

**COUNCIL WORK SESSION  
& BUDGET**

**NOVEMBER 19, 2018**

**5:30 P.M. PROMPT**

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- **BUDGET HEARINGS –**  
**ECONOMIC DEVELOPMENT**  
**CITY MANAGER**
  
- **DISCUSSION OF AGENDA**
  
- **EXECUTIVE SESSION – (Personnel / Economic Development / Litigation) (1 hr)**

**PLEASE TURN OFF ALL CELL PHONES BEFORE MEETING**  
(Council Minutes and Agendas posted at [www.bedfordoh.gov](http://www.bedfordoh.gov))

Bedford City Council met in a Work Session at Bedford City Hall on Monday, November 19, 2018 at 5:36 p.m.

Present: Council Members: Mayor Stan Koci, Victor Fluharty, Walter Genutis, Paula Mizensak, Donald Saunders, Sandy Spinks and Heather Rhoades. Absent: None. Also Present: Clerk of Council Lorree Villers. Administration: City Manager Michael Mallis, Finance Director Frank Gambosi, Law Director John Montello and Business Development Liaison/Community Planning Jennifer Kuzma.

### **Economic Development**

Business Development Liaison/Community Planning Jennifer Kuzma was present this evening for the budget discussion. Mr. Mallis emphasized how important it was to attract good people such as Mrs. Kuzma. She had good connections, did a great job in applying for a lot of grants and was an asset to the City. He said she was always willing to give her perspective/opinion on topics mentioned at the Tuesday morning staff meetings which some have become beneficial to the City. He did not view lost opportunities as "misses" but rather a "learning experience". It was determined the City needed to do a better job advertising to draw visitors and businesses to Bedford. Discussion was held as to how Mrs. Kuzma's salary was paid/split between the City and two organizations and how certain items were paid. Council reviewed the budget and their questions and/or concerns were satisfied.

### **City Manager**

Mayor Koci stated Council appreciated the hard work of Mr. Mallis and truly appreciated him keeping Council informed. Council appreciated the relationship they had with Mr. Mallis because he took the time to listen. Council was pleased with the strides the Administration has been taking and was looking forward to 2019 being an exciting year knowing there were several projects to look forward too. Mr. Mallis thanked Council for their continual support. He said the past six years has been a learning experience for him and it was important to have the support of the Department Heads and team work from the staff. He felt it was important to have a healthy work place, good morale, networking and team effort. He was proud of the Administration's reputation with Cuyahoga County, local businesses and the Bedford Municipal Court. He believed, "if you surround yourself with good people; good things will happen". He talked about some of the positive things that were going to be taking place that has taken several months to accomplish. Xellia continued to hire more employees; however, there was a setback in starting production date. The former Meadowbrook property had sold to three new promising business owners who were on board with moving Bedford forward. The Administration would continue to apply for various grants and work with the CDC on projects. Council reviewed the budget with only a few questions which were satisfied.

Mayor Koci began discussion of the Regular Council Meeting agenda.

There were no changes to the November 5, 2018 Work Session and Regular Council Minutes.

### **ORDINANCE NO. 9653-18 AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND EXPENDITURES OF THE CITY OF BEDFORD, OHIO DURING THE YEAR 2019 AND DECLARING AN EMERGENCY**

Mr. Gambosi previously explained there were two methods to approach the annual budget which was mandated by the State of Ohio; finalize by the end of each year or do a temporary budget and pass it early the next year. His forecasts were: Grand Total for the General Fund - \$17,061,496.00 and Totals for All Funds - \$37,234,836.00. He said there might be a few amendments prior to the final reading on December 3, 2018. He requested this be placed on second reading this evening.

