



City of Bedford

2023 Annual Report



CITY OF BEDFORD OHIO

MICHAEL S. MALLIS
City Manager

To Mayor Stan Koci and
Members of City Council:

Submitted herein is the Annual Report of the City of Bedford for year
2023.

Each department report once again provides an insight to the quality of
services the City provides to its residents. This is a record that Council
and the Administration can be proud of.

I am confident after reading this review you will share my pride in our
Department Heads and the entire staff of the City of Bedford.

Respectfully submitted,

Michael S. Mallis
City Manager

MSM/dp



CITY OF BEDFORD OHIO

2023 ANNUAL REPORT

Reports submitted by:

DIVISION OF POLICE

Martin Stemple
Chief of Police

DIVISION OF FIRE

David Nagy
Fire Chief

DIVISION OF PUBLIC WORKS

Clint E. Bellar
Service Director

DIVISION OF WATER

John Sokolowski
Superintendent

DIVISION OF WASTE WATER

Rick J. Soltis
Superintendent

PARKS AND RECREATION DEPARTMENT

Mike Callahan
Recreation Director

DIVISION OF BUILDING

Michael Greer
Building Commissioner

FINANCE DEPARTMENT

Jennifer Howland
Director of Finance

BEDFORD MUNICIPAL COURT

Brian J. Melling
Administrative Judge



CITY OF BEDFORD OHIO

2023 ANNUAL REPORT

MEMBERS OF COUNCIL

Mayor Stanley C. Koci
Mayor / President of Council

Sandy Spinks
Ward 1

Steve Salvi
Ward 2

Victor Fluharty
Ward 3

Frank Smith Jr.
Ward 4

Jeff Asbury
Ward 5

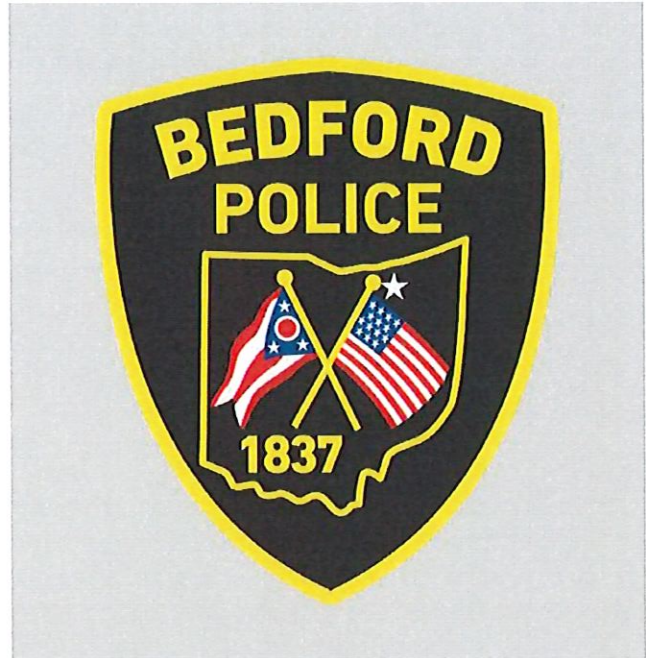
Tony Longino
Ward 6

Tracy Simons
Clerk of Council

CITY MANAGER

Michael S. Mallis

Debbie Parina
Administrative Assistant



POLICE DEPARTMENT

2023



MISSION STATEMENT

We, the members of the Bedford Police Department, are committed to being responsive to our community in the delivery of quality services. Recognizing our responsibility to maintain order, while affording dignity and respect to every individual, our objective is to improve the quality of life through a community partnership, which promotes safe, secure neighborhoods.



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Jail	Lt. Mike Stask
Juvenile Report	Penny Jarrell
School Resource Officer (S.R.O.)	Ptl. Sean Francis
Vehicle Fleet	Chief Martin Stemple
S.E.A.L.E Narcotics Unit	Det. Mike Griffis
Yearly Activity	Sara Lloyd



2023 Police Department Personnel

The men and women of the Bedford Police Department work hard every day to make Bedford a place where people feel welcome and safe. We have a staff of 36 sworn Police Officers which includes a Chief, Deputy Chief, 2 Lieutenants, 4 Sergeants, 5 Detectives, and 23 Patrolman. Our staff also includes 20 Auxiliary Police Officers, 1 Administrative Assistant, 1 Detective Bureau Secretary, 2 Records Clerks, 1 Corrections officers, 1 Juvenile Diversion Coordinator, 1 Animal Warden, 2 Administrative Services Officers and 3 School Crossing Guards.

Total Number of Support Personnel 32
(F/T support 6, P/T support 6, Active Auxiliaries 20)

Total Number of Patrol Personnel 36

Total number of Bedford Police Personnel at the close of 2023. . . 68
(42 F/T and 26 P/T)



Overview

Chief Martin Stemple

The following report is a brief synopsis of the Police Departments activities.

CALLS FOR SERVICE: CAD Reports are generated to document all Department activity.

2022-22,169 2023-23,420

INCIDENT REPORTS: Incidents Reports are generated for Part I offenses, arrests, significant events, or incidents that involved additional follow-up investigation.

2022-565 2023- 610

TRAFFIC CHARGES: 2022-1017 2023- 950

TRAFFIC STOPS: 2022-4066 2023- 4127

PARKING CITATIONS: 2022-827 2023- 887

CRIMINAL CHARGES: 2022-387 2023- 454

JAIL BOOKINGS: 2022-375 2023- 439

ACCIDENT REPORTS: 2022- 220 2023- 227

PART 1 CRIMES: 2022-197 2023-179

CATEGORY	2022	2023
Homicide	2	5
Rape	2	3
Robbery	4	3
Assault	31	25
Burglary	11	6
Thefts	84	82
Auto Theft	63	54
Arson	1	1
Total	197	179

During 2023 the Police Department experienced some challenges:

- ❑ We had one Officer with an unplanned disability retirement. This left a vacancy in patrol which we were able to fill from a new officer civil service exam.
- ❑ The field training period for the new officer, a few Officer injuries, and one Officer out for Paternity leave definitely put a strain on our manpower.
- ❑ Our calls for service increased significantly from the previous year.

Some positives that came out of this past year:

- ❑ We completed the 24 hours of Continuing Professional Training required by the State Attorney General's Office.
- ❑ We also continue to expand our training platforms. We perform defensive tactics, de-escalation strategies, and range training on a monthly basis. These methods help Officers better deal with individuals safely and possibly avoid serious conflicts.
- ❑ We continue to maintain our certification with the Ohio Collaborative Police Advisory board with all of our department policies.
- ❑ We currently have 16 license plate reader cameras up and running to better help with crime solving, and crime prevention.
- ❑ We have begun the process of upgrading our radio system in order to have better interoperability with all other Northeast Ohio Law Enforcement agencies.

Whatever the challenge, the men and women of the Bedford Police Department will continue to provide quality service to the residents and continue to maintain and improve, the quality of life within the community.



Animal Control
Deputy Chief Rick Suts

The City of Bedford currently operates with one full-time animal warden. This provides us with much better service to our residents than depending on part time. We provide service to Bedford and Bedford Hts. Mon-Fri 0800-1600. Bedford Hts. pays half of our expenses for this service.

The animal warden truck is a 2021 GMC. It went into service in February 2021. The truck is equipped with a mobile data terminal, allowing the animal wardens to receive call data and clear calls from the truck.

The Animal Wardens responded to 1256 calls for service in Bedford. Calls for service included but are not limited to dogs running at large, animal bite reports, vicious dogs, barking dogs, nuisance animals, and requests for animal traps.

The animal wardens provide information to residents regarding nuisance animals to help discourage the presence of these animals at their residence. Traps are available to residents of Bedford and Bedford Hts. Trapped nuisance wildlife cannot be released and must be euthanized to avoid the spread of rabies and other diseases. Skunks, possums, and raccoons are considered nuisance animals. The animal wardens have been trained in techniques to properly euthanize animals and dispose of their carcass.



Auxiliary Police

Sgt. Sean Allred

The Bedford Auxiliary Police Force has an authorized strength of 20 officers. In 2023, one auxiliary officer resigned and one was hired as a Bedford police officer, giving the group 17 members.

During this last year the role of the Bedford Auxiliaries remained the same as in years past. They continued to supplement and support the mission of the Bedford Police Department. They remained in a contributory role in addressing complaints regarding juveniles and "Quality of Life" issues. The Auxiliaries participated in the Memorial Day and 4th of July parades, and worked all the square events throughout the year. During the summer months, Auxiliaries were again afforded the opportunity to work additional hours. These hours were focusing on deterring frequent complaints such as juveniles walking, riding and/or skateboarding in the streets. They patrolled the City's parks, and issued Warning Notices when applicable.

In 2023, the Auxiliaries also continued with Day and Night Patrols in order to increase police visibility. During the daytime hours, the Auxiliaries focused on checking homes for residents who are on vacation in addition to the parks. During night patrols, the Auxiliaries patrol neighborhoods to deter crime, check on closed businesses, and assisted officers to be more visible throughout the Auto Mile.

High school sporting events were at full capacity, and the Auxiliaries worked the events that were hosted at the high school. They directed traffic and monitored the parking lots and adjacent streets to the high school. They continue to provide assistance in entering cars for those who may have locked their keys inside.

The Auxiliaries are required to work a minimum of 60 hours per year and in total, they worked a total of 2396 hours in 2023.

The Auxiliaries look forward to their continued role with the Bedford Police Department in 2024. They will continue their efforts in supporting to help the citizens feel safe and secure in their neighborhoods and throughout the city.



Detective Bureau

Executive Lieutenant Mike Stask

The Bedford Police Department Detective Bureau currently consists of four Detectives and one Secretary. The detectives include Lieutenant Mike Stask, Detective Shawn Klubnik, Detective Buck Kidd, and Detective Ben Lang. Janey Mackiewicz is the Detective Bureau secretary.

Associated with the Detective Bureau is School Resource Officer Sean Francis, SEALE Narcotics Detective Shaun Stanton, and Juvenile Diversion Coordinator Penny Jarrell.

The Detective Bureau investigates a variety of crimes including, but not limited to, homicides, robberies, burglaries, sexual assaults, thefts, internet crimes and crimes occurring by way of social media, as well as suspicious and overdose related deaths. Unfortunately, detectives were tasked with investigating five homicides in 2023. Due to hard work and determination, all five cases were closed and the suspects were apprehended.

The detectives work closely with the patrol division, victims of crime, other law enforcement agencies, and prosecutors to ensure the successful prosecution of offenders.

Detective Klubnik is responsible for maintaining the evidence room, which houses all the evidence and property taken in by the department. In 2023, Patrolman Andre DiMatteo and Ryan Futo came onboard to assist Detective Klubnik with his duties.

Additionally, the police department maintains partnerships with several local and federal agencies within the area. The Detective Bureau routinely assists the SEALE Narcotics Task Force. Bedford Detective Brian Sara is assigned full-time to a federal narcotics task force, while Detective Buck Kidd, Patrolman Brandon Thompson, and Patrolman Matt Ganska are assigned as part-time members to the US Marshals Service Northern Ohio Violent Fugitive Task Force.



Bedford City Jail
Lieutenant Mike Stask

In 2023, the Bedford City Jail continued to operate as a 6-hour temporary holding facility staffed by Corrections Officer Steve Karhan. While the Bedford City Jail has the ability to house offenders for up to 6 hours, the Bedford Police Department contracts with the Solon City Jail to house prisoners that require confinement of longer than 6 hours, and continues to house a vast majority of its prisoners there.



Juveniles

Penny Jarrell

Juvenile Offenses

During 2023, the Bedford Police Department made 65 arrests. Of the 65 juveniles charged, 41 were males and 24 were females.

In 2023, 6 traffic tickets were issued to juveniles. These consisted of moving, non-moving, equipment violations, and other misc. citations.

Community Diversion Program

In 2023, the Bedford Police Department continued control over the Community Diversion Program. This is a program funded through a grant from the Cuyahoga County Juvenile Court. The program is designed to deal with juvenile offenders who are arrested for non-violent misdemeanor offenses that would ordinarily go unnoticed and unpunished by an already over-whelmed Juvenile Court system, but are referred to the Community Diversion Program for adjudication and sentencing.

Upon the arrest of a juvenile offender, the paper work is forwarded to the Cuyahoga County Juvenile Court Prosecutor's Office. The individual is checked for prior arrests. If he/she has not been arrested before and the charges fall within the parameters for Diversion, the file is returned to the department's Juvenile Diversion Coordinator. The Coordinator schedules an meeting with the juvenile and his/her parents/guardians to determine if the juvenile would comply and benefit from the program. The Juvenile Coordinator then determines what sanctions would best suit the individual and charge. The sanctions range from writing an apology letter to doing community service.

The Bedford Police Department will continue to monitor juvenile complaints and concerns throughout the city in 2024 and be aggressive in its enforcement.

School Resource Officer

Officer S. Francis #27

The school resource officer is assigned to Bedford High School when school is in session. The school resource officer's duties include, but are not limited to, serving as a liaison between the Bedford Police Department and the Bedford City School District, investigating criminal matters that occur on school grounds or during school activities, dispute resolution amongst students, and the occasional instruction of public safety information and/or materials.

2023 Recap:

Total arrests 2023

Juveniles = 24

Adults = 4

Crimes Investigated

Disorderly Conduct = (JV) = 17 Adults = 4

Assault = (JV) = 6

Theft = (JV) = 1



Vehicle Fleet
Chief Martin Stemple

The Bedford Police Departments Vehicle fleet consists of 23 vehicles; 11 marked patrol vehicles, 1 designated Auxiliary police vehicle, 1 police motorcycle, 5 unmarked detective vehicles, 3 administration vehicles, 1 animal control vehicle, and a U.S. Army surplus Humvee. We also have an enclosed trailer and a trailer mounted generator. Maintenance and fuel costs were as follows:

	<u>2022</u>	<u>2023</u>
Miles Driven	236,364	251,861
Maintenance Costs	\$44,698.50	\$43,763.26
Gas Costs	\$47,012.94	\$43,509.07
Total Cost	\$91,711.44	\$87,272.33

SOUTHEAST AREA LAW ENFORCEMENT

Dedicated to Community Protection

Federal No. 34-1199591

Bedford-Bedford Hts-Garfield Hts-Maple Hts-Oakwood Village-Solon-Walton Hills



2023 YEAR REVIEW

2023 – as every year has been – was a busy year for the SEALE Narcotics Task Force (SNTF). The Unit continued to maintain established ties and cooperative relationships with member cities, as well as outside agencies, in addition to seizing large amounts of narcotics, firearms, and drug proceeds. These seizures have led to numerous dangerous individuals being taken off of the streets.

Heroin/fentanyl continues to be the most dangerous narcotic problem the SEALE communities face and continues to cause overdoses in all member cities. Cocaine/crack cocaine is still around in large numbers, and methamphetamine has become more and more common due to price and increased availability from Mexican drug cartels. No longer are individuals trying to manufacture their own meth – it is far easier and cheaper to simply purchase the drugs from these southern DTOs (Drug Trafficking Organizations). This has led to increased supply, as well as increased potency of the drugs (the majority of methamphetamine that the Unit has seized has been appx 99% pure). In addition to fentanyl being mixed with heroin, it is now also commonly found in cocaine, and in “blues” – fake 30mg Oxycodone tablets. These fake tablets have surged in popularity, and the Unit made extremely large seizures of them this past year.

The SNTF seized appx 4.4 kilos (4460 grams) of heroin/fentanyl – a 280% increase from 2022, and a whopping 151,480 fentanyl/Oxycodone tablets in 2023 (this equates to over 44 pounds of fentanyl). Heroin/fentanyl and heroin/fentanyl-related cases represent over 50% of the Units caseload. As mentioned earlier, crack cocaine/cocaine is readily available in the area, with the SNTF having seized appx 15.5 kilos (15,513.8 grams) of cocaine in 2023 – a 146% increase from last year. The Unit has continued to see the increase of methamphetamine in the area having seized appx 3.5 kilos (3534 grams) in 2023, which represents over 600% increase from 2023.

Marijuana/marijuana products continued to be widely available (appx 97 pounds seized). Due to recent law changes that have made recreational marijuana legal in Ohio, the Unit expects the State to go from a buyer of marijuana from out of state locations, to becoming a “source” state for marijuana. The new legislation still does not allow for the sale of marijuana; however, the Unit is awaiting guidance from both the local and State agencies regarding marijuana cases.

In addition to seizing large amounts of narcotics, the Unit also took 99 firearms off the streets in 2023 – this includes fully automatic firearms, as well as firearms with fully functional silencers. The Unit continued to meet the demands of working in the high-paced world of narcotics and averaged almost 2 search warrants per week.

The Unit had several high seizure investigations this year, including the following:

- A female selling large amounts of prescription narcotics was investigated. This female was found to be in possession of a large amount of Oxycodone. While searching through her finances, it was discovered that she was laundering her drug proceeds through several accounts. This led to the seizure of her (and her mother's) bank accounts which contained appx \$185,000 cash as well as a residence the target purchased with drug money. The case is on-going in the Cuyahoga County Court of Common Pleas.
- Detectives executed several search warrants in relation to a DTO operating in Bedford, Maple Hts and other areas. This crew was dealing crack cocaine and fentanyl. The search warrants led to the seizure of over \$50,000 cash, 3 firearms, over ½ kilo of fentanyl, and several ounces of cocaine. Federal charges were pursued on all individuals involved.
- A male supplying cocaine to the Bedford area was investigated by Detectives, and a subsequent search warrant on his residence led to the seizure of over \$21,000 cash, and over ½ kilo of cocaine. Also recovered were 3 firearms.
- A male in Maple Hts was selling heroin/fentanyl and crack cocaine in numerous SEALE cities, and a search warrant on his residence in Maple Hts revealed 5 firearms, over 100 grams of fentanyl, 30 grams of crack, and over \$6000 cash.
- A male well known to Detectives was selling crack and fentanyl to the Bedford area, as well as Bedford Hts and Maple Hts. After investigating him, Detectives executed several search warrants. The first round of warrants led to the discovery of over \$26,500 cash, over 600 grams of fentanyl. While awaiting lab results to charge this male Federally, Detectives received word that he was still involved in selling narcotics in the area. A subsequent investigation led to the seizure of over 100 grams of fentanyl, and another \$7000 cash. This male is now in Federal custody awaiting trial.
- SEALE Detectives were called to a scene of an attempted burglary in Maple Hts to assist Detectives. Evidence of drug trafficking was in plain view while clearing the house, and a subsequent search led to the discovery of over 8 kilos of cocaine, 5 pounds of marijuana, and \$370,000 cash. SNTF Detectives were able to secure the money through civil forfeiture.
- A male in Maple Hts was selling crack cocaine in several areas. Detectives were able to secure a search warrant for his residence, and seized over a ½ kilo of crack cocaine, and over \$12,000 cash. A firearm was also seized from this male's apartment.
- Through relationships with Parma PD Narcotics, Detectives were able to obtain a search warrant for a Bedford resident that was selling narcotics. This male cooperated with the Unit and led Detectives to his "source" of narcotics. A search warrant on this male's residence led to the seizure of 3 firearms, over \$5,000 cash, 50 grams of fentanyl, and ¼ kilo of cocaine.
- A Garfield Hts residence that was known to SNTF Detectives was selling cocaine, methamphetamine, and fentanyl to several areas, including Oakwood Village and Maple Hts. Search warrants were prepared and executed at his residence and several of his co-conspirator's residences. This led to the Unit seizing 9 firearms, over 1 kilo

- of cocaine, over 1 kilo of fentanyl, over 2 kilos of methamphetamine, and over 1000 fentanyl pills. All parties involved were indicted Federally and are awaiting trial.
- Detectives – with the assistance of Parma PD Narcotics – investigated a male living in Bedford Hts selling crack cocaine. After securing a search warrant for the residence, appx 6-8 ounces of crack cocaine was located.
 - A male living in Maple Hts was supplying residents in Bedford Hts with marijuana and cocaine. A search warrant on his residence in Maple Hts led to the discovery of over \$25,000 cash, marijuana, cocaine, and 2 firearms.
 - A search warrant in Maple Hts was executed after the USMS Fugitive Task Force arrested a male known to the Unit. In plain view were signs of narcotics trafficking. SEALE Detectives prepared search warrants, and upon execution, discovered over 40 pounds (appx 150,000 unit doses) of fentanyl pills, appx 1 kilo of fentanyl, 1 kilo of cocaine, 1 kilo of methamphetamine, 4 firearms, and over \$113,000 cash.
 - While assisting the Bedford PD with a homicide that took place in their city, Detectives discovered a marijuana trafficking operation taking place at one of their targets' locations. Search warrants led to the discovery of over \$17,000 cash, marijuana/marijuana products, and 6 firearms.
 - A Garfield Hts male was supplying cocaine to several individuals in the Maple Hts area. After securing a search warrant, Detectives discovered a firearm, several kilo presses, and a ½ kilo of cocaine.
 - A male selling narcotics in the Bedford and Maple Hts areas was investigated by Detectives. This male was also involved in a vehicle theft from Solon, and a pursuit in Bedford Hts. A search of his apartment revealed crack cocaine, fentanyl, fentanyl pills, and other narcotics. This male was subsequently indicted Federally.
 - Detectives executed several search warrants related to a male supplying individuals from Walton Hills with fentanyl/crack cocaine. These search warrants were executed with the cooperation of several Police Departments/Agencies, and led to the seizure of appx \$8000 cash, 2 firearms, almost a ½ kilo of fentanyl, and an ounce of crack cocaine.
 - A tip received from a Maple Hts patrolman led to the investigation of an Oakwood Village resident. A search warrant on his residence in Oakwood led to the discovery and seizure of over 100 grams of cocaine, pounds of marijuana edibles, and 3 firearms.
 - An investigation into a Bedford Hts resident selling fentanyl and crack led to a search warrant at his house. Inside, Detectives recovered crack, fentanyl, marijuana, and a fully automatic Glock pistol.
 - A male that was investigated for selling fentanyl and crack in the Bedford and Maple Hts area led to the seizure of 2 kilos of cocaine, appx ½ kilo of fentanyl, over 18 pounds of marijuana, and 2 firearms. Both parties that were involved were charged Federally.

In addition to investigating narcotics cases in the area, the Unit also assisted various SEALE Departments when needed on cases such as murders, burglaries, robberies, and overdose deaths. The SNTF assisted the DEA, FBI, and ATF with the execution of several search warrants and controlled buys of large-scale narcotics in the area from people that the Unit had investigated in the past. The culmination of these cases resulted in numerous individuals being arrested and charged federally, and the seizure of firearms and narcotics.

Detectives indicted several individuals federally, with several already taking pleas ranging from 5 years to 20 years in federal prison.

The SEALE Narcotics Task Force continued to assist with the Safe Passages program in conjunction with the Bedford Police Department, as well as providing Narcan (obtained free of charge from the County) to family members of those struggling with addiction. This will hopefully allow loved ones to potentially save the lives of these individuals if they are found to be unresponsive due to overdosing. Detectives continued to utilize the knowledge gained from prior trainings in regard to seizing bank accounts and investigating money laundering cases related to drug trafficking.

Patrol Officers from Solon PD and Bedford PD assisted the Unit when manpower allowed, as well as Detectives from all SEALE cities. The Unit worked closely with the Garfield Hts TEU Unit, as well as Maple Hts PD's Street unit. Officers and Detectives from these units were essential to the Unit when manpower was needed. The Unit worked closely with the Civil Forfeiture Unit at the Cuyahoga County Prosecutors Office and was able to get large amounts of drug proceeds forfeited.

Detectives continued to submit information through various State and Federal databases (HIDTA deconfliction, EPIC, NSS, and DISCO), as well as completing 4 grants – DLEF, JAG Byrne, Recovery Ohio, and ARPA – and completing quarterly grant requirements, made money deposits with Finance, and prepared auction lists for firearms and other property. The Unit sent several vehicles to auction and is in the process of obtaining a title for one of the vehicles that the Unit will be able to utilize. In addition, Detectives attended mandatory training for the State, the Detectives' home agencies, as well as for the numerous Grants that the Unit receives.

