, A Resolution Recognizing International Holocaust Remembrance Day in the Village of Bayside.

The attached resolution recognizes January 27, 2024 as International Holocaust Remembrance Day and encourages citizens to recognize the extraordinary courage of victims and survivors of the holocaust. **Approval is recommended.**

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Finance and Administration Committee

a. Presentation on Bayside/North Shore Versiti Blood Drive program.

The Village, in collaboration with the North Shore Health Department and other North Shore communities, has partnered with Versiti for blood donation opportunities. Representatives from Versiti will be present to provide an update on blood drive efforts within the Village and the North Shore. The primary objectives are to share the results of Bayside's blood drive efforts, present the vision for the campaign, and seek continued support and promotion from the Village. During 2023, 79 total donors with a potential impact of up to 237 lives were saved as a result of blood drives within the community. **Information only, no action is required.**

b. Discussion/action on December 2023 Administrative Services Report.

Included in the packet is the December 2023 Administrative Services Report. Of significant note, \$1,067,833 total grant dollars were awarded to the Village in 2023. **Approval is recommended.**

c. Presentation of 2023 Administrative Services Annual Report.

The 2023 Administrative Services Annual Report will be presented at the Village Board meeting.

d. Discussion/action on Ordinance 24-750, An Ordinance to Repeal and Recreate Section 104-47 of the Municipal Code with Regard to the Issuance of Building Permits.

Attached you will find a proposed ordinance to modify the current duration for open building permits. Currently, all building permits are valid for a period of 2 years. The Village continues to encounter challenges with permits not being closed for a variety of reasons.

Since 2016, approximately 30% of building permits were not closed. Overall, 1,536 out of 5,100 were not finalized. Below is breakdown by year.

- 2016: 313
- 2017: 64
- 2018: 222
- 2019: 95
- 2020: 187
- 2021: 172
- 2022: 318
- 2023: 165

During the same period, the building inspector did conduct 8,640 inspections. The primary reason being contractors and homeowners calling for an initial inspection, but not a final inspection, delaying or not calling for final inspections, permits being pulled, but projects not moving forward, and the State law which prohibited the Code Compliance program in 2016.

On average, HVAC, electrical, and plumbing permits remain open for 116 days, while alterations and additions have a duration of 180 days. New construction permits generally exceed the 12-month duration. Fence permits, on the other hand, are typically completed within 39 days. Staff also analyzed comparable communities, and analysis indicates that aligning our permit durations with those of other North Shore communities would be beneficial.

The following modifications to the permit durations within Village Code are proposed as follows: New Construction: 2 years; Additions and Alterations: 12 months; All Other Permits: 6 months.

To enhance communication and awareness, permit applicants will soon begin to receive email reminder notifications if a permit is not closed. Reminders will be sent approximately 90 days after the permit is pulled and 30 days prior to the expiration of the permit.

Permits exceeding their designated timeframe will need to be renewed to ensure compliance with the updated ordinance. These changes aim to streamline the construction process, reduce delays caused by prolonged permit durations, bring our community in line with regional practices, and avoid unnecessary and untimely delays at the point of sale. **Approval is recommended.**

e. Discussion/action on Ordinance 24-751, An Ordinance to Repeal and Recreate Chapter 104, Article VII (Section 104-177-186) of the Municipal Code with Regard to Vacant Premises.

The draft ordinance on vacant premise registration seeks to enhance clarity by addressing the interaction between vacant properties and outstanding property maintenance violations. It also establishes guidelines for vacant properties with active building permits. Additionally, the ordinance updates the definition of a vacant premise to ensure accuracy and relevance in regulatory measures. **Approval is recommended.**

2. Public Works Committee

a. Discussion/action on December 2023 Department of Public Works Report.

Included in the packet is the December 2023 Department of Public Works Report. Of significant note, crews began the North Shore East planter rehabilitation project. The project will be completed with plantings in the spring.

Approval is recommended.

b. Discussion/action on 2024 Road and Stormwater Management Project modification.

The original 2024 road project plan encompassed Regent Road, Tennyson Drive, and Brown Deer Road east of Lake Drive. After careful consideration and exploration of potential grant opportunities, staff has identified opportunities to address larger stormwater infrastructure management projects on Brown Deer Road, east of Lake Drive through grants. Originally proposed to use the stormwater ditches, utility conflicts will not allow this work to take place in the ditch. Therefore, we are looking at alternatives.

Staff believes that by strategically applying for and soliciting grant funding for the stormwater management portion of the project over the next year, we can enhance the overall impact of the initiative.

To align with this strategy, we respectfully request a delay in the repaving of Brown Deer Road until 2025. In its place, we propose replacing the Brown Deer Road project with the repaving of East Bay Point Road, east of Tennyson Drive, in 2024. This adjustment not only allows us to capitalize on potential grant funding but also ensures that the stormwater management aspect receives the attention it deserves.

Additionally, tying Tennyson Drive together with Bay Point Road in the 2024 plan will create synergy between the two projects. This collaborative approach will not only streamline the execution but also contribute to a more efficient and cohesive project. **Approval is recommended.**

3. Public Safety Committee

a. Discussion/action on December 2023 Communications Center Report.

Included in the packet is the December 2023 Communications Center Report. Of significant note, staff completed 8,575 hours of training in 2023 including Morale Trauma and Resiliency training in December. **Approval is recommended.**

b. Discussion/action on December 2023 Police Department Report.

Included in the packet is the December 2023 Police Department Report. Of significant note, the Department participated in a test of the Suburban Mutual Aid Response Team system. **Approval is recommended.**

4. Architectural Review Committee

a. Discussion/action of One North PUDD1 Master Signage Plan.

The proposed signage plan presents the master signage plan, which has been modified based on recommendations from the Architectural Review Committee. The attached document and chart delineate what would be permissible and/or not allowed within the PUDD1 zoning district. This Master Signage Plan aims to establish design guidelines for the placement, design, type, and material composition of signs within the One North mixed-use development project. The objective of a master signage plan is to achieve a cohesive and harmonious design aesthetic throughout the development. The Master Signage Plan can be tailored to the development, allowing the Village to approve a Signage Plan that deviates from the Village Sign Ordinance.

II. VILLAGE PRESIDENT'S REPORT

III. VILLAGE MANAGER'S REPORT

IV. VILLAGE ATTORNEY'S REPORT

IX. MOTION TO ADJOURN TO CLOSED SESSION

- A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session. (Dispatching Services Agreement)**
- B. Pursuant to Section 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Manager)**

X. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

- A. Action on items in closed session.**

V. ADJOURNMENT



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
December 14, 2023
Village Board Room, 6:00pm

**BOARD OF TRUSTEES
Meeting Minutes**

I. CALL TO ORDER AND ROLL CALL

President Walny called the meeting to order at 6:00 p.m.

ROLL CALL

President: Eido Walny
Trustees: Mike Barth
Elizabeth Levins
Kelly Marrazza – excused
Dan Rosenfeld – excused
Bob Rudman
Margaret Zitzer

Also Present: Village Manager Andy Pederson
Assistant Manager Leah Hofer
Administrative Services Director Rachel Safstrom
Police Chief Thomas Liebenthal
Police Officer Matthew Wierzchowski
Operations Superintendent Shane Albers
Municipal Technician Jake Averill
Communications Center Director Liane Scharnott
Assistant to the Communications Center Director Eric Poulsen
Village Attorney Chris Jaekels
9 Audience members
1 Audience member via Zoom

II. PLEDGE OF ALLEGIANCE

III. CITIZENS AND DELEGATIONS

Gerry Feldman, 133 E Glencoe Place (see attached).

IV. CONSENT AGENDA

Approval of:

- A. November 2023 Financial Statement.
- B. Board of Trustees meeting minutes for November 16, 2023.
- C. Summary of Disbursements for November 8, 2023, through December 1, 2023, in the amount of \$485,873.82.
- D. November 2023 Community Impact Report.
- E. Appointment of 2024 Poll Workers Chief Inspectors: Margaret Zitzer, Lesly Tiainen; Election Inspectors and Tabulators John Tianen, Marisa Roberts, Diana Pogoriler, Shari Shamah, Abigail Nash, Penny Goldman, Marne Struck, John Safstrom; Democratic Party List of Nominees: Elizabeth

Colacino, Joseph Colacino, Susan Leslie, John Rodgers, Brenda Stelzer, Eilene Stevens, Elizabeth Vokac; Republican Party List of Nominees: Tara Clark, Bill Finke, Sean Clark, Candace Burger, Julia Pandl, Bonne Dick, Gil Rosen.

- F. Resolution 23-22, a Resolution to Amend the 2023 Budget.
- G. 2024 Urban Forestry Grant Award from Wisconsin Department of Natural Resources in the Amount of \$25,000.

Trustee Levins removed Item A from the Consent Agenda.

Trustee Zitzer removed Item B from the Consent Agenda.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve: Summary of Disbursements for November 8, 2023, through December 1, 2023, in the amount of \$485,873.82; November 2023 Community Impact Report; Appointment of 2024 Poll Workers Chief Inspectors: Margaret Zitzer, Lesly Tiainen; Election Inspectors and Tabulators John Tianen, Marisa Roberts, Diana Pogoriler, Shari Shamah, Abigail Nash, Penny Goldman, Marne Struck, John Safstrom; Democratic Party List of Nominees: Elizabeth Colacino, Joseph Colacino, Susan Leslie, John Rodgers, Brenda Stelzer, Eilene Stevens, Elizabeth Vokac; Republican Party List of Nominees: Tara Clark, Bill Finke, Sean Clark, Candace Burger, Julia Pandl, Bonne Dick, Gil Rosen; Resolution 23-22, a Resolution to Amend the 2023 Budget; 2024 Urban Forestry Grant Award from Wisconsin Department of Natural Resources in the Amount of \$25,000. Motion carried unanimously.

Trustee Levins questioned the Fund 23 Tax Incremental Financing District 1 revenue on the November 2023 Financial Statement. Village Manager Pederson stated that the revenue is reimbursement for professional fees. Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the November 2023 Financial Statement. Motion carried unanimously.

Motion by Trustee Barth, seconded by Trustee Rudman, to approve the Board of Trustees meeting minutes for November 16, 2023. Motion carried (4- 0 – Trustee Zitzer abstained).

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

- 1. Ceremonial Oath of Office and Swearing-in of Police Officer Matthew Wierzchowski.

Chief Liebenthal introduced Matthew Wierzchowski who joined the Bayside Police Department in December. Officer Wierzchowski has prior police experience with the City of Milwaukee and served in the military.

Administrative Services Director Rachel Safstrom administered the ceremonial oath of office. Chief Liebenthal spoke on Officer Wierzchowski’s qualifications and achievements.

- 2. Introduction of Public Works Municipal Technician Jake Averill.

Operations Superintendent Shane Albers introduced Jake Averill, who joined the Bayside Public Works Department as a Municipal Technician in October. Municipal Technician Averill has over 8 years of arbor and tree cutting experience. Operations Superintendent Albers spoke on Municipal Technician Averill’s qualifications and achievements.

- 3. Introduction of Assistant to the Bayside Communications Center Director Eric Poulsen.

Communications Center Director Liane Scharnott introduced Eric Poulsen, who was recently promoted to Assistant to the Bayside Communications Center Director. Poulsen has been with Bayside Communications for two years and

has prior experience as a paramedic. Communications Center Director Scharnott spoke on Eric Poulsen's qualifications and achievements.

4. Public Works Committee

- a. Discussion/action on October and November 2023 Department of Public Works Report.

Operations Superintendent Albers gave a brief overview of the October and November 2023 Department of Public Works Reports. Of significant note, mastic was installed around sanitary manholes to reduce infrastructure and plow damage. Other than a few days in October, the Public Works Department performed collections on every day in October and November for yard waste, garbage/recycling, or loose-leaf collection.

Motion by Trustee Zitzer, seconded by Trustee Barth, to approve the October and November 2023 Department of Public Works Report. Motion carried unanimously.

- b. Discussion/action on Memorandum of Understanding M10005BA02 between the Milwaukee Metropolitan Sewerage District and the Village of Bayside for Private Property Infiltration and Inflow Reduction Agreement.

Operations Superintendent Albers gave a brief overview of the Memorandum of Understanding M10005BA02 between MMSD and the Village of Bayside for Private Property Infiltration and Inflow Reduction Agreement. The memorandum is directly related to the PPII program and the project is 100% funded by MMSD.

Motion by Trustee Zitzer, seconded by Trustee Barth to approve the Memorandum of Understanding M10005BA02 between the Milwaukee Metropolitan Sewerage District and the Village of Bayside for Private Property Infiltration and Inflow Reduction Agreement. Motion carried unanimously.

- c. Discussion/action on Ordinance 23-744, an Ordinance to Create Section 107-90 of the Municipal Code with Regard Erosion Control Regulations.

Operations Superintendent Albers gave a brief overview of Ordinance 23-744, an Ordinance to Create Section 107-90 of the Municipal Code with Regard Erosion Control Regulations. Through the proposed ordinance, framework is being placed to prevent soil erosion and sediment discharge.

Motion by Trustee Levins, seconded by Trustee Barth, to approve Ordinance 23-744. Motion carried unanimously.

- d. Discussion/action on Ordinance 23-745, an Ordinance to Amend Part II, Chapter 122, Article III with regard to Stormwater and Erosion Management and Control.

Assistant Manager Leah Hofer provided a brief overview of Ordinance 23-745, Ordinance to Amend Part II, Chapter 122, Article III with regard to Stormwater and Erosion Management and Control. Ordinance 23-745 changes the title of Article III. The previous title pertained to both storm water and erosion control. This ordinance removes erosion control from the title as the new erosion control ordinance was created in the previous item.

Motion by Trustee Zitzer, seconded by Trustee Barth, to approve Ordinance 23-745. Motion carried unanimously.

5. Public Safety Committee

- a. Discussion/action on October and November 2023 Communications Center Report.

Communications Center Director Scharnott provided a brief overview of the October and November 2023 Communications Center Report. Of significant note, the Communications Center partnered with Goodwill

Industries in providing 911 education and job shadowing at the Communications Center. Two additional staff members, Mindy Gwinn and Dontrell Balentine, were hired. Two new Certified Training Officers will be starting in January.

Motion by Trustee Rudman, seconded by Trustee Levins, to approve the October and November 2023 Communications Center Report. Motion carried unanimously.

- b. Discussion/action on October and November 2023 Police Department Report.

Chief Liebenthal provided a brief overview of the October and November 2023 Police Department Report. Of significant note, Officer Russell held a successful pumpkin carving event at Bayside Gardens. The trading card program was also successful.

Motion by Trustee Barth, seconded by Trustee Rudman, to approve the October and November Police Department Report. Motion carried unanimously.

- c. Discussion/action on Chapter DMA 2 PSAP Grant Program Award.

Director Scharnott provided a brief overview of Chapter DMA 2 PSAP Grant Program Award. The grant will be used to fund three large projects related to NextGen 911 upgrades and establishing offsite evacuation and back up centers.

Motion by Trustee Rudman, seconded by Trustee Levins, to accept the Chapter DMA 2 PSAP Grant Program Award. Motion carried unanimously.

- d. Discussion/action on Ordinance 23-746, an Ordinance to Repeal and Recreate Section 35-121 of the Municipal Code with Regard to Entering or Staying Upon Streets or Panhandling on Public Property or Rights-of-Way.

Chief Liebenthal provided a brief overview of Ordinance 23-746, an Ordinance to Repeal and Recreate Section 35-121 of the Municipal Code with Regard to Entering or Staying Upon Streets or Panhandling on Public Property or Rights-of-Way. The existing ordinance is vague, whereas the proposed ordinance is more direct.

Motion by Trustee Rudman, seconded by Trustee Levins, to approve Ordinance 23-746. Motion approved unanimously.

- e. Discussion/action on Ordinance 23-747, an Ordinance to Repeal and Recreate Section 35-119 of the Municipal Code with Regard to Loitering.

Chief Liebenthal provided a brief overview of Ordinance 23-747, an Ordinance to Repeal and Recreate Section 35-119 of the Municipal Code with Regard to Loitering. Chief Liebenthal spoke on changes to the section related to loitering on private property.

Motion by Trustee Barth, seconded by Trustee Levins, to approve Ordinance 23-747. Motion carried unanimously.

6. Finance and Administration Committee

- a. Discussion/action on October and November 2023 Administrative Services Report.

Administrative Services Director Rachel Safstrom provided a brief overview of the October and November 2023 Administrative Services Report. Administrative Services Director Safstrom noted that tax bills were mailed in December and explained the school levy tax credit allocation.

Motion by Trustee Zitzer, seconded by Trustee Rudman, to approve the October and November 2023 Administrative Services Report. Motion carried unanimously.

- b. Discussion/action on Ordinance 23-748, an Ordinance to Create Section 2-109 of the Municipal Code with Regard to Appointment of Election Officials.

Administrative Services Director Safstrom provided a brief overview of Ordinance 23-748, an Ordinance to Create Section 2-109 of the Municipal Code with Regard to Appointment of Election Officials. This ordinance will allow for election inspectors to work split shifts.

Motion by Trustee Zitzer, seconded by Trustee Levins, to approve Ordinance 23-748. Motion carried unanimously.

- c. Discussion/action on Ordinance 23-749, an Ordinance to Amend Section 104-98 of the Municipal Code with Regard to Building Permit Requirements.

Trustee Barth provided a brief overview of Ordinance 23-749, an Ordinance to Amend Section 104-98 of the Municipal Code with Regard to Building Permit Requirements. This ordinance involves changes to impervious surface permit requirements.

Motion by Trustee Zitzer, seconded by Trustee Levins, to approve Ordinance 23-749. Motion carried unanimously.

II. VILLAGE PRESIDENT'S REPORT

President Walny spoke on 2023 accomplishments including the PSAP designation and grant, the OneNorth project, and new library project.

III. VILLAGE MANAGER'S REPORT

Manager Pederson spoke on the upcoming holiday drop off. Manager Pederson commended staff for their grant work in 2023 and noted that the Board approved about one million dollars collectively in grants tonight.

IV. VILLAGE ATTORNEY'S REPORT

No report.

IX. MOTION TO ADJOURN TO CLOSED SESSION

- A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session. (Teamsters Local 200 Police Union Negotiations) (Dispatching Services Agreement)
- B. Pursuant to Section 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Manager)

Manager Pederson stated there is no need to enter into closed session as two of the items are not ready for discussion. The Teamsters Local 200 Police Union negotiation can be discussed in open session. Teamsters have agreed to have their clothing allowance paid annually in January on the payroll check. This becomes a taxable benefit.

Motion by Trustee Zitzer, seconded by Trustee Barth, to approve the clothing allowance side letter to the current agreement. Motion carried unanimously.

X. ADJOURNMENT

Motion by Trustee Barth, seconded by Trustee Zitzer, to adjourn the meeting at 6:35 p.m. Motion carried unanimously.

Hello, neighbors. I'm Gerry Feldman of 133 E Glencoe Place, and I'm here to expose the abuse of power by our leaders on the OneNorth project.

First, I want to thank the staff at village Hall for restoring the missing meeting minutes on the Board of Trustees page. They did their job well, unlike our leaders.

I love this community, and I respect public service. I expect our leaders to serve the people, not themselves. To listen to the people, not silence them. To be honest and transparent, not secretive and deceptive.

But our leaders have failed us on the OneNorth project. They have lied to us, cheated us, and ignored us. And they have done it all behind our backs.

They promised us a library on the first floor of a five-story apartment building, but the development agreement says nothing about a library. The president said we had to reelect him to get this library, but the library is still not funded. There is a 4 million dollar gap, and the deadline is in two weeks. What will happen then? Where is the money?

They also made us pay a huge price for this project. We are losing millions of dollars in revenue until 2042, and our tax levy limit will increase due to the construction. Now we are seeing referendum upon referendum to cover revenue shortfalls. And it's all based on a lie that the whole area was blighted.

They had a chance to renegotiate the deal in July, when the developer admitted they couldn't keep their promise. But instead of getting a better deal for us, they let the developer off the hook, without any concessions. And they did it in a hastily arranged meeting on a Thursday morning, when most of us were at work.

My friends, this is not democracy. This is not how our community should be treated. We deserve the truth, and we deserve a voice. We deserve better.

That's why I urge you to join me in demanding accountability from our leaders. Let's ask them to explain the funding gap, the tax implications, and the blight designation. Let's ask them why they betrayed us, and how they will fix it. And let's make sure they hear us loud and clear.

Thank you for your time and attention.