### **ORDINANCE NO. 9654-18 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO APPLY FOR COMMUNITY DEVELOPMENT SUPPLEMENTAL GRANT FUND AND COMMUNITY DEVELOPMENT BLOCK GRANT FUND AND DECLARING AN EMERGENCY**



Mr. Mallis explained the City wanted to apply for a Community Development Supplemental Grant Fund in the amount of \$50,000 and a Community Development Block Grant Fund in the amount of \$150,000 for public safety or to enhance the community. The focus was to utilize some of the grant money for better signage throughout the City and better communication.

ORDINANCE NO. 9655-18 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF A SCHOOL RESOURCE OFFICER (SRO) AND MONITOR PLACEMENT AND DECLARING AN EMERGENCY

Mr. Mallis stated the City has provided the Bedford Board of Education with a School Resource Officer ("SRO") at Bedford High School since 2004 (Ord. #7583-04). Both the City and School has been extremely satisfied with the SRO arrangement and services. It has been a significant benefit to the safety and security of the students, faculty and the rest of the community at Bedford High School. It appeared most of the changes were clarification of verbiage not the duties of the SRO.

ORDINANCE NO. 9656-18 AN ORDINANCE AMENDING ORDINANCE NOS. 9450-16 AND 9522-17 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN EXTENSION OF THE LEASE WITH OPTION TO PURCHASE AGREEMENT WITH MRLM, LLC FOR THE PROPERTY LOCATED AT 600 SOLON ROAD BEDFORD, OHIO (PP NO. 814-30-003) AND DECLARING AN EMERGENCY

Mr. Mallis explained the City has been attempting to sell the property at 600 Solon Road to MRLM, LLC for a few years. The Lease with option to Purchase Agreement with the City for this property to operate a landscape material business was extended to December 31, 2018. The City and MRLM, LLC agreed on all terms regarding the property with the exception that the parties need to extend the lease and option for an additional five (5) years, due to unforeseen issues regarding financing. It was determined this would be read as a first reading this evening.

ORDINANCE NO. 9657-18 AN ORDINANCE AMENDING ORDINANCE NO. 9542-17 PROVIDING FOR A CONTRACT WITH GPD GROUP FOR ENGINEERING SERVICES WITHIN THE CITY OF BEDFORD AND DECLARING AN EMERGENCY

Mr. Mallis explained Administration determined that an amendment to the contract with the City Engineer is in the best interest of the City for the year 2019. It was determined this would be read as a first reading this evening and Mr. Ciuni would be present at the December 3, 2018 Work Session to satisfy any questions or concerns Council may have.

ORDINANCE NO. 9658-18 AN ORDINANCE AMENDING ORDINANCE NO. 9528-17 ESTABLISHING PAY RANGES AS SUBSEQUENTLY AMENDED AND DECLARING AN EMERGENCY

Mr. Mallis explained the following amends were as follows: Level X – Part time Recreation Supervisor / Recreation Coordinator starting range of \$16.00 - \$27.00 and Part-time Building Inspectors starting range of \$15.00 - \$25.00. He explained there were several necessary amendments to the Ellenwood Parks and Recreation in order to allow flexibility as follows:

	CURRENT START	PROPOSED START	CURRENT MAX	PROPOSED MAX
<u>CAMPS</u>				
Director	\$11.00	\$13.00	\$16.00	\$24.00 (1)
Assistant Director	\$10.50	\$12.00	\$15.00	\$22.00
Head Counselor		\$11.00		\$20.00
Counselor	MIN	MIN	\$11.00	\$12.00
Sports Camps		MIN		\$16.00
Enrichment Camps		MIN		\$16.00

SPORTS LEAGUES

*Sports leagues include but are not limited to baseball, softball, basketball, soccer, flag football, etc.*

Field Supervisor	MIN			\$16.00
Game Official/Umpire/Referee – Non-certified	MIN			\$15.00
Umpire/Referee – Certified	To be paid as an Independent Contractor at the negotiated rate			
Coach	MIN	MIN	\$10.00	\$20.00
Scorekeeper	MIN	MIN	\$10.00	\$10.00