The following are the Stats from 2023:

Seized Drugs/Property (directly from cases)

Marijuana (processed) – 96.45 lbs.

Marijuana Edibles – appx 13.5 pounds

Heroin/Fentanyl- 4465.8 grams

Crack/cocaine- 15537.8 grams

Methamphetamine- 3534 grams

Fentanyl pills – appx 151,480 UD

Oxycodone – 3594 UD

Ecstasy – 100 UD

Mushrooms – 70 grams

Guns- 99

Vehicles Seized - 3

Money (Cash) Seized - \$764,971.35

Money (Accounts) Seized – \$185,000 (appx)

Money (Auctions, Tow Storage, Equitable Sharing, Fees, Etc) - \$37,640.99

Real Property Seized (residence) - \$79,900.00

Total Money/Assets Seized - \$1,067,512.34

Buy Money used - \$28,420.00

Search Warrants Executed - 109

Cases by City (total of 92 cases)

Bedford- 26
Bedford Hts- 8
Maple Hts- 20
Solon- 8
Oakwood - 9
Garfield Hts- 13
Walton Hills - 8

Complaints/CADs by City (total of 315)

Bedford – 77
Bedford Hts – 22
Garfield Hts – 72
Maple Hts – 78
Solon – 32
Oakwood – 27
Walton Hills - 7

During 2023, Seale Narcotics Detectives opened 92 drug investigations, closed 67, and suspected 10. In addition, Detectives opened 315 complaints/CADs that include information on drug dealers/locations that have not yet risen to the level of a full investigation at this time.

In addition to the above seized cash amount from cases (\$764,971.35), the Unit – in conjunction with the Cuyahoga County Prosecutors Office – froze/seized several bank accounts. The total amount of money frozen/seized in these accounts is appx \$185,000. The Unit received \$8998.67 from equitable sharing, \$23,725.86 from property auctions, \$1300.00 from Tow Fees, and \$3616.46 in fines from past defendants, as well as seizing a residence that was purchased with drug proceeds valued at appx \$79,900.00 (per the Cuyahoga County Auditors website). When combined with the seized cash from cases, and the funds located within the frozen accounts, the total amount of seized and real income for 2023 was **\$1,067,512.34**.

BEDFORD

BF

Calls for Service: 01/01/2023 Through 12/31/2023

911	142
911 SQUAD CALL-1-MED 3	2
911 HANG UP	108
911 HANG UP SQUAD CALL-1-MED 3	4
911 HANGUP	1
911 MISDIAL	1
911HANGUP	27
ABANDONED VEHICLE	23
ALARM	5
ALARM DROP	622
ALARM DROP FIRE CALL-ALARM	2
ALARM DROP FIRE CALL-GENERAL	2
ALARM TEST	50
ALARMDROP	52
ALARMDROP COMMERCIAL	65
ALARMDROP PANIC	6
ALARMDROP RESIDENTAL	27
ALARMS	11
ALARMS-TEST	1
AMBULANCE RUN	1
ANIMAL	183
ANIMAL - DEER	46
ANIMAL AT LARGE	3
ANIMAL BITE	3
ANIMAL BITES	6
ANIMAL BITES SQUAD CALL-1-MED 3	4
ANIMAL DEERKILL	5
ANIMAL FOUND	9
ANIMAL LOST	6
ANIMAL MISC	6
ANIMAL WARDEN DISPATCHED	10
ANIMAL- MISC.	1187
ANIMAL-MISC	2
ANIMAL/MISC.	9
ANIMALWARD	25
ARSON FIRE CALL-GENERAL	1
ASSAULT	93
ASSAULT SQUAD CALL-1-MED 3	10
ASSAULT ASLTINPROG	1

ASSAULT IN PROGRESS	1
ASSAULT IN PROGRESS SQUAD	2
ASSIS-FIRE DEPARTMENT	1
ASSIST FIRE DEPARTMENT	6
ASSIST OTHER AGENCY	4
ASSIST OTHER DEPARTMENT	3
ASSIST RESCUE SQUAD	47
ASSIST RTESCUE SQUAD	1
ASSIST-GENERAL	184
ASSIST-GENERAL FIRE CALL-GENERAL	2
ASSIST-GENERAL SQUAD CALL-1-MED 3	3
ASSIST-OTHER AGENCY	1
ASSIST-OTHER DEPARTMENT	1
ASSIST-OTHER DEPT	133
ASSIST-OTHER DEPT FIRE	1
ASSIST-OTHER DEPT FIRE CALL-ODOR	1
ASSIST-OTHER DEPT SQUAD	4
ASSIST-RESCUE SQUAD	6
ASSISTFIRE	435
ASSTAGENCY	30
ATL	1
ATTEMPT GT VEHICLE	3
ATTEMPT TO LOCATE	9
AUTO TOWED	4
BOLO	44
BOND	2
BOND BONDDRP	3
BOND PICK UP	3
BREAK & ENTER - IN PROGRES	8
BREAKING & ENTERING FORCED	1
BREAKING AND ENTERING	7
BRKENT	1
BROADCAST	10
BUILDCHECK	2
BUILDCHECK BUSINESS	7
BURGLARY	4
BURGLARY IN PROGRESS	5
BUSINESS CHECK	27
CALL BOX CALL	219
CALLBOX	63
CANCELLED	47
CAPIAS/WARRANT	2
CAPIAS/WARRANTS	1

CART CALL OUT	1
CCH	12
CHILD ABUSE-REPORTED	4
CHILD ENDANGERMENT	4
CHILDABUSE	1
CITESERVED	1
CIVIL MATTER	64
CIVILMATT	8
COMPLAINT	18
COMPLAINT FIREWORKS	1
COMPLAINT JUVENILE	8
COMPLAINT NEIGHBOR	2
COMPLAINT NOISE	51
COMPLAINT SOLICITOR	5
COMPLAINT UNWNTGUEST	1
COMPLAINT-JUVENILE	1
COMPLAINTS-BUSINESS	1
COMPLAINTS-FIREWORKS	50
COMPLAINTS-GENERAL	60
COMPLAINTS-JUVENILE	94
COMPLAINTS-SOLICITOR	41
COURT	50
COURT APPEARANCE	1
CRIMINAL DAMAGE	14
CRIMINAL HISTORY CHECK	56
CRIMINAL MISCHIEF	1
CROSSING GUARD DETAIL	1
CUSTDYDISP	5
CUSTDYDISP CSTDDISIP	1
CUSTODY DISPUTE	17
DAMAGE PROPERTY	1
DAMAGE TO PROPERTY	38
DAMAGE TO PROPERTY FIRE CALL-VEH	1
DAMAGE TO VEHICLE	61
DEBRIS ON STREET	33
DEBRISST	13
DEPARTMENT PROPERTY DAMAGE	6
DEPARTMENTAL INFORMATION	175
DEPT INFO	1
DEPTINFO	27
DETAIL	199
DETAIL OFF DUTY	65
DETAIL SCHOOL	2

DISABLED MOTOR VEHICLE	190
DISABLED MOTOR VEHICLE FIRE	1
DISABLED VEHICLE	2
DISORDERLY	24
DISORDERLY SQUAD CALL-1-MED 3	2
DISORDERLY SQUAD-9-MED ALM NO	1
DISORDERLY CONDUCT	1
DISORIENTED PERSON	1
DISPUTE	54
DISPUTE SQUAD CALL-1-MED 3	2
DISTURB	75
DISTURBANCE	351
DISTURBANCE FIRE CALL-GENERAL	2
DISTURBANCE SQUAD CALL-1-MED 1	1
DISTURBANCE SQUAD CALL-1-MED 2	1
DISTURBANCE SQUAD CALL-1-MED 3	31
DMV	58
DOA AND BODY FOUND SQUAD	1
DOA AND BODY FOUND SQUAD	1
DOA AND BODY FOUND SQUAD	5
DOAFOUND	3
DOMESTIC	65
DOMESTIC SQUAD CALL-1-MED 1	1
DOMESTIC SQUAD CALL-1-MED 3	8
DOMESTIC IN PROGRESS	15
DOMESTIC IN PROGRESS SQUAD	2
DOMESTIC VIOLENCE	2
DOMESTIC/NON-VIOLENT	1
DOMESTVIO	10
DOMESTVIO VIOLINPROG	3
DRUG ARREST	1
DRUG INVESTIGATION	5
DUMPING	1
EMERGENCY ALERT	1
EQUIPFAIL	1
EQUIPMENT FAILURE/MALFUNCT	5
ERRANDS	11
ERRATIC DRIVER	86
ERRATIC DRIVER SQUAD CALL-1-MED 3	1
ERRDRIVER	15
ESCORT	75
FAMILY TROUBLE	64
FAMILY TROUBLE SQUAD CALL-1-MED 3	1

FAMILYTRBL	13
FIGHT	6
FIGHT WITH WEAPONS	1
FIGHT- DISTURBANCE	44
FIGHT- DISTURBANCE SQUAD	3
FINGERPRINTING	3
FIRE CALL-ALARM BUSINESS	60
FIRE CALL-ALARM RESIDENTIA	37
FIRE CALL-CARBON MON-ILL	1
FIRE CALL-CARBON MONOXIDE	37
FIRE CALL-COOKING	8
FIRE CALL-ELEVATOR RESCUE	8
FIRE CALL-GENERAL	54
FIRE CALL-GRASS	3
FIRE CALL-MUTUAL AID	28
FIRE CALL-ODOR INV/INSIDE	23
FIRE CALL-ODOR INV/OUTSIDE	18
FIRE CALL-UTILITIES	55
FIRE CALL-VEH FIRE/INSIDE	1
FIRE CALL-VEH FIRE/OUTSIDE	5
FIRE-FIRE COMMERCIAL	12
FIRE-STRUCTURE RESIDENCE	10
FOLLOW UP	1
FOLLOW UP INVESTIGATION	295
FOLLOW UP INVESTIGATION FIRE	1
FOLLOW UP INVESTIGATION SQUAD	1
FOLLOWUP	70
FOOT PATROL	11
FOOTPATROL	1
FRAUD	132
FUEL	1
GENASSIST	36
GENERAL ASSIST	1
GENERAL ASSISTANCE	1
HARASSING-COMMUNICATION	43
HARASSMENT	11
HARASSMENT GENERAL	1
HARASSMENT HARASSCOMM	10
HARASSMENT-GENERAL	46
HARASSMENT-GENERAL SQUAD	1
HIGH WATER	2
HIT CONFIRMATION	1
HIT CONFIRMATION	375

HIT CONFIRMATION-PERSON	1
HITCONFIRM	96
HOMICIDE SQUAD CALL-1-MED 1	1
HOMICIDE SQUAD CALL-1-MED 2	1
HOUSE WATCH	81
HOUSEWATCH	20
IDENTITY THEFT	22
IDTHEFT	3
ILLEGAL DUMPING	2
INDCNTEXP	1
INDECENT EXPOSURE	1
INFO	6
INFO ALARM TEST	1
INFO FIRE WATCH	2
INJURY TO OFFICER	2
INJURY TO PERSON	1
INJURYOFF	2
JUVENILE MISCHIEF	1
JUVENILE UNRULY	1
JUVENILE-RUNAWAY	6
JUVENILE-RUNAWAY SQUAD	1
K9-CALL OUT	61
K9-TRAINING	22
KIDNAPPING	1
LCKOUTHOU	2
LCKOUTVEH	53
LCKOUTVEH LCKVEHWCH	1
LEADS - ENTRY	480
LEADS - MISC.	2
LEADS - REMOVAL	492
LEADS CLEAR MISSING JV	1
LEADS ENTRY	4
LEADS-CLEAR	1
LEADS-CLEARED	1
LEADS-ENTRY	9
LEADS-ENTRY GUN	1
LEADS-REMOVAL	2
LEADSMISC	8
LEADSMISC LEADSCLR	87
LEADSMISC LEADSENTRY	128
LEGACY_PD	47
LINES DOWN FIRE CALL-UTILITIES	1
LOCK OUT-VEHICLE	1

LOCK-OUT (HOME)	1
LOCK-OUT (VEHICLE)	4
LOCK-OUT HOUSE	1
LOCK-OUT HOUSE FIRE CALL-GENERAL	9
LOCK-OUT VEHICLE	238
LOCK-OUT VEHICLE FIRE CALL-VEH	1
LOCKOUT VEHICLE	1
LOST PROPERTY	2
MENTAL SUBJECT	14
MENTAL SUBJECT SQUAD CALL-1-MED 3	18
MENTALSUBJ	8
MESSAGE FOR OFFICER	1
MISC	1
MISSADULT	5
MISSADULT ADLTINPROG	2
MISSING JUVENILE	26
MISSING JUVENILE RETURNED	1
MISSING PERSON	23
MISSJUV	7
MISSJUV FOUND	2
MISSJUV JUVINPROGR	3
MUTUAL AID	2
MUTUAL AID, GIVEN	17
MUTUAL AID, REQUESTED	16
MUTUAL AID, REQUESTED SQUAD	1
MUTUALAID	8
MVA	368
MVA FIRE CALL-GENERAL	2
MVA SQUAD CALL-1-MED 2	1
MVA SQUAD CALL-1-MED 3	6
MVA SQUAD CALL-5-MVA	29
MVA - DEER	2
MVA - HIT SKIP	61
MVA - HIT SKIP SQUAD CALL-1-MED 3	2
MVA DEER	4
MVA HITSKIP	19
MVA PRIVATE PROPERTY	3
MVA PRIVPROP	13
MVA-PEDESTRIAN	3
MVA-PEDESTRIAN SQUAD CALL-1-MED 3	1
MVA-PEDESTRIAN SQUAD CALL-5-MVA	1
MVA-PRIVATE PROPERTY	54
MVA-PRIVATE PROPERTY SQUAD	1

MVA/INJURY	1
MVAINJUR	8
NEIGHBOR TROUBLE	67
NEIGHBOR TROUBLE SQUAD	1
NEIGHBORTR	9
NOISE	4
NOISE COMPLAINT	298
NOTIFICATION	18
OFF DUTY DETAIL	197
OFFICER ENGAGEMENT	16
OPEN DOOR	57
OPENDOOR	9
OUT OF THE VILLAGE	16
OUTOFVLG	2
OVERDOSE	1
OVERDOSE SQUAD CALL-1-MED 2	1
PARK CHECK	3
PARKCOMPL	36
PARKCOMPL HANDICAPPE	6
PARKCOMPL PRKCOMPP	3
PARKING COMPLAINT	250
PARKING PERMISSION	379
PARKING VIOLATION	36
PARKPERM	104
PHONE MESSAGE	427
PHONEMSG	98
PORTABLE	1
PREMISE CHECK	18
PRISONER CARE	5
PRISONER MEDS	1
PRISONER PICK UP	7
PRISONER TRANSPORT	62
PROPERTY - FOUND	71
PROPERTY - LOST	20
PROPERTY - RELEASE	13
PROPERTY DAMAGE	50
PROPERTY DAMAGE FIRE	1
PROPERTY FOUND	20
PROPERTY LOST	8
PROPERTY RELEASE	4
PROT ORDER VIOL - IN PROGR	5
PROTECTION ORDER VIOLATION	18
PUBLIC ASSIST	10

PURSUIT	29
RAPE	2
RECEIVE STOLEN PROPERTY	1
RECORD CHECKS	3
RECOVERED PROPERTY	8
REGCHECK	2
REGISTRATION CHECK	23
REPOSSESS	47
REPOSSESS VEHICLE	1
REPOSSESSION	206
ROAD CLOSED	15
ROAD HAZARD	20
ROADHAZ	2
ROBBERY	3
ROBBERY SQUAD CALL-1-MED 3	1
ROLLCALL	1
SALT CREW NOTIFICATIONS	5
SALTCREW	1
SCHOOL BUS-LOAD/DISCHARGE	2
SCHOOL DETAIL	12
SEARCH WARRANT	6
SERVING CITATION	1
SEX OFFENSE	24
SEX OFFENSE - IN PROGRESS	1
SEXOFF	3
SHIFT CALL IN	455
SHIFTCALL	127
SHOPLIFTING	32
SHOPLIFTING IN PROGRESS	10
SHOTS FIRED	45
SHOTS FIRED SQUAD CALL-1-MED 1	1
SHOTSFIRE	15
SICK CALL	7
SICKCALL	13
SNOW/ICE COMPLAINTS	3
SOLICITING	20
SOLICITING SQUAD CALL-1-MED 3	2
SPECATTN	5
SPECIAL ATTENTION	43
SPECIALTY CART	2
SPECIALTY K9	8
SPECIALTY SWAT	3
SQUAD CALL- SWAT MEDIC	14

SQUAD CALL-1-MED 1	1
SQUAD CALL-1-MED 10	11
SQUAD CALL-1-MED 2	448
SQUAD CALL-1-MED 3	1193
SQUAD CALL-4-MUTUAL AID	40
SQUAD CALL-5-MVA	35
SQUAD CALL-5-MVA SQUAD CALL-5-MVA	2
SQUAD CALL-6-FULL ARREST	25
SQUAD CALL-7-CHOKING	5
SQUAD CALL-8-STROKE	28
SQUAD-10-LIFT ASST -300	75
SQUAD-11-LIFT ASST +300	14
SQUAD-12-OVERDOSE	10
SQUAD-9-MED ALM NO CONCT	38
STALKING	1
STLNVEH	12
STOLEN VEHICLE	105
SUBPOENAS SERVED	1
SUICIDE	3
SUICIDE IN PROGRESS	2
SUICIDE IN PROGRESS SQUAD	1
SUICIDE IN PROGRESS	1
SUICIDE SUICIDATT	1
SUICIDE/SUICIDAL	11
SUICIDE/SUICIDAL SQUAD CALL-1-MED 2	2
SUICIDE/SUICIDAL SQUAD CALL-1-MED 3	20
SUSPICION	856
SUSPICION SQUAD CALL-8-STROKE	2
SUSPICION ACTIVITY	21
SUSPICION PERSON	33
SUSPICION VEH	26
SUSPICION VEHICLE	1
SUSPICIOUS	1
SUSPICIOUS VEHICLE	5
SWAT CALL OUT	18
SWAT CALL OUT SQUAD CALL- SWAT	1
SWAT CALL OUT SQUAD CALL-1-MED 3	1
TEST PAGE FIRE	1
THEFT	40
THEFT (MAJOR) IN PROGRESS	3
THEFT (PETTY) IN PROGRESS	1
THEFT ATTEMPTED	1
THEFT INPROG	1

THEFT SHOPLIFT	3
THEFT SHOPLIFTING	1
THEFT-FREE TEXT	219
THEFT-FROM AUTO	1
THEFT-SHOPLIFTING	1
THREATS	137
THREATS SQUAD CALL-1-MED 3	1
THREATS IN PROGRESS	3
TOW - RELEASE	48
TOW RELEASE	3
TOW-AUTO TOW	178
TOWRELEASE	12
TOWEH	31
TRAFFIC	30
TRAFFIC ALTERCATION	6
TRAFFIC ALTERCATN	2
TRAFFIC COMPLAINT	105
TRAFFIC CONTROL DEVICE	2
TRAFFIC CONTROL DEVICES	48
TRAFFIC DETAIL	5
TRAFFIC DETAILS/COMPLAINTS	2
TRAFFIC DEVICE	10
TRAFFIC STOP	4123
TRAFFIC STOP FIRE CALL-GENERAL	1
TRAFFIC STOP SQUAD CALL-1-MED 3	3
TRAINING	32
TRAINING TRAINOFF	5
TRAINING-RANGE	13
TRANSPORT	2
TRASH COMPLAINT	3
TREE DOWN	13
TREEDWN	1
TRESPASS	4
TRESPASS TRESPASINP	2
TRESPASSING	30
TRESPASSING SQUAD CALL-1-MED 3	1
UNAUTHORIZED USE	21
UNAUTHORIZED USE M/V	3
UNAUTHUSE	2
UNRULEJUV	8
UNRULY JUVENILE	36
UNRULY JUVENILE SQUAD CALL-1-MED	7
UNRULY JV	1

UNWANTED GUEST	158
UNWANTED GUEST SQUAD CALL-1-MED	2
UNWANTGST	32
UTILITIES-PUBLIC	46
UTILITIES-PUBLIC FIRE CALL-UTILITIES	2
UTILITY	3
VANDALISM	8
VANDALISM FIRE CALL-ALARM	1
VEHICLE MAINTENANCE/WASH	66
VEHICLE MAINTENCE	1
VEHMAINT	14
VIOLATION OF TEMP PROT ORD	1
WARRANT	1
WARRANT SERVICE-ARREST	42
WEAPON OFFENSE	1
WEAPONOFF	7
WEAPONS OFFENSE	34
WEAPONS OFFENSE SQUAD	5
WEAPONS OFFENSE SQUAD	1
WEAPONS OFFENSE SQUAD	2
WELFARE CHECK	389
WELFARE CHECK FIRE CALL-GENERAL	3
WELFARE CHECK FIRE CALL-VEH	1
WELFARE CHECK SQUAD CALL-1-MED 2	3
WELFARE CHECK SQUAD CALL-1-MED 3	62
WELFARE CHECK SQUAD CALL-6-FULL	2
WELFARE CHECK SQUAD-12-OVERDOSE	1
WELFARE CHECKS	5
WELFCHECK	83
WELFCHECK ENDCHILD	1
WRRNTRVVC	15
Total	23420



FIRE DEPARTMENT

2023

BEDFORD FIRE

Bedford Fire Department

Bedford, OH

This report was generated on 1/3/2024 2:09:45 PM



Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2023 | End Date: 12/31/2023

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		2697	
FIRE		606	
TOTAL		3303	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$210,000.00		\$100,000.00	
CO CHECKS			
424 - Carbon monoxide incident		33	
736 - CO detector activation due to malfunction		4	
746 - Carbon monoxide detector activation, no CO		4	
TOTAL		41	
MUTUAL AID			
Aid Type		Total	
Aid Given		195	
Aid Received		200	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
825		24.98	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
	0:05:13	0:05:39	
AVERAGE FOR ALL CALLS		0:05:15	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
	0:01:53	0:01:38	
AVERAGE FOR ALL CALLS		0:01:51	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Bedford Fire Department	13:47		

BEDFORD FIRE

2023 Summary

The Bedford Fire Department shattered their previous year's record by recording highest run call volume in the history of the Department in 2023. The BFD responded to 3303 incidents over the course of the year.

Requests for EMS accounted for 81.7% of the total call volume. There was a 9% increase in EMS calls from the previous year. Fire calls decreased by 2 incidents from previous year accounting for 18.3% of total call volume. It is important to note that 24.98% of calls overlapped (multiple requests for service at different locations at the same time).

The Department was awarded a \$1,000,000.00 Federal AFG (Assistance to Firefighters Grant). Grant in 2023. The grant will defer the costs of replacing the Department's Ladder Truck which is 32 years old. The style of the ladder truck will be unique to the region and the vision is that it will be utilized not only in Bedford but as a regional resource as well. An agreement has been signed with Pierce to manufacture the truck. Anticipated delivery time is currently 36-48 months. The picture below shows the style and paint scheme of Bedford's new ladder truck.



BEDFORD FIRE

This chart illustrates the three-year trend for categories to which the Bedford Fire Department responds.