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BAYSIDE

Balance As of 12/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 12/31/2023	Activity For 12/31/2023	Available Balance 12/31/2023	% Bdg Used
Fund: 10 GENERAL FUND						
Account Category: Revenues						
TAXES						
10-00000-41100	PROPERTY TAXES	3,325,474.00	3,325,474.02	0.00	(0.02)	100.00
10-00000-41300	INTEREST ON DELINQUENT TAXES	20,806.00	20,806.74	0.00	(0.74)	100.00
10-00000-41500	PAYMENT IN LIEU OF TAXES	48,290.00	48,372.01	0.00	(82.01)	100.17
	TAXES	3,394,570.00	3,394,652.77	0.00	(82.77)	100.00
INTERGOVERNMENTAL						
10-00000-43210	COMMUNITY DEVELOPMENT BLOCK GR	8,816.00	8,816.05	0.00	(0.05)	100.00
10-00000-43225	PUBLIC SAFETY COMMUNICATION AD	102,421.00	102,421.00	0.00	0.00	100.00
10-00000-43235	NORTH SHORE LIBRARY REVENUE	19,812.00	19,811.86	0.00	0.14	100.00
10-00000-43240	TID ADMINISTRATION	15,000.00	15,000.00	0.00	0.00	100.00
10-00000-43410	STATE SHARED REVENUES	60,298.00	60,297.51	0.00	0.49	100.00
10-00000-43415	VIDEO SERVICE PROVIDER AID	14,470.00	14,470.35	0.00	(0.35)	100.00
10-00000-43510	RECYCLING GRANT	25,704.00	25,716.59	0.00	(12.59)	100.05
10-00000-43523	PUBLIC SAFETY GRANT	26,000.00	11,412.19	0.00	14,587.81	43.89
10-00000-43530	EXEMPT COMPUTER AID	15,160.00	15,159.62	0.00	0.38	100.00
10-00000-43535	PERSONAL PROPERTY AID	1,738.00	1,737.78	0.00	0.22	99.99
10-00000-43540	STATE TRANSPORTATION AIDS	372,627.00	372,627.21	0.00	(0.21)	100.00
10-00000-43545	ST 32 HIGHWAY AIDS	17,013.00	17,034.61	0.00	(21.61)	100.13
10-00000-43555	INTERGOVERNMENTAL GRANT	6,025.00	2,215.42	0.00	3,809.58	36.77
10-00000-43600	EXPENDITURE RESTRAINT	78,786.00	78,785.92	0.00	0.08	100.00
10-00000-48215	INTERGOVERNMENTAL REVENUE	27,450.00	27,449.58	0.00	0.42	100.00
	INTERGOVERNMENTAL	791,320.00	772,955.69	0.00	18,364.31	97.68
LICENSES & PERMITS						
10-00000-44100	OPERATORS LICENSE	900.00	1,760.00	0.00	(860.00)	195.56
10-00000-44120	LIQUOR LICENSE	2,880.00	3,000.00	0.00	(120.00)	104.17
10-00000-44140	CIGARETTE LICENSE	300.00	300.00	0.00	0.00	100.00
10-00000-44220	ANIMAL LICENSES	1,300.00	2,045.20	640.68	(745.20)	157.32
10-00000-44300	CABLE FRANCHISE FEES	60,000.00	40,518.71	0.00	19,481.29	67.53
10-00000-44415	ARC APPLICATION FEES	2,500.00	4,625.00	0.00	(2,125.00)	185.00
10-00000-44420	OCCUPANCY PERMITS	31,100.00	31,300.00	0.00	(200.00)	100.64
10-00000-44435	TRANSIENT MERCHANT PERMIT	100.00	250.00	0.00	(150.00)	250.00
10-00000-44460	BUILDING PERMITS	418,310.00	444,693.74	10,894.70	(26,383.74)	106.31
10-00000-44480	VACANT PROPERTY FEE	1,000.00	2,000.00	500.00	(1,000.00)	200.00
10-00000-44495	EXCAVATION/RIGHT OF WAY/PRIVLE	16,450.00	16,700.00	250.00	(250.00)	101.52
10-00000-44525	FILL PERMIT	4,510.00	4,510.00	0.00	0.00	100.00
10-00000-44530	RUMMAGE SALE PERMITS	200.00	340.00	0.00	(140.00)	170.00
10-00000-44535	DUMPSTER PERMITS	10,500.00	13,140.00	110.00	(2,640.00)	125.14
10-00000-44540	SIGN PERMITS	200.00	870.00	60.00	(670.00)	435.00
10-00000-44550	CONDITIONAL USE APPLICATION	600.00	600.00	0.00	0.00	100.00
10-00000-44555	BOARD OF ZONING APPEALS FEES	500.00	1,500.00	0.00	(1,000.00)	300.00
10-00000-44570	SPECIAL EVENT PERMITS	50.00	150.00	0.00	(100.00)	300.00
	LICENSES & PERMITS	551,400.00	568,302.65	12,455.38	(16,902.65)	103.07
FINES & FORFEITURES						
10-00000-43220	COURT REVENUE	0.00	4,390.63	2,641.84	(4,390.63)	100.00
10-00000-45100	FINES & FORFEITURES-NSMC	35,000.00	31,102.80	2,749.20	3,897.20	88.87
10-00000-45105	FINES & FORFEITURES-BAYSIDE SD	10,000.00	7,565.16	457.18	2,434.84	75.65
10-00000-45125	NOTARY/FINGER	100.00	150.00	50.00	(50.00)	150.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BAYSIDE

Balance As of 12/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 12/31/2023	Activity For 12/31/2023	Available Balance 12/31/2023	% Bdgt Used
Fund: 10 GENERAL FUND						
Account Category: Revenues						
FINES & FORFEITURES						
	FINES & FORFEITURES	45,100.00	43,208.59	5,898.22	1,891.41	95.81
PUBLIC CHARGES FOR SERVIC						
10-00000-46110	PROPERTY STATUS REVENUE	4,000.00	3,860.00	75.00	140.00	96.50
10-00000-46120	PUBLICATION FEES	200.00	200.00	0.00	0.00	100.00
10-00000-46125	PROFESSIONAL SERVICE INVOICING	67,000.00	61,426.97	(5,070.63)	5,573.03	91.68
10-00000-46130	DATA SALES	250.00	125.00	50.00	125.00	50.00
10-00000-46310	SPECIAL PICKUPS	12,000.00	12,585.92	(68.36)	(585.92)	104.88
10-00000-46315	MULCH DELIVERIES	6,000.00	5,745.00	0.00	255.00	95.75
10-00000-46330	WELL PERMIT/ABANDONMENT FEES	0.00	825.00	75.00	(825.00)	100.00
10-00000-46400	EQUIPMENT RENTAL- SEWER FUND	20,600.00	20,600.00	0.00	0.00	100.00
10-00000-46415	EQUIPMENT RENTAL- STORMWATER F	20,600.00	20,600.00	0.00	0.00	100.00
10-00000-46710	PARK FACILITY RENTAL & PROGRAM	6,500.00	5,277.50	0.00	1,222.50	81.19
10-00000-46715	PUBLIC WORKS SERVICE REVENUE	19,508.00	18,681.67	(826.10)	826.33	95.76
	PUBLIC CHARGES FOR SERVIC	156,658.00	149,927.06	(5,765.09)	6,730.94	95.70
MISC REVENUE						
10-00000-48100	INTEREST	524,744.00	558,386.29	46,287.13	(33,642.29)	106.41
10-00000-48120	REALIZED/UNREALIZED GAIN/LOSS	0.00	(150,629.03)	(194,584.67)	150,629.03	100.00
10-00000-48200	MISCELLANEOUS REVENUE	500.00	1,272.92	49.04	(772.92)	254.58
10-00000-48210	COPIES	500.00	1,846.40	59.33	(1,346.40)	369.28
10-00000-48220	FALSE ALARM FEES	2,500.00	1,547.75	11.25	952.25	61.91
10-00000-48230	RECYCLING PROCEEDS	15,000.00	2,194.87	0.00	12,805.13	14.63
10-00000-48240	CREDIT CARD REVENUE	7,000.00	5,847.16	0.00	1,152.84	83.53
10-00000-48260	INSURANCE AWARDS/DIVIDENDS	13,062.00	13,765.00	0.00	(703.00)	105.38
10-00000-48310	EQUIPMENT SALE PROCEEDS	1,000.00	420.00	0.00	580.00	42.00
10-00000-48500	DONATIONS	17,836.00	17,835.87	0.00	0.13	100.00
	MISC REVENUE	582,142.00	452,487.23	(148,177.92)	129,654.77	77.73
	Revenues	5,521,190.00	5,381,533.99	(135,589.41)	139,656.01	97.47
Account Category: Expenditures						
GENERAL GOVERNMENT						
10-51000-51100	WAGES FT	319,365.00	297,933.54	55,941.13	21,431.46	93.29
10-51000-51170	HEALTH INSURANCE BUYOUT	2,196.00	2,066.54	328.59	129.46	94.10
10-51000-51190	DENTAL INSURANCE BUYOUT	147.00	125.26	7.28	21.74	85.21
10-51000-51200	TRUSTEE WAGES	8,400.00	8,400.00	700.00	0.00	100.00
10-51000-51250	ELECTION WAGES	3,453.00	3,452.75	0.00	0.25	99.99
10-51000-51300	ELECTIONS SUPPLIES	6,870.00	6,309.40	1,337.60	560.60	91.84
10-51000-51500	WISCONSIN RETIREMENT SYSTEM	26,506.00	20,735.14	3,082.83	5,770.86	78.23
10-51000-51510	SOCIAL SECURITY	25,437.00	23,169.51	3,198.43	2,267.49	91.09
10-51000-51520	LIFE INSURANCE	478.00	455.46	41.62	22.54	95.28
10-51000-51530	HEALTH INSURANCE	30,184.00	28,180.39	2,410.00	2,003.61	93.36
10-51000-51540	DENTAL INSURANCE	881.00	655.95	58.06	225.05	74.46
10-51000-51800	RECRUITMENT	650.00	457.30	0.00	192.70	70.35
10-51000-52100	CONTRACTUAL SERVICES	37,500.00	36,517.82	269.93	982.18	97.38
10-51000-52110	LEGAL COUNSEL - CONTRACTED	112,000.00	110,636.46	8,734.78	1,363.54	98.78
10-51000-52130	LEGAL COUNSEL-PERSONNEL	1,500.00	1,295.00	0.00	205.00	86.33
10-51000-52140	AUDIT SERVICES	24,002.00	21,001.79	0.00	3,000.21	87.50
10-51000-52170	PUBLIC HEALTH SERVICES	30,522.00	30,522.00	0.00	0.00	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BAYSIDE

Balance As of 12/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 12/31/2023	Activity For 12/31/2023	Available Balance 12/31/2023	% Bdg Used
Fund: 10 GENERAL FUND						
Account Category: Expenditures						
GENERAL GOVERNMENT						
10-51000-52190	ASSESSOR SERVICES	24,900.00	24,900.00	0.00	0.00	100.00
10-51000-52210	TELECOMMUNICATIONS	2,558.00	2,522.44	162.47	35.56	98.61
10-51000-52260	BENEFIT ADMINISTRATIVE FEES	2,600.00	1,269.05	0.00	1,330.95	48.81
10-51000-52300	MATERIALS & SUPPLIES	2,700.00	2,675.97	558.01	24.03	99.11
10-51000-52380	FINANCIAL ADVISING SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
10-51000-53000	ADMINISTRATIVE	1,346.00	1,344.49	550.00	1.51	99.89
10-51000-53100	OFFICE SUPPLIES	3,654.00	3,205.14	363.46	448.86	87.72
10-51000-53110	POSTAGE	5,000.00	4,767.96	2,040.00	232.04	95.36
10-51000-53210	DUES & SUBSCRIPTIONS	6,373.00	5,899.35	0.00	473.65	92.57
10-51000-53220	TRAINING, SAFETY & CERTS	9,255.00	8,082.31	9.00	1,172.69	87.33
10-51000-53240	PUBLICATIONS/PRINTING	104.00	104.48	0.00	(0.48)	100.46
10-51000-55100	GENERAL LIABILITY	36,732.00	36,732.33	0.00	(0.33)	100.00
10-51000-55110	AUTO LIABILITY	5,345.00	5,345.00	0.00	0.00	100.00
10-51000-55130	WORKERS COMPENSATION	35,232.00	35,231.00	0.00	1.00	100.00
10-51000-55150	COMMERCIAL CRIME POLICY	210.00	210.00	0.00	0.00	100.00
10-51000-55160	PROPERTY INSURANCE	8,321.00	8,321.28	0.00	(0.28)	100.00
10-51000-55200	TAX REFUNDS/UNCOLLECTIBLES	3,876.00	3,876.04	0.00	(0.04)	100.00
10-51000-55910	MUNICIPAL CODE	2,658.00	2,040.00	2,040.00	618.00	76.75
GENERAL GOVERNMENT		783,955.00	738,441.15	81,833.19	45,513.85	94.19
POLICE						
10-52100-51100	WAGES FT	1,096,663.00	1,053,311.52	150,746.12	43,351.48	96.05
10-52100-51110	OVERTIME	56,500.00	54,098.83	6,563.70	2,401.17	95.75
10-52100-51150	GRANT OVERTIME	26,000.00	11,158.30	2,209.91	14,841.70	42.92
10-52100-51160	HOLIDAY PAY	38,606.00	38,605.38	22,750.86	0.62	100.00
10-52100-51170	HEALTH INSURANCE BUYOUT	21,488.00	21,487.56	21,487.56	0.44	100.00
10-52100-51180	SHIFT DIFFERENTIAL PAY	4,500.00	2,327.15	82.15	2,172.85	51.71
10-52100-51500	WISCONSIN RETIREMENT SYSTEM	157,315.00	151,179.28	23,227.66	6,135.72	96.10
10-52100-51510	SOCIAL SECURITY	93,740.00	88,224.97	15,430.54	5,515.03	94.12
10-52100-51520	LIFE INSURANCE	1,232.00	1,231.57	88.63	0.43	99.97
10-52100-51530	HEALTH INSURANCE	155,564.00	129,601.90	9,725.33	25,962.10	83.31
10-52100-51540	DENTAL INSURANCE	4,230.00	2,582.32	196.74	1,647.68	61.05
10-52100-51800	RECRUITMENT	750.00	684.00	0.00	66.00	91.20
10-52100-52100	CONTRACTUAL SERVICES	32,374.00	31,961.50	6,498.12	412.50	98.73
10-52100-52110	LEGAL COUNSEL-CONTRACTED	29,236.00	27,176.13	2,060.33	2,059.87	92.95
10-52100-52130	LEGAL COUNSEL-PERSONNEL	1,000.00	812.50	650.00	187.50	81.25
10-52100-52150	MADACC	1,633.00	1,633.52	0.00	(0.52)	100.03
10-52100-52210	TELECOMMUNICATIONS	8,483.00	7,376.93	479.77	1,106.07	86.96
10-52100-52300	MATERIALS & SUPPLIES	9,600.00	9,360.97	1,045.19	239.03	97.51
10-52100-52310	FLEET MAINTENANCE	7,000.00	5,328.68	485.19	1,671.32	76.12
10-52100-53100	OFFICE SUPPLIES	250.00	0.00	0.00	250.00	0.00
10-52100-53110	POSTAGE	800.00	750.80	0.00	49.20	93.85
10-52100-53210	DUES & SUBSCRIPTIONS	1,100.00	660.00	0.00	440.00	60.00
10-52100-53220	TRAINING, SAFETY & CERTIFICATI	6,500.00	5,842.04	134.00	657.96	89.88
10-52100-53230	AMMUNITION	4,000.00	3,999.65	0.00	0.35	99.99
10-52100-53300	UNIFORM SUPPLIES	7,475.00	7,149.63	505.08	325.37	95.65
10-52100-53400	FUEL MAINTENANCE	18,900.00	15,881.99	1,059.81	3,018.01	84.03
10-52100-53900	EMPLOYEE RECOGNITION	100.00	0.00	0.00	100.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BAYSIDE

Balance As of 12/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 12/31/2023	Activity For 12/31/2023	Available Balance 12/31/2023	% Bdg Used
Fund: 10 GENERAL FUND						
Account Category: Expenditures						
POLICE						
	POLICE	1,785,039.00	1,672,427.12	265,426.69	112,611.88	93.69
NORTH SHORE FIRE DEPT						
10-52200-52240	NORTH SHORE FIRE DEPARTMENT	893,225.00	893,225.00	0.00	0.00	100.00
10-52200-53760	FIRE INSURANCE DUES	27,550.00	27,449.58	0.00	100.42	99.64
	NORTH SHORE FIRE DEPT	920,775.00	920,674.58	0.00	100.42	99.99
BUILDING INSPECTION						
10-52400-51100	WAGES FT	20,000.00	20,000.00	0.00	0.00	100.00
10-52400-52500	BUILDING INSPECTIONS	241,492.00	221,368.70	21,991.56	20,123.30	91.67
	BUILDING INSPECTION	261,492.00	241,368.70	21,991.56	20,123.30	92.30
DEPT OF PUBLIC WORKS						
10-53000-51100	WAGES FT	282,655.00	261,878.90	46,669.82	20,776.10	92.65
10-53000-51110	OVERTIME	5,100.00	3,991.10	0.00	1,108.90	78.26
10-53000-51120	WAGES PT	7,533.00	7,532.69	835.19	0.31	100.00
10-53000-51170	HEALTH INSURANCE BUYOUT	3,901.00	3,900.11	1,285.65	0.89	99.98
10-53000-51190	DENTAL INSURANCE BUYOUT	317.00	219.82	31.02	97.18	69.34
10-53000-51500	WISCONSIN RETIREMENT SYSTEM	19,649.00	17,066.33	2,748.20	2,582.67	86.86
10-53000-51510	SOCIAL SECURITY	24,537.00	20,405.31	3,679.68	4,131.69	83.16
10-53000-51520	LIFE INSURANCE	495.00	336.85	28.48	158.15	68.05
10-53000-51530	HEALTH INSURANCE	69,090.00	57,775.78	3,683.37	11,314.22	83.62
10-53000-51540	DENTAL INSURANCE	1,641.00	1,162.09	73.94	478.91	70.82
10-53000-51800	RECRUITMENT	985.00	947.87	0.00	37.13	96.23
10-53000-52000	FACILITY MAINTENANCE & SUPPLIE	21,937.00	16,725.22	134.38	5,211.78	76.24
10-53000-52010	CLEANING & JANITORIAL SERVICES	10,921.00	9,547.26	620.40	1,373.74	87.42
10-53000-52020	HVAC MAINTENANCE	5,627.00	1,124.00	0.00	4,503.00	19.98
10-53000-52100	CONTRACTUAL SERVICES	43,347.00	40,889.99	710.84	2,457.01	94.33
10-53000-52160	ENGINEERING	26,010.00	23,608.35	3,586.66	2,401.65	90.77
10-53000-52200	UTILITIES	44,293.00	39,949.09	4,975.23	4,343.91	90.19
10-53000-52210	TELECOMMUNICATIONS	1,518.00	1,384.75	59.08	133.25	91.22
10-53000-52300	MATERIALS & SUPPLIES	7,177.00	6,857.77	788.26	319.23	95.55
10-53000-52310	FLEET MAINTENANCE	41,657.00	37,651.72	4,589.78	4,005.28	90.39
10-53000-52330	TOOLS	7,348.00	5,071.26	2,875.75	2,276.74	69.02
10-53000-53100	OFFICE SUPPLIES	150.00	38.56	0.00	111.44	25.71
10-53000-53210	DUES & SUBSCRIPTIONS	522.00	501.00	0.00	21.00	95.98
10-53000-53220	TRAINING, SAFETY & CERTIFICATI	3,279.00	1,107.80	10.00	2,171.20	33.78
10-53000-53300	UNIFORM SUPPLIES	2,200.00	1,411.00	0.00	789.00	64.14
10-53000-53340	WINTER OPERATIONS	38,287.00	38,286.40	8,572.14	0.60	100.00
10-53000-53400	FUEL MAINTENANCE	34,804.00	24,725.01	1,713.52	10,078.99	71.04
10-53000-53500	EQUIPMENT REPLACEMENT	1,309.00	459.47	0.00	849.53	35.10
10-53000-53600	EQUIPMENT RENTAL	5,700.00	5,700.00	0.00	0.00	100.00
10-53000-53700	TIPPING FEES	88,000.00	78,696.66	6,257.04	9,303.34	89.43
10-53000-53770	YARD WASTE TUB GRINDING	11,000.00	0.00	0.00	11,000.00	0.00
10-53000-53900	PUBLIC RELATIONS	100.00	0.00	0.00	100.00	0.00
10-53000-54000	STREET MAINTENANCE	9,890.00	574.77	(1,165.23)	9,315.23	5.81
10-53000-54500	SIGNAGE	4,660.00	4,659.12	440.82	0.88	99.98
10-53000-54600	FORESTRY & LANDSCAPING	7,376.00	6,109.13	0.00	1,266.87	82.82
	DEPT OF PUBLIC WORKS	833,015.00	720,295.18	93,204.02	112,719.82	86.47

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BAYSIDE

Balance As of 12/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 12/31/2023	Activity For 12/31/2023	Available Balance 12/31/2023	% Bdg Used
Fund: 10 GENERAL FUND						
Account Category: Expenditures						
NORTH SHORE LIBRARY						
10-55100-52270	NORTH SHORE LIBRARY	168,243.00	168,243.35	0.00	(0.35)	100.00
	NORTH SHORE LIBRARY	168,243.00	168,243.35	0.00	(0.35)	100.00
PARKS						
10-55200-51100	WAGES FT	5,600.00	5,024.28	728.57	575.72	89.72
10-55200-51510	SOCIAL SECURITY	398.00	384.35	55.73	13.65	96.57
10-55200-52300	MATERIALS & SUPPLIES	750.00	624.65	0.00	125.35	83.29
10-55200-52350	COMMUNITY EVENTS	17,550.00	17,545.21	0.00	4.79	99.97
	PARKS	24,298.00	23,578.49	784.30	719.51	97.04
	Expenditures	4,776,817.00	4,485,028.57	463,239.76	291,788.43	93.89
Fund 10 - GENERAL FUND:						
	TOTAL REVENUES	5,521,190.00	5,381,533.99	(135,589.41)	139,656.01	
	TOTAL EXPENDITURES	4,776,817.00	4,485,028.57	463,239.76	291,788.43	
	NET OF REVENUES & EXPENDITURES:	744,373.00	896,505.42	(598,829.17)	(152,132.42)	
	BEG. FUND BALANCE	1,696,002.53	1,696,002.53			
	FUND BALANCE ADJUSTMENTS		(326,630.80)			
	END FUND BALANCE	2,440,375.53	2,265,877.15			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BAYSIDE