POOL

Manager	\$13.00	\$13.00	\$18.00	\$18.00 (1)
Assistant Manager	\$12.00	\$12.00	\$16.00	\$16.00
Assistant Manager – Sub		\$10.00		\$14.00
Head Lifeguard	MIN	MIN	\$12.00	\$12.00
Lifeguard	MIN	MIN	\$11.00	\$11.00
Learn-To-Swim Instructor		MIN		\$8.80
Maintenance	MIN	MIN	\$10.00	\$10.00
Cashier/Concessionaire	MIN	MIN	\$9.00	\$9.30 (1)
Swim Team Coach		MIN		\$18.00 (1)

*Note: LGI/WSI Cert + \$0.50 per hour each*

GENERAL/PART-TIME/SEASONAL

Receptionist/Office Clerk	MIN	MIN	\$11.00	\$16.00 (1)
Seasonal Laborer – Unskilled	MIN	MIN	\$11.00	\$11.00
Season Laborer – Skilled		MIN		\$16.00 (1)
Independent Contractor	To be paid as an Independent Contractor at the negotiate rate			
Intern		MIN		\$15.00 (1)

MIN = Minimum Wage

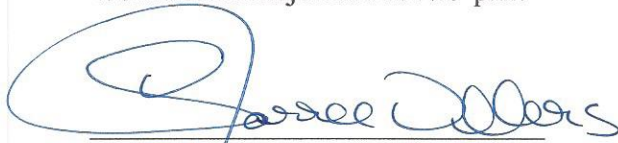
(1) = Starting rate on initial employment

Motion made by Spinks seconded by Genutis to go into executive session to discuss Personnel 121.22 (B) (1) / Economic Development / Litigation. The roll was called. Vote – Yeas: Genutis, Fluharty, Rhoades, Spinks, Koci, Mizesak, Saunders. Nays: None. Motion carried unanimously.

At 7:16 p.m., Bedford City Council, City Manager Mike Mallis, Finance Director Frank Gambosi and Law Director John Montello went into an executive session to discuss Personnel 121.22 (B) (1) / Economic Development / Litigation.

Executive Session adjourned at 7:58 p.m.

Work Session adjourned at 7:59 p.m.

  
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 Clerk of Council

  
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 Mayor - President of Council

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **APPROVAL OF MINUTES**

- a. Approval of Minutes of the Work Session of November 5, 2018
- b. Approval of Minutes of the Regular Meeting of November 5, 2018

5. **PRESENTATIONS** – Swearing in Larnell Roberts / Eagle Scout

6. **OLD BUSINESS** – (1<sup>st</sup> Rdg: 11/5/18)

- a. Ordinance No. 9653-18 City of Bedford 2019 Appropriation Budget (2<sup>nd</sup>)

7. **REPORTS**

- a. City Manager
- b. Law Director
- c. Finance Director
- d. Council Reports

8. **NEW BUSINESS**

- a. Ordinance No. 9654-18 authorize application for CDSG and CDBG (\$50,000 / \$150,000)
- b. Ordinance No. 9655-18 amend Ordinance No. 9110-13 School Resource Officer
- c. Ordinance No. 9656-18 amend Ordinance No. 9522-17 MRLM (5 yrs)
- d. Ordinance No. 9657-18 amend Ord. #9542-17 contract w/GPD Group for Engineering services
- e. Ordinance No. 9658-18 amend Ordinance No. 9528-17 (Bldg / Recreation)
- f. Motion to re-appoint James (Dell) Judd to the Civil Service Commission (3 yr)
- g. Motion to appoint Rich Palcisko to the Civil Service Commission (3 yr)

9. **HEARING OF CITIZENS**

10. **ADJOURNMENT**

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Bedford City Council met in Regular Session at Bedford City Hall on Monday, November 19, 2018. Mayor Koci called the meeting to order at 8:02 P.M. The meeting was opened by pledging allegiance to the flag. The roll was called. Present: Spinks, Koci, Mizensak, Genutis, Fluharty, Saunders, Rhoades. Absent: None.