Bedford Fire Department

Bedford, OH

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AFG Report - Call Volume Data

Year: 2024

DEPARTMENT CHARACTERISTICS IV - CALL VOLUME DATA			
Call Volume - General	2023	2022	2021
a. Fires	36	38	34
b. How many EMS-BLS Response Calls	153	271	266
c. How many EMS-ALS Response Calls	2332	1934	1805
f. Vehicle Extrications	0	0	1
g. How Many Community Paramedics Calls	0	0	0
h. Other Rescue	9	6	8
i. Hazardous Condition/Materials Call	4	3	4
Call Volume for Emergency Medical Services	2023	2022	2021
a. Total calls Requiring transport, exclusive of scheduled transport/declared above	0	0	2
b. All Other Calls and Incidents not declared above, including fire, good intent, etc.	3108	2853	2674
Call Volume for Fire Department	2023	2022	2021
a. Fires - NFIRS Series 100	36	38	34
b. Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200	1	0	1
c. Rescue & Emergency Medical Service Incident - NFIRS Series 300	2620	2355	2207
d. Hazardous Condition (No Fire) - NFIRS Series 400	119	129	104
e. Service Call - NFIRS Series 500	100	73	102
f. Good Intent Call - NFIRS Series 600	90	89	97
g. False Alarm & False Call - NFIRS Series 700	117	131	103
h. Severe Weather & Natural Disaster - NFIRS Series 800	0	0	1
i. Special Incident Type - NFIRS Series 900	25	38	27
Call Volume for Fires:	2023	2022	2021
a. Of the NFIRS Series 100 calls, how many are "Structure Fires" (NFIRS Codes 111-120)	21	18	21
b. Of the NFIRS Series 100 calls, how many are "Vehicle Fires" (NFIRS Codes 130-138)	8	6	4
c. Of the NFIRS Series 100 calls, how many are "Vegetation Fires" (NFIRS Codes 140-143)	4	8	6
d. What is the total acreage of all vegetation fires?	0	0	0

DEPARTMENT CHARACTERISTICS IV - CALL VOLUME DATA			
Call Volume for Rescue and Emergency Medical Service Incidents:	2023	2022	2021
* How many responses per year by category? (Enter whole number only. If you have no calls for any of the categories, Enter 0)			
a. Of the NFIRS Series 300 calls, how many are "Motor Vehicle Accidents" (NFIRS Codes 322-324)	89	93	99
b. Of the NFIRS Series 300 calls, how many are "Extrications from Vehicles" (NFIRS Code 352)	0	0	0
c. Of the NFIRS Series 300 calls, how many are "Rescues" (NFIRS Codes 300, 351, 353-381)	11	5	12
d. How many EMS-BLS Response Calls	152	271	266
e. How many EMS-ALS Response Calls	2326	1927	1797
h. How many Community Paramedic Response Calls	0	0	0
Call Volume for Mutual and Automatic Aid:	2023	2022	2021
a. How many times did your organization receive Mutual Aid?	174	163	156
b. How many times did your organization receive Automatic Aid?	26	17	16
c. How many times did your organization provide Mutual Aid?	139	144	148
d. How many times did your organization provide Automatic Aid?	56	62	66
e. Of the Mutual and Automatic Aid responses, how many were structure fires?	40	36	41

BEDFORD-FIRE

This chart illustrates the variety of emergencies to which the department responds.

<h2 style="margin: 0;">Bedford Fire Department</h2> <p style="margin: 0;"><i>Bedford, OH</i></p> <p style="margin: 0;">This report was generated on 1/3/2024 2:12:16 PM</p>	
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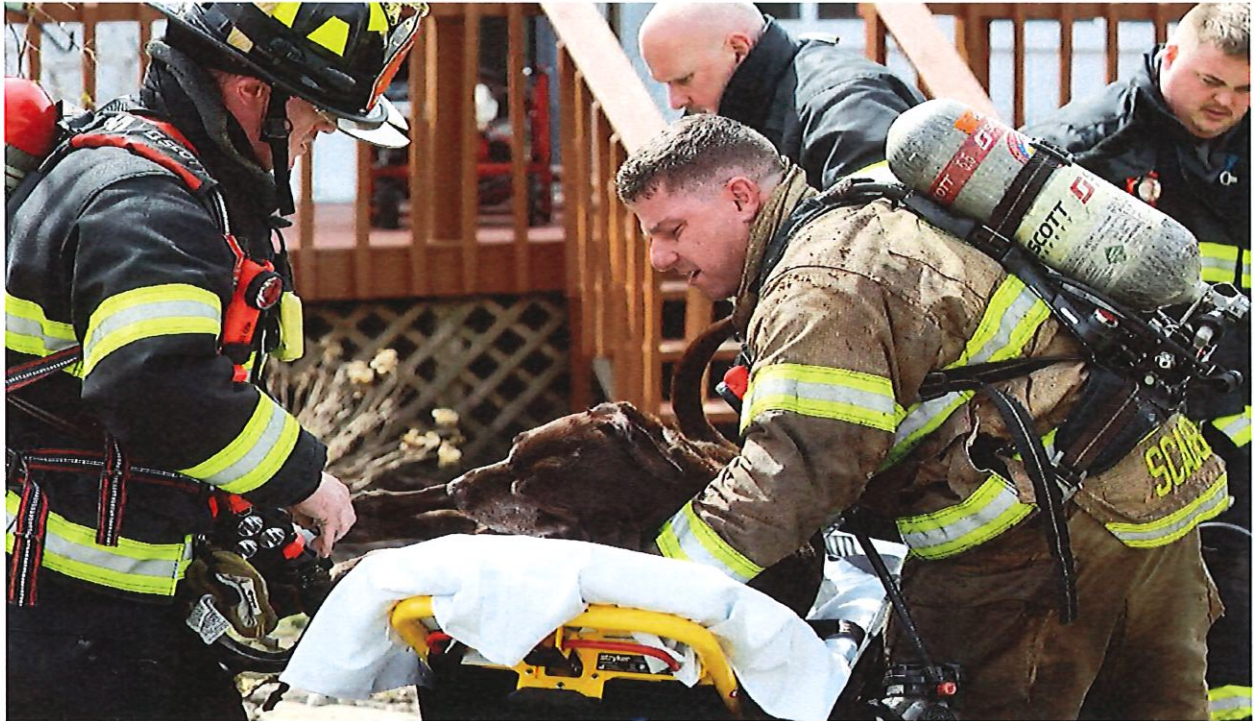
Count of Incidents by Incident Type for Incident Status for Date Range
 Incident Status(s): All Incident Statuses | Sort By: IncidentType | Start Date: 01/01/2023 | End Date: 12/31/2023

INCIDENT TYPE	# INCIDENTS
111 - Building fire	36
112 - Fires in structure other than in a building	1
113 - Cooking fire, confined to container	10
118 - Trash or rubbish fire, contained	3
131 - Passenger vehicle fire	7
132 - Road freight or transport vehicle fire	1
140 - Natural vegetation fire, other	2
141 - Forest, woods or wildland fire	1
142 - Brush or brush-and-grass mixture fire	1
150 - Outside rubbish fire, other	1
154 - Dumpster or other outside trash receptacle fire	1
161 - Outside storage fire	1
251 - Excessive heat, scorch burns with no ignition	1
300 - Rescue, EMS incident, other	3
311 - Medical assist, assist EMS crew	4
320 - Emergency medical service, other	3
321 - EMS call, excluding vehicle accident with injury	2579
322 - Motor vehicle accident with injuries	89
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	9
331 - Lock-in (if lock out , use 511)	1
350 - Extrication, rescue, other	3
353 - Removal of victim(s) from stalled elevator	8
370 - Electrical rescue, other	1
400 - Hazardous condition, other	3
411 - Gasoline or other flammable liquid spill	3
412 - Gas leak (natural gas or LPG)	25
420 - Toxic condition, other	1
421 - Chemical hazard (no spill or leak)	1
422 - Chemical spill or leak	2
424 - Carbon monoxide incident	33
440 - Electrical wiring/equipment problem, other	5
441 - Heat from short circuit (wiring), defective/worn	1
442 - Overheated motor	1
444 - Power line down	42
445 - Arcing, shorted electrical equipment	5
500 - Service Call, other	7
511 - Lock-out	18

BEDFORD FIRE

520 - Water problem, other	7
522 - Water or steam leak	5
531 - Smoke or odor removal	16
542 - Animal rescue	2
550 - Public service assistance, other	4
551 - Assist police or other governmental agency	4
553 - Public service	36
554 - Assist invalid	1
561 - Unauthorized burning	4
600 - Good intent call, other	6
611 - Dispatched & cancelled en route	131
621 - Wrong location	1
622 - No incident found on arrival at dispatch address	3
641 - Vicinity alarm (incident in other location)	2
650 - Steam, other gas mistaken for smoke, other	1
651 - Smoke scare, odor of smoke	19
661 - EMS call, party transported by non-fire agency	1
700 - False alarm or false call, other	3
710 - Malicious, mischievous false call, other	5
713 - Telephone, malicious false alarm	2
714 - Central station, malicious false alarm	2
715 - Local alarm system, malicious false alarm	1
730 - System malfunction, other	2
731 - Sprinkler activation due to malfunction	1
733 - Smoke detector activation due to malfunction	4
734 - Heat detector activation due to malfunction	2
735 - Alarm system sounded due to malfunction	15
736 - CO detector activation due to malfunction	4
740 - Unintentional transmission of alarm, other	1
743 - Smoke detector activation, no fire - unintentional	15
744 - Detector activation, no fire - unintentional	8
745 - Alarm system activation, no fire - unintentional	54
746 - Carbon monoxide detector activation, no CO	4
900 - Special type of incident, other	25
911 - Citizen complaint	2
Incidents Without Incident Type	2
Total Incidents	3309

BEDFORD FIRE



BEDFORD FIRE



BEDFORD FIRE

This chart illustrates the hours of training so that firefighters can be prepared for the multitude of issues to which they respond.

Bedford Fire Department

Bedford, OH

This report was generated on 2/28/2024 9:12:34 AM



Code Hours Summary per Training Code For Date Range

Training Code(s): All Training Codes | Start Date: 01/01/2023 | End Date: 12/31/2023

Total Training Hours By Code	
Total Hours for Training Code: Aerial Equipment	18:00
Total Hours for Training Code: Apparatus Driving Simulator	25:00
Total Hours for Training Code: Apparatus Operator: Aerial	9:30
Total Hours for Training Code: Apparatus Operator: Mobile Water Supply	9:00
Total Hours for Training Code: Apparatus Operator: Pumper	8:00
Total Hours for Training Code: Apparatus Operator: Pumper Skills	6:00
Total Hours for Training Code: Building Constructions	100:15
Total Hours for Training Code: Care of Apparatus and Equipment	1515:00
Total Hours for Training Code: Chemistry of Fire	11:00
Total Hours for Training Code: Electrical Fires	13:00
Total Hours for Training Code: EMS - ACLS	325:30
Total Hours for Training Code: EMS - Airway Training	56:00
Total Hours for Training Code: EMS CEU'S	74:00
Total Hours for Training Code: EMS-Trauma	46:00
Total Hours for Training Code: Extrication Refresher Training	38:30
Total Hours for Training Code: Fire Attack	6:00
Total Hours for Training Code: Fire Ground Health and Safety	36:00
Total Hours for Training Code: Fire Inspections	5:00
Total Hours for Training Code: Fire Officer Communications	8:00
Total Hours for Training Code: Fire Prevention Codes	12:00
Total Hours for Training Code: Fire Pumps	12:00
Total Hours for Training Code: Fire Streams	88:00
Total Hours for Training Code: Firefighting Tactics	127:00
Total Hours for Training Code: Firefighting Tools	26:00
Total Hours for Training Code: Fitness	1530:00
Total Hours for Training Code: Forcible Entry	4:00
Total Hours for Training Code: Hose Practices	129:00
Total Hours for Training Code: Hydraulic Principles	6:00
Total Hours for Training Code: Ladder Practices	46:00
Total Hours for Training Code: Leadership and Decision Making Courses	16:00
Total Hours for Training Code: Management Concepts	2:00
Total Hours for Training Code: Map and Territory Study	64:00
Total Hours for Training Code: MAYDAY Drills	5:00
Total Hours for Training Code: Nozzels and Appliances	4:00
Total Hours for Training Code: Pre-Fire Planning	251:00
Total Hours for Training Code: Pre-Incident Planning and Code Enforcement	2:00
Total Hours for Training Code: Public Education	28:00

BEDFORD FIRE

Total Hours for Training Code: Public Relations	47:00
Total Hours for Training Code: Radio Communications	24:30
Total Hours for Training Code: Rapid Intervention Crew Certification Course	8:00
Total Hours for Training Code: Reports and Records	7:00
Total Hours for Training Code: Required Recruit Training	56:00
Total Hours for Training Code: Rescue: Equipment and Procedures	42:00
Total Hours for Training Code: Ropes and Knots	144:30
Total Hours for Training Code: RT: Rope I Course	11:00
Total Hours for Training Code: RT: Rope II Course	6:00
Total Hours for Training Code: RT: Swiftwater Course	5:00
Total Hours for Training Code: Rules and Regulations	28:00
Total Hours for Training Code: SCBA	24:00
Total Hours for Training Code: Sprinklers and Standpipes	9:00
Total Hours for Training Code: Strategies and Tactics	5:00
Total Hours for Training Code: Ventilation Practices	6:00
Total Hours for Training Code: Water Supply	140:00
Total Hours for Training Code: Working in the Community	12:30
Totals for all selected Training Codes 1/1/2023 - 12/31/2023	31 personnel
	5237:15



PUBLIC WORKS DEPARTMENT

2023

INTRODUCTION

The Public Works Department is comprised of four divisions (Service, Water, Waste Water, and Cemetery) which are basically responsible for the administration and maintenance of roadways, sign installation and repair, snow and ice control, brush and leaf programs, Public Works buildings and property maintenance, storm and sanitary sewer maintenance and repair, waste water treatment, cemetery maintenance, water billing, collections, mains, meters, hydrants, valve maintenance and repairs, all City vehicle maintenance and repair, and the monitoring of all services contracted out.

The department's 2023 full-time personnel was 36 at year end.

In addition to the primary responsibilities outlined above and in the annual report, the Public Works Department aids, assists and constructs improvements for other City departments. Public Works manpower, equipment and materials are also utilized to support the daily and/or emergency requests from other departments.

Numerous inquiries and requests received from residents, City Council and City staff personnel are responded to according to their priority, with Council requests being given first consideration. Any request which would present a hazard is addressed immediately. Other requests, of a less urgent nature are scheduled as time, personnel, equipment and weather permit. Supervisory and labor personnel meet frequently with residents to advise or make recommendations to help resolve their concerns. Public Works Department personnel are instructed to respond to the public with respect and courtesy.

The following report is intended to provide a more in-depth outline and description of the Public Works Departments yearly performance.

ACCOMPLISHMENTS FOR 2023

1. Extensive in-house street repairs.
2. \$50,000 in sidewalk repair.
3. Used Cuyahoga County services to televise and root cut several problem areas in the city.
4. Extensive work on Southwick sanitary storm sewer.
5. Waste Water
 - Overhaul of Sludge Thickener
 - Valve replacement project.
 - Replaced sprockets on filter press.
 - Updated plugs on sand filter and backwash pumps.
 - Refurbished primary collector unit.
 - Purchased new BOD incubator for laboratory.
6. Water
 - Continued updating GIS Mapping system.
 - Water main replacement on Lincoln.
7. Continued GIS in the Service Dept. also.
8. Updated the garland and lights on many of the Christmas decorations.
Addition of 10' Snowflake to Christmas Decorations.

EQUIPMENT OR MAJOR PURCHASES FOR 2023

1. Purchase New Front end loader.
2. Purchased a new utility truck for Water Dept.
3. Purchase of a new sewer camera.

2023 PUBLIC WORKS DEPARTMENT

Clint E. Bellar, Director

Traci Prochazka, Administrative Secretary

SERVICE DEPARTMENT

Shawn Francis, Supt. Of Public Works

CREW LEADERS

Jason Vespucci-17

Mike Fiorilli-17

Michael Detwiler-17

ARBORIST

Joe Vitu-16

EQUIPMENT MECHANICS

Rick Gromovsky (Shop Foreman)-19

Frank Horney-18

Justin Cubbison -18

Justin Cubbison-18

EQUIPMENT OPERATORS

William Darr-15

Dennis Favazzo-15

MAINTENANCE WORKER

Dan Jansky-13

Nick Schaefer-13

Jason Piscura-13

Andrew Janezic-13

Sean Mckibben-13

Josh Canganelli-13

Kurt Pausch-13

Charles Piazza-13

WASTE WATER TREATMENT PLANT

Rick Soltis, Superintendent

New Hire, Asst. Superintendent

LAB TECHNICIAN

Travis Neely-17

MAINT.MECHANICS

New Hire-17

Scot Twitt (Assistant)-15

PLANT OPERATOR

Wayne Schultz-16

Joe Hutnyak-16

New Hire-16

PLANT MAINT. WORKER

Jeremy Goffinet-13

Timothy Reid-13

WATER DEPARTMENT

John Sokolowski, Superintendent-19

BILLING CLERKS

Angela Porinchak-8

Kurt Wening(Senior Clerk)-9

MAINTENANCE WORKER

Brian Tomaro-14

Matt Epele-14

EQUIPMENT OPERATOR/BACKFLOW PREVENTION

Bob Depew-16

CEMETERY HEAVY

EQUIPMENT OPERATOR

Scott Spencer-16

ROAD MAINTENANCE PROGRAM

Accomplishments in the 2023 Road Maintenance Program were completed through the utilization of city forces and equipment. Included in the street maintenance program are apron repairs, guardrail repairs, paint striping, curb repair, berm repair, cold patching, street sweeping, and debris removal.

Street paving completed in 2023:
Broadway Ave. – 3.19 Miles

REJUVENATING PROJECT

Each year the streets that were paved the previous year are sprayed with pavement rejuvenator to put oils back into the asphalt and extend the life of the street. For 2023 Union Street was completed.

CRACKSEAL PROGRAM

The crackseal program proposes to extend the life expectancy of the roadways by sealing out water, ice, and other materials which penetrate voids in the pavement.

The Service Department performed crack sealing on all of the in-house road repairs in 2023 and Ten streets were crack sealed along with the Fire Dept. driveway.

CHIP AND SEAL

Streets that are resurfaced are treated with chip and seal before they are paved.

STREET MAINTENANCE MAN HOURS 2023

Street Repair (Curbs, aprons, berms, asphalt,)	2970 hours
Guardrail Repair	96 hours
Paint Striping	133 hours
Clean Debris	39 hours
Cold Patch	1313 hours
Street Sweeper	322 hours
Repair Brick streets	-0- hours
Trenching road ditches	-0- hours
Sidewalk Repair	32 hours
Sink Hole Repair	920 hours
Tar	-0- hours

SNOW AND ICE CONTROL

The cost of snow and ice control is a large share of the street maintenance budget, and at the end of the year there is little to show for all the man-hours and equipment usage. However, this service provides safe passage for pedestrians and motorists.

For the 2023 winter season we joined ODOT's bid for the purchase of Rock Salt.

In many ways the public takes snow and ice control for granted inasmuch as their tax dollars provide funds. However, city personnel work long tedious hours to provide and improve this service and are extremely proud of the job done. This department is aware that a good snow and ice control program is important to the City's public relations and economic well-being.

Responding to snow and ice emergencies is a team effort between the Police and Public Works Department. The police notify a crew leader when conditions warrant mobilization of snow removal crews, in turn, the crew leader contacts the appropriate number of personnel to handle the situation.

A typical snow removal crew consists of six people, five drivers for the large trucks, one driver for a one ton truck.

SNOW AND ICE REMOVAL MAN HOURS 2023

589 Regular Hours

372 Overtime Hours

STORM AND SANITARY SEWERS

This program addresses maintenance of the City's infrastructure of the storm and sanitary sewer systems. Both systems are on a five year maintenance program. The maintenance program includes cleaning and root cutting with our sewer jet, T.V. inspection of house laterals when warranted, and smoke or dye testing to keep storm water out of our sanitary sewers and vice versa. All catch basins are cleaned once yearly with our vac-all and the ones that are collapsed or deteriorated are rebuilt.

Both systems must be kept free of blockage in order to insure free flow of water and proper drainage. Most blockages result due to silt settlement, detergent/grease buildup, debris, litter, leaves, etc. Blockages are cleared by utilizing our sewer jet, which breaks up the material by forcing high pressure water through the pipe and washing it out. Other blockages may be the result of a pipe separation, break or deterioration. These blockages require repair, replacement and/or reconstruction of the damaged structure.

Man hours not included in the sewer programs are hours worked opening blocked house sewers. These hours are included in the miscellaneous/shop. The two employees that for the most part work on the house sewers are the sign dept. employees.

2023 HOUSE SEWERS – 131 total, approximately 1/2 to 1 hour per sewer call.

STORM AND SANITARY MAN HOURS 2023

Sewer Crew	409 hours
Sewer Jet	222 hours
Vac-all (catch basin cleaning)	216 hours
Smoke/Dye test/T.V.	386 hours
Catch Basin Repair	783 hours
Sewer Repair	409 hours
Repair Manhole Risers/covers	24 hours
Scupper repair	386 hours
Storm water Training	12 hours

LANDSCAPING - PARKS/PUBLIC LANDS

These hours include maintenance such as hedge trimming, grass cutting, treelawn repair from plow damage and tree removal, sidewalk snow removal, and sidewalk repairs. Also included is planting of flowers throughout the city, leaf collection, stump removal, chipper service, and the installation and removal of Christmas Decorations, which have improvements every year.

LANDSCAPING - PARKS/PUBLIC LANDS MAN HOURS 2023

Landscape/Plant Flowers/Bricks at Commons etc.	1200 hours
Stumper/Chip removal	272 hours
Tree Removal	923 hours
Chipper Service	577 hours
Leaf Collection	1617 hours
Clean Downtown/Sidewalks	172 hours
Mailbox Repair	14 hours
Christmas lights	2249 hours
Tree Lawn Repair	40 hours
Repair Square	40 hours
Downtown Lighting Repair	14 hours
Tree Pruning	176 hours
Park Bench Refinishing	40 hours
Fence Repair	10 hours
Banners	29 hours
Water Flowers	490 hours
Arbor Day	48 hours
Paint Downtown Lightpoles	0 hours
Train Depot Repairs	20 hours
Clean Northfield Bridge	8 hours
Culvert Cleaning	34 hours
Powerwash Gazebo/Square	0 hours
Square Irrigation system repairs	14 hours
Bathroom repairs	12 hours
Trash Pick up	76 hours
Cemetery Archway	16 hours
Grass Cutting & violations	1839 hours

MISCELLANEOUS / SHOP

Our miscellaneous items include, Sign Department Duties, Vehicle Maintenance Personnel. The Sign Department duties include replacement of signs due to accidents and deterioration, all house sewers, removal of debris from our roadways, graffiti removal, etc.

The Vehicle Maintenance Personnel are responsible for the maintenance and repair of all city owned vehicles.

The hours also include many projects completed for other departments with public works employees.

MISCELLANEOUS / SHOP MAN HOURS 2023

Equipment Repair	6792 hours
Body Shop	40 hours
Sign Department/carpentry	1434 hours
Assist Water Dept.	24 hours
Haul Debris from Service Yard	20 hours
Shop Repairs/Cleaning	479 hours
Equipment Cleaning	267 hours
Assist Recreation	243 hours
Work at City Hall	52 hours
Storm Clean up	39 hours
Misc. Work Orders	1400 hours
Asst Waste Water	24 hours
Prep for Parades	172 hours
Traffic Control	0 hours
Haul Snow	550 hours
Assist Building/Court Dept.	3 hours
Assist Police Dept.	17 hours
Safety Training	72 hours
Assist Fire Dept	7 hours
Household hazardous waste round-up	40 hours
Train Depot Repairs	14 hours
Salt Shed Repair	24 hours
Salt Delivery/pushing	48 hours
Equipment Training	18 hours
Union Negotiations	82 hours
Union Meetings/Grievances	2 hours
Union Arbitration	0 hours
Rhomar Salt Trucks	152 hours
Good Houskeeping Training (Health Dept.)	24 hours
Landfill	10 hours
GIS	859 hours

2023 TREE REMOVAL, SANITARY SEWER, STORM LINES AND CATCH BASIN REPAIRS

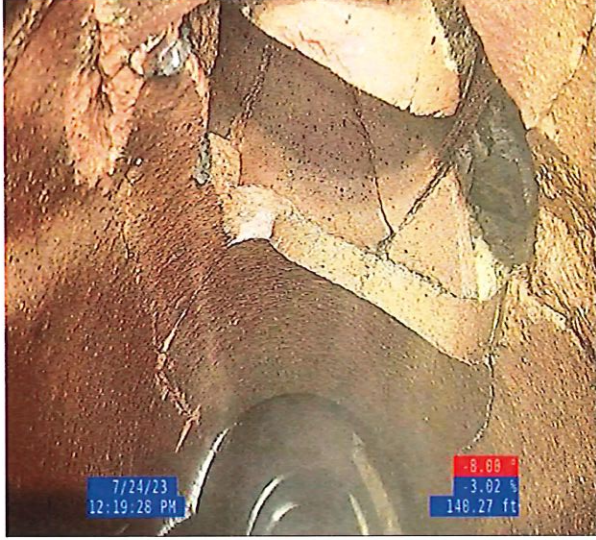
During 2023 the Service Department in house arborist removed 50 trees throughout our community. We also dug up 7 residential sanitary lines in the curb/road areas to help keep the number of sewers calls per year down. Most of these were root problems. Once our side is dug and repaired the property owner is then notified to make any repairs on their side, the city will only maintenance these lines from the test tee on the backside of the sidewalk to the street at all properties as long as the test tee is provided. The city helps to clean and maintain the line from the outlet side of the test tee in the front yard at the sidewalk to the main sewer if the test tee is free of an obstruction. The city's responsibility per ordinance 1913.03 (C) (1) the subdivision shall be provided with a complete sanitary sewer system connected with such sewer main including a service connection for each lot located (2 ft.) behind the curb line.