Balance As of 12/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 12/31/2023	Activity For 12/31/2023	Available Balance 12/31/2023	% Bdg Used
Fund: 20 SANITARY SEWER FUND						
Account Category: Revenues						
INTERGOVERNMENTAL						
20-00000-43210	INTERGOVERNMENTAL GRANTS	1,374.00	1,374.09	0.00	(0.09)	100.01
	INTERGOVERNMENTAL	1,374.00	1,374.09	0.00	(0.09)	100.01
PUBLIC CHARGES FOR SERVIC						
20-00000-46410	RESIDENTIAL SEWER	828,800.00	827,326.74	0.00	1,473.26	99.82
20-00000-46420	COMMERCIAL SEWER	109,560.00	109,602.15	42.83	(42.15)	100.04
20-00000-46425	POLICE LEASE REVENUE	5,498.00	5,498.00	0.00	0.00	100.00
20-00000-46430	SEWER CONNECTION FEE	0.00	5,500.00	0.00	(5,500.00)	100.00
	PUBLIC CHARGES FOR SERVIC	943,858.00	947,926.89	42.83	(4,068.89)	100.43
MISC REVENUE						
20-00000-46450	SEWER INTERGOVERNMENTAL REV	4,635.00	4,635.00	0.00	0.00	100.00
20-00000-48100	INTEREST	2,500.00	2,812.13	255.34	(312.13)	112.49
20-00000-48260	INSURANCE AWARDS/DIVIDENDS	17,821.00	17,821.00	0.00	0.00	100.00
	MISC REVENUE	24,956.00	25,268.13	255.34	(312.13)	101.25
	Revenues	970,188.00	974,569.11	298.17	(4,381.11)	100.45
Account Category: Expenditures						
GENERAL SEWER						
20-51000-51100	WAGES FT	138,738.00	107,917.24	24,978.45	30,820.76	77.78
20-51000-51110	OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
20-51000-51170	HEALTH INSURANCE BUYOUT	750.00	475.60	41.07	274.40	63.41
20-51000-51190	DENTAL INSURANCE BUYOUT	81.00	41.74	2.42	39.26	51.53
20-51000-51500	WISCONSIN RETIREMENT SYSTEM	9,434.00	6,864.29	1,311.14	2,569.71	72.76
20-51000-51510	SOCIAL SECURITY	10,613.00	7,494.82	1,340.84	3,118.18	70.62
20-51000-51520	LIFE INSURANCE	259.00	152.83	26.59	106.17	59.01
20-51000-51530	HEALTH INSURANCE	26,185.00	12,036.16	3,183.96	14,148.84	45.97
20-51000-51540	DENTAL INSURANCE	448.00	255.39	65.14	192.61	57.01
20-51000-52100	CONTRACTUAL SERVICES	283,500.00	258,863.26	80.92	24,636.74	91.31
20-51000-52140	AUDIT SERVICES	3,900.00	3,881.38	0.00	18.62	99.52
20-51000-52160	ENGINEERING	142,016.50	115,226.11	2,786.66	26,790.39	81.14
20-51000-52200	UTILITIES	6,593.00	4,215.78	125.32	2,377.22	63.94
20-51000-52210	TELECOMMUNICATIONS	316.00	290.77	20.87	25.23	92.02
20-51000-52260	BENEFIT ADMINISTRATIVE FEES	43.00	43.00	0.00	0.00	100.00
20-51000-52300	MATERIALS & SUPPLIES	1,808.00	1,791.03	0.00	16.97	99.06
20-51000-52310	FLEET MAINTENANCE	1,000.00	742.39	299.99	257.61	74.24
20-51000-52320	LIFT STATION MAINTENANCE	11,132.00	1,407.48	0.00	9,724.52	12.64
20-51000-52340	DIGGERS HOTLINE	2,150.00	1,841.60	0.00	308.40	85.66
20-51000-53110	POSTAGE	400.00	400.00	0.00	0.00	100.00
20-51000-53220	TRAINING, SAFETY & CERTIFICATI	1,902.00	382.00	95.00	1,520.00	20.08
20-51000-53400	FUEL MAINTENANCE	4,000.00	4,000.00	0.00	0.00	100.00
20-51000-53500	EQUIPMENT REPLACEMENT	12,194.00	12,193.35	0.00	0.65	99.99
20-51000-53600	EQUIPMENT RENTAL-GENERAL FUND	20,600.00	20,600.00	0.00	0.00	100.00
20-51000-55100	GENERAL LIABILITY INSURANCE	1,726.00	1,726.00	0.00	0.00	100.00
20-51000-55130	WORKERS COMPENSATION	2,272.00	2,272.00	0.00	0.00	100.00
20-51000-55150	COMMERCIAL CRIME POLICY	14.00	14.00	0.00	0.00	100.00
20-51000-55160	PROPERTY INSURANCE	3,215.00	3,215.04	0.00	(0.04)	100.00
20-51000-58010	CAPITAL PROJECTS	735,681.50	727,617.32	0.00	8,064.18	98.90

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BAYSIDE

Balance As of 12/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 12/31/2023	Activity For 12/31/2023	Available Balance 12/31/2023	% Bdgt Used
Fund: 20 SANITARY SEWER FUND						
Account Category: Expenditures						
GENERAL SEWER						
20-51000-58030	CAPITAL EQUIPMENT	20,149.43	0.00	0.00	20,149.43	0.00
	GENERAL SEWER	1,442,120.43	1,295,960.58	34,358.37	146,159.85	89.86
DEPRECIATION						
20-53000-57000	DEPRECIATION	225,000.00	0.00	0.00	225,000.00	0.00
	DEPRECIATION	225,000.00	0.00	0.00	225,000.00	0.00
DEBT						
20-58100-56170	PRINCIPAL REDEMPTION - CWFL	84,673.00	0.00	0.00	84,673.00	0.00
20-58100-56180	PRINCIPAL REDEMPTION - BOND	185,000.00	0.00	0.00	185,000.00	0.00
20-58100-56210	INTEREST - BOND	55,535.00	55,534.95	0.00	0.05	100.00
20-58100-56260	INTEREST-CLEAN WATER FUND LOAN	3,484.00	1,024.94	0.00	2,459.06	29.42
	DEBT	328,692.00	56,559.89	0.00	272,132.11	17.21
	Expenditures	1,995,812.43	1,352,520.47	34,358.37	643,291.96	67.77
Fund 20 - SANITARY SEWER FUND:						
	TOTAL REVENUES	970,188.00	974,569.11	298.17	(4,381.11)	
	TOTAL EXPENDITURES	1,995,812.43	1,352,520.47	34,358.37	643,291.96	
	NET OF REVENUES & EXPENDITURES:	(1,025,624.43)	(377,951.36)	(34,060.20)	(647,673.07)	
	BEG. FUND BALANCE	3,349,873.15	3,349,873.15			
	END FUND BALANCE	2,324,248.72	2,971,921.79			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BAYSIDE

Balance As of 12/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 12/31/2023	Activity For 12/31/2023	Available Balance 12/31/2023	% Bdgt Used
Fund: 22 STORMWATER UTILITY FUND						
Account Category: Revenues						
INTERGOVERNMENTAL						
22-00000-43210	INTERGOVERNMENTAL GRANTS	98,652.00	0.00	0.00	98,652.00	0.00
	INTERGOVERNMENTAL	98,652.00	0.00	0.00	98,652.00	0.00
PUBLIC CHARGES FOR SERVIC						
22-00000-44560	TREE PROGRAM	0.00	5,075.00	0.00	(5,075.00)	100.00
22-00000-46405	RESIDENTIAL STORMWATER	408,543.00	415,808.69	0.00	(7,265.69)	101.78
22-00000-46425	COMMERCIAL STORMWATER	154,000.00	116,344.37	44.29	37,655.63	75.55
22-00000-46430	RIGHT-OF-WAY MANAGEMENT	15,000.00	40,600.00	0.00	(25,600.00)	270.67
	PUBLIC CHARGES FOR SERVIC	577,543.00	577,828.06	44.29	(285.06)	100.05
MISC REVENUE						
22-00000-48200	MISCELLANEOUS REVENUE	20,598.00	20,598.12	0.00	(0.12)	100.00
22-00000-48260	INSURANCE AWARDS/DIVIDENDS	0.00	2,000.00	2,000.00	(2,000.00)	100.00
	MISC REVENUE	20,598.00	22,598.12	2,000.00	(2,000.12)	109.71
	Revenues	696,793.00	600,426.18	2,044.29	96,366.82	86.17
Account Category: Expenditures						
DEPT OF PUBLIC WORKS						
22-53000-51100	WAGES FT	163,506.00	163,505.20	16,219.00	0.80	100.00
22-53000-51110	OVERTIME	950.00	0.00	0.00	950.00	0.00
22-53000-51120	WAGES PT	5,598.00	5,267.25	150.00	330.75	94.09
22-53000-51170	HEALTH INSURANCE BUYOUT	750.00	475.72	41.07	274.28	63.43
22-53000-51190	DENTAL INSURANCE BUYOUT	81.00	42.04	2.45	38.96	51.90
22-53000-51500	WISCONSIN RETIREMENT SYSTEM	11,039.00	11,038.24	1,096.43	0.76	99.99
22-53000-51510	SOCIAL SECURITY	12,375.00	12,374.19	1,115.74	0.81	99.99
22-53000-51520	LIFE INSURANCE	262.00	220.01	13.67	41.99	83.97
22-53000-51530	HEALTH INSURANCE	25,103.00	19,577.07	1,523.30	5,525.93	77.99
22-53000-51540	DENTAL INSURANCE	512.00	425.86	31.81	86.14	83.18
22-53000-52100	CONTRACTUAL SERVICES	12,315.00	12,093.26	0.00	221.74	98.20
22-53000-52140	AUDIT SERVICES	1,822.00	1,822.21	0.00	(0.21)	100.01
22-53000-52160	ENGINEERING	46,000.00	31,323.33	5,351.68	14,676.67	68.09
22-53000-52200	UTILITY EXPENSES	2,300.00	1,936.76	81.16	363.24	84.21
22-53000-52210	TELECOMMUNICATIONS	100.00	0.00	0.00	100.00	0.00
22-53000-52260	BENEFIT ADMINISTRATIVE FEES	43.00	43.00	0.00	0.00	100.00
22-53000-52300	MATERIALS & SUPPLIES	2,073.00	1,465.11	0.00	607.89	70.68
22-53000-52320	LIFT STATION MAINTENANCE	2,000.00	500.00	0.00	1,500.00	25.00
22-53000-52380	FINANCIAL ADVISING SERVICES	1,432.00	1,400.00	0.00	32.00	97.77
22-53000-53220	TRAINING, SAFETY & CERTIFICATI	750.00	349.00	0.00	401.00	46.53
22-53000-53270	CULVERT MATERIALS	40,000.00	38,034.00	0.00	1,966.00	95.09
22-53000-53280	LANDSCAPING MATERIALS	31,801.00	20,407.15	18.29	11,393.85	64.17
22-53000-53290	EXCAVATION AND DISPOSAL	17,500.00	15,800.00	0.00	1,700.00	90.29
22-53000-53400	FUEL MAINTENANCE	5,000.00	5,000.00	0.00	0.00	100.00
22-53000-53600	EQUIPMENT RENTAL	20,600.00	20,600.00	0.00	0.00	100.00
22-53000-55100	GENERAL LIABILITY INSURANCE	4,625.00	4,625.00	0.00	0.00	100.00
22-53000-55130	WORKERS COMPENSATION	2,272.00	2,272.00	0.00	0.00	100.00
22-53000-55150	COMMERCIAL CRIME POLICY	14.00	14.00	0.00	0.00	100.00
22-53000-55160	PROPERTY INSURANCE	3,026.00	3,025.92	0.00	0.08	100.00
	DEPT OF PUBLIC WORKS	413,849.00	373,636.32	25,644.60	40,212.68	90.28

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BAYSIDE

Balance As of 12/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 12/31/2023	Activity For 12/31/2023	Available Balance 12/31/2023	% Bdgt Used
Fund: 22 STORMWATER UTILITY FUND						
Account Category: Expenditures						
TRANS TO OTHER FUND						
22-59200-59000	ADMINISTRATIVE/TRANSFER TO	73,598.00	73,598.00	0.00	0.00	100.00
	TRANS TO OTHER FUND	<u>73,598.00</u>	<u>73,598.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
CAPITAL PROJECTS						
22-53000-53500	EQUIPMENT REPLACEMENT	104,346.00	103,328.86	0.00	1,017.14	99.03
22-53000-58010	CAPITAL PROJECTS	249,816.96	35,910.43	8,432.50	213,906.53	14.37
	CAPITAL PROJECTS	<u>354,162.96</u>	<u>139,239.29</u>	<u>8,432.50</u>	<u>214,923.67</u>	<u>39.32</u>
	Expenditures	<u>841,609.96</u>	<u>586,473.61</u>	<u>34,077.10</u>	<u>255,136.35</u>	<u>69.68</u>
Fund 22 - STORMWATER UTILITY FUND:						
	TOTAL REVENUES	696,793.00	600,426.18	2,044.29	96,366.82	
	TOTAL EXPENDITURES	841,609.96	586,473.61	34,077.10	255,136.35	
	NET OF REVENUES & EXPENDITURES:	<u>(144,816.96)</u>	<u>13,952.57</u>	<u>(32,032.81)</u>	<u>(158,769.53)</u>	
	BEG. FUND BALANCE	1,070,712.11	1,070,712.11			
	END FUND BALANCE	925,895.15	1,084,664.68			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BAYSIDE

Balance As of 12/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 12/31/2023	Activity For 12/31/2023	Available Balance 12/31/2023	% Bdgt Used
Fund: 23 TAX INCREMENTAL FINANCING DISTRICT 1						
Account Category: Revenues						
MISC REVENUE						
23-00000-48200	MISCELLANEOUS REVENUE	111,000.00	24,295.34	90.00	86,704.66	21.89
	MISC REVENUE	111,000.00	24,295.34	90.00	86,704.66	21.89
	Revenues	111,000.00	24,295.34	90.00	86,704.66	21.89
Account Category: Expenditures						
GENERAL GOVERNMENT						
23-51000-52300	PROFESSIONAL SERVICES	150,000.00	74,998.34	90.00	75,001.66	50.00
	GENERAL GOVERNMENT	150,000.00	74,998.34	90.00	75,001.66	50.00
DEPT OF PUBLIC WORKS						
23-53000-52160	ENGINEERING	0.00	205.00	0.00	(205.00)	100.00
	DEPT OF PUBLIC WORKS	0.00	205.00	0.00	(205.00)	100.00
TRANS TO OTHER FUND						
23-59210-59000	TRANSFER OUT	15,000.00	15,000.00	0.00	0.00	100.00
	TRANS TO OTHER FUND	15,000.00	15,000.00	0.00	0.00	100.00
	Expenditures	165,000.00	90,203.34	90.00	74,796.66	54.67
Fund 23 - TAX INCREMENTAL FINANCING DISTRICT 1:						
	TOTAL REVENUES	111,000.00	24,295.34	90.00	86,704.66	
	TOTAL EXPENDITURES	165,000.00	90,203.34	90.00	74,796.66	
	NET OF REVENUES & EXPENDITURES:	(54,000.00)	(65,908.00)	0.00	11,908.00	
	BEG. FUND BALANCE	(69,425.17)	(69,425.17)			
	END FUND BALANCE	(123,425.17)	(135,333.17)			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BAYSIDE

Balance As of 12/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 12/31/2023	Activity For 12/31/2023	Available Balance 12/31/2023	% Bdgt Used
Fund: 26 PUBLIC SAFETY COMMUNICATIONS						
Account Category: Revenues						
TAXES						
26-00000-41100	PROPERTY TAXES	313,023.00	313,023.00	0.00	0.00	100.00
	TAXES	313,023.00	313,023.00	0.00	0.00	100.00
INTERGOVERNMENTAL						
26-00000-46220	INTERGOVERNMENTAL REVENUE	482,796.00	561,709.67	8,750.00	(78,913.67)	116.35
26-00000-47130	CONTRACT REVENUE	2,191,160.00	2,191,162.00	0.00	(2.00)	100.00
	INTERGOVERNMENTAL	2,673,956.00	2,752,871.67	8,750.00	(78,915.67)	102.95
MISC REVENUE						
26-00000-48100	CONSOLIDATED SERVICE BILLINGS	70,308.00	71,420.67	3,278.56	(1,112.67)	101.58
	MISC REVENUE	70,308.00	71,420.67	3,278.56	(1,112.67)	101.58
	Revenues	3,057,287.00	3,137,315.34	12,028.56	(80,028.34)	102.62
Account Category: Expenditures						
PUBLIC SAFETY COMM						
26-51000-51100	WAGES FT	1,580,381.00	1,579,934.58	239,462.16	446.42	99.97
26-51000-51110	OVERTIME	111,073.00	110,979.39	12,365.25	93.61	99.92
26-51000-51160	HOLIDAY PAY	32,841.00	32,822.06	5,823.26	18.94	99.94
26-51000-51170	HEALTH INSURANCE BUYOUT	7,385.00	7,365.47	2,871.49	19.53	99.74
26-51000-51190	DENTAL INSURANCE BUYOUT	524.00	430.45	79.29	93.55	82.15
26-51000-51500	WISCONSIN RETIREMENT SYSTEM	115,687.00	115,686.64	17,447.93	0.36	100.00
26-51000-51510	SOCIAL SECURITY	127,868.00	125,547.33	19,380.81	2,320.67	98.19
26-51000-51520	LIFE INSURANCE	2,735.00	2,564.83	254.18	170.17	93.78
26-51000-51530	HEALTH INSURANCE	367,644.00	305,084.68	24,752.03	62,559.32	82.98
26-51000-51540	DENTAL INSURANCE	8,953.00	6,387.88	557.76	2,565.12	71.35
26-51000-51800	RECRUITMENT	4,800.00	4,773.84	890.20	26.16	99.46
26-51000-52000	FACILITY MAINTENANCE & SUPPLIE	59,133.00	29,360.88	2,197.58	29,772.12	49.65
26-51000-52010	CLEANING & JANITORIAL SERVICES	12,409.00	12,402.51	896.06	6.49	99.95
26-51000-52100	CONTRACTUAL SERVICES	55,919.00	38,979.50	1,161.82	16,939.50	69.71
26-51000-52140	AUDIT SERVICES	2,222.00	1,822.21	0.00	399.79	82.01
26-51000-52200	UTILITIES	26,710.00	24,426.00	3,610.49	2,284.00	91.45
26-51000-52210	TELECOMMUNICATIONS	138,690.00	85,063.83	438.40	53,626.17	61.33
26-51000-52250	COMPUTER SUPPORT SERVICES	3,500.00	3,033.44	0.00	466.56	86.67
26-51000-52260	BENEFIT ADMINISTRATIVE FEES	860.00	400.00	0.00	460.00	46.51
26-51000-52300	MATERIALS & SUPPLIES	13,550.00	13,456.34	7,197.25	93.66	99.31
26-51000-52360	LICENSING & MAINTENANCE	261,277.00	261,269.78	8,441.52	7.22	100.00
26-51000-53100	OFFICE SUPPLIES	170.00	47.98	47.98	122.02	28.22
26-51000-53110	POSTAGE	500.00	432.40	0.00	67.60	86.48
26-51000-53210	DUES & SUBSCRIPTIONS	1,590.00	614.00	104.00	976.00	38.62
26-51000-53220	TRAINING, SAFETY & CERTIFICATI	11,900.00	11,392.07	1,078.00	507.93	95.73
26-51000-53300	CLOTHING/EMPLOYEE EXPENSES	840.00	0.00	0.00	840.00	0.00
26-51000-53900	EMPLOYEE RECOGNITION	250.00	149.50	0.00	100.50	59.80
26-51000-55100	GENERAL LIABILITY	7,274.00	7,274.00	0.00	0.00	100.00
26-51000-55130	WORKERS COMPENSATION	2,385.00	2,385.00	0.00	0.00	100.00
26-51000-55150	COMMERCIAL CRIME POLICY	118.00	118.00	0.00	0.00	100.00
26-51000-55160	PROPERTY INSURANCE	4,350.00	4,349.76	0.00	0.24	99.99
	PUBLIC SAFETY COMM	2,963,538.00	2,788,554.35	349,057.46	174,983.65	94.10
TRANS TO OTHER FUND						

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BAYSIDE

Balance As Of 12/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 12/31/2023	Activity For 12/31/2023	Available Balance 12/31/2023	% Bdgt Used
Fund: 26 PUBLIC SAFETY COMMUNICATIONS						
Account Category: Expenditures						
TRANS TO OTHER FUND						
26-59217-59000	ADMINISTRATIVE/TRANSFER TO	102,421.00	102,421.00	0.00	0.00	100.00
	TRANS TO OTHER FUND	102,421.00	102,421.00	0.00	0.00	100.00
	Expenditures	3,065,959.00	2,890,975.35	349,057.46	174,983.65	94.29
Fund 26 - PUBLIC SAFETY COMMUNICATIONS:						
	TOTAL REVENUES	3,057,287.00	3,137,315.34	12,028.56	(80,028.34)	
	TOTAL EXPENDITURES	3,065,959.00	2,890,975.35	349,057.46	174,983.65	
	NET OF REVENUES & EXPENDITURES:	(8,672.00)	246,339.99	(337,028.90)	(255,011.99)	
	BEG. FUND BALANCE	781,049.83	781,049.83			
	END FUND BALANCE	772,377.83	1,027,389.82			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BAYSIDE

Balance As of 12/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 12/31/2023	Activity For 12/31/2023	Available Balance 12/31/2023	% Bdgt Used
Fund: 30 LONG TERM FINANCIAL FUND						
Account Category: Revenues						
TAXES						
30-00000-41100	PROPERTY TAXES	819,601.00	819,601.00	0.00	0.00	100.00
	TAXES	819,601.00	819,601.00	0.00	0.00	100.00
INTERGOVERNMENTAL						
30-00000-47115	B SERIES ADMIN FEE	11,541.00	10,610.50	0.00	930.50	91.94
	INTERGOVERNMENTAL	11,541.00	10,610.50	0.00	930.50	91.94
LICENSES & PERMITS						
30-00000-44350	CELL TOWER FEES	26,244.00	18,287.20	0.00	7,956.80	69.68
	LICENSES & PERMITS	26,244.00	18,287.20	0.00	7,956.80	69.68
MISC REVENUE						
30-00000-48300	NSFD	168,796.00	165,137.50	0.00	3,658.50	97.83
	MISC REVENUE	168,796.00	165,137.50	0.00	3,658.50	97.83
OTHER FINANCING SOURCES						
30-00000-49250	TRANSFER FROM STORMWATER FUND	73,598.00	73,598.00	0.00	0.00	100.00
	OTHER FINANCING SOURCES	73,598.00	73,598.00	0.00	0.00	100.00
	Revenues	1,099,780.00	1,087,234.20	0.00	12,545.80	98.86
Account Category: Expenditures						
DEBT						
30-58100-52150	MADACC	1,788.00	1,788.37	0.00	(0.37)	100.02
30-58100-55950	PAYMENT TO ESCROW AGENT	6,500.00	4,900.00	0.00	1,600.00	75.38
30-58100-56100	2021A GENERAL OBLIGATION	155,000.00	155,000.00	0.00	0.00	100.00
30-58100-56110	NSFD STATION #5	165,000.00	165,000.00	0.00	0.00	100.00
30-58100-56140	UNFUNDED LIABILITY PRINCIPAL	31,697.00	31,697.37	0.00	(0.37)	100.00
30-58100-56190	2016 GENERAL OBLIGATION	135,000.00	135,000.00	0.00	0.00	100.00
30-58100-56200	2018 GENERAL OBLIGATION	55,000.00	55,000.00	0.00	0.00	100.00
30-58100-56210	INTEREST ON BOND	165,778.00	167,667.50	0.00	(1,889.50)	101.14
30-58100-56230	UNFUNDED LIABILITY INTEREST	1,664.00	1,664.11	0.00	(0.11)	100.01
30-58100-56240	2021 B GO DEBT	330,000.00	330,000.00	0.00	0.00	100.00
	DEBT	1,047,427.00	1,047,717.35	0.00	(290.35)	100.03
	Expenditures	1,047,427.00	1,047,717.35	0.00	(290.35)	100.03
Fund 30 - LONG TERM FINANCIAL FUND:						
	TOTAL REVENUES	1,099,780.00	1,087,234.20	0.00	12,545.80	
	TOTAL EXPENDITURES	1,047,427.00	1,047,717.35	0.00	(290.35)	
	NET OF REVENUES & EXPENDITURES:	52,353.00	39,516.85	0.00	12,836.15	
	BEG. FUND BALANCE	564,629.77	564,629.77			
	END FUND BALANCE	616,982.77	604,146.62			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BAYSIDE

