



Dear Taxpayer,

The City of Bedford received one or more of the following tax documents in regards to
(Name of Business/Person):

- Withholding payment
- Net Profit Return
- Extension Request
- Contractor Registration
- Other

Attached is a Tax Questionnaire that will allow us to maintain accurate records. Please fill out the form and submit it to the City of Bedford Tax Department at your earliest convenience. **All information is confidential and used for tax purposes only.**

For more information on City Tax, please visit our website at www.bedfordoh.gov.

Thank You

City of Bedford
- Tax Department

49197

165 CENTER ROAD BEDFORD, OHIO 44146 PHONE (440-735-6505) FAX (440-439-1307)
EMAIL: tax@bedfordoh.gov All Tax Forms available at www.bedfordoh.gov

NEW BUSINESS TAX QUESTIONNAIRE

A. General Information

Full Name: _____
Last/ Business First M.I.

Trade Name/ DBA: _____
(if different from above)

Mailing Address _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Location Address _____
 (if different from above) *Street Address Apartment/Unit #*

_____ *City State ZIP Code*

Contact Number: _____ Type: CELL OFFICE HOME Alternate Phone: _____

Email: _____

Nature of Business: _____ Date Operations in Bedford Began: _____

B. Tax Information Pertaining to City of Bedford Income Tax Only

FID/SSN: _____ Net Profit Account: Yes No Calendar Year End Fiscal Year End

If applicable, Month End (circle): _____ 1 2 3 4 5 6 7 8 9 10 11 12

Net profit Form filed: Schedule C Schedule E 1120S 1065 Other: _____

Withholding Account: Yes No If yes, How are filings remitted: _____ Quarterly Monthly

Courtesy Withholding: Yes No If yes, see section C.

Please review the changes regarding withholding due dates/ filings & the new penalty and interest fees available at www.bedfordoh.gov

Accountant: _____
Name Contact Number

Payroll Records: _____
Name Contact Number

C. Courtesy Withholding Employee (s)

Approximate Number of Employees in Bedford: _____	<i>Provide information Below</i>	
<i>Employee Name:</i>	<i>SSN</i>	<i>Bedford Address</i>

For additional space, you may use back of form, or submit alternative documents