We also dug up 8 sink holes and made the appropriate repairs. We also repaired 12 catch basins throughout our community. Throughout the 2023 year, the Service Department repaired 37 holes that were opened in the roadway from various water main breaks, mainline repairs for sanitary / storm repairs, and catch basin repair. The Service Department ordered 195 Yards of concrete to fix the open holes in the roads/curb area for repairs.

The service department did in-house crack sealing this year which has not been done in years. 11 different roads, 12,130 feet were walked and cracked sealed to help preserve and maintain the life of the asphalt on these roads. The service department also cracked sealed the driveway in front of the Fire Department covering roughly 3520 ft.². Below are the roads that were walked in the city of Bedford.

- Button/West Grace
- Cresswell
- Helper
- Darlington
- Willard from Center to just past Hubble East Lane only
- Wandle
- Deborah
- Belle
- Eldred (Grand to Southwick)
- Gould (Grand to Southwick)

The below pictures are of a sanitary sewer main and two sewer laterals that were failing and repaired/replaced. The original call came from a blocked sewer lateral at 123 Southwick Dr. which we could not open by snaking. Investigation led to the line being blocked somewhere in the middle of the road overtop the sewer main. The city utilized the mainline camera at this location to identify that the sewer main along with the laterals to 123 and 124 Southwick Dr. were failing. The depth of the sewer main was beyond the city's ability to dig (19 feet) safely. The Service Department reached out for quotes to have the sewer main, and laterals repaired/replaced. Service department employees work with the contractor and once the hole was back filled, the service department did the restoration of the road, curbs, and tree lawns.



Catch Basin On Woodrow at Washington (Sinkhole)





2023 Annual Report

WATER DEPARTMENT

Mission Statement

To provide potable water to the residents and business owners of the City of Bedford in supplies adequate to meet the fire protection, domestic and commercial needs of our community. To minimize the risk to health and property by providing prompt maintenance and repair services. To respond to all customer inquiries and concerns, courteously and professionally.

Our Department

The City of Bedford Water Distribution system dates to the 1910's. We are a master metered community, with our water being supplied by the City of Cleveland. We do not treat, pump, or store the water after it enters our system. There is roughly 50 miles of underground water mains made of 2 different kinds of material, primarily cast iron and ductile iron, with the pipes ranging in size from 4 inch to 16 inch. The City of Bedford maintains all the pipes underground along with the hydrants, valves, meters, and water reads and billing. This year Brian Tomaro and Matt Eppele worked hard, and both obtained a Class II Water Distribution Operator License.

Unaccounted Water

As a group, we consistently aim to improve unaccounted water levels. Every system operator a

Unaccounted Water

As a group, we consistently aim to improve unaccounted water levels. Every system operator has a goal of zero percent unaccounted for water. A system that loses 15-20 % of its finished water is considered a good system, and we strive continually to achieve that. Water loss can be attributed to main breaks, service leaks, theft, inaccurate meters, firefighting, and annual hydrant flushing. We achieved an unaccounted water loss this year of only 6%. This is an important and vital attribute to our department's success.

Waterline Repairs

We are very active in searching for and repairing leaks in both main and service lines. In 2023 we only repaired 12 main breaks. This is due to our proactive leak detection program which we run twice a year. Modern construction methods and materials also help reduce the incidence of future breaks. We strive to repair leaks in a very timely matter while keeping employee safety a priority. A typical repair usually takes about 4 to 6 hours to complete, but the time can vary depending upon the extent of the repair. The city also maintains approximately 5,000 water services of various sizes that require constant monitoring for leakage. This year we maintenance upwards of 40 curb stops.

Valve Exercising

The purpose of a Valve Exercising Program is to exercise main line valves throughout the distribution system to assure reliable operation and maintain water quality. The program accurately records detailed valve information, ensures valve reliability in the event of an emergency, allows staff the ability to immediately isolate water lines for main flushing and for main breaks, extends valve life, and results in less staff overtime in dealing with emergency repairs. All these benefits contribute to less water loss and the least possible water service disruption time to our customers. In 2023 we again exercised 173 valves and made repairs to nearly 30 valves. This was a very critical accomplishment for our department.

Hydrant Maintenance

In the interest of keeping our water supply of the highest quality, the City of Bedford conducts a Fire Hydrant Flushing Program when temperatures permit, and specific conditions occur. We accomplish this through various methods, including city wide hydrant flushing, which is accompanied by the Fire Department, and automatic flushing systems that operate at periodic intervals when there is less disturbance to our residents. After flushing over 700 hydrants, we improved the overall operating conditions of many hydrants by making 18 repairs/replacements. In addition to the repairs, we also cleaned and painted over 200 hydrants. We look to clean and paint the rest of them in 2024.

Cross Connection Control

The focus of our Backflow Program is to ensure proper safeguards are in place to protect the city's water system from potential contamination imposed through cross connections. This important program ensures customers are complying with regulations and keeps the city compliant with Ohio EPA backflow prevention requirements for public water systems. Over 500 backflow devices were tested in 2023. We averaged a monthly Ohio EPA compliance of 97% throughout 2023. Another necessary component in this program is property surveys, which helps determine where cross connections may exist. Over 80 on-site surveys were conducted this year which help identify where these potential hazards are and to make sure they are properly protected. Brian Tomaro also obtained an OTCO backflow certificate of competency in 2023.

Meter Reading and Work Orders

Meter reading is one the most important tasks a utility performs in its water system. Each month we read over 5,000 accounts, which are then followed up by generated work orders that ensure accurate billing and allow us to notify customers of altered usage and potential leaks in their home. This year we completed 1,127 work orders.

GIS and Asset Management

Our GIS and Asset Management Program is an ongoing process which we aim to consistently improve. Building an asset inventory is the key to data-driven infrastructure operations. This powerful maintenance and infrastructure asset management system helps track asset features such as location, condition, costs, work history, etc. Between the Water and Service Departments, we are currently tracking over 36,000 features. We have several generations working together, and this helps communicate and bridge the gap between the many different strategies of work that we performed.

Improvements

In 2023 we completed multiple water main replacement projects including Harriman Street, Washington Court, Ennis Avenue, and Lincoln Boulevard. These projects aim to upgrade aging water infrastructure to enhance reliability and efficiency in the delivery of clean water to residents.

By partnering with Fabrizi Trucking and Terrace Construction, the city is ensuring the timely and efficient completion of these essential projects. The benefits of these replacements include improved water quality, reduced leaks, and disruptions, and increased overall system resilience. This proactive approach not only addresses immediate concerns but also contributes to the long-term sustainability of the city's water infrastructure.

Critical Users

The City of Bedford defines critical water users as health care facilities, nursing homes, day care centers, and schools. It is important for our department to serve the water needs of all customers. Certain customers have special needs requiring a continuous water supply for medical, environmental, or other needs. The City will reference this list when dealing with unplanned

emergencies or scheduled service outages and will make provisions to minimize the impact of such events on critical users. Customers can find more information on this important topic at <https://bedfordoh.gov/critical-user>.

Conclusion

As a department, we deliver excellent customer service through a motivated, skilled, and empowered workforce. The Water Department will continue working hard day in and day out. We will continue to provide the safest water possible and will continue to educate ourselves and our residents. To effectively deliver on our commitment to our residents, we need to be accountable to you and to one another.



Bedford Wastewater Treatment Plant

Annual Report for the Year 2023

Rick J. Soltis, Plant Supt.

Plant Flow:

Throughout 2023, the Bedford Wastewater Treatment Plant (WWTP) treated a total flow of 813,529,000 gallons of sewerage. The average daily flow for the year was 2,429,000 gallons. The year brought us a total of 47.408" of precipitation with an average monthly total of 3.97". Both of those numbers, precipitation, and monthly average, were on par with previous years. The plant flow is controlled by a sluice gate prior to the equalization basin. This gate receives a 4-20mA signal from the plant flow meter and opens and closes accordingly to maintain an optimal flow rate for peak plant performance. As the gate closes, a proportion of the flow is diverted into the equalization basin. This sewerage is then pumped back into the plant as influent flows decrease. This is accomplished manually using operator discretion. When the basin fills to capacity (2.1 million gallons of water), it overflows into the plant outfall and merges with the plant effluent. This occurred 17 times throughout the year, with a total of 45,128,000 gallons of raw sewage bypassed into our receiving stream. As the climate continues to change and we see more extreme weather events, the Ohio EPA has determined that a No Feasible Alternative Study needs to be performed to mitigate secondary treatment bypasses. We continue tracking sanitary sewer overflows that were located because of the study. These overflows are recorded per NPDES instructions. The limitations in our treatment facility and collection system will eventually be addressed once the schedule of compliance begins after the completion of the NFA study.

The total bypassed quantities of the overflow locations were as follows (in MG):

Station 602 – EQ Basin – 45.128

Station 604 – Primary Treatment – 21.099

Station 301 – Union St SSO – 1.6073

Station 302 – Taylor Rd LS SSO – 16.067

Station 303 – Archer Rd LS SSO – 0.32

Station 304 – Powers Rd SSO – 4.778

Station 305 – Mapledale LS SSO – 0.741

Plant Wastewater Treatment Performance:

In 2023, we saw a significant drop in performance over the first few months of the year due to a complete failure of our tower pumping system. The system is 30-plus years old; the pumps are obsolete, and the wear they have led to shorter lifespans after refurbishment. We were tagged by the Ohio EPA as a Significant Non-Compliance Facility because we were unable to meet limitations while we dealt with this problem. Over the course of the rest of the year, we were able to get our treatment numbers back to a normal level, but the overall numbers are higher than they traditionally are. As far as suspended solids are concerned, the sand filter sand is probably in need of replacement, and that is reflected in the results.

To that end here are the results of the major testing we perform.

Total suspended solids reduction from 219.06 mg/L to 9.76 mg/L (95.55% removal), carbonaceous biological oxygen demand reduction from 99.91 mg/L to 4.67 mg/L (95.33% removal), phosphorous reduction from 3.58 mg/L to .27 mg/L (92.39% removal) and ammonia reduction from 13.7 mg/L to .14 mg/L (98.95% reduction). We incurred 4 effluent limit violations in 2023, including violations in E.Coli, Low-Level Mercury, ammonia, phosphorous, and biological oxygen demand.

Digester and Sludge Handling

2023 was a difficult year for solids handling. In February, we were forced to take our digester out of service and rely completely on pressing primary sludge. The lack of digestion led to a large increase in the amount of sludge that we had to process. The digester was rendered inoperable due to heavy ragging, which caused blockages and plugs in both our recirculation line and the mixing system line. While the crew performed valiantly in cleaning out the equipment time and time again, this ultimately proved fruitless. Furthermore, this put a huge burden on our filter press because we had to increase pressing to 3-4 times per week. All told, we took 144 loads of sludge and 272.82 dry tons, an increase of nearly 100 tons of sludge. As one can imagine, this put a burden on our budget causing the 5900 account to go over budget. It also prevented any routine maintenance to the unit, which celebrated its 38th year of service.

Personnel

In 2023, personnel issues were still prevalent preventing a full staff. Jon Turk, the long-time assistant superintendent, retired after more than two decades of service, and, unfortunately, Mario Davis resigned just a few days before a year of service. In addition, long-time mechanic Kurt Pausch transferred to the service department to take on a different role in the community. On a positive note, we were able to sign Tim Reid onto the team, and he's worked out very well so far. As a result, we have the following positions open and are searching for candidates to fill the spots: Assistant Superintendent, Chief Maintenance Mechanic, and Laborer. Ultimately, this

is a difficult job, and finding qualified personnel is difficult. Hopefully, we will get back to full strength this year.

Plant Improvements

2023 plant improvements were a new heating system in the meter building and the superintendent's office. A valve changeout in the same location. We had a tower pump rebuilt and installed and purchased new bulbs and other miscellaneous equipment for the UV system. Lastly, we purchased a large quantity of LED lights to begin what will be a long process of replacing our old, ballasted lighting with more energy-efficient and reliable sources.

Results and Summary

2023 was another challenging year, while we made headway on the NFA study, the resulting financial numbers were larger than expected. We continue to investigate other means of satisfying the overflow issues, if only in a stop-gap form. At the beginning of the year, due to multiple equipment failures to our filter towers, we were tagged by Ohio EPA as a significant non-compliance facility due to multiple limit violations over a 6-month period. We have since been removed from this list, but we remain in a precarious balance between compliance and not. A plan to replace the major equipment and processes of the plant will have to be addressed as soon as possible. We must consider rag mitigation efforts, reliable filter tower pumping equipment, and a replacement for our ferric chloride storage tank, which is showing ominous signs of imminent failure. If we plan to maintain our level of service, we must begin that process.

Goals for 2024

2024 will be an interesting year. I requested budgetary funding to put an inline macerator and rock catcher to help stem the rag and rock issues we have that continue to clog our sludge thickener. However, the issues with the ferric chloride system may need to be addressed in triage because if it were to fail, we would have a large acid leak. Even though the tank is confined within a 4-foot cement barrier, this will be quite a costly mess to clean up. I plan on continuing to improve whatever we can, but the systems that operate the plant are aging and in need of a major overhaul.

While it was a difficult year, current plant employees are dedicated and passionate about seeing the improvements that we hope are coming soon. In the meantime, we continue to do the best we can with what we have.

2023

	FLOW In Million Gallons	PREC In Inches	EQ BP In Million Gallons
January	115.047	6.36	15.426
February	63.599	4.12	3.848
March	84.25	4.15	11.529
April	66.2	2.33	4.381
May	54.271	2	2.688
June	47.408	3.25	0.276
July	63.075	6.58	0.941
August	73.425	6.17	5.324
September	38.405	0.54	0
October	68.067	6.58	0.715
November	55.385	2.07	
December	84.397	3.59	
2023 Totals	813.529	47.74	45.128
2023 Average	67.79408333	3.978	

Average Daily Flow

2.429

#EQ Bypasses- 17

CEMETERY REPORT 2023

MONTHLY TOTALS

January	1,210.00		July	5,740.00
February	1,535.00		August	- 0 -
March	6,510.00		September	1,405.00
April	1,750.00		October	1,275.00
May	585.00		November	1,475.00
June	3,125.00		December	2,175.00

TOTAL \$26,785.00

Sale of Lots/Adults	11,375.00
Sale of Lots/Infants	
Opening/Closing-Adults	6,800.00
Opening/closing-Infants	
Cremations	2,925.00
Memorial Foundations	3,035.00
Tents	700.00
Miscellaneous	1,950.00

Number of Burials	17
Cremations	13
Foundations	21
Sale of Lots	25

Cemetery Man Hours 2,113 regular hours 62 hours overtime

SUMMARY

The field of modern public works, dealing as it must with complex material, structures, equipment, and supplies, is sometimes associated in the Public's mind with the routine, even dull side of City related affairs.

It is true that a well administered Public Works Program may not be particularly conspicuous to the general public. These tasks as accomplished day by day are so much a part of life and living that they are taken for granted. Only in their absence, only in the break in this continuity, are they suddenly missed and understood by those whom they serve. The professionals who make Public Works "work", pride themselves in the anonymity of their activities.

We professional Public Works Employees view the aspect of city life with which we deal as seldom dull. Fiscal crisis, labor relations, the workings of the political process, demands of new technology, natural perils from floods to snowstorms, increased ecological and environmental concerns, new personnel management techniques - - all demand a high standard of professionalism.

With this in mind, Public Works is seen in its true light as vital, interesting, demanding and deeply rooted with the human relations of the community.



PARKS & RECREATION DEPARTMENT

2023

The City of Bedford has over 27 acres of park lands in over 10 locations around the city; including Ellenwood Center, the outdoor municipal pool, and skate park. The Parks & Recreation Department is committed to our mission of enriching the lives of our residents by providing safe, welcoming parks and recreation facilities and affordable, diverse programs and events for people of all ages and abilities. We build and connect our community through people, parks, and programs.

providing our residents with community spaces and programs that meet the needs and interests of the community in a fun, safe, and enjoyable way while providing great customer service.

Ellenwood Center is the home of the Parks and Recreation Department and is a great place for Bedford residents to host a banquet or family event for groups of all sizes at an affordable price.

The most significant project of the year included the completion of the major renovation of the Bedford Municipal Pool house. Other areas of significance included continue expansion of senior programming as well as programming for people of various abilities, thanks to funding from Cuyahoga County Board of Developmental Disabilities. See summary of all programs below.

Youth Day Camps

- Summer Day Camp had a total of 106 children ages 5 to 12 participated in this 8-week fun-filled, action packed summer of adventure and new experiences. The Department was pleased to return camp to near pre-covid numbers and activities.
- Summer Day Camp was held Mondays through Fridays from 9:00 am to 4:00 pm. Before and After Camp options were available, in which many participants enrolled.
- In addition to Summer Day Camp, the department offered a winter break camp that had 10 participants, and also offered before care and after care.

Youth Athletics

In effort to demonstrate partnership with the Bedford City Schools the department's youth athletic programs bear the name and logo of "Bearcat Sports." In 2023 we were pleased to continue many of our traditional youth sports programs and to build on them with the addition of volleyball.

- The Jr. Cavaliers youth basketball program for children in grades PK – 6 had strong participation numbers and positive reviews. The program took place at both Ellenwood Center and at Heskett Middle School. There were a total of 166 participants across several divisions broken down by grade. Participants received Cavs replica jerseys and were led by Parks & Recreation Department staff.
- Spring soccer was conducted in a camp/clinic format, led by contractor Rookie Sports Club LLC. The program took place at Bearcat Stadium on Saturday mornings and had 74 registered participants ages 5-12.

- Nearly 110 youth participated in spring/summer youth baseball. Younger participants were led by contractor Rookie Sports Club. Our older players entered teams in the Cleveland Municipal League.
- Fall soccer was again conducted in a camp/clinic format, led by contractor Rookie Sports Club LLC. The program took place at Hutchinson Field and had 78 registered participants.

Adult Athletics

- Spring/Summer Co-Ed Softball – 6 teams with over 117 participants
- Various Pickleball instructional and league play programs
- Adult basketball open gym program

Seniors

In 2021 the department waived the senior club membership fee. This continued with the award of funding through the Cuyahoga County Division of Senior and Adult Services, Community Social Services Program. We are pleased that in 2023 we received word of continued funding through this program through calendar year 2025. Through this funding the department is able to submit for partial reimbursement for meals served, adult development program hours, and transportation provided. With that boost in funding, the department has put an emphasis on senior programming and significantly expanded offerings, most of which are free of charge to Bedford seniors age 60 and over, who complete an intake form and show proof of residency. See program highlights and summary below:

- Membership increased throughout the year from 350-425 members. Biggest contributors to the increase include continued waiver of a membership fee, expanded programming including evening and weekend programs, word of mouth, and the many meals offered to members.
- Approx 4100 lunches were served to club members. Seniors enjoyed regular lunches from Bedford's own Sirna's Café, twice a month most months. The meal service transition from a grab and go and congregate option, to congregate only, effective in April 2023.
- Meals were also provided through programs titled "Lunch & Learn" which included a meal and lectures on various topics of interest to senior club members. We also have other special events/activities that include meals for seniors.
- In-person senior programming continued with participation numbers increasing significantly. The department offered senior programs such as pickleball, chair exercise, line dancing, knitting, painting classes, Friday flicks, Wii bowling, and crafts, Tai Chi, yoga, day trips and more.
- Most senior programs and meals are free of charge to resident seniors, and the department is reimbursed for participation from Cuyahoga County through the Community Social Services Program.
- Total reimbursements from the Cuyahoga County for 2023 were \$79,042.03

- In October the department conducted a senior health fair. The event featured free health screenings – glucose, cholesterol, blood pressure, hearing and more. Flu and Covid Shots/Boosters were provided by appointment. Vaccine participants received a \$25 ALDI gift card. The [University Hospitals](#) Mobile Health Unit for 3-D Mammograms was on site as well. In addition, many community partners and service providers were in attendance. We hope to make this fair and annual event.

Community Transportation Service

The Parks and Recreation Department offers a door-to-door transportation service for Bedford Residents, provided by a third party, Senior Transportation Connection. Service is available for senior citizens 60 years of age and older and can be used for medical appointments and errands such as banking, grocery shopping, etc.

- Registered riders grew from 149 to 162.
- 1259 total passenger trips:
 - Shopping – 32%
 - Personal – 13%
 - Medical – 34%
 - Ellenwood – 17%
 - Misc – 4%

Youth and Adult Programs

The department offered a range of programs, led in many cases by independent contractors, for youth and adults of all ages. Programs are fee-based with the intent to recover as many operating costs as possible, while still keeping them affordable. Programs included:

- Youth and teen activities: foil fencing, GameBot Club, other STEM/STEAM programming, parent/child play group, karate, open gym, art classes, chess club, cooking, painting, self-defense, sewing, babysitting, and more.
- Adult activities: Tai Chi, yoga, line dancing, Barre Above, pickleball and more.

Adaptive Recreation

In 2023 we saw renewed and increased funding from Cuyahoga County Board of Developmental Disabilities, in the amount of \$15,000) allowed the department to continue and add many programs serving adults with special needs. This allowed for the following purchases:

- Two (2) Nintendo Switches with a variety of popular games and additional and adaptive controllers to allow group game playing with varying degrees of fine motor controls. These gaming systems will be used with our upcoming video gaming programs for those with special needs.
- Eight (8) Chromebooks as well for online gaming (i.e. Roblox, Minecraft) and a charging cart to keep devices secure and easy to move depending on programming space.

- A billiards table with a ping pong conversion cover for Room 2 (Game Room). This purchase will be split with the Senior Club account and the table will be used for adaptive game nights as well as day-use by Senior Club members. The billiard table will complement our existing Game Room, which already has a shuffleboard table and skeeball machine, which has been enjoyed by both adaptive participants and our senior club members.
- Purchased string lights that can be hung in the gym at Ellenwood for special events. This purchase was split between our special events budget and DD grant funding.
- Purchased a new volleyball system for Ellenwood with funds split by the DD grant and Parks & Recreation Department.
- Purchased a large wall-mounted television and speaker system to be used for special adaptive event movies, slideshows, bingo video-board display and will now be using it for our upcoming video gaming program.
- We have also added many board games and puzzles to the space to be enjoyed by all users.

Adaptive Special Events:

- Winter Party collaboration with LEAP on Friday, December 15 and we will hang festive lights (split with our special events budget and DD grant) and use our new sound system for this event. Rather than hiring a DJ as we have in the past, we will have the new special event sound system ready for an easy plug and play experience and one of our adaptive participants (who is an aspiring DJ) will be controlling the tunes from his iPad.