Balance As of 12/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 12/31/2023	Activity For 12/31/2023	Available Balance 12/31/2023	% Bdgt Used
Fund: 40 POLICE CAPITAL						
Account Category: Revenues						
TAXES						
40-00000-41100	PROPERTY TAXES	40,000.00	40,000.00	0.00	0.00	100.00
40-00000-41130	FIRE & RESCUE PROPERTY TAXES	46,086.00	46,086.00	0.00	0.00	100.00
	TAXES	86,086.00	86,086.00	0.00	0.00	100.00
INTERGOVERNMENTAL						
40-00000-43210	INTERGOVERNMENTAL GRANTS	2,125.00	12,094.00	0.00	(9,969.00)	569.13
40-00000-43215	POLICE REVENUE	12,000.00	0.00	0.00	12,000.00	0.00
	INTERGOVERNMENTAL	14,125.00	12,094.00	0.00	2,031.00	85.62
LICENSES & PERMITS						
40-00000-44350	CELL TOWER FEES	98,000.00	91,000.00	14,000.00	7,000.00	92.86
	LICENSES & PERMITS	98,000.00	91,000.00	14,000.00	7,000.00	92.86
MISC REVENUE						
40-00000-48310	EQUIPMENT SALE PROCEEDS	0.00	9,050.00	9,050.00	(9,050.00)	100.00
	MISC REVENUE	0.00	9,050.00	9,050.00	(9,050.00)	100.00
	Revenues	198,211.00	198,230.00	23,050.00	(19.00)	100.01
Account Category: Expenditures						
CAPITAL PROJECTS						
40-91000-58010	CAPITAL PROJECTS	46,086.00	48,711.00	0.00	(2,625.00)	105.70
40-91000-58020	CAPITAL LEASE	5,498.00	5,498.00	0.00	0.00	100.00
40-91000-58030	CAPITAL EQUIPMENT	132,714.00	82,546.26	4,409.95	50,167.74	62.20
	CAPITAL PROJECTS	184,298.00	136,755.26	4,409.95	47,542.74	74.20
	Expenditures	184,298.00	136,755.26	4,409.95	47,542.74	74.20
Fund 40 - POLICE CAPITAL:						
	TOTAL REVENUES	198,211.00	198,230.00	23,050.00	(19.00)	
	TOTAL EXPENDITURES	184,298.00	136,755.26	4,409.95	47,542.74	
	NET OF REVENUES & EXPENDITURES:	13,913.00	61,474.74	18,640.05	(47,561.74)	
	BEG. FUND BALANCE	38,886.25	38,886.25			
	END FUND BALANCE	52,799.25	100,360.99			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BAYSIDE

Balance As of 12/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 12/31/2023	Activity For 12/31/2023	Available Balance 12/31/2023	% Bdgt Used
Fund: 41 DEPARTMENT OF PUBLIC WORKS						
Account Category: Revenues						
TAXES						
41-00000-41100	PROPERTY TAXES	150,000.00	150,000.00	0.00	0.00	100.00
	TAXES	150,000.00	150,000.00	0.00	0.00	100.00
INTERGOVERNMENTAL						
41-00000-43710	INTERGOVERNMENTAL GRANT	0.00	24,548.64	0.00	(24,548.64)	100.00
	INTERGOVERNMENTAL	0.00	24,548.64	0.00	(24,548.64)	100.00
PUBLIC CHARGES FOR SERVIC						
41-00000-44350	CELL TOWER FEES	0.00	9,275.60	2,318.90	(9,275.60)	100.00
41-00000-46320	GARBAGE CONTAINER & FEES	5,000.00	15,542.72	(423.00)	(10,542.72)	310.85
41-00000-46325	CULVERT REPLACEMENT	0.00	1,400.00	0.00	(1,400.00)	100.00
41-00000-46725	MAILBOX REPLACEMENT	0.00	4,600.00	0.00	(4,600.00)	100.00
	PUBLIC CHARGES FOR SERVIC	5,000.00	30,818.32	1,895.90	(25,818.32)	616.37
MISC REVENUE						
41-00000-48200	MISCELLANEOUS REVENUE	0.00	33,857.81	0.00	(33,857.81)	100.00
41-00000-48260	INSURANCE AWARDS/DIVIDENDS	0.00	12,219.00	0.00	(12,219.00)	100.00
41-00000-48310	EQUIPMENT SALES	0.00	17,151.71	0.00	(17,151.71)	100.00
	MISC REVENUE	0.00	63,228.52	0.00	(63,228.52)	100.00
	Revenues	155,000.00	268,595.48	1,895.90	(113,595.48)	173.29
Account Category: Expenditures						
CAPITAL PROJECTS						
41-91000-58010	CAPITAL PROJECTS	494,656.44	352,478.23	284,498.58	142,178.21	71.26
41-91000-58030	CAPITAL EQUIPMENT	161,000.00	38,476.89	182.31	122,523.11	23.90
	CAPITAL PROJECTS	655,656.44	390,955.12	284,680.89	264,701.32	59.63
	Expenditures	655,656.44	390,955.12	284,680.89	264,701.32	59.63
Fund 41 - DEPARTMENT OF PUBLIC WORKS:						
	TOTAL REVENUES	155,000.00	268,595.48	1,895.90	(113,595.48)	
	TOTAL EXPENDITURES	655,656.44	390,955.12	284,680.89	264,701.32	
	NET OF REVENUES & EXPENDITURES:	(500,656.44)	(122,359.64)	(282,784.99)	(378,296.80)	
	BEG. FUND BALANCE	1,753,066.50	1,753,066.50			
	FUND BALANCE ADJUSTMENTS		326,630.80			
	END FUND BALANCE	1,252,410.06	1,957,337.66			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BAYSIDE

Balance As of 12/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 12/31/2023	Activity For 12/31/2023	Available Balance 12/31/2023	% Bdgt Used
Fund: 42 ADMIN SERVICES CAPITAL						
Account Category: Revenues						
TAXES						
42-00000-41100	PROPERTY TAXES	73,000.00	73,000.00	0.00	0.00	100.00
	TAXES	<u>73,000.00</u>	<u>73,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
OTHER INCOME						
42-00000-49210	TRANSFER FROM GENERAL FUND	77,762.00	0.00	0.00	77,762.00	0.00
	OTHER INCOME	<u>77,762.00</u>	<u>0.00</u>	<u>0.00</u>	<u>77,762.00</u>	<u>0.00</u>
	Revenues	<u>150,762.00</u>	<u>73,000.00</u>	<u>0.00</u>	<u>77,762.00</u>	<u>48.42</u>
Account Category: Expenditures						
CAPITAL PROJECTS						
42-91000-55190	GASB 45/ACCRUED BENEFIT OBLIGATIONS	120,762.00	60,998.02	1,063.89	59,763.98	50.51
42-91000-58030	CAPITAL EQUIPMENT	30,000.00	4,575.00	0.00	25,425.00	15.25
	CAPITAL PROJECTS	<u>150,762.00</u>	<u>65,573.02</u>	<u>1,063.89</u>	<u>85,188.98</u>	<u>43.49</u>
	Expenditures	<u>150,762.00</u>	<u>65,573.02</u>	<u>1,063.89</u>	<u>85,188.98</u>	<u>43.49</u>
Fund 42 - ADMIN SERVICES CAPITAL:						
	TOTAL REVENUES	150,762.00	73,000.00	0.00	77,762.00	
	TOTAL EXPENDITURES	150,762.00	65,573.02	1,063.89	85,188.98	
	NET OF REVENUES & EXPENDITURES:	<u>0.00</u>	<u>7,426.98</u>	<u>(1,063.89)</u>	<u>(7,426.98)</u>	
	BEG. FUND BALANCE	650,062.34	650,062.34			
	END FUND BALANCE	650,062.34	657,489.32			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BAYSIDE

Balance As of 12/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 12/31/2023	Activity For 12/31/2023	Available Balance 12/31/2023	% Bdgt Used
Fund: 46 PUBLIC SAFETY COMM CAPITAL						
Account Category: Revenues						
TAXES						
46-00000-41100	PROPERTY TAXES	23,067.00	23,067.00	0.00	0.00	100.00
	TAXES	<u>23,067.00</u>	<u>23,067.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
INTERGOVERNMENTAL						
46-00000-47110	CONTRACT REVENUE	161,469.00	161,469.00	0.00	0.00	100.00
	INTERGOVERNMENTAL	<u>161,469.00</u>	<u>161,469.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
	Revenues	<u>184,536.00</u>	<u>184,536.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
Account Category: Expenditures						
CAPITAL PROJECTS						
46-91000-58010	CAPITAL PROJECTS	128,000.00	22,702.24	0.00	105,297.76	17.74
46-91000-58030	CAPITAL EQUIPMENT	173,539.65	144,775.87	0.00	28,763.78	83.43
	CAPITAL PROJECTS	<u>301,539.65</u>	<u>167,478.11</u>	<u>0.00</u>	<u>134,061.54</u>	<u>55.54</u>
	Expenditures	<u>301,539.65</u>	<u>167,478.11</u>	<u>0.00</u>	<u>134,061.54</u>	<u>55.54</u>
Fund 46 - PUBLIC SAFETY COMM CAPITAL:						
	TOTAL REVENUES	184,536.00	184,536.00	0.00	0.00	
	TOTAL EXPENDITURES	301,539.65	167,478.11	0.00	134,061.54	
	NET OF REVENUES & EXPENDITURES:	<u>(117,003.65)</u>	<u>17,057.89</u>	<u>0.00</u>	<u>(134,061.54)</u>	
	BEG. FUND BALANCE	605,344.56	605,344.56			
	END FUND BALANCE	488,340.91	622,402.45			

CHECK REGISTER FOR VILLAGE OF BAYSIDE

CHECK DATE 12/08/2023 - 01/11/2024

Check Date	Check	Vendor Name	Amount
Bank GEN GENERAL POOLED CHECKING			
12/13/2023	39648	AFLAC	13.80
12/13/2023	39649	Clark Dietz	960.00
12/13/2023	39650	MESSERLI & KRAMER PA	290.00
12/13/2023	39651	Rinka	43,900.00
12/13/2023	39652	SECURIAN FINANCIAL GROUP	1,164.03
12/13/2023	39653	WE ENERGIES	8,792.20
12/13/2023	39654	WI SCTF	1,434.03
Total 12/13/2023:			56,554.06
12/18/2023	39655	AMUNDSEN DAVIS	5,150.78
12/18/2023	39656	ARLINGTON COMPUTER PRODUCTS	1,362.00
12/18/2023	39657	BATZNER PEST CONTROL	87.00
12/18/2023	39658	BUELOW VETTER BUIKEMA OLSON V	650.00
12/18/2023	39659	BUILDING SERVICES INC	1,678.19
12/18/2023	39660	CASPERS TRUCK EQUIPMENT	648.41
12/18/2023	39661	Clark Dietz	9,035.00
12/18/2023	39662	COMPASS MINERALS AMERICA INC	8,572.14
12/18/2023	39663	CONCENTRA	140.00
12/18/2023	39664	DELTA DENTAL	242.70
12/18/2023	39665	HUMPHREY SERVICE PARTS INC	247.65
12/18/2023	39666	KILWINS	431.46
12/18/2023	39667	LANDS' END INC	104.17
12/18/2023	39668	MCDONALD SCHAEFER LLC	11,900.00
12/18/2023	39669	MONACELLI STONE COMPANY INC	3,197.50
12/18/2023	39670	PACKERLAND RENT-A-MAT INC.	72.18
12/18/2023	39671	PEDERSON, ANDREW	1,029.66
12/18/2023	39672	PLAYAWAY PRODUCTS LLC	64.99
12/18/2023	39673	PREMISTAR-WISCONSIN	2,150.19
12/18/2023	39674	PREMIUM WATERS INC.	27.90
12/18/2023	39675	RESERVE ACCOUNT-PITNEY BOWES	2,000.00
12/18/2023	39676	RINGCENTRAL, INC.	724.98
12/18/2023	39677	ROTE OIL	3,121.61
12/18/2023	39678	SAFEBUILT LLC Lockbox #88135	21,991.56
12/18/2023	39679	SHERWIN INDUSTRIES	148.77
12/18/2023	39680	SPECTRUM BUSINESS	257.15
12/18/2023	39681	STARK PAVEMENT CORPORATION	284,320.59
12/18/2023	39682	TAPCO	205.98
12/18/2023	39683	UniFirst Corporation	29.92
12/18/2023	39684	WAUKESHA COUNTY TECH COLLEGE	125.00
12/18/2023	39685	WAUKESHA CRANE SALES & SERVIC	600.00
12/18/2023	39686	WE ENERGIES	3,306.48
12/18/2023	39687	WI DEPT. OF TRANS-7366	182.31
12/18/2023	39688	WISCONSIN DOCUMENT IMAGING	128.25
12/18/2023	39689	WISCONSIN PUBLIC RADIO/PBS WI	1,000.00
12/18/2023	39690	WORD SYSTEMS INC.	8,441.52
Total 12/18/2023:			373,376.04
12/21/2023	279(E)	BACKGROUNDS ONLINE	50.20
12/21/2023	280(E)	DEPT OF EMPLOYEE TRUST FUND	121,798.76
12/21/2023	281(E)	DIVERSIFIED BENEFIT SERVICES	2,265.11
12/21/2023	282(E)	EFTPS	47,891.64
12/21/2023	283(E)	EMPOWER-GREATWEST	4,869.98
12/21/2023	284(E)	GALLS	440.09
12/21/2023	285(E)	NORTH SHORE BANK	225.00
12/21/2023	286(E)	US BANK	20,536.06
12/21/2023	290(E)	VERIZON WIRELESS	168.31
12/21/2023	291(E)	WI DEPARTMENT OF REVENUE	8,149.11
Total 12/21/2023:			206,394.26
12/28/2023	292(E)	CARTER, JULIE	1,516.46
12/28/2023	293(E)	DIVERSIFIED BENEFIT SERVICES	1,348.54
12/28/2023	294(E)	EFTPS	38,599.13
12/28/2023	295(E)	EMPOWER-GREATWEST	4,597.50
12/28/2023	296(E)	NORTH SHORE BANK	225.00
12/28/2023	297(E)	WI DEPARTMENT OF REVENUE	6,849.36
12/28/2023	39691	AARON P DOBSON AND ERICA A DO	113.75
12/28/2023	39692	ABT MAILCOM	40.00
12/28/2023	39693	AFLAC	13.80
12/28/2023	39694	AMAZON/SYNCB	9,902.05
12/28/2023	39695	AMUNDSEN DAVIS	2,060.33
12/28/2023	39696	CASH	28.00
12/28/2023	39697	Clark Dietz	2,900.00

CHECK REGISTER FOR VILLAGE OF BAYSIDE

CHECK DATE 12/08/2023 - 01/11/2024

Check Date	Check	Vendor Name	Amount
Bank GEN GENERAL POOLED CHECKING			
12/28/2023	39698	EGGERS IMPRINTS	550.00
12/28/2023	39699	GENERAL CODE	2,040.00
12/28/2023	39700	MESSERLI & KRAMER PA	290.00
12/28/2023	39701	MICHAEL S LOTMAN	1,366.28
12/28/2023	39702	MILWAUKEE COUNTY EMS	5,969.88
12/28/2023	39703	MONACELLI STONE COMPANY INC	5,235.00
12/28/2023	39704	OZAUKEE COUNTY CLERK	1,105.42
12/28/2023	39705	PINKERT, ELAINE	935.62
12/28/2023	39706	REID K KAPLAN AND POLLY B KAP	148.94
12/28/2023	39707	STREICHER'S	2,749.99
12/28/2023	39708	TAPCO	60.00
12/28/2023	39709	THOMSON REUTERS - WEST	204.96
12/28/2023	39710	WATERSTONE BANK SSB	497.99
12/28/2023	39711	WI DEPT. OF TRANS-7366	177.99
12/28/2023	39712	WI SCTF	1,434.03
Total 12/28/2023:			90,960.02
01/04/2024	39713	ACCURATE APPRAISAL LLC	19,920.00
01/04/2024	39714	ALBERS, SHANE M	480.00
01/04/2024	39715	BAKER TILLY VIRCHOW KRAUSE LL	1,997.25
01/04/2024	39716	CARONE, LEE	291.02
01/04/2024	39717	DEMCO INC	465.46
01/04/2024	39718	DONALDSON, NANCY L	379.96
01/04/2024	39719	FOSCATO, RICHARD	300.00
01/04/2024	39720	HARRIS, RICHARD L	170.66
01/04/2024	39721	ICARDO DOS SANTOS	1,061.76
01/04/2024	39722	KRAVIT, DEBORAH	333.28
01/04/2024	39723	LIEBENTHAL, THOMAS	480.00
01/04/2024	39724	LUCIANNA FRICANO AND MICHAEL	405.28
01/04/2024	39725	LV ENTERPRISES LLC	3,214.00
01/04/2024	39726	MATTHEW FRIEDMAN AND KIMBERLY	146.05
01/04/2024	39727	MICHAEL D O'BRIEN AND SANDRA	43.85
01/04/2024	39728	MILWAUKEE COUNTY EMS	1,038.24
01/04/2024	39729	NORTH SHORE FIRE DEPT-4401	236,973.00
01/04/2024	39730	PEDERSON, ANDREW	600.00
01/04/2024	39731	PLAYAWAY PRODUCTS LLC	956.82
01/04/2024	39732	R. BAUMAN & ASSOCIATES S.C.	795.00
01/04/2024	39733	ROSEN, NANCY	90.00
01/04/2024	39734	SCHARNOTT, LIANE	300.00
01/04/2024	39735	STREICHER'S	725.00
01/04/2024	39736	THOMAS COLLETON AND MAUREEN G	58.26
01/04/2024	39737	VANDEWALLE & ASSOCIATES	90.00
01/04/2024	39738	VILLAGE OF BROWN DEER	8,474.00
01/04/2024	39739	WI DEPT OF TRANS 7909	25.00
01/04/2024	39740	YOUNG, GREG	400.00
Total 01/04/2024:			280,213.89
01/10/2024	39741	AFLAC	13.80
01/10/2024	39742	ALEXANDER COOMBS HAWLEY	16.67
01/10/2024	39743	ANDREW KOLOWITH AND STEVEN KO	231.25
01/10/2024	39744	ANDREW WRONSKI AND MARTI WRON	278.79
01/10/2024	39745	CANDACE COVINGTON	67.01
01/10/2024	39746	DAVID E KODNER AND JOAN C KOD	267.61
01/10/2024	39747	ELAINA JACOBS	1,650.47
01/10/2024	39748	EMILIO DETORRE AND NICOLA DET	146.00
01/10/2024	39749	GREGORY ISLEY AND ANDREA ISLE	1,142.88
01/10/2024	39750	J E ANDREA NEMBHARD	303.96
01/10/2024	39751	JENNIFER ORTIZ	20.99
01/10/2024	39752	JOHN M LAUBACH	253.60
01/10/2024	39753	KURT R MEINGAST	51.53
01/10/2024	39754	MARGARET K HARTWIG	1,169.63
01/10/2024	39755	MARLENE LOEB AND HOWARD LOEB	150.13
01/10/2024	39756	MATTHEW D SHEAHAN	108.90
01/10/2024	39757	MESSERLI & KRAMER PA	290.00
01/10/2024	39758	MUNICIPAL PROPERTY INSURANCE	20,698.00
01/10/2024	39759	NATHAN PAHL	430.71
01/10/2024	39760	ROBB MENTINK	35.37
01/10/2024	39761	SECURIAN FINANCIAL GROUP	1,019.80
01/10/2024	39762	STEPHANIE L DYKEMAN	187.54
01/10/2024	39763	SVETLANA IOFFE AND VLADIMIR I	3.85
01/10/2024	39764	TEAMSTERS LOCAL UNION # 200	548.00
01/10/2024	39765	WI SCTF	1,434.03

CHECK REGISTER FOR VILLAGE OF BAYSIDE
CHECK DATE 12/08/2023 - 01/11/2024

Check Date	Check	Vendor Name	Amount
Bank GEN GENERAL POOLED CHECKING			
01/10/2024	39766	WISCONSIN DOCUMENT IMAGING	131.77
01/10/2024	39767	WISCONSIN MUNICIPAL CLERK	65.00
Total 01/10/2024:			30,717.29
GEN TOTALS:			
Total of 136 Checks:			1,038,215.56
Less 0 Void Checks:			0.00
Total of 136 Disbursements:			1,038,215.56



January 9, 2024

Attn: Mr. Andy Pederson
Village Manager
Village of Bayside
9075 North Regent Road
Bayside, WI 53217

Mr. Pederson,

Enclosed please find our Proposal for: 2024 Bayside Public Tree Inventory Update.

Wachtel Tree Science and Service is the oldest locally owned tree service company in Wisconsin and has been serving Wisconsin Urban Forestry for over 80 years. We have thirty-one Certified Arborists on staff, plus five Board Certified Master Arborists, two Municipal Specialists, and 4 Tree Risk Assessment Qualified Arborists. Our staff has more credentialed arborists than any other firm in Wisconsin.

We have the initiative, passion, and professional expertise to assist the Village in completing this project. Comprehensive, easy to interpret tree inventory data is critical to effective urban forest management. To complete this project, we will dedicate ISA Certified Arborists with multiple years of field experience utilizing advanced GIS data collection technology to provide Village staff accurate and relevant tree data.