Motion made by Spinks seconded by Genutis to approve the minutes of the Work Session Meeting of November 5, 2018. The roll was called. Vote – Yeas: Spinks, Koci, Mizensak, Genutis, Fluharty, Saunders, Rhoades. Nays: None. Motion carried unanimously.

Motion made by Mizensak seconded by Saunders to approve the minutes of the Regular Meeting of November 5, 2018. The roll was called. Vote – Yeas: Spinks, Koci, Mizensak, Genutis, Fluharty, Saunders, Rhoades. Nays: None. Motion carried unanimously.

Mayor Koci swore in Larnell Roberts. Officer Roberts introduced his family and friends. The Administration, Council and residents welcomed Police Officer Larnell Roberts to Bedford. Civil Service Commission members were thanked for their time and effort. The Administration and Council wished everyone a Happy Thanksgiving holiday.

ORDINANCE NO. 9653-18 AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND EXPENDITURES OF THE CITY OF BEDFORD, OHIO DURING THE YEAR 2019 PLACED ON FIRST READING NOVEMBER 5, 2018 AND DECLARING AN EMERGENCY READ BY TITLE ONLY

Motion made by Mizensak seconded by Rhoades to place Ordinance No. **9653-18** on second reading.

The roll was called. Vote – Yeas: Spinks, Koci, Mizensak, Genutis, Fluharty, Saunders, Rhoades. Nays: None. Motion carried unanimously.

City Manager Michael Mallis reported the leaf collection was underway and the Service Department continued to make several rounds throughout the City. The Service Department was also working on road repairs and repaired 30 catch basins. Dominion would address the sidewalks prior to the winter season and in the yards upon their return in the spring of 2019. The Tree Lighting Ceremony was November 21<sup>st</sup> at 6:00 p.m. sharp and Christmas in Bedford Falls was December 8th. He thanked those who participated in the City's website survey. He explained the Administration would be working on better signage throughout the City.

No report from Law Director John Montello and Councilman Genutis.

Finance Director Frank Gambosi said the Tax Department would have a demonstration regarding the new Tax Program on December 12<sup>th</sup> and January 9<sup>th</sup> from 6:00 p.m. to 7:00 p.m. at City Hall.

Councilwoman Spinks was pleased with the recent Church of the Nazarene dessert auction. She talked about the recent Los Angeles visit for the NLC Conference and was pleased with the seminars/classes.

Councilwoman Mizensak reminded the residents not to pile or rake their leaves into the street. Wet leaves in the street can be like driving on black ice. She asked residents to participate in Lights Out for Hunger program for the Food Bank. She talked about how fast the world was changing. Mayor Koci also supported the Lights Out for Hunger program to assist those who need additional food during the winter months; Walton Hills and the Village of Oakwood also participate.

Councilman Fluharty requested the Service Department employees assist in raking the leaves while they're cleaning up the leaves.

Councilman Saunders had concerns with the Dominion Project running late into the winter season. He felt the fresh concrete would pit from the winter salt. He had concerns regarding the recent lane shifts and ramps because of upcoming snow removal on I-271. He hoped ODOT was aware of the additional traffic on Northfield Road and Broadway Avenue due to the I-271 construction project which would be done in 2020. Mr. Mallis assured everyone ODOT was well aware of the increased traffic Bedford was experiencing. Mr. Saunders thanked the 200 people who attended the November 18<sup>th</sup> Salvation Army Dinner; the money from the dinner and the bell ringing collections stays local to assist those in need.

Councilwoman Rhoades asked the residents to support Small Business Saturday on November 24th. Bedford was named in the top 12 cities to visit for holiday lighting.

Mayor Koci was pleased with his recent visit to California for the NLC Conference.