Adaptive Programs:

- Basketball with Empower Sports, which is a third party organization that we have partnered with to provide athletic programming for people with special needs.
- Canvas painting nights with SoSo Artsy
- Choir with Music Izz Groovy (a holiday performance will happen at the Winter Party)
- Jacob's Ladder Fitness Boxing Basics and Fitness classes
- Outdoor Kickball League
- Line Dancing
- Tai Chi
- Virtual drawing
- Bingo and Game Nights
- Spring Fling Dance
- We have added sensory toys to our collection for youth and offered a sensory friendly Trick of Treat Street time
- Youth Challenge sports, offering scheduled for early 2024.

We appreciate the City's continued support of our pursuit to provide quality programming and events for all, including youth and adults with special needs. It is rewarding to see the participants and family members enjoy themselves and have meaningful and purposeful activities in which to participate. Creating this programming is a group effort, with much involvement from Recreation Coordinator Sarah Gnoddie, and support from the rest of the team in Parks & Recreation.

Municipal Pool

Summer 2023 marked the first full season of pool operations with the leadership of our Assistant Director Bob Pliske. Bob's significant experience in the industry was hugely impactful, especially with the major renovations of the Municipal Pool House that were completed in time for the 2023 swim season. Here are some highlights.

- Completed major renovations the Municipal Pool House, an approximately \$750,000 project with various funding sources non including City tax dollars.
- Completed circulation/filtration valve replacement project.
- Despite a challenging labor market, there was a full swim schedule. This was possible through in-house staff training, significant recruitment, and competitive wages. The department was able to hire nearly 30 staff including lifeguards, managers, cashiers, cleaners, etc.
- Learn-to-swim classes were offered to the general public and to summer day camp participants. The general public learn-to-swim offerings included morning and evening lessons with a total of 67 learn-to-swim participants, plus our 100 summer day campers who were offered lessons.
- 109 memberships were sold and nearly 2,403 resident daily admissions and 152 non-resident daily admissions, in addition to pass holder usage of the pool.

Special Events

- The annual Egg Hunt took place at Bearcat Stadium, thanks to our partnership with the Bedford City Schools. The event was free to the public, open to Bedford residents only, and had over 145 registered attendees.
- Trick or Treat Street – Over 120 children and their parents enjoyed the in-person/social distancing Halloween themed Trick or Treat Street held in the west parking lot at Ellenwood Center.
- Movie on the Square – a highlight of the summer was a screening of the movie Encanto on the square, complete with pre-show activities including characters in costume, booths from area partners, crafts, chalk art and more. Hundreds of community members gathered for a family friendly evening of fun.
- Summer Concert Series – In summer 2022 the Parks & Recreation continued to coordinate the City of Bedford's Summer Concert Series. There were 6 dates booked with live music performing on the square from a variety of genres. For 3 of the events, the department booked food trucks to sell a variety of food options.
- Mother/Son and Father/Daughter dances.

- Breakfast with Santa and Character Breakfast

Commodities/Food Pantry

Nearly 400 boxes of food were distributed in 2022, an average of approx. 33 per month. There were approximately 40 registered participants in the program. Participants were required to apply using state income guidelines, and were required to call in monthly to request their box of food. Boxes consisted of a mix of shelf-stable food, produce, milk and usually a meat selection.

Rentals

Rentals at Ellenwood Center continue to be in high demand. Assistant Director Bob Pliske has taken the lead on managing inside rentals at Ellenwood, including working with applicants, verifying residency and confirming event particulars. Administrative Assistant Mary Deaton-Elliott has taken the lead on managing outdoor pavilion rentals. A challenge for the department is balancing the interest in rentals with the department's own programming space needs as well as related staffing needs. Summary of rentals is as follows:

- Ellenwood Center – 63 private rentals occurred throughout the year, in addition to use by civic groups such as the Bedford Lions Club and Bedford Garden Club
- Archibald Willard Park Pavilion – 36 rentals from May through October

2023 Highlights

- Total registrations for all programs/activities (excluding special events) was 9,729, of which 8581 were residents.
- Completion of the Pool House renovation.
- Significant expansion of senior programming.
- Significant expansion of enrichment programs for all age groups.
- Obtained \$15,000 in grant funding from Cuyahoga DD.
- Purchased new chairs for Ellenwood Center.
- Worked with city leaders on planning of expansion project at Bedford Commons.
- Published department program guides in January and September
- Completed municipal pool valve replacement on filtration/circulation system.
- Renewed funding from Cuyahoga County CSSP through 2025.
- Replaced roof on kitchen at Ellenwood Center.
- Conducted service provider meetings with area entities/agencies, including BCS, Meals on Wheels, Light of Hearts and CCPL.
- Participation in Transportation for Livable Cities Initiative (grant funding through NOACA)

Goals for 2024

- Continue to work with city leaders on expansion commons.
- Renovate back bathrooms and men's restroom on first floor of Ellenwood Center.
- Increase recreation and education opportunities for kids, adults, seniors, and families.

- Continue to evaluate park, playground conditions and formulate plan for repair/replacement of needed structures.
- Pursue options for enhancement of skate park/replacement of existing structures.
- Identify timeline and potential funding sources for Ellenwood gym roof replacement.
- Continue seeking and strengthening relationships with outside groups and organization that provide needed resources and services for the community; i.e. Bedford City Schools, Meels on Wheels, Light of Hearts, etc.
- Maintain network of social service providers in the community to promote sharing of information, better understand community needs, and reduce duplication of services.
- Install additional surveillance cameras in and outside Ellenwood Center and at pool to increase security.
- Continue to publish department brochures on a regular basis.



BUILDING DEPARTMENT

2023

MISSION STATEMENT

Building Codes affect each of us every day of our lives—whether in our homes, offices, schools, stores, factories, or places of entertainment. We rely on the safety of structures that surround us in our everyday living. The public need for protection from disaster due to fire, structural collapse and general deterioration underscores the need for modern codes and their administration. Today's building department also enforces laws that help protect its citizens from unscrupulous contractors while maintaining property values through property maintenance programs.

The City of Bedford, Division of Building is managed under the direction of the City Manager's Office. The Division is responsible for the enforcement of Building, Housing and Zoning codes as well as other ordinances adopted by the City Council and set forth in the Building Code, Chapters 1301 through 1399, and the Zoning Code, Chapter 1901 through 1999. For all residential structures, the Building Department enforces the Bedford Dwelling House Code. This code includes the 2019 edition of the code entitled The Residential Code of Ohio with updates, plus the 2017 edition of the National Electrical Code and the 2017 edition of the Ohio Plumbing Code. It also includes the 2018 edition of the International Property Maintenance Code. For commercial (non-residential) buildings, as a State of Ohio-Certified Building Department, Bedford enforces the 2017 edition of the Ohio Building Code with updates, including the 2017 edition of the National Electrical Code, and the 2017 editions of the Ohio Plumbing Code, and Ohio Mechanical Code.

Permits Issued

Permit Type	# Issued	Permit Fees	Valuation
Commercial Building Permit	25	\$23,560.77	\$7,570,860.00
Commercial Demolition Permit	4	\$840.00	\$264,444.00
Concrete/Asphalt Permit	44	\$2,100.00	\$142,341.50
Electrical Permit	93	\$10,868.27	\$320,455.00
Exterior Site Work Permit	38	\$15,973.50	\$2,265,444.00
Fence Permit	26	\$1,150.00	\$32,361.15
Fire Alarm Permit	3	\$1,119.29	\$29,850.00
Fire Sprinkler Permit	4	\$6,333.26	\$244,789.00
Fire Suppression Permit	3	\$710.10	\$16,000.00
Mechanical/HVAC Permit	92	\$8,492.58	\$450,759.78
Plumbing/Waterproofing Permit	106	\$9,028.14	\$412,994.73
Residential Building Permit	71	\$8,599.65	\$1,517,400.05
Residential Demolition Permit	8	\$606.00	\$27,730.00
Roof Permit	124	\$9,685.50	\$1,105,198.14
Shed Permit	6	\$375.00	\$19,131.54
Sign Permit	15	\$1,443.75	\$41,166.00
Street Opening Permit	12	\$6,000.00	\$0.00
Swimming Pool Permit	1	\$50.50	\$0.00
Permit Totals:	784	\$ 108,045.06	\$ 14,461,724.89

ADDITIONAL SOURCES OF REVENUE

• Contractor Registrations Issued	\$ 34,975.00
• Rental Inspections Performed	\$ 16,650.00
• Permits requiring 2% City Assessment	\$ 880.24
• Dwelling Annual Rental License	\$ 79,340.00
• Certificate of Residency	\$ 600.00
• Vacant Property Filing	\$ 9,500.00
TOTAL	\$141,945.24

STATE BUILDING DEPT. PERMIT INSPECTIONS

- 1060 – Residential and Non-residential

BEDFORD PERMIT INSPECTIONS (NON-STATE)

Sheds, fences, advisory, water/sewer lines, EM Complaints...etc.

- 763 – Residential and Non-residential

PROPERTY MAINTENANCE

- 593 Complaint/EM inspections/violation letters
- 287 Complaint/EM follow-up violation letters
- 10 Court Summons Issued

GRASS

- 659 Grass violation notice letters sent.
- 1018 Plus – grass Follow-up Inspections
- 128 assessed to county

RENTAL INSPECTIONS

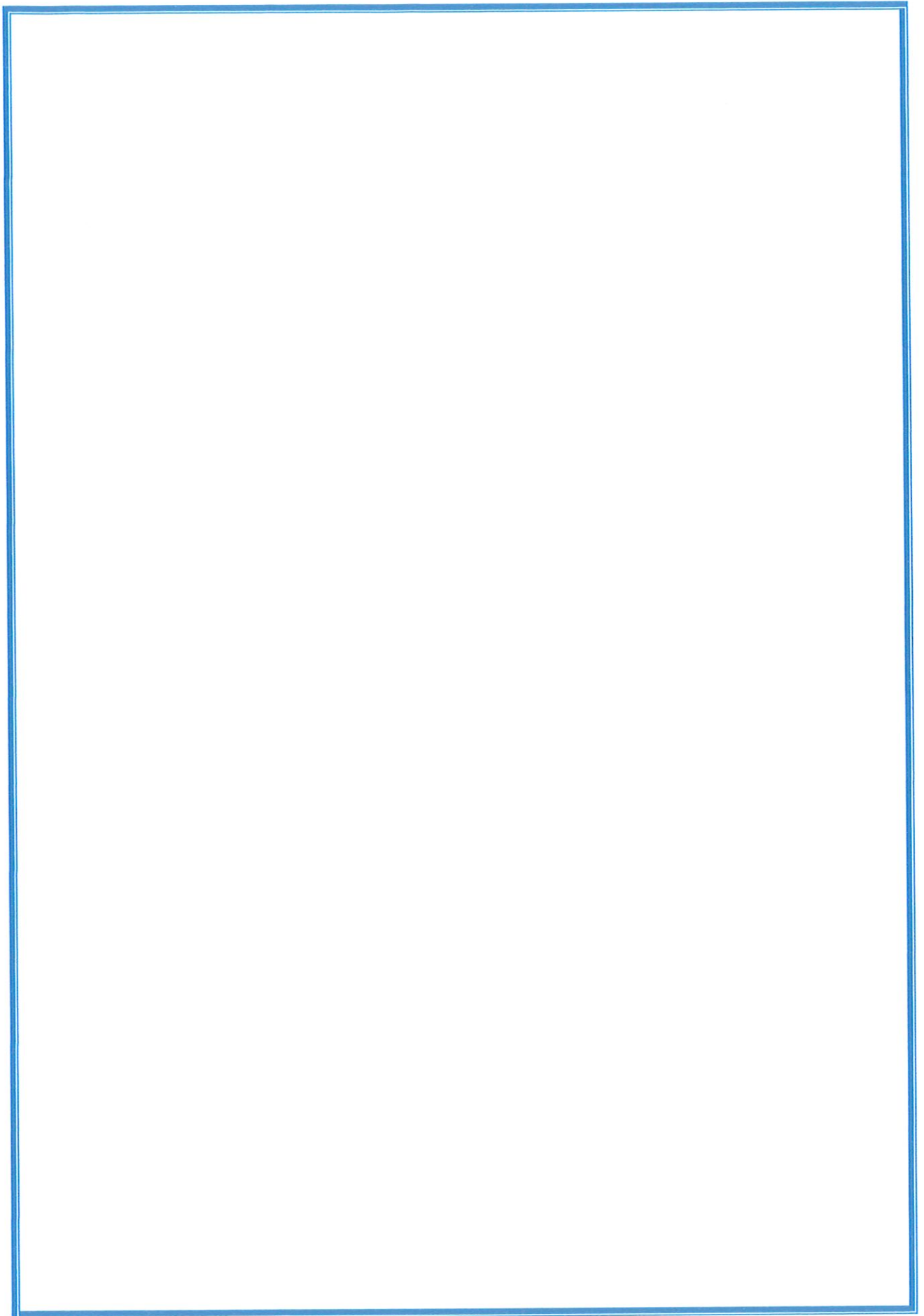
- 260 Rental inspections

2023 PROJECTS

- Cleveland Tank began construction of a 60,000 sq ft building
- Lakeshore Electric began construction of a 108,000 Sq ft building
- Amplify opened a new medical marijuana facility
- Construction of 8 new homes
- Continue working with the Auto Mile Dealerships – New Construction and many Improvements.

BUILDING DEPARTMENT GOALS FOR 2024

- Implement new fee structure in the department (last completed in 2014).
- Focus on maintaining strong housing stock in the city.
- Work with the Bedford Historical Preservation Committee to revitalize the historic downtown district.
- Pursue reinvestment of foreclosed properties in the city.
- Continue to work with the Cuyahoga County Land Reutilization Corp. to secure and redevelop residential and commercial structures throughout Bedford.
- Liquidate residential parcels acquired through tax foreclosures.







FINANCE DEPARTMENT

2023



CITY OF BEDFORD OHIO

Finance Department 2023 Annual Report

Finance Department

The Finance Department is responsible for the following areas:

- Revenue and Expense Accounting
- Accounts Payable
- Accounts Receivable
- Budgeting
- Financial Reporting
- Municipal Income Tax
- Banking and Investments
- Debt Issuance, Monitoring and Disclosures
- Capital Project Cost Tracking
- Grant Accounting
- Payroll
- Personnel Records Maintenance
- Records Retention and Storage
- Liability Insurance Policies and Claims
- Information Technology (IT)
- Prevailing Wage Compliance
- Civil Service Commission

Finance Department employees:

- Jennifer Howland, Finance Director
- Allison Chance, Assistant Finance Director
- Tesa Martin, Payroll Officer
- Brittany Keating, Accounts Payable
- Kim Jaworski, Grants Clerk
- Annie Zgrabik, Administrative Assistant

Tesa, Brittany and Kim started their respective roles when Kim retired as Payroll Officer in March 2020. At that time, Kim began working part-time on SEALE and VAWA grants. Tesa was previously the Accounts Payable Clerk for about 20 years, and Brittany was previously Accounts Receivable and Tax Clerk for about 15 years combined.

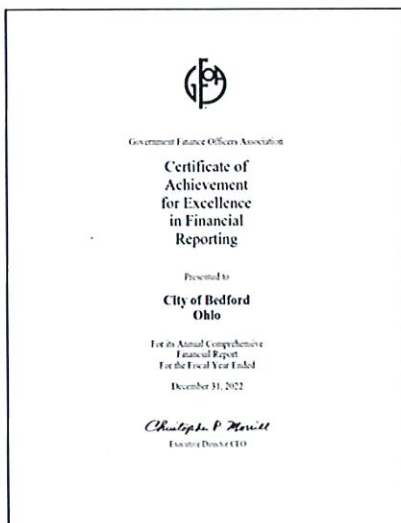
Annie has been with the city since 2002, starting part-time and was hired full-time as Receptionist in 2010. She joined the finance department as Administrative Assistant in June of 2022. She has a bachelor's degree in business with a concentration in marketing from Cleveland State.

Allison joined the city in April 2022 as Assistant Finance Director. Allison has over 30 years of local government experience in the City of Bedford Heights where she has held Finance Director and Assistant Finance Director positions. She more recently held the position of Fiscal Officer at the Twinsburg Libraries for 10 years and wanted to get back into local government.

In September 2022, Jennifer Howland became the city's Finance Director. Jennifer was previously hired by the City of Bedford in November 2017 as the Assistant Finance

Director. Prior to that, she served as Finance Director and Comptroller of two separate cities. She served as Comptroller for the City of Satellite Beach, Florida from July 2014 to May 2017 and she served as Finance Director of the Town of Melbourne Beach, Florida from October 2011 to July 2014.

Jennifer has 13 years of extensive knowledge in the finance profession in the areas of budgeting, financial analysis, financial presentations, account reconciliations, audit coordination, financial statement preparation, and policy and procedure development. She holds two master's degrees from the University of Phoenix in the professions of Business Administration and Accounting.



GFOA Certificate of Achievement in Financial Reporting

The Finance Department employees prepare transactions of financial accounting and payroll and are an integral part of the department's success in obtaining the Government Finance Officers Association (GFOA) of the United States and Canada's "Certificate of Achievement" for the City's Annual Comprehensive Financial Report.

The city has published Generally Accepted Accounting Procedures (GAAP) based audited annual financial reports called the Annual Comprehensive Financial Report (ACFR), since 1983. Since 1990, the city has annually received the "Certificate of Achievement in

Financial Reporting" award from the Government Finance Officers Association (GFOA) of the United States and Canada for this report.

The Certificate of Achievement is a prestigious national award-recognizing conformance with the highest standards for preparation of state and local government financial reports. To be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized Annual Comprehensive Financial Report (ACFR) whose contents conform to program standards. The ACFR must satisfy both GAAP and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only.

Successful preparation of a report of this scope depends upon the dedicated contribution of many employees. The sincere appreciation of those primarily responsible for its completion is extended to all contributors, but especially to those employees in the Finance Department and the employees of the Local Government Services (LGS) section of the Auditor of State. The city administration would like to extend its appreciation to the Mayor and City Council for their support and commitment to responsible fiscal reporting. The city will submit another Annual Comprehensive Financial Report for 2023 to try to obtain the award for the 34th consecutive year.

Income Tax Department

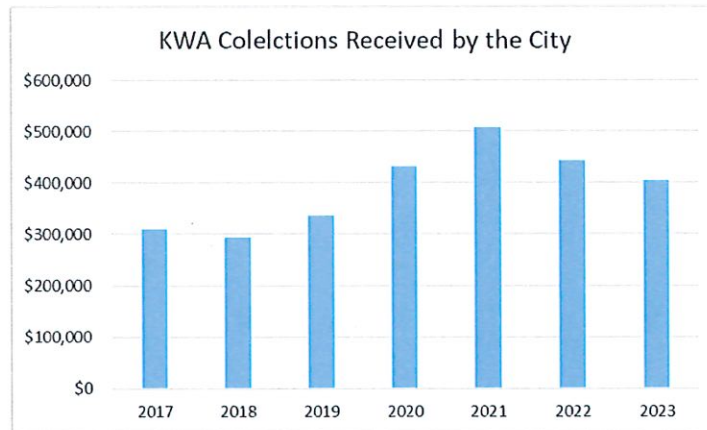
Income Tax Department employees:

- Jennifer Howland, Finance Director/ Tax Administrator
- Keith Laffin, Tax Collector

Keith Laffin has been with the city in the capacity of Tax Collector since 2001.

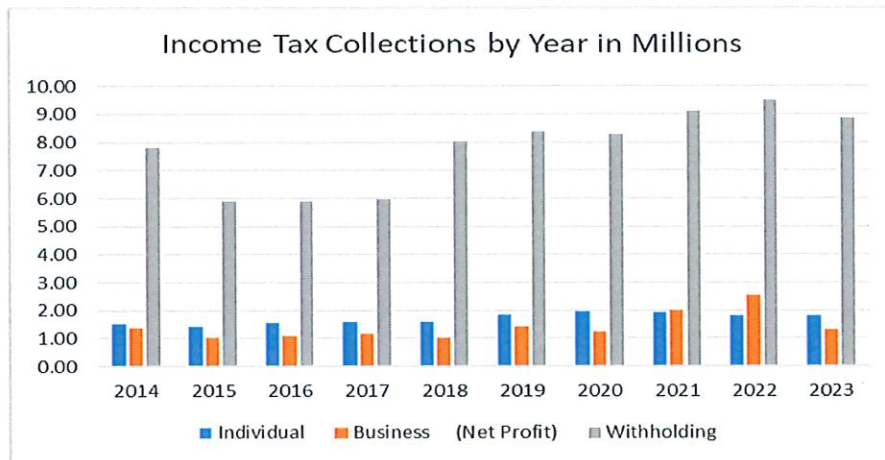
Highlights of the department include the following:

- The City outsourced its processing of tax filings and payments to Regional Income Tax Agency (RITA) effective February 1, 2023.
 - In December 2022, City Council decided to join the Regional Council of Governments (RCOG) known as RITA.
 - In 2023, the City collected less than budgeted only due to the timing of payments received from RITA.
- The city is retaining its internal delinquent collections function using Keith Laffin, Tax Collector and Keith D. Weiner & Associates Co, LPA (KWA).
 - The city continues its cooperative venture with KWA, who specialize in government tax collections. The collection firm has direct access to update limited information to efficiently file court cases and monitor their status.
 - In 2023, with only the collection firm's cases filed, the city collected a total of \$543,229. Since 2017 KWA has collected the following amounts by year (after collection fees and filing fees for the court):



- RITA and the tax department collected taxes from individuals who live in the city, net profit taxes from those business who do business in the city, and withholding tax payments from those individuals who work in the city.
 - On average, total collections from businesses in Bedford is nearly 84% of all collections.

- In 2023, the Income Tax Department collected \$11,971,797. Income Tax collections by type for the last ten years (in millions) is as follows:



- House Bill (HB) 5 and its senate bill version passed and became effective in tax year 2016 required the following:
 - Estimates to be paid at \$200 or more per year,
 - Late Filing Penalty of \$25 per month or part month late up to \$150,
 - Late Payment Penalty of 15% of the total tax liability,
 - Netting of form C and E against W-2 income is not allowed,
 - Net operating losses were allowed at only 50% started in tax year 2017 and will end in tax year 2022 after which 100% of the available and unexpired loss can be used.
- House Bill (HB) 33 and its senate bill version passed and became effecting for tax year 2023 required the following:
 - Starting with tax year 2023, the maximum late filing penalty is limited to \$25 with the first-time offense being waived automatically.
 - Provides an additional, automatic one-month extension for municipal income tax returns where a business entity has received a six-month federal extension.
 - Limits the circumstances under which municipal income tax inquiries or notices may be sent by a municipal income tax administrator to a taxpayer subject to a filing extension.
- In addition to these house bills, City Council continues to waive penalties and interest on estimates only starting in 2016 and thereafter.

Economic Condition and Outlook

Business Incentives and Economic Development

The City of Bedford allows tax incentives under four programs:

- The Enterprise Zone tax abatements (EZA), established in 1990
- The Community Reinvestment Area (CRA), established in 1997
- Job Creation and Retention Program
- Non-tax revenue Moving Expenses Program

The establishment of the Enterprise Zone and the Community Reinvestment areas gave the city the ability to maintain and expand business located in the city and created new jobs. Although the city established an Enterprise Zone, which included all land within the boundaries of the city, the EZA program has not been utilized in many years. The city also established a Community Reinvestment Area, which includes all land within the boundaries of the City of Bedford. At this time, only the CRA incentives and the Economic Development Job Creation and Retention Program affect public tax dollars, therefore these are the only programs disclosed in a footnote in the city's financial statements.

Council's goal regarding these incentives is to maintain Bedford's competitiveness as a site for creation or relocation of new businesses and the for the expansion of existing businesses. The goal is to create and retain jobs to increase income tax revenue and increase real estate values to increase property tax revenue. Offering incentives is a way to attract businesses to the city and keep good businesses from leaving the city. The economic effect of these incentives is immediate when increasing jobs increases municipal income tax revenue, however, for the most part, the positive economic effects from collection of real estate taxes will occur in the future.