I feel you should also know that our commitment to the needs of our clients goes well beyond a completed project. Wachtel Tree Science is your trusted arborist. Our presence across Wisconsin guarantees that we can be here for you when you have questions regarding urban forestry management in the future. Our prior work with the Village in 2010, 2014, and 2019 is testament to this fact.

We look forward to the possibility of continuing to work with the Village on future urban forestry initiatives.

Very truly yours,

Nathan Schuettpelez, RCA #732
Consulting Department Manager
ISA Certified Arborist Municipal Specialist # WI-0887AM

Encl.



GIS – Public Tree Inventory and Database

Scope of work

Wachtel Tree Science, Inc. (Wachtel) will complete a comprehensive Geographic Information System (GIS) inventory update of existing individual public tree records along Village streets and select Village parks/Public properties. The completed GIS tree inventory will be imported into the current Village GIS program. Inventory does not include native mass vegetation groupings in undeveloped or forested areas. Only trees 8" DBH and greater that are within the street R-O-W will be inventoried in these situations.

Wachtel will utilize tablet computers using ESRI FieldMaps for ArcGIS. We will utilize the engineering services of Rueket-Mielke, Inc. to build a tree inventory data collection project within FieldMaps and deliver data to Village staff upon project completion.

Inventory data will include: unique ID# for each tree record, inspection date, location, growth space size, common name, DBH (stem diameter 4.5 feet above ground level), height class, condition rating (based on the Council of Tree and Landscape Appraisal Method), percent deadwood, maintenance need categories, work priority, clearance issues, overhead utilities present, and general notes.

When field data collection is complete, Ruekert-Mielke will perform a spatial join linking inventory records to the nearest tax parcel. This process will auto-assign the address street/name or park name to the inventory record. (This process relies on accuracy of parcel information. As such, we do not guarantee 100% accuracy in address information for all inventory records)

The Village will release the existing tree inventory shapefile, R-O-W, parcels, and centerline information data files to Ruekert-Mielke to be formatted within the public tree inventory data collection project. The Village will also provide a street map highlighting those streets and parks to be inventoried.

Quality Assurance

The greenways of the Village have historically provided challenges identifying the exact right-of-way along all Village streets. In the absence of sidewalks marking a traditional right-of-way, we rely on using tape measures back from the street edge, and other visual cues such as water lateral shut off valves and utility boxes. Even with this process, it is still possible to “miss” whether a tree is located within the right-of-way. With this in mind, we are proposing a project review meeting with Village staff to assess the tree inventory dataset once field assessments are completed to identify any potentially overlooked public trees. After the final updated tree inventory dataset is delivered back to the Village, we will make ourselves available for an additional 16.0 budget hours through the 2024 calendar year, no-charge to the Village, to come back for requested revisions if Village staff find data discrepancies in the field. All time will include one-way travel and field assessments.



Work Plan

Wachtel will request the release of a copy of the Village's current tree inventory database in compressed shapefile format (.zip). Ruekert Mielke will use this database to build our inventory update project within Wachtel's ArcGIS online subscription. We will update inventory records in the field using ArcGIS Field Maps. When our field data collection is complete, Ruekert Mielke will review the dataset before delivering the data back to the Village to be imported into your existing GIS application.

Wachtel will utilize an International Society of Arboriculture Certified Arborist to complete all data collection. Potential employees considered for this project include but are not limited to:

Nathan Schuettpelez – **Project Manager**. ISA Certified Arborist Municipal Specialist (WI-0887AM), ISA TRAQ Qualified, BS Urban Forestry and Forestry Administration and Utilization, UW-Stevens Point. Experience: 2009 Campus tree inventory data collection at UWSP using Wachtel's PinPoint data collection software; 2010-2020 public tree data collection for the Cities of Beloit, Burlington, Franklin, Cudahy, Hartford, Middleton, Oconomowoc, Reedsburg, and Villages of Bayside, Brown Deer, Elm Grove, Grafton, McFarland, Menomonee Falls, Pewaukee, Sussex, Waunakee, and Windsor. County Partnership including data collection for the Dodge County Parks Program. GIS inventories utilizing Wachtel's PinPoint 2.0 and 3.0 data collection software and Tree Plotter web based GIS application. Crew leader for several specimen tree inventories prior to commercial development of sites. Urban Forestry Management Plan and Emerald Ash Borer Readiness Plan author for the Cities of Kewaunee, Reedsburg and Columbus, and Villages of Windsor and Pewaukee.

Published author analyzing the Cost/Benefit ratios of management options for EAB response. **“Economic Analysis of Emerald Ash Borer (Coleoptera:Buprestidae) Management Options”** A. R. Vannatta, R. H. Hauer, and N. M. Schuettpelez. Journal of Economic Entomology, 105(1):196-206. 2012

Holly Zart – ISA Certified Arborist (WI-1023A), AS Urban Forestry, Mid State Technical College. Experience: Production Arborist with Wachtel Tree Science since June, 2013. Public tree data collection for Villages of Waunakee, Windsor, Whitefish Bay, Fox Point, Pewaukee, Germantown, and Elm Grove GIS inventory update utilizing existing Village web based GIS application.

Brooke Stemple – ISA Certified Arborist (RM-8302A), Tree Risk Assessment Qualified. Experience: Production Arborist with Wachtel Tree Science since September, 2021. Public tree data collection for Villages of Huntley (IL), Thiensville and City of Pewaukee. GIS inventory update utilizing existing Village web-based GIS application.

Data collection will begin no sooner than March 1, 2024. Final updated tree inventory dataset will be provided back to the Village no later than August 1, 2024.



PRICING

Fee for GIS Street and Park Tree Inventory Update -- \$ **24,250.00**

INSURANCE

WACHTEL will procure and maintain insurance for protection from claims against WACHTEL under workers' compensation acts in an amount required by the State in which the work is performed; claims against WACHTEL for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages against WACHTEL because of injury to or destruction of property including loss of use resulting there from in the following amounts: Commercial General Liability coverage of \$1,000,000; General Aggregate; Automobile Liability combined single limit of \$1,000,000; and Excess Liability, umbrella form in an amount of \$1,000,000, each occurrence and aggregate.

Wachtel will submit to the Village current Certificate(s) of Insurance naming the Village as additionally insured and will provide updates if requested.



MUNICIPAL REFERENCES

Village of Huntley -2022- (pop. 27,413)

Mr. Jason Irvin, Assistant Director of Public Works and Engineering
11000 Bakley Street
Huntley, IL 60142
(847)515-5222

-GIS Street Tree Inventory Update

-GIS data collected in Field Maps offline application, imported to Village existing online GIS application

City of Pewaukee -2022- (pop. 14,561)

Mrs. Magdelene Wagner, Director of Public Works
W240N3065 Pewaukee Road
Pewaukee, WI 53072
(262)691-6024

-GIS Street/Park Tree Inventory

-GIS data collected in Field Maps offline application, imported to City existing online GIS application

Village of Germantown -2022- (pop. 20,142)

Mr. Scott Anderson, Highways, Parks, Buildings & Grounds Superintendent
N122W17177 Fond du Lac Ave.
Germantown, WI 53022
(262)253-8253

-GIS Street/Parks Tree Inventory Update

-GIS data collected in Field Maps offline application, imported to Village existing online GIS application

-(2) Staff Training Workshops

-Contract Village Forester



Community Impact Report

December 2023

FISCAL INTEGRITY: Provide sound financial management and future financial stability.

Metric	2022 Total	2023 YTD	5 Year Average	Target	Status
Bond Rating	Aa	Aa	Aa	Aa	●
GFOA Budget	Yes	Yes	Yes	Yes	●
GFOA ACFR	Yes	Yes	Yes	Yes	●
Grant \$	\$1,056,054	\$1,067,833	\$412,764	\$300,000	●
Fund Balance	30%	30%	28%	30%	●

Metric	2022 Total	2023 YTD	5 Year Average	Target	Status
Property Status	99	81	121	120	●
ICMA CPM	No	n/a	Yes	Yes	●
Total Permits	675	636	564	400	●
WComp Mod	0.74	0.81	0.95	1.0	●

COMMUNITY COLLABORATION: Maintain equitable, diverse, and inclusive community partnerships.

Metric	2022 Total	2023 YTD	5 Year Average	Target	Status
Meetings/Events	51	71	50	55	●
Ordinances	11	12	11	15	●
Resolutions	28	22	32	25	●
myBlue Contacts	194	862	155	N/A	●

Metric	2022 Total	2023 YTD	5 Year Average	Target	Status
Drop Off Day Cars	1,162	1,045	795	800	●
Codes Enforced	239	256	173	N/A	●
Votes Cast	7,055	3,820	4,837	7,250	●
Elections	4	2	2.8	2	●

CONNECTED COMMUNICATION: Provide proactive, reliable, and transparent communications.

Metric	2022 Total	2023 YTD	5 Year Average	Target	Status
Buzz open rate	66%	70%	58%	65%	●
Website Visits	61,205	68,752	52,077	40,000	●
Social Media	242,356	312,633	333,782	450,000	●
Newsletter	12	12	12	12	●

Metric	2022 Total	2023 YTD	5 Year Average	Target	Status
SCF Requests	2,517	2,723	2,228	2,700	●
SCF DTA	0.3	0.3	.78	1	●
SCF DTC	2.0	4.1	10.62	7	●
SCF SLA%	92%	88%	78.8%	90%	●

SERVICE EXCELLENCE: Provide solution-based innovative services.

Metric	2022 Total	2023 YTD	5 Year Average	Status
Dispatch Time	55 sec.	48 sec.	38 sec	●
Dispatch Calls	106,677	100,569	106,400	●
911 Calls	25,789	21,734	26,521	●
BCC Train Hrs.	3,917	8,575	2,234	●
Call Reviews	97.5%	98%	98%	●
Calls for Police	4,571	8,358	5,398	●
Police Accred.	Yes	Yes	Yes	●

Metric	2022 Total	2023 YTD	5 Year Average	Status
Police Calls	69,145	77,390	72,945	●
Fire Calls	11,474	12,355	9,169	●
EMD Use	633	8,212	N/A	●
Miles Patrolled	90,354	71,750	103,901	●
Traffic Stops	1,823	2,020	2,177	●
Citations	879	848	882	●

SUSTAINABLE RESILIENCE: Provide environmental stewardship and promote future resilience.

Metric	2022 Total	2023 YTD	5 Year Average	Target	Status
Garbage Tons	1,273	1,205	1,273	1,200	●
Recycling Tons	446	409	485	500	●
Yard Waste (yds)	1,987	2,090	2,735	2,500	●
Special Pickups	147	158	171	165	●
Diversion Rate	26%	25%	28%	30%	●

Metric	2022 Total	2023 YTD	5 Year Average	Target	Status
Culvert Replaced	38	58	34	30	●
Rx Drugs (lbs)	487	536	506	450	●
Tree City USA	Yes	Yes	Yes	Yes	●
Sewer Cleaned	23,361	26,902	25,730	26,000	●
Bird City USA	Yes	Yes	Yes	Yes	●

* = per year data unavailable

BAYSIDE POLICE DEPARTMENT

GENERAL ORDER	SECTION: 4300	ORDER: 4301
	ISSUE DATE: January 19, 2024	
	REVIEW DATE: January 3, 2027	
	LAST REVIEW: January 3, 2024	
SUBJECT: UNIFORMS AND EQUIPMENT		PAGE 1 OF 11

I INTRODUCTION

This order establishes standards and responsibility for the proper wearing and maintenance of official Department uniforms and personally issued equipment for all Department personnel. Uniforms and personally issued equipment serve several purposes. Among those are proper identification as a police officer, uniformity, creating a positive professional image, and serviceability for a variety of duty and weather conditions.

II DEFINITIONS

Class A Uniform – often referred to as the “dress uniform”. The standard Class A uniform shall be a long sleeve shirt and tie, dress pants, and black, polished shoes or boots. It does not include a short sleeve shirt, open collar, or tactical style pants.

Class B Uniform – this uniform is a more casual style with a relaxed fit, used for everyday duty. Class B uniforms are typically composed of a long or short sleeve button style shirt, dress or tactical pants, black footwear, and approved seasonal outerwear. Class B accessory-type items may include body armor, duty belts, tactical gear, and headwear.

Molle Straps – Modular Lightweight Load-carrying Equipment straps are rows of heavy-duty nylon fabric, are stitched on backpacks and rucks, load-bearing vests, and other gear so you can easily attach MOLLE pouches and accessories to your equipment for secure, adaptable on-the-go access.

III POLICY

It is the policy of this Department to require all sworn personnel to wear the officially prescribed uniform and always carry the required minimum personal equipment while on duty. Specific authorization is needed to wear other attire and/or carry special equipment in addition to or less than the amount prescribed. Uniforms should be well-fitting and properly maintained; personal equipment must be maintained in a serviceable condition. All uniforms and equipment should be worn in a manner to convey a proper professional appearance.

IV PURPOSE

The purpose of this Order shall be:

- A. To promote a singular degree of discipline among the police personnel, affording the public an appearance of police solidarity, uniformity, and purpose in the performance of the law enforcement function.
- B. To establish standards of appearance for all members of the Department and to set forth the regulations governing the wear, purchase, and use of uniforms, uniform equipment and uniform accessories.

V SCOPE

The provisions of this Order apply to all sworn and non-sworn members of the Department. Exceptions may be made with the approval of a command officer if a member's assignment requires a deviation in required dress or appearance.

- A. The Uniform - The style and type of uniform shall be as directed by the Chief of Police. The uniform will be neat, clean, and well pressed.
 - 1. Uniforms and carriers that are worn/faded will not be allowed and officers may be requested to either replace their uniforms/vest carriers or wear their body armor under the uniform until the carrier meets standards set forth by this Department.
 - 2. The footwear, brass, and items of leather are to be clean. Short sleeve shirts will be worn with the top button open. Shirtsleeves will not be rolled or turned up.
 - 3. The wearing of non-regulation articles of clothing or items not associated with the uniform are prohibited.
 - 4. White, black or navy tee shirts may be worn under the uniform shirt. (tee shirt sleeves shall not be longer than the uniform shirtsleeves)
- B. Personal Appearance/General - All members will maintain appropriate personal hygiene and grooming. At all times, while on duty, all members and employees of the Bayside Police Department shall be well-groomed, neat in appearance, and in conformance with all uniform and appearance standards established herein.
- C. On-Duty Regulations in Civilian Clothing
 - 1. On-duty officers assigned to details requiring civilian clothing shall wear business or business casual attire (shirt and compatible trousers) and shall carry their badge, identification card, weapon, spare ammunition, and handcuffs.
 - 2. Deviation of the above regulation is allowed only with prior permission of the Chief of Police.

- D. Court Attire – Unless appearing in court during the course of regular duty, officers appearing in court shall wear the standard Class “A” or appropriate business attire.
- E. Training and Seminar Attire – Personnel shall wear appropriate business or business casual attire (no shorts, sandals, t-shirts, etc.) while attending training paid for by the Department.

VI MANDATES

- A. All uniforms and personal equipment items must be either Department issue or specifically authorized options. Specifications for Department issued uniforms and equipment shall be designated by the Chief of Police and included in this order.
- B. Uniform badges, identification cards, keys and personal equipment issued by the Department remain the property of the Department. The officers to whom these items and equipment are issued are personally responsible for the care and maintenance of those items.
- C. Loss of Department badges, identification or building keys, cards, or key fobs shall be reported immediately to the Chief or his designee.
- D. Department issue uniforms, personal equipment or optional uniform items bearing the Department insignia patch or other identification are not to be used for other than specifically authorized purposes.
- E. Uniformed personnel shall not wear the uniform while off duty except when traveling to and from work.
- F. The use of Department uniforms or equipment for off-duty employment is strictly forbidden unless prior authorization from the Chief of Police has been given.
- G. Uniforms, rank insignia and other accessories are to be worn in accordance with Department directives that set forth standards for the wearing of uniforms and personal equipment.
- H. Seasonal restrictions shall apply.
 - 1. December 1 to April 30 – a long sleeve shirt shall be worn.
 - 2. May 1 to October 31 – a short sleeve shirt shall be worn.
 - 3. The months of April and November shall be considered transition months. Officers may wear long or short sleeve shirts at their option during these two months.
 - 4. Lieutenants shall have the option of allowing their assigned personnel to deviate from seasonal restrictions on a day-to-day basis.

5. Short sleeve shirts shall not be worn with turtlenecks or any other type of undergarment other than a short sleeved, regular or V-neck type t-shirt white or black in color.

I. General restrictions

1. Exposed t-shirts beneath a uniform shirt shall be black, white, or navy in color. No patterns, printing, or writing shall be visible.
2. Unauthorized pins or any other ornamental items (i.e. clips, pins, necklaces, ornamental pen caps & pencil erasers, key chains, etc.) are not to be worn on any part of the uniform without permission from the Chief.

VII UNIFORMS AND EQUIPMENT GENERALLY

- A. A standard issue of uniforms and equipment is made at the time of initial appointment or promotion. The initial issue of uniforms and equipment, as well as the amount of yearly clothing allowances, shall be in accordance with the terms and conditions of the current collective bargaining agreement.
- B. Issued equipment that is lost, stolen, damaged or otherwise made unusable due to careless handling, abuse, or neglect on the part of an officer shall be replaced by the officer at his/her own expense.
- C. Department owned equipment that is not specifically issued (i.e. portable radios, radar units, etc.) that is lost, stolen, damaged or otherwise unusable due to careless handling, abuse, or neglect on the part of an officer shall be replaced by the officer at his/her own expense.
- D. Uniforms and equipment that are damaged in the line of duty and not from careless or neglectful use will be replaced by the Department.

VIII UNIFORMS AND EQUIPMENT REQUIRED

- A. The following items are required of all uniformed employees.

Required are:

1. Standard Uniform Hat
 - a. The wearing of the uniform hat is optional. It shall be required for parades, funerals, official celebrations, or as specified in a special order.
 - b. Silver trim for patrol officers
 - c. Gold for all ranks above
 - d. Optional - Winter Mouton Hat
2. Badge, Hat Badge, Tie Bar, and Nameplate or Name Tags
 - a. Silver for patrol officers and non-sworn officers
 - b. Gold for ranking officers.
 - c. The uniform badge shall be worn on the outer top garment of the uniform, above the left breast pocket in the badge tab.

- d. The hat shield shall be worn centered on all uniform hats.
 - e. The nameplate shall always be worn on the outermost uniform garment except the raincoat. It shall be worn over the right breast pocket immediately above the top seam.
3. Duty belts and equipment holders
- a. These must be black in color and may be either leather (basket-weave style) or nylon material.
 - b. Duty belts and all associated equipment holders are to be of the same finish and style.
4. Weapon
- a. Handgun, Department issued.
 - b. Electronic Control Device (AKA TASER), Department issued.
5. Biohazard and Lifesaving Equipment
- a. Naloxone
 - b. Tourniquet
 - c. Latex gloves
6. Shirt
- a. Class A or Class B as described above; navy blue (or shade variation approved by the Chief of Police, i.e. Dark Navy, Midnight Navy, etc).
7. Trousers
- a. Class A or Class B as described above; navy blue (or shade variation approved by the Chief of Police).
8. Outerwear
- a. Jacket, navy blue (or shade variation approved by the Chief of Police)
 - b. Raincoat / Rain-cover
9. Footwear
- a. Class A or Class B as described above; black in color.
 - b. The Department maintains the authority to specify which footwear will be worn at special occasions such as parades, funerals, etc.
10. Body Armor
- a. A protective vest (level II or level IIA soft body armor) will be issued to all sworn personnel before the start of field training duties.
 - b. Personnel engaged in pre-planned, high-risk situations (i.e. planned warrant execution, drug raids, etc.) shall wear body armor.
 - c. Routine wearing of the vest is mandatory.
 - d. External Carriers with Molle (Modular Lightweight Load-carrying Equipment) straps are approved for wear. All external carriers must be approved by the Chief of Police or their designee, prior to purchase and must resemble the external carriers currently worn by members of the Department.

1. Any external carrier may not alter the body armor itself as to not jeopardize the safety the armor provides.
 2. Members of this Department shall only be allowed to attach duty-related tools to Molle straps that meet the approval of the Chief of Police.
 3. Firearms and Electronic Control Devices are prohibited from being attached to Molle straps.
 4. Tools attached to the Molle straps must be accompanied by proper carriers.
14. Handcuffs
- a. Handcuffs shall be purchased at the individual officer's expense. They shall be of Smith and Wesson brand or comparable, must have double-lock option, and be able to be opened by a standard handcuff key.
 - b. Handcuffs shall be stainless steel, blue steel, or chrome plated. They may be either the chain or the hinged design. Officers may wear a second pair of handcuffs.
 - c. Handcuffs, which are secure using a tube-locking mechanism, are prohibited.
16. Socks
- a. Socks shall be purchased at the individual officer's expense.
 - b. They shall be navy blue or black in color when the issued shoes are worn.
 - c. White socks may be worn with boots or with shoes if medical requirements are necessitated.
17. Uniform Badge
- a. As issued by the Department
18. Rank Insignia
- a. Rank insignia for rankings officers shall be worn on the shirt/jacket epaulets and worn on the outermost garment.
 - b. Rank insignia may be metal or embroidered.
 - c. Lieutenants shall wear and display one gold bar (3/4") on each epaulet of the uniform shirt.
 - d. The Chief of Police shall wear one gold star on each epaulet of the uniform shirt.
19. Service Stripes
- a. Optional Service stripes may be worn on all long-sleeve garments and will be purchased at the officer's expense and discretion.
 - b. They shall be positioned parallel to the left sleeve, with bottom edge positioned five (5) inches above the bottom of the sleeve.
 - c. Each stripe shall represent four (4) years of service as a police officer.
 - d. The authorized service stripe shall be cloth in the same color as the officer's shield. As an option, metal service stripes or stars may only be worn on the winter jacket.

20. Winter and Protective Gloves (optional)
 - a. Winter gloves shall be black or navy blue in color and with individual fingers.
21. Unauthorized Weapons –
 - a. Officers may not carry any weapon that is not issued by the department, except for one folding knife.
 - b. Second or ‘back-up’ firearms are not authorized.
22. Ballistic Helmets
 - a. Shall be provided by the Department to officers.
 - b. The helmet shall be worn at the direction of the shift supervisor.
23. Assignment, specialty, award or service-related pins
 - a. Departmental assignment, specialty pins, award or service-related pins shall be displayed by authorization of the Chief of Police.
 - b. Authorized pins shall be worn centered on the right pocket flap, immediately below the nameplate. A “Law Enforcement Accreditation” pin may be worn on the left pocket flap.
24. All uniformed members of the Department are required to have a spare uniform shirt and trousers in their locker.