ORDINANCE NO. 9654-18 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO APPLY FOR COMMUNITY DEVELOPMENT SUPPLEMENTAL GRANT FUND AND COMMUNITY DEVELOPMENT BLOCK GRANT FUND AND DECLARING AN EMERGENCY WAS READ BY TITLE ONLY

Motion made by Spinks seconded by Genutis to suspend the rule requiring the reading of said ordinance three different days.

The roll was called. Vote – Yeas: Spinks, Koci, Mizsak, Genutis, Fluharty, Saunders, Rhoades. Nays: None. Motion carried unanimously.

Motion made by Mizsak seconded by Saunders to place Ordinance No. **9654-18** on third and final reading and passed.

Mr. Mallis explained the City wanted to apply for a Community Development Supplemental Grant Fund in the amount of \$50,000 and a Community Development Block Grant Fund in the amount of \$150,000 for public safety or to enhance the community.

The roll was called. Vote – Yeas: Spinks, Koci, Mizsak, Genutis, Fluharty, Saunders, Rhoades. Nays: None. Motion carried unanimously.

ORDINANCE NO. 9655-18 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF A SCHOOL RESOURCE OFFICER (SRO) AND MONITOR PLACEMENT AND DECLARING AN EMERGENCY WAS READ BY TITLE ONLY

Motion made by Rhoades seconded by Mizsak to suspend the rule requiring the reading of said ordinance three different days.

The roll was called. Vote – Yeas: Spinks, Koci, Mizsak, Genutis, Fluharty, Saunders, Rhoades. Nays: None. Motion carried unanimously.

Motion made by Fluharty seconded by Spinks to place Ordinance No. **9655-18** on third and final reading and passed.



Mayor Koci explained this was basically a cleaning up of the verbiage. Mr. Mallis said the City has provided the Bedford Board of Education with a School Resource Officer at Bedford High School since 2004. Both the City and School has been extremely satisfied with the SRO arrangement and services. It has been a significant benefit to the safety and security of the students, faculty and the rest of the community at Bedford High School. Officer Shawn Francis does an excellent job and this type of program strengthens the relationship between the City Administration, Council, School District and School Board during good and difficult times.

The roll was called. Vote – Yeas: Spinks, Koci, Mizensak, Genutis, Fluharty, Saunders, Rhoades. Nays: None. Motion carried unanimously.

ORDINANCE NO. 9656-18 AN ORDINANCE AMENDING ORDINANCE NOS. 9450-16 AND 9522-17 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN EXTENSION OF THE LEASE WITH OPTION TO PURCHASE AGREEMENT WITH MRLM, LLC FOR THE PROPERTY LOCATED AT 600 SOLON ROAD BEDFORD, OHIO (PP NO. 814-30-003) AND DECLARING AN EMERGENCY WAS READ BY TITLE ONLY

Motion made by Saunders seconded by Rhoades to place Ordinance No. **9656-18** on first reading.

The City has been attempting to sell the property at 600 Solon Road to MRLM, LLC for a few years. The Lease with option to Purchase Agreement with the City for this property to operate a landscape material business was extended to December 31, 2018. The City and MRLM, LLC agreed on all terms regarding the property with the exception that the parties need to extend the lease and option for an additional five (5) years, due to unforeseen issues regarding financing.

The roll was called. Vote – Yeas: Spinks, Koci, Mizensak, Genutis, Fluharty, Saunders, Rhoades. . Nays: None. Motion carried unanimously.

ORDINANCE NO. 9657-18 AN ORDINANCE AMENDING ORDINANCE NO. 9542-17 PROVIDING FOR A CONTRACT WITH GPD GROUP FOR ENGINEERING SERVICES WITHIN THE CITY OF BEDFORD AND DECLARING AN EMERGENCY WAS READ BY TITLE ONLY

Motion made by Fluharty seconded by Spinks to place Ordinance No. **9657-18** on first reading.