CRA Abatements

The abatement application requires the business to declare its commitment of building improvements and/or job creation by improving an existing building or constructing a new building or buildings to accommodate the new manufacturing, professional or retail establishment personnel and equipment. A cost/benefit analysis is performed by the administration before deciding on the business's incentive request. The administration will then accept, amend, or deny the business request based upon minimum return on investment criteria.

After acceptance of the application, the city administration submits the application, via ordinance, to City Council for approval or denial. When an agreement requires the city to have a Bedford City School District (BCSD) tax sharing agreement under section 5709.82 of the Ohio Revised Code (ORC), the city will enter into an agreement with the BCSD.

The Cuyahoga County Appraisal Department will later assign taxable values to new or improved commercial property improvements. This increased valuation is used to establish the dollar amount valuation associated with the new construction and/or improvement. The increased valuation is then multiplied by the property tax rate to

determine the total tax due. The total tax due is then multiplied by the approved abatement percentage. The company will owe the percentage not abated. For the term of the abatement, the new tax due is calculated annually based on the property value and tax rate annually until the abatement ends. At that time, the city will receive the full amount of taxes due.

Job Creation and Retention Program

The specific grant amount paid to the company will be based upon the company's gross annual payroll and the amount of net withholding municipal income tax generated from new payroll. The amount granted will be up to one-quarter of the amount projected to be paid in municipal income taxes in the first year after the project is completed. The grant amount will also be based on a minimum of \$100,000 of new or increased payroll and the creation of five (5) new jobs. The amount of the grant will be determined and paid in accordance with Exhibit A (available upon request).

The dollar amount of the grant is calculated based on information provided to the city at the time of the grant request. Once the grant amount is determined, it will not be increased during the grant period. However, if the annual payroll decreases, the grant payments received by company shall be decreased proportionally. The grant is available for periods up to 10 years.

Monitoring of the incentives

Incentives are monitored by two groups, the Housing Council and the Tax Incentive Review Council (TIRC).

- Housing Council (Required by 5709 and 3735 ORC)
 - Seven members, four-year terms of which two are appointed by the Mayor, one is appointed by the Planning Commission, two are appointed by City Council, and two are appointed from the other members of the Housing Council
 - Their purpose is to look at the property conditions of the businesses or residential properties that have been offered EZA or CRA incentives.
 - Based upon the condition of the properties, they can recommend to the TIRC (see below) to continue, modify, or deny the incentives.
- Tax Incentive Review Council (TIRC) (required by 5709.85(A)(1) ORC)
 - Seven members, of which one is a legislative appointee, one is a County Auditor (Fiscal Officer) appointee, one is a member of the Board of Education, one is the Chief Financial Officer of the city, and two are members of the public appointed by the Chief Executive Officer, and, with concurrence of the legislative authority (City Council), at least four members must be residents of the city.
 - The TIRC reviews the State of Ohio CRA/EZA form Cs of each corresponding business incentive and votes to continue, request modification of the current agreement, decide that the business is non-compliant with their contractual requirements, or let the incentives expire.

- The TIRC presents its recommendations to the Bedford City Council at a public meeting, and by resolution, council can accept, modify, or reject the recommendations of the TIRC. City Council reserves the right to terminate abatements and incentives when businesses are not in compliance.

Benefits of Offering Business Incentives

The following is a 5-year chart depicting the real estate dollar amounts obtained to date and an estimate of future amounts to be received from all entities who currently receive business incentives. (Note: The City of Bedford' tax rate is 3.0%.)

CRA Agreements - Real Estate Taxes Received and Projected					
	2023	2024	2025	2026	2027
Retail Establishments	\$41,723	\$41,723	\$41,723	\$41,723	\$41,723
Manufacturing	\$214,989	\$214,989	\$214,989	\$214,989	\$214,989
Professional Buildings	\$5,587	\$5,587	\$5,587	\$5,587	\$5,587
Total	\$262,299	\$262,299	\$262,299	\$262,299	\$262,299

Additionally, jobs created by these entities equates to increased municipal income tax revenue. The increase in income tax and the number of jobs created and projected from all programs noted above are shown here.

CRA Job Creation and Retention Program and Moving Expenses					
Annual Municipal Taxes Collected Due to New Jobs					
	2023	2024	2025	2026	2027
Retail Establishments	\$968,396	\$992,606	\$1,017,421	\$1,042,856	\$1,068,928
Manufacturing	\$1,194,316	\$1,224,174	\$1,254,778	\$1,286,148	\$1,318,302
Professional Buildings	\$224,424	\$229,825	\$235,357	\$241,023	\$246,827
Total	\$2,387,136	\$2,446,605	\$2,507,557	\$2,570,028	\$2,634,056

Summary of Major CRA Abatements and Jobs Credits Incentives

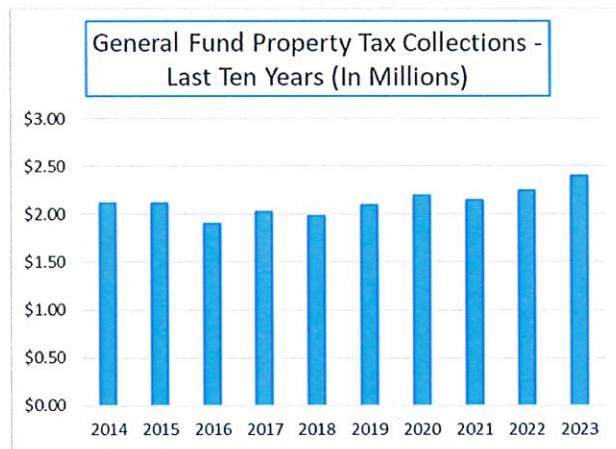
The city approved and monitors five CRA Abatement Incentives and 15 Jobs Credit Incentives, however, only three CRAs are active, and five businesses received Jobs Credit Incentives payments in 2023.

The major abatements and incentives include APEC Engineering, Bartlett LLC, Hikma, Xellia Pharmaceuticals, Penske Auto Group, Partners Auto Group of Bedford (Mazda), Data-Basics Inc, ARM Performance Group LLC (Volvo/ Acura), Lake Shore Electric and Cleveland Tank and Supply. More details are available in the finance office.

Financial Accomplishments and Information

- Pool house renovation – in 2023, the construction of a new pool house was completed. The new pool house replaced the current pool house which was built in the late 1960s.
 - \$150,000 of the cost came from the County's Community Development Block Program (CDBG) program.
 - \$45,950 to replace the roof will come from the County's Community Development Supplemental Grant (CDSG) program.
 - \$500,000 came from ARPA funds.
 - \$265,000 came from the capital improvements fund.
- Broadway roadway improvements – in 2023, the project began and was completed by Shelly Corporation.
 - In 2021 and 2022, the city engineer worked with the Ohio Department of Transportation (ODOT) to design the replacement of this major road.
 - In 2022, City Manager Mallis negotiated with ODOT to reduce the city's share of the cost down to 15% of the total ODOT approved costs.
 - In 2023, funds for this project came from various sources, such as the ARPA grant, Road program funds, and ODOT funds.
- Ennis and Harriman waterline – in 2022, City Council approved this projected to be completed by Fabrizi Trucking and Paving CO., Inc. from the water fund and it was completed in late 2023.
- Bedford Commons – Design was discussed at various community meetings and will be finalized in 2024 when it will be advertised for bid around April 2024
 - Cuyahoga County approved and sent \$700,000 from their ARPA funds to help fund this project to be started in a later year.
 - \$150,000 of the project cost will come from the County's Community Development Block Program (CDBG) program in 2023.
 - \$50,000 of the project cost will come from the County's Community Development Supplemental Grant (CDSG) program in 2023.
- In mid-2019, the State of Ohio increased gasoline excise taxes, which increased the city's portion of these funds. More road work was performed in 2021 and 2022 overall due to these funds. As mentioned above, Broadway Avenue roadway was improved from city limit to city limit using these funds along with other funding.
- In 2023, health insurance costs decreased by almost \$72,639 due to major claimants retiring or coming off COBRA coverage during year.
- The Southeast Area Law Enforcement (SEALE) narcotics program was awarded various grants in 2023 from the U.S. Department of Justice in the amount of \$1,145,180. This program achieved the following:
 - Used grant funding, matching funds, program income of confiscated funding, and Federal stimulus money to continue the program.
 - Assisted the police monetarily in their efforts to arrest those that sell or use illegal drugs.

- Led to various arrests and items have been confiscated including currency. The 2023 confiscated dollars were \$382,336 in the Unforfeited SEALE Drug Fund.
- The amount of Bedford Police Drug Law Enforcement Fund and the Police Law Enforcement Unforfeited confiscated funds combined was \$3,656 in 2023, \$0 in 2022, \$62,057 2021, and \$35,135.99 in 2020.
- SAFER Grant – The fire department applied for and received this grant in 2022 and were able to hire two new fire paramedics for their department. Reimbursement requests began in 2023.
- Organized Crime Drug Enforcement Task Forces (OCDETF) Grant – this grant allows the US Attorney General to combat transnational-organized-crime and to reduce the availability of illicit narcotics in the nation by using a prosecutor-led, multi-agency approach to enforcement. The police department received over \$21,093 for the efforts put forward under this program.
- The ambulance runs generated reimbursement revenue in the total amount of \$617,397 in 2023, \$538,686 in 2022, \$466,389 in 2021, and \$422,812 in 2020. The city pays a 7% administrative billing fee to Great Lakes Billing Company on an annual basis.
- Update the valuation of all assets owned by the city by placing a fair market value on all items for insurance purposes. This was accomplished through Industrial Appraisal Company.
- Cuyahoga County performed its six-year reappraisal of industry and residential property values in 2021. The three-year reappraisal was completed in 2023. Here are property tax collections from the last ten years:



Financial Policies

The mission of the city is to develop, maintain and implement financial accounting policies and procedures to protect and optimize the financial resources of the city. The city provides a sound accounting system for safeguarding the city's assets through the recording and reporting of financial transactions according to mandated laws and guidelines of Federal law, Ohio Revised Code, Generally Accepted Accounting Principles (GAAP), and the City of Bedford's Codified Ordinances. The finance department's main goals are to develop sound fiscal policies, provide solid fiscal management for the city, maintain reserves and fiscal integrity, and protect the assets of the citizens of Bedford.

Long-term Financial Planning

The city's engineer creates and updates an infrastructure capital plan, including water, wastewater, roads, storm sewers and traffic signal infrastructure. The Finance Department is in the process of creating a five-year capital improvement plan beyond the infrastructure capital plan created by the city's engineer.

Budgeting and Appropriations

The City of Bedford utilizes automated governmental accounting software developed and licensed by Software Solutions Incorporated (SSI) called Virtual Intelligence Portfolio Fusion (VIP Fusion). This software controls budgetary, accounting, payroll and capital assets. For utility billing, the city utilizes a software package called FundBalance, developed by Tyler Technologies.

The City of Bedford's accounting system is organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. These funds are segregated for the purposes of carrying out specific activities or attaining certain objectives in accordance with the special regulations, restrictions, or limitations. GAAP determines the type of funds used.

The annual budget serves as the foundation for the City of Bedford's financial planning and control. The level of budgetary control is at the department level. Additionally, the State of Ohio requires all appropriations to be budgeted on a basis of either "Personal Services" (gross payroll and fringes) or the budgeted category "other" expenditures within the department level. All non-fiduciary funds are budgeted annually.

The Finance Director is authorized to transfer appropriations between line items within the "Personal Services" category and line items within "Other" expenditure category within a department. Any increase in the total appropriation for a department or transfers between "Personal Services" category and an "Other" category within a department must be approved by City Council. The city had amendments to the original appropriations ordinance to account for new funds and increased grants received during 2023.

The city's financial system maintains budgetary control through its purchase order/encumbrance feature. The purchase order, required before making any

purchase, is reviewed for certification of the availability of funds, then the estimated expenditure is encumbered against the available appropriation. Encumbrances, which would exceed the available appropriation, are not approved, or recorded until City Council authorizes additional appropriations. Encumbrances do not lapse at year-end and are a reserve of fund equity, which is carried forward into the next year.

General Fund Balance Policy

The city has a formal General Fund unassigned balance and reserve policy to maintain a minimum of 15 percent of General Fund's appropriations. The reserve fund is set at \$5.8 million. Recognizing the city's reserves would dip below this figure in 2017 and 2018, city administration placed an income tax increase on the ballot to 3% rate with a corresponding increase in the tax credit of up to 2.25%. The reserves dropped down to just under \$4.4 million but was raised again to \$5.8 million in 2021.

The 2023 general fund reserve has remained at \$5.8 million with other current available general funds at \$4.0 million. The general fund balance represents a 53% fund balance compared to the General Fund operating expenditures. The \$5.8 million reserve balance is earmarked to cover any future negative changes. The city maintains a level of funding in line with the ratings assigned by Standard & Poor's Inc and Moody's Investor Services.

Debt Management Policy

The Debt Management policy is to be used in conjunction with the City of Bedford's Capital Improvement Plan (CIP) and the City's Master Plan. The purpose of this policy is to guide our city officials in the proper use of debt to fund capital projects.

The advantages of a debt policy are as follows:

- Enhances the quality of decisions by imposing order, discipline, and it promotes consistency and continuity in decision making.
- Rationalizes the decision-making process.
- Identifies objectives for staff to implement.
- Demonstrates a commitment to long-term financial planning objectives.
- Demonstrates to rating agencies, in reviewing credit quality, that city officials maintain sound financial management practices.

Debt Management Highlights

- The city's current outstanding debt is approximately \$10.2 million, with \$6.7 million being under the water and wastewater fund and the remaining under the debt fund.
- The city maintains a rating of A1 with Moody's Investor Services and AA- with Standard & Poor's, Inc.

Investment Policy

Cash management is a vital component in the City of Bedford's overall financial strategy. The primary objective of the city's investment activity is the preservation and the protection of investment principal. A prudent investment program is maintained to assure short-term and long-term investments.

In addition to the security of the investment, a major consideration is the timing of needed cash to pay city liabilities. Cash resources of all city funds are combined for maximum return and are invested in accordance with the Ohio Revised Code. The total investment income from governmental activities during 2023 was \$543,289. This shows the investment income over the last five years:



With inflation and the Federal Reserve raising interest rates along with our investment practices, we saw investment income more than double in 2023.

The city has updated its Investment Policy to refer to and incorporate Ohio Law (See the notes to the financial statements for risk analysis and details of investments.)

Independent Financial Audit

In accordance with Ohio law an annual independent financial audit is required to be performed on all financial operations of the city. These audits are conducted by either the Auditor of the State of Ohio or, if the Auditor permits, an independent public accounting firm. The independent public accounting firm, Julian and Grube Inc., performed these services for 2022 and an unqualified opinion is presented in the financial section. In 2022, the city entered into a five-year extension of these services with Julian and Grube. They will be performing the City's audit for 2023.

Goals For 2024

The following are goals that have been set for the Finance and Income Tax Departments for the year 2024:

- Create and maintain a comprehensive capital improvement plan.
- Continue to emphasize education for staff to keep them up to date on financial reporting requirements and laws.
- Improve communication with departments through professional communications, staff meetings, and email.
- Update finance policies and procedures:
 - Credit card use policy
 - Family Medical Leave Act (FMLA) procedures
 - Workers' compensation procedures
 - information Technology policies
- Information Technology (IT):
 - Cyber protection education and training
 - Make updates as needed for cyber insurance
 - Increased communication with Simplex-IT to help with response time and timely and effective resolutions to IT issues
- Reduce the use of paper by saving certain reports instead of printing them.
- Implement electronic payment options to pay vendors, such as ACH payments and credit card payments.
- Create a budget manual to communicate the budget process more effectively.
- The tax department will continue to issue subpoenas, summons and court cases in the year 2024 using Keith D. Weiner & Associates Co., LPA, in an effort to collect on delinquent accounts.

BEDFORD MUNICIPAL COURT

165 Center Road
Bedford, Oh 44146
(440) 232-3420 FAX (440) 232-2510

NICHOLAS A. PAPA
Presiding Judge

MICHELLE L. PARIS
Judge

THOMAS E. DAY, JR.
Clerk of Court

To the Bedford City Council Members, Cuyahoga County Executive, Office of the County Council, and the Mayors, Trustees, City Council Members, Police Chiefs of the Cities of Bedford, Bedford Heights, Bentleyville, Chagrin Falls, Chagrin Falls Township, Glenwillow, Highland Hills, Moreland Hills, North Randall, Oakwood, Orange, Solon, Warrensville Heights, Woodmere, and the Cleveland Metropolitan Parks and the Post Commanders of the Ohio State Patrol:

Greetings:

Pursuant to the requirements of Section 1901.14(A)(4) of the Revised Code of Ohio, submitted herein is the Annual Report of the Bedford Municipal Court for the year ending December 31, 2023.

2023 marked the twenty-fourth and final year of Judge Brian J. Melling's service as a Judge of the Bedford Municipal Court and the completion of his fourteenth and final year as Presiding Judge. The contents of this report are based upon data assembled and tabulated by Thomas E. Day, Jr., Clerk of Court/Court Administrator with the assistance of the Court Administrative Staff.

The Court's jurisdiction serves the cities/villages of: Bedford, Bedford Heights, Bentleyville, Chagrin Falls, Chagrin Falls Township, Cleveland Metropolitan Parks, Glenwillow, Highland Hills, Moreland Hills, North Randall, Oakwood, Orange, Solon, Warrensville Heights and Woodmere. Bedford Municipal Court is comprised of two elected Judges and the Court's support staff.

In 2023, under the direction of Judge Brian J. Melling, the Court resumed standard operations, removing all restrictions imposed due to the Covid-19 pandemic. Although Covid-19 restrictions have been removed, the Court has continued to use the technological advances implemented during the pandemic to increase court efficiency and access. During 2023, the Court's criminal/traffic and civil case filings increased approximately 10% over 2022 levels. The Court's staff continued their diligent work in processing the increased caseload. Finally, in January 2023, the Court began to use the Ohio Attorney General's Office to collect delinquent criminal and traffic fines and costs owed to the Court. In 2023, the Court collected in excess of \$90,000.00 in delinquent fines and costs through the Attorney General's Office.

SERVING: BEDFORD * BEDFORD HEIGHTS * BENTLEYVILLE * CHAGRIN FALLS* CHAGRIN FALLS
TWP * GLENWILLOW * HIGHLAND HILLS * MORELAND HILLS * NORTH RANDALL * OAKWOOD *
ORANGE * SOLON * WARRENSVILLE HEIGHTS * WOODMERE

As I begin my service as judge of the Bedford Municipal Court, I want to thank Judge Michelle L. Paris for her assistance and guidance, and her continued dedication to provide justice to all who come before the Court. I want to further thank Judge Paris for her confidence in electing me to serve as presiding judge of the court. I also want to thank my predecessor, Judge Brian J. Melling. Prior to beginning my service as an elected judge in January, 2024, I had the privilege of serving the Bedford Municipal Court as an acting judge and magistrate for seventeen years of Judge Melling's tenure. During my service as judge and presiding judge, the Court will continue to promote the vision of a municipal court that provides fair and prompt hearings and dispenses justice with understanding and compassion.

In 2023, the security access system for the Court and the entire municipal complex was replaced. To limit the amount of downtime, the upgrade of the original security system for personnel access was a phased implementation over several weeks. The new system allows for remote maintenance by security officers within each department of the municipal complex which improves response time for necessary changes due to personnel fluctuations. This enhanced system allows greater control over the access granted to individual users and guests.

The Bedford Municipal Court's Domestic Violence Liaison continues to play an essential role in assisting victims of violent crime. The number of domestic violence charges and other related offenses of violence in 2023 increased by over 5 percent. This year, the Court heard cases involving strangulation, which Ohio law expanded in 2023 to include as a felony crime of violence. The Court was able to continue with the Domestic Violence Victim Program with the assistance of the Violence Against Women's Act (VAWA) grant in the amount of \$34,673.01. The grant allows the Court's domestic violence program to offer vital services to as many victims of domestic related crimes as possible. Some of those important services are informing victims of their rights under Marsy's Law, assisting with a basic understanding of the Court process, supplying victims with safety plans for their immediate and long-term future, informing victims of other community outreach programs in the area, and building an overall genuine rapport with victims that come into contact with the justice system in Bedford. While the case is pending, the liaison also acts as a connecting link between the victim, the Court, and the prosecutors. The current Domestic Violence Liaison is Clarissa Greer. She is continuing to build the program and more importantly, empower all victims of domestic violence with every interaction they have with the system.

The Probation Department continues its mission to rehabilitate offenders and make our communities safer. The Probation Department continues to link offenders with treatment, along with other essential services that will make a positive impact on offenders' lives. In November 2023, the Probation Department welcomed Probation Clerk Angelia Murray, who has proven to be a great asset to the Department. In December 2023, Interim Chief Probation Officer Mollee Jarvis was sworn into her new position. Also, in December 2023, Chief Probation Officer Ryan Frejofsky resigned from his position and accepted an offer with the City of Bedford Police Department. Ryan will be missed by all, but is wished the best in his future law enforcement endeavors!

The Bedford Municipal Court Bailiff Department, under the supervision of Chief Bailiff John Pfaff, is tasked with providing security to the Court. There were a few changes in the department. Two of our Deputy Bailiffs, Barry Hennig and Ed Smith, left to take full-time positions at a local police department. Good luck to them and their families, and stay safe! A new full-time Deputy Bailiff, Stacey Baon, was hired to replace Barry and Barry remains a part-time Deputy Bailiff. We had a small upgrade to the courtroom's audio recorders. The Court took delivery of a new Mazda to replace an older Chevy that was traded in. Our road Bailiff, Dave Dickson, was busy delivering numerous subpoenas and other court documents, along with hand delivering 2,052 eviction notices and completing 104 move outs.

In closing, I wish to extend grateful appreciation and a thank you to the Mayors, Law Departments, Police Chiefs, Officers and Staff of the fourteen communities that make up the Bedford Municipal Court's jurisdiction. I want to thank City of Bedford Mayor Stan Koci, City Manager Mike Mallis, the department heads, Bedford City Council and staff of the City of Bedford who have provided us with the support needed to continue to serve the public in the manner entrusted to this Court. I look forward to working with all of you.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Nicholas A. Papa', written in a cursive style.

Nicholas A. Papa
Presiding /Administrative Judge

Bedford Municipal Court Judicial & Administrative Staff

Melling, Brian J.**	Presiding/Administrative Judge
Paris, Michelle L.	Judge
Papa, Nicholas A.***	Acting Judge/Magistrate
Day, Jr., Thomas E.	Clerk of Courts/Court Administrator
Downey, Brian P.	Chief Magistrate
Dean, Jeffrey L.	Acting Judge
Papa, Nicholas A.	Acting Judge/Magistrate
Glickman, Robert T.	Acting Judge/Magistrate
Greenberg, Barbara	Magistrate
Howard, Randolph	Magistrate
Pfundstein, Joseph A.	Magistrate/Staff Attorney
Pidala, Sherry A.	Magistrate
Ruffa, Vince	Magistrate
Leonhardt, Leanne	Deputy Court Administrator
Dulaney, Bobbie	IT Administrator

** Retired at end of term 12/31/2023

***Judge Elect Commencing 1/1/2024

Bedford Municipal Court Clerk's Office Staff

Mackenzie, Barbara	Judicial Assistant/Deputy Clerk
Bailey, Antrina	Deputy Clerk
Baumgartner, Janet	Deputy Clerk (Part-Time)
Bellanco, Bretttny	Deputy Clerk
Borzy, Linda	Deputy Clerk
Carter, Priscilla	Deputy Clerk
Coffaro, Aurora	Deputy Clerk
DeCaprio, Diane*	Deputy Clerk (Part-Time)
Dickson, Hannah	Deputy Clerk (Part-Time)
Gresham, Karen	Deputy Clerk
Haase, Marcie	Deputy Clerk
King, Barbara	Deputy Clerk
Mackenzie, Lawanza	Deputy Clerk/File Clerk (Part-Time)
Perl, Lisa	Deputy Clerk (Part-Time)
Piskor, Jenel	Deputy Clerk
Prusha, Kari	Deputy Clerk
Sicurezza, Jessica	Deputy Clerk (Part-Time)
Smith, Tammy	Deputy Clerk (Part-Time)
Tripp, LaToya	Deputy Clerk/Bookkeeper

* Resigned ** Retired

Bedford Municipal Court Probation Department Staff

Frejofsky, Ryan*	Chief Probation Officer
Jarvis, Mollee	Interim Chief Probation Officer
Williams, Albert C.	Diversion Officer (Part-Time)
Murray, Angelia	Probation Clerk (Part-Time)

Bedford Municipal Court Domestic Violence Liaison

Greer, Clarissa	Domestic Violence Liaison
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Bedford Municipal Court Bailiff Department Staff

Pfaff, John	Chief Bailiff
Baon, Stacey	Deputy Bailiff
DeFabio, Jamey	Deputy Bailiff (Part-Time)
Dickson, David	Deputy Bailiff
Harvey, Bryce	Deputy Bailiff (Part-Time)
Hennig, Barry	Deputy Bailiff (Part-Time)
Klubnik, Shawn	Deputy Bailiff (Part-Time)
Pinto, Joseph	Deputy Bailiff (Part-Time)
Fischer, Jason	Deputy Bailiff (Part-Time)
Kozar, Brian	Deputy Bailiff
Masetta, Audra	Deputy Bailiff (Part-Time)
Smith, Edward*	Deputy Bailiff (Part-Time)

* Resigned ** Retired

HISTORY OF THE BEDFORD MUNICIPAL COURT

The Ohio Legislature established the Bedford Municipal Police Court, commencing January 1, 1932, at the same time as the City began to operate under the City Manager form of government. (At that time, similar municipal police courts were in existence in East Cleveland and Cleveland Heights).