B. Optional Permitted Uniforms and Uniform Items

1. Bicycle Patrol Uniform – as assigned.
2. Task Force Uniforms – as assigned.

IX GENERAL COLTHING SPECIFICATIONS

- A. Shirt, Pants and Outerwear Specifications –
 1. Shirts, Pants, and outerwear shall be similar in style and appearance as those depicted in Attachment A.
 2. All shirts and clothing worn as outerwear shall display the Department badge and officer nametag. Badge and nametag may be either metal, embroidered, or patch style.
- B. Headwear Specifications
 1. The wearing of the uniform hat is optional. It shall be required for parades, funerals, official celebrations, or as specified in a special order.
 2. Winter hats shall be the “Trooper” style or knit “watch” cap with Department logo.
 3. A black or navy “Balaclava” type knit, or poly blend full face mask may be worn in cold weather.
 4. An approved “baseball” style hat with the Department logo may be worn for assignments where officers will be assigned outdoors for an

extended period. The wearing of this style of hat shall be approved by the Chief of Police or their designee.

5. There will be no seasonal requirements for hats.

C. Footwear Specifications –

1. Footwear and shoelaces shall be plain black and void of decoration.
2. Socks will be plain black or navy blue and worn above the ankle.
3. Overshoes and wet weather boots shall be plain black.

D. Bicycle Uniform - the following regulations apply to bicycle patrol:

1. Polo shirt as supplied by the Village at the Officers expense.
2. Uniform shorts or pants as specified by the Chief.
3. Duty belt and accessories
4. Approved black nylon duty holster and accompanying accessories (supplied at Officer expense or paid for via clothing allowance).
5. Plain black soft soled shoes with navy blue or black socks.
6. White or black bicycle helmet with the words "POLICE" on both sides of the helmet

E. Mobile Field Force - the following regulations apply to Mobile Field Force:

1. All initial issue equipment will be supplied at Department expense.
 - a. Should officers leave the team and/or Department, the equipment supplied will remain the property of the Department.

X ADDITIONAL DEPARTMENT AUTHORIZED CLOTHING

Additional Department authorized clothing bearing the official Department logo may be made available to personnel from time to time in the form of polo shirts, button down shirts, and other outerwear. These items must be authorized by the Chief of Police and may be worn for special assignments, schools, Department functions etc. Authorization and selection of these items will be forwarded to all Departmental personnel in the form of a Department directive or special memo from the Chief of Police.

By Order Of:

Thomas Liebenthal
Chief of Police

ATTACHEMENT A



Long Sleeve Shirt



Short Sleeve Shirt



Dress Pants



Tactical Pants



Duty Jacket



Sweater

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

RESOLUTION NO: 24-01

A Resolution Proclaiming the Celebration of Arbor Day in the Village of Bayside

WHEREAS, Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for planting of trees, and this holiday, called Arbor Day, was established in 1872 in the State of Nebraska to recognize the importance of trees in our lives; and

WHEREAS, the celebration of Arbor Day may be observed throughout the year, and the Village wishes to celebrate its urban forestry inventory; and

WHEREAS, trees in the Village increase air quality, reduce pollution, and provide aesthetic beauty; and

WHEREAS, the Village wishes to encourage environmental awareness for current and future generations;

THEREFORE, BE IT RESOLVED, that, Eido M. Walny, Village President and the Village Board of Trustees designates April 26, 2024 to observe Arbor Day in the Village of Bayside and encourage citizens to support efforts to plant and maintain trees now and in the future.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this eighteenth day of January, 2024.

VILLAGE OF BAYSIDE

Eido M. Walny, Village President

Rachel A. Safstrom, Administrative Services
Director

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

RESOLUTION NO: 24-02

**A Resolution Proclaiming the Celebration of World
Migratory Bird Day in the Village of Bayside**

WHEREAS, migratory birds are some of the most beautiful and easily observed wildlife that share our communities, and

WHEREAS, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, and

WHEREAS, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, and

WHEREAS, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes, and

WHEREAS, public awareness and concern are crucial components of migratory bird conservation, and

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining health bird populations, and

WHEREAS, since 1993 World Migratory Bird Day (WMBD) (formerly International Migratory Bird Day) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S., and

WHEREAS, hundreds of thousands of people will observe WMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, and

WHEREAS, while WMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, and

WHEREAS, WMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action;

THEREFORE, BE IT RESOLVED, that Eido M. Walny, the Village of Bayside and the Village Board of Trustees designate May 11, 2024 to observe World Migratory Bird Day in the Village of Bayside and encourage citizens to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

PASSED AND ADOPTED by the Village Board of the Village of Bayside this eighteenth day of January, 2024.

VILLAGE OF BAYSIDE

Eido M. Walny, Village President

Rachel A. Safstrom, Administrative Services
Director

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

RESOLUTION NO: 24-03

A Resolution to Encourage Bayside Residents to Support the Monarch Butterfly Population within the Village of Bayside

WHEREAS, the monarch butterfly is a North American butterfly species whose multigenerational migration and metamorphosis from caterpillar to butterfly has captured the imagination of millions; and,

WHEREAS, the monarch butterfly provides a valuable contribution to the environment through the pollination of cultivated flowers and crops, and serves as an indicator species for the ecological health of large geographic areas; and,

WHEREAS, over the last 20 years, the monarch butterfly population in the United States has diminished in part because of a lack of protective habitat; and,

WHEREAS, municipalities, townships, counties and their inhabitants have a critical role to play to help save the monarch butterfly, and the Village of Bayside will play a leadership role by promoting and developing Monarch habitat; and,

WHEREAS, the residents of the Village of Bayside can help to preserve the monarch butterfly population by planting milkweed and nectar plants to provide nourishment and a habitat for the monarch butterfly; and,

WHEREAS, Monarch City USA, a nonprofit Washington State corporation organized in 2015 is dedicated to helping the monarch butterfly recover city by city by enrolling municipalities across the country as supporters of the monarch butterfly and promoting of the planting of milkweed and nectar plants.

THEREFORE, BE IT RESOLVED that, Eido M. Walny, Village President and the Village Board of Trustees designates May 4, 2024 to observe National Start Seeing Monarchs Day in the Village of Bayside and encourage citizens to support efforts to plant and maintain butterfly habitat now and in the future.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this eighteenth day of January, 2024.

VILLAGE OF BAYSIDE

Eido M. Walny, Village President

Rachel A. Safstrom, Administrative Services Director

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

RESOLUTION NO: 24-04

**A Resolution Authorizing the Village of Bayside to file
the Urban Forestry Grant Application**

WHEREAS, the Village of Bayside is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects specified in s. 23.097(1g) and (1r), Wis. Stats.; and

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the applicant requests a grant agreement to carry out the project;

THEREFORE, BE IT RESOLVED, the Village of Bayside will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, the Village of Bayside will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers the Village Manager, its employee, to act on its behalf to:

1. Sign and submit the grant application
2. Sign a grant agreement between applicant and the DNR
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement
4. Submit grant reimbursement request to the DNR
5. Sign and submit other required documentation

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this eighteenth day of January, 2024.

VILLAGE OF BAYSIDE

Eido M. Walny, Village President

Rachel A. Safstrom, Administrative Services
Director

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

RESOLUTION NO: 24-05

A Resolution Recognizing May as “No Mow May” and suspending the Enforcement of Municipal Code Section 104-153(c)

WHEREAS, Village of Bayside residents require food to sustain their lives, and according the U.S. Department of Agriculture, one of every three bites of food consumed requires pollinators; and

WHEREAS, the pollinators whose activities generate our food – bees, butterflies, moths, birds, as well as many other species – are in decline due to urban sprawl, habitat loss, pesticide treatments and mowing, disease, and parasites; and

WHEREAS, the formative period for establishment and nourishment of pollinator species occurs in late Spring and early Summer upon their emergence from hibernation; at the same time supporting plants emerge and blossom, offering them crucial habitat and foraging opportunities; and

WHEREAS, the Village of Bayside desires to develop and implement policy to create or expand pollinator-friendly habitat to encourage sustainable pollinator-friendly land management practices;

THEREFORE, BE IT RESOLVED, the Village of Bayside recognizes “No Mow May” for the promotion and education about this critical period for pollinator emergence and survival, allowing for the creation of crucial pollinator-supporting habitat and early Spring foraging opportunities;

BE IT FURTHER RESOLVED, that in support of “No Mow May,” for the duration of the month of May, the Village of Bayside shall suspend the enforcement of Section 104-153(c) – Maintenance and repair of plantings and lawns.

BE IT FURTHER RESOLVED, that residents wishing to participate in “No Mow May” will be required to register their property through the Access Bayside platform.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this eighteenth day of January, 2024.

VILLAGE OF BAYSIDE

Eido M. Walny, Village President

Rachel A. Safstrom, Administrative Services
Director

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

RESOLUTION NO: 24-06

**A Resolution Recognizing International Holocaust Remembrance Day
in the Village of Bayside**

WHEREAS, January 27 is designated by the United Nations General Assembly as International Holocaust Remembrance Day to mark the anniversary of the liberation of Auschwitz-Birkenau and honor the six million Jewish victims of the Holocaust and millions of other victims of Nazism; and

WHEREAS, the Village of Bayside stands in solidarity with the United Nations condemning all forms of religious intolerance, incitement, harassment, or other violence against persons or communities based on ethnic origin or religious belief throughout the world; and

WHEREAS, the 2024 theme is Recognizing the Extraordinary Courage of Victims and Survivors of the Holocaust; and

THEREFORE, BE IT RESOLVED, that, Eido M. Walny, Village President and the Village Board of Trustees designates January 27, 2024 in recognition of International Holocaust Remembrance Day in the Village of Bayside and encourage citizens to recognize the extraordinary courage of victims and survivors of the holocaust.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this eighteenth day of January, 2024.

VILLAGE OF BAYSIDE

Eido M. Walny, Village President

Rachel A. Safstrom, Administrative Services
Director



Administrative Services December 2023

Highlights and Accomplishments

- 2023 preliminary audit was held.
- Onboarded two new employees for Dispatch and one new Police Officer.
- Received and reviewed candidate paperwork for the two candidates running for the two open offices of Village Trustee.
- Began work on year-end financial processing.

Metric	Measure	YTD%	Measure	YTD%
General Fund	Revenue	97.4%	Expenditure	92.8%
BCC	Revenue	103%	Expenditure	92.6%

Metric	Measure	YTD%	Measure	YTD%
Sanitary Sewer	Revenue	100%	Expenditure	68%
Storm Water	Revenue	86.2%	Expenditure	69.4%

Metric	Measurement	2022 Total	2023 YTD	5 Year Average	Target	Status (comp. 5 yr avg)
Grants Awarded	\$	\$1,050,237.80	\$1,067,833	\$412,764	\$300,000	
Property Status	Number	99	81	121	120	
Total Permits	Number	675	636	564	400	
Public Meetings	Number	46	40	50	55	
Ordinances	Number	11	12	11	10	
Resolutions	Number	28	22	32	25	
Communications Reach	Digital Interactions	242,356	312,633	333,782	450,000	
SCF Created	Number	2,517	2,723	2,228	2,700	
SCF DTA	Number	0.3	0.3	.78	1	
SCF DTC	Number	2.0	4.1	10.62	7	
SCF SLA Days	% in SLA	92%	88%	78.8%	90%	
Elections	Number	4	2	2.8	4	
Votes Cast	Number	7,055	3,820	4,837	7,250	

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

ORDINANCE NO: _____

**An Ordinance to Repeal and Recreate Section 104-47 of the Municipal Code
with Regard to the Issuance of Building Permits**

The Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin does ordain as follows:

Section One: Section 104-47 of the Municipal code is hereby repealed and recreated to read as follows:

§ 104-47 Issuance of permit.

(a) The inspector shall issue the requested permit if the owner or contractor demonstrates that all state, county and local submission requirements are satisfied. If a permit card is issued, it shall be posted at the job site in a visible location from the street. All building permits are valid for six (6) months, unless otherwise noted within this section. Addition and alteration permits are valid for twelve (12) months. New construction permits are valid for twenty-four (24) months. Permits may be extended for up to 90 days with the approval of the building inspector or his or her designee and payment of applicable permit renewal fees.

(b) An application for a permit for any proposed work shall be deemed to have been abandoned 90 days after the date of filing, unless such application has been pursued in good faith or a new or additional permit has been issued; except that the building inspector or his or her designee is authorized to grant one extension of time for an additional period not to exceed 90 days. The extension shall be requested in writing and demonstrate justifiable cause.

(c) Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 90 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 90 days after the time the work is commenced. The building inspector or his or her designee is authorized to grant, in writing, one or more extensions of time for periods not to exceed 90 days each. Such extension shall be requested in writing and demonstrate justifiable cause.

(d) By accepting a permit, the applicant, owner or contractor grants the building inspector the right of access to the real estate on which the permitted construction or demolition will occur.

(e) Permits are issued on the condition that, in constructing the building, the owner and any contractor(s) conform to the requirements of all applicable codes, including, without limitation, building and zoning ordinances and setback requirements.

(f) No building, plumbing, electrical or HVAC permit shall be issued to any person who is in violation of this article, or with regard to any property that is in violation of this article, until such violation has been corrected.

(g) No building, plumbing, electrical or HVAC permit shall be issued to any person to whom an unresolved correction order has been issued by the building inspector.

(h) It shall be the responsibility of the property owner, and any installer, architect, engineer, owner's representative, or contractor to determine whether a permit is required and to obtain the same prior to commencing work.

Section Two: Severability. In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Three. All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Four. This ordinance shall take effect and be in force after its passage and posting pursuant to law.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this _____ day of _____, 2024.

VILLAGE OF BAYSIDE

Eido M. Walny, Village President

Rachel Safstrom, Administrative Services Director /
Village Clerk

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

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(f) No building, plumbing, electrical or HVAC permit shall be issued to any person who is in violation of this article, or with regard to any property that is in violation of this article, until such violation has been corrected.

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Section Three. All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Four. This ordinance shall take effect and be in force after its passage and posting pursuant to law.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this day of _____, 2024.

VILLAGE OF BAYSIDE

Eido M. Walny, Village President

Rachel Safstrom, Administrative Services Director / Village Clerk

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**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE
ORDINANCE NO: _____**

**An Ordinance to Repeal and Recreate Chapter 104, Article VII (Sections 104-177-186)
of the Municipal Code with Regard to Vacant Premises**

The Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin does ordain as follows:

Section One: Chapter 104, Article VII (Section 104-177-186) of the Municipal code is hereby repealed and recreated to read as follows:

§ 104-177. **Public Nuisance.**

Vacant premises not registered or not otherwise in compliance with this article shall constitute a public nuisance under section **32-20**.

§ 104-178. **Definitions.**

[Code 1997, § 14-251; Ord. No. 11-617, 9-8-2011; Ord. No. 20-718, 7-16-2020]

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

AGENT

Means the willing person or entity designated in writing by the owner as authorized to act on behalf of the owner in performing the owner's duties under this article.

BOARDED

Means some or all of the building's doors or windows have been covered with wood or metal paneling or other similar materials, for the purpose of preventing routine entry into the building or damage by persons, animals or the elements of weather.

BUILDING

Means any structure used or intended for supporting or sheltering any use or occupancy as a residence, place of business or institution.

DEBRIS

Means material which is waste or is incapable of immediately performing the function for which it was designed, including, but not limited to, abandoned, discarded, or unused objects; junk comprised of equipment and such vehicles, trucks, boats, trailers and carts that are unregistered, not in regular use, missing parts, not complete in appearance, or in obvious state of disrepair; parts of vehicles, furniture, appliances, cans, scrap metal, building supplies, tires, batteries, containers, barrels, and garbage in the public view.

ENFORCEMENT OFFICER

Means the village manager or designee.

OWNER

Means any person, agent, operator, or entity having a legal or equitable interest in the premises, or recorded in the official records of the state, county, or municipality as holding title to the premises; or otherwise having control of the premises, including the guardian of the estate of any such person, and the executor or administrator of the estate of such person, if ordered to take possession of real premises by a court.

PREMISES

Means a lot, plot or parcel of land including any structure thereon.

SECURE

Means a building or portion of a building which is physically not open to entry by unauthorized persons, animals, rain or snow without the use of tools or unusual physical force.

UNOCCUPIED

Means a building or portion thereof constituting a residence, place of business, or institution which is no longer used or occupied for its lawful purpose, including, but not limited to, buildings that the enforcement officer has ordered to be vacated. In determining whether a building is unoccupied, the enforcement officer should consider these factors, among others:

- (1) Substantially all full-time lawful residential (24 hours) or business (eight hours) activity has ceased at the building.
- (2) The building lacks utility services (i.e., water, sewer, electric or natural gas)
- (3) The building is the subject of a foreclosure action or sheriff's sale.
- (4) The building is not actively for sale (whether by the owner or as part of a contractual agreement to sell the building); the building lacks "for sale," "for rent" or similar signage.
- (5) Uncorrected code violations are present or recur.
- (6) The building has been "for sale" or "for rent" more than 90 days.

UNSECURED

Means a building or portion of a building which is open to entry by unauthorized persons, animals, or rain or snow without the use of tools or unusual physical force.

VACANT LOT

Means a parcel of land with no structures.

VACANT PREMISES

Vacant premises does not mean a property with regard to which a property owner has open and active building permits, and is working in good faith to fully execute and complete such building permits. Vacant premises means residential, commercial and industrial buildings and vacant lots which are:

- (1) Unoccupied and unsecured;
- (2) Unoccupied and secured by boarding or other similar means;
- (3) Unoccupied and a dangerous structure;
- (4) Unoccupied and abandoned;

- (5) Unoccupied and attract trash and debris;
- (6) Unoccupied and attract illegal activity within the previous 60 days as determined by the police chief or documented in police department records;
- (7) Illegally occupied;
- (8) Unoccupied for a period of time over 60 days;
- (9) Unoccupied and has village Code property maintenance violations; or
- (10) Unoccupied and the owner neglects the fundamental duties of property ownership (e.g., he fails to pay taxes or utility bills, defaults on mortgages, or allows liens against property).

§ 104-179. Vacant premises identification.

[Code 1997, § 14-252; Ord. No. 11-617, 9-8-2011; Ord. No. 20-718, 7-16-2020]

- (a) The enforcement officer shall evaluate buildings in the village he or she believes to be unoccupied make a determination as to whether the building is a "vacant premises" as defined in this article. The determination shall be in writing and shall state the factual basis for the determination. For buildings the enforcement officer determines to be vacant premises, he or she shall, within ten days of making that determination, send notice of written determination with the factual findings to the last owner of record listed on the most recent county tax roll. Said notice of determination shall be sent to the owner or agent by certified mail, return receipt requested. If the address of the owner or agent is unknown and cannot be ascertained by the enforcement officer in the exercise of reasonable diligence, a copy of the notice shall be posted in a conspicuous place on the premises affected.
- (b) The written notice sent to the owner or the owner's agent shall describe the conditions that render the premises vacant, and shall demand registration within 30 days of the receipt of such notice. The village may also post notices on the village's website to provide additional notice to the public.

§ 104-180. Vacant premises registration and fee schedule.

[Code 1997, § 14-253; Ord. No. 11-617, 9-8-2011; Ord. No. 20-718, 7-16-2020]

- (a) The owner of vacant premises shall register with the village no later than the earliest of:
 - (1) 90 days after the premises becomes vacant;
 - (2) 30 days after being notified by an enforcement officer of the requirement to register; or
 - (3) 30 days after any transfer of ownership.
- (b) The registration will be submitted on a form provided by the village and will include the following information:
 - (1) A description of the premises, e.g., square footage, number of stories, age of buildings, and most recent or current use of buildings.
 - (2) The name, address and telephone number of the owner.

- (3) The name and address of all known lienholders and all other parties with a legal or equitable ownership interest in buildings.
 - (4) The name of the agent designated to act on the behalf of the owner to accept legal processes and notices and to authorize repairs as required,
 - (5) A vacant premises plan as described in this article.
- (c) Registration shall be required for all vacant premises, whether vacant and secure, vacant and unsecured, or vacant and boarded. The owner of the vacant premises shall be responsible for the annual payment of a nonrefundable vacant premises fee, in an amount to be set by the village board from time to time. Said vacant premises fee shall be due each year on the anniversary date of the registration and initial vacant premises fee.
 - (d) If a vacant premises is owned by the village or its instrumentalities, it shall be subject to the registration requirements of this article and the maintenance requirements in this Code, but shall not be subject to the fee requirements under this article.
 - (e) Any new owner shall register or re-register the vacant premises with the village within 30 days of any transfer of an ownership interest in vacant premises. The new owner will comply with any approved vacant premises, rehabilitation or demolition plan and timetable submitted by the previous owner until any proposed changes are submitted and meet the approval of the village.
 - (f) Registration does not exonerate the owner from compliance with all applicable codes and ordinances, including this article; nor does it preclude any of the actions the village is authorized to take pursuant to this article or otherwise under this Code.

§ 104-181 **Vacant premises plan.**

[Code 1997 § 14-254; Ord. No. 11-617, 9-8-2011; Ord. No. 20-718, 7-16-2020]

- (a) The enforcement officer may require the owner or agent of the owner of vacant premises to complete and submit to the village a vacant premises rehabilitation (or demolition) plan ("plan"), which shall not exceed 180 days for completion and which shall include specific progress benchmarks and executed contracts for completion of the plan. The progress benchmarks in the plan shall be at intervals no greater than 60 days in duration. Exterior code compliance shall be planned for and accomplished by the first benchmark. Nothing in this subparagraph, or the plan, shall serve to reduce or relieve any of owner's property maintenance obligations under the Municipal Code.
- (b) The enforcement officer may grant an extension of the plan schedule for good cause shown upon receipt of a written statement from the owner detailing progress of the owner in completing the plan and setting forth the reasons for the extension. The owner or agent shall complete the information required on the vacant building plan and submit it at least 30 days in advance of the date when the plan or extension thereof is to expire.
- (c) If the rehabilitation or demolition has not been completed or extended by the village, then the enforcement officer may direct the issue of a citation 15 days after notifying the owner that the owner has failed to meet a required benchmark. The plan shall include the following:
 - (1) A plan of action with due dates to repair any doors, windows, or other openings which are boarded or otherwise secured by any means other than conventional methods used in the design of the building or permitted for new construction of

similar type. The proposed repair shall result in openings being secured by conventional methods used in the design of buildings or by methods permitted for new construction of similar type with board removed. Boarding shall be accomplished with materials and methods described by the enforcement officer and available from the enforcement officer. The owner shall maintain buildings in an enclosed and secure state until reoccupied or made available for immediate occupancy.