Administration determined that an amendment to the contract with the City Engineer is in the best interest of the City for the year 2019. Mr. Ciuni would be in attendance at the December 3<sup>rd</sup> Work Session to explain the rates.

The roll was called. Vote – Yeas: Spinks, Koci, Mizensak, Genutis, Fluharty, Saunders, Rhoades. Nays: None. Motion carried unanimously.

ORDINANCE NO. 9658-18 AN ORDINANCE AMENDING ORDINANCE NO. 9528-17 ESTABLISHING PAY RANGES AS SUBSEQUENTLY AMENDED AND DECLARING AN EMERGENCY WAS READ BY TITLE ONLY

Motion made by Saunders seconded by Rhoades to place Ordinance No. **9658-18** on first reading.

Mayor Koci explained the following amendments were for the Recreation Supervisor / Rec. Coordinator starting range and other program leaders/coaches.



The roll was called. Vote – Yeas: Spinks, Koci, Mizsak, Genutis, Fluharty, Saunders, Rhoades. . Nays: None. Motion carried unanimously.

Motion made by Mizsak seconded by Saunders to re-appoint James (Dell) Judd to the Civil Service Commission. The roll was called. Vote – Yeas: Spinks, Koci, Mizsak, Genutis, Fluharty, Saunders, Rhoades. Nays: None. Motion carried unanimously.

Motion made by Rhoades seconded by Saunders to appoint Richard Palcisko to the Civil Service Commission. The roll was called. Vote – Yeas: Spinks, Koci, Mizsak, Genutis, Fluharty, Saunders, Rhoades. Nays: None. Motion carried unanimously.

Mayor Koci said that concluded the business portion of the meeting and asked if anyone in the audience had any comments.

Richard Novak, 1252 Broadway Avenue, also had concerns regarding the increased traffic and continued deterioration on Broadway Avenue. Again, Mr. Mallis assured everyone the Administration had contacted ODOT regarding the increased traffic and deterioration of the streets due to the I-271 construction. He said ODOT challenged the Administration on all concerns.

Dick Bender, 69 Wandle, gave kudos to the Service Department's efforts and energy regarding the leaf collection; it appeared to be a strenuous job.

Kathy Williams, 491 Lamson, voiced her concerns regarding the ongoing dumping in the former Target area. Mr. Mallis explained Mr. Goudreau still owned the property and was notified twice and as of today Mr. Goudreau was mailed a certified letter. He said the City contacted Mr. Goudreau approximately a month ago regarding the situation and in the end there was no positive outcome. The certified letter ordered Mr. Goudreau to clean up the debris and if Mr. Goudreau did not take care of the issue then it would become a court issue. Mrs. Williams said the dumpster located at the corner of Northfield Road and Columbus was overflowing and rubbish was on the ground.

Tim Tench, 286 Marion, suggested the City take pictures of the increased/congested traffic and deterioration of the City streets affected due to the I-271 ODOT construction project. He thanked the former US Bank for the furniture and office supply donations in the amount of \$20,000 to the Bedford School system. He wished everyone on behalf of the School Board a Happy Thanksgiving.

Sarah Gnoddie, 331 Marion, thanked the Administration and Council for the additional Police Officers.

Rich Palcisko, 167 Best Street, asked what school the SRO was located. Mr. Mallis explained the SRO was stationed at the High School but he does frequent the other schools. The SRO was a positive interaction with the youth. Mayor Koci explained the value of an SRO was to maintain/control certain situations before they got out of hand or offer a professional consultation.

Mayor Koci asked if there were any further comments. There being no reply, motion made by Spinks seconded by Genutis to adjourn. The roll was called. Vote – Yeas: Spinks, Koci, Mizsak, Genutis, Fluharty, Saunders, Rhoades. Nays: None. Motion carried unanimously.

Meeting adjourned at 8:53 P.M.

  
Clerk of Council

  
Mayor - President of Council