Ralph W. Bell was elected as the first Judge of the Court, and by subsequent re-elections, for four-year terms, served from January 1, 1932 until September 1943. In September 1943, Judge Bell resigned to enter service in the Army of the United States.

L.R. Landfear was appointed by the Governor of Ohio in October 1943 to fill the un-expired term, and was elected in November 1943 to a full term, commencing January 1, 1944.

Upon the return of Ralph W. Bell from overseas duty in 1946, Judge Landfear resigned and Governor Tom Herbert appointed Ralph W. Bell in December 1946. Judge Bell served until December 1957.

The legislature created a new Bedford Municipal Court, having both criminal and civil jurisdiction, effective as of January 1958, and the Police Court was abolished.

Because of the increased jurisdiction over territory and subject matter of the Court, the position of Judge became one requiring the full-time attendance of the occupant. Desiring to continue his private practice of law, Judge Bell decided not to seek election again.

Vincent Arnold was elected and served for a six-year term from January 1, 1958, until December 31, 1963.

Judge Joseph A. Zingales was elected in November 1963 to his first full six-year term commencing January 1, 1964. He was subsequently re-elected to an additional five six-year terms and served the Bedford Municipal Court as Presiding Judge for a total of thirty-six years. Due to age limitations imposed by the State legislature, Judge Joseph A. Zingales was required to retire as of December 31, 1999. Judge Zingales passed away on June 22, 2010.

Because of the increased volume of work, the Chief Justice of Ohio's Supreme Court, C. William O'Neil created a second temporary Judgeship in the Bedford Municipal Court effective March 1, 1974. City of Bedford Mayor Rodney H. Reed was appointed by the Chief Justice to fill that role. Effective August 19, 1975, the State legislature formally created a permanent second Judgeship and on November 4, 1975, Rodney H. Reed was elected to a four-year term commencing on January 1, 1976. He was subsequently re-elected to three six-year terms until his untimely death on February 17, 1992.

On May 18, 1992, Governor George Voinovich appointed Peter J. Junkin to fill the vacancy created by the death of Judge Reed. On November 2, 1993 the voters of the district elected Judge Junkin to fill the balance of Judge Reed's un-expired term and was subsequently re-elected to two additional six-year terms. Judge Junkin was raised in the jurisdiction and is a graduate of Bedford High School served as Magistrate and Acting Judge of the Court from 1982 through 1992. Judge Junkin served as Presiding Judge of the Court from January 1, 2000 until leaving office on December 31, 2009.

Judge Brian J. Melling, a former Law Director for the City of Bedford, was elected to his first six-year term in November 1999, which commenced on January 1, 2000. Judge Melling was raised in the jurisdiction and is a graduate of Bedford High School. He also had prior service as an Acting Judge of the Court from 1992 through 1999. Judge Melling was subsequently re-elected three additional terms. His current six-year term began January 1, 2018. Judge Melling began serving as Presiding Judge of the Court on January 1, 2010. Due to mandatory age restrictions imposed by the state legislature, Judge Melling was required to retire as of December 31, 2023.

In April 2003, the Bedford Municipal Court left it's location at 65 Columbus Road and relocated to the new complex at 165 Center Road, Bedford, Ohio. The new courthouse, part of the Bedford Municipal Complex, was built in accordance with the standards suggested by the Supreme Court of Ohio. The construction met both the immediate and foreseeable space needs for the Court.

Elected in November 2009 by the voters of the fourteen communities comprising the Bedford Municipal Court, Judge Harry J. Jacob III took office on January 1, 2010. Judge Jacob had been in private practice for over 28 years, as well as serving on the Solon Civil Service Commission for over 20 years. He retired from his position as Judge on October 8, 2014.

On March 23, 2015, Governor John Kasich appointed Jeffrey L. Dean to fill the vacancy created by the retirement of Judge Jacob to fill the balance of the term ending December 31, 2015. Judge Dean is a Vietnam Era Veteran of the United States Marine Corps. After entering into private practice in 1980, Judge Dean served in the Ohio House of Representatives in the 114th General Assembly. He was also appointed by Governor Taft to

the State Board of Education of Ohio in 2000. Dean served as Executive Director and General Counsel for an international engineering society and its education foundation based in Solon from 1988 until 2012. Judge Dean elected not to run for a full term commencing January 1, 2016 and retired from the bench on December 31, 2015.

Judge Michelle L. Paris was elected on November 3, 2015 to her first six-year term commencing January 1, 2016. After a few years in private practice, Judge Paris, a resident of Moreland Hills, was appointed as Magistrate in Cleveland Municipal Court in 1988 and served with distinction as Magistrate and Chief Magistrate for over twenty (20) years. Judge Paris was also an adjunct professor at Cleveland-Marshall College of Law and Case Western Reserve School of Law and has been a regular presenter for the Ohio Judicial College. Judge Paris was subsequently re-elected to her second six-year term commencing January 1, 2022.

Judge Nicholas A. Papa, a former municipal law director and prosecutor, was elected in November, 2023. Raised in the neighboring city of Maple Heights, Judge Papa has over thirty (30) years' experience as a practicing trial attorney, as well as serving as general counsel for a local corporation. Prior to being elected, Judge Papa served as an Acting Judge of the Court (2005-2023) and part-time magistrate (2010-2023). Judge Papa was also an Adjunct Professor at Notre Dame College, Ursuline College and Cuyahoga Community College, teaching law courses in the Paralegal and Legal Studies programs. In January, 2024, Judge Papa, a Solon resident, was elected Presiding Judge of the Court.

THE BEDFORD MUNICIPAL COURT

Judge Nicholas A. Papa, Judge Michelle L. Paris, Clerk of Court Thomas E. Day, Jr., and on behalf of Judge Brian J. Melling, we would like to recognize members of the Bedford Municipal Court Jurisdiction. It has been our pleasure to work with you in a spirit of cooperation and look forward to our continued work together.

City of Bedford

Mayor Stan Koci
City Manager Mike Mallis
Prosecutor John Montello
Police Chief Marty Stemple

City of Bedford Heights

Mayor Fletcher Berger**
Prosecutor Marlene Ridenour
Police Chief Michael Marotta

Village of Bentleyville

Mayor Leonard Spremulli**
Prosecutor Charles Nemer
Police Chief Gabriel Barone, Jr.

Village of Chagrin Falls

Mayor William Tomko
Prosecutor Thomas Hanculak
Police Chief Amber Dacek

Chagrin Falls Township

Service provided by the
Village of Chagrin Falls

Cleveland Metropolitan Parks

Prosecutor Marisa Marniella
Police Chief Kelly Stillman

Village of Glenwillow

Mayor Mark Cegelka
Prosecutor Ross Cirincione
Police Chief Greg Curtin

Village of Highland Hills

Mayor Michael Booker
Prosecutor Thomas O'Donnell
Police Chief Charles Golston

Village of Moreland Hills

Mayor Ethan Spencer
Mayor Daniel Fritz †
Prosecutor Santo Incorvaia
Police Chief Kevin Wyant

Village of North Randall

Mayor David Smith
Prosecutor Leonard Spremulli
Acting Police Chief Antonio Stitt

Village of Oakwood

Mayor Gary Gottschalk
Prosecutor Ross Cirincione
Police Chief Mark Garratt

Village of Orange

Mayor Kathy Urdang Mulcahy**
Prosecutor Blair Melling
Police Chief Chris Kostura

City of Solon

Mayor Edward Kraus
Prosecutor Lon Stolarsky
Police Chief Richard Tonelli

City of Warrensville Heights

Mayor Bradley Sellers
Prosecutor Marlene Ridenour
Police Chief Wesley Haynes

Village of Woodmere

Mayor Benjamin Holbert III
Prosecutor Lon Stolarsky
Police Chief Sheila Mason

** Retired at end of term 12/31/2023

† Deceased

CIVIL AND SMALL CLAIMS DIVISION

Number of Cases Filed in 2023

Complaints	3,724
Forcible Entry & Detainer	2,159
Replevin	6
Cognovit Note	0
Transfer of Judgment	0
Limited Driving Privileges	55
Small Claims	771
Total:	6,715

Partial Breakdown of Other Filings:

Application for Default	1,433
Bankruptcy	264
Execution of Levy	2
Attachment in Aid of Execution	2,970
Exam Before Judge	50
Writ of Execution	5
Writ of Restitution	1,044
Certificate of Judgment for Lien	607
Certificate of Judgment for Transfer	2
Motions/Miscellaneous Filings	5,251
Amended Complaints	55
Counterclaims	17
Cross-Complaints/Third Party Complaints	2
Request for Alias Service	3,073
Satisfaction/Release of Garnishment	648
Total:	15,423

Breakdown of Small Claim Cases

Cases Pending as of 12/31/2022	292
Cases Filed in 2023	771
Cases Re-Activated in 2023	22
Cases Transferred to Civil Docket in 2023	6
Cases Disposed of in 2023	863
Cases Pending as of 12/31/2023	228

Breakdown of Civil Cases Filed by Municipalities:

Bedford	1,493
Bedford Heights	1,170
Bentleyville	3
Chagrin Falls	78
Glenwillow	11
Highland Hills	20
Moreland Hills	21
North Randall	116
Oakwood	118
Orange Village	25
Solon	342
Warrensville Heights	1,031
Woodmere	89
Other	1,427
Chagrin Township	0

CIVIL AND SMALL CLAIMS DIVISION - Continued

Matters Heard in 2023

Dismissed	2,378
Judgment for Plaintiff	68
Judgment for Defendant	8
Settled and Dismissed	12
Satisfied	912
Forcible Entry & Detainer	1,008
Limited Driving Privileges	23
Bankruptcy	249
Replevin	5
Cognovit Note	0
Default	1,266
Certified to Common Pleas	5
Motions	7,574
Citations to Show Cause	108
Purged of Contempt	0
Stipulation for Leave to Plead	0
Jury Trials Held	1
Wedding Performed	78

CIVIL AND SMALL CLAIMS DIVISION - Continued

Receipts: Civil and Small Claims

Clerk and Bailiff Fees (Court Costs)	\$	919,628.79
State Reparation		139,392.79
Deposit for Jury		3,900.00
Appraisers		240.00
Security for Costs		44,590.29
Judgments		3,231,798.33
Miscellaneous		30,804.08
Clerk of Court Computer Fund		17,505.00
Court Computer Fund		5,837.00
Legal Resource Fund		5,833.00
Special Program Fund		35,016.00
Total Receipts	\$	<u>4,434,545.28</u>

Disbursements: Civil and Small Claims

City of Bedford - Clerk and Bailiff	\$	918,314.54
State Reparation		139,386.79
Refunds, Transfers, Court of Appeals, Security		423,386.70
Judgments		3,137,802.73
Appraisers		80.00
Legal Resource Fund		5,833.00
Clerk of Court Computer Fund		17,505.00
Court Computer Fund		5,837.00
Special Programs Fund		35,016.00
Unclaimed Funds		7,825.92
Total Disbursements	\$	<u>4,690,987.68</u>

Receipts: Landlord-Tenant

Rent Deposits	\$	73,162.81
Total Receipts	\$	<u>73,162.81</u>

Disbursements: Landlord-Tenant

City of Bedford - Costs	\$	731.63
Landlord-Tenant		30,775.14
Total Disbursements	\$	<u>31,506.77</u>

CIVIL AND SMALL CLAIMS DIVISION - Continued

TRUSTEESHIP DIVISION

Pending as of 12/31/2022	1
Accounts Filed in 2023	2
Bankruptcy	0
Terminated for Non-Payment	0
Terminated at Trustee's Request	0
Accounts Paid in Full	0
Pending as of 12/31/2023	3

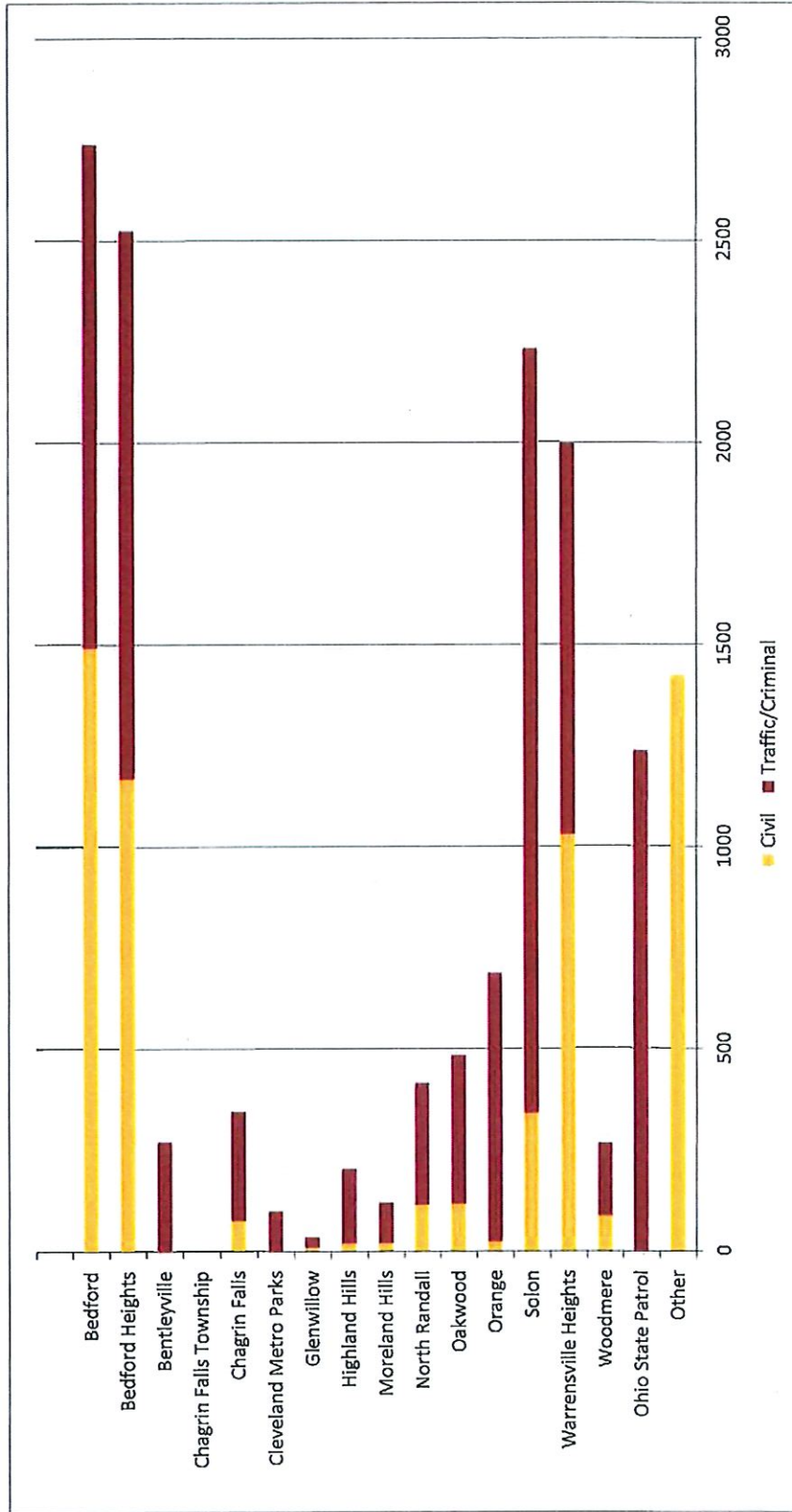
Receipts:

Debtor Filing Fees	\$ 1,971.76
Filing Fees	20.00
Total Receipts	\$ 1,991.76

Disbursements:

City of Bedford - Clerk and Bailiff	\$ 95.93
Credit Payments	1,895.83
Refunds	0.00
Total Disbursements	\$ 1,991.76

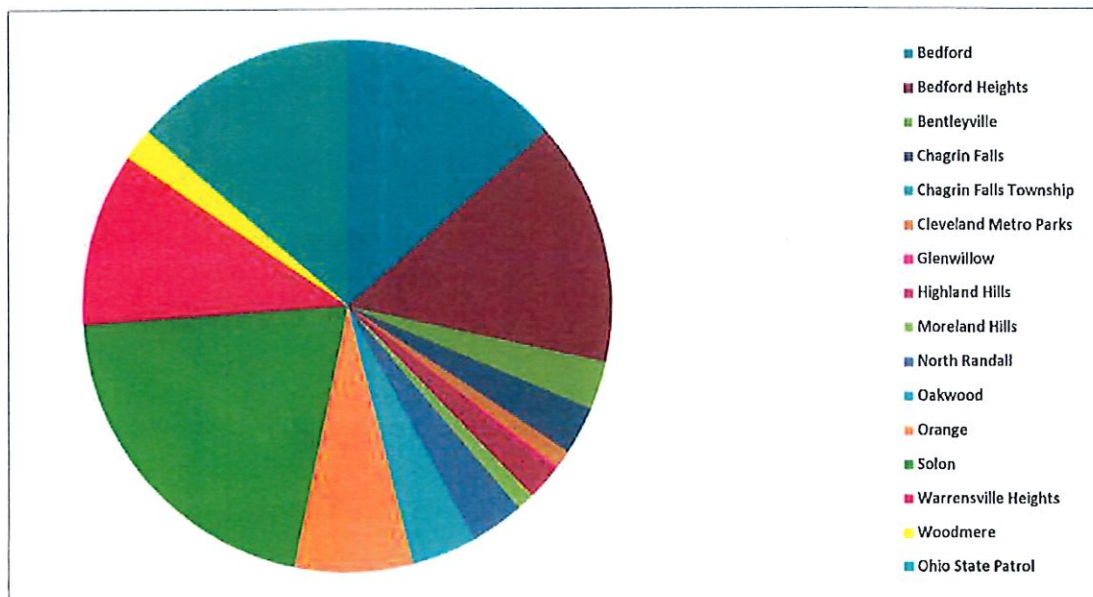
BEDFORD MUNICIPAL COURT NEW CASE FILINGS FOR YEAR 2023 BY MUNICIPALITY



TRAFFIC / CRIMINAL DIVISION - Continued

Total Traffic / Criminal New Case Filings By Municipality

	Criminal - CRA Felonies	Criminal - CRB Misdemeanors	Traffic - TRC OVI/BAC	Traffic TRD	Total Traffic/Criminal Cases
Bedford	61	207	29	949	1,246
Bedford Heights	46	181	36	1,092	1,355
Bentleyville	1	5	9	253	268
Chagrin Falls	5	28	8	228	269
Chagrin Falls Township	0	0	0	0	0
Cleveland Metro Parks	0	13	0	88	101
Glenwillow	1	4	2	18	25
Highland Hills	2	19	4	159	184
Moreland Hills	3	18	8	71	100
North Randall	18	105	12	165	300
Oakwood	30	86	29	222	367
Orange	30	75	34	524	663
Solon	140	334	101	1,315	1,890
Warrensville Heights	80	387	19	481	967
Woodmere	16	35	5	122	178
Ohio State Patrol	1	3	7	1,228	1,239
Liquor Board / ODNR	0	0	0	0	0
Other	0	0	0	0	0
Total By Case Type	434	1,500	303	6,915	9,152



TRAFFIC/CRIMINAL DIVISION - Continued

Domestic Violence

Bedford	15
Bedford Heights	37
Bentleyville	0
Chagrin Falls	0
Chagrin Falls Township	0
Cleveland Metropolitan Parks	0
Glenwillow	0
Highland Hills	3
Moreland Hills	2
North Randall	6
Oakwood	6
Orange	3
Solon	35
Warrensville Heights	48
Woodmere	10
Total	165

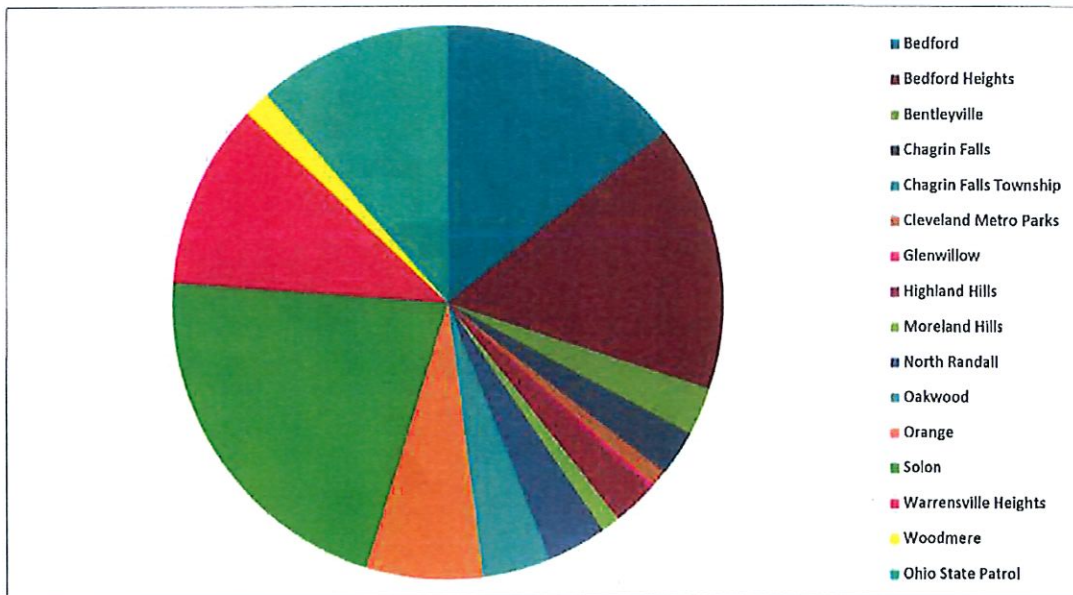
Other Offenses of Violence

Violation of Protection Order	42
Assault	88
Felonious Assault	32
Aggravated Assault	3
Strangulation	8
Gross Sexual Imposition	1
Sexual Imposition/Offensive Conduct	6
Sexual Battery	0
Rape	6
Voyeurism	0
Menacing	13
Menacing by Stalking	7
Aggravated Menacing	59
Aggravated Riot	4
Telephone Harassment	3
Abduction	2
Burglary	17
Aggravated Burglary	5
Robbery	9
Aggravated Robbery	3
Kidnapping	4
Murder	4
Aggravated Murder	4
Attempted Aggravated Murder/Attempted Murder	2
Involuntary Manslaughter	0
Gross Patient Neglect	2