- (2) A time schedule with due dates identifying a date of commencement of repair and date of completion of repair for each improperly secured opening and nuisance identified by the enforcement officer.
 - (3) When the owner proposes to demolish vacant buildings, then the owner shall submit a plan and time schedule with due dates for such demolition.
 - (4) The plan shall contain due dates, identifying the date buildings will be habitable and occupied or offered for occupancy or sale. The time schedule shall include dates of commencement and completion of all actions required to achieve habitability.
 - (5) The plan shall contain due dates for removal of all trash and debris; removal of all dead vegetation and restoration or cutting of all lawn and plantings; and removal of vehicles, trailers, materials, and objects stored outside.
 - (6) Any additional information required by the village.
- (d) Upon the submission of the vacant premises plan to the village, the enforcement officer will determine whether the plan is complete. In case of incompleteness, the enforcement officer may require an owner or agent to provide more complete information necessary to protect the public health, safety or welfare. When a submitted plan does not meet with the village approval, the owner or agent shall, within ten business days, correct and resubmit the plan. Nothing within this plan shall supersede timelines for property maintenance violations.
- (e) Failure to obtain and comply with a plan approved by the village as required herein or failure to comply with an approved plan shall constitute a violation of this article, and shall subject the owner to penalties as provided in this article and to any remedies the village may avail itself of as provided for herein and elsewhere in this Code, including, but not limited to, an action to compel correction of premises maintenance violations, civil forfeitures in municipal court, vacant premises fee, and actions to render service and place the cost thereof on the tax bill for the property under Wis. Stats. § 66.0627.

§ 104-182. **Time restrictions for vacant premises.**

[Code 1997, § 14-255; Ord. No. 11-617, 9-8-2011; Ord. No. 20-718, 7-16-2020]

It is the policy of the village that boarding is a temporary solution to prevent unauthorized entry into a boarded vacant premises. A vacant premises may not remain boarded longer than 60 days unless an extension of that time is part of a plan approved by the village.

§ 104-183. **Exemptions.**

[Code 1997, § 14-256; Ord. No. 11-617, 9-8-2011; Ord. No. 20-718, 7-16-2020]

- (a) A building which has suffered fire damage or damage caused by extreme weather conditions will be exempt from the registration requirements of this article for a period of

90 days after the date of the fire or the extreme weather event. If the owner submits a request for exemption in writing to the village:

- (b) The enforcement officer may make a finding that a premises is not a vacant premises by virtue of its maintenance and the bona fide intent of the owner to re-occupy the premises within the next 12 months.

§ 104-184. Certificate of occupancy required upon resumption of occupancy.

[Code 1997, § 14-257; Ord. No. 11-617, 9-8-2011; Ord. No. 20-718, 7-16-2020]

All unoccupied properties (including single- and two-family residential) shall be subject to the requirements of section 125-31 regarding certificates of occupancy for resumption of occupancy.

§ 104-185. Penalties for noncompliance.

[Code 1997, § 14-258; Ord. No. 11-617, 9-8-2011; Ord. No. 20-718, 7-16-2020]

Violations of this article shall be subject to an administrative assessment of five times all vacant premises fees due, as well as village costs of enforcement of this article, and interest at the rate set under state statutes. Violations of this article may also be subject to the penalties set forth in section 1-13. Each day and act or omission of violation will be deemed to constitute a separate offense. No village permit, approval, assessment letter, or code compliance certificate may be issued with regard to the premises until all unpaid fees, costs and service charges have been paid in full.

§ 104-186. Delinquent vacant premises fees lien.

[Code 1997, § 14-259; Ord. No. 11-617, 9-8-2011; Ord. No. 20-718, 7-16-2020]

After the owner is given notice of the vacant premises fee due, said amount shall constitute a debt due and owing to the village. An unpaid fee, together with costs and penalties, shall be a lien upon the premises and may be placed on the property tax bill for the premises as a special charge for current services under Wis. Stats. § 66.0627. All delinquent fees will be paid by the owner prior to any transfer of an ownership interest in any vacant premises. No village permit, approval, assessment letter, or code compliance certificate may be issued with regard to the premises until all unpaid fees, costs and service charges have been paid in full.

§ 104-187. (Reserved) [1]

- [1] *Editor's Note: Former § 104-187, which pertained to annual reports and derived from Code 1997, § 14-260, as amended by Ord. No. 11-617, was repealed by Ord. No. 20-718.*

Section Two: Severability. In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Three. All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Four. This ordinance shall take effect and be in force after its passage and posting pursuant to law.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this _____ day of _____, 2024.

VILLAGE OF BAYSIDE

Eido M. Walny, Village President

Rachel Safstrom, Administrative Services Director /
Village Clerk

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE
ORDINANCE NO: _____

An Ordinance to Repeal and Recreate Chapter 104, Article VII (Section 104-177-186)
of the Municipal Code with Regard to Vacant Premises

The Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin does ordain as follows:

Section One: Chapter 104, Article VII (Section 104-177-186) of the Municipal code is hereby repealed and recreated to read as follows:

§ 104-177. Public Nuisance.

Vacant premises not registered or not otherwise in compliance with this article shall constitute a public nuisance under section 32-20.

§ 104-178. Definitions.

[Code 1997, § 14-251, Ord. No. 11-617, 9-8-2011, Ord. No. 20-718, 7-16-2020]

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

AGENT

Means the willing person or entity designated in writing by the owner as authorized to act on behalf of the owner in performing the owner's duties under this article.

BOARDED

Means some or all of the building's doors or windows have been covered with wood or metal paneling or other similar materials, for the purpose of preventing routine entry into the building or damage by persons, animals or the elements of weather.

BUILDING

Means any structure used or intended for supporting or sheltering any use or occupancy as a residence, place of business or institution.

DEBRIS

Means material which is waste or is incapable of immediately performing the function for which it was designed, including, but not limited to, abandoned, discarded, or unused objects; junk comprised of equipment and such vehicles, trucks, boats, trailers and carts that are unregistered, not in regular use, missing parts, not complete in appearance, or in obvious state of disrepair; parts of vehicles, furniture, appliances, cans, scrap metal, building supplies, tires, batteries, containers, barrels, and garbage in the public view.

ENFORCEMENT OFFICER

Means the village manager or designee.

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- (5) ~~Unoccupied and attract trash and debris;~~
- (6) ~~Unoccupied and attract illegal activity within the previous 60 days as determined by the police chief or documented in police department records;~~
- (7) ~~illegally occupied;~~
- (8) ~~Unoccupied for a period of time over 60 days;~~
- (9) ~~Unoccupied and has village Code property maintenance violations; or~~
- (10) ~~Unoccupied and the owner neglects the fundamental duties of property ownership (e.g., he fails to pay taxes or utility bills, defaults on mortgages, or allows liens against property).~~

§ 104-179. Vacant premises identification.

[Code 1997, § 14-252; Ord. No. 11-617, 9-8-2011; Ord. No. 20-718, 7-16-2020]

- (a) ~~The enforcement officer shall evaluate buildings in the village he or she believes to be unoccupied make a determination as to whether the building is a "vacant premises" as defined in this article. The determination shall be in writing and shall state the factual basis for the determination. For buildings the enforcement officer determines to be vacant premises, he or she shall, within ten days of making that determination, send notice of written determination with the factual findings to the last owner of record listed on the most recent county tax roll. Said notice of determination shall be sent to the owner or agent by certified mail, return receipt requested. If the address of the owner or agent is unknown and cannot be ascertained by the enforcement officer in the exercise of reasonable diligence, a copy of the notice shall be posted in a conspicuous place on the premises affected.~~
- (b) ~~The written notice sent to the owner or the owner's agent shall describe the conditions that render the premises vacant, and shall demand registration within 30 days of the receipt of such notice. The village may also post notices on the village's website to provide additional notice to the public.~~

§ 104-180. Vacant premises registration and fee schedule.

[Code 1997, § 14-253; Ord. No. 11-617, 9-8-2011; Ord. No. 20-718, 7-16-2020]

- (a) ~~The owner of vacant premises shall register with the village no later than the earliest of:~~
 - (1) ~~90 days after the premises becomes vacant;~~
 - (2) ~~30 days after being notified by an enforcement officer of the requirement to register;~~
or
 - (3) ~~30 days after any transfer of ownership.~~
- (b) ~~The registration will be submitted on a form provided by the village and will include the following information:~~
 - (1) ~~A description of the premises, e.g., square footage, number of stories, age of buildings, and most recent or current use of buildings.~~
 - (2) ~~The name, address and telephone number of the owner.~~

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similar type. The proposed repair shall result in openings being secured by conventional methods used in the design of buildings or by methods permitted for new construction of similar type with board removed. Boarding shall be accomplished with materials and methods described by the enforcement officer and available from the enforcement officer. The owner shall maintain buildings in an enclosed and secure state until reoccupied or made available for immediate occupancy.

- (2) A time schedule with due dates identifying a date of commencement of repair and date of completion of repair for each improperly secured opening and nuisance identified by the enforcement officer.
 - (3) When the owner proposes to demolish vacant buildings, then the owner shall submit a plan and time schedule with due dates for such demolition.
 - (4) The plan shall contain due dates, identifying the date buildings will be habitable and occupied or offered for occupancy or sale. The time schedule shall include dates of commencement and completion of all actions required to achieve habitability.
 - (5) The plan shall contain due dates for removal of all trash and debris; removal of all dead vegetation and restoration or cutting of all lawn and plantings; and removal of vehicles, trailers, materials, and objects stored outside.
 - (6) Any additional information required by the village.
- (d) Upon the submission of the vacant premises plan to the village, the enforcement officer will determine whether the plan is complete. In case of incompleteness, the enforcement officer may require an owner or agent to provide more complete information necessary to protect the public health, safety or welfare. When a submitted plan does not meet with the village approval, the owner or agent shall, within ten business days, correct and resubmit the plan. Nothing within this plan shall supersede timelines for property maintenance violations.
- (e) Failure to obtain and comply with a plan approved by the village as required herein or failure to comply with an approved plan shall constitute a violation of this article, and shall subject the owner to penalties as provided in this article and to any remedies the village may avail itself of as provided for herein and elsewhere in this Code, including, but not limited to, an action to compel correction of premises maintenance violations, civil forfeitures in municipal court, vacant premises fee, and actions to render service and place the cost thereof on the tax bill for the property under Wis. Stats. § 66.0627.

§ 104-182. Time restrictions for vacant premises.

[Code 1997, § 14-255; Ord. No. 11-617, 9-8-2011; Ord. No. 20-718, 7-16-2020]

It is the policy of the village that boarding is a temporary solution to prevent unauthorized entry into a boarded vacant premises. A vacant premises may not remain boarded longer than 60 days unless an extension of that time is part of a plan approved by the village.

§ 104-183. Exemptions.

[Code 1997, § 14-256; Ord. No. 11-617, 9-8-2011; Ord. No. 20-718, 7-16-2020]

- (a) A building which has suffered fire damage or damage caused by extreme weather conditions will be exempt from the registration requirements of this article for a period of

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90 days after the date of the fire or the extreme weather event. If the owner submits a request for exemption in writing to the village:

(b) The enforcement officer may make a finding that a premises is not a vacant premises by virtue of its maintenance and the bona fide intent of the owner to re-occupy the premises within the next 12 months.

§ 104-184. Certificate of occupancy required upon resumption of occupancy.

[Code 1997, § 14-257; Ord. No. 11-617, 9-8-2011; Ord. No. 20-718, 7-16-2020]

All unoccupied properties (including single- and two-family residential) shall be subject to the requirements of section 125-31 regarding certificates of occupancy for resumption of occupancy.

§ 104-185. Penalties for noncompliance.

[Code 1997, § 14-258; Ord. No. 11-617, 9-8-2011; Ord. No. 20-718, 7-16-2020]

Violations of this article shall be subject to an administrative assessment of five times all vacant premises fees due, as well as village costs of enforcement of this article, and interest at the rate set under state statutes. Violations of this article may also be subject to the penalties set forth in section 1-13. Each day and act or omission of violation will be deemed to constitute a separate offense. No village permit, approval, assessment letter, or code compliance certificate may be issued with regard to the premises until all unpaid fees, costs and service charges have been paid in full.

§ 104-186. Delinquent vacant premises fees lien.

[Code 1997, § 14-259; Ord. No. 11-617, 9-8-2011; Ord. No. 20-718, 7-16-2020]

After the owner is given notice of the vacant premises fee due, said amount shall constitute a debt due and owing to the village. An unpaid fee, together with costs and penalties, shall be a lien upon the premises and may be placed on the property tax bill for the premises as a special charge for current services under Wis. Stats. § 66.0627. All delinquent fees will be paid by the owner prior to any transfer of an ownership interest in any vacant premises. No village permit, approval, assessment letter, or code compliance certificate may be issued with regard to the premises until all unpaid fees, costs and service charges have been paid in full.

§ 104-187. (Reserved) [1]

[1] Editor's Note: Former § 104-187, which pertained to annual reports and derived from Code 1997, § 14-260, as amended by Ord. No. 11-617, was repealed by Ord. No. 20-718.

Section Two: Severability. In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Three: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

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Section Four. This ordinance shall take effect and be in force after its passage and posting pursuant to law.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this day of _____, 2024.

VILLAGE OF BAYSIDE

Eido M. Walny, Village President

Rachel Safstrom, Administrative Services Director / Village Clerk

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Department of Public Works

December 2023

Highlights and Accomplishments

- The DPW completed final loose leaf and yard waste collections for the year.
- The annual sewer jetting and manhole inspection project was completed surpassing annual goals for both categories.
- Crews started the Northshore East entry planter rehabilitation project. Work has progressed steadily, and the project is on time to have construction completed by early January. The crew will plant it out in spring.
- Six new post sleeves were strategically placed through the community for the mobile speed signs.
- Milwaukee Metropolitan Sewerage District sign up letters for eleven homes participating in the Private Property Inflow and Infiltration program were sent out ahead of planned construction in 2024.
- The new chassis for the 2024 one-ton dump truck has been ordered.
- Annual tub grinding of yard waste has been completed.

Metric	Measurement	2022 Total	2023 YTD	5 Year Average	Target	Status (comp. 5 yr avg)
Garbage Collected	Tons	1,273	1,205	1,273	1,200	
Recycling Collected	Tons	446	409	485	500	
Diversion Rate	=Rec/(Rec+Garb)	26%	25%	28%	30%	
Yard Waste Collection	Stops	7,463	8,878	6,964	7,500	
Yard Waste Collected	Yards	1,987	2,090	2,735	2,500	
Recycling/ Clean Up Day Participants	Cars	1,162	1,045	1,004	800	
Access Bayside Requests	Requests Closed	682	995	761	700	
Special Pickups	Pickups	147	158	171	165	
Mulch Deliveries	Deliveries	42	38	57	60	
Mulch Delivered	Yards	540	285	497	500	
Sewer Main Cleaned	Feet	23,361	26,902	25,730	26,000	
Manholes Inspected	Manholes	57	125	12	120	
Ditch Line	Feet	8,150	5,488	7,870	5,000	
Culvert Replacement	Culverts	38	58	34	30	
Tree Removal	Trees	187	8	125	<10	
Trees Planted	Trees	75	46	88	50	



Bayside Communications Center

December 2023

Highlights and Accomplishments

- BCC is working with vendors to produce a timeline for execution of grant projects in 2024.
- Eric Poulsen, Assistant to the Director, will be working with NSFD on EMD protocol updates and additional training for staff on EMD procedures.
- Supervisor Reed is working on updating the Dispatch training binder for new hires and is working with BCC trainers to get additional feedback and recommendation.
- BCC staff completed training Morale Trauma and Resiliency, instructed by FBI Chaplain Greg Young.

Metric	Measurement	2022 Total	2023 YTD	5 Year Average	Status (comp. 5 yr. avg)
Phone Calls	Calls	106,677	100,569	106,400	
911 Calls	Calls	25,789	21,734	26,521	
911 Hang Ups	Hang Ups	3,094	2,937	3,428*	
Answer Time	Seconds	4	4	4	
Dispatch Time	Seconds	55	48	38	
Police Calls	Calls	69,145	77,390	72,945*	
Fire Calls	Calls	11,474	12,355	9,169*	
EMD Protocol Use	Number of Calls	633	8,212	N/A	
Request for Police	Requests	3,145	3,155	2,736	
Traffic Stops	Number of Stops	16,877	19,512	17,388	
Training Hours	Hours	3,917	8,575	2,234	
Call Reviews	%	97.5%	98%	98%	
Text to 911	Number of sessions	3	214	N/A	



Police Department

December 2023

Highlights and Accomplishments

- Matthew Wierzchowski will be sworn in as a Police Officer on December 6, 2023. Matthew has 5 years of experience as a Police Officer and worked at The City of Milwaukee Police Department before coming to Bayside.
- Chief Liebenthal has been designated as the Milwaukee County Law Enforcement Executives Association (MCLEEA) liaison to the Intergovernmental Cooperative Council (ICC).
- Lt. Kleeba attended Internal Communication for Leaders training through CVMIC. This course is part of CVMIC's Emerging Leaders Program.
- Officer Russell celebrated his 1st anniversary with the Department on December 7th. Congratulations to him on this career milestone.
- Chief Liebenthal assisted the Wisconsin Law Enforcement Accreditation Group (WILEAG) in completing the reaccreditation review for the Reedsburg Police Department.
- The Department participated in a test of the Suburban Mutual Aid Response Team system this month.
- The Department is preparing for remodeling of the office spaces and locker rooms within the Police Department. Work is scheduled to begin in January of 2024.
- An analysis of speed data collected from the speed feedback signs on Regent Road, Fairy Chasm Road, and Ellsworth Lane revealed that the average vehicle speed at each location was within one mile per hour of the posted speed limit for December 2023.

Metric	Measurement	2022 Total	2023 YTD	5 Year Average	Status (comp. 5 yr avg)
Calls for Service	Calls	4,571	8,358	5,869	
Community Engagement / myBlue Sector Activity	Contacts	194	862	Incomplete Data	
Traffic Stops	Stops	1,823	2,020	2,135	
Citations	Citations	879	848	892	
Warnings	Warnings	1,100	1,157	1,028	
Arrests	Arrests	86	81	137	
Ordinance Enforcement	Tickets Issued	39	34	62	
Crimes Against Persons	Count	9	4	7	
Crimes Against Property	Count	48	29	53	
Crimes Against Society	Count	32	21	39	
Reports Written	# Written	706	742	899	
Patrol Miles Driven	# Miles	90,354	71,750	103,901	
Code Enforcement	Notices Issued	239	256	176	
Business/ Vacation Checks	# Performed	1,761	1,793	1,642	
Crime Prevention	Notices Given	170	248	290	
False Alarms	Count	118	64	85	
Accidents Investigated	Count	59	61	68	
Outside Agency Assists	Count	221	246	269	
Field Interviews Conducted	Contacts	82	83	103	
Speed Sign/Trailer Deployment	Location Count	14	42	26	
Rx Drugs Collected	Pounds	487	536	475	

ONE NORTH MIXED-USE DEVELOPMENT

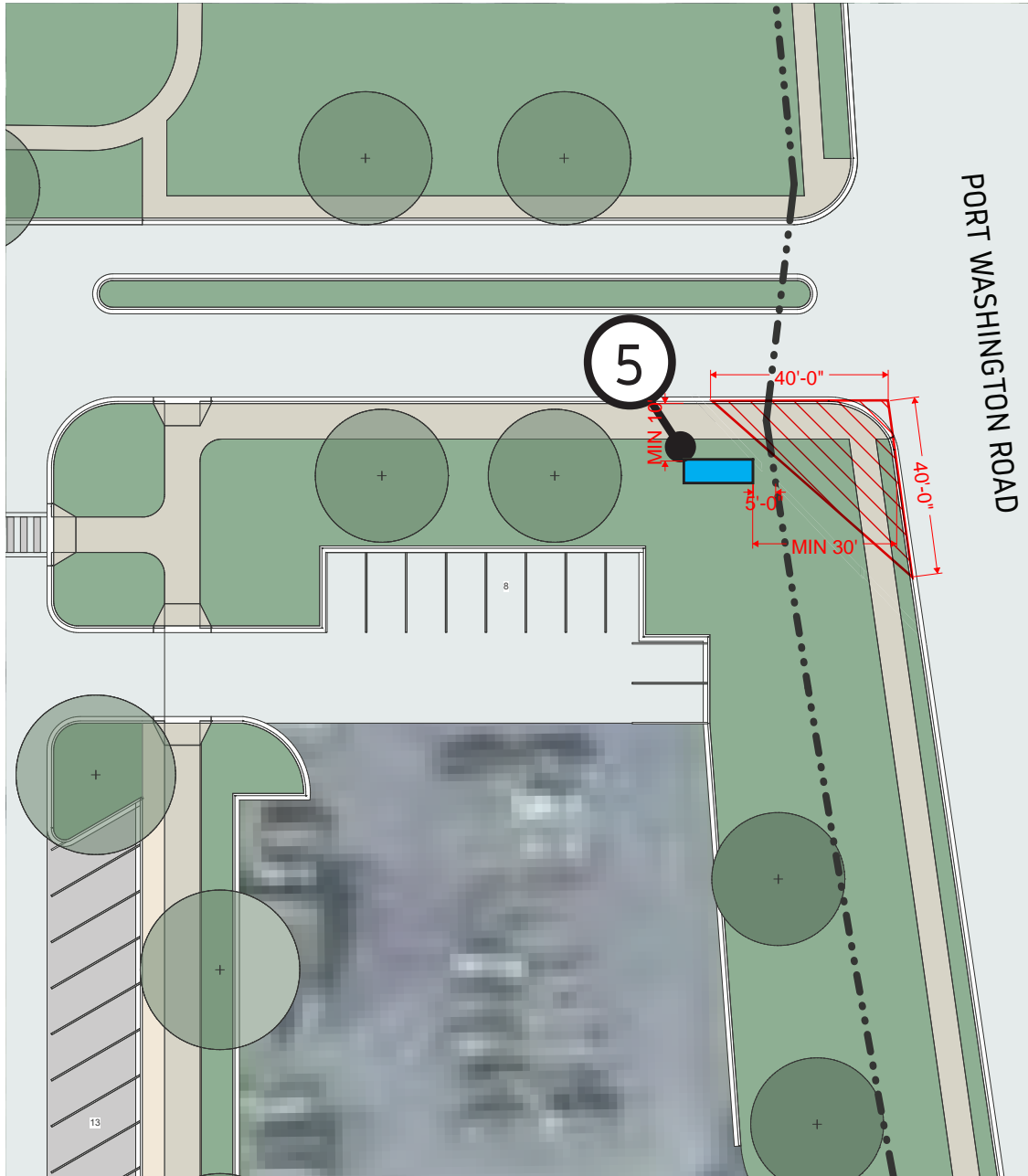
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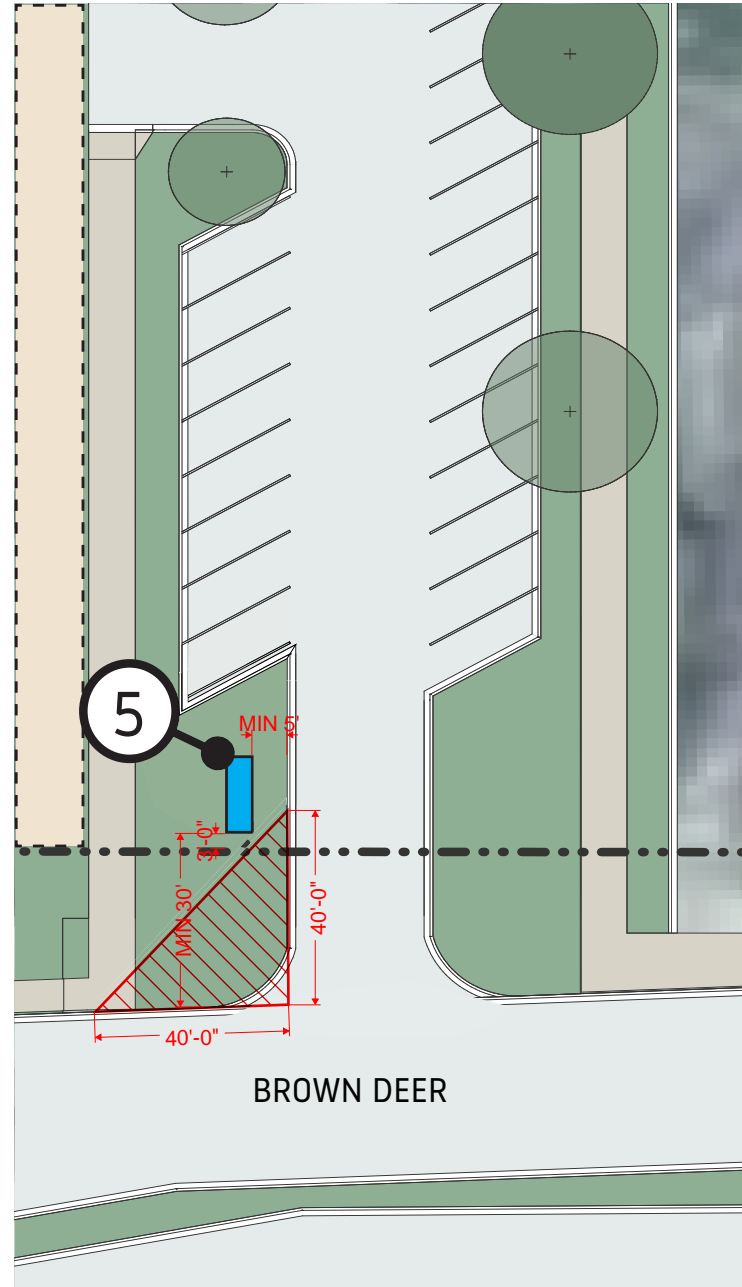
DEVELOPMENT MONUMENT SIGNAGE SUBMITTAL



DEVELOPMENT SITE SIGNAGE - PROPOSED DEVELOPMENT MONUMENT SIGN LOCATIONS



DEVELOPMENT MONUMENT SIGN
LOCATION 1 - NORTH PORT WASHINGTON ROAD



DEVELOPMENT MONUMENT SIGN
LOCATION 2 - BROWN DEER ROAD

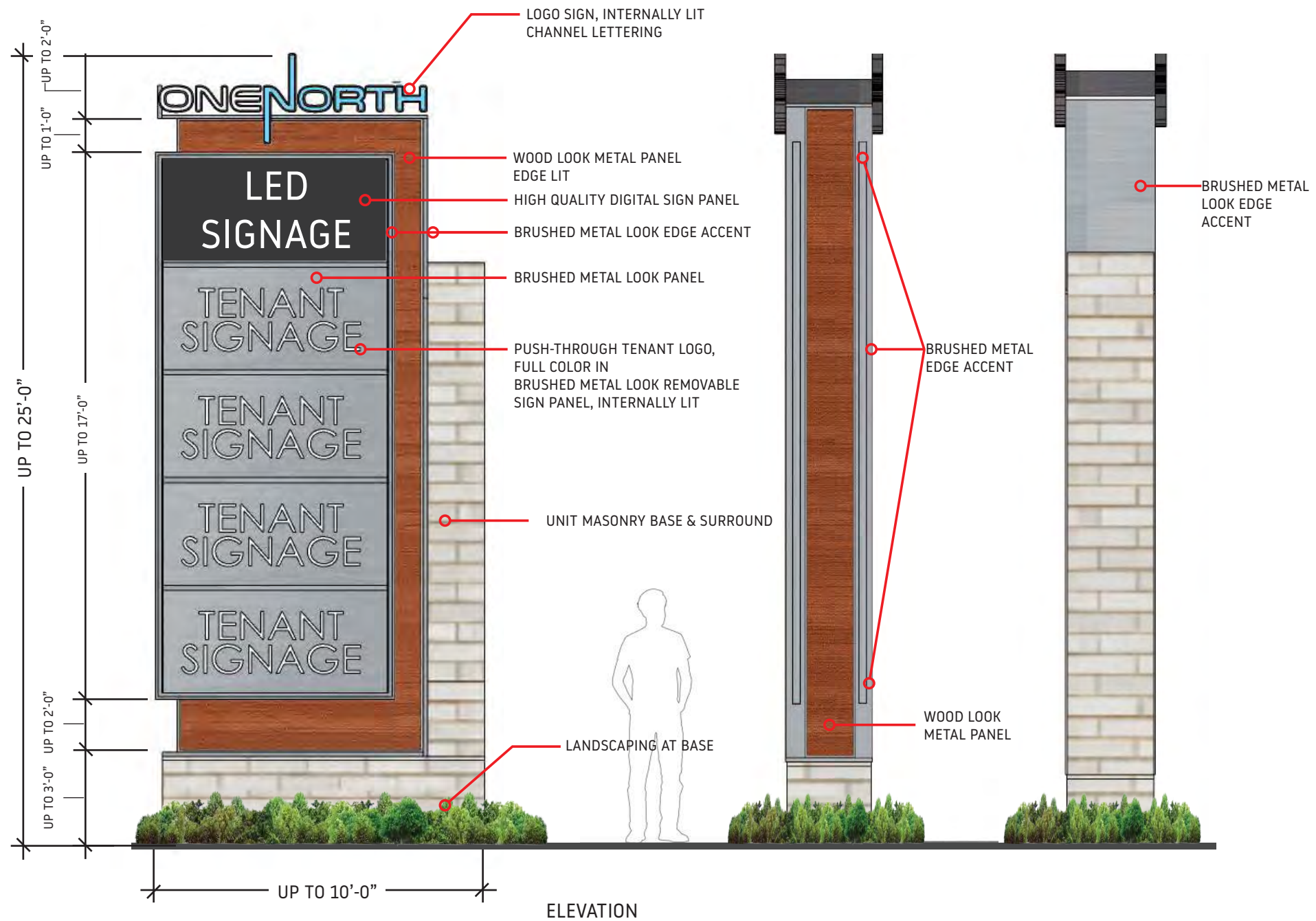


EXAMPLE MONUMENT SIGNAGE



KEY PLAN

① DEVELOPMENT MONUMENT SIGN CONCEPT



CONCEPT RENDER

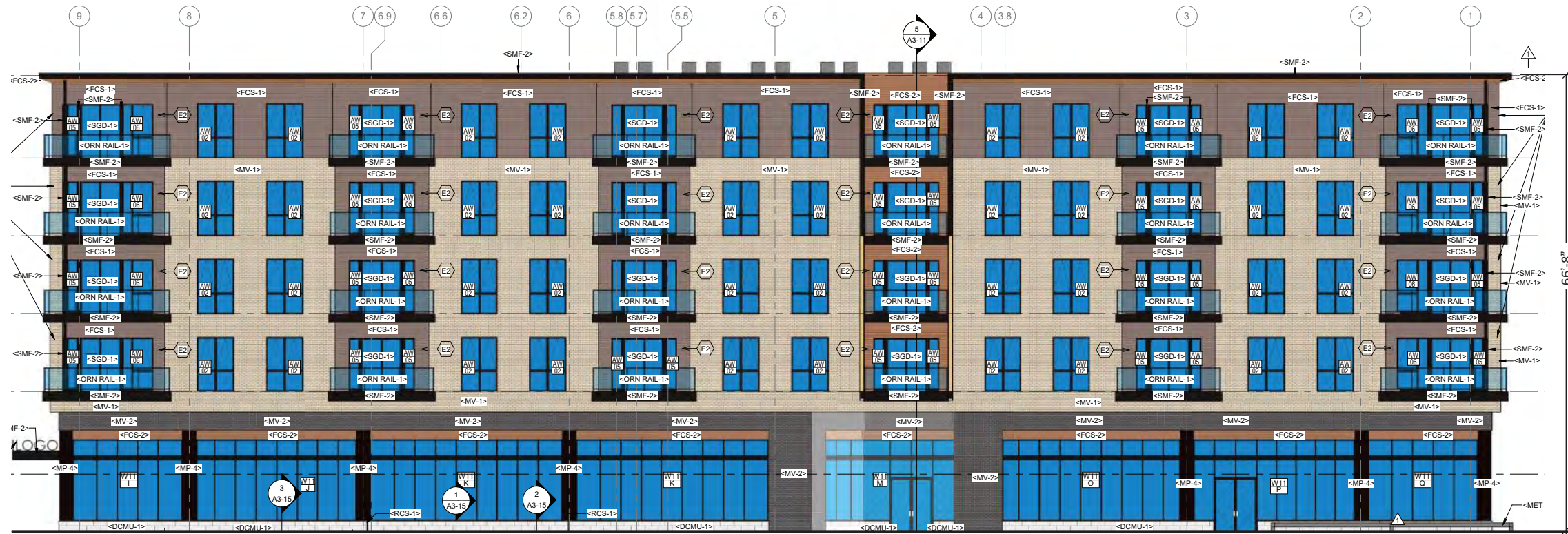


KEY PLAN

SITE ELEVATION COMPARISON



KEY PLAN & LEGEND

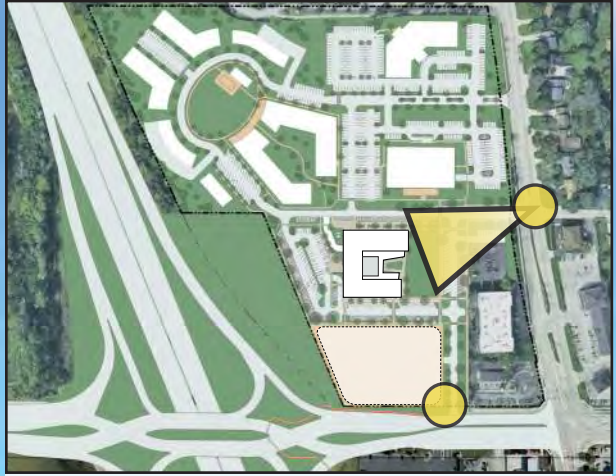


② BUILDING C



① DEVELOPMENT MONUMENT SIGN

DEVELOPMENT MONUMENT SIGN



KEY PLAN & LEGEND
DEVELOPMENT MONUMENT SIGN
(WESTBOUND ON GLENCOE AT ONE
NORTH ENTRANCE)



DEVELOPMENT MONUMENT SIGN



KEY PLAN & LEGEND

DEVELOPMENT MONUMENT SIGN
(WESTBOUND ON GLENCOE AT ONE
NORTH ENTRANCE)



OUTLINE OF SIGNAGE MASTER PLAN

Revised to reflect all changes recommended by ARC on October 16, 2023.

Date: 10.31.23

- A. **Regulated** - No sign shall be erected, posted, painted, or maintained upon any real estate or personal property within PUDD 1 unless it complies with the provisions of this Signage Master Plan. Additionally, all signs shall require recommendation of the Village Architectural Review Committee and a written permit issued by the Village Manager. Any regulation or requirement not addressed by this Signage Master Plan shall be subject to the requirements of Sec. 116 of the Village of Bayside Municipal Code.
- B. **Definition of a sign** – per Sec. 116-6(a)(1) of Village of Bayside Municipal Code
- C. **Other Definitions**
 - a. **Façade Frontage** – the building façade which a tenant has frontage facing a street or sidewalk
- D. **Building Signage Permitted in PUDD 1**
 - a. **MULTIFAMILY BUILDING SIGNAGE:** Each multifamily building to be allowed:
 - For all permitted signage for multifamily buildings, see Figure 1.1 below.
 - b. **INDIVIDUAL TENANT BUILDING COMMERCIAL SIGNAGE:** Each individual tenant commercial building is limited to:
 - For all permitted signage for individual tenant buildings, see Figure 1.1 below.
 - If a building houses more than one retailer / company, see the regulations for Multi-tenant Buildings below.
 - All commercial signage to be submitted as a signage package and will be reviewed by Village prior to approvals per the standards of this Signage Master Plan and the Village of Bayside Sign Code (Chapter 116).
 - c. **MULTI-TENANT BUILDING (MULTIFAMILY & COMMERCIAL) SIGNAGE:** Each Multi-tenant building is limited to:
 - For all permitted signage for multi-tenant buildings, see Figure 1.1 below.
 - All commercial signage to be submitted as a signage package and will be reviewed by Village prior to approvals per the standards of this Signage Master Plan and the Village of Bayside Sign Code (Chapter 116).

Building Signage

- **Building Primary Signs – On-Building**
 - o Sign Types
 - **Architectural Feature Signage** – a **building mounted sign** that is directly affixed to a rigid permanent canopy which is mounted to, or adjacent to, the façade of a building.
 - o Sign copy may be located on the canopy face or project above it but shall not project below the canopy face.

- Extruded signage – a building mounted sign composed of three-dimensional letters that may include a light source
 - Cut-out signage – a building mounted sign composed of flat cutout one-dimensional letters cut from a sheet
 - For the number of signs permitted, signage height, width, and area regulations, see Figure 1.1 below.
 - Permitted Materials:
 - Translucent durable plastic
 - Stainless steel
 - Steel channel
 - Aluminum
 - Wood
 - Durable, high-quality composite materials that simulate any of the above
 - Sign Location Requirements:
 - Cannot project over or impede visibility of any roadway or vehicular traffic condition
 - All projections must be located 8’ above adjacent sidewalks
 - No sign shall project above the building parapet or eaves.
- **Building Secondary Signs – On-Building**
 - Sign Types
 - Blade signage - A building mounted sign that projects perpendicular to the building. Wall mounted or suspended.
 - Awning signage – A signage graphic affixed to a nonrigid removable awning which is mounted to the façade of a building.
 - Sign copy shall not project above, below, or beyond the awning surface.
 - Applied Vinyl Graphic Signage - Located on glazing, maximum 10% glazing coverage area
 - For the number of signs permitted, signage height, width, and area regulations, see Figure 1.1 below.
 - Permitted Materials:
 - Translucent durable plastic
 - Stainless steel
 - Steel channel
 - Aluminum
 - Wood
 - High quality Fabric (Awning signage only)
 - Durable, high-quality composite materials that simulate any of the above
 - Vinyl Lettering/Graphics on glazing
 - Sign Location Requirements:
 - Cannot project over or impede visibility of any roadway or vehicular traffic condition
 - All projections must be located 8’ above adjacent sidewalks
 - No sign shall project above the building parapet or eaves.

- **Building Ground Monument Signs – Freestanding**
 - Sign Type:
 - Ground Monument Sign - a type of freestanding sign in which the bottom edge of the sign face is located on a ground-mounted pedestal.
 - For the number of signs permitted, signage height, width, and area regulations, see Figure 1.1 below.
 - Permitted Materials:
 - Translucent durable plastic
 - Stainless steel
 - Steel channel
 - Aluminum
 - Wood
 - Durable, high-quality composite materials that simulate any of the above

- **Building Pedestrian Wayfinding Signs – Freestanding**
 - Sign Types
 - Ground Wayfinding Sign:
 - A small freestanding sign in which the bottom edge of the sign face is located on a ground-mounted pedestal or two posts.
 - Freestanding signs located for pedestrians to assist in wayfinding through the site. Located at key gathering nodes, trail systems, and entries.
 - For the number of signs permitted, signage height, width, and area regulations, see Figure 1.1 below.
 - Permitted Materials:
 - Durable plastic
 - Stainless steel
 - Steel channel
 - Aluminum
 - Wood
 - Durable, high-quality composite materials that simulate any of the above

E. Development Gateway Signage Permitted in PUDD 1

- **Development Gateway Signage**
 - Sign Type:
 - Ground Monument Sign - a type of freestanding sign in which the bottom edge of the sign face is located on a ground-mounted pedestal, oriented to the site as a whole. Located along main entry points to the development.
 - For the number of signs permitted, signage height, width, and area regulations, see Figure 1.1 below.
 - Ground monument signs may include permanent display of development brand or its tenants and/or a combination thereof.

- Development monument signs should be a solid, regular shape (i.e., rectangular with solid base). Solid base must be a minimum of 36 inches tall. Signs should have two main sides, each facing the main direction of travel.
- One Digital/electronic sign to be allowed per Development Gateway Sign.
 - A digital/electronic sign integrated into the Development Gateway Sign on Port Washington Road shall be turned off between the hours of 12:00 a.m. and 5:00 a.m. each day.
- Digital/electronic signs may not change a message or display by an electronic process more frequently than once per day and must at least change once every two weeks. Signage must have dimming capabilities. Signage to be high quality, full color and integrate cohesively with monument sign.
- Any digital/electronic sign shall be placed in a such a manner so as to not interfere with, confuse or present any hazard to traffic

F. Illuminated Signs – Illuminating signs or signs containing illuminating material shall be subject to the following:

- Internal illumination for signs must be nonintermittent.
- A single-sided sign with internal illumination must have an opaque backing or be mounted on a wall. A two-sided sign with internal illumination does not require the opaque backing.
- The light source for signs with external sources of illumination shall be focused and shielded to illuminate the sign only, avoid light spill, and conceal the light source from view.
- No illuminated sign may create glare, light spill, or reflection onto adjacent property or on to a street or alley such as to create a traffic hazard or to exceed 0 footcandles at the property line of a residential property. No unshielded light, string of lights, or flashing light shall be permitted.
- An internally illuminated sign shall light only lettering and images. The background portion of the sign shall be opaque and not illuminated. There shall be an exception for portions of signs depicting changeable information. Such signs may incorporate a lighted background around the changeable portion only.

G. Sign Prohibitions and Limitations

- Electronic Message Signs / Screens – prohibited except for Development Gateway Monument Signs described above
- Pennants, banners, balloons, etc. – prohibited per Section 116-6(c)
- Box Signs – signs that are self-enclosed in a typically square or rectangular structure with or without internal lighting are prohibited.

H. Permitted Sign Locations within PUDD1 – No sign shall be located off-premises, within the right-of-way, within sidewalks or pedestrian ways, or inside of the established vision triangle. All ground-mounted signs including monument signs must be set back a minimum of 3 feet from the curb of a private street and/or the public right-of-way.

I. Sign Measurement – per Section 116-6(a)(10)

J. Sign Permits – per Sec. 116-2

K. Maintenance – per Sec. 116-3

L. Removal of Sign and Sign Structures where Business is no Longer in Operation –When a business or entity operating out of a tenant space ceases operation or moves out of the tenant space, the Village shall be notified in writing and all signage associated with the entity shall be removed within 45 days.

M. Temporary Signs – per Sec. 116-8

Figure 1.1: One North Signage Master Plan Permitted Signage Chart

			Multi-Tenant Buildings (Multifamily & Commercial)	Individual Tenant Commercial Buildings	Multi-Family Buildings					
		Sign Types/ Configuration	Number and Type of Signs Allowed			Entire Site	Max Area	Maximum height	Maximum width	Sign Lighting allowed
Building Signage	Building Primary Signs (mounted on-building)	Architectural features sign, extruded signage, cut-out signage, wall signage	1 per tenant. 2 per corner tenant	1 per tenant	1 per tenant entrance	n/a	30 sq. ft. per sign	3'	20'	Yes
	Building Ground Monument Sign (freestanding)	Ground monument sign	1 per building (shared among tenants) & 1 per large tenant 15,000 sq. ft.+	1 per building	1 per building	n/a	Multi-family: 48 sq. ft. per side Comm./Mixed: 50 sq. ft. per side	Multi-family: 6' from grade Comm./Mixed: 8' from grade	Multi-family: 8' including base Comm./Mixed: 8' including base	Yes
	Building Secondary Signs (mounted on-building)	Blade signage, awning signage, applied vinyl graphic signage	1 per façade frontage per tenant	1 per façade frontage per tenant	1 per tenant entrance	n/a	6.25 sq. ft. (6.25 sq. ft. per side for blade sides)	2' 6"	2' 6"	Yes
	Building Pedestrian Wayfinding Sign (freestanding)	Ground wayfinding sign	n/a	n/a	n/a	As needed to provide adequate wayfinding. Limit 4 per road intersection	10 sq. ft. signable area	4' including base	3' including base	Yes
	Development Gateway Signage (freestanding)	Ground monument sign	n/a	n/a	n/a	2 for the entire development	180 sq. ft. on Port Washington Rd 200 sq. ft. on Brown Deer Rd	18' on Port Washington Rd 20' on Brown Deer Rd	10'	Yes + 1 digital/electronic sign per sign

All signs shall require recommendation of the Village Architectural Review Committee and a written permit issued by the Village Manager.