TRAFFIC / CRIMINAL DIVISION - Continued

Total Traffic / Criminal Cases Disposed By Municipality

	Criminal - CRA Felonies	Criminal - CRB Misdemeanors	Traffic - TRC OVI/BAC	Traffic TRD	Total Traffic/Criminal Cases
Bedford	67	246	38	1,147	1,498
Bedford Heights	45	209	38	1,318	1,610
Bentleyville	1	7	11	272	291
Chagrin Falls	7	31	12	227	277
Chagrin Falls Township	0	0	0	0	0
Cleveland Metro Parks	0	13	0	88	101
Glenwillow	1	4	1	17	23
Highland Hills	2	36	19	208	265
Moreland Hills	3	21	8	78	110
North Randall	20	137	12	194	363
Oakwood	36	109	39	232	416
Orange	33	103	24	549	709
Solon	147	422	131	1,513	2,213
Warrensville Heights	87	433	25	577	1,122
Woodmere	13	25	8	111	157
Ohio State Patrol	1	5	13	1,160	1,179
Liquor Board / ODNR	0	0	0	0	0
Other	0	0	0	0	0
Total By Case Type	463	1,801	379	7,691	10,334



TRAFFIC/CRIMINAL DIVISION

Probation Department

Active Probation	573
Inactive Probation	125
Diversion Ordered	59

Matters Heard or Disposed of in 2023

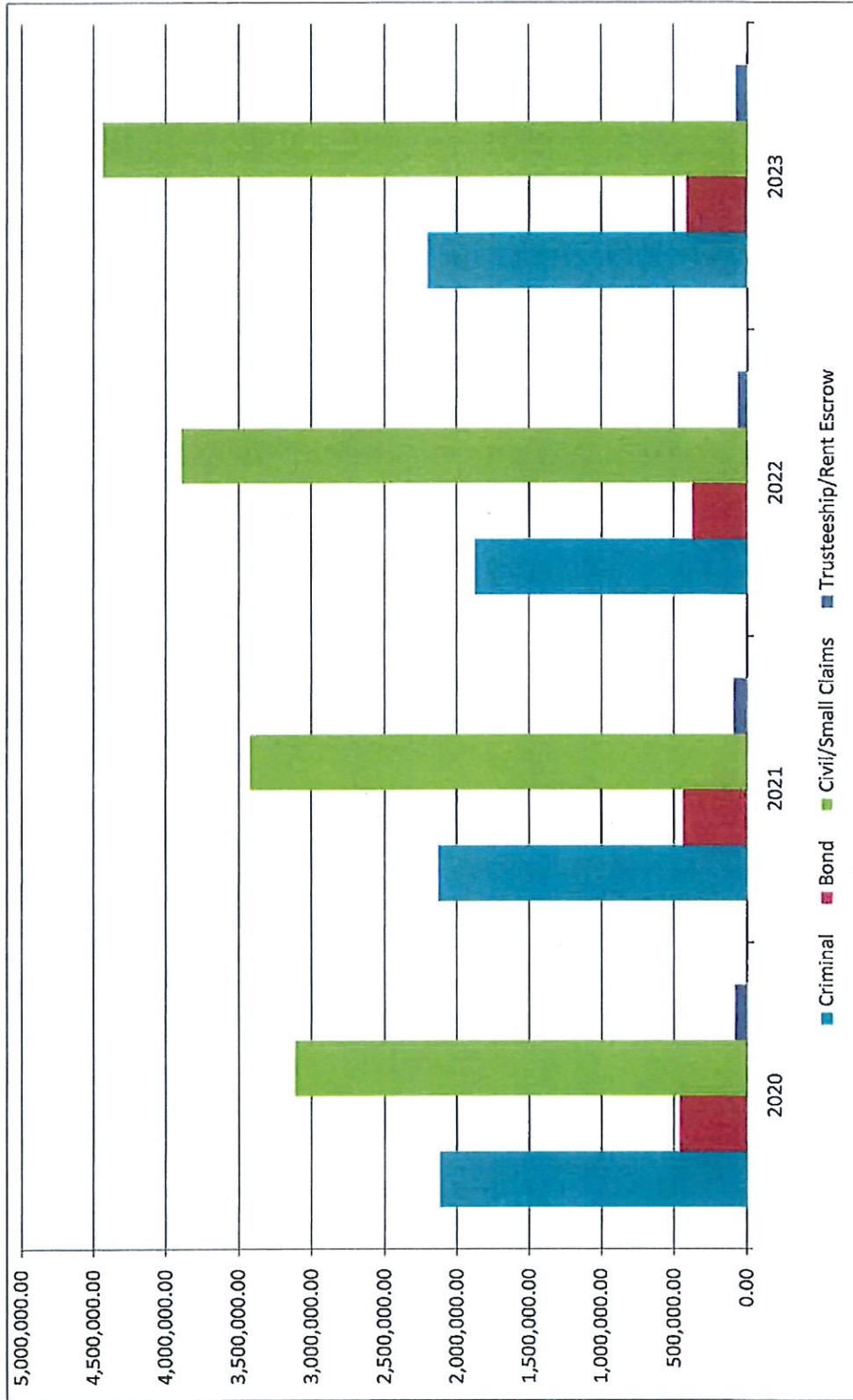
State & Municipal Traffic	8,070
State and Municipal Misdemeanors	1,801
Felony - Bind Overs	300
Felony - Dismissed / Indicted Dismissed	157
Misdemeanor - Bind Overs	112
Jury Trials held	0
Extraditions	0
Criminal Rule 4E	2
Traffic/Criminal Cases Paid by Waiver	2,880
5-Day Hearings	1,274
Citation to Show Cause	0
Cases Disposed as N/A or Fugitive	1,510
Search Warrants	71
Sealing of Records	311
Cases Re-opened	1,879
License Forfeitures Issued	837
Registration Blocks	1,785
Warrants Issued	2,431
Warrant Blocks Issued	2,390
Capias Hearings	637
Capias Show Cause Hearings	152
Indigency Affidavits Counsel Assigned	1,957
Driving Permits	327
Motions for Continuance	2,586
Vehicles Booted	19

TRAFFIC/CRIMINAL DIVISION - Continued

Receipts:

Fines, Forfeitures & Expungements	\$	874,941.70
Costs		641,692.63
Restitution/Refund		82,389.77
Capital Recovery Collections Fees		0.00
Robert Schuerger Collection Fees		982.88
Credit Card Processing		30,971.29
Payment Plan Program		0.00
Probation Department		6,216.31
Diversion Program		25,477.25
Witness and Jury Fees		492.56
Victims of Crime		58,425.72
Steno Fees		15.00
Court/Clerk Computer Fund		99,928.50
Special Projects Fund		69,639.49
Indigent Interlock/Scram Monitoring		3,383.00
Police Education Fund		385.00
Legal Resource Fund		19,672.63
OMVI Indigent Defense Fund		23,830.50
Public Defenders		22,770.50
REDSS/Crime Stoppers		31,197.71
License Forfeiture Fees		0.00
Sealing of Record		3,330.00
Drug Law Enforcement Fund		20,604.66
Indigent Defense Support Fund		183,607.40
Habitual Offender Registry		15.00
Total Receipts	\$	2,199,969.50

Bedford Municipal Court Prior Years Revenue Comparison



TRAFFIC/CRIMINAL DIVISION - Continued

Disbursements:

Fines, Forfeitures and Expungements
by Municipality:

City of Bedford	\$	117,270.69
City of Bedford Heights		113,498.79
Village of Bentleyville		28,604.00
Village of Chagrin Falls		28,429.00
Cleveland Metropolitan Parks		7,879.00
Cleveland Metroparks District		0.00
Village of Glenwillow		2,283.00
Village of Highland Hills		20,993.50
Village of Moreland Hills		8,790.77
Village of North Randall		17,615.63
Village of Oakwood		35,565.18
Village of Orange		56,253.79
City of Solon		225,403.29
City of Warrensville Heights		60,277.73
Village of Woodmere		16,214.00
Unclaimed Funds		2,984.50
Total	\$	<u>742,062.87</u>

Cuyahoga County

Fines, Forfeitures & Expungements	\$	70,527.58
REDSS/Crime Stoppers		31,197.71
Public Defenders Fund		22,770.50
Total	\$	<u>124,495.79</u>

State of Ohio

Victims of Crime	\$	58,425.72
Seat Belts		9,178.95
Liquor		1,075.00
State Sealing of Record		2,850.00
Child Restraints		550.00
Expungements		0.00
Highway Patrol		48,667.30
Drug Enforcement Fund		20,604.66
Indigent Defense Fund		183,607.40
Habitual Offender Registry		15.00
Total	\$	<u>324,974.03</u>

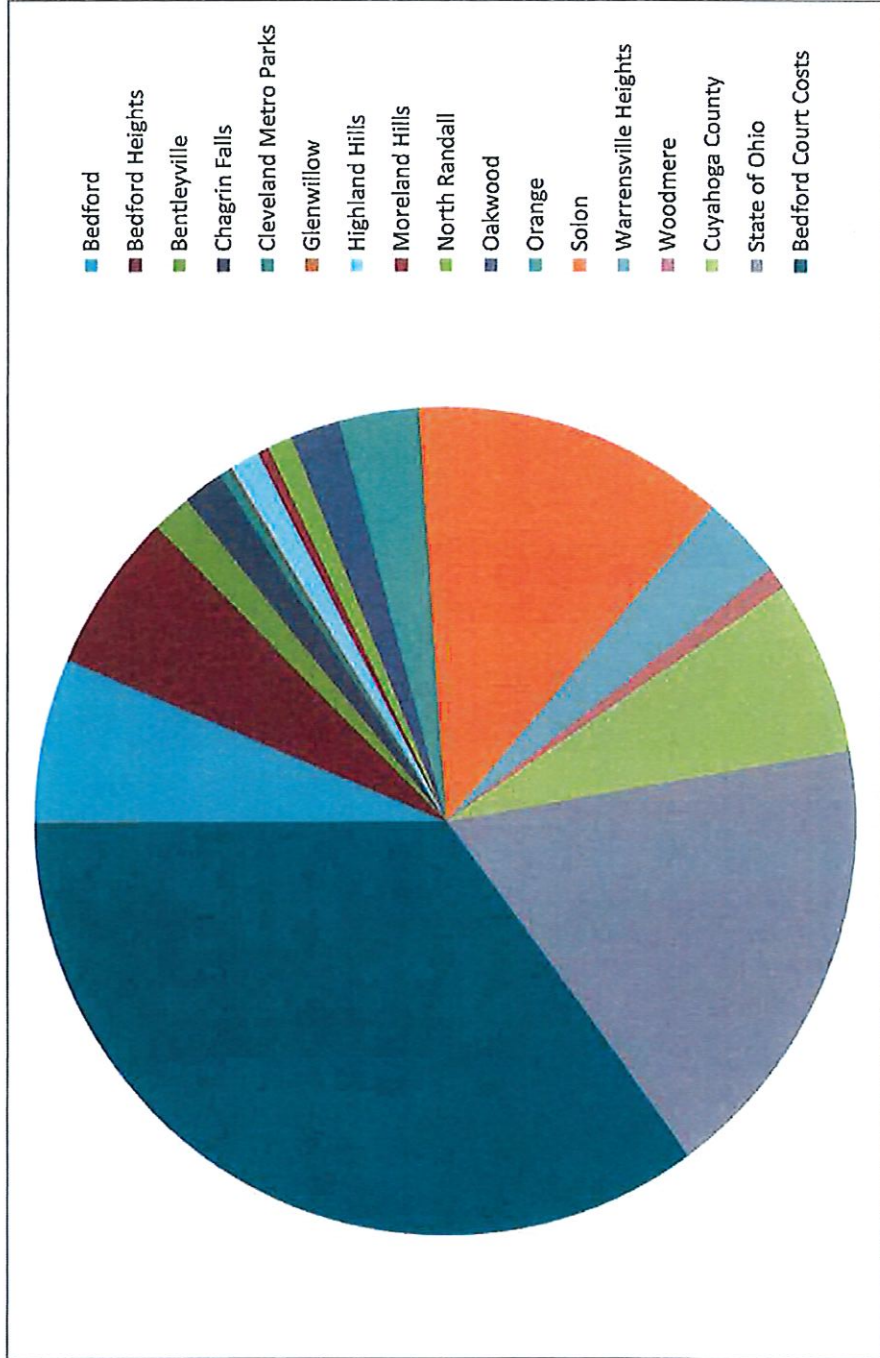
TRAFFIC/CRIMINAL DIVISION - Continued

Costs: City of Bedford - Traffic/Criminal Court Costs	
Court Costs	\$ 641,692.63
Credit Card Processing Fees	30,971.29
Payment Plan Fees	0.00
Probation Program Fees	6,216.31
Diversion Program Fees	25,477.25
Expungement Costs	30.00
Indigent Interlock/SCRAM Monitoring	3,383.00
Witness & Jury Fees	492.56
Legal Resource Fund	19,672.63
Sealing of Record	3,330.00
Court/Clerk Computer Fund	99,928.50
Steno Fees	15.00
Muni Special Projects Fund	69,639.49
OMVI Indigent	23,830.50
Police Education	385.00
Restitution/Refunds	82,389.77
Capital Recovery Collections Fees	0.00
Robert Schuerger Collection Fees	982.88
Total	\$ 1,008,436.81
Total Disbursements	\$ 2,199,969.50

BOND DIVISION

Bonds - Receipts	\$ 411,872.50
Bond Disbursements:	
Applied to Fines and Costs	\$ 237,235.14
Refunds	79,451.21
Forfeitures	2,752.00
Transfer of Funds	84,688.00
Unclaimed Funds to Bedford	1,895.10
Total Disbursements	\$ 406,021.45

Bedford Municipal Court Disbursements in Year 2023 by Municipality

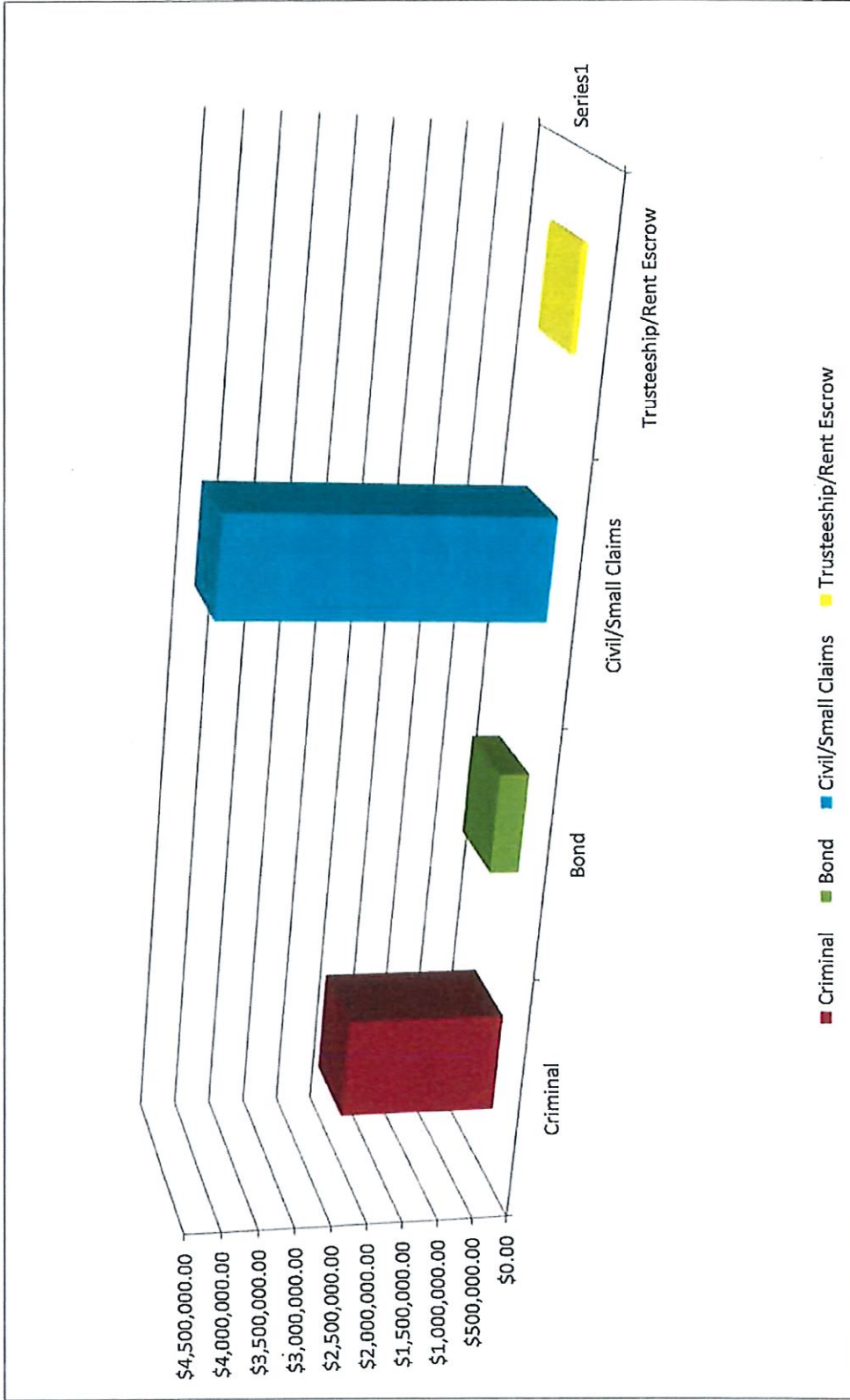


SUMMARY

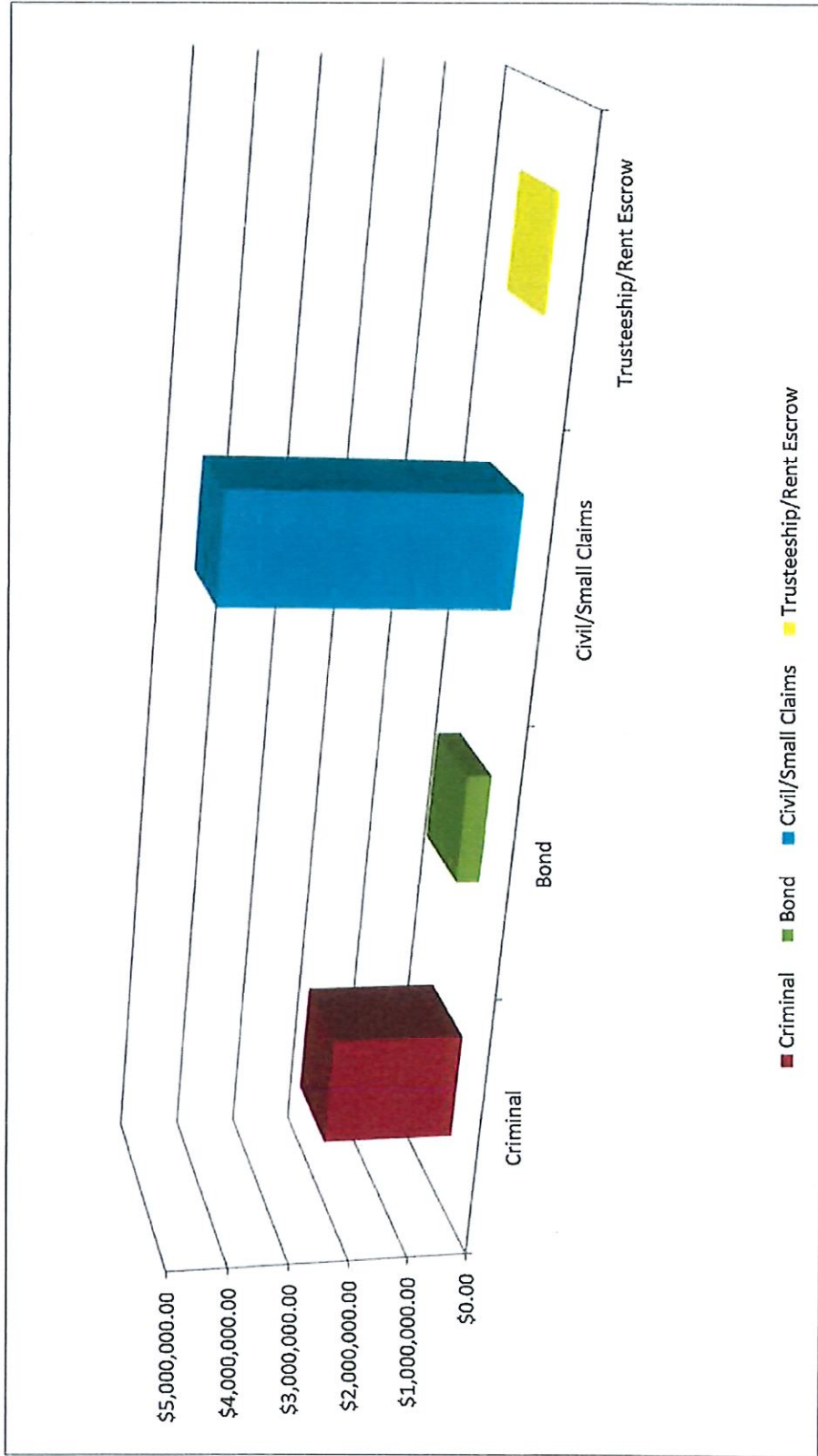
RECEIPTS:	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Criminal	\$2,116,121.40	\$2,128,148.94	\$1,874,533.48	\$2,199,969.50
Bond	461,710.80	437,493.38	372,819.40	411,872.50
Civil/Small Claims	3,113,873.07	3,421,723.09	3,893,608.86	4,434,545.28
Trusteeship	4,877.47	2,093.14	1,657.91	1,991.76
Rent Escrow	80,330.69	90,784.17	62,489.58	73,162.81
TOTALS:	\$5,776,913.43	\$6,080,242.72	\$6,205,109.23	\$7,121,541.85

DISBURSEMENTS:	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Criminal	\$2,116,121.40	\$2,128,148.94	\$1,874,533.48	\$2,199,969.50
Bond	560,938.80	464,621.18	369,911.24	406,021.45
Civil/Small Claims	3,221,561.47	3,333,080.27	3,631,195.22	\$4,690,987.68
Trusteeship	4,877.47	2,093.14	1,657.91	1,991.76
Rent Escrow	71,162.18	82,792.86	83,060.40	31,506.77
TOTALS:	\$5,974,661.32	\$6,010,736.39	\$5,960,358.25	\$7,330,477.16

Bedford Municipal Court Summary of Year 2023 Receipts



Bedford Municipal Court Summary of Year 2023 Disbursements



FINANCIAL RECONCILIATION

BOND

Bank Balance as of 12/31/2023	\$	126,489.64
Less Outstanding Checks		(5,576.45)
Deposit in Transit		1,135.00
Open Items as of 12/31/2023	\$	<u>122,048.19</u>

CRIMINAL

Bank Balance as of 12/31/2023	\$	159,963.57
Less Outstanding Checks		(165,473.08)
Deposit in Transit		7,265.00
Open Items as of 12/31/2023	\$	<u>1,755.49</u>

CIVIL AND SMALL CLAIMS

Bank Balance as of 12/31/2023	\$	431,722.64
Less Outstanding Checks		(310,551.33)
Deposit in Transit		6,042.99
Open Items as of 12/31/2023	\$	<u>127,214.30</u>

TRUSTEESHIP

Bank Balance as of 12/31/2023	\$	767.10
Less Outstanding Checks		(767.10)
Deposit in Transit		0.00
Open Items as of 12/31/2023	\$	<u>0.00</u>

RENT ESCROW

Bank Balance as of 12/31/2023	\$	51,785.10
Less Outstanding Checks		(1,787.94)
Deposit in Transit		
Open Items as of 12/31/2023	\$	<u>49,997.16</u>

JURY/WITNESS FEES

Bank Balance as of 12/31/2023	\$	2,348.65
Less Outstanding Checks		(916.26)
Deposit in Transit		0.00
Open Items as of 12/31/2023	\$	<u>1,432.39